## 2016-2017 Academic Year Important Dates

In recognition of the fact that the University of Victoria is a diverse community, the Office of Equity and Human Rights has compiled a list of high holy days available at their website. Faculty and staff may wish to refer to this list in responding to requests from members of religious groups for variations in examination schedules due to religious observances.

### 2016-2017 Official Academic Year Begins

#### Summer Session—2016

See Summer Studies website for complete dates: <www.uvic.ca/summer>.

**May 2016**

- 2 Monday: May-August courses begin for all faculties
- 6 Friday: Senate meets
- 9 Monday: May and May-June courses begin
- 23 Monday: Victoria Day
- 26 Thursday: Senate Committee on Academic Standards meets to approve Convocation lists
- 31 Tuesday: Fees deadlines for summer (see Add and Drop Dates for Standard 2016 Summer Courses on page 72)

**June 2016**

- 1 Wednesday: May courses end
- 2 Thursday: June courses begin
- 13-17 Mon-Fri: Spring convocation
- 24 Friday: May-June and June courses end
- 30-1 Thur-Fri: Reading Break, May-August sections only

**July 2016**

- 1 Friday: Canada Day
- 4 Monday: July and July-August courses begin
- 15 Friday: Deadline to apply to graduate for fall convocation (all faculties)
- 26 Tuesday: July courses end
- 27 Wednesday: August courses begin
- 27-29 Wed-Fri: Supplemental and deferred examinations for Winter Session 2015-2016 (except for Engineering courses)
- 29 Friday: May-August classes end for all faculties

**August 2016**

- 1 Monday: British Columbia Day
- 2 Tuesday: May-August examinations begin for all faculties
- 16 Tuesday: May-August examinations end for all faculties
- 19 Friday: July-August and August courses end

### Winter Session - First Term

#### September 2016

- 5 Monday: Labour Day
- 6 Tuesday: First year registration and opening assembly for Faculty of Law
- 7 Wednesday: First term classes begin for all faculties
- 15 Thursday: Last day for course changes in Faculty of Law
- 17 Tuesday: Last day for 100% reduction of tuition fees for standard first term and full year courses. 50% of tuition fees will be assessed for courses dropped after this date.
- 23 Friday: Last day for adding courses that begin in the first term
- 30 Friday: Last day for paying first term fees without penalty

#### October 2016

- 7 Friday: Senate meets
- 10 Monday: Thanksgiving Day
- 11 Tuesday: Last day for 50% reduction of tuition fees for standard courses. 100% of tuition fees will be assessed for courses dropped after this date.
- 19 Wednesday: Senate Committee on Academic Standards meets to approve Convocation lists
- 31 Monday: Last day for withdrawing from first term courses without penalty of failure

#### November 2016

- 4 Friday: Senate meets
- 9,10 Wed, Thu: Fall Convocation
- 9-11 Wed-Fri: Reading Break (except Faculty of Law)
- 11 Friday: Remembrance Day
- 15 Tuesday: Faculty of Graduate Studies deadline to apply to graduate for Spring Convocation (students completing in the Fall term only)

#### December 2016

- 2 Friday: Senate meets
- 5 Monday: First-term examinations begin, except Faculty of Human and Social Development
- 15 Thursday: Undergraduate deadline to apply to graduate for Spring Convocation
- 19 Monday: First term examinations end for all faculties
- 24-2 Mon-Mon: University closed
- 25 Sunday: Christmas Day
- 26 Monday: Boxing Day
IMPORTANT DATES

Winter Session - Second Term

January 2017
1  Sunday  New Year’s Day¹
4  Wednesday  Second term classes begin for all faculties
6  Friday  Senate meets
12  Thursday  Last day for course changes for Faculty of Law
17  Tuesday  Last day for 100% reduction of second term fees for standard courses. 50% of tuition fees will be assessed for courses dropped after this date. For non-standard courses see www.registrar.uvic.ca
20  Friday  Last day for adding courses that begin in the second term
Last day for graduate students to register in a personal leave in second term
31  Tuesday  Last day for paying second term fees without penalty

February 2017
3  Friday  Senate meets
7  Tuesday  Last day for 50% reduction of tuition fees for standard courses. 100% of tuition fees will be assessed for courses dropped after this date. For non-standard courses see www.registrar.uvic.ca
13  Monday  Family Day¹
13-17  Monday-Friday  Reading Break for all faculties
15  Wednesday  Faculty of Graduate Studies deadline to apply to graduate for Spring Convocation (students completing in the Spring term only)
28  Tuesday  Last day for withdrawing from full year and second term courses without penalty of failure

March 2017
3  Friday  Senate meets

April 2017
4  Tuesday  Last day of classes for all faculties, except Faculty of Human and Social Development²
7  Friday  Senate meets
Examinations begin for all faculties, except Faculty of Human and Social Development²
14  Friday  Good Friday¹
17  Monday  Easter Monday¹
25  Tuesday  Examinations end for all faculties
End of Winter Session

2017/2018 Official Academic Year Begins

Summer Session 2017
See Summer Studies website for complete dates www.uvic.ca/summer

May 2017
1  Monday  May-August courses begin for all faculties, except Faculty of Law
5  Friday  Senate meets

May 2017
8  Monday  May-August courses begin for Faculty of Law
15  Monday  Last day for course changes (Faculty of Law only)³
Last day for graduate students to register in a personal leave in summer
22  Monday  Victoria Day¹
25  Thursday  Senate Committee on Academic Standards meets to approve Convocation lists
31  Wednesday  Fees deadlines for summer (see Add and Drop Dates for Standard 2016 Summer Courses on page 72)

June 2017
7  Wednesday  May courses end
8  Thursday  June courses begin
12-16  Monday-Friday  Spring Convocation
30  Friday  May-June and June courses end

July 2017
1  Saturday  Canada Day¹
3-4  Monday-Tuesday  Reading Break May-August sections only
5  Wednesday  July and July-August courses begin
15  Saturday  Deadline to apply to graduate for Fall Convocation (all faculties)
27  Thursday  July courses end
28  Friday  August courses begin
May-August classes end for all faculties except Faculty of Law
27, 28, 31  Thursday, Friday  Supplemental and deferred examinations for Winter Session 2016-2017 (except for Engineering courses)

August 2017
2  Wednesday  May-August courses end for Faculty of Law
7  Monday  British Columbia Day¹
8  Tuesday  May-August examinations begin for all faculties
18  Friday  May-August examinations end for all faculties
21  Monday  July-August and August courses end

1. Classes are cancelled on all statutory holidays and during reading breaks. Administrative offices and academic departments are closed on statutory holidays. Holidays that fall on a weekend are observed on the next available weekday, normally on a Monday. The UVic Libraries are normally closed on holidays; exceptions are posted in advance.

2. Faculty of Human and Social Development dates to be announced.

3. See also Faculty of Law for more details regarding Summer 2016 and 2017, and Summer 2016 and 2017 Important Dates for law courses.

4. For non-standard courses see <www.uvic.ca/current-students/home/course-registration/look-up-courses/index.php>.
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<td>EARLY ADMISSION - BC and OUT OF PROVINCE APPLICANTS</td>
<td>Current graduating BC and out-of-province secondary school applicants only (including off-shore Canadian curriculum schools)</td>
<td>September</td>
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<td>Current graduating secondary school applicants</td>
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<td>Public Sector Management, Local Government Management Diploma, Professional Specialization Certificates*</td>
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<td>Diploma in Indigenous Community Development and Governance</td>
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<td>HUMANITIES/SCIENCE/SOCIAL SCIENCES (Official in-progress transcripts are required at time of application)</td>
<td>New and reregistering students</td>
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<td>LAW (Dates subject to change)</td>
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<td>CONTINUING STUDIES DIPLOMAS &amp; CERTIFICATES</td>
<td>For entry points and deadlines contact the Division of Continuing Studies directly or visit &lt;continuingstudies.uvic.ca&gt;.</td>
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* These programs require supplemental materials; please contact the faculty/department directly.
Terms Used at UVic

Academic Drop Date:
Last day for dropping courses without penalty of failure.

Associated Section:
See Linked Section. Normally, a laboratory or tutorial that accompanies a lecture. Also called Linked Section.

Auditor:
A student who pays a fee to sit in on a course without the right to participate in any way. Auditors are not entitled to credit.

Award:
See list of definitions under Scholarships and Awards.

CAPP:
(Curriculum Advising and Program Planning) a degree audit which outlines the program requirements needed for degree completion and matches a student’s course record against those requirements.

Confirmation of Registration:
A confirmation of registered courses, including courses that are wait-listed, is available via “My page”.

Co-operative Education:
A program of education which integrates academic study with work experience.

Corequisite:
A specific course or requirement that must be undertaken prior to or at the same time as a prescribed course, or a course required by a department for a degree program but offered by another department.

Course:
A particular part of a subject, such as English 135.

Department:
In academic regulations, this covers any academic administrative unit, including a department, school, centre or faculty as the context requires.

Discipline:
A subject of study within a department.

Former Student:
A person who has been admitted to the University and has enrolled in at least one credit course, and who is not enrolled in the current session.

Full-Time Student:
An Undergraduate registered in 12 or more units of study in the Winter Session (September to April) or 6 or more units in a single Winter Session term or in the Summer Session (May to August).

Registration in a Coop work term also constitutes full-time attendance. The requirements for full-time studies used for scholarships, bursaries, students loans and external providers may differ from the minimum UVic requirements for a full-time student.

General Program:
A program which requires 9 units at the 300 or 400 level in each of two disciplines.

Grade Point:
A numerical value given to an alphabetical letter grade used in assessment of academic performance.

Graduate Student:
A student who has received a Bachelor’s degree or equivalent and who is enrolled in a program leading to a Master’s or Doctoral degree.

Honours:
A program which involves a high level of specialization in a discipline and requires 18 or more units in that discipline at the 300 or 400 level.

Letter Grade:
Any of the letters used in the grading system.

Linked Section:
Normally, a laboratory or tutorial that accompanies a lecture. Also called Associated Section.

Lower Level Courses:
Courses numbered from 100 to 299.

Mailing Address:
The one address to which selected communications from the Office of the Registrar (OREG) or other University offices will be sent. This address should be updated by the student through “My page” (Address Change).

Major Program:
A program that involves specialization in a discipline and requires 15 or more units in that discipline at the 300 or 400 level.

Minor Program:
An optional program that allows students to study in an area outside of their Honours, Major or General Program areas; requirements vary and are prescribed by each department.

Mutually Exclusive Courses:
Courses with a different course/number and the same course content. Students will not receive credit for courses identified as mutually exclusive.

“My page”:
Web access to student records online at <www.uvic.ca/mypage>.
NetLink-ID:
A unique personal identifier which is used as your "username" for various services provided by the University of Victoria.

Non-Standard Course Dates:
Fee reduction and drop deadlines are based upon a percentage of the duration of a course. The duration of a course is end date minus start date plus 1 (i.e. the first day counts as 1). A table of non-standard date courses for Winter Session can be found under Non–Standard Course Dates, page 72. All tuition fee reductions are subject to retention of the acceptance deposit (new students). Please see <finance.uvic.ca/tuition>.

Non-Standard Course Table:
The start and end dates are different than standard course dates for a section offered in the current Winter Session. The fee reduction and academic drop dates are calculated based on this variation of dates. Check <www.uvic.ca/registrar> or the appropriate registration guide for the “non-standard courses” list.

Online Registration:
Registration via <www.uvic.ca/mypage>.

Online Timetable:
Provides students with current course timetable information via the Web, including current information on open sections and the number of wait-listed students: <www.uvic.ca/timetable>.

Part-Time Student:
An undergraduate student undertaking fewer than 12 units of study in the Winter Session or fewer than 6 units in Summer Session.

Permission:
Registration in some courses requires permission from the Department. Registration is done through the Department. See also: Registration Restriction.

Plagiarism:
A form of cheating by means of the unacknowledged, literal reproduction of ideas and material of other persons in the guise of new and original work.

Prerequisite:
A preliminary requirement which must be met before registration is permitted in a prescribed course.

Primary Section:
Normally a lecture section.

Probation:
An academic standing assigned when minimum GPA requirements are not met and academic conditions apply.

Program:
The courses of study organized to fulfill an academic objective, such as a BSc Major Chemistry program.

Registered Student:
A person enrolled in at least one credit course at this university.

Registration:
The process of formally enrolling in courses.

Registration Restriction:
Registration in a course or section that is limited based on factors such as program, year and degree.

Regular Student:
A student who is registered as a candidate for a University of Victoria degree, or in credit courses leading to a University of Victoria diploma or certificate.

Section:
The division of a course, e.g., Section A01 of History 101.

Session:
The designated period of time during which courses of study are offered (Winter Session, September to April; Summer Session, May to August).

Special Status:
A status assigned to a student who is admitted to register in credit courses but who is not a candidate for a University degree, diploma, or certificate program. This status includes Non-degree, Exploratory, and Visiting (students attending on the basis a Letter of Permission from another institution).

Standard Course Dates:
The start and end dates correspond to the published first and last day of classes for a section offered in the Winter Session or Summer Session.

Student:
A person who is enrolled in at least one credit course at this University.

Term:
A period of time within an academic session. The Winter Session is divided into two terms: the first, September to December; the second, January to April.

Transcript:
A copy of a student’s permanent academic record.

Transfer Credit:
Credit assigned to the academic record for courses successfully completed at another recognized institution.
Unclassified:
Refers to the year in which certain students are registered. Normally applied to non-degree, visiting or diploma students.

Undergraduate Student:
A student registered in an undergraduate faculty or in a program leading to a Bachelor’s degree or an undergraduate diploma.

Unit:
Positive numerical value used in assigning the value of a course, such as English 135 (1.5 units). See also: Term.

Upper Level Courses:
Courses numbered from 300-499.

Visiting Status:
A student who is not formally admitted to a UVic degree program but is permitted to enrol in credit courses for a specified period on the basis of a Letter of Permission from another institution.

Year:
The level within a program of study, or the level of the course. For example, First-year student, First-year course (Physics 102).

Year Level Determination:

Below 12 units  
12 to 26.5 units  
27 to 41.5 units  
42 units or above  
42 to 56.5 units  
57 units or above

First Year  
Second Year  
Third Year  
Fourth Year (4-year programs)  
Fourth Year (5-year programs)  
Fifth Year (5-year programs)

Special Students are unclassified as to year.