Academic Year Important Dates

In recognition of the fact that the University of Victoria is a diverse community, the Office of Equity and Human Rights has compiled a list of high holy days available at their website. Faculty and staff may wish to refer to this list in responding to requests from members of religious groups for variations in examination schedules due to religious observances.

2018/2019 OFFICIAL ACADEMIC YEAR BEGINS

Summer Session - 2018

See Summer Studies website for complete dates www.uvic.ca/summer

May 2018

4 Friday Senate meets
7 Monday May-August courses begin for all faculties
14 Monday May and May-June courses begin
   Last day for course changes (Faculty of Law only)¹
21 Monday Victoria Day¹
   Last day for graduate students to register in a personal leave in summer
24 Thursday Senate Committee on Academic Standards meets to approve Convocation lists
31 Thursday Fees deadlines for summer (see "Add and Drop Dates for Standard Summer Courses" on page 73)

June 2018

6 Wednesday May courses end
7 Thursday June courses begin
11-15 Monday-Friday Spring Convocation
29 Friday May-June and June courses end

July 2018

1 Sunday Canada Day¹
2-3 Monday-Tuesday Reading Break May-August sections only
4 Wednesday July and July-August courses begin
15 Thursday July courses end
26 Thursday August courses begin
27, 30, Friday, Monday and Tuesday Supplemental and deferred examinations for Winter Session 2017-2018 (except for Business courses)

August 2018

3 Friday May-August classes end for all faculties
6 Monday British Columbia Day¹
7 Tuesday May-August examinations begin for all faculties
17 Friday May-August examinations end for all faculties
20 Monday July-August and August courses end

Winter Session - First Term

September 2018

3 Monday Labour Day¹
4 Tuesday First year registration and opening assembly for Faculty of Law
5 Wednesday First term classes begin for all faculties
13 Thursday Last day for course changes in Faculty of Law
18 Tuesday Last day for graduate students to register in a personal leave in first term
   Last day for 100% reduction of tuition fees for standard first term and full year courses. 50% of tuition fees will be assessed for courses dropped after this date³
21 Friday Last day for adding courses that begin in the first term.
30 Sunday Last day for paying first term fees without penalty

October 2018

5 Friday Senate meets
8 Monday Thanksgiving Day¹
9 Tuesday Last day for 50% reduction of tuition fees for standard courses. 100% of tuition fees will be assessed for courses dropped after this date³
17 Wednesday Senate Committee on Academic Standards meets to approve Convocation lists
31 Wednesday Last day for withdrawing from first term courses without penalty of failure

November 2018

2 Friday Senate meets
11 Sunday Remembrance Day¹
12-14 Monday-Wednesday Reading Break (except Faculty of Law)
13&14 Tuesday and Wednesday Fall Convocation
15 Thursday Faculty of Graduate Studies deadline to apply to graduate for Spring Convocation (students completing in the Fall term only)

December 2018

5 Wednesday Last day of classes in first term except Faculty of Law and Faculty of Human and Social Development²
   National Day of Remembrance and Action on Violence Against Women. Classes and exams cancelled from 11:30 am – 12:30 pm.
6 Thursday Last day of classes in the first term for Faculty of Law
7 Friday Senate meets
8 Saturday First-term examinations begin, except Faculty of Human and Social Development and Faculty of Law²
10 Monday First term examinations begin in the Faculty of Law
15 Saturday Undergraduate deadline to apply to graduate for Spring Convocation
22 Saturday First term examinations end for all faculties
25 Tuesday Christmas Day¹
IMPORTANT DATES

UVIC UNDERGRADUATE CALENDAR MAY 2018

Winter Session - Second Term

January 2019

1 Tuesday New Year's Day\(^1\)
7 Monday Second term classes begin for all faculties
11 Friday Senate meets
17 Thursday Last day for course changes for Faculty of Law
20 Sunday Last day for graduate students to register in a personal leave in second term
23 Wednesday Last day for adding courses that begin in the second term
31 Thursday Last day for paying second term fees without penalty

February 2019

1 Friday Senate meets
10 Sunday Last day for 50% reduction of tuition fees for standard courses. 100% of tuition fees will be assessed for courses dropped after this date. For non-standard courses see www.uvic.ca/course-registration/add-drop
15 Friday Faculty of Graduate Studies deadline to apply to graduate for Spring Convocation (students completing in the Spring term only)
18 Monday Family Day\(^1\)
28 Thursday Last day for withdrawing from full year and second term courses without penalty of failure

March 2019

1 Friday Senate meets

April 2019

5 Friday Senate meets
Last day of classes in second term except Faculty of Human and Social Development\(^2\)
8 Monday Examinations begin for all faculties, except Faculty of Human and Social Development\(^2\)
19 Friday Good Friday\(^1\)
22 Monday Easter Monday\(^1\)
27 Saturday Examinations end for all faculties
End of Winter Session

2019/2020 Official Academic Year Begins

Summer Session - 2019

See Summer Studies website for complete dates www.uvic.ca/summer

May 2019

3 Friday Senate meets
6 Monday May-August courses begin for all faculties
13 Monday Last day for course changes (Faculty of Law only)\(^3\)
19 Sunday May and May-June courses begin
20 Monday Victoria Day\(^1\)
23 Thursday Senate Committee on Academic Standards meets to approve Convocation lists
31 Friday Fees deadlines for summer (see "Add and Drop Dates for Standard Summer Courses" on page 73)

June 2019

5 Wednesday May courses end
6 Thursday June courses begin
10-14 Monday-Friday Spring Convocation
28 Friday May-June and June courses end

July 2019

1 Monday Canada Day\(^1\)
1&2 Monday and Tuesday Reading Break May-August sections only
3 Wednesday July and July-August courses begin
15 Monday Deadline to apply to graduate for Fall Convocation (all faculties)
25 Thursday July courses end
26 Friday August courses begin
29-31 Monday-Wednesday Supplemental and deferred examinations for Winter Session 2018-2019 (except for Business and Law courses)

August 2019

2 Friday May-August classes end for all faculties
5 Monday British Columbia Day\(^1\)
6 Tuesday May-August examinations begin for all faculties
16 Friday May-August examinations end for all faculties
19 Monday July-August and August courses end

Winter Session - First Term

September 2019

2 Monday Labour Day\(^1\)
3 Tuesday First year registration and opening assembly for Faculty of Law
4 Wednesday First term classes begin for all faculties
12 Thursday Last day for course changes in Faculty of Law
### September 2019

17 Tuesday  
Last day for 100% reduction of tuition fees for standard first term and full year courses. 50% of tuition fees will be assessed for courses dropped after this date.  
Last day for graduate students to register in a personal leave in first term.  

20 Friday  
Last day for adding courses that begin in the first term.  

30 Monday  
Last day for paying first term fees without penalty.  

### October 2019

4 Friday  
Senate meets.  

8 Tuesday  
Last day for 50% reduction of tuition fees for standard courses. 100% of tuition fees will be assessed for courses dropped after this date.  

14 Monday  
Thanksgiving Day.  

23 Wednesday  
Senate Committee on Academic Standards meets to approve Convocation lists.  

31 Thursday  
Last day for withdrawing from first term courses without penalty of failure.  

### November 2019

1 Friday  
Senate meets.  

11 Monday  
Remembrance Day.  

11-13 Monday-Wednesday  
Reading Break (except Faculty of Law).  

12&13 Tuesday and Wednesday  
Fall Convocation.  

15 Friday  
Faculty of Graduate Studies deadline to apply to graduate for Spring Convocation (students completing in the Fall term only).  

### December 2019

3 Tuesday  
Last day of classes in the first term for Faculty of Law.  

4 Wednesday  
Last day of classes in first term except Faculty of Law and Faculty of Human and Social Development.  
National Day of Remembrance and Action on Violence Against Women. Classes and exams cancelled from 11:30 am – 12:30 pm.  

6 Friday  
Senate meets.  
First term examinations begin in the Faculty of Law.  

7 Saturday  
First-term examinations begin, except Faculty of Human and Social Development and Faculty of Law.  

15 Sunday  
Undergraduate deadline to apply to graduate for Spring Convocation.  

20 Friday  
First term examinations end for Faculty of Law.  

21 Saturday  
First term examinations end for all faculties except Faculty of Law.  

25 Wednesday  
Christmas Day.  

26 Thursday  
Boxing Day.  

25-1 Wednesday-Wednesday  
University closed.  

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1. Classes are cancelled on all statutory holidays and during reading breaks. Administrative offices and academic departments are closed on statutory holidays. Holidays that fall on a weekend are observed on the next available weekday, normally on a Monday. The UVic Libraries are normally closed on holidays; exceptions are posted in advance.  
2. Faculty of Human and Social Development dates to be announced.  
3. See also Faculty of Law for more details regarding Summer 2018 and 2019, and Summers 2018 and 2019 Important Dates for law courses.  
4. For non-standard courses see <www.uvic.ca/course-registration/add-drop>.  

Undergraduate Application and Documentation Deadlines

The deadlines below are fixed dates. If a fixed date falls on a holiday, a Saturday or a Sunday, the nearest following day of business will be considered the
deadline. The University reserves the right to make changes as necessary.

<table>
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<tr>
<th>FACULTY/PROGRAM</th>
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<th>DOCUMENT DEADLINE</th>
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<td>September</td>
<td>February 28</td>
<td>March 31 unless specified otherwise (for mandatory self-reported grades)</td>
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<tr>
<td>EARLY ADMISSION - US and INTERNATIONAL APPLICANTS</td>
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<td>Engineering Bridge (via Camosun College)</td>
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<tr>
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<tr>
<td>School of Public Health and Social Policy*</td>
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<td>Diploma in Indigenous Community Development and Governance</td>
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<tr>
<td>HUMANITIES/SCIENCE/SOCIAL SCIENCES (Official in-progress transcripts are required at time of application)</td>
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<td>New and reregistering students</td>
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<tr>
<td>CONTINUING STUDIES DIPLOMAS &amp; CERTIFICATES</td>
<td>For entry points and deadlines contact the Division of Continuing Studies directly or visit &lt;continuingstudies.uvic.ca&gt;</td>
<td></td>
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</tbody>
</table>

* These programs require supplemental materials; please contact the faculty/department directly.
Terms Used at UVic

Academic Drop Date:
Last day for dropping courses without penalty of failure.

Associated Section:
See Linked Section. Normally, a laboratory or tutorial that accompanies a lecture. Also called Linked Section.

Auditor:
A student who pays a fee to sit in on a course without the right to participate in any way. Auditors are not entitled to credit.

Award:
See list of definitions under Scholarships and Awards.

CAPP:
(Curriculum Advising and Program Planning) a degree audit which outlines the program requirements needed for degree completion and matches a student’s course record against those requirements.

Confirmation of Registration:
A confirmation of registered courses, including courses that are wait-listed, is available via "My page".

Co-operative Education:
A program of education which integrates academic study with work experience.

Corequisite:
A specific course or requirement that must be undertaken prior to or at the same time as a prescribed course, or a course required by a department for a degree program but offered by another department.

Course:
A particular part of a subject, such as English 135.

Department:
In academic regulations, this covers any academic administrative unit, including a department, school, centre or faculty as the context requires.

Discipline:
A subject of study within a department.

Former Student:
A person who has been admitted to the University and has enrolled in at least one credit course, and who is not enrolled in the current session.

Full-Time Student:
An Undergraduate registered in 12 or more units of study in the Winter Session (September to April) or 6 or more units in a single Winter Session term or in the Summer Session (May to August). Registration in a Coop work term also constitutes full-time attendance. The requirements for full-time studies used for scholarships, bursaries, students loans and external providers may differ from the minimum UVic requirements for a full-time student.

General Program:
A program which requires 9 units at the 300 or 400 level in each of two disciplines.

Grade Point:
A numerical value given to an alphabetical letter grade used in assessment of academic performance.

Graduate Student:
A student who has received a Bachelor’s degree or equivalent and who is enrolled in a program leading to a Master’s or Doctoral degree.

Honours:
A program which involves a high level of specialization in a discipline and requires 18 or more units in that discipline at the 300 or 400 level.

Letter Grade:
Any of the letters used in the grading system.

Linked Section:
Normally, a laboratory or tutorial that accompanies a lecture. Also called Associated Section.

Lower Level Courses:
Courses numbered from 100 to 299.

Mailing Address:
The one address to which selected communications from the Office of the Registrar (OREG) or other University offices will be sent. This address should be updated by the student through ‘My page’ (Address Change).

Major Program:
A program that involves specialization in a discipline and requires 15 or more units in that discipline at the 300 or 400 level.

Minor Program:
An optional program that allows students to study in an area outside of their Honours, Major or General Program areas; requirements vary and are prescribed by each department.

Mutually Exclusive Courses:
Courses with a different course/number and the same course content. Students will not receive credit for courses identified as mutually exclusive.

“My page”:
Web access to student records online at <www.uvic.ca/mypage>.

NetLink-ID:
A unique personal identifier which is used as your “username” for various services provided by the University of Victoria.

Non-Standard Course Dates:
Fee reduction and drop deadlines are based upon a percentage of the duration of a course. The duration of a course is end date minus start date plus 1 (i.e. the first day counts as 1). A table of non-standard date courses for Winter Session can be found under “Non–Standard Courses”. All tuition fee reductions are subject to retention of the acceptance deposit (new students). Please see <finance.uvic.ca/tuition>.

Non-Standard Course Table:
The start and end dates are different than standard course dates for a section offered in the current Winter Session. The fee reduction and academic drop dates are calculated based on this variation of dates. Check <www.uvic.ca/course-registration> or the appropriate registration guide for the “non-standard courses” list.

Online Registration:
Registration via <www.uvic.ca/mypage>.

Online Timetable:
Provides students with current course timetable information via the Web, including current information on open sections and the number of wait-listed students: <www.uvic.ca/timetable>.
Part-Time Student:
An undergraduate student undertaking fewer than 12 units of study in the Winter Session or fewer than 6 units in Summer Session.

Permission:
Registration in some courses requires permission from the Department. Registration is done through the Department. See also: Registration Restriction.

Plagiarism:
A form of cheating by means of the unacknowledged, literal reproduction of ideas and material of other persons in the guise of new and original work.

Prerequisite:
A preliminary requirement which must be met before registration is permitted in a prescribed course.

Primary Section:
Normally a lecture section.

Probation:
An academic standing assigned when minimum GPA requirements are not met and academic conditions apply.

Program:
The courses of study organized to fulfill an academic objective, such as a BSc Major Chemistry program.

Registered Student:
A person enrolled in at least one credit course at this university.

Registration:
The process of formally enrolling in courses.

Registration Restriction:
Registration in a course or section that is limited based on factors such as program, year and degree.

Regular Student:
A student who is registered as a candidate for a University of Victoria degree, or in credit courses leading to a University of Victoria diploma or certificate.

Section:
The division of a course, e.g., Section A01 of History 101.

Session:
The designated period of time during which courses of study are offered (Winter Session, September to April; Summer Session, May to August).

Special Status:
A status assigned to a student who is admitted to register in credit courses but who is not a candidate for a University degree, diploma, or certificate program. This status includes Non-degree, Exploratory, and Visiting (students attending on the basis a Letter of Permission from another institution).

Standard Course Dates:
The start and end dates correspond to the published first and last day of classes for a section offered in the Winter Session or Summer Session.

Student:
A person who is enrolled in at least one credit course at this University.

Term:
A period of time within an academic session. The Winter Session is divided into two terms: First or Fall, from September through December; Second or Spring, from January through April. The Summer Session is divided into seven terms: May - August; May; May - June; June; July; July - August; August.

Term Grade Point Average:
Effective 2016 Winter Session, a term grade point average (GPA) is displayed on the administrative transcript for each term of the Winter Session when all final grades have been received. The term GPA is based on all courses taken or challenged in that term and which have a unit value. The first half of a year-long course and courses bearing the grade COM, INP, N/X, or F/X are excluded from the term GPA calculation. Term GPA is not used in the determination of academic standing and does not appear on the Official Transcript.

Transcript:
A copy of a student’s permanent academic record.

Transfer Credit:
Credit assigned to the academic record for courses successfully completed at another recognized institution.

Unclassified:
Refers to the year in which certain students are registered. Normally applied to non-degree, visiting or diploma students.

Undergraduate Student:
A student registered in an undergraduate faculty or in a program leading to a Bachelor’s degree or an undergraduate diploma.

Unit:
Positive numerical value used in assigning the value of a course, such as English 135 (1.5 units). See also: Term.

Upper Level Courses:
Courses numbered from 300-499.

Visiting Status:
A student who is not formally admitted to a UVic degree program but is permitted to enrol in credit courses for a specified period on the basis of a Letter of Permission from another institution.

Year:
The level within a program of study, or the level of the course. For example, First-year student, First-year course (Physics 102).

Year Level Determination:
Below 12 units          First Year
12 to 26.5 units        Second Year
27 to 41.5 units        Third Year
42 units or above       Fourth Year (4-year programs)
42 to 56.5 units        Fourth Year (5-year programs)
57 units or above       Fifth Year (5-year programs)

Special Students are unclassified as to year.