The University of Victoria operates under the authority of the University Act (RSBC 1996 c. 468) which provides for a Convocation, Board of Governors, Senate and Faculties. The University Act describes the powers and responsibilities of those bodies, as well as the duties of the officers of the University. Copies of this Act are held in the University Library.

The official academic year begins on May 1. Changes in Calendar regulations take effect May 1, September 1, and January 1 of each academic year unless otherwise approved by the Senate. Nevertheless, the University reserves the right to revise or cancel at any time any rule or regulation published in this Calendar or its supplements. The Calendar is published three times per year in the spring (effective May 1), summer (effective September 1) and winter (effective January 1) by the Office of the Registrar, Student Affairs, under authority granted by the Senate of the University.
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Academic Year Important Dates

In recognition of the fact that the University of Victoria is a diverse community, the Office of Equity and Human Rights has compiled a list of high holy days available at their website <www.uvic.ca/equity/education/religious/index.php>. Faculty and staff may wish to refer to this list in responding to requests from members of religious groups for variations in examination schedules due to religious observances.

2019/2020 ACADEMIC YEAR

Summer Session - 2019

See <www.uvic.ca/calendar/undergrad/info/tuition> for Summer Session add and drop dates.

Winter Session - Second Term

January 2020

1 Wednesday New Year’s Day
6 Monday Second term classes begin for all faculties
10 Friday Senate meets
16 Thursday Last day for course changes in Faculty of Law
19 Sunday Last day for 100% reduction of second term fees for standard courses. 50% of tuition fees will be assessed for courses dropped after this date. For non-standard courses see <www.uvic.ca/course-registration/add-drop>
22 Wednesday Last day for adding courses that begin in thesecond term
31 Friday Last day for paying second term fees without penalty

February 2020

7 Friday Senate meets
9 Sunday Last day for 50% reduction of tuition fees for standard courses. 100% of tuition fees will be assessed for courses dropped after this date. For non-standard courses see <www.uvic.ca/course-registration/add-drop>
15 Saturday Faculty of Graduate Studies deadline to apply to graduate for Spring Convocation (students completing in the Spring term only)
17 Monday Family Day
17-21 Monday-Friday Reading Break for all faculties
29 Saturday Last day for withdrawing from full year and second term courses without penalty of failure

March 2020

6 Friday Senate meets

April 2020

3 Friday Senate meets
6 Monday Examinations begin for all faculties
10 Friday Good Friday
13 Monday Easter Monday

April 2020

24 Friday Examinations end for all faculties
End of Winter Session

2020/2021 OFFICIAL ACADEMIC YEAR BEGINS

Summer Session - 2020

See <www.uvic.ca/calendar/undergrad/info/tuition> for Summer Session add and drop dates.

May 2020

1 Friday Senate meets
4 Monday May–August courses begin for all faculties
11 Monday May and May–June courses begin
17 Sunday Last day for graduate students to register in a personal leave in summer
18 Monday Victoria Day
21 Thursday Senate Committee on Academic Standards meets to approve Convocation lists
31 Sunday Fees deadlines for summer (see https://www.uvic.ca/current-students/home/course-registration/add-drop)

June 2020

3 Wednesday May courses end
4 Thursday June courses begin
8–12 Monday–Friday Spring Convocation
26 Friday May–June and June courses end

July 2020

1 Wednesday Canada Day
1 & 2 Wednesday & Thursday Reading Break May–August sections only
6 Monday July and July–August courses begin
15 Wednesday Deadline to apply to graduate for Fall Convocation (all faculties)
28 Tuesday July courses end
29 Wednesday August courses begin
29–31 Wednesday–Friday Supplemental and deferred examinations for Winter Session 2019–2020 (except for Business and Law courses)
31 Friday May–August classes end for all faculties

August 2020

3 Monday British Columbia Day
4 Tuesday May–August examinations begin for all faculties
17 Monday May–August examinations end for all faculties
21 Friday July–August and August courses end
**Winter Session - First Term**

**September 2020**

<table>
<thead>
<tr>
<th>Date</th>
<th>Day</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>7</td>
<td>Monday</td>
<td>Labour Day(^1)</td>
</tr>
<tr>
<td>8</td>
<td>Tuesday</td>
<td>First year registration and opening assembly for Faculty of Law</td>
</tr>
<tr>
<td>9</td>
<td>Wednesday</td>
<td>First term classes begin for all faculties</td>
</tr>
<tr>
<td>17</td>
<td>Thursday</td>
<td>Last day for course changes in Faculty of Law</td>
</tr>
<tr>
<td>22</td>
<td>Tuesday</td>
<td>Last day for graduate students to register in a personal leave in first term</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Last day for 100% reduction of tuition fees for standard first term</td>
</tr>
<tr>
<td></td>
<td></td>
<td>50% of tuition fees will be assessed for courses dropped after this date. For non-standard courses see <a href="http://www.uvic.ca/course-registration/add-drop">www.uvic.ca/course-registration/add-drop</a></td>
</tr>
<tr>
<td>25</td>
<td>Friday</td>
<td>Last day for adding courses that begin in the first term</td>
</tr>
<tr>
<td>30</td>
<td>Wednesday</td>
<td>Last day for paying first term fees without penalty</td>
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</table>

**October 2020**

<table>
<thead>
<tr>
<th>Date</th>
<th>Day</th>
<th>Event</th>
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<tbody>
<tr>
<td>2</td>
<td>Friday</td>
<td>Senate meets</td>
</tr>
<tr>
<td>12</td>
<td>Monday</td>
<td>Thanksgiving Day(^1)</td>
</tr>
<tr>
<td>13</td>
<td>Tuesday</td>
<td>Last day for 50% reduction of tuition fees for standard courses.</td>
</tr>
<tr>
<td></td>
<td></td>
<td>100% of tuition fees will be assessed for courses dropped after this date. For non-standard courses see <a href="http://www.uvic.ca/course-registration/add-drop">www.uvic.ca/course-registration/add-drop</a></td>
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<tr>
<td>14</td>
<td>Wednesday</td>
<td>Senate Committee on Academic Standards meets to approve Convocation lists</td>
</tr>
<tr>
<td>31</td>
<td>Saturday</td>
<td>Last day for withdrawing from first term courses without penalty of failure</td>
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**November 2020**

<table>
<thead>
<tr>
<th>Date</th>
<th>Day</th>
<th>Event</th>
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<tr>
<td>6</td>
<td>Friday</td>
<td>Senate meets</td>
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<tr>
<td>11</td>
<td>Wednesday</td>
<td>Remembrance Day(^1)</td>
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<td>9 - 11</td>
<td>Monday-Wednesday</td>
<td>Reading Break (except Faculty of Law)</td>
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<td>9 &amp; 10</td>
<td>Monday-Tuesday</td>
<td>Fall Convocation</td>
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**December 2020**

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<th>Event</th>
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<tbody>
<tr>
<td>3</td>
<td>Thursday</td>
<td>Last day of classes in the first term for Faculty of Law</td>
</tr>
<tr>
<td>4</td>
<td>Friday</td>
<td>Senate meets</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Last day of classes in first term for all faculties except the Faculty of Law</td>
</tr>
<tr>
<td></td>
<td></td>
<td>National Day of Remembrance and Action on Violence Against Women. Classes and exams cancelled from 11:30 am - 12:30 pm.</td>
</tr>
<tr>
<td>7</td>
<td>Monday</td>
<td>First term examinations begin for all faculties</td>
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<tr>
<td>15</td>
<td>Tuesday</td>
<td>Undergraduate deadline to apply to graduate for Spring Convocation</td>
</tr>
<tr>
<td>21</td>
<td>Monday</td>
<td>First term examinations end for all faculties</td>
</tr>
<tr>
<td>25</td>
<td>Friday</td>
<td>Christmas Day(^1)</td>
</tr>
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**Winter Session - Second Term**

**December 2020**

<table>
<thead>
<tr>
<th>Date</th>
<th>Day</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>26</td>
<td>Saturday</td>
<td>Boxing Day(^1)</td>
</tr>
<tr>
<td>25-3</td>
<td>Friday-Sunday</td>
<td>University closed</td>
</tr>
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**January 2021**

<table>
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<th>Date</th>
<th>Day</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Friday</td>
<td>New Year’s Day(^1)</td>
</tr>
<tr>
<td>4</td>
<td>Monday</td>
<td>Second term classes begin for all faculties</td>
</tr>
<tr>
<td>8</td>
<td>Friday</td>
<td>Senate meets</td>
</tr>
<tr>
<td>14</td>
<td>Thursday</td>
<td>Last day for course changes in Faculty of Law</td>
</tr>
<tr>
<td>17</td>
<td>Sunday</td>
<td>Last day for 100% reduction of second term fees for standard courses.</td>
</tr>
<tr>
<td></td>
<td></td>
<td>50% of tuition fees will be assessed for courses dropped after this date. For non-standard courses see <a href="http://www.uvic.ca/course-registration/add-drop">www.uvic.ca/course-registration/add-drop</a></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Last day for graduate students to register in a personal leave in second term</td>
</tr>
<tr>
<td>20</td>
<td>Wednesday</td>
<td>Last day for adding courses that begin in the second term</td>
</tr>
<tr>
<td>31</td>
<td>Sunday</td>
<td>Last day for paying second term fees without penalty</td>
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**February 2021**

<table>
<thead>
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<th>Date</th>
<th>Day</th>
<th>Event</th>
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<tbody>
<tr>
<td>5</td>
<td>Friday</td>
<td>Senate meets</td>
</tr>
<tr>
<td>7</td>
<td>Sunday</td>
<td>Last day for 50% reduction of tuition fees for standard courses.</td>
</tr>
<tr>
<td></td>
<td></td>
<td>100% of tuition fees will be assessed for courses dropped after this date. For non-standard courses see <a href="http://www.uvic.ca/course-registration/add-drop">www.uvic.ca/course-registration/add-drop</a></td>
</tr>
<tr>
<td>15</td>
<td>Monday</td>
<td>Family Day(^1)</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Faculty of Graduate Studies deadline to apply to graduate for Spring Convocation (students completing in the Spring term only)</td>
</tr>
<tr>
<td>15-19</td>
<td>Monday-Friday</td>
<td>Reading Break for all faculties</td>
</tr>
<tr>
<td>28</td>
<td>Sunday</td>
<td>Last day for withdrawing from full year and second term courses</td>
</tr>
<tr>
<td></td>
<td></td>
<td>without penalty of failure</td>
</tr>
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</table>

**March 2021**

<table>
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<th>Date</th>
<th>Day</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>5</td>
<td>Friday</td>
<td>Senate meets</td>
</tr>
</tbody>
</table>

**April 2021**

<table>
<thead>
<tr>
<th>Date</th>
<th>Day</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Thursday</td>
<td>Last day of classes for all faculties</td>
</tr>
<tr>
<td>2</td>
<td>Friday</td>
<td>Good Friday(^1)</td>
</tr>
<tr>
<td>5</td>
<td>Monday</td>
<td>Easter Monday(^1)</td>
</tr>
<tr>
<td>6</td>
<td>Tuesday</td>
<td>Examinations begin for all faculties</td>
</tr>
<tr>
<td>9</td>
<td>Friday</td>
<td>Senate meets</td>
</tr>
<tr>
<td>22</td>
<td>Thursday</td>
<td>Examinations end for all faculties</td>
</tr>
<tr>
<td></td>
<td></td>
<td>End of Winter Session</td>
</tr>
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\(^1\) Classes are cancelled on all statutory holidays and during reading breaks. Administrative offices and academic departments are closed on statutory holidays. Holidays that fall on a weekend are observed on the next available weekday, normally on a Monday. The UVic Libraries are normally closed on holidays; exceptions are posted in advance.
Known for excellence in teaching, research, and service to the community, the University of Victoria serves over 20,000 students. It is favoured by its location on Canada’s spectacular west coast, in the capital of British Columbia.
Information for All Students

Academic Sessions

The Winter Session is divided into two terms: the first, September to December; the second, January to April.

The period May through August is the Summer Session.

Academic rules and regulations published in the University Calendar apply to all academic sessions.

**The University reserves the right to cancel courses when enrolment is insufficient.**

Calendar Changes

The official academic year begins on May 1. Changes in calendar regulations normally take effect with the beginning of the Summer Session on May 1. Nevertheless, the University reserves the right to revise or cancel at any time any rule or regulation published in the Calendar or its supplements.

The Calendar does not include information on when courses will be offered. Up-to-date timetable information is available from individual department offices and from the Office of the Registrar (OREG) website <www.uvic.ca/timetable>. Amendments to the timetable are incorporated into the Class Schedule Search, which is accessible at the website: <www.uvic.ca/timetable>.

Course Values and Hours

Each course offered for credit has a unit value. A full-year course with three lecture hours per week through the full Winter Session from September to April normally has a value of 3 units. A half-year course with three lecture hours per week from September to December or from January to April normally has a value of 1.5 units. A 3-unit course (3 hours of lectures per week throughout the Winter Session) approximates a 6 semester-hour or a 9 quarter-hour course. A course of 1.5 units approximates a 3 semester-hour or a 4.5 quarter-hour course.

Course Experience Survey (CES)

Towards the end of every course at the University of Victoria, all students will have the opportunity to complete a brief, anonymous online survey on their experience as a student in the course. The purpose of the CES is to provide feedback to the instructor, the department and the university as a means to improve and sustain the quality of teaching, course design, and program development. The University regards it as a student’s responsibility to provide such feedback in order to support the constant improvement of programs for future students. Instructions to students will be provided for each course to obtain access to the survey via laptop, tablet, or mobile device.

Student Cards

All students require a current University of Victoria Identification Card. The card is the property of the University and must be presented upon request as proof of identity at University functions and activities. The electronic/digital records of the student card may be used for administrative functions of the University, including but not limited to, examinations, instruction, and campus security. Photo ID cards can be obtained, 24 hours following registration, at ONECard, University Centre Lobby.

Limit of the University’s Responsibility

The University of Victoria accepts no responsibility for the interruption or continuance of any class or course of instruction as a result of an act of God, fire, riot, strike or any cause beyond the control of the University of Victoria.

Program Planning

Students are responsible for the completeness and accuracy of their registrations and for determining the requirements of their program at UVic. Please read the Calendar for information about programs and courses. Further information about program regulations or requirements is available from the appropriate faculty advising service or department.

Protection of Privacy and Access to Information

All applicants are advised that both the information they provide and any other information placed into the student record will be protected and used in compliance with the BC Freedom of Information and Protection of Privacy Act (1992).

Disclosure of personal information to vendors, systems or services storing or accessing that information outside of Canada without consent is restricted by s. 30.1 of FIPPA.

Instructors may use a variety of educational technology in a course including internet-based technologies, web-based applications, cloud services and social media. The use of technology is intended to enhance and/or deliver students’ education and is part of a student’s engagement at the University. Some of these technologies may collect, use, disclose, and store student and instructor personal information outside of Canada.

In some courses, instructors may require students to use educational technology and social media which stores personal information outside of Canada, in such cases, instructors will try to provide options (such as using an alias or nickname to register).

If students do not want their personal information stored or accessed outside of Canada, in certain rare instances, courses may not be available to them. If the course is required for the completion of a degree, alternatives will be provided.

Notification of Disclosure of Personal Information to Statistics Canada

Statistics Canada is the national statistical agency. As such, Statistics Canada carries out hundreds of surveys each year on a wide range of matters, including education.

It is essential to be able to follow students across time and institutions to understand, for example, the factors affecting enrolment demand at postsecondary institutions. The increased emphasis on accountability for public investment means that it is also important to understand ‘outcomes’. In order to conduct such studies, Statistics Canada asks all colleges and universities to provide data on students and graduates. Institutions collect and provide to Statistics Canada, student identification information (student’s name, student ID number, Social Insurance Number), student contact information (address and telephone number), student demographic characteristics, and enrolment information.

The federal Statistics Act provides the legal authority for Statistics Canada to obtain access to personal information held by educational institutions. The information may be used for statistical purposes only, and the confidentiality provisions of the Statistics Act prevent the information from being released in any way that would identify a student.

Students may contact Statistics Canada via e-mail if they have any questions: statcan.PSIS-SIEP.statcan@canada.ca.

**It is with the goodwill and collaboration of postsecondary institutions that we will reach our goal of providing reliable postsecondary education information required to plan for our future.**

Schedule of Classes (Timetable)

The schedule of graduate and undergraduate classes for all academic sessions is available from the online timetable <www.uvic.ca/timetable>.
University’s Right to Limit Enrolment
The University reserves the right to limit enrolment and to limit the registration in, or to cancel or revise, any of the courses listed. The curricula may also be changed, as deemed advisable by the Senate of the University.

General University Policies
Students should check the Calendar entries of individual faculties for any additional or more specific policies.

POLICY ON HUMAN RIGHTS, EQUITY AND FAIRNESS (GV0200)
The University of Victoria is committed to promoting, providing and protecting a positive, supportive and safe learning and working environment for all its members.

DISCRIMINATION AND HARASSMENT POLICY (GV0205)
The University of Victoria is committed to providing an environment that affirms and promotes the dignity of human beings of diverse backgrounds and needs. The Policy prohibits discrimination and harassment and affirms that all members of the University community—its students, faculty, staff, and visitors—have the right to participate equally in activities at the University without fear of discrimination or harassment. Members of the University community are expected to uphold the integrity of the Policy and to invoke its provisions in a responsible manner. All persons within the University who are affected by the Policy, particularly the parties to a complaint, are expected to preserve the degree of confidentiality necessary to ensure the integrity of the Policy, the process described in the Policy, and collegial relations among members of the University community. The Policy is to be interpreted in a way that is consistent with these goals, with the principles of fairness, and with the responsible exercise of academic freedom.

The Policy addresses discrimination, including adverse effect discrimination, and harassment, including sexual harassment, on grounds protected by the British Columbia Human Rights Code. Prohibited grounds for discrimination are race, colour, ancestry, place of origin, political belief, religion, marital status, family status, physical or mental disability, sex, sexual orientation, gender identity or expression, age, or conviction of a criminal offence when unrelated to employment. The Policy also addresses personal harassment.

The Discrimination and Harassment Policy and Procedures are administered by the Equity and Human Rights Office. Persons who experience or know of harassment or discrimination may contact the Office by phoning 250-721-8786 for confidential advice and information. Definitions are included in the Discrimination and Harassment Policy and Procedures (Policy GV0205) which can be found on the office website, <www.uvic.ca/eqhr>.

Creating a Respectful and Productive Learning Environment
The University of Victoria is committed to promoting critical academic discourse while providing a respectful and productive learning environment. All members of the university community have the right to experience, and the responsibility to help create, such an environment. In any course, the instructor has the primary responsibility for creating a respectful and productive learning environment in a manner consistent with other university policies and regulations. Instructors or students who have unresolved questions or concerns about a particular learning environment should bring them to the Chair or Director of the unit concerned (or Dean, in the case of undepartmentalized faculties).

Academic Services

ACADEMIC ADVISING
Each undergraduate faculty provides academic advising services for students contemplating studies at the undergraduate level. Students are encouraged to read the appropriate Calendar entries for the faculty, department and program they wish to enter in order to determine prerequisites and other program requirements.

Students planning graduate studies at UVic should contact the Graduate Adviser in the department they wish to enter.

CO-OPERATIVE EDUCATION PROGRAM AND CAREER SERVICES
The Co-operative Education Program and Career Services offers an integrated career-related service to students, employers, faculty and staff.

For Career Services, our mission is to support student success through career development expertise and by facilitating connections among students, alumni, employers and other community members.

Services Offered
• individual coaching and group sessions on exploring career options, connecting with career and work opportunities and managing career transitions are available to all current students, new graduates and alumni
• tips on résumé, CV and cover letter preparation; interviews and work search
• online postings for part-time, summer, career and on-campus opportunities
• career resource library
• career fairs, career forums and employer information sessions
• registration in the usual job registries
• use of computers for work search purposes

Career Services' information is also displayed on notice boards around campus and on the Career Services' website.

Graduate students are encouraged to familiarize themselves with the Responsibility in the Supervisory Relationship Policy available at <https://www.uvic.ca/graduatestudies/research/home/your.supervisor/relationship/>.

STUDENT DISCIPLINE
A student or former student may be reported to the President for disciplinary action and may be suspended, subject to appeal to the Senate, for misconduct, including but not limited to such matters as a breach of University regulations or policy, for example, Acceptable Use of Electronic Information Resources (Policy IM7200), Discrimination and Harassment Policy (and Associated Procedures) (GV0205), Resolution of Non-Academic Misconduct Allegations Policy (AC1300), Sexualized Violence Prevention and Response Policy (GV0245), a breach of a provision in the University Calendar, or a violation of provincial law or a law of Canada. In particular, a student may be reported for unlawfully entering a building or restricted space on University property, providing false information on an application for admission, reregistration, or other University document, submitting a falsified transcript or other document or participating in hazing, which is prohibited by University regulation.
GENERAL INFORMATION

ENGLISH AS A SECOND LANGUAGE

The English Language Centre offers a number of programs to assist non-native speakers to improve their English language proficiency and participate in an English-speaking academic setting with confidence. For students planning to continue into Undergraduate credit programs, the ‘ELC-conditional admission’ is available for qualified students. For details, visit <https://www.uvic.ca/elc>.

THE DIVISION OF LEARNING AND TEACHING SUPPORT AND INNOVATION

The Division of Learning and Teaching Support and Innovation’s mission at the University of Victoria is to inspire, support and promote excellence in learning and teaching university-wide to enhance academic success. Activities include teaching support for instructors and faculty at all career levels including integration of educational technologies; development of innovative instructional methods; professional development for TAs and graduate students; academic supports for undergraduate and graduate students, academic unit program curriculum design/redesign, including learning outcomes development; and support for fair, effective, transparent teaching assessment and teaching enhancement; the administration of the Jamie Cassels Undergraduate Research Awards (JCURA) and provision of grants and scholarships to support teaching excellence. <https://www.uvic.ca/learningandteaching>

Specific services include:

Technology Integrated Learning (TIL)

McPherson Library,
Lower Level, LIB 034
Web: <www.uvic.ca/til>

Technology Integrated Learning supports students, faculty, and staff with learning and teaching with technology, CourseSpaces and the Online Academic Community, as well as our other supported technologies, like iClicker, Top Hat, Blackboard Collaborate, and the Microsoft Office Suite, we are here to help you be successful in your classes. If your instructor is using educational technology in class, and you need help or guidance, please contact us at tilhelp@uvic.ca to book a meeting or drop in to find out more. We are available to help graduate students with their research presentation needs. Our offices are in the lower level of McPherson Library.

The Centre for Academic Communication (CAC)

Learning Commons,
McPherson Library
Phone: 250-853-3675
Web: <www.uvic.ca/learningandteaching>

The CAC, formerly the Writing Centre, supports undergraduate and graduate students in developing their academic communication skills. These skills include writing and reading in an academic environment as well as understanding the expectations of academic work and presenting that work verbally or in writing. We provide free programming through one-on-one appointments, workshops, learning plans and drop-in zones. Whether you are just getting started or nearly done your assignment, paper, or award application, our staff can provide valuable guidance. We can also provide individual learning consultations to help you maximize your use of CAC supports and services. Please see our website for more information: <www.uvic.ca/learningandteaching/home/home/centre>

The Mathematics and Statistics Assistance Centres

Whether you are a Math whiz or a student struggling with a required math course for your major, the Mathematics and Statistics Assistance Centres (MSAC) are available to enhance and support your learning in the mathematical sciences. At the Centres you will find free, high quality, one-on-one drop-in support for all U Vic first and second year Mathematics and Statistics courses. Each Centre hosts a team of skilled graduate and undergraduate student tutors ready to help you on a first-come-first-served basis. The Centres (jointly run in partnership with the Department of Mathematics and Statistics) currently have three locations on campus: the McPherson Library Learning Commons, Room 129, the David Turpin Building, DTB A202, and the Residence Resource Hub, Hodges 104. Schedules for each term, along with additional information about the Centres may be found at <www.uvic.ca/science/math-statistics/current-students/undergraduate/msac>.

Community-Engaged Learning (CEL) Office

Cornett B132
250-472-5667
<www.uvic.ca/cue/learning/index.php>

The CEL Office can help you connect course material with real-life experiences. The CEL Office supports students, instructors, staff, and community partners (across the disciplines and sectors) in developing and delivering learning opportunities whereby students actively engage with course content through experiences in and with community.

Contact us for CEL support, for example to explore how you can deepen your learning and earn credit for your civic engagement, or to strengthen a project or teaching idea through community-university collaboration, or to share your community-engaged experience with others.

UVic LIBRARIES

UVic Libraries support teaching, learning and research at the University of Victoria by providing expert and innovative access to the world’s recorded knowledge.

The UVic Libraries website at <uvic.ca/library> provides access to print and online resources, including electronic journals, indexes and databases. UVic Libraries’ website also offers a wide range of online user services, such as renewal and recall of items, reference help and interlibrary loans. The website is available at over 200 workstations in the libraries and can be accessed from home and the office 24 hours a day.

Facilities include individual and group study seating for over 1,500 students. Wireless Internet access is available in the Mearns Centre for Learning–McPherson Library, the Priestly Law Library and the Curriculum Library. Facilities are provided for the use of audio-visual, microform and CD-ROM materials, and a Learning Commons includes workstations with word-processing, spreadsheet and presentation software. Friendly and knowledgeable staff are available to assist students and faculty in taking fullest advantage of UVic Libraries’ resources. Individual or group instruction is available upon request. An Infoline Service is available for students enrolled in Distance Education credit courses who are located off campus.

Collectively, UVic Libraries house over 2.1 million print volumes, 1.4 million microform items, 21,000 cartographic items, 137,000 serial subscriptions, 41,000 sound recordings, 33,000 music scores, 11,000 films and videos and 1,600 linear metres of manuscripts and archival material.

Mearns Centre for Learning–McPherson Library: Contains all of the library collections (except Law and Curriculum resources), as well as reserve materials, cartographic materials, music and media materials, microforms, Special Collections and the University Archives.

Diana M. Priestly Law Library (Fraser Building): Contains over 170,000 books, journals and federal and provincial parliamentary and legislative materials, and over 250,000 microform items of primary and secondary historical legal materials, as well as access to online database services.

Curriculum Library (MacLaurin Building): Primarily serves the learning, teaching and research needs of Education students. Resources include print materials, media materials, and specialized collections.
University of Victoria Legacy Art Galleries

UVic is home to one of Canada’s largest university art collections. With nearly 20,000 artworks, and featuring strengths in art of the Pacific Northwest and the Arts and Crafts Movement, the collections provide a rich resource for teaching and research. The collections are showcased at the Legacy Art Gallery, located downtown at 630 Yates Street, at the Legacy Maltwood in the McPherson Library (Mearns Centre for Learning), and in a range of locations across campus and in the community. Further information on Legacy Art Galleries and its collections is available online at <legacy.uvic.ca> or from the Legacy Art Gallery at 250-721-6562.

Legacy Art Gallery, Downtown
630 Yates Street
Hours: Wed-Sat 10:00-4:00; Free admission
Phone: 250-721-6562
web: <legacy.uvic.ca>
email: legacy@uvic.ca

Situated off-campus in downtown Victoria, Legacy features innovative rotating exhibitions and programming with campus and community partners. Our downtown gallery space was Michael Williams' gift to the University of Victoria along with an art collection focusing on the Pacific Northwest region. Our staff will give you a warm welcome and introduce you to the current exhibits.

University Publications

Graduate Student Viewbook
Provides information about UVic graduate programs offered and the procedures to follow to apply for admission. Available at <www.uvic.ca/assets/documents/pdfs/UVicGraduateViewbook.pdf>.

Undergraduate Student Viewbook
Designed for undergraduate students both domestic and international. Provides an overview of UVic, including student profiles, international opportunities, services for students, athletics, recreation and clubs, finances, programs, admission requirements and application procedures.

Continuing Studies Calendar
Lists non-degree programs; issued in the fall and spring. Available at <www.continuinstudies.uvic.ca>.

Indigenous Student Handbook
Provides an overview of programs and services that may be of particular interest to Indigenous applicants, including student and faculty profiles.

Student Health 101
A monthly e-magazine, coordinated by Health Services, that covers a variety of topics related to health and wellness. Registered students are alerted by email for access to the monthly issue.

E-News Bulletin
A bulletin announcing changes in admission regulations or procedures, new programs and items of general interest. The E-News Bulletin is distributed to Canadian schools and colleges 6 to 8 times a year.

Pre-professional Guide
A guide for students who plan to complete some studies at UVic before transferring to another institution in order to complete a professional program such as dentistry, medicine, optometry, etc.

Malahat Review
An international quarterly of contemporary poetry, short fiction, creative nonfiction, and reviews, edited by John Barton. For information about contests, submissions, and subscriptions, visit <www.malahatreview.ca>.

The Ring
The Ring is UVic’s community newspaper, distributed on campus eight times each year, free of charge. The Ring website features regular updates at <uvic.ca/ring>.

The UVic Torch Alumni Magazine
Published biannually by the Division of External Relations and the UVic Alumni Association, and mailed to alumni free of charge. <uvic.ca/torch>

University Systems

University Systems (Systems) provides technology and support for UVic students. Your NetLink ID, created during your application to UVic, is your key to accessing computing services at UVic including:
- UVic wireless network: Wireless Internet access <uvic.ca/wireless>
- My page: Register for courses <uvic.ca/mypage>
- Email: Your @uvic.ca email account <uvic.ca/email>
- CourseSpaces: Online learning systems <coursespaces.uvic.ca>
- Online Academic Community: Courses, clubs, and other community pages <oac.uvic.ca>
- Computer labs: Windows or Mac workstations and printers <uvic.ca/systems/facilities>

If you have forgotten your NetLink passphrase, you can reset it at <uvic.ca/accounts>.

The Computer Help Desk is your single point of contact for assistance with services offered by University Systems. There are Computer Help Desks located in the Clearihue, Business & Economics, and Human & Social Development buildings equipped with Windows and Mac workstations for student use, pay-for-printing facilities, scanners, photocopiers, and a vast software library to support your coursework. There are also Computer Help Desk locations in the McPherson Library, the Technology Solutions Centre in Clearihue C143, and in Clearihue A037. The Help Desk can help you to solve technology problems including issues with UVic services such as your NetLink ID or UVic wireless, software assistance with products such as Microsoft Office, and computer hardware repair such as data recovery or in-warranty repair of Apple products by our Apple-certified technicians. See <uvic.ca/systems> for our Service Catalogue and more information.

Computer Help Desk
Phone: 250-721-7687
Toll free: 1-844-721-7687
Web: <www.uvic.ca/systems>
Email: helpdesk@uvic.ca
Twitter: @uvichelpdesk

Student Affairs

These administrative units of the university help students maintain their physical, social, emotional, spiritual and financial health while they pursue their academic and career goals at UVic.

Academic Advising Centre (Faculties of Humanities, Science and Social Sciences)

University Centre Building A203 Hours: Mon, Wed, Thurs 8:30-4:00; Tues, Fri, 8:30-12:00
Phone: 250-721-7567 ext. 6
Email: advising@uvic.ca
Web: <www.uvic.ca/advising>

The Academic Advising Centre provides support for undergraduate students in the Faculties of Humanities, Science and Social Sciences at all stages of their degree.
Frontline advisers can answer many questions about academic programs and procedures—such as more general queries about courses or requirements of the university.

Frontline advising will connect you with an academic adviser or refer you to your academic unit if you require more in-depth assistance. Completed forms can also be dropped off with frontline advising.

Academic advisers can discuss academic plans, review transfer credit and explain how it applies to a chosen degree; help students select courses and plan for degree completion; clarify and interpret university policies and procedures; and provide informed referrals.

Academic advisers also develop programming and provide targeted advising for specific student groups, including:

- Indigenous students
- International students
- Vikes varsity athletes
- UVic students participating in an international exchange

More information and planning resources for students can be found on the Academic Advising Centre website at: <www.uvic.ca/advising>

### Athletics and Recreation

Centre for Athletics, Recreation and Special Abilities (CARSA)
Phone: 250-472-4000

Vikes Athletics and Recreation provides a comprehensive program of sports and recreation for UVic students.

#### Athletics

The Vikes varsity programs are available to full-time students at UVic. Athletically talented student-athletes are provided with high quality coaching and high levels of competition that permit them to pursue athletic excellence while studying at UVic. Sports currently offered for men and women include: basketball, cross country & track, field hockey, golf, rowing, rugby, soccer and swimming. UVic teams participate in U SPORTS nationally, Canada West at the conference level, as independents in the National Association of Intercollegiate Athletics (NAIA) and in various high-level leagues in southwest British Columbia. Visit <www.govikesgo.com> for details.

#### Active Living

An active, healthy lifestyle with the Vikes can be the key to balancing your school workload. Quality and variety of facilities and programs are designed to meet the needs of students throughout the year. Enjoy a vast selection of programs and services, including: a two-floor fitness weight centre, intramural sports leagues, one of the tallest University climbing center and bouldering wall in Canada, convenient aquatics lessons and programming, a variety of fitness classes including yoga, spin, TRX, martial arts and dance, various sports and recreation clubs and outdoor activity equipment rental through Vikes Outdoors.

In most cases an athletics and recreation fee is included in tuition payment and this automatically qualifies students for base benefits that includes access to the McKinnon weight room and pool in addition to scheduled drop-in to the CARSA fieldhouse. Use of CARSA facilities and participation in programming is open to staff, students and community with a purchased membership or by drop-in rates. Visit <vikesrec.ca/membership> for more details.

#### Vikes Facilities

The UVic campus offers several playing fields, including grass, multi-purpose and water-based artificial fields, an outdoor track at Centennial Stadium.

CARSA, which opened May 2015, offers over 190,000 sq. ft. of floor space and includes a 2,100-seat performance gym, a large multi-purpose fieldhouse, a two-level fitness weight training area, a climbing and bouldering centre, dance space, dedicated TRX and spin studios, yoga studio, squash courts, a dedicated rowing ergometer space, a sport therapy clinic and Half Time café, a convenient snack and refreshment facility. CARSA is also home to CanAssist, who are dedicated to helping people with disabilities improve their independence in daily living and their overall quality of life. CanAssist and Athletics and Recreation are partners in expanding opportunities for inclusive programming.

The McKinnon Building includes a gymnasium, dance studio, smaller weight-training room, 25-metre pool and change room and shower facilities. The Ian H. Stewart Complex includes beach volleyball courts as well as an ice rink.

#### UVic Physiotherapy and Sports Injury Clinic

The UVic Sports Injury Clinic is available to students, staff, faculty and the community. Physiotherapy treatment is available by appointment Mon-Fri 7:30am-7:00pm. Direct billing to Blue Cross is available for UVic students, staff and faculty. ICBC and Worksafe claimants are welcome. Treatments have a fee payable at each visit for all patients. The clinic can be reached by phone at 250-472-4057 or by email at <physio@uvic.ca>. The Clinic has metered parking and a separate entrance in CARSA accessible via Vikes Way off McKenzie Ave. <vikesrec.ca/physio>

#### Bookstore

Campus Services Building
Hours:
Mon-Fri: 8:30am-5:00pm
Saturday: 11:00-5:00
Phone: 250-721-8311
Web: <www.uvicbookstore.ca>

The UVic Bookstore is owned and operated by the University, operates on a break-even basis and provides a variety of items essential to academic success. All course materials requested by faculty are stocked in the store. Textbook listings are available in-store and online, three weeks prior to the beginning of each term. At the beginning and end of each term, the Bookstore buys back used textbooks for up to 50% of the new book retail price if they’re in demand. Students can check online if their textbooks are needed.

The Bookstore contains several departments with different specialties. The general books department carries a comprehensive selection of both academic and general titles and can special order any book currently in print. The merchandise department offers a wide selection of contemporary UVic crested clothing and giftware, school and stationery supplies, artwork featuring local indigenous artists, and customized products which are often produced on an in-house laser engraving system. The computer store sells new and refurbished laptop computers, cables, headphones, peripherals and a large variety of tech accessories.

The Bookstore is also home to Blink Wide Format Printing, which is a full service print shop operated by Printing Services that specializes in posters, banners, signs, stickers and tradeshow goods.

In September the Bookstore was proud to open the only on-campus Starbucks. Come in to enjoy all your favourite hand-crafted beverages, food or just enjoy the friendly ambience of the space. At the present time, the hours for Starbucks are:

- Mon-Fri: 7:30am-7:00pm
- Saturday: 11:00-5:00
- Sunday: 11:00-5:00

Phone: 250-472-4594
www.starbucks.ca

#### Chapel - Multifaith Services

Chapel Hours: Mon-Fri 8:30-5:00
Office Hours: Mon-Thurs 8:30-2:30
Phone: 250-721-8338
Web: <web.uvic.ca/multifaith>
Multifaith Services offers pastoral counselling, prayer and meditation groups, learning circles, religious education, retreats, fun drop-in free weekly activities, such as Pet Café, Laughter Meditation and drumming circles, as well as workshops on a variety of interests to support the well-being of the campus community.

We can connect you with a student community that shares your religious tradition, or spiritual interests, as well as offer opportunities for learning about different world religions and enhancing your own spiritual practices.

The chapel is a great place to chat with friends, rest between classes, enjoy a walk in the gardens, or spend some quiet time on your own.

At Multifaith Services you will find a community for spiritual learning, support, fun, and friendships.

Multifaith Services offers programs to help you:
- Improve your well-being & happiness
- Develop self-awareness & mindfulness
- Develop better relationships
- Learn to decrease stress & anxiety

Multifaith Services is a unit of Student Services that works closely with other service units to provide the best spiritual and mental health care for the campus community.

The Interfaith Chapel is located beside parking lot #6. For more information, please call or visit our website.

**CHILD CARE SERVICES**

Complex A, B, C
Hours: Mon-Fri 8:00 am - 5:00 or 5:30 pm
(varies with age group)
Phone: 250-721-8500
Web: <www.uvic.ca/services/childcare>

For more than 45 years, UVic Child Care Services has been providing safe, high quality child care for children of UVic full-time students, faculty and staff. We are licensed to provide child care for infants, toddlers (18 months to 3 years), and 3 to 5 year olds. Our Early Childhood Educators are certified through the provincial Early Childhood Educator Registry and our Infant and Toddler Educators hold Infant/Toddler Educator specialty certification. Student parents may be eligible for Affordable Child Care Benefits through the Ministry of Children and Family Development (please visit the MCDF website for more information) as well as child care bursaries through UVic’s Student Awards and Financial Aid office.

Child care spaces are very limited, and there are long wait lists for programs. We encourage families to apply as soon as possible. Prospective UVic students should consider applying for the child care wait list at the same time as applying for studies at UVic.

**COUNSELLING SERVICES**

Room B270 University Centre Building
Hours: Mon-Fri 8:30-4:30
Phone: 250-721-8341
Web: <uvic.ca/coun>

Counselling Services offers professional, confidential, inclusive services to currently registered UVic students. For additional information, please visit the Counselling Services website at www.uvic.ca/coun.

**Counselling for Personal Concerns**

Individual counselling is available to undergraduate and graduate students who find that personal problems are interfering with their quality of life and university performance. If you have any academic or personal concerns, don’t wait until they grow into crises. Please come see us as soon as you are aware of a problem to receive support.

Counselling Services offers individual counselling to help you:
- improve your well-being
- develop self-awareness
- explore your academic and career directions
- increase your personal and academic resilience
- overcome problems that are holding you back
- address mental health concerns (i.e. anxiety, depression)
- develop better relationships
- heal from traumatic experiences

**Wellness Groups and Workshops**

In addition to individual counselling, we offer an extensive range of groups and workshops. Topics and issues covered may include:
- anxiety
- assertion/self-esteem
- career
- depression
- loss/grief
- mindfulness
- personal growth
- relationships
- relaxation
- sleep
- social confidence
- stress
- thesis completion

See our website for the complete list of current group offerings.

**Counselling for Indigenous Students**

Individual and group counselling is available for Indigenous students through collaboration with UVic’s Office of Indigenous Affairs and Talking Circles are available through collaboration with Elders Voices (INAF). Support can address a wide variety of issues such as: strengthening and maintenance of Indigenous identity, processing of colonial trauma, navigating the university environment as an Indigenous learner, and regaining balance and harmony in all aspects of life. Indigenous students are welcome to access all services available through Counselling Services, including groups, workshops and Career Exploration counsellors and supports.

**Counselling for International Students**

Individual and group counselling is available for currently registered UVic international students on a wide variety of issues such as culture adjustment, relationships, communication, navigating the academic system, and managing student/supervisor relationships.

**Career Exploration and Planning**

Career Counselling can assist students to develop self-awareness and skills for making effective decisions about their academic and career directions. Resources for research, assessment tests, and individual and group career counselling and exploration are all available. Career exploration groups are offered in partnership with Cooperative Education and Career Services.

For specific course advising, students are directed to their faculty’s advising office.
**Family Centre**

Student Family Housing
39208-2375 Lam Circle
Hours: Please check Facebook page for hours and programs
Web: <web.uvic.ca/family-centre>
Phone: 250-472-4062

The Family Centre serves the families of UVic students living on and off campus. Conveniently located in Student Family Housing, the Family Centre staff co-ordinate programs and services, including a morning drop-in program for young children (children must be accompanied by an adult), a conversational English drop-in program, a toy lending library and monthly community family events.

**University Food Services**

University Food Services
Robert Carroll Hall
Hours: Mon-Fri 8:30-4:30
Phone: 250-472-4777
Web: <uvic.ca/food>
Email: eat@uvic.ca

University Food Services keeps campus fed with a wide range of food and beverage services, from breakfast to late-night meals and everything between.

For up-to-date hours of operation, daily specials and nutrition information, visit <www.uvic.ca/food>.

**Locations**

- **Commons Kitchen (Cadboro Commons Building)**
  Full-menu residence dining with a grill, hot entrees, soup, salad bar, sandwiches, sushi, desserts and drinks
- **Cap's Bistro (Cadboro Commons Building)**
  Late night venue offering pizza, pasta, made-to-order sandwich bar, desserts and beverages
- **Village Greens (Cadboro Commons Building)**
  Vegetarian and vegan venue offers daily entrees, a stir-fry bar, soups and chili and a smoothie bar
- **Village Market (Cadboro Commons Building)**
  Campus convenience shop providing grab ’n go items as well as packaged foods and ingredients and features celiac and organic offerings, fresh produce, baked goods, as well as household staples from toothpaste to laundry detergent
- **Mystic Market (University Centre)**
  Nine food kiosks and the General Store offer a diverse range of prepared meals, including a breakfast grill, a pasta and pizza station, a smoothie and waffle bar, noodle bar, burgers, a taco bar, soups, sandwiches and salads, as well as pre-packaged foods and convenience items
- **BiblioCafé (Mearns Centre - McPherson Library)**
  Specialty hot and cold beverages, sandwiches, salads, and a selection of baked goods with ample booth, table and patio seating areas
- **Mac’s (MacLaurin Building)**
  Made-to-order sandwiches, wraps and salads, soups, chili, baked goods, and assorted beverages
- **Halftime (CARSAs)**
  Fueling sport and recreation activities with a smoothie bar, baked goods, beverages and made to order sandwiches, wraps and salads
- **Arts Place (Fine Arts Building)**
  Kiosk with specialty coffees and teas, beverages, salads, sandwiches, wraps, and baked goods

**Nickeys & Bytes Café (Engineering Lab Wing)**
  Kiosk with pizza, sandwiches, soup and salad, baked goods, and assorted beverages

**Court Café (Fraser Building)**
  Kiosk with sandwiches, soup, salads, baked goods, and assorted beverages

**SciCafé (Bob Wright Centre)**
  Kiosk with sandwiches, soups, salads, wraps, baked goods, and assorted beverages

**Degrees Catering**

This full service campus catering department offers seven dining venues in the Cadboro Commons Conference Centre. Degrees also delivers free of charge to any UVic location. Call 250-721-8603 or visit <www.degreescatering.ca>.

**ONECard Dining Discount**

Flex funds offer students, staff and faculty a 5% discount on all purchases at University Food Services outlets. The UVic ONECard is used much like a debit card: users pay money into an account established with Food Services and receive a discount on all purchases.

**Health Services**

Petersen Health Centre
Hours: Mon-Fri 8:30-4:30 + Wed evening until 7 (Sept-April only)
Phone: 250-721-8492 (This line will direct callers to call an on-call physician after hours, week-ends and holidays)
Web: <www.uvic.ca/services/health>

Primary Health Clinic:

Health Services offers confidential and comprehensive medical care to students.

For new patients: If you have an existing health condition, it is helpful to bring a copy of your previous medical record. Your previous vaccination record is also useful.

Appointment Types:
- **Urgent same-day** - for patients who need a quick, same-day quick appointment for an urgent concern
- **Pre-Booked** - for all other issues including: ongoing care, prescriptions, immunizations, lab results, follow ups and any other health issue that is not urgent. Pre-booked appointments allow you to see the same doctor regularly and make appointments at convenient times. Please book ahead whenever possible.

The team of physicians, nurses, office/admin staff, and specialized practitioners use a shared-care approach to carry out health screening, medical assessments, self-care education, pharmacology, treatments and therapy, care coordination, and referral to community specialists.

Practitioners address a range of student concerns including common and chronic illnesses and injuries, mental health, psychiatry and substance use, contraception and sexual health, immunizations and wellness education.

We collaborate with and refer students to campus and community resources, including Island Health, for specialized programs and hospital care.

**Campus Wellbeing:**

Health Services coordinates and partners with others to offer clinical and population health programs relevant to students, including:
- **living healthy, with a focus on wellbeing** - education materials and programs and campus engagement
- **mental health and substance use** - groups, social norms education, and harm reduction workshops
• public health and immunization - flu season, communicable illness, emergency preparedness
• sexual health and healthy relationships - contraception, STI prevention, testing and treatment, healthy sexuality and self-care
• injury prevention and assessments - specialist clinic referral, concussion prevention, and education

See our website for the SHAPE Health and Wellness Program

The Student Health Ambassadors and Peer Educators SHAPE program is a dynamic team of trained student volunteers who provide valuable health and wellness resources and programs to the university community. The SHAPE team plans events and activities, offers workshops and education, and connects students to campus and community services, such as the harm reduction center.

Medical Coverage and Eligibility

To see a physician, students must have a valid Provincial Health Care Card or international healthcare coverage, or will be billed directly.

British Columbia Residents

British Columbia students must have current enrolment in the BC Medical Services Plan. A valid medical insurance identification number (BC Care Card) must be provided for appointments at Health Services.

Residents of Other Provinces

Students from other provinces may continue their provincial medical coverage and provide their medical insurance identification number when they visit Health Services. All Canadian provincial/territorial plans (except Quebec) are accepted. Students from Quebec can apply to BC Medical Services Plan, or can pay for services at the time of their visit then seek reimbursement from their Quebec plan.

Non-residents of Canada

The University of Victoria provides a mandatory temporary medical insurance plan <https://www.guard.me/uvic> for all new international students as a condition of registering as a student (excludes Canadian citizens and permanent residents of Canada). This insures emergency hospitalization and medical services (including doctor’s visits) for sickness or injury covered by the policy.

All new international students who pay international tuition fees, as well as international exchange students are automatically assessed a fee for the first term they are registered. This does not include visiting international research students (VIRS) that will become eligible for the BC Medical Services Plan should immediately enroll upon arrival to BC, as the process takes approximately three months.

For applications to the BC Medical Services Plan go to <www.healthservices.gov.bc.ca/msp>. BC MSP (for physician and hospital directed care) is NOT the same as the UVSS or GSS extended medical coverage.

Visiting International Research Students

VIRS who are not residents of Canada and do not qualify for the MTMI should arrange for interim travel medical insurance coverage until they are eligible for the BC Medical Services Plan or until they depart the country.

VIRS that will become eligible for the BC Medical Services Plan should immediately enroll upon arrival to BC as the process takes approximately three months. BC MSP (for physician and hospital directed care) is NOT the same as the UVSS or GSS extended medical coverage.

VIRS without BC MSP* will be billed directly at the time of a physician visit and provided a receipt for possible reimbursement from their private medical insurance plan.

Application forms for interim travel medical insurance coverage can be found at:
<www.uvic.aon.ca> or <https://www.guard.me>

For application to the BC Medical Services Plan go to <www.healthservices.gov.bc.ca/msp>

INTERNATIONAL STUDENT SERVICES

International Student Centre,
University Centre Building B272
Hours: Mon-Fri 9:00am-4:30pm
Phone: 250-721-6361
Email: issinfo@uvic.ca
Web: <www.uvic.ca/iss>

As a unit in the Division of Student Affairs, International Student Services (ISS) is a centralized resource providing international programs, services, and supports for students from pre-arrival to degree completion.

International Student Advising:

• Provides support for admitted international degree-seeking students, incoming exchange students, visiting and visiting research students.
• Provides information about Canadian immigration documents, work authorization, health insurance, housing, social insurance numbers, income tax, identification cards, banking and other non-academic issues.

Student Exchange Program:

• The ISS Student Exchange Program has agreements with partner institutions around the world and is open to international and domestic students.
• Partner institutions offer courses of interest primarily to undergraduate students enrolled in the Faculties of Humanities, Science and Social Sciences, although students from other Faculties may also be eligible to apply.
• A limited number of courses at partner institutions are also available for graduate students.
• Please consult our website for important information about procedures, applications and eligibility requirements.
• Students interested in coming to UVic through this exchange program should apply through their home university.

UVic Global Community:

• The UVic Global Community is a program area within ISS that provides opportunities and creates space for international and domestic students, staff, and faculty to share perspectives, celebrate diversity, foster intercultural connections, and cultivate an inclusive and globally minded campus.
• Through many initiatives, partnerships and community connections, our programs, such as the Mentorship and Conversation Partners Programs, support students’ transition, integration, personal development and academic success.

International Commons:

• The International Commons (IC) is a welcoming space within the Learning Commons where students go to study and connect.
• ISS, in collaboration with the McPherson Library, coordinates initiatives in the IC designed to support academic success.

OFFICE OF THE REGISTRAR

Ground floor, University Centre (A-wing)
Monday: 8:30 a.m. - 4:00 p.m.
Undergraduate Admissions
Undergraduate Admissions facilitates the applicant experience from the point of submitting an application to receiving an admission offer to UVic. Our staff review and evaluate all incoming domestic and international undergraduate applications and documents to determine admissibility, status of the Academic Writing Requirement, and potential transfer credit. We also field inquiries from applicants, parents, counsellors and other external stakeholders, as well as campus colleagues, related to admission requirements and all aspects of the application process.

Graduate Admissions and Records
Graduate Admissions and Records provides services and responds to inquiries related to admissions and records management to the Faculty of Graduate Studies. When an application for admission to a graduate program is submitted to UVic, the application and all required documents are reviewed, and evaluated by this office. Once the student has been admitted, Graduate Admissions and Records maintains the integrity of the student record, helps with course registration, provides administrative advising, and ensures that all requirements have been met for graduation.

Student Awards and Financial Aid
Student Awards and Financial Aid awards undergraduate scholarships on the basis of academic merit. In addition, this office awards bursaries and emergency funding for undergraduate and graduate students who demonstrate financial need. Student Awards and Financial Aid also administers the work study program and plays a significant role in the government student assistance programs for Canadian and American students. Student Awards and Financial Aid also provides information about other funding sources, expected costs and strategies for balancing a budget.

Student Support Services
Student Support Services can answer many questions about academic life, whether they are about academic regulations and procedures, or enquiries about processes and requirements of the university. Completed forms can be dropped off with at our front counter.

Undergraduate Records
Undergraduate Records provides services and responds to inquiries related to undergraduate student academic records. This office helps with the administration of academic standing, admission for current students to selective programs, transfer credit and registration, and processing applications to graduate.

Graduation Services
Graduation Services produces degree parchments (diplomas) and other types of graduation documentation.

Curriculum and Calendar
The Curriculum and Calendar unit publishes three editions (May, September, January) of the undergraduate and graduate Calendars annually. The Calendar provides official information regarding academic dates, policies, regulations, fees, courses, and programs, which is authorized by Senate and/or Board of Governors and forms a contract between the University and students.

Registrar Information Systems
Registrar Information Systems provides support for student-related information systems, staff training and facilitates course scheduling and timetabling.

Office Of Student Life
University Centre B202
Hours Mon-Fri 8:30am to 4:30pm
Phone: 250-472-5617
Email: studentlife@uvic.ca
Web: <www.uvic.ca/studentlife>

The Office of Student Life (OSL) works to create and enhance a safe and inclusive campus community in support of fairness, responsibility and respect for all. The OSL proactively addresses key issues impacting the student experience at UVic such as student mental health, sexualized violence awareness and prevention, responding to non-academic student misconduct allegations and coordinating supports for high-risk student issues.

The Office of Student Life works with the university community to implement initiatives such as the Bystander Intervention Training Program and the Student Life Leadership Program to support students in taking an active role on campus on issue important to students.

The University’s Resolution of Non-Academic Misconduct Allegations (AC1300) policy provides students, faculty and staff a safe way to report student conduct concerns, while protecting student rights and ensuring fair, respectful treatment through the resolution process. Non-academic misconduct includes behaviour that interferes with the maintenance of a safe, inclusive, and respectful university community (e.g., theft or vandalism; health and safety risks; violence, disruptive behaviour, etc.). If you have witnessed or been affected by non-academic misconduct, contact the Office of Student Life at conduct@uvic.ca.

For more information on Non-Academic Misconduct or the Office of Student Life visit www.uvic.ca/studentlife

Residence Services
Craigdarroch Office Building
Winter Hours: Mon-Fri 24 hours
Sat-Sun 8am-6am
Summer Hours: Sun-Sat 24 hours
Phone: 250-721-8395
Web: <www.uvic.ca/residence>

On-Campus Accommodation
The University offers five types of on-campus accommodation for students: Dormitory Housing, Cluster Housing, apartments, townhouses and Family Housing.

Dormitory Housing
- Dormitory Housing provides room and board accommodation in single and double rooms for 1776 students in co-educational, non-smoking dormitories.
- All rooms are furnished with a desk, chair, wardrobe and bed for each student. In-room cable television and telephone connections may be arranged by the resident. Washrooms are centrally located on each floor. Cable television is provided in floor lounges. Card-operated pay laundry facilities are also available.
- Dormitory Housing is community oriented. A variety of programs are offered which encompass academic, personal, recreational and social development.
- A meal plan must be taken with Dormitory Housing.
Cluster Housing
- Cluster Housing provides accommodation for 472 students in 118 self-contained units.
- Each unit includes four bedrooms with individual locks. The living room, dining area, kitchen and bathroom are shared by the four occupants.
- Each bedroom is furnished with a bed, desk, chair, drawer, closet and television. Living-library furniture, kitchen table and chairs, stove, two fridges, a dishwasher and a vacuum cleaner are provided in each unit. Dishes, cutlery and cooking utensils are the residents’ responsibility. Cablevision and telephone hook-ups may be arranged by the resident.
- Cluster Housing is completely self-contained; meal plans are not required. Optional meal plans are available.

Bachelor and One-Bedroom apartments
UVic has 45 bachelor and one-bedroom apartments with priority given to graduate students. Apartments are furnished with a bed, desk, living-room furniture, kitchen table and chairs, stove and fridge. Dishes, cutlery and cooking utensils are the resident’s responsibility. Cablevision and telephone hook-ups may be arranged by the resident.

Two-bedroom Townhouses
UVic has five two-bedroom townhouses available for graduate students. These multi-level townhomes have two bedrooms, two bathrooms and in-suite laundry.

- The units are furnished with a queen-size bed and desk in each bedroom, living-room furniture, kitchen table and chairs, stove, fridge and microwave. Dishes, cutlery and cooking utensils are the resident’s responsibility. Cablevision and telephone hook-ups may be arranged by the resident.

Family Housing
- Family Housing provides accommodation for families in 181 self-contained units.
- Family Housing offers 48 one-bedroom apartments, 12 two-bedroom apartments, 115 two-bedroom townhouses, and 6 three-bedroom townhouses. Some accessible units are available.
- Units are unfurnished. Utilities are paid for by the tenant. Cablevision, telephone and internet hook-ups are available.
- Units are available to families with or without children; the tenant must be a full-time student at UVic.

Housing Rates
Rates for 2019/2020 are:

Dormitory Housing
- Single room with standard meal plan $5517/term
- Double room with standard meal plan $4839/term
- Economy double room with standard meal plan $4288/term

Cluster Housing
- Individual rate (no meal plan) $3343/term
- Bachelor and one-bedroom apartments $3358/term

Two-bedroom townhouses
- Individual rate $4347/term

Family Housing
Rates from September 2019 to August 2020
- 1-bedroom apartment $944/month
- 2-bedroom apartment $1134/month
- 2-bedroom townhouse $1226/month
- 3-bedroom townhouse $1414/month

Applying for Campus Housing
Students apply for campus housing through the UVic Residence Services website. The electronic application form for entry in September 2020 will be active on the Residence website on February 15, 2020. To apply, a student must have a UVic Student ID number.

First-year students entering the University in the same year they graduate from high school are guaranteed an offer of on-campus accommodation provided they have completed all of the following steps before June 30:
- submitted an application to Residence Services
- paid the $50.00 (non-refundable) residence application fee
- been admitted to the University
- accepted the offer of admittance to UVic and paid the acceptance deposit to UVic

Every effort is made to meet applicants’ preferences; however, because of the limited availability of campus housing, not all preferences can be met.

Wait List
Once all rooms have been assigned, a wait list is created. As vacancies occur, assignments are made from this list. It is the applicant’s responsibility to ensure that their email address and contact information is updated in the University Record at <www.uvic.ca/mypage>.

Payment Procedure for Dormitory, Cluster Housing, apartments and townhouses

Acceptance Payment
All residents are required to pay a $250 security deposit and a $500 acceptance payment to confirm acceptance of an offer of dormitory, cluster, apartment or townhouse housing. The acceptance payment is applied to first-term fees and is due within the deadline outlined in the room offer. Refunds will be made only if the student is subsequently denied admission to UVic or is unable to attend for medical reasons.

Payment Due Dates
The remaining accommodation payments are due by the following dates:
- August 1 balance of first-term fees
- October 1 $500 second-term deposit
- November 15 balance of second-term fees

A room assignment will be cancelled if the student fails to meet an acceptance or payment deadline.
Payment Procedure for Family Housing
To confirm acceptance of a family housing unit, students must sign a
tenancy agreement and pay a security deposit ($500).
Rent is due on the first day of each month.
Rental rates for the various types of accommodation will be confirmed at
the time an offer of accommodation is made.

Moving In
Dormitory and cluster housing rooms are available as per the date
indicated in the contract. Accommodation before this date may be
available under special circumstances. Written approval must be
obtained from the Residence Services Office. Approved early arrivals are
charged an additional fee per night for room only. In addition, early
arrivals must accept a special contract to cover the early arrival period.
Students who are unable to move in by the first day of classes must notify
Residence Services in writing before that date or their housing
assignment will be cancelled.

Residence Contract
Students must choose one of two contract options: the 8-month (Sept-
April) contract; or the 4-month (Jan- April) contract. Graduate students
have the option to choose a 12-month (Sept-Aug) contract. The contract
must be signed online to accept the room offer.
Cancellations prior to Move-in Date (from date of room acceptance until
Thursday, September 3, 2020) will result in the forfeiture of the $500 room
acceptance deposit. From Friday September 4 until Sunday September 6,
cancellations will result in the forfeiture of both room acceptance and
security deposit ($750). After this period a charge of sixty days of
accommodation and a $250 cancellation fee are applied to all contract
cancellations, withdrawals and evictions.

Summer Housing
Dormitory accommodation is available throughout the summer months
(May-August) for students, families, visitors and groups. Contact
Residence Services at 250-721-8395 for rates and further details.

Off-Campus Housing Registry
The Residence Services Office has partnered with Places4Students.com
to provide off-campus listings for renters and landlords. A link to the off-
campus service provider is available on the Residence Services website.

Multifaith Services
Multifaith Services Centre
Located at the Interfaith Chapel, Parking Lot #6
Hours: Mon-Fri 9:00-2:30pm
Phone: 250-721-8338
Web: <www.uvic.ca/multifaith>

Multifaith Services is a campus resource for UVic students interested in
spiritual learning, practice, service and community. The Service is
predicated on the conviction that active spirituality strengthens the
student experience and contributes to wellness. We draw upon the
resources of diverse spiritual traditions and foster a strong network of
relationships that includes participation from Bahá’í, Buddhist, Christian,
Jewish, Muslim and Unitarian communities and those who do not
connect to any one tradition, but are simply seeking spiritual identity,
learning and support.
Learning about spiritual wisdom is facilitated through workshops,
discussion circles, speaker series, special events and study groups.
Developing a spiritual practice is made possible through groups on
meditation, healing touch, prayer, worship and ritual. Opportunity for
Service is facilitated by mentoring student volunteerism in non-profit
service and social activism agencies. Community amongst students is
supported through retreats, student religious clubs and social events.

Join others on the spiritual journey through Multifaith Services. Find a
community for spiritual learning, support, fun and friendships that will last a lifetime.

Centre for Accessible Learning (CAL)
Campus Services Building
Phone: 250-472-4947
Web: <www.uvic.ca/cal>
Email: infocal@uvic.ca

As a unit within the Division of Student Affairs, the Centre for Accessible
Learning (CAL) is responsible for providing a comprehensive student-
focused accessible learning model and delivers training and education to
faculty to further the University’s commitment to provide equal access to
all academic programs. CAL is a core academic support unit for both
students and faculty and contributes to academic and personal success
for students.
CAL supports registered students in credit-courses by:
• assessing documentation and coordinating academic
accommodation plans
• assistive technology consultation and use of a lab with a variety of
cutting-edge software and hardware for students to explore.
• Alternate Text Support Centre production and coordination of
accessible and usable textbooks.
• coordination of more than 12000 accommodated university exams
per year
• sign language interpreters and transcribers for in-class interpreting.
Students do not need to self-identify when they are applying or being
admitted to the University. Students must submit medical and/or
psychological documentation if they choose to register with the CAL in
order to request academic accommodations. Students should register
with the CAL as early as possible to avoid delay in services.
An IEP from a previous school is not sufficient documentation. A
diagnosis of disability alone does not guarantee academic
accommodations.

See the FAQ section of the CAL website <www.uvic.ca/cal> for info on
documentation.
CAL has deadlines for registering, and for requesting test and exam
bookings. Students who have recent diagnoses or require a change in
their academic accommodations may still request accommodations after
the deadlines:
• the deadline for requesting academic accommodations for the
September term is October 31st
• the deadline for requesting academic accommodation for the January
term is February 28th
Exam requests must be received a minimum of two weeks before the
scheduled exam, and for finals, two weeks before the first day of the final
exam session.
There are federal and provincial grants for qualified students that can
help fund services, programs and technology.

Learning Assistance Program (in the Centre for Accessible
Learning)
Campus Services Building
Web: <www.uvic.ca/services/cal/assistance>
Email: learning@uvic.ca

Provides one-on-one learning strategist/tutor matches for students,
whether or not they are registered with the Centre for Accessible
Learning. These are fee-based programs.
Tutors and learning strategists are trained to help students develop
personalized learning tools for their academic journey. In the LAP,
students set the goals, and decide what's important. Contact us to learn more about how students can work with one of our staff to develop:

- personalized study skills
- subject specific content help
- effective goal setting
- reading and writing strategies
- help with time management, planning and organization, and more!

**THE WELCOME CENTRE**

University Centre  
Phone: 250-721-8949  
Fax: 250-721-8924  
Email: welcome@uvic.ca  
Web: <www.uvic.ca/services/welcome>

The Welcome Centre is your first point of contact in navigating the University of Victoria. The centre coordinates Campus Tours and is a key centre for community engagement focused events.

**Student Groups and Resources**

**GRADUATE STUDENTS’ SOCIETY**

Room 102, Halpern Centre for Graduate Students  
Phone: 250-472-4543  
Email: gssoffice@uvic.ca  
Web: <gss.uvic.ca>

All graduate students at the University of Victoria are members of the Graduate Students’ Society. The GSS is an independent body that is democratically governed by the graduate students. The mandate of the GSS is to represent the interests of graduate students and address issues that concern them at the university and in the larger community.

Grad students democratically elect a five-member executive board that works with the staff to advocate for and provide services to students. Graduate students also select departmental representatives to sit on Grad Council, a body that meets monthly to discuss current events and issues and provide direction to the executive board. The participation of graduate students in the various committees of the GSS is a crucial aspect of its organization and functioning. The Society strives to ensure graduate student representation on all university decision-making bodies.

The services provided by the Society include the Extended Health and Dental Insurance Plans, Universal Bus Pass, boardroom and lounge space in the Grad Centre, child care bursaries (administered through Financial Aid), the annual handbook/daytimer, department grants to support academic and social grad student initiatives, Modo Car Co-op membership, and special events. These services are funded by membership fees, which are collected by the university on behalf of the Society. Grad students are eligible to use rooms in the Grad Centre free of charge for academic-related meetings and events. The Society, in collaboration with the Faculty of Graduate Studies, funds a travel grant program to help graduate students attend professional meetings and conferences. The GSS also operates the Grad House Restaurant and Side Project Coffee, which provide excellent food and coffee at great prices in a friendly, accessible environment open to all. For more information please visit the General Office (rm 102) in the Halpern Graduate Student Centre, or call 250-472-4543.

Being an active member of the Society is one way to ensure that students’ interests are represented and to work towards a better future for students in Canada.

**UNIVERSITY OF VICTORIA STUDENTS’ SOCIETY**

Student Union Building (SUB)  
Phone: 250-472-4317  
Web: <www.uvss.ca>

What We Do:

All undergraduate students at the University of Victoria are members of the UVic Students’ Society (UVSS). The UVSS is a social justice-based nonprofit run by students and is separate from the University. The UVSS bolsters student voices and responsibly represents them to multiple levels of government, university policy makers and other post-secondary institutions and student organizations. The UVSS advocates for student issues including post-secondary funding, public transit, sexualized violence prevention, campus sustainability, mental health, and affordable housing.

Through the UVSS, students participate in political advocacy campaigns, clubs and course unions, conferences, dance parties, and other events in the SUB and broader community. Other ways to get involved include: voting in student elections, attending UVSS general meetings, volunteering with Campaigns, Events, or Finance & Operations committees, and running for the UVSS Board of Directors, or UVic Senate and Board of Governors. Becoming an active member of the UVSS enables students to enrich their educational experience and to fight for student issues at UVic and across Canada.

Where We Do It:

The UVic Students’ Society operates the Student Union Building (SUB), which houses nine unique businesses run by students, for students. These businesses are social enterprises (run for a social good) and all profits go back to students to fund advocacy, events, and services. These include:

- Bean There: pizza slices, sushi, bagels, breakfast sandwiches, coffee, and frozen yogurt
- Catering & Conference Services: a one-stop shop to arrange room bookings, and amazing food for your on-campus event!  
- Cinecenta Movie Theatre: an eclectic mix of indie, documentary and foreign films, as well as the best of Hollywood, and damn fine popcorn!  
- Felicita’s Campus Pub: great beer, food, live music, and events  
- The Grill: breakfast foods, dahls, curries, Halal certified shawarma, burgers, and more  
- Health Food Bar: house-made wraps, sandwiches, salads, fresh juice, smoothies, veggie/vegan cuisine, and gluten-free options  
- Munchie Bar: ciabatta sandwiches, vegan and gluten-free baked goods, plus the best coffee on campus!  
- SUB Text: textbook consignment, magazines, cards, bike accessories, snacks, and drinks  
- Zap Copy - Digital Print Centre: seven-cent black and white copies, binding, faxing, laminating, old exams, and a poster run service

Also in the SUB:

- Board of Directors & Communications Offices - directors and communications staff offices, and student handbooks  
- SUB General Office - clubs and course union administration, and equipment bookings  
- SUB Info Booth - info on UVSS services, including the Universal Bus Pass and the Health and Dental plan

The following businesses lease SUB space from the UVSS:

- Campus Dental Centre  
- Campus Hair Design  
- Campus Medicine Centre Pharmacy and Canada Post outlet
Who Makes it Happen:

Students of Colour Collective

Socialize and share experiences. All are Welcome!

anti-oppressive spaces where students with disabilities can relax, expose, and eliminate institutional discrimination; and work to create pathways to further the interests of students with disabilities on campus; prevent, remove, and mitigate barriers; actively collaborate with all stakeholders of the UVic community to address the challenges faced by students with a disability and make recommendations to the UVic community on how to remove these barriers; actively collaborate with all stakeholders of the UVic community to further the interests of students with disabilities on campus; prevent, expose, and eliminate institutional discrimination; and work to create anti-oppressive spaces where students with disabilities can relax, socialize and share experiences. All are Welcome!

Society for Students with a Disability (SSD)

The SSD is the UVSS constituency group that represents the interests of students with disabilities to the UVic community. Our Purpose is to advocate for the full and equal participation of students with a disability in all aspects of the UVic community; raise awareness of the barriers and challenges faced by students with a disability and make recommendations to the UVic community on how to remove these barriers; actively collaborate with all stakeholders of the UVic community to further the interests of students with disabilities on campus; prevent, expose, and eliminate institutional discrimination; and work to create anti-oppressive spaces where students with disabilities can relax, socialize and share experiences. All are Welcome!

Students of Colour Collective

All students of colour are invited to become active in the Students of Colour Collective. The constituency group represents all self-identified students of colour, Indigenous, and mixed race students within the UVic community and is committed to the elimination of racial discrimination, anti-racist education and activism on campus while also providing support, community, and resources. All students are welcome to drop by the office and find out how they can get involved.

UVic Pride Collective

The UVic Pride Collective holds space and advocates for queer, trans, and intersex students, staff, faculty, alumni, and community members. UVic Pride promotes sexual, romantic, gender, and sex diversity and seeks to build safer communities. We aim to be fully inclusive in our support of all members and their multiple lived identities and experiences. UVic Pride seeks not only to end gender and sexual minority based oppression, but to promote social justice and act in solidarity with all marginalized groups. The Pride Centre is open for drop-in most days during the school year. Some of our services include free safer sex and harm reduction supplies, gender affirming resources, peer support, social events, a kitchen, a lending library, and many others. Interested people are welcome to contact us by phone, email, in person, or visit our website for more information.

Ombudsperson

The Ombudsperson is an independent and impartial resource to assist with the fair resolution of student issues. A confidential consultation can help you understand your rights and responsibilities. The Ombudsperson can also clarify information, help navigate procedures, assist with problem-solving, facilitate communication, provide feedback on an appeal, investigate and make recommendations.

Gender Empowerment Centre (formerly the Third Space Women's Centre)

The Gender Empowerment Centre is a collectively run drop-in centre open to all self-identified women, non-binary and gender non-conforming students and community members. The GEM Centre provides a space to organize, access resources, attend workshops, network with like-minded folks, and study or relax. The GEM Centre is committed to anti-oppressive education and activism, and provides workshops and events on topics from sexual health to harm reduction. To get involved or to learn more about us, check out our website, drop by our space, or attend a collective meeting!
The UVic Alumni Association is incorporated under the Societies Act of British Columbia and governed by an elected board of directors. The alumni association encourages all alumni, regardless of place of residence, to stay connected and support UVic.

All graduates of UVic automatically become members of the University of Victoria Alumni Association. The alumni association, with the support of the UVic Alumni Relations staff, enhances the quality of life on campus through:

- support for students, from first-year orientation through to convocation
- grants for student and department projects
- sponsorship of the UVic Student Ambassadors
- providing grants to student groups

The alumni association encourages a lifelong relationship between our graduates and the university. The UVic Torch Alumni Magazine is published twice a year and mailed free of charge to more than 50,000 alumni. The Alumni Relations team helps facilitate networking opportunities around the world. The alumni association also offers signature events and benefits:

- Alumni Week (each February)
- Distinguished Alumni Awards
- Alumni ONECard discounts
- corporate affinity partnerships

The UVic Alumni Association is incorporated under the Societies Act of British Columbia and governed by an elected board of directors. The association encourages all alumni, regardless of place of residence, to stay connected and support UVic.

Indigenous Student Services

**FIRST PEOPLES HOUSE**

Dr. Robina Thomas, Executive Director

Carly Cunningham, First Peoples House Building and Operations Coordinator

The First Peoples House was built (2009) intentionally to support Indigenous students. We welcome and encourage others to come in and be a part of creating a welcoming and supportive environment for Indigenous students at the University of Victoria. It is asked that all those who enter this place do so with respect for the ancestors, the original care-takers of this land, and for each other.

The First Peoples House has spaces available for booking. All room usage in the First Peoples House must meet the objectives of Indigenous education and/or Indigenous cultural resurgence. For more information about the First Peoples House and booking inquiries please contact the First Peoples House Building and Operations Coordinator (fph@uvic.ca and 250-853-3601).

**OFFICE OF INDIGENOUS ACADEMIC AND COMMUNITY ENGAGEMENT**

Dr. Robina Thomas, Executive Director, Indigenous Academic and Community Engagement

The Office of Indigenous Academic and Community Engagement (IACE) promotes, supports and facilitates UVic’s comprehensive Indigenous initiatives including; academic programs, student support services and protocol activities. The office also provides advice to university departments, faculty members, staff and administrators to expand UVic partnerships with First Nations, Métis and Inuit communities and organizations.

The Executive Director works closely with the President, Vice-Presidents, Deans, Chairs, Academic and Research Units and Student Affairs and ensures a coordinated and proactive approach to Indigenous initiatives, both on and off campus. The Executive Director has an influential role in developing policy related to Indigenous education and the implementation of the Indigenous Plan.

- Dr. Robina Thomas (iacedir@uvic.ca and 250-472-4877)

The Office of Indigenous Academic and Community Engagement (IACE) has an expanded role and mandate in keeping with the University’s goal to be the University of choice for Indigenous students and implement the goals in the Indigenous Plan. The office is located in the First Peoples House, General Office (iageadm@uvic.ca and 250-472-4913).

Other staff serving Indigenous students include:

- Manager, Lalita Kines (iacemgr@uvic.ca and 250-472-4618)
- Office Administrator (iaceadm@uvic.ca and 250-472-4913)
- IACE Receptionist, Darlene Masso (iacereceptionist@uvic.ca and 250-853-3730)
- LE,NONET Academic Advisor, Rob Hancock (rola@uvic.ca and 250-472-4231)
- LE,NONET Experiential Learning Coordinator, Renee Livernoche (lenonetelc@uvic.ca and 250-721-6326)
- LE,NONET Mentorship and Financial Aid Coordinator, Jill Green (lenonet@uvic.ca and 250-472-5982)
- Coordinator of Indigenous Student Support, Crystal Seibold (iacess@uvic.ca and 250-853-3599)
- Indigenous Initiatives Coordinator, Dorothea Harris (iaceic@uvic.ca and 250-472-4125)
- Community Engagement Manager, Samantha Etsel (iacemng@uvic.ca and 250-853-3821)
- Cultural Protocol Liaison, Robbie Louis (iacelpl@uvic.ca and 250-472-4106)
- Events Coordinator, Yvonne Houssin (iaccev@uvic.ca and 250-853-3994)
- Indigenous Co-op Coordinator, Renee Livernoche (indgcoo@uvic.ca)
- Indigenous Counsellors:
  - Roger John (indigcoun1@uvic.ca and 250-721-8341)
  - Marcey Louie (indigcoun2@uvic.ca and 250-721-8341)

CFUV 101.9 FM is Victoria’s campus/community radio station, broadcasting from the basement of the Student Union Building. CFUV’s focus is to provide a space for underrepresented voices on the airwaves and to support our local music and arts community.

CFUV provides opportunities for students to learn skills in creative audio production, radio programming, live music production, podcast creation, and community building. Volunteers produce all of CFUV’s programming which includes various music, spoken word and multi-cultural/language programs. No previous broadcast experience is necessary and all training is provided: Any students who are interested in getting involved should contact the Operations Director at volunteer@cfuv.ca or sign up to volunteer at http://cfuv.ca.

**The Martlet**

Student Union Building B011
Phone: 250-721-8361
Business inquiries: 250-721-8359
Email: business@martlet.ca
Web: <martlet.ca>

The Martlet is UVic’s independent student newspaper, available online <martlet.ca> and in print. New issues are distributed every other Thursday on campus and throughout Greater Victoria. The Martlet is written by students and is editorially and financially independent. Students interested in volunteering are invited to visit or call the Martlet Office.

**UVic Alumni Association**

Phone: 250-721-6000 or 1-800-808-6828
Web: <alumni.uvic.ca>

The UVic Alumni Association is incorporated under the Societies Act of British Columbia and governed by an elected board of directors. The alumni association encourages all alumni, regardless of place of residence, to stay connected and support UVic.

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**OFFICE OF INDIGENOUS ACADEMIC AND COMMUNITY ENGAGEMENT**

Dr. Robina Thomas, Executive Director, Indigenous Academic and Community Engagement

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- Dr. Robina Thomas (iacedir@uvic.ca and 250-472-4877)

The Office of Indigenous Academic and Community Engagement (IACE) has an expanded role and mandate in keeping with the University’s goal to be the University of choice for Indigenous students and implement the goals in the Indigenous Plan. The office is located in the First Peoples House, General Office (iageadm@uvic.ca and 250-472-4913).

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- Indigenous Counsellors:
  - Roger John (indigcoun1@uvic.ca and 250-721-8341)
  - Marcey Louie (indigcoun2@uvic.ca and 250-721-8341)
Faculty of Education
- Indigenous Language Programs Assistant/Grad Secretary, Lacey Jones (iedlpa@uvic.ca and 250-721-7824)

Faculty of Law
- Cultural Support Coordinator, (lawcs@uvic.ca and 250-472-4761)

Faculty of Human and Social Development
Indigenous Student Support Centre
- Administrative Assistant, Joni Sam (hsdissc@uvic.ca and 250-721-6005)
- Indigenous Adviser, Shauna Underwood (hsdia@uvic.ca and 250-472-5431)
- Graduate Student Academic Support, Tracy Underwood (acissc@uvic.ca and 250-472-5342)

Native Students Union
The Native Students Union (NSU) works toward empowering students to benefit from technical and academic learning available at UVic while maintaining strong cultural and spiritual ties with other Indigenous students involved in higher education. Activities include regular meetings, as well as social and cultural events.

The (NSU) (250-472-4394) is located in the basement of the Student Union Building, B120. There is also dedicated space in the First Peoples House for the NSU.
Faculty of Graduate Studies

David W. Capson, BScEng (New Brunswick), MEng, PhD (McMaster), PEng, Dean
Stephen Evans, BSc (Brit. Col.), PhD (Brit. Col.)
Associate Dean
Cedric A.J. Littlewood, BA, MA, DPhil (Oxon.)
Associate Dean
Marsha Runtz, BSc (Manitoba), MA (Manitoba),
PhD (Manitoba) Associate Dean
Executive Committee Members
David W. Capson, Dean of the Faculty of
Graduate Studies, Chair
Stephen Evans, Associate Dean of Graduate
Studies
Cedric A.J. Littlewood, BA, MA, DPhil (Oxon.)
Associate Dean
Marsha Runtz, Associate Dean of Graduate
Studies
Sabrina Jackson, Acting Director of Graduate
Admission and Records
Carolyn Swayze, Information, Research &
Communications Coordinator
Representing Business
Graham Brown, Business. Term expires June
30, 2021
Representing Education
Catherine McGregor, Educational Psychology
& Leadership Studies. Term expires June 30,
2021
Representing Engineering
Bruce Kapron, Computer Science. Term
expires June 30, 2021
Representing Fine Arts
Evantha Baboula, Art History & Visual
Studies. Term expires June 30, 2020
Representing Human and Social Development
Anastasia Malidou, Nursing. Term expires
June 30, 2021
Representing Humanities
Alexandra D’Arcy, Linguistics. Term expires
June 30, 2021
Representing Law
David Millward, Law, Term expires June 30,
2020
Representing Science
Robin Hicks, Chemistry. Term expires June
30, 2020
Representing Social Sciences
Karen Kobayashi, Sociology. Term expires
June 30, 2020
Representing the Graduate Students’ Society
Mehdi Hashemirahaghi

Graduate Admissions and Records
Phone: .................................................. 250-472-4657
Fax: .................................................. 250-472-5420
E-mail: garo@uvic.ca
Website: <uvic.ca/garo>
Dean’s Office, Faculty of Graduate Studies
Phone: .................................................. 250-721-7970
Fax: .................................................. 250-721-8957
E-mail: fgs@uvic.ca
Website: <web.uvic.ca/gradstudies>

Mail address:
Faculty of Graduate Studies
University of Victoria
PO Box 3025 STN CSC
Victoria, British Columbia V8W 3P2 Canada

Courier address:
Faculty of Graduate Studies
University of Victoria
University Centre A207
3800 Finnerty Road (Ring Road)
Victoria, British Columbia V8P 5C2 Canada
### Faculty of Graduate Studies Degree Programs

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<thead>
<tr>
<th>Academic Unit</th>
<th>Programs</th>
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<tr>
<td>Anthropology</td>
<td>MA, PhD, Co-op</td>
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<tr>
<td>Art History and Visual Studies</td>
<td>MA, PhD, Co-op</td>
</tr>
<tr>
<td>Biochemistry and Microbiology</td>
<td>MSc, PhD, Co-op</td>
</tr>
<tr>
<td>Biology</td>
<td>MSc, PhD, Co-op</td>
</tr>
<tr>
<td>Business</td>
<td>MBA, MBA+JD, MGB, MBA+MEng (Mech.), MBA+MEng (Elec.), MBA+MSc (Comp. Sci.), PhD, Co-op</td>
</tr>
<tr>
<td>Chemistry</td>
<td>MSc, PhD, Co-op</td>
</tr>
<tr>
<td>Child and Youth Care</td>
<td>MA, PhD, Co-op</td>
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<tr>
<td>Civil Engineering</td>
<td>MASc, PhD, Co-op</td>
</tr>
<tr>
<td>Community Development</td>
<td>MA, PhD, Co-op</td>
</tr>
<tr>
<td>Computer Science</td>
<td>MA, PhD, Co-op</td>
</tr>
<tr>
<td>Curriculum and Instruction</td>
<td>MA, Ed, PhD, Co-op</td>
</tr>
<tr>
<td>Earth and Ocean Sciences</td>
<td>MSc, PhD, Co-op</td>
</tr>
<tr>
<td>Economics</td>
<td>MA, PhD, Co-op</td>
</tr>
<tr>
<td>Educational Psychology and Leadership Studies</td>
<td>MA, PhD, Co-op</td>
</tr>
<tr>
<td>Electrical and Computer Engineering</td>
<td>MASC, MEng, MEng+MBA, PhD, Co-op</td>
</tr>
<tr>
<td>English</td>
<td>MA, PhD, Co-op</td>
</tr>
<tr>
<td>Environmental Studies</td>
<td>MA, MSc, PhD, Co-op</td>
</tr>
<tr>
<td>Exercise Science, Physical and Health Education</td>
<td>MA, MSc, Med, PhD, Co-op</td>
</tr>
<tr>
<td>French</td>
<td>MA, PhD, Co-op</td>
</tr>
<tr>
<td>Geography</td>
<td>MA, MSc, PhD, Co-op</td>
</tr>
<tr>
<td>Germanic and Slavic Studies</td>
<td>MA, PhD, Co-op</td>
</tr>
<tr>
<td>Greek and Roman Studies</td>
<td>MA, PhD, Co-op</td>
</tr>
<tr>
<td>Health Information Science</td>
<td>MSc, MN+MSc, PhD, Co-op</td>
</tr>
<tr>
<td>Hispanic and Italian Studies</td>
<td>MA, PhD, Co-op</td>
</tr>
<tr>
<td>History</td>
<td>MA, PhD, Co-op</td>
</tr>
<tr>
<td>Indigenous Education</td>
<td>MA, Med, PhD, Co-op</td>
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<tr>
<td>Indigenous Governance</td>
<td>MA, PhD, Co-op</td>
</tr>
<tr>
<td>Interdisciplinary Graduate Programs</td>
<td>MA, MSc, PhD, Co-op</td>
</tr>
<tr>
<td>Law</td>
<td>LLM, PhD, Co-op</td>
</tr>
<tr>
<td>Linguistics</td>
<td>MA, MSc, PhD, Co-op</td>
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<tr>
<td>Mathematics and Statistics</td>
<td>MA, MSc, PhD, Co-op</td>
</tr>
<tr>
<td>Mechanical Engineering</td>
<td>MASC, MEng, MEng+MBA, PhD, Co-op</td>
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<tr>
<td>School of Music</td>
<td>MA, MMus, PhD, Co-op</td>
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<tr>
<td>Neuroscience</td>
<td>MSc, PhD, Co-op</td>
</tr>
<tr>
<td>Nursing</td>
<td>MN, MN+MSc, PhD, Co-op</td>
</tr>
<tr>
<td>Pacific and Asian Studies</td>
<td>MA, PhD, Co-op</td>
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<tr>
<td>Philosophy</td>
<td>MA, PhD, Co-op</td>
</tr>
<tr>
<td>Physics and Astronomy</td>
<td>MA, MSc, PhD, Co-op</td>
</tr>
<tr>
<td>Political Science</td>
<td>MA, PhD, Co-op</td>
</tr>
<tr>
<td>Psychology</td>
<td>MSc, PhD, Co-op</td>
</tr>
<tr>
<td>Public Administration</td>
<td>MPA, MPA+JD, PhD, Co-op</td>
</tr>
<tr>
<td>Public Health and Social Policy</td>
<td>MPH, PhD, Co-op</td>
</tr>
<tr>
<td>Social Dimensions of Health</td>
<td>MA, MSc, PhD, Co-op</td>
</tr>
<tr>
<td>Social Work</td>
<td>MA, MSc, PhD, Co-op</td>
</tr>
<tr>
<td>Sociology</td>
<td>MA, MPA, PhD, Co-op</td>
</tr>
<tr>
<td>Theatre</td>
<td>MA, MFA, PhD, Co-op</td>
</tr>
<tr>
<td>Visual Arts</td>
<td>MFA, PhD, Co-op</td>
</tr>
<tr>
<td>Writing</td>
<td>MFA, PhD, Co-op</td>
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</tbody>
</table>

### Graduate Certificates and Diplomas

<table>
<thead>
<tr>
<th>Academic Unit</th>
<th>Graduate Certificate</th>
<th>Graduate Diploma</th>
</tr>
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<tbody>
<tr>
<td>Child and Youth Care</td>
<td></td>
<td><em>International Child and Youth Care for Development</em></td>
</tr>
<tr>
<td>Cultural Heritage Management</td>
<td></td>
<td><em>Cultural Heritage Studies</em></td>
</tr>
<tr>
<td>Educational Psychology and Leadership Studies</td>
<td></td>
<td><em>Learning and Teaching in Higher Education (LATHE)</em></td>
</tr>
</tbody>
</table>
**Faculty Admissions**

**GENERAL AND ACADEMIC REQUIREMENTS AND PROCEDURES FOR ALL GRADUATE STUDENTS**

The minimum general and academic requirements for admission to the Faculty of Graduate Studies include:

1. a four-year baccalaureate degree (or equivalent degree from another country) from a recognized institution*
2. a grade point average of 5.0 (B) in the work of the last two years (30 units) leading to the bachelor's degree.**
3. satisfactory assessment reports
4. the availability of an appropriate supervisor within the academic unit concerned
5. the availability of adequate space and facilities within the academic unit concerned
6. proof of English Language Proficiency (see “English Language Proficiency” on page 24).***

*Admission to a doctoral degree program normally requires a master's degree (or equivalent) from a recognized institution.

**Individual academic units often set higher entrance standards.

***Individual academic units may set higher minimum acceptable scores for English proficiency.

In exceptional cases, a student may be admitted with lower formal qualifications when there is significant experience relevant to the proposed area of scholarship (see “Other Admissions” on page 25).

**Entry Points**

Students may enter the Faculty in September, January, or May; however, some programs have restricted entry points. Academic unit's calendar entries and websites should be consulted for details.

**Application for Admission**

The application fee (see "Other Graduate Fees", page 55) is determined based on whether all post-secondary transcripts come from institutions within Canada or from institutions outside of Canada. It is non-refundable and cannot be credited towards tuition fees. Applications will only be processed after the application fee has been received.

Application materials are kept on file for one year. This documentation may be reactivated on request within that year and by submission of a new application and application fee.

Individual academic units may have different deadlines which are posted on the program academic unit entry in this calendar. All new applicants will be considered for University of Victoria Fellowships or Graduate Awards by the academic unit they are applying to. Funds are limited so applicants wishing to be considered for Fellowships and Awards are encouraged to have all application materials submitted to the Graduate Admissions and Records Office as soon as possible, and no later than the application deadline for the academic unit.

**Important Application Information**

**Requirement to Disclose Information**

Applicants are required to provide the information necessary for the University record. This includes disclosing all post-secondary institutions where any course registrations were made. Applicants who fail to meet these requirements may not receive transfer credit and/or have their admission and registration cancelled.

**University’s Right to Refuse Applicants**

The University reserves the right to refuse applicants for admission on the basis of their overall academic record, even if they technically meet the published admission requirements.

**University’s Right to Limit Enrolment**

The University does not guarantee that students who meet the minimum published requirements will be admitted to any faculty, program or course. In cases where the number of qualified applicants exceeds the number that can be accommodated, the University reserves the right to set enrolment limits in a faculty or program and to establish admission criteria beyond the minimum published requirements set out in this section.

**Submission of Transcripts and other supporting documents**

The documents required to start the evaluation of your application must be uploaded at the time of application. These include unofficial transcripts and grading scale from all institutions you have attended (including UVic), a copy of your CV/Resumé, and any other individual program requirements.

If you are applying to more than one graduate program, you will need a separate application, uploaded documentation and application fee for each.

After completing the online application, you can review your My UVic application checklist to see if any additional documentation is required. Please ensure that all outstanding documents are submitted by the appropriate deadline by uploading these via the online application system (www.uvic.ca/application). If you are offered provisional or conditional admission, transcripts and other official documents must be submitted as indicated in your offer letter before you are fully admitted.

Final official documents are needed to confirm a final offer which allows registration. An official document bears an original university seal or stamp. It must be received in an envelope that has been clearly sealed and endorsed by the issuing institution. Unless the documents are only available in English, the official original language document accompanied by a certified literal English translation is also required.

Submission of official University of Victoria transcripts are not required. Official documents will not be returned. They become the property of the University of Victoria. If a student's originals are irreplaceable, the student should submit copies for review purposes.

Applicants must submit evidence of their ability to undertake advanced work in the area of interest in the form of two assessment reports or letters of reference. These are submitted as part of the online application for admission. Some programs may substitute employee or other professional references as an academic assessment.
Application materials are verified on a routine basis. If the Graduate Admissions and Records Office receives evidence that any documentation submitted as part of the application has been forged or falsified in any way, the applicant will be permanently banned from the university and a warning will also be circulated to all other Canadian universities.

**English Language Proficiency**

As English is the primary language of instruction through which the University of Victoria will communicate with students, all applicants, regardless of country of origin, citizenship status, or program of study, will be required to demonstrate competence in the English language in the following ways:

- Have resided in Canada or any exempted country (listed below) for at least three consecutive years immediately prior to the beginning of the applied for academic session
- Hold a recognized degree from an accredited institution in an exempted country (listed below)
- Complete a recognized degree program from an accredited institution in which the language of instruction is solely English
- Complete the University Admission Preparation Course offered by the University of Victoria English Language Centre with a minimum score of 80%
- Achieve a minimum score on the Test of English as a Foreign Language (TOEFL)* of 715 on the paper-based test or 90 on the Internet Based TOEFL (IBT), with the following minimum section requirements: Listening 20; Speaking 20; Reading 20; Writing 20
- Achieve an overall score on the International English Language Testing System (IELTS)* of at least Band 6.5 with no score of less than 6.0 on each academic component
- Achieve a score of 90 on the Michigan English Language Assessment Battery (MELAB)*

*Tests taken more than two years prior to application will not be considered

**Exempted countries include:** Anguilla, Antigua, Australia, Bahamas, Barbados, Belize, Bermuda, Botswana, British Virgin Islands, Canada, Cayman Island, Dominica, Falkland Islands, Fiji, Gambia, Ghana, Gibraltar, Grenada, Guam, Guyana, Jamaica, Kenya, Liberia, Malawi, Malta, Mauritius, Montserrat, Namibia, New Zealand, Nigeria, Pacific Islands (American Samoa, Baker Island, Chatham Islands, Cook Islands, Line Islands, Marianas Islands, Federated States of Micronesia, Nauru, Palau, Pitcairn Islands, Solomon Islands), Panama Canal Zone, Puerto Rico (case by case), Republic of Ireland, Ryukyu Islands, Scotland, Seychelles, Singapore, South Africa (case by case), St. Helena, St.Kitts & Nevis, St.Lucia, St.Vincent, Tanzania, Trinidad & Tobago, Turks & Caicos Islands, Uganda, United Kingdom of Great Britain and Northern Ireland (which includes England, Scotland and Wales), United States of America, U.S. Virgin Islands, Zambia, Zimbabwe.

Please note that individual academic units may set higher minimum acceptable scores for English proficiency.

**GMAT and GRE Requirements for Graduate Studies**

The Graduate Management Admission Test (GMAT) is prepared and scored by the Graduate Management Admission Council. The Graduate Record Examination (GRE) is prepared and scored by Education Testing Services (ETS). GMAT and GRE requirements are prescribed by individual academic units. In some instances, completion of the examination is mandatory. Applicants are advised to check academic unit entries for detailed information. However, the Faculty of Graduate Studies reserves the right to require a GRE score (on Advanced and Aptitude Tests), for any applicant.

**Admission to Regular Doctoral Degree Programs**

Admission to a doctoral program requires evidence that the applicant is capable of undertaking substantial original research. Such capability will be judged from two assessment reports or letters of reference sent directly to the Graduate Admissions and Records Office from qualified referees and the completion of a master’s thesis or other scholarly work.

**Candidate Status**

All doctoral students are admitted as provisional candidates until they have passed their candidacy examinations, at which time they are automatically classified as candidates for the degree of Doctor of Philosophy.

**Admission Without a Master’s Degree**

Applicants without a master’s degree must have either:

- a baccalaureate degree as defined above from a recognized institution with a cumulative grade point average of 7.0 (A-) on the final two years of the bachelor’s degree (see “Minimum Degree Requirements” on page 28), or
- completed at least two terms in a master’s program at UVic.

**Transfer from a Master’s to a Doctoral Program**

A transfer from a master’s to a doctoral program may be recommended to the Dean of Graduate Studies by the academic unit. Requests for transfer will normally be considered at any time after two terms in a Master’s program. Fee installments paid towards the minimum program fee for the master’s program will be applied towards the minimum fee requirement for the PhD program. Completion is required within seven years from the date of the first registration in the master’s program and the deadline for candidacy is similarly set at three years from the date of the first registration in the master’s program. Some programs have established shorter candidacy deadlines; these will be applied unless otherwise specified by the graduate advisor. Students who are recommended for transfer to the doctoral program within the same academic unit are not normally required to submit additional assessment reports or letters of reference.

**Admission to Regular Master’s Degree Programs**

Please refer to the section “General and Academic Requirements and Procedures for All Graduate Students” on page 23.

The minimum academic standing required is:

1. a four-year baccalaureate degree (or equivalent degree from another country) from a recognized institution
2. a grade point average of 5.0 (B or equivalent) in the work of the last two years (30 units) leading to the bachelor’s degree.

In exceptional cases a student may be admitted with lower formal qualifications when there is significant experience relevant to the proposed area of scholarship (see “Other Admissions” on page 25). Please note that individual academic units often set higher entrance standards.

Non-graded (pass/fail) courses, credit granted on the basis of life experience, or credit earned at institutions not recognized by the University will not be used in determining an applicant’s admission grade point average or units completed. Any courses used in the calculation of the entering average cannot be used as credit toward a graduate degree program.

**Transfer between Master’s Degree Programs**

Students who wish to change programs at the master’s level will be required to meet all of the admission requirements for the new program. Students changing degree programs to one with a higher fee structure...
are required to pay all the required program and degree fees for the new program. Any outstanding fees as a result of the transfer come into effect at the end of the first month after the student has been officially transferred to the new program.

**ADMISSION TO GRADUATE DIPLOMA AND CERTIFICATE PROGRAMS**

Students admitted to graduate diploma and certificate programs that include credit courses must satisfy all regular admissions requirements of the Faculty of Graduate Studies as well as the specific requirements of the program.

**UPGRADING FOR ADMISSION TO GRADUATE STUDIES**

**Applicants Who Do Not Meet the Minimum Faculty Admission Requirements**

1. **Pre-Entry Program**

Applicants who have completed a four-year baccalaureate degree or equivalent as defined above but whose academic record is such that they do not meet the Faculty of Graduate Studies’ standards for admission to a Master’s program may be considered for a Pre-Entry program. Upon the recommendation of the academic unit concerned, the Dean of Graduate Studies may approve a pre-entry program consisting of a minimum of 6 units of undergraduate course work numbered at the 300 or 400 level to be taken as an undergraduate student prior to entry in the Faculty of Graduate Studies. This course work must be relevant to the intended field of study, and must be completed within the time frame specified by the academic unit (usually one term). An average of not less than 6.0 (B+) must be achieved in the course work, and no course may be completed at a level below 4.0 (B-).

Students approved by the Dean of Graduate Studies for this pre-entry option are guaranteed admission to the Faculty of Graduate Studies upon successful completion of the recommended courses. None of the courses in the pre-entry program may be considered for transfer credit towards the graduate program.

2. **Independent Upgrading to Meet Admission Minimum Requirements**

Applicants with a four-year undergraduate degree whose grade point average is below the Faculty of Graduate Studies’ minimum may complete additional senior undergraduate course work to strengthen their application. A student proposing to undertake independent upgrading should consult the academic unit concerned, as admission to the Faculty of Graduate Studies is not guaranteed.

None of the courses taken for credit for the purpose of independent upgrading may be considered for credit toward the graduate program.

**Applicants Who Meet the Faculty Admission Requirements But Are Lacking Course Background**

1. **Enhanced Program**

Upon the recommendation of the academic unit concerned, the Dean of Graduate Studies may approve the inclusion of missing background or prerequisites as part of the requirements for the Master’s or doctoral degree. Missing background or prerequisite courses normally consist of not more than 6.0 units to be completed in addition to the graduate degree program requirements within a timeframe specified by the academic unit.

None of the course work taken as part of the enhanced program may be considered for credit toward the graduate program.

2. **Independent Upgrading if Lacking Course Background**

Applicants who lack prerequisite or background courses may complete additional undergraduate course work to strengthen their application. This requires submission of an application for undergraduate admission. If admitted, upon the recommendation of the student’s supervisory committee, those courses may be eligible for transfer credit towards the graduate program, subject to the limitations stated under “Transfer of Academic Credit” on page 43. Upon the recommendation of the academic unit, a provisional offer of admission may be given, subject to satisfactory completion of recommended courses.

**OTHER ADMISSIONS**

**Admission with a three-year undergraduate degree**

The Faculty of Graduate Studies at the University of Victoria recognizes that some educational systems prepare their students for graduate-level study through a three-year degree program. Students whose domestic or international baccalaureate degrees would qualify them for entry to a UVic equivalent Master’s program in their educational system may apply directly for admission to the Faculty of Graduate Studies.

Applicants who have completed a three-year undergraduate degree that would not qualify them for graduate studies in their educational system but who meet all other admission requirements may be considered for entry to a Master’s program with the support of the academic unit and the Dean of Graduate Studies after completing Independent Upgrading:

**Independent Upgrading Following a Three-Year Baccalaureate Degree**

Applicants with a three-year baccalaureate degree that would not qualify them for entry to a UVic equivalent Master’s program in their educational system may independently complete an additional year (15 units) of senior level undergraduate or graduate level course work relevant to the intended field of study with an average of not less than 5.0 (B) or equivalent in the last two years (30 units).

A student proposing to undertake independent upgrading must consult the academic unit concerned before undertaking independent study as a non-degree student, as admission to the Faculty of Graduate Studies after a year of independent study is not guaranteed.

Students who have completed elsewhere an additional year of independent study as above may apply directly; however, students are encouraged to consult the academic unit concerned first as neither the academic unit nor the Faculty of Graduate Studies is obliged to accept these additional courses as qualifying for admission.

All such recommendations must be approved by the Dean of Graduate Studies.

None of the courses taken for credit for the purpose of independent upgrading may be considered for credit toward the graduate program.

**Admission as a Mature Student**

Four years after completion of a baccalaureate degree as defined above, applicants whose grade point average is below 5.0 (B) but have four years relevant professional experience since completion of their degree may be admitted to a certificate, diploma, or Master’s program as mature students provided they are recommended by the academic unit. Submission of a complete resumé is required to determine eligibility as a mature student. Such recommendations must be approved by the Dean of Graduate Studies.

Direct admission to doctoral programs is not permitted, but mature students in a Master’s program may be eligible for transfer to the doctoral program after a minimum of two terms (see “Transfer from a Master’s to a Doctoral Program”, page 24).

**Admission without a Baccalaureate**

In exceptional cases, applicants without a baccalaureate degree or equivalent but who can demonstrate significant (normally at least 15 years) relevant expertise, professional experience, or formal training, that would prepare them for successful study in a specific certificate, diploma, or Master’s program may be admitted provided they are recommended by the academic unit. Submission of a complete resumé is required, along with a detailed justification from the unit of the relevance of the
applicant’s experience to the proposed area of study, and a plan from the unit listing additional formal course work designed to mitigate any academic deficit.

Direct admission to doctoral programs is not permitted, but non-baccalaureate students in a Master’s program may be eligible for transfer to the doctoral program after a minimum of two terms (see “Transfer from a Master’s to a Doctoral Program” on page 24).

Such recommendations must be approved by the Dean of Graduate Studies, who will set a quota on the number of such students permitted in any academic unit.

**Admission to Non-Degree Course Work**

Applicants wanting to take courses in the Faculty of Graduate Studies that are not for credit toward a degree at the University of Victoria may be admitted as non-degree students. Such students may be admitted under the following three categories:

1) *Visiting Students*

Visiting students are admitted on the basis of a Letter of Permission which specifies courses allowed for credit toward a graduate degree at another recognized institution. Applicants in this category must complete an application for admission and provide a Letter of Permission or equivalent from the home institution. International students will be required to provide transcripts and evidence of English Language Proficiency.

2) *Exchange Students*

Exchange students may be admitted under the provisions of the Western Deans’ Agreement or other formal exchange agreements. If a student is admitted as an exchange student, all tuition fees will be waived. In some cases, course surcharges may apply.

Applicants under this category must submit documentation from their home institution certifying the applicant as an exchange student under the provisions of an approved exchange agreement. Courses to be taken toward their degree must be specified in the documentation.

International students will be required to provide transcripts as evidence that their home academic program is at the graduate level. Evidence of English competency adequate for the successful participation in the program must be provided. The level of proficiency and the manner in which it must be demonstrated will be stated in the exchange agreement approved by the university.

The International Office, <www.uvic.ca/international>, provides pre-arrival support, orientation on arrival and ongoing assistance for international students after they have been accepted to study at UVic.

3) *Non-Degree Students*

Students who wish to improve their academic background may be admitted as non-degree students. Applicants must meet the same entrance requirements and follow the same application procedure as degree-seeking applicants.

**Fees for Non-Degree Course Work**

None of the fees paid as a non-degree student may be applied to the graduate degree. Fees for courses taken as a non-degree student will be charged on a per unit basis as outlined under “Tuition for Non-degree Students” on page 68.

**Visiting Research Students**

Graduate Students currently registered at a recognized institution who wish to participate in research under the supervision of Faculty members at the University of Victoria may be considered for admission to UVic as visiting research students.

Visiting research students will be registered in either GS 503, Canadian Visiting Research Student (3.0 Units), or in GS 504, International Visiting Research Student (3.0 Units). There are no tuition fees charged for these registrations. Visiting research students will have access to basic research services (e.g. library, e-mail access, computing). Basic student services (e.g. recreation facilities and transit passes) can be arranged provided that the applicable fees are paid by the student.

A completed ‘Letter of Agreement Graduate Visiting Research Student’ form is submitted to the Graduate Admissions and Records Office and approved by the Dean of Graduate Studies before the student is able to attend UVic. This form must be signed by the visiting research student, the home supervisor/s, and the UVic supervisor/s to address issues such as intellectual property, stipend and benefits, travel costs, access to research equipment and supplies, research ethics, and space etc.

Visiting research students who wish to take additional courses for credit aside from their research course must apply as Non-Degree student and must pay appropriate fees.

**Admission to a Second Master’s or Second Doctoral Degree**

A student who has a master’s or doctoral degree from the University of Victoria or the equivalent degree from a recognized institution may be allowed to pursue graduate studies leading to a second master’s or doctoral degree if the following requirements are met:

- The student must meet the requirements for admission to the program.
- The principal academic emphasis of the second degree must be distinct from that of the first degree.
- At least 15 (for the master’s degree) or 30 (for the doctoral degree) units of credit must be completed beyond those units required in the previous degree.
- The student must meet all program and graduation requirements for the second degree beyond those required for the first degree.
- None of the research done for the first degree may be used for the second degree; as well, the supervisor for the first degree cannot be nominated to supervise the second degree.

**Admission Appeals**

Appeals related to the admission of new students are reviewed by the Faculty of Graduate Studies on the recommendation of the appropriate academic unit, and are not subject to further appeal.

**Confirmation of Admission Offer**

Students who are offered admission to the Faculty of Graduate Studies should confirm in writing or by email within one month that they intend to accept the offered place. If this is not done, the offer may be cancelled.

International students should not make travel plans until they have been granted a full official offer of admission granting access to registration for courses (not provisional admission) and have satisfied all student authorization requirements through the Canadian Consulate in their home country.

**Individual Graduate Programs by Special Arrangement (SPARR)**

**General Information**

Programs by special arrangement are available only in cases where an academic unit does not offer an established graduate degree. Such an offering is called an Individual Degree by Special Arrangement. Since these degree programs are created on an individual basis, the Faculty of Graduate Studies requires that applicants and academic units satisfy a stringent approval process.

In order to be considered for approval to offer a doctoral degree by special arrangement, the academic unit must have a regular master’s program and have graduated students from that program during each of the last three years.
In order to be considered for approval to offer a master's degree by special arrangement, the academic unit must have an active Major or Honours undergraduate program and have graduated students from that program in each of the last three years.

It is the applicant's responsibility to arrange the details of the program. The Faculty of Graduate Studies and academic units are under no obligation to arrange or approve special arrangement programs.

The Dean of Graduate Studies will set a quota for the number of individual special arrangement degrees permitted in any academic unit.

**Admission**

Applicants for degrees by special arrangement must follow the admission procedures and meet the entrance criteria for the Faculty of Graduate Studies.

Potential applicants must develop the degree program and assemble the supervisory committee before making formal application.

**Proposal Approval**

Admission will be approved by the Dean of Graduate Studies once the proposal has been reviewed and approved by the academic unit. This proposal is jointly developed by the applicant and the proposed primary supervisor and consists of a completed Individual Special Arrangement Program for Approval form (including signatures of proposed supervisory committee) and a rationale for the program.

**Primary Academic Supervisor**

A member of the supervisory committee from the sponsoring academic unit must be designated as the academic supervisor.

**Degree Program and Supervisory Committee**

The supervisory committee must conform to regulations concerning supervisory committees. The supervisory committee for a doctoral degree by special arrangement must include at least one member from an academic unit with an active, regular PhD program, and one member must have successful PhD supervisory experience. The supervisory committee for a master's degree by special arrangement must include at least one member from an academic unit with an active, regular master's program. At least one committee member must have supervised successful candidates for graduate degrees.

Any changes to a degree program or supervisory committee must be made in writing and approved by the Dean of Graduate Studies.

**Program and Course Designation**

The degree program can consist of appropriate courses from within the academic unit as well as regular courses from other academic units. Academic units with no regular graduate courses are authorized to create the following courses for special arrangement degree students only:

### Master's Programs

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>DEPT 580</td>
<td>(1.5-3.0) Directed Studies</td>
<td></td>
</tr>
<tr>
<td>DEPT 596</td>
<td>(1.5-3.0) Team Graduating Report/Project (project-based option)</td>
<td></td>
</tr>
<tr>
<td>DEPT 597</td>
<td>(0.3-0.5) Comprehensive Examination (project-based option)</td>
<td></td>
</tr>
<tr>
<td>DEPT 598</td>
<td>(1.5-6.0) Individual Graduating Report/Project (project-based option)</td>
<td></td>
</tr>
<tr>
<td>DEPT 599</td>
<td>(6.0-12.0) Thesis</td>
<td></td>
</tr>
</tbody>
</table>

### Doctoral Programs

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>DEPT 680</td>
<td>(1.5-3.0) Directed Studies</td>
<td></td>
</tr>
<tr>
<td>DEPT 693</td>
<td>(3.0) Candidacy Examination</td>
<td></td>
</tr>
</tbody>
</table>

**Doctoral Programs**

DEPT 699 (15.0-30.0) ^2 Dissertation

1. May be taken more than once for credit provided course content differs.
2. Grading is INP, COM, N, F.

**Graduate Studies Courses by Special Arrangement**

Academic units without approved graduate programs may be permitted to offer up to 3 units of graduate course work under the GS designation. Proposals for these courses must include approval by the funding academic unit(s) before being submitted to the Faculty of Graduate Studies for final approval. Proposal forms and detailed instructions are available through the Dean of Graduate Studies.

Students must seek prior approval from their supervisory committee for inclusion of these courses in their graduate programs.

For descriptions of graduate courses by special arrangement (GS 500 and 501), see the GS course listings.

**Jointly-Supervised Individual PhD Program (CO-TUTELLE)**

The University of Victoria offers students the ability to enter into a co-supervised PhD program with one or more other universities. Individual programs are jointly designed, supervised and examined with the partner institution(s) and lead to one PhD degree jointly awarded by each of the partner universities. Students wishing to pursue this PhD program option should consult with academic units in the respective universities. Students must meet the admission requirements of each partner university and it is expected that students will spend significant periods of time engaged in academic work at each university.

A Memorandum of Agreement will be established between the partner institutions and must have final approval from the Deans of Graduate Studies in each university. The Memorandum of Agreement will outline the specific details of the academic program that the student will be required to complete. The academic program must satisfy all PhD requirements at each university. The Memorandum of Agreement must also specify agreement on details related to the assignment of supervision, required coursework, comprehensive examination(s), dissertation requirements including the language, length and format of the dissertation, oral defense, and submission of the final dissertation.

From the outset, it will be agreed that one of the partner universities will be designated the “home” university. The Memorandum of Agreement must also include and outline the arrangements amongst the partners on various responsibilities and regulations including the administration of student admission, registration, monitoring of progress, graduation, funding and student support, tuition and fees guidelines and intellectual property guidelines.

For student programs for which the University of Victoria is designated the home institution, normally, the total period of registration at UVic shall not be less than six (6) full-time terms, and the student will pay a minimum of six (6) tuition installments.

For student programs for which the University of Victoria is designated the partner institution, normally, the total period of registration at UVic shall not be less than three full-time terms, and the student will pay a minimum of three (3) tuition installments.

The Memorandum of Agreement will be established as close to the students first registration as possible, and will be approved and signed no later than by the time a student has reached candidacy.

For more information regarding the Jointly-Supervised Individual PhD Program, please visit the Faculty of Graduate Studies website.
Doctoral Degrees

Doctoral degrees are awarded for the creation and interpretation of knowledge that extends the forefront of the discipline or field of study, usually through new or original research. Holders of doctorates will be able to conceptualize, design and implement projects for the generation of significant new or original contribution to knowledge and/or understanding. Holders of doctorates will have the ability to make informed judgments on complex issues in specialist fields, and innovation in tackling and solving problems. Holders of the doctorate qualification will be able to:

- make informed judgments on complex issues in specialist fields, often in the absence of complete data, and be able to communicate their ideas and conclusions clearly and effectively to specialist and non-specialist audiences; and,
- continue to undertake pure and/or applied research and development at an advanced level, contributing substantially to the development of new techniques, ideas or approaches; and will have the qualities and transferable skills requiring the exercise of personal responsibility and largely autonomous initiative in complex and unpredictable situations, in professional or equivalent environments.

Doctorates are awarded to students who have demonstrated:

- the creation and interpretation of new or original knowledge, through original research, or other advanced scholarships, of a quality to satisfy peer review, extend the forefront of the discipline or field of study, and merit publication;
- a systematic acquisition and understanding of new or original knowledge which is at the forefront of an academic discipline or field of study, or area of professional practice;
- the general ability to conceptualize, design and implement a project for the generation of new or original knowledge, applications or understanding at the forefront of the discipline or field of study, and to adjust the project design in light of unforeseen problems; and,
- a detailed understanding of applicable techniques for research and advanced academic enquiry.

Master’s Degrees

Master’s degrees are awarded to students who have demonstrated:

- a systematic understanding of knowledge, and a critical awareness of current problems and/or new insights, much of which is at, or informed by, the forefront of their academic discipline, or field of study, or area of professional practice;
- a comprehensive understanding of techniques applicable to research or advanced scholarship;
- originality in the application of knowledge, together with a practical understanding of how established techniques of research and enquiry are used to create and interpret knowledge in the discipline;
- the ability to deal with complex issues analytically, systemically and creatively;
- the ability to engage in decision making in complex and unpredictable situations;
- the ability to communicate clearly with various audiences;
- the ability to develop new skills and continue to advance their knowledge and understanding; and
- the independent learning ability required for continuing professional development.

Thesis-based Master’s Degrees

In addition to the criteria for all Master’s Degrees, graduates of a master’s degree (thesis option) will demonstrate:

- conceptual understanding that enables the student to: critically evaluate current research and advanced scholarship in the discipline; and to evaluate methodologies and develop critiques of them and, where appropriate, propose new hypotheses;
- self direction and originality in tackling and solving problems, and in planning and implementing tasks at a professional or equivalent level.

Project-based Master’s Degrees

In addition to the criteria for all Master’s Degrees, graduates of a master’s degree (project-based option) will demonstrate:

- a high level of achievement in the application of knowledge required in the related field; and
- mastery of the skills required to complete a complex project in the related field.

Course-only Master’s Degrees

In addition to the criteria for all Master’s Degrees, graduates of a course-only master’s degree will demonstrate:

- the ability to be critical consumers of the kinds of research generally produced in their discipline(s);
- an in-depth understanding of the motivating concepts, problems, and insights of their degree programs.

Diploma and Certificate Programs

In general, Graduate Diplomas and Certificates have a specific target audience and meet a significant and sustained educational need. The intent of these programs is to achieve specialized or advanced knowledge in a particular discipline. With the approval of both the Faculty of Graduate Studies and the academic unit offering the degree, credit courses completed in University of Victoria graduate certificate and diploma programs may be applied to concurrent or subsequent University of Victoria graduate degree programs. The academic units must certify which, if any, eligible courses completed more than ten years from the date of admission are still current (see Tuition Credit for Academic Transfer Credits for Certificates and Diplomas).

Program Requirements - Doctoral Degrees

When admitted to a graduate program, the student is expected to follow the program of study as described in the Graduate Calendar current at the time of their admission. If, in subsequent years, the program requirements for the same degree are altered, the student may change the requirements of their own degree to conform to the then-current calendar. A recommendation from the student’s academic supervisor and graduate adviser must be forwarded to the Dean of Graduate Studies for approval as early as possible after the change to the program.

Minimum Degree Requirements

The minimum requirement for the degree of Doctor of Philosophy is 30 units of work beyond the master’s level or 45 units beyond the bachelor’s level, and satisfactory completion of the prescribed program.

No more than 3.0 units of work at the senior Bachelor’s level may be taken for credit in a doctoral program. Any senior undergraduate courses (numbered 300-499) included in a graduate program must be pertinent to the program. Courses numbered at the 100 and 200 level may be included in the program as prerequisites but will be indicated on the student’s record as FNC (For No Credit); courses indicated on the record as FNC will not be included in sessional or cumulative grade point average calculations.
All doctoral programs require that a broad knowledge of the field or fields of study be demonstrated through the candidacy examination. The major portion of the doctoral program will be devoted to a research project culminating in a dissertation which satisfies the requirements and standards of the Faculty of Graduate Studies.

**Doctoral Candidacy Examinations**

The candidacy examination is a requirement of the Faculty of Graduate Studies and cannot be waived by any academic unit. However, the precise form, content, and administration of such examinations are determined by individual academic units.

Normally, within thirty-six months of registration as a provisional doctoral student and at least six months before the final oral examination, a student must pass a candidacy examination. However, individual academic units may impose shorter time frames. It is the responsibility of the student to be aware of and to satisfy the time limit regulations of their academic unit.

The purpose of the candidacy examination is to test the student’s understanding of material considered essential to completion of a PhD and/or the student’s competence to do research that will culminate in the PhD dissertation. The candidacy examination may be written, oral, or both at the discretion of the academic unit.

Individual academic units or supervisory committees may also require other examinations in addition to the candidacy examination. Such examinations may include those to test competence in languages other than English, in statistics, in computing, or in other basic research skills.

While there may be wide variety in the content of candidacy examinations, all such examinations must be consistent within each academic unit. Factors that must be consistent are the manner in which the examinations are constructed, conducted and evaluated. Academic units are responsible for ensuring this consistency.

Academic units are responsible for providing the student with a written statement of procedures, requirements and regulations pertaining to all such examinations. This information must be made available to doctoral students as soon as they enter the program. A copy of these procedures must be on file with the Faculty of Graduate Studies.

The Candidacy Examination course (numbered 693) can be either a pre- or a co-requisite to the Dissertation course (numbered 699) as determined by each individual academic unit. The regulations regarding the ordering of these courses are included under the course listings for each academic unit. All doctoral students must register for and pass the course numbered 693 (Candidacy Examination) in their academic unit in the terms in which they are preparing for or sitting the candidacy examination(s).

**Doctoral dissertations**

When research is completed, and before the dissertation is written, the student should consult the Faculty of Graduate Studies’ website and their home academic unit for information regarding the structure and formatting of the dissertation to ensure acceptability of the document to the University and Library and Archives Canada.

The doctoral dissertation must embody original work and constitute a significant contribution to knowledge in the candidate’s field of study. It should contain evidence of broad knowledge of the relevant literature, and should demonstrate a critical understanding of the works of scholars closely related to the subject of the dissertation. Material embodied in the dissertation should, in the opinion of scholars in the field, merit publication.

The general form and style of dissertations may differ from academic unit to academic unit, but all dissertations shall be presented in a form which constitutes an integrated submission. The dissertation may include materials already published by the candidate, whether alone or in conjunction with others. Previously published materials must be integrated into the dissertation while at the same time distinguishing the student’s own work from the work of other researchers. For publications with multiple authors, a description of the student’s contribution to the research and the student’s role in each publication must be provided.

Permission of the copyright holder must be obtained and documented in order for published material to be included in the dissertation. At the final oral examination, the doctoral candidate is responsible for the entire content of the dissertation. This includes those portions of co-authored papers which comprise part of the dissertation.

**Program Requirements - Master’s Degrees**

When admitted to a graduate program, the student is expected to follow the program of study as described in the Graduate Calendar current at the time of their admission. If, in subsequent years, the program requirements for the same degree are altered, the student may change the requirements of their own degree to conform to the then-current calendar. A recommendation from the student’s academic supervisor and graduate adviser must be forwarded to the Dean of Graduate Studies for approval as early as possible after the change to the program.

**Minimum Degree Requirements**

The minimum requirement for a master’s degree is 15 units of work, and satisfactory completion of the prescribed program.

**Course Work, Research and Thesis**

Considerable variation is permitted in the balance between research and the course work required for the master’s degree.

**Minimum Graduate Component of Master’s Degree**

A master’s candidate must complete a minimum of 12 units of graduate credit out of the total units required for the degree. Individual academic units may require a higher number of units at the graduate level. Courses numbered at the 100 and 200 level may be included in the program as prerequisites but will be indicated on the student’s record as FNC (For No Credit); courses indicated on the record as FNC will not be included in sessional or cumulative grade point average calculations. Any senior undergraduate courses (courses numbered 300–499) included in a graduate program must be pertinent to the program and must be in addition to the minimum 12 units of graduate credits required in all master’s degree programs.

**Master’s Theses**

When research is completed, and before the thesis is written, the student should consult the Faculty of Graduate Studies’ website and their home academic unit for information regarding the structure and formatting of the thesis to ensure acceptability of the document to the University and Library and Archives Canada.

A master’s thesis is an original lengthy essay which demonstrates the student’s understanding of, and capacity to, employ research methods appropriate to their discipline(s). It should normally include a general overview of relevant literature in the field of study, be well organized and academically written. The work may be based on body of original data produced by the student or it may be an original research exercise conducted using scholarly literature or data produced and made available by others.

In general, a master’s candidate must demonstrate a command of the subject of the thesis. A thesis demonstrates that appropriate research methods have been used and appropriate methods of critical analysis supplied. It provides evidence of some new contribution to the field of existing knowledge or a new perspective on existing knowledge.

The general form and style of theses may differ from academic unit to academic unit, but all theses shall be presented in a form which constitutes an integrated submission. The thesis must include materials already published by the candidate, whether alone or in conjunction with others. Previously published materials must be integrated into the thesis while at the same time distinguishing the student’s own work from the work of other researchers. For publications with multiple authors, a
description of the student’s contribution to the research and the student’s role in each publication must be provided. Permission of the copyright holder must be obtained and documented in order for published material to be included in the thesis. At the final oral examination, the Master’s candidate is responsible for the entire content of the thesis. This includes those portions of co-authored papers which comprise part of the thesis.

**Project-based Master’s Degrees**

Not all academic units offer the option of a project-based master’s degree.

1. A supervisory committee must be formed as described under “Graduate Studies Committees, Advisers, and Supervisors” below.
2. There must be evidence of independent research work which may be in the form of a project, extended paper(s), work report, etc. The credit value for this work may range from 1.5 to 4.5 units.
3. There shall be a formal evaluation of the degree. The academic unit may require a written comprehensive examination in place of, or in addition to, an oral examination. If an oral examination is conducted, it shall be done so in accordance with the regulations under “Examing Committees” on page 60, and “Results of Oral Examinations (Project-based Master’s degrees)” on page 61.

**Course-only Master’s Degrees**

Not all academic units offer the option of a course-only master’s degree.

1. A faculty supervisor, faculty adviser or mentor will normally be appointed as described under “Graduate Studies Committees, Advisers, and Supervisors” below. Normally there will not be a supervisory committee.
2. Each program of study shall include an element designed to provide students with the skills to enable them to be critical consumers of the kinds of research normally used in their discipline.
3. Each program of study shall include elements to provide students with an in-depth understanding of the motivating concepts, problems, and insights of their degree programs. This might be accomplished in a variety of ways such as a capstone course, a comprehensive examination, or a literature review.
4. The academic unit may require a written or oral examination. If an oral examination is conducted, it will normally be done so in accordance with the regulations under “Examing Committees” on page 60, and “Results of Oral Examinations (Project-based Master’s degrees)” on page 61.

**Program Requirements – Graduate Diplomas and Certificates**

When admitted to graduate certificate and diploma programs, students are expected to follow the program of study as described in the Graduate Calendar current at the time of their admission. If, in subsequent years, the program requirements for the same program are altered, a student may opt to change to the requirements of the then-current calendar. A recommendation from the student’s graduate adviser must be forwarded to the Dean of Graduate Studies for approval.

**Program Requirements**

Graduate Certificate programs of study are normally between 6.0-7.5 units of coursework at the 500- and/or 600-level, some of which may be specially-developed non-credit graduate courses.

Graduate Diploma programs of study are normally between 9.0-12.0 units of coursework at the 500- and/or 600-level, some of which may be specially-developed non-credit graduate courses.

Certificate and diploma programs may be taken by students who are concurrently admitted to a regular graduate degree program or by students admitted only for the purposes of obtaining the certificate or diploma. They may be integrated with, or complementary to, regular degree programs of graduate study, or may stand alone.

Credit courses completed in select University of Victoria graduate certificate and diploma programs may be applied to concurrent or subsequent University of Victoria graduate degree programs with approval of both the faculty and the academic unit offering the degree as specified by academic units in their degree program descriptions.

Please note that once a degree, diploma or certificate has been awarded by the University Senate, no changes can be made to the programs that constitute that credential nor can the degree, diploma or certificate be rescinded at the request of the student. For instance, a student may not undertake completion of additional course requirements to qualify for a different credential, such as but not limited to changing an awarded MA in Geography to an MSc degree in Geography, or changing an awarded degree program to a certificate or diploma.

**Graduate Studies Committees, Advisers, and Supervisors**

**Academic Unit Graduate Studies Committee**

The Faculty of Graduate Studies strongly recommends that each academic unit have a Graduate Studies Committee and that this committee be chaired by the academic unit’s Graduate Studies Adviser. The responsibilities of this committee may include such tasks as admission decisions, curriculum deliberations and administration of candidacy examinations. The Faculty also strongly recommends that the academic unit’s Graduate Studies Committee have a graduate student representative.

**Academic Unit Graduate Studies Advisers**

The academic unit’s Graduate Studies Adviser is the formal liaison officer between the academic unit and the Faculty of Graduate Studies. The academic unit’s Graduate Studies Adviser makes recommendations to the Faculty of Graduate Studies on the following matters: admission to graduate programs, awards administered by the Faculty of Graduate Studies, changes to the student record including degree program, supervisory committee and registration. A request for an oral examination must also be signed by the academic unit’s Graduate Studies Adviser. The academic unit’s Graduate Studies Adviser will normally chair the academic unit’s Graduate Studies Committee.

**Primary Academic Supervisors**

Students in all doctoral and master’s programs will have a member of the Faculty of Graduate Studies assigned as primary academic supervisor, faculty adviser or mentor to counsel the student in academic matters. The primary academic supervisor must be from the academic unit offering the degree program. The primary academic supervisor is normally a Regular member of the Faculty of Graduate Studies (see Membership in the Faculty of Graduate Studies, below). However, with the support of the academic unit and permission of the Dean, an Associate or Emeritus member may be named as primary and sole academic supervisor.

In particular, the primary academic supervisor must be aware of Calendar and Faculty of Graduate Studies regulations. In consultation with the student, the primary academic supervisor is responsible for ensuring the nomination of supervisory committee members. The supervisor provides guidance to the student on the nature of research, the standards expected, the adequacy of progress and the quality of work. See the document “Graduate Supervision Policy” on the Faculty of Graduate Studies website for more information.

The primary academic supervisor should maintain contact with the student through mutually agreed upon regular meetings, and be accessible to the student to give advice and constructive criticism. Supervisors who expect to be absent from the University for an extended period of time are responsible for making suitable arrangements with the student and the academic unit’s Graduate Studies Adviser for the
continued supervision of the student or for requesting the academic unit to nominate another supervisor. Such absences and the resulting arrangements must be approved by the Dean of Graduate Studies.

Co-Supervisor

Students who have a designated primary academic supervisor may also have a maximum of one co-supervisor designated in cases where the level of supervision and/or support to be provided by the co-supervisor is greater than normally expected from regular members of a supervisory committee. The co-supervisor is not required to be nominated by the same academic unit as the student but must be a member of the Faculty of Graduate Studies. Associate and Emeritus members are normally limited to co-supervisory roles (see Membership in the Faculty of Graduate Studies below).

Supervisory Committees

Students in all doctoral programs and students in thesis and project-based Master’s programs will have a supervisory committee nominated by the academic unit and approved by the Dean of Graduate Studies. The academic supervisor will facilitate all activities of the supervisory committee. All members of a supervisory committee must be a member of the Faculty of Graduate Studies or be specifically approved by the Dean.

Within the first two terms of attendance in a graduate degree program, a primary supervisor must be nominated. Within three terms of first registration in a thesis, project or dissertation, the remainder of the supervisory committee shall be nominated and recorded on the student’s academic record.

The duties of the committee include: recommending a program of study chosen in conformity with the Faculty of Graduate Studies and academic unit’s regulations; supervision of the project, thesis or dissertation; participation in a final oral examination when the program prescribes such an examination. The committee may conduct other examinations, and will recommend to the Faculty of Graduate Studies whether or not a degree be awarded to a candidate. See the document “Graduate Supervision Policy” on the Faculty of Graduate Studies website for more information.

Membership in the Faculty of Graduate Studies

Members of the Faculty of Graduate Studies have the privileges of teaching graduate courses, supervising and/or co-supervising graduate students, and chairing examination committees. Members must demonstrate a continuing commitment to scholarly, professional and/or artistic achievement and, where appropriate, maintain their professional credentials. As supervisors and members of supervisory committees, they play a key role in mentoring graduate students. Appointments to membership in the Faculty of Graduate Studies are made by the Dean of the Faculty of Graduate Studies upon the recommendation of the academic unit, in one of three categories.

i. Regular membership is restricted to tenured and tenure track faculty members appointed at the University of Victoria. Membership will normally be granted for the length of the member’s academic appointment and with all supervisory privileges within their home Academic Units.

ii. Associate membership is restricted to non-tenured or non-tenure-track teaching faculty, adjunct and limited term faculty, and sessional instructors appointed at the University of Victoria who wish to serve on supervisory committees or to supervise graduate students. Membership will normally be granted for the length of the member’s academic appointment to a maximum of 5 years, renewable as appropriate, and with only those privileges that the Academic Unit recommends and the Dean of Graduate Studies approves. Any faculty members, including Regular members of the Faculty of Graduate Studies, who wish to supervise students outside their home Academic Unit must apply for Associate membership through the outside unit. Regular members who have resigned their position at the University of Victoria (including Emeritus professors) who wish to continue to supervise or co-supervise graduate students must secure and maintain an Adjunct appointment to qualify for Associate membership.

iii. Affiliate membership is intended for appropriately qualified individuals who do not hold academic appointments at the University of Victoria but wish to serve as inside or outside members on supervisory committees. Membership will normally be granted upon request of the Academic Unit, either for the duration of study of a particular student or, in the case where the individual may be asked to serve on several student committees, for a maximum of 5 years, renewable as appropriate, and with only those privileges that the unit recommends and the Dean of Graduate Studies approves. Affiliate members may not supervise co-supervise graduate students. Regular Members who have resigned their position at the University of Victoria (including Emeritus professors) who wish to continue to serve on supervisory committees are eligible for Affiliate status.

Procedures for applying for membership in the Faculty of Graduate Studies can be found on the Faculty of Graduate Studies website.

Composition of the Supervisory Committee: Doctoral Degrees

Listed below are the minimum requirements for doctoral supervisory committees. Additional supervisory committee members who are on the Faculty of Graduate Studies membership list may be added without the approval of the Dean. All committee members must be members of the Faculty of Graduate Studies or have had specific permission from the Dean of Graduate Studies to serve as a member.

Doctoral Degrees in Regular Doctoral Degree Programs

All members of the Doctoral supervisory committee must be on the Faculty of Graduate Studies membership list or be specifically approved by the Dean of Graduate Studies. The supervisory committee must have at least three members, one of whom is the primary supervisor, one may be a co-supervisor. At least two of the members must be from the home academic unit. One of the members must be from outside the home academic unit:

• Member #1: The primary supervisor must be from the home academic unit
• Member #2: May be a co-supervisor or a committee member from inside or outside the home academic unit
• Member #3: A committee member from inside or outside the home academic unit

Doctoral Degrees by Special Arrangement

As in Regular Doctoral Degree Programs, with the provisos that at least one member must be from an academic unit with an active PhD program, and at least one member must have supervised a successful PhD candidate.

Individual Interdisciplinary Doctoral Degrees

As in Regular Doctoral Degree Programs, with the provisos that there must be co-supervisors from two relevant academic units, at least one of whom must be from an academic unit with an active PhD program and at least one member must have supervised a successful PhD candidate.

Composition of the Supervisory Committee: Master’s Degrees

Listed below are the minimum requirements for master’s supervisory committees. Additional supervisory committee members who are on the Faculty of Graduate Studies membership list may be added without the approval of the Dean. All committee members must be members of the Faculty of Graduate Studies or have had specific permission from the Dean of Graduate Studies to serve as a member.
**Master’s Degrees With Theses in Regular Master’s Degrees Programs**

All members of the Master’s supervisory committee must be on the Faculty of Graduate Studies membership list or be specifically approved by the Dean of Graduate Studies. The supervisory committee must have at least two members one of whom is the primary supervisor:

- **Member #1:** The primary supervisor — must be from the home academic unit
- **Member #2:** May be a co-supervisor

**Project-based Master’s Degrees in Regular Master’s Degrees Programs**

All members of the Master’s supervisory committee must be on the Faculty of Graduate Studies membership list or be specifically approved by the Dean of Graduate Studies. The supervisory committee must have at least two members one of whom is the primary supervisor:

- **Member #1:** The primary supervisor — must be from the home academic unit
- **Member #2:** May be a co-supervisor or committee member from inside or outside the home academic unit

**Course-only Master’s Degrees in Regular Master’s Degrees Programs**

The faculty supervisor, faculty adviser or mentor and members of the supervisory committee, if one is struck, must be on the Faculty of Graduate Studies membership list or be specifically approved by the Dean of Graduate Studies.

The faculty supervisor, faculty adviser or mentor will be from the student’s home academic unit. Where a supervisory committee is struck, membership will be the same as for project-based Master’s degrees.

**Master’s Degrees By Special Arrangement (With Theses)**

As in Regular Master’s Degree Programs, with the provisos that at least one member must be from an academic unit with a regular graduate degree program and at least one member must have supervised successful candidates for graduate degrees. The final oral examining committee must include at least one person from outside the home academic unit.

**Project-based and Course-only Master’s Degrees By Special Arrangement**

As in Regular Master’s Degree Programs above, with the proviso that the faculty supervisor, faculty adviser or mentor must be from an academic unit with a regular graduate degree program, and must have supervised successful candidates for graduate degrees.

**Individual Interdisciplinary Master’s Degrees**

As in Regular Master’s Degree Programs, with the provisos that there must be co-supervisors from two relevant academic units, at least one of whom must be from an academic unit with a regular graduate degree program, and at least one member must have supervised successful candidates for graduate degrees.

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**Registration**

**DEFINITION OF FULL-TIME STATUS**

Any student who is registered for a single term in Winter Session (September to December OR January to April) OR Summer Session (May to August) is defined as full-time if:

- enrolled in courses totaling a minimum of 3 units, or
- enrolled in a Candidacy Exam (693), dissertation (699), thesis (599), project (598 and some 596), Approved Exchange (GS 502), Jointly Supervised Doctoral Program (GS 601) or co-operative education work term (800+).

**DEFINITION OF PART-TIME STATUS**

A part-time student is defined as any student who does not fall into any of the above categories with the exception of graduate students registered with the Centre for Accessible Learning who have been granted permission by the Dean of the Faculty of Graduate Studies to pursue 693, 699, 599, 598 on a part-time basis and to be levied part-time fee instalments.

**RESIDENCY REQUIREMENT**

The Faculty of Graduate Studies has no general minimum residency requirements however academic units may require students to be in attendance on campus for all or a portion of the time period for their degree.

**CONTINUITY OF REGISTRATION**

All students admitted to the Faculty of Graduate Studies must either register for credit in every term from the time of admission until the requirements of the degree have been met, or register for a personal leave, or formally request a parental or compassionate/medical leave of absence, or formally withdraw in accordance with the regulations below. Registration instructions will be sent to all students who are authorized to register.

Students who do not:

- register for credit
- register for a personal leave of absence,
- have approval for a parental or compassionate/medical leave of absence, or
- formally withdraw from their program

are considered to have abandoned their program. That program will be terminated and they will be withdrawn from the University. The notation “Withdrawn Without Permission” will be entered on the transcript.

**ELIGIBLE TO REGISTER**

Students in good standing who were registered or on a leave of absence (see above) in the most recent session at the University will be automatically eligible for registration in the next session. Students who have withdrawn under any other circumstances and who wish to return, or students who are transferring into another degree program, are required to complete an Application to Reregister. Forms are available through the Graduate Admissions and Records Office or on the website at <http://www.uvic.ca/graduatestudies/admissions/registration/reregistration>.

Students who have registered at another university or college since last in attendance at the University are required to state the names of all educational institutions of post-secondary level attended and to submit an Application to Reregister and two official transcripts of their academic records at these institutions to the Graduate Admissions and Records Office at least eight weeks prior to the start of classes.

**Curriculum Advising and Program Planning (CAPP)**

CAPP reports provide a summary of academic requirements for a student’s declared program. Graduate students who are active, temporarily withdrawn, or withdrawn with Dean’s permission will be able to view their CAPP online in My page. Updates to the CAPP report will be forwarded to the Graduate Admissions and Records Office by the graduate adviser. When all program requirements are complete, students are expected to review and approve their final CAPP report before applying to graduate.
**Late Registration**
Please refer to deadlines posted in the Important Dates and Deadlines section of this calendar. Failure to meet registration deadlines will result in a late registration fee.

**Registration in Distance or Off-Campus Course Sections**
Students may register in distance education or off-campus course sections for thesis/dissertation courses or when undergoing field work, practicum, co-op, or an internship. Distance registration indicates that a student has left the University of Victoria campus for a term and, as a result, is not normally permitted to receive the benefits of a typical on-campus student regarding lab/office space.

**Registration In a Directed Studies Course**
Registration in a directed studies non-standard course requires a pro-forma registration form. Typically these courses are numbered 590 or 690. With permission of the academic unit, graduate students may retain credit in more than one pro forma course if offered in different topics.

**Registration in Courses Outside a Graduate Program**
Students may register in courses which are not part of the formal requirements of their graduate program if:
- the courses will contribute to the research or provide background for the program, and
- the courses have been approved by the student’s supervisor.

This provision is not intended to be used to take courses for eventual transfer to a subsequent graduate program, nor to take undergraduate courses in an undergraduate degree, certificate, or diploma program. In exceptional cases and with the approval of the academic unit, the Dean of Graduate Studies may approve the concurrent registration of a graduate student in an undergraduate program. The (Faculty of Graduate Studies) Dean’s permission is required for all course work outside of the program area. For courses containing surcharges in addition to the course fee, the surcharges will apply and will be extra to the cost of the graduate degree.

**Registration by Undergraduates in Graduate Courses**
Students in their final year of a bachelor’s degree program at the University of Victoria who have a grade point average of at least 6.0 (B+) in the last 15 units of course work attempted may be permitted to register in a maximum of 3 units of 500-level graduate courses on the recommendation of the academic unit concerned and with the consent of the Dean of Graduate Studies. Such courses cannot be used for credit in a subsequent undergraduate or graduate program at the University of Victoria if this work is used to satisfy the requirement for another credential.

No application for admission or supporting documentation is required; the graduate adviser of the academic unit in which the courses are to be taken must send a recommendation to the Dean of Graduate Studies, specifying the courses selected. When written permission is received from the Dean, the approved graduate courses will be added to the undergraduate record.

**Registration as an Auditor**
Individuals who are permitted to audit graduate courses must either be a current UVic graduate student or hold a baccalaureate degree and be recommended to the Faculty of Graduate Studies by an academic unit.

A continuing graduate student must register in credit courses, thesis, project or dissertation, and must add audit course work using a Graduate Course Change Form.

Students who are also registered in credit courses may change their registration from audit to credit, or credit to audit, up to the last day to add courses for the term or session.

Graduate students will not be assessed audit fees for audited courses if:
- the courses will contribute to the student’s research or provide background for the program, and
- the courses have been approved by the student’s supervisor.

Any student who wishes to audit a graduate course without contiguous registration must complete an application for admission specifying the intention to audit. Unofficial transcripts will be required to begin the review of your audit application and must be uploaded at the time of application. Audit fees are payable at the end of the month in which the auditor registers, and are refundable according to University deadlines.

An applicant whose first language is not English, and who has resided in Canada or another English-speaking country less than three consecutive years immediately prior to the beginning of the session applied for, must demonstrate English Proficiency (see “English Language Proficiency” on page 24).

Registration as an auditor is subject to the following conditions:
1. Admission to the course is dependent on the class size and other factors that the instructor and academic unit establish.
2. The degree of participation in the course is at the discretion of the academic unit.
3. Audited courses will not appear on the student’s official transcript and will not be considered as meeting admission, prerequisite or course requirements for any graduate program.

**Letter of Permission for Studies Elsewhere**
Students currently registered in a graduate program who wish to undertake studies at another institution for transfer credit toward their graduate degree at UVic must submit a Letter of Permission form to the Graduate Admission and Records Office, specifying the host institution, the exact courses of interest and their unit values. Students will be required to provide supporting information such as a calendar description or course syllabus. If permission is granted, the student must maintain Continuity of Registration (e.g. either take a personal leave or register concurrently in a comprehensive exam, project, thesis, dissertation or Co-op Work Term) at the University of Victoria. Students must make arrangements for an official transcript to be sent directly to the Graduate Admissions and Records Office upon completion of the course work.

**Approved Exchange Programs**
Students currently participating in a graduate program who wish to undertake studies for transfer credit toward their graduate degree at the University of Victoria may be eligible for “exchange” status under the provisions of the Western Deans’ Agreement or other formal exchange agreements. Contact the Graduate Admissions and Records Office for specific details of agreements and procedures.

**Registration in Approved Double Degree Programs**
The University of Victoria offers double degree programs in selected fields of study as outlined in the Graduate calendar. Students apply to the relevant academic unit(s) for approval to enrol in double degree programs. There is no common application form or registration process. Students must apply to the Faculty of Graduate Studies and to the relevant academic unit(s) to be admitted in accordance with the existing policies of each. Once admitted, students in a double degree program must register separately in each academic unit. Students will register in both degrees concurrently and must follow the regulations of each.

The academic records of students in double degree programs will be maintained separately for each academic unit. For students in approved
double degree programs which span an undergraduate and a graduate program, only those grades for courses that appear on the Faculty of Graduate Studies record will be used for the purposes of making Graduate Studies awards, determining adherence to the Faculty of Graduate Studies academic performance regulations and assessing graduate fees.

Fees for double degree programs will be assessed in accordance with existing regulations.

Separate degrees will be awarded upon completion of the requirements applicable to the particular degree.

**REGISTRATION AFTER ORAL EXAMINATION OF DISSERTATION OR THESIS OR AFTER PROJECT-BASED ORAL EXAMINATION OR COMPREHENSIVE EXAMINATION**

After successful completion of the final oral examination for a thesis or dissertation, or the final examination for a project-based master’s degree, students are not permitted to be enrolled in courses in the Faculty of Graduate Studies except as indicated below:

- Registration in dissertation, thesis or project until required revisions are complete
- Co-op work terms as required to receive the Co-op designation for the graduate degree
- Graduate Studies Internship Program placements
- Registration in a course that may be required to complete degree requirements
- Other registration as approved by the Dean of Graduate Studies

A student registered in courses other than those listed above will automatically be dropped from all such courses upon notification to the Graduate Admissions and Records Office of successful completion of the oral or comprehensive examination.

The Completion Postponement Fee Adjustment is not available to students in any term in which they enroll in coursework, optional co-op, or other program requirements, with the exception of the final oral/comprehensive examination and relevant corrections. Students who are required to complete a co-op term subsequent to the completion of their thesis, dissertation or project will be permitted to complete their co-op work term (with associated fee) in addition to receiving the Completion Postponement Fee Adjustment for their thesis/dissertation/project.

**DEADLINES FOR DROPPING COURSES**

Students may use “My page” to drop first-term courses until the last day of classes in October, and second-term and full-year courses until the last day of classes in February. Students who fail to do so and do not complete the course will receive a failing grade (N).

Students should note that fee refund deadlines for the Faculty of Graduate Studies differ from the course drop deadlines and refer to the Important Dates and Deadlines section of the calendar.

Students may not take or receive credit for courses in which they are not registered.

Non-degree and auditing students may cancel their registration by submitting a Graduate Course Change Form to the Graduate Admissions and Records Office by the specified deadlines for dropping courses.

**TIME LIMITS**

The time limits shown below are University of Victoria requirements and are in no way related to time limits established by funding agencies or loan remission programs. Contact your sponsor or student loan office for details on time limits for those purposes.

Students with permanent disabilities may apply for a time limit extension for reasons directly related to their disability. Requests for such extensions must be directed in writing to the Office of the Dean of Graduate Studies and must be accompanied by a supporting letter from the Centre for Accessible Learning or from a physician. CAL advisers will certify that the request for an extension is supported by documentation supplied by the student in accordance with the Policy on Providing Accommodation for Students with a Disability.

Where a time extension due to a disability is granted the program extension fee will not apply and students will be charged the standard re-registration fee for each term until degree completion.

For more information on applying for a time extension for reasons associated with a disability, contact the Centre for Accessible Learning at 250-472-4947 or infocal@uvic.ca.

Students must obtain approval for a program extension prior to the time limit expiry date. Students with course work forming part of the degree requirements that is more than 10 years old at the time of the program extension may be required to demonstrate currency within their field of study before the extension is granted. If a program extension is not approved prior to the program expiry date, the student will normally not be permitted to continue in or return to that program.

Students who fail to obtain permission for an extension prior to the time limit expiry date will be considered to have abandoned their graduate program. Students who wish to have their abandoned program reactivated must have a letter of recommendation forwarded from the academic unit to the Dean of Graduate Studies. If approval is given, an application for reinstatement must be submitted and a fee must be paid to the Graduate Admissions and Records Office.

**Time Limit for Doctoral Degrees**

Normally, a student proceeding toward a doctoral degree will be required to complete all the requirements within seven years from the date of first registration in the program. If a student transfers to a doctoral program after an initial period in a master’s program, completion is required within seven years of the date of the first registration in the master’s program. A doctoral degree will not be awarded in less than twenty-four consecutive months from the time of first registration.

**Time Limit for Master’s Degrees**

Normally, a student proceeding toward a master’s degree will be required to complete all the requirements for the degree within five years from the date of the first registration in the master’s degree. In no case will a degree be awarded in less than twelve consecutive months from the time of first registration.

**Time Limit for Graduate Diplomas and Certificate Programs**

Normally, a student proceeding toward a Graduate Diploma or Certificate will be required to complete all program requirements in three years (Diploma) or two years (Certificate) from the date of the first registration in the program.

**Time Limit for Students in Co-op Programs**

Students who enrol in co-operative education work terms and who are not registered in academic coursework will have the equivalent length of time added to their normal time limits for completion times, to a maximum of 3 terms (12 months). Students may undertake more than 3 terms of Co-op work with the permission of their home academic unit, but these terms will be included within the time limit for completion.

**ACCOMMODATION OF RELIGIOUS OBSERVANCE**

The University recognizes its obligation to make reasonable accommodation for students whose observance of holy days might conflict with the academic requirements of a course or program.
Students are permitted to absent themselves from classes, seminars or workshops for the purposes of religious or spiritual observance.

In the case of compulsory classes or course events, students will normally be required to provide reasonable notice to their instructors of their intended absence from the class or event for reasons of religious or spiritual observance. In consultation with the student, the instructor will determine an appropriate means of accommodation. The instructor may choose to reschedule classes or provide individual assistance.

Where a student’s participation in a class event is subject to grading, every reasonable effort will be made to allow the student to make up for the missed class through alternative assignments or in subsequent classes. Students who require a rescheduled examination must give reasonable notice to their instructors. If a final exam cannot be rescheduled within the regular exam period, students may request an academic concession.

To avoid scheduling conflicts, instructors are encouraged to consider the timing of holy days when scheduling class events.

For further information, including a list of days of religious observances, please contact the Equity and Human Rights Office or visit their website: <www.uvic.ca/equity>.

**Academic Concessions**

The Faculty of Graduate Studies is committed to the University’s policy on Academic Accommodation and Access for Students with Disabilities. Graduate Studies will work with students with disabilities to consider reasonable accommodation with respect to deadlines and time-limited regulations. If a graduate student elects not to disclose his or her disability, the University cannot ensure the appropriate evaluation or implementation of any necessary academic accommodation.

A student who is affected by illness, accident or family affliction should consult with a health professional. In such cases, the student may apply for a deferral of a course grade, withdrawal from the course due to extenuating circumstances, a drop of course(s) without academic and/or fee penalty after the published withdrawal deadline, or a leave of absence from the program due to illness, accident or family affliction.

Applications for leaves of absence from the program must be accompanied by supporting documentation.

Students may request, directly from the course instructor, deferral or substitution of work which is due during the term. Arrangements to complete such missed or late work must be made between the student and the instructor. If the request for deferral or substitution of term work is denied, the student may appeal as described in Appeals Procedures: Faculty of Graduate Studies, which is available at the Faculty of Graduate Studies website.

Students requesting consideration for a drop of courses without academic penalty after the published withdrawal deadline should submit a request for a backdated withdrawal and supporting documentation to Graduate Admissions and Records.

**Leaves of Absence with Permission and Withdrawal from Graduate Programs**

Leaves of absence are available to students for a variety of reasons or circumstances after completion of a minimum of one term. Normally, tuition fees are not assessed during leaves. While students are on a leave, all supervisory processes are suspended as students are normally expected, and may be required, not to be involved in any academic or research work during the period of the leave.

Students contemplating leave who receive extended health and dental insurance through the Graduate Students’ Society should contact the GSS at their earliest convenience, and no later than 30 calendar days from the date their leave is approved, in order to determine their eligibility to retain extended insurance during the period of leave.

Normally, students on leave may not use University services. Students who are receiving care or are anticipating receiving care at University Health Services and/or UVic Counselling Services should contact these services, as appropriate, to determine their eligibility to continue care, and/or to plan a transition to alternate providers.

International students who are contemplating leave are strongly advised to discuss the implications of leave on their temporary resident status in Canada with either UVic’s International Student Services or, for business students, International Programs.

All leave arrangements must be discussed as early as possible with supervisors so that appropriate adjustments can be made prior to the beginning of the leave. Leaves of absence are normally granted in 4-month blocks, to coincide with the usual registration terms. Short-term leaves of less than one term should be managed with the student’s academic unit.

There are five types of leaves of absence:

1. Personal Leave
2. Parental Leave
3. Medical Leave
4. Compassionate Leave
5. Leave with Permission of the Dean

Students granted parental, medical or compassionate leave, or leave with permission of the Dean will retain the full value of a University of Victoria Graduate Fellowship or other award whose terms and conditions are established by the Faculty of Graduate Studies. Such awards will be suspended at the onset of the leave and reinstated when the student reregisters. Other awards will be paid according to the conditions established by the donor or granting agency.

The Graduate Academic Concession form is required to request Parental, Medical or Compassionate leave is available online at: <www.uvic.ca/graduatestudies/assets/docs/forms/Leave_of_Absence_with_Permission.pdf>.

**Personal Leave**

Students who are not on approved program extensions may take leaves for personal reasons. Students planning to take personal leave must inform their supervisors in writing in advance of the planned absences, and make appropriate arrangements for care of ongoing research projects if necessary before initiating personal leaves through the UVic portal. The deadline for students to register in a personal leave is the 100% fee reduction date for registration each term. Procedures for taking a personal leave are available at www.uvic.ca/graduatestudies/assets/docs/docs/forms/PersonalLeaveTutorial.pdf. The time taken for personal leave will be counted toward the maximum time allotted to degree completion. All program requirements, academic unit expectations and deadlines will remain the same. Students on Personal Leave must be mindful of overall time limits for completion (see “Time Limits”, page 34).

- Students in Doctoral degree programs may take a maximum of 6 terms within the maximum 7-year period allowed.
- Students in regular Master’s degree programs may take a maximum of three terms within the maximum 5-year period allowed.
- Students in approved one-year Master’s programs may take only one term of personal leave unless a second term of leave has been approved by the Dean of Graduate Studies.
- Students enrolled in Graduate Diploma programs may take a maximum of two terms of personal leave.
- Students enrolled in Graduate Certificate programs are entitled to one term of personal leave but may take additional terms of personal leave with the approval of the program.
Parental Leave
A graduate student who is bearing a child, and/or who has primary responsibility for the care of a child immediately prior to or following birth or an adoption is entitled to request parental leave. Parental leaves may be granted for a minimum of one term (four months) to a maximum period of three terms (12 months). Requests should be submitted to Graduate Admissions and Records via a completed Graduate Academic Concession form. This type of leave period is not included in the time period for completion of the degree, and deadlines will be adjusted accordingly. All other program requirements and academic unit expectations will remain the same.

Medical Leave
Graduate students are entitled to request medical leave. Students should submit their request via a completed Graduate Academic Concession form to Graduate Admissions and Records. This type of leave period is not included in the time period for completion of the degree, and deadlines will be adjusted accordingly. All other program requirements and academic unit expectations will remain the same. Documentation required: a completed Graduate Academic Concession form. Students are strongly advised not to include any documents containing sensitive personal information.

Compassionate Leave
Students suffering personal or family affliction may take a leave of absence for compassionate reasons. Such leaves may normally be granted up to a maximum of three terms. Students requiring additional time after three terms may wish to withdraw officially or request a personal leave (see Personal Leave) from the Faculty of Graduate Studies. Students should forward their requests and appropriate documentation (see below) to the Graduate Admissions and Records Office. This type of leave period is not included in the time period for completion of the degree, and deadlines will be adjusted accordingly. All other program requirements and academic unit expectations will remain the same.

Documentation required: a completed Graduate Academic Concession form stating the required duration of the leave, authorization from a health professional that the student is not available for study during the indicated terms (a box is provided on the form for the health professional’s stamp), and written acknowledgement from the student’s supervisor and the graduate advisor (usually through signature on the form). Students are strongly advised not to include any documents containing sensitive personal information.

For information on applying for a leave of absence for reasons associated with a disability, contact the Centre for Accessible Learning at 250-472-4947 or <infocal@uvic.ca>.

Leave with Permission of the Dean
Leaves with Permission of the Dean are granted at the sole discretion of the Dean of Graduate Studies in cases where the Dean has been notified by a supervisor, graduate advisor, Dean, chair, director or other University, health or civil authority that a student is required to suspend their studies but is not able to apply personally for a leave due to illness, affliction or some other circumstance. This type of leave period is not included in the time period for the completion of the degree and deadlines will be adjusted accordingly. All other program requirements and academic unit requirements will remain the same. Documentation may be required by the Dean of Graduate Studies depending on the attendant circumstances.

Withdrawals
There are three types of withdrawals:

1. Official Withdrawal
2. Withdrawal Without Permission
3. Withdrawal for Failing to Meet Academic Standards

Official Withdrawal
After completion of a minimum of one term, students who wish to withdraw indefinitely from their program in the Faculty of Graduate Studies must submit a written request to the Dean and send the request to the Graduate Admissions and Records Office. A supporting memo from their supervisor (or graduate advisor if there is no supervisor) should accompany the request. The notation “Officially Withdrawn” will be placed on their permanent record. Should a student return to the program, the time spent “Officially Withdrawn” is not counted as part of the normal time allowed for completion of their program (see “Time Limits” on page 34). Students who have outstanding fees cannot be officially withdrawn.

Readmission is not guaranteed and requires the approval of both the academic unit concerned and the Faculty of Graduate Studies. Readmission does not guarantee that any courses or fee installments from the terminated program will be transferred to the reactivated program. Upon readmission, any courses from the abandoned program will be reviewed and may be transferred to the new or reactivated program on the recommendation of the academic unit and approval from the Dean of Graduate Studies.

The first step in re-establishing a program of study is to examine the work that has been done previously in order to determine whether it still provides a foundation for the research in the field at the time of re-admission and to establish what is needed to ensure currency and comprehensiveness of knowledge. Completed courses which are more than 10 years old are considered to be out of date.

Withdrawal Without Permission
Students who withdraw without permission prior to reaching the maximum time limit for their graduate degree program are considered to have abandoned their program. Students who wish to have their abandoned program reactivated must complete an application for reinstatement through the online My UVic Application system. A reinstatement application fee will be assessed.

Readmission is not guaranteed and requires the approval of both the academic unit concerned and the Faculty of Graduate Studies. Readmission does not guarantee that any courses or fee installments from the terminated program will be transferred to the reactivated program. Upon readmission, any courses from the abandoned program will be reviewed and may be transferred to the new or reactivated program on the recommendation of the academic unit and approval from the Dean of Graduate Studies.

The first step in re-establishing a program of study is to examine the work that has been done previously in order to determine whether it still provides a foundation for the research in the field at the time of re-admission and to establish what is needed to ensure currency and comprehensiveness of knowledge. Completed courses which are more than 10 years old are considered to be out of date. In all cases the time spent “Withdrawn Without Permission” will be counted as part of the total allowable time to degree completion.

Withdrawal for Failing to Meet Academic Standards
A student whose dissertation, thesis or project is not progressing satisfactorily, or who otherwise fails to meet academic standards, will be withdrawn from the Faculty of Graduate Studies. Normally, such students will not be eligible for re-admission to any graduate program in the Faculty of Graduate Studies. Such withdrawals require approval by the Dean of Graduate Studies, and departments may consult with an Associate Dean of Graduate Studies where a withdrawal for failure to meet academic standards is being considered. Withdrawals may not be initiated by a department while a student is on an approved leave of absence.
VACATION FOR GRADUATE STUDENTS

Graduate students are entitled to a minimum of 10 working days of vacation per year (i.e. 10 days that do not include weekends, statutory holidays or the December university closure). Students may combine these days with weekends to take two consecutive weeks of vacation or, with permission of their supervisor, take vacation days in smaller increments or combine their vacation days with statutory holidays or the December university closure for an extended absence. Students planning to take vacations must consult with their supervisor in writing in advance of the planned absences, and make appropriate arrangements for care of ongoing research projects if necessary. The time taken for vacation leave will be counted toward the maximum time allotted to degree completion. All program requirements, academic unit expectations and deadlines will remain the same.

Faculty Academic Regulations

STUDENTS’ RESPONSIBILITIES

See the document “Graduate Supervision Policy” on the Faculty of Graduate Studies website for more information.

Students are responsible for:

• making themselves familiar with the general Calendar regulations of the Faculty of Graduate Studies. If unsure about any aspect of the Faculty regulations, students should contact the Graduate Admissions and Records Office.

• making themselves familiar with the academic unit’s requirements and deadlines. If unsure about any aspect of the academic unit’s regulations, students should contact the Graduate Adviser in their academic unit.

• ensuring that their courses have been chosen in conformity with the Faculty of Graduate Studies and academic unit’s regulations. Students are also responsible for ensuring the completeness and accuracy of their registration. Any discrepancy between the program they are following and the Calendar regulations, or discrepancy between the program they are following and that recorded in the Graduate Admissions and Records Office must be reported promptly to the Graduate Admissions and Records Office. Students should also inform their academic supervisor, supervisory committee and academic unit’s graduate studies adviser that they have reported the matter. Discrepancies can often be detected by examining the Curriculum Advising and Program Planning (CAPP) form. If unsure about any aspect of their records, students should contact the Graduate Admissions and Records Office.

• making themselves familiar with their fee obligations as outlined in the fee regulations section (see “Tuition and Other Fees” on page 64). If unsure about any aspect of the fee regulations, students should contact the Graduate Admissions and Records Office.

• maintaining open communication with their academic supervisor, supervisory committee, and academic unit’s graduate studies adviser through mutually agreed upon regular meetings. Any problems, real or potential, should be brought to the attention of the academic supervisor, supervisory committee and academic unit’s graduate studies adviser promptly. Students should be aware that formal routes of appeal exist (see “Appeals” on page 63).

• promptly reporting changes in address and telephone number to Graduate Admissions and Records or updating their records on <www.uvic.ca/myuv/>. A letter mailed to a student’s address as it appears on record in the Graduate Admissions and Records Office will be deemed adequate notification to the student for all matters concerning the student’s record.

• submitting to a medical examination at any time during attendance at the University, if required by the University. This measure exists to safeguard the medical welfare of the student body as a whole. Students are required to maintain appropriate sickness and hospital insurance (see “Health Services” on page 17).

• making themselves familiar with the regulations under “Research Approval Requirement” on page 40.

POLICY ON ACADEMIC INTEGRITY

Principles of Academic Integrity

Academic integrity requires commitment to the values of honesty, trust, fairness, respect, and responsibility. It is expected that students, faculty members and staff at the University of Victoria, as members of an intellectual community, will adhere to these ethical values in all activities related to learning, teaching, research and service. Any action that contravenes this standard, including misrepresentation, falsification or deception, undermines the intention and worth of scholarly work and violates the fundamental academic rights of members of our community. This policy is designed to ensure that the university’s standards are upheld in a fair and transparent fashion.

Students are responsible for the entire content and form of their work. Nothing in this policy is intended to prohibit students from developing their academic skills through the exchange of ideas and the utilization of resources available at the university to support learning (e.g., Centre for Academic Communication). Students who are in doubt as to what constitutes a violation of academic integrity in a particular instance should consult their course instructor.

Definitions

In this policy:

• “work” is defined as including the following: written material, laboratory work, computer work, computer code, assignments, research materials, research results, musical or art works, oral reports, audiovisual or recorded presentations, lesson plans, and material in any medium submitted to an instructor for grading purposes.

• “Dean” is defined as the Dean of a student’s faculty and, in the case of graduate students, is defined as the Dean of Graduate Studies.

• “Chair” is defined as including the Chair or Director of a unit or, in the case of non-departmentalized faculties, the Dean.

• “instructor” is defined to include instructors and graduate supervisors.

Academic Integrity Violations

Academic integrity violations covered by this policy can take a number of forms, including the following:

Plagiarism

A student commits plagiarism when he or she:

• submits the work of another person in whole or in part as original work

• gives inadequate attribution to an author or creator whose work is incorporated into the student’s work, including failing to indicate clearly (through accepted practices within the discipline, such as footnotes, internal references and the crediting of all verbatim passages through indentations of longer passages or the use of quotation marks) the inclusion of another individual’s work

• paraphrases material from a source without sufficient acknowledgement as described above

The university reserves the right to use plagiarism detection software programs to detect plagiarism in essays, term papers and other work.

Unauthorized Use of an Editor

An editor is an individual or service, other than the instructor or supervisory committee, who manipulates, revises, corrects or alters a student’s written or non-written work.
The use of an editor, whether paid or unpaid, is prohibited unless the instructor grants explicit written authorization. The instructor should specify the extent of editing that is being authorized.

Review by fellow students and tutoring that do not include editing are normally permitted. In addition to consulting with their instructors, students are encouraged to seek review of and feedback on their work that prompts them to evaluate the work and make changes themselves.

**Multiple Submission**

Multiple submission is the resubmission of work by a student that has been used in identical or similar form to fulfill any academic requirement at UVic or another institution. Students who do so without prior permission from their instructor are subject to penalty.

**Falsifying Materials Subject to Academic Evaluation**

Falsifying materials subject to academic evaluation includes, but is not limited to:
- fraudulently manipulating laboratory processes, electronic data or research data in order to achieve desired results
- using work prepared in whole or in part by someone else (e.g., commercially prepared essays) and submitting it as one’s own
- citing a source from which material was not obtained
- using a quoted reference from a non-original source while implying reference to the original source
- submitting false records, information or data, in writing or orally
- submitting an unauthorized thesis or dissertation revision to U VicSpace

**Cheating on Work, Tests and Examinations**

Cheating includes, but is not limited to:
- copying the answers or other work of another person
- sharing information or answers when doing take-home assignments, tests or examinations except where the instructor has authorized collaborative work
- having in an examination or test any materials or equipment other than those authorized by the examiners
- accessing unauthorized information when doing take-home assignments, tests or examinations
- impersonating a student on an examination or test, or being assigned the results of such impersonation
- accessing or attempting to access examinations or tests before it is permitted to do so

Students found communicating with one another in any way or having unauthorized books, papers, notes or electronic devices in their possession during a test or examination will be considered to be in violation of this policy.

**Aiding Others to Cheat**

It is a violation to help others or attempt to help others to engage in any of the conduct described above.

**Procedures for Dealing with Violations of Academic Integrity**

Procedures for determining the nature of alleged violations involve primarily the course instructor and the Chair. Procedures for determining an appropriate penalty also involve Deans, the Vice-President Academic and Provost and, in the most serious cases, the President.

**Allegations**

Alleged violations must be documented by the instructor, who must inform the Chair. The Chair shall then inform the student in writing of the nature of the allegation and give the student a reasonable opportunity to respond to the allegation. Normally, this shall involve a meeting between the instructor, the Chair, the student and, if the student requests in advance, another party chosen by the student to act as the student’s adviser. If the student refuses to provide a response to the allegation or to participate in the process, the Chair may proceed to make a determination.

**Determining the Nature of the Violation**

The Chair shall make a determination as to whether compelling information exists to support the allegation.

**Determining Appropriate Penalties**

If there is compelling information to support the allegation, the Chair shall contact the Office of the Registrar to determine if the student’s record contains any other confirmed academic integrity violations.

If there is no record of prior violations, the Chair shall make a determination with respect to the appropriate penalty, in accordance with this policy.

**Referral to the Dean**

Where there have been one or more prior violations and the Chair has determined that compelling information exists to support the allegation, the Chair shall forward the case to the Dean (or the Dean’s designate). The Chair may submit a recommendation to the Dean with respect to a proposed penalty.

**Letters of Reprimand**

Any penalty will be accompanied by a letter of reprimand which will be written by the authority (Chair, Dean, President) responsible for imposing the penalty. The letter of reprimand will be sent to the student and a copy shall be included in the record maintained by the Office of the Registrar.

**Rights of Appeal**

Students must be given the right to be heard at each stage, and have the right to appeal decisions in accordance with university policy, procedures and regulations. A student may:
- appeal a decision made by the Chair to the Dean of the faculty in which the student is registered within 21 business days of the date of the Chair’s decision.
- appeal a decision made by the President under the provisions of section 61 of the University Act to the Senate Committee on Appeals in accordance with the Senate Committee on Appeals’ Terms of Reference and Procedural Guidelines.

Deans who receive an appeal of the decision of a Chair should attempt to make a finding with respect to the appeal within 21 business days. In the case of a successful appeal, any penalty will be rescinded.

**Penalties**

**Penalties for First Academic Integrity Violation**

In situations where a determination is made that a student has committed a first academic integrity violation, the following penalties will normally be imposed. The penalties for violations relating to graduate dissertations, theses or final projects are different than those for other violations.

**Plagiarism**

Single or multiple instances of inadequate attribution of sources should result in a failing grade for the work. A largely or fully plagiarized piece of work should result in a grade of F for the course.

**Unauthorized Use of an Editor**

Unauthorized use of an editor should result in a failing grade for the work. In situations where unauthorized use of an editor to extensively edit work results in a student submitting work that could be considered that of another person, penalties for plagiarism may apply.
Multiple Submission Without Prior Permission
If a substantial part of a piece of work submitted for one course is essentially the same as part or all of a piece of work submitted for another course, this should result in a failing grade for the assignment in one of the courses. If the same piece of work is submitted for two courses, this should result in a grade of F for one of the courses. The penalty normally will be imposed in the second (i.e., later) course in which the work was submitted.

Falsifying Materials
If a substantial part of a piece of work is based on false materials, this should result in a failing grade for the work. If an entire piece of work is based on false materials (e.g., submitting a commercially prepared essay as one's own work), this should result in a grade of F for the course.

Cheating on Exams
Any instance of impersonation of a student during an exam should result in a grade of F for the course for the student being impersonated, and disciplinary probation for the impersonator (if he or she is a student). Isolated instances of copying the work of another student during an exam should result in a grade of zero for the exam. Systematic copying of the work of another student (or any other person with access to the exam questions) should result in a grade of F for the course. Any instance of bringing unauthorized equipment or material into an exam should result in a grade of zero for the exam. Sharing information or answers for take-home assignments and tests when this is clearly prohibited in written instructions should result in a grade of zero for the assignment when such sharing covers a minor part of the work, and a grade of F for the course when such sharing covers a substantial part of the work.

Collaborative Work
In cases in which an instructor has provided clear written instructions prohibiting certain kinds of collaboration on group projects (e.g., students may share research but must write up the results individually), instances of prohibited collaboration on a substantial part of the work should result in a failing grade for the work, while instances of prohibited collaboration on the bulk of the work should result in a grade of F for the course.

In situations where collaborative work is allowed, only the student or students who commit the violation are subject to penalty.

Violations Relating to Graduate Dissertations, Theses or Final Projects
Instances of plagiarism, falsification of materials or unauthorized use of an editor that affect a minor part of the student’s dissertation, thesis or final project should result in a student being placed on disciplinary probation with a notation on the student’s transcript that is removed upon graduation, and being required to rewrite the affected section of the dissertation, thesis or final project. While the determination of the nature of the offence will be made by the Chair, this penalty can only be imposed by the Dean.

Instances of plagiarism, falsification of materials or unauthorized use of an editor that affect a major part of the student’s dissertation, thesis or final project should result in the student being placed on disciplinary probation with a notation on the student’s transcript that is removed upon graduation, and rejection of the dissertation, thesis or final project, and the student being required to rewrite the work in its entirety. While the determination of the nature of the offence will be made by the Chair, this penalty can only be imposed by the Dean.

The penalties for violations relating to graduate dissertations, theses or final projects may apply where a violation occurs in submitted drafts, as well as in the final version of a dissertation, thesis or final project.

Particularly Unusual or Serious Violations
In the case of a first-time violation that is particularly unusual or serious (e.g., falsification of research results), the Chair may refer the case to the Dean, with a recommendation for a penalty more severe than those normally imposed for a first violation.

Penalties for Second or Subsequent Academic Integrity Violation
Repeat Violations
Any instance of any of the violations described above committed by a student who has already committed one violation, especially if either of the violations merited a grade of F for the course, should result in the student being placed on disciplinary probation. Disciplinary probation will be recorded on the student’s transcript. The decision to place a student on disciplinary probation with a notation on the student’s transcript that is removed upon graduation can only be made by the Dean.

In situations where a student commits two or more major academic integrity violations, the student may be placed on disciplinary probation with a permanent notation on the student’s transcript. The decision to place a student on disciplinary probation with a permanent notation can only be made by the Vice-President Academic and Provost (or delegate), upon recommendation of the Dean. In making this decision, the Vice-President Academic and Provost will consider factors such as the nature of the major violations, and whether there has been an interval between violations such that learning could have taken place.

If a student on disciplinary probation commits another violation, this should result in the student’s permanent suspension. This decision can only be taken by the President, on the recommendation of the Dean.

In situations where a graduate student who has been placed on disciplinary probation after a first offence commits a second offence, the student should be subject to permanent suspension. This decision can only be taken by the President, on the recommendation of the Dean.

Non Course-Based Penalties
If a student has withdrawn from a course or the university, or is not registered in a course associated with a violation, this policy must still be followed. If a determination is made that compelling information exists to support the allegation against a student, a letter of reprimand and, if appropriate, a more serious penalty in this policy should be imposed, although no course-based penalty may be imposed.

Records Management
Violations of academic integrity are most serious when repeated. Records of violations of this policy are kept to ensure that students who have committed more than one violation can be identified and appropriately sanctioned. Access to these records is restricted to protect students’ right to privacy.

Records
Records relating to academic integrity violations will be stored in the Office of the Registrar. Chairs, Directors and Deans (whichever is responsible for imposing the penalty) will report academic integrity violations and will forward all documentation relating to a violation to the Office of the Registrar once the decision regarding a violation has been made. Records will only be kept in cases where is determined that compelling information exists to support an allegation. In the case of a successful appeal, the record maintained by the Office of the Registrar will be removed.

Access to Records
Only Deans, the Registrar and the Directors of Undergraduate and Graduate Records will have access to student records regarding academic integrity violations, and normally only to check for repeat violations. Access to records will not normally be granted to instructors, Chairs, or other staff. Chairs may contact the Office of the Registrar to determine if the student’s record contains any confirmed academic integrity violations.
i. In some special circumstances, there may be reasons why Deans or faculty members need to have access to this information (e.g., character attestation for purposes of professional accreditation). If a faculty intends to request access to students’ records for any such purpose, that purpose must be disclosed to the faculty to students.

ii. Deans and Chairs may request aggregate information from the Office of the Registrar on numbers of violations for purposes of analysis, but in this case the information is to be provided without revealing personal information.

Records Retention
The following retention periods apply to records relating to academic integrity violations:

i. First violations - 5 years after the final decision regarding the violation has been made.

ii. Second or subsequent violations where no permanent notation has been made on a student’s transcript - 5 years after the final decision regarding the violation has been made.

iii. Second or subsequent violations where a permanent notation has been made on a student’s transcript - permanent retention.

Notations on a student’s transcript will be removed upon graduation or maintained permanently, in accordance with the penalty imposed under this policy.

A student who has had a permanent notation imposed on his or her transcript may make an application to the Vice-President Academic and Provost to have the notation removed. This application may be made 10 years after the final decision regarding the violation has been made and must include compelling evidence to explain why the notation should be removed.

ACADEMIC PERFORMANCE
Students in the Faculty of Graduate Studies must achieve a grade point average of at least 5.0 (B) for every session in which they are registered. Individual academic units may set sessional and course standards at a higher level than the Faculty of Graduate Studies minimum. Students with a sessional or cumulative average below 5.0 will not be allowed to register in the next session until their academic performance has been reviewed by their supervisory committee and continuation in the Faculty is approved by the Dean of Graduate Studies.

Grades for courses designated FNC (for no credit) or used for Transfer Credit will not be used in the calculation of sessional or cumulative grade point averages.

Every grade of 4.0 (B-) or lower in a course taken for credit in the Faculty of Graduate Studies must be reviewed by the supervisory committee of the student and the academic unit graduate adviser and a recommendation made to the Dean of Graduate Studies. Such students will not be allowed to register in the next session until approved to do so by the Dean.

Conditions may be imposed by the Faculty (upon the advice of the supervisory committee) for continuation in the program; if not met within the specified time limit, the student will be withdrawn.

A student whose dissertation, thesis or project is not progressing satisfactorily, or who otherwise fails to meet academic standards, will be withdrawn from the Faculty of Graduate Studies. Normally, such students will not be eligible for re-admission to the Faculty of Graduate Studies.

RESEARCH APPROVAL REQUIREMENT
Students are responsible for assuring that, prior to undertaking research during their program, they receive the appropriate review and approvals from the Office of Research Services. Where applicable, research should be approved by the appropriate committee(s): The Human Research Ethics Committee, the Animal Care Committee and the Biosafety Committee. Further information about ethics approval requirements and application forms can be found at <www.uvic.ca/research/conduct/regapproval>.

CONFLICT OF INTEREST
The University of Victoria’s Conflict of Interest policies apply to the Faculty of Graduate Studies. Copies of these policies are available in academic unit’s offices and on the University website.

EVALUATION OF STUDENT COURSE WORK
Assessment Techniques
Each academic unit will formally adopt the techniques for evaluating student performance which it considers appropriate for its courses and which allow instructors within the academic unit some options.

Assessment techniques may include but are not limited to: assignments; essays; oral or written tests, including midterms; participation in class discussions; seminar presentations; artistic performances; professional practica; laboratory examinations; “open book” or “take home” examinations; and examinations administered by the instructor or Registrar during formal examination periods. Graduate students may be asked to reflect critically on their own work or the work of other graduate students; however, in all courses, instructors are responsible for the determination of grades. Graduate students may not grade the work of other graduate students, except that the grading of individual assignments may be delegated, under close instructor supervision, to doctoral student teaching assistants who have completed all their coursework and passed their candidacy exams. Graduate students may not serve as the instructor of record for graduate courses.

Final examinations, other than language orals or laboratory examinations, will be administered during formal examination periods.

- Tests counting for more than 15% of the final grade may not be administered:
  - in any regular 13-week term, during the last two weeks of classes or in the period between the last day of classes and the first day of examinations
  - in any Summer Session course, during the three class days preceding the last day of the course.
  - Neither the academic unit nor the instructor, even with the apparent consent of the class, may set aside this regulation.

- Neither the academic unit nor the instructor, even with the apparent consent of the class, may set aside this regulation.

- An instructor may not schedule any test that conflicts with the students’ other courses or any examination that conflicts with the students’ other examinations in the official examination timetable.

- An instructor may not schedule any test during the last two weeks of classes in a regular 13-week term unless students in the course have been given notice at least six weeks in advance.

- An instructor may not assign a weight of more than 60% of the overall course grade to a final examination without the consent of the Dean of Graduate Studies.

Correction and Return of Student Work
Instructors will normally return all student work submitted that will count toward the final grade, except final examinations.

Instructors are expected to give corrective comments on all assigned work submitted and, if requested to do so by the student, on final examinations.

Where appropriate and practical, instructors should attempt to mark students’ work without first determining the student’s identity.

Course Outline Requirement
Instructors are responsible for providing the academic unit’s Chair and the students in the course with a written course outline at the beginning.
of the course. The outline must state the course content and/or objectives and the following information:

- a probable schedule with the due dates for important assignments and tests
- the techniques to be used to assess students' performance in the course
- how assignments, tests and other course work will be evaluated and the weight assigned to each part of the course
- the relationship between the instructor's grading method (letter, numerical) and the official University grading system

Instructors who use electronic media to publish their course outline should ensure that students who do not have access to the electronic outline are provided with a printed version. They must file printed versions of their outlines with their academic unit.

Instructors should attach the university's "Policy on Academic Integrity" (see page 37) to the course outline. In addition, instructors who plan to use a plagiarism detection software program to detect plagiarism in essays, term papers and other assignments should include a statement to that effect in the course outline provided to students.

### Duplicate Essays and Assignments

A student may only submit the same essay or assignment for two courses when both instructors have been informed and have given their written permission to the student.

If a student submits an essay or assignment essentially the same in content for more than one course without prior written permission of the instructors, an instructor may withhold partial or total credit for the course work.

### English Deficiency

Term essays and examination papers in any course will be refused a passing grade if they are deficient in English. When an instructor has reasonable grounds for believing a student lacks the necessary skills in written English, the instructor, in consultation with the English department's Director of Writing, can require the student to write an English Deficiency Examination, administered by the English department, the results of which will be binding, regardless of any credit the student has accumulated at UVic or elsewhere.

### Laboratory Work

In any science course which includes laboratory work, students will be required to achieve satisfactory standing in both parts of the course. Results for laboratory work will be announced by the academic unit prior to the final examinations. Students who have not obtained a grade of at least D will not be permitted to write the examination and will not receive any credit for the course. If a student obtains satisfactory standing in the laboratory work only and repeats the course, the student may be exempted from the laboratory work with the consent of the academic unit. The same rules may, at the discretion of the academic unit concerned, apply to non-science courses with laboratory work.

### Term Assignments and Debarment from Examinations

In some courses students may be assigned a final grade of N or debarred from writing final examinations if the required term work has not been completed to the satisfaction of the academic unit concerned. Instructors in such courses must advise students of the standard required in term assignments and the circumstances under which they will be assigned a final grade of N or debarred from examinations.

### Review of an Assigned Grade

Any student wishing clarification about, or who is dissatisfied with, an assigned grade should first discuss the matter with the instructor, who will review the work in question. This discussion must take place within 10 business days of the grade being posted and the review completed within 21 business days of the start of the discussion. If the instructor agrees to change a grade before the final course grades have been submitted, a change of grade request should be made through the Chair to the Graduate Admissions and Records Office.

If the instructor confirms the original grade, then the student should appeal to the Chair/Director of the unit concerned, stating clearly the grounds on which the grade should be raised. The Chair should initiate a review of the grade, using the procedures adopted by the faculty in which the Chair's academic unit resides. If the Chair does not agree to review the grade, then the student has the right to formally request a review of the grade through the Office of the Dean of Graduate Studies. The student normally remains a member of their home academic unit during any appeal.

The grade determined by means of a review shall be recorded as the final official grade, irrespective of whether it is identical to, or higher or lower than, the original grade.

### Grading

The table on the following page displays the official grading system used by the Faculty of Graduate Studies.

### Sessional Grade Point Average

The sessional grade point average is based on all courses completed in a session which have a unit value. Courses bearing the grade COM, grades designated as FNC or those used for transfer credit are not included in the calculation of the grade point average.

A grade point average is found by multiplying the grade point value of each final grade by the number of units, totalling the grade points for all the grades, and dividing the total grade points by the total number of units.
# Faculty of Graduate Studies - Grading Scale

<table>
<thead>
<tr>
<th>Grade</th>
<th>Grade Point Value</th>
<th>Percentage *</th>
<th>Description</th>
<th>Achievement of Assignment Objectives</th>
</tr>
</thead>
<tbody>
<tr>
<td>A+</td>
<td>9</td>
<td>90 – 100</td>
<td>Exceptional Work</td>
<td>Technically flawless and original work demonstrating insight, understanding and independent application or extension of course expectations; often publishable.</td>
</tr>
<tr>
<td>A</td>
<td>8</td>
<td>85 – 89</td>
<td>Outstanding Work</td>
<td>Demonstrates a very high level of integration of material demonstrating insight, understanding and independent application or extension of course expectations.</td>
</tr>
<tr>
<td>A-</td>
<td>7</td>
<td>80 – 84</td>
<td>Excellent Work</td>
<td>Represents a high level of integration, comprehensiveness and complexity, as well as mastery of relevant techniques/concepts.</td>
</tr>
<tr>
<td>B+</td>
<td>6</td>
<td>77 – 79</td>
<td>Very good work</td>
<td>Represents a satisfactory level of integration, comprehensiveness, and complexity; demonstrates a sound level of analysis with no major weaknesses.</td>
</tr>
<tr>
<td>B</td>
<td>5</td>
<td>73 – 76</td>
<td>Acceptable work that fulfills the expectations of the course</td>
<td>Represents a satisfactory level of integration of key concepts/procedures. However, comprehensiveness or technical skills may be lacking.</td>
</tr>
<tr>
<td>B-</td>
<td>4</td>
<td>70 – 72</td>
<td>Unacceptable work revealing some deficiencies in knowledge, understanding or technical skills</td>
<td>Represents an unacceptable level of integration, comprehensiveness and complexity. Mastery of some relevant techniques or concepts lacking. Every grade of 4.0 (B-) or lower in a course taken for credit in the Faculty of Graduate Studies must be reviewed by the supervisory committee of the student and a recommendation made to the Dean of Graduate Studies. Such students will not be allowed to register in the next session until approved to do so by the Dean.</td>
</tr>
<tr>
<td>C+</td>
<td>3</td>
<td>65 – 69</td>
<td>Some work revealing some deficiencies in knowledge, understanding or technical skills</td>
<td></td>
</tr>
<tr>
<td>C</td>
<td>2</td>
<td>60 – 64</td>
<td>Acceptable work</td>
<td></td>
</tr>
<tr>
<td>D</td>
<td>1</td>
<td>50 – 59</td>
<td>Did not write examination or otherwise complete course requirements by the end of term or session</td>
<td></td>
</tr>
<tr>
<td>F</td>
<td>0</td>
<td>0 – 49</td>
<td>Failing grade Unsatisfactory performance. Wrote final examination and completed course requirements.</td>
<td></td>
</tr>
<tr>
<td>COM</td>
<td>N/A</td>
<td>N/A</td>
<td>Complete (Pass)</td>
<td>Used only for 0 unit courses and other graduate courses designated by the Senate. Such courses are identified in the course listings.</td>
</tr>
<tr>
<td>CTN</td>
<td>Excluded Grade N/A</td>
<td>N/A</td>
<td>Continuing Denotes the first half of a full-year course.</td>
<td></td>
</tr>
<tr>
<td>FNC</td>
<td>Excluded Grade 0-100†</td>
<td>For No Credit</td>
<td>Denotes a 100-299 level undergraduate course for no credit in the Faculty of Graduate Studies.</td>
<td></td>
</tr>
</tbody>
</table>

Students in the Faculty of Graduate Studies must achieve a grade point average of at least 5.0 (B) for every session in which they are registered. Individual departments or schools may set higher standards. Students with a sessional or cumulative average below 5.0 will not be allowed to register in the next session until their academic performance has been reviewed by their supervisory committee and continuation in the Faculty of Graduate Studies is approved by the Dean. Some academic units may employ a percentage system for evaluating student’s work.

†FNC will produce a grade on the transcript.

<table>
<thead>
<tr>
<th>Failing Grades</th>
<th>Grade Point Value</th>
<th>Percentage *</th>
<th>Description</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>F</td>
<td>0</td>
<td>0 – 49</td>
<td>Failing grade Unsatisfactory performance. Wrote final examination and completed course requirements.</td>
<td></td>
</tr>
<tr>
<td>N</td>
<td>0</td>
<td>0 – 49</td>
<td>Did not write examination or otherwise complete course requirements by the end of term or session. This grade is intended to be final.</td>
<td></td>
</tr>
<tr>
<td>F/X</td>
<td>Excluded Grade N/A</td>
<td></td>
<td>Unsatisfactory performance. Completed course requirements; no supplemental. Used only for Co-op work terms and for courses designated by Senate. Such courses are identified in the course listings. The grade is EXCLUDED from the calculation of all grade point averages.</td>
<td></td>
</tr>
<tr>
<td>N/X</td>
<td>Excluded Grade N/A</td>
<td></td>
<td>Did not complete course requirements by the end of the term; no supplemental. Used only for Co-op work terms and for courses designated by Senate. Such courses are identified in the course listings. The grade is EXCLUDED from the calculation of all grade point averages.</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Temporary Grades</th>
<th>Grade Point Value</th>
<th>Percentage *</th>
<th>Description</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>INC</td>
<td>N/A</td>
<td>N/A</td>
<td>Incomplete (requires “Request for Extension of Grade” form). Used for those graduate credit courses designated by the Senate and identified in the course listings; also used, with Dean’s permission, for those graduate credit courses with regular grading (A to F, including N) which are not complete by the end of the term or session due to exceptional circumstances beyond the control of the instructor or student. INC must be replaced by a final grade not later than the end of the next term.</td>
<td></td>
</tr>
<tr>
<td>INP</td>
<td>N/A</td>
<td>N/A</td>
<td>In Progress. Used only for work terms; dissertations; theses; projects; comprehensive examinations and seminars offered on the same basis as dissertations or theses and designated by Senate (identified in the course listings). In the case of work terms, a final grade must replace INP within two months of the end of term. For dissertations, theses, designated seminars, projects and comprehensives, a final grade must replace INP by the end of the program. If the student does not complete the degree requirements within the time limit for the degree, the final grades will be N.</td>
<td></td>
</tr>
<tr>
<td>CIC</td>
<td>N/A</td>
<td>N/A</td>
<td>Co-op Interrupted Course. Temporary grade. See “General Regulations: Graduate Co-op” on page 44.</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Grade Note</th>
<th>Grade Point Value</th>
<th>Percentage *</th>
<th>Description</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>WE</td>
<td>N/A</td>
<td>N/A</td>
<td>Withdrawal under extenuating circumstances. The WE registration status will replace a course registration or grade when approved by the Dean following a request for academic concession from a student. This registration status is excluded from the calculation of all grade point averages; it will appear on the official transcript.</td>
<td></td>
</tr>
</tbody>
</table>
The grading scale for the evaluation of course achievement at the University of Victoria is a percentage scale that translates to a 9 point GPA/letter grade system. The 9 point GPA system is the sole basis for the calculation of grade point averages and academic standing. Standardized percentage ranges have been established as the basis for the assignment of letter grades. The percentage grades are displayed on the official and administrative transcripts in order to provide fine grained course assessment which will be useful to students particularly in their application to graduate studies and for external scholarships and funding. Comparative grading information (average grade [mean] for the class), along with the number of students in the class, is displayed for each course section for which percentage grades are assigned.

**COURSE CREDIT**

**Course Challenge**

Graduate course challenge is not allowed in the Faculty of Graduate Studies.

**Duplicate Courses**

Duplicate courses, except where permitted in the calendar descriptions, will be recorded as zero credit. In the case where duplicate courses (DUP) are permitted in the calendar descriptions or through special permission by the student’s home department and the Faculty of Graduate Studies, both the grades and credit will be used in the calculation of the sessional and cumulative grade point average, provided they are not designated as FNC (For No Credit).

Note: When a course is repeated, the original grade remains on the student’s record during the session it was taken.

**Transfer of Academic Credit**

On the recommendation of the academic unit concerned, the Faculty of Graduate Studies may accept courses for which credit has been granted at other accredited and recognized post-secondary institutions or at the University of Victoria for inclusion in a graduate program. Transfer credits may account for no more than half of the course work within the prescribed program units earned for a graduate credential at the University of Victoria and may not include the PhD Candidacy Examination (693).

In order to qualify for transfer credit, courses must meet all of the following conditions:

1. must be a graduate or senior-level undergraduate course;
2. courses graded Pass/Fail or equivalent are not acceptable;
3. must be completed with a grade of 5.0 (B) or equivalent, as indicated on the official transcript from the issuing institution;
4. courses taken to upgrade admissions qualification to meet the minimum admission standards of the Faculty of Graduate Studies will not be accepted for transfer credit into a graduate program;
5. must not have been used to obtain any degrees; and
6. must have been completed within the previous 10 years.

The titles and grades of courses allowed for transfer credit from another institution do not appear on the University of Victoria transcript. Grades for transferred courses will not be used in determining sessional or cumulative grade point averages. Credit granted at another institution on courses transferred will not be used in determining sessional or cumulative grade point averages. Credit granted at another institution on courses transferred will not be used in determining sessional or cumulative grade point averages.

**Courses for No Credit (FNC) in the Faculty of Graduate Studies**

All undergraduate courses at the 100-299 level are automatically designated FNC on the student’s record.

Upon the recommendation of the student’s supervisor and academic unit’s adviser, the Dean of Graduate Studies may approve the designation of a senior level undergraduate course (courses number 300-499) as FNC. Such designation for senior undergraduate courses must be approved at the time of registration. Under no circumstances will the Dean approve the application of FNC to a course after the normal course drop deadline has passed. Also, under no circumstances will the Dean approve the removal of the FNC designation after the normal course-add deadline has passed. Graduate level courses will not be designated FNC.

Grades for courses designated as FNC will appear on the transcript but are excluded from the grade point average calculation. Duplicate courses, except where permitted in the calendar descriptions, will be recorded as zero credit.

**Repeating Courses**

A student who fails a required course must repeat the course or complete an acceptable substitute within a period of time agreed to by the supervisor and Dean of Graduate Studies. A student who fails to do so will normally be refused permission to register again in the required course.

A student may not attempt a course a third time without the prior approval of the Dean of the faculty and the Chair of the academic unit in which the course is offered unless the calendar course entry states that the course may be repeated for additional credit. A student who has not received this approval may be deregistered from the course at any point.

**ATTENDANCE**

Students are expected to attend all classes in which they are enrolled. An academic unit may require a student to withdraw from a course if the student is registered in another course that conflicts with it in time.

An instructor may refuse a student admission to a lecture or laboratory because of lateness, misconduct, inattention or failure to meet the responsibilities of the course. Students who neglect their academic work, including assignments, may be refused permission to write the final examination in a course.

Instructors must inform students at the beginning of term in writing of the minimum attendance required at lectures and in laboratories in order to qualify to write examinations.

Students who are absent because of illness, an accident or family affliction should report to their instructors upon their return to classes.

**LANGUAGE REQUIREMENTS**

Doctoral or Master’s programs may require a knowledge of one or more languages other than English. Language requirements will be prescribed for individual students by the supervisory committee according to academic unit’s regulations (see academic unit’s entries). Such requirements are considered part of the student’s program. When a language requirement is imposed, it must be met prior to taking the oral examination or, in the case of project-based master’s programs, before the completion of the comprehensive examination and/or the oral examination of the project.

**CHANGES TO PROGRAM REQUIREMENTS**

1. Students’ programs will normally be governed by the regulations of the Faculty of Graduate Studies in effect at the date of their first registration in the faculty.
2. Where the Faculty of Graduate Studies regulations change program requirements before the student has completed her or his degree, the student, with the approval of the disciplinary faculty, may elect to be governed by the new regulations.
3. Where an academic unit does not propose to provide access to courses necessary to satisfy previous program requirements for at least five years, that unit must provide a transition program for any student registered in the Faculty of Graduate Studies at the date of the program change who demonstrates that satisfying the new program requirements will extend the length of time (number of
Co-operative Education

Most academic units and schools at the University of Victoria participate in graduate Co-operative Education which integrates periods of full-time employment with the academic program. Some graduate programs include Co-op as a mandatory component of the program; others include Co-op as an optional component. Consult the academic unit’s calendar entries for more information.

Approval to participate in graduate Co-op is at the discretion of the student's academic unit in consultation with the Faculty of Graduate Studies and the Executive Director of Co-operative Education. Where approval is granted, procedures must adhere to the regulations set out under the General Regulations below. For information, please contact the Co-operative Education Coordinator or the Graduate Adviser in the academic unit concerned. Co-operative Education is not open to non-degree graduate students.

In academic units where a formal graduate Co-operative Education program exists, work opportunities are negotiated through the appropriate Co-operative Education coordinator. Where no formal Co-op program exists, graduate Co-op placements are negotiated on an individual basis and may be initiated by interested employers, academic unit’s representatives or graduate students. In this case, students are directed to consult with the Office of the Director, Co-operative Education Program. The work experience must be related to the student’s area of study.

Special regulations apply to the MBA program.

ADMISSION

Admission, retention and graduation requirements for Co-operative Education Programs are determined by the individual academic units. Consult the calendar entries in these areas for further information.

Students must apply to the appropriate academic unit for admission to the Co-op Program. All students in the Co-operative Education Program are required to read, sign, and abide by the Terms and Conditions of Participation as articulated by their Co-op Program. In general, Co-op students are required to achieve an above-average academic standing, and to demonstrate the motivation and potential to pursue a professional career.

WORK TERMS

Work terms are an integral component of Co-operative Education Programs. Students are employed for a number of work terms and these work terms are arranged and evaluated by the individual academic units. Co-op program coordinators must review all potential Co-op positions and evaluate their suitability for work term credit. Coordinators may determine some positions as unsuitable.

Work terms, normally of four months’ duration, begin in January, May, and September. Normally, the expected number of weeks per work term is 15 and the expected number of hours per week is 35. The minimum number of weeks per work term is 12 and/or 40 hours. Work terms generally alternate with full-time academic terms on campus, and provide productive and paid, full-time work experience that is related to the student’s program of studies and individual interests. In special circumstances, approval may be granted for a work term to be undertaken on a more flexible schedule, as long as it does not exceed eight months and the total time worked is equivalent to a four-month term of full-time work. Normally, students are expected to end their program on an academic term.

In limited situations, students may be admitted on a provisional basis into a co-operative education program pending formal admission into the related academic program; such students may, with special authorization by the Executive Director, Co-operative Education, on the recommendation of the academic director responsible for admission to the academic program, undertake a first Co-op work term.

In such cases, the Co-op work term will be recorded on the student’s transcript as COOP 001 and the program as COOP, and, if successfully completed, will be accepted as one of the required work terms for the student’s Co-op program.

Students registered for work terms are considered to be enrolled in a full-time course of studies.

Three units of academic credit are awarded for each approved work term successfully completed according to the requirements of the various faculties and their Co-op programs. These credits may only be applied to completion of the work term requirement of an approved Co-op program. These work term credits may not be applied towards requirements for any degree or program except in fulfillment of the Co-op work term requirement as noted above, except where the co-op work terms are included in the Senate- approved graduate program requirements.

Introduction to Professional Practice

Co-op and work experience students are expected to complete successfully a Professional Practice course, consisting of seminars and workshops (typically one hour per week), prior to undertaking their first work term. This course is designed to prepare students for the work term by exploring learning outcomes related to experiential and work-integrated learning. The following topics will be covered: Co-op program objectives and expectations, job seeking skills, competencies self-assessment, transferring skills to the workplace, learning objectives, job performance progress, competencies development and evaluation, and career management and development. Additional topics will be determined by the individual co-op programs. Students should consult with their co-op program area for additional course information. This course is a corequisite for students participating in the placement process prior to their first work term.

GENERAL REGULATIONS: GRADUATE CO-OP

1. Approval to participate in graduate Co-op is at the discretion of the student’s academic unit in consultation with the Faculty of Graduate Studies and the Executive Director, Co-operative Education Programs. Co-operative Education is not open to students in graduate certificates and diplomas, and non-degree graduate students.

2. Normally, some graduate course work precedes the first graduate work term; exceptions must be approved by the Faculty of Graduate Studies and the Executive Director, Co-operative Education Programs. The first work term must precede completion of
program's academic requirements, and all work terms must be completed prior to completion of degree requirements. Normally, a graduate program should not end with a Co-op term unless the student is concurrently registered in 596, 598, 599, or 699.

3. Master’s students must register for each work term at the 800 level, and doctoral students must register for each work term at the 811 level. Normally, work terms are of four month duration. Back-to-back work terms may be undertaken, but students must complete requirements for each work term in order to receive credit for two work terms. Students who wish to register for coursework while on a work term must have prior written approval from their academic supervisor and Co-op coordinator. Students may register for a work term as required to receive the Co-op designation for their graduate degree after oral examination of dissertation or thesis, or after project-based oral examination or comprehensive examination. (See “Registration After Oral Examination of Dissertation or Thesis or After Project-based Oral Examination or Comprehensive Examination”, page 43.)

4. Once the work term has been registered, students are not permitted to withdraw without penalty of failure unless specific written permission has been granted by the Executive Director, Co-operative Education Programs. Co-op students must either be registered in a work term or an academic term and are subject to “Continuity of Registration” regulations as outlined on page 41.

5. Each work term is evaluated on the basis of the student’s performance of assigned work term tasks and a final work term submission as defined by the individual department. The work term period and evaluation (grading: INP, COM, F/X, or N/X) are recorded on the student’s official academic record. A failing grade (F/X or N/X) will be assigned if the student fails to complete satisfactorily the requirements for the work term. The requirements for a passing grade (COM) in a work term normally include the completion of all of the following:

- the Co-op program’s satisfactory assessment of the work term,
- the employer’s satisfactory evaluation of the student,
- the satisfactory completion of the final work term submission (such as report, performance review, log book, journal) according to the deadlines established by the individual department.

Students who are assigned a grade of F/X or N/X for a work term that carries 3.0 units will have a zero grade point assigned for that work term. The written submission may constitute a thesis proposal or report of progress on the thesis. If not thesis-related, the submission will focus on the program-related work and will be required to be of suitable quality for graduate level work as determined by the academic unit. In academic units where a formal Co-operative Education program exists, the Co-op coordinator will be responsible for ensuring the assessment of the work term and the submission of the grade; where no formal Co-op program exists, the graduate adviser will ensure the assessment of the work term and the submission of the grade.

6. A Co-op program fee is charged for each term of work term registration. This fee is in addition to any tuition fees and student fees. It is due in the first month of each work term and subject to the normal University fee regulations (see “Regulations Concerning Tuition Fees for Graduate Programs” on page 65).

7. To qualify for the Co-op designation upon graduation, a Master’s degree requires a minimum of two work terms (6 units), normally of four month’s duration each, and a doctoral degree requires the completion of a minimum of three work terms (9 units). Specific program areas may require more work terms and some programs may, after formal assessment, provide partial exemptions for prior experience. Note that the total number of work terms that international co-op students are permitted to complete is calculated based on the Senate-approved graduate program units as defined in the Graduate Calendar. International graduate co-op students are advised to consult with their co-op program to determine the maximum number of work terms allowed.

8. Normally, a site visit will be undertaken by the student’s thesis supervisor, academic unit’s Co-op coordinator, graduate adviser or other appropriate faculty member.

**GRADUATE STUDIES WORK EXPERIENCE PROGRAM**

The Graduate Studies Work Experience Program is intended for students in the Faculty of Graduate Studies who are enrolled in full-time studies, leading to master’s or doctoral degrees. Students participating in the Graduate Studies Work Experience Program will complete one work experience term, that is, four months of full-time, discipline-related work under the supervision of the appropriate graduate Co-op Program. Approval to participate in the graduate work experience program is at the discretion of the student’s academic unit, in consultation with the Faculty of Graduate Studies and the Executive Director of Co-operative Education. Where approval is granted, procedures must adhere to the regulations set out under the General Regulations for Graduate Co-op programs in the University Calendar.

In academic units where a formal graduate Co-operative Education program exists, work opportunities are negotiated through the appropriate Co-operative Education coordinator. Where no formal Co-op program exists, graduate Co-op placements are negotiated on an individual basis and may be initiated by interested employers, academic unit’s representatives or graduate students. In this case, students are directed to consult with the Office of the Director, Co-operative Education Program.

For information, please contact the Co-operative Education Coordinator or the Graduate Adviser in the academic unit concerned.

**GRADUATE STUDIES POST-STUDY INTERNSHIP PROGRAM**

The Graduate Studies Post-Study Internship Program is intended for students in the Faculty of Graduate Studies who are enrolled in full-time studies, leading to master’s or doctoral degrees. Students participating in the Graduate Studies Post-Study Internship Program will complete internship placements, that is, full-time, discipline-related work under the supervision of the appropriate graduate Co-op Program. Internships are only available after all academic coursework has been completed, including successful completion of a dissertation or thesis final oral defense, or the final comprehensive examination (or equivalent) for a project-based master’s degree, and prior to graduation. Internships are normally of four months duration. In the graduate programs, students are required to complete satisfactorily at least one internship placement, but no more than three consecutive internship placements. Not all Co-op programs participate in the Graduate Studies Post-Study Internship Program; where it is permitted, regulations are determined by the individual Co-operative Education Programs. Approval to participate in the Graduate Studies Post-Study Internship Program is at the discretion of the student’s academic unit, in consultation with the Faculty of Graduate Studies and the Executive Director of Co-operative Education. Where approval is granted, procedures must adhere to the regulations set out under the General Regulations for Graduate Co-op programs in the University Calendar where appropriate.

In academic units where a formal Graduate Studies Post-Study Internship Program exists, internship opportunities are negotiated through the appropriate Co-operative Education coordinator. Where no formal Graduate Studies Post-Study Internship Program exists, graduate internship placements are negotiated on an individual basis and may be initiated by interested employers, academic unit’s representatives or graduate students. In this case, students are directed to consult with the Office of the Director, Co-operative Education Program. For information, please contact the Co-operative Education Coordinator or the Graduate Adviser in the academic unit concerned.
Student Conduct and Competence on Work Terms

While on a work term, students are responsible for acting in an ethical and professional manner, and should adhere to the Policy on Academic Integrity as outlined on page 28. Academic integrity violations covered by this policy can take a number of forms, including the following: plagiarism, multiple submission, falsifying materials subject to academic evaluation, cheating on work, tests, and examinations, and aiding others to cheat.

Where there are reasonable grounds to believe that the conduct or lack of competence of a student enrolled in the Co-operative Education Program has adversely affected or may adversely affect the interests of an employer, the Program, or the University, a student may be requested to withdraw temporarily from a work term or from the Program pending the receipt of a report on the conduct or lack of competence of the student.

Upon receipt and review of the report, the student may be reinstated or, if the student’s conduct or lack of competence has adversely affected or may adversely affect the interests of an employer, the Program, or the University, the student may be requested to withdraw permanently from a work term or from the Program.

Where a student has been requested to withdraw temporarily from the Program and has not been reinstated within a reasonable period of time, the student may be granted an opportunity to be heard.

Where a student has been requested to withdraw permanently from the Program, and is not satisfied with the decision, the student should refer to the Student Appeal Procedures.

Where a student is requested to withdraw from a work term, a grade of F/X or N/X shall be entered on the student’s academic record and transcript.

Student Appeal Procedures

1. Students who are not satisfied with the decision of the Co-op coordinator should attempt to resolve their concerns at the Co-op program level.

2. If a student is not satisfied with a decision at the program level, the student may appeal the decision in writing to the Dean of Graduate Studies and the Executive Director of Co-operative Education, with a copy to the Co-op coordinator who made the decision or ruling being appealed. The Co-op coordinator may file a written response to the appeal to the Dean and the Executive Director, with a copy to the appellant. The Dean and the Executive Director will consider the appeal.

The Dean and the Executive Director may request additional written submissions from the student and the coordinator and may invite the student and the coordinator to make oral submissions. The Dean and the Executive Director shall communicate their decision in writing to the student and the coordinator in a reasonable time.

3. If the student is not satisfied with this decision, the student may appeal to the Senate Committee on Appeals. This appeal process is governed by the regulations on “Appeals”, page 61. Decisions of the Senate Committee on Appeals are final and may not be appealed to the Senate. In cases that do not fall under the jurisdiction of the Senate Committee on Appeals, the decision of the Dean and the Executive Director of Co-operative Education is final.

Criminal Records Check

UVic students employed in co-operative work terms, placed in practica, placed in community service learning voluntary work or enrolled as student members in their professional organizations may be required to undergo criminal records reviews by legislation (e.g., BC Criminal Records Review Act), or because of the risk management policies of the organization with which the student will be associated. Students are responsible for providing authorization for the review to the employer, practice agency or professional organization upon request and cooperating in the conduct of the review as needed. Without this authorization or cooperation, an organization may revoke its offer of employment or placement. Usually, the student must pay for the review, although some employers will absorb the costs. Some units on campus, where students are frequently placed in situations requiring a review, may have standard information or practices regarding the procedure. However, the University has no responsibility to involve itself in this process. Students should check the administrative office in their own unit for any discipline-specific information.

Examinations

Final Oral Examinations

General Regulations

In all doctoral programs and all master’s degrees with thesis that require a final oral examination, students must be registered in dissertation (699) or thesis (599) at the time of the oral defense. For project-based master’s degrees, academic units may require a written comprehensive examination, or an oral examination, or both. Students must be registered in project (598) at the time of oral defense.

Students may proceed to an oral examination when the supervisory committee is satisfied that the dissertation, thesis or project represents an examinable document for the degree requirements. The supervisory committee for 599 and 699 confirms this by signing the Request for Oral Examination form. This form must be submitted to the Dean of Graduate Studies 30 working days for PhD students and 20 working days for thesis master’s students prior to the date of the oral examination. Instructions concerning the appropriate procedures to follow for oral examinations can be found on the web site of the Faculty of Graduate Studies.

Before proceeding to the oral examination, students should normally have a cumulative grade point average of not less than 5.0 on all courses taken for credit in the Faculty of Graduate Studies. Any language requirement must be met before the student proceeds to the oral examination.

The Dean of Graduate Studies will appoint a Chair from outside the academic unit for the 599 and 699 final oral examination. Regular and Emeritus members are eligible to serve. Oral examinations are open to the public. Notice of examination will be communicated to all faculty members involved and to each academic unit at least 5 working days prior to the date of the examination.

It is expected that all oral examinations will take place on the UVic campus. Any deviation from this policy requires permission from the Dean of Graduate Studies. The student and all supervisory committee members are normally expected to be present at the oral examination either in person, or virtually. The committee members’ signature on the “Request for Oral Examination” form or “Checklist for Non-Thesis Examinations” constitutes an agreement to attend the examination at the scheduled time. In the event that a faculty member is unable to attend in person or virtually, the member is expected to provide questions for the examination, and is responsible for finding a proxy to attend the examination and ask the questions of the candidate. The proxy must be a member of the Faculty of Graduate Studies. It is advisable that the proxy have some substantive knowledge of the area or be knowledgeable in the research methodology. The proxy is expected to assess the student’s responses; however, the proxy does not vote on the outcome of the examination. The proxy does not replace the absent member of the committee, but merely represents the absent member at the oral examination. Therefore, the faculty member on the committee is still expected to sign the Dissertation/Thesis Approval Form.
Examinng Committees
For doctoral programs and for master’s with thesis, the role of the examining committee is to assess the dissertation or thesis and to conduct an oral examination based on that dissertation or thesis. For project-based master’s, the role of the examining committee is to assess the independent work and to conduct an oral examination based on that work. The examining committee may also evaluate and examine other aspects of the degree such as specified course work or an understanding of any required reading list.

Composition of Final Oral Examining Committees

Doctoral degrees
The supervisory committee plus a Chair and at least one other examiner from outside the University. Such external examiners are appointed by the Dean of Graduate Studies in consultation with the academic unit(s), and must be arm’s-length authorities in the field of research being examined. Once the external examiner has been selected, there may be no communication about the student or their dissertation between the External Examiner and the supervisor, committee members, or student prior to the oral defense. If communication is necessary, it must be made through the Office of the Dean of Graduate Studies.

Master’s degrees with theses
The supervisory committee plus a Chair appointed by the Faculty of Graduate Studies plus an external examiner who has had no previous involvement with graduate supervision of the candidate. The external examiner may be from within the home academic unit, provided that there is at least one non-unit member on the supervisory committee. Once the external examiner has been selected, there may be no communication about the student or their thesis between the External Examiner and the supervisor, committee members, or student prior to the oral defense. If communication is necessary, it must be made through the Office of the Dean of Graduate Studies.

Project-based Master’s degree
The supervisory committee plus an examination Chair.

Results of Oral Examinations (Dissertations and Theses)

Decision
The decision of the examining committee shall be based on the content of the dissertation or thesis as well as the candidate’s ability to defend it. After the examination, the committee shall recommend one of the following results:

1. That the dissertation or thesis is acceptable as presented and the oral defense is acceptable.

The Chair of the academic unit and the student’s primary supervisor shall sign the academic unit’s Letter of Recommendation. In addition, all members of the examining committee shall sign the Dissertation/Thesis Approval Form.

2. That the dissertation or thesis is acceptable subject to minor revision and the oral defense is acceptable

In this case, all members of the examining committee except the primary supervisor shall sign the Letter of Recommendation and at the end of the examination work together to draw up a list of revisions. The primary supervisor will approve the dissertation or thesis when it has been amended in accordance with the committee’s list of revisions. In addition, all members of the examining committee shall sign the Thesis/Dissertation Approval Form.

3. That the dissertation or thesis is acceptable subject to major revision and the oral defense is acceptable

After consultation with the candidate, the maximum length of time permitted for the revision shall be set by majority vote of the committee, but shall not exceed one year from the date of the oral examination. A detailed and complete list of the necessary revisions shall be set by majority vote of the examining committee and given to the student at the conclusion of the examination. The primary supervisor shall oversee the revision of the dissertation or thesis. If the primary supervisor finds the revisions have met the requirements agreed at the examination, the primary supervisor shall distribute the thesis or dissertation to the remaining members of the examining committee. If it is acceptable to the committee, the primary supervisor shall ensure that each committee member signs the approval documents including the Dissertation/Thesis Approval Form.

4. That the examination be “adjourned”

This result should not be confused with failure (see 5. Failure, below). Adjournment may be called for three different types of circumstances:

a) A sudden illness or emergency that does not allow for the examination to be completed; an external environmental situation arises that forces the exam to be prematurely terminated (such as fire alarm, power failure or natural disaster); or when the technology being used breaks down and cannot be repaired in time to continue the examination.

b) Where the external examiner casts the lone dissenting vote. When an examination is adjourned for this circumstance, each member of the examining committee shall make a written report to the Dean of Graduate Studies within 10 working days of the date of the oral examination. After reviewing these reports the Dean will set a date for reconvening the examination. The date for reconvening shall be no later than six months from the date of the first examination.

c) Where the thesis is acceptable but the student has failed the oral defense.
When an examination is adjourned for this circumstance, each member of the examining committee shall make a written report to the Dean of Graduate Studies within 10 working days of the date of the oral examination. After reviewing these reports the Dean shall determine whether or not the composition of the original committee is appropriate for the reconvened examination. The date for reconvening shall be no later than six months from the date of the first examination.

5. Failure

If two or more members of the examining committee are opposed to passing the student, the student will not be recommended for the degree. In this case, the committee shall make a written report to the Dean of Graduate Studies within 14 calendar days of the date of the oral examination outlining the reasons for this decision. A student who fails the oral examination has the right to appeal and should consult with the Dean of Graduate Studies regarding the appropriate procedures.

A candidate who is not recommended for the degree by the examining committee is ineligible for readmission to a graduate program in the same academic unit and will receive a failing grade.

Under exceptional circumstances, upon the advice of one or more committee members and of the chair of the academic unit, the Dean of Graduate Studies may sign the Thesis Approval Form and the academic unit’s Letter of Recommendation on behalf of the supervisor.

Results of Oral Examinations (Project-based Master’s degrees)

After the examination, the committee shall recommend one of the following results:
1. That the independent research work is acceptable and the oral defense is acceptable

In this case the Chair of the academic unit and the student’s primary supervisor shall sign the academic unit’s Letter of Recommendation.

2. That the independent research work is acceptable subject to minor revision and the oral defense is acceptable

In this case, all members of the examining committee except the primary supervisor shall sign the Letter of Recommendation and at the end of the examination, work together to draw up a list of revisions and establish a time limit for the completion of these revisions. The primary supervisor will approve the independent research work when it has been amended to her/his satisfaction.

3. That the independent research work is acceptable subject to major revision and the oral defense is acceptable

After consultation with the candidate, the maximum length of time permitted for the revision shall be set by majority vote of the committee, but shall not exceed one year from the date of the oral examination. A detailed and complete list of the necessary revisions shall be set by majority vote of the examining committee and given to the student at the conclusion of the examination. The primary supervisor shall oversee the revision of the project. If the primary supervisor finds the revisions have met the requirements agreed at the examination, the primary supervisor shall distribute the project it to the rest of examining committee. If it is acceptable to the committee, the primary supervisor shall sign the Letter of Recommendation.

4. That the examination be “adjourned”

This result should not be confused with failure (see 4. Failure, below). Adjournment may be called for two different types of circumstances:

a) A sudden illness or emergency that does not allow for the examination to be completed; an external environmental situation arises that forces the exam to be prematurely terminated (such as fire alarm, power failure or natural disaster); or when the technology being used breaks down and cannot be repaired in time to continue the examination.

When an examination is adjourned for these types of circumstances, the chair shall make a written report to the Dean of Graduate Studies within three (3) working days of the date of the oral examination. After reviewing these reports the Dean will set a date for reconvening the examination. The date for reconvening shall be no later than six months from the date of the first examination.

b) Where the written work is acceptable but the student has failed the oral defense.

When an examination is adjourned for this circumstance, each member of the examining committee shall make a written report to the Dean of Graduate Studies within 10 working days of the date of the oral examination. After reviewing these reports the Dean will set a date for reconvening the examination. The Dean shall also determine whether or not the composition of the original committee is appropriate for the reconvened examination. The date for reconvening shall be no later than six months from the date of the first examination.

5. Failure

If two members of the examining committee are opposed to passing the student, the student will not be recommended for the degree. In this case, the committee shall make a written report to the Dean of Graduate Studies outlining the reasons for this decision. A student who fails the oral examination has the right to appeal and should consult with the Dean of Graduate Studies.

A candidate who is not recommended for the degree by the examining committee is ineligible for continuation or readmission to a graduate program in the same academic unit and will receive a failing grade.

Degree Completion and Graduation

The University Senate grants degrees in October and May each year prior to the awarding of degrees at convocation ceremonies in November and June, respectively. Graduates become members of the Convocation of the University as soon as their degrees are granted by the Senate, which generally occurs several weeks before the convocation ceremony. Students who require proof of degree completion prior to convocation can obtain a letter from the Graduate Admissions and Records Office.

Each candidate for a degree, diploma or certificate must complete a formal application for graduation, available at <www.uvic.ca/current-students/home/graduating>. Students must apply for graduation to be awarded their degree. The deadlines to submit completed applications are as follows:

- November 15 for students completing in December for spring graduation
- February 15 for students completing in April for spring graduation
- July 15 for students completing in August for fall graduation

The deadline for completing all requirements for the degree is 3pm of the final business day in the term in which the Oral Examination, Final Project or Capstone Course are completed. Details are available on the web site of the Faculty of Graduate Studies.

Students can be considered for awarding of a degree only when all of the following requirements have been satisfied:

1. For doctoral and master’s with thesis candidates, submission of the final copies of the dissertation or thesis. Regulations governing the proper submission are set out on the faculty website at <www.uvic.ca/graduatestudies/resourcesfor/students/thesis>. Only the latest version of these instructions is valid. Normally, a copy of all approved dissertations and theses will be published and held in the institutional repository. Students should note that submission to UVicSpace is final: normally no revisions will be permitted once the thesis has been submitted.

2. Submission of the Letter of Recommendation for the program from the academic unit to the Graduate Admissions and Records Office. This letter states that all academic requirements have been completed.

3. Payment of all outstanding fees. Those who have outstanding accounts will not receive a diploma or be issued any transcripts. Students should especially be aware of the minimum program fee for graduate degrees. All students should check their fee status at the Graduate Admissions and Records Office.

Deposition of Theses and Dissertations in the UVic Repository

The results of research conducted at the University of Victoria are required to be made available to the public in a timely fashion, and so theses and dissertations must be placed in the institutional repository, UVicSpace, immediately following submission of the thesis/dissertation approval form.

Delay of Publication in UVicSpace

The University recognizes that deposition in UVicSpace has the potential to jeopardize patents or independent publications. Therefore, a delay in publishing the thesis or dissertation in the university repository for an
initial period of twelve months from the date of the oral examination will
be granted upon the submission of a completed withholding form. Renewal of
the delay may be requested on an annual basis upon submission of a completed withholding form accompanied by a statement outlining ongoing progress made toward patents or independent publications during the preceding twelve months. The blank withholding form and further information about withholding policy can be obtained from the Faculty of Graduate Studies website.

Authors publishing their thesis or dissertation outside the repository must disclose any contractual obligation with an independent publisher designed to extend the withholding period past the date of independent publication. The withholding form must be accompanied by a copy of the contract with the independent publisher. Under no circumstances will the Dean of Graduate Studies consent to the permanent withholding of a thesis or dissertation.

**TRANSCRIPT OF ACADEMIC RECORD**

On request of the student, a certified transcript of the student’s academic record can be sent by the Office of the Registrar directly to the institution or agency indicated in the request. Each transcript will include the student’s complete record at the University to date.

Students’ records are confidential. Transcripts are issued only at the request of students. All transcript requests must be accompanied by payment (see “Other Graduate Fees” on page 69). Transcripts will be issued within five working days after a request is received, unless a priority request is made. See <www.uvic.ca/current-students/home/academics/transcripts/> for more details.

Transcripts will not be issued until all financial obligations to the University have been cleared. Students who require proof of degree completion prior to convocation can request a letter from Graduate Admissions and Records.

**Appeals**

Students who have grounds for believing themselves unjustly treated within the University are encouraged to seek all appropriate avenues of redress or appeal open to them.

**ACADEMIC MATTERS**

Academic matters are the responsibility of course instructors, academic units, faculties and the Senate.

Depending on the nature of the academic matter of concern to the student, the order in which the student should normally try to resolve the matter is: first, the course instructor; second, the Chair of the academic unit; third, the Dean of Graduate Studies; and finally, the Senate. In addition, the student may wish to consult the Ombudsperson (See “Ombudsperson” on page 18). A student seeking a formal review of an assigned grade should consult the regulations under “Review of an Assigned Grade” on page 52.

**APPEALS TO THE SENATE**

Once all the appropriate recourses have been exhausted, a student may have the right of final appeal to the Senate Committee on Appeals. The Senate Committee on Appeals is an impartial final appeal body for students at the University of Victoria. In accordance with the University Act, the Senate has delegated to the Senate Committee on Appeals the authority and responsibility to decide, on behalf of the Senate, all final appeals from students involving the application of academic regulations and requirements. The Senate Committee on Appeals has no jurisdiction to consider a decision where the sole question in a student’s appeal turns on a question of academic judgment. Prior to filing an appeal with the committee, a student must have pursued and exhausted all other reviews, appeals or remedies provided by the University of Victoria’s undergraduate and graduate calendars or by the policies or regulations of the student’s faculty.

The deadline for filing an appeal before the Senate Committee on Appeals is two months from the final decision, action or treatment being appealed. Students who wish to file an appeal with the Senate Committee on Appeals must complete a Notice of Appeal form available from the Office of the University Secretary or online at <www.uvic.ca/universitysecretary/ senate/appeals>.

For more information on submitting or responding to a student appeal to Senate, please refer to the Senate Committee on Appeals’ Terms of Reference and the Procedural Guidelines available at <www.uvic.ca/universitysecretary/senate/appeals> or contact the Office of the University Secretary at this address:

- Office of the University Secretary
- Room A138,
- Administrative Services Building
- Phone: 250-721-8101
- Email: usec3@uvic.ca
- Website: <www.uvic.ca/universitysecretary>

**Awards for Graduate Study**

All Graduate Award holders must maintain continuous registration during the tenure of their award. Students may interrupt their award only for the reasons of maternity, child rearing, illness, or health-related family responsibilities. Requests for interruptions must be approved by both the academic unit and the Office of the Dean of Graduate Studies, and may require additional documentation.

**UNIVERSITY OF VICTORIA FELLOWSHIPS**

University of Victoria Fellowships of up to $17,500 (master’s) and $20,000 (PhD) may be awarded by the Faculty of Graduate Studies to students of high academic standing registered full time in the Faculty as candidates or provisional candidates for a degree.

All new applicants will be considered for University of Victoria Fellowships or Graduate Awards by the academic unit they are applying to. There is no separate application form to be completed. Applicants will be evaluated based on their admission application and its supporting documentation. The minimum average required for consideration is A-. Funds are limited so applicants wishing to be considered for Fellowships and Awards are encouraged to have all application materials submitted to the Graduate Admissions and Records Office as soon as possible, and no later than the application deadline for the academic unit.

The competition for University of Victoria Fellowships is very intense. Meeting the minimum standard for consideration does not guarantee that a student will be successful in the competition.

**SCHOLARSHIPS, AWARDS, AND PRIZES**

The Faculty of Graduate Studies administers a number of awards to students in graduate programs at the University of Victoria. Detailed information on these awards and application procedures is available at the Faculty of Graduate Studies’ website.

**Bursaries**

Bursaries are non-repayable awards based on financial need and reasonable academic standing. They are available both for graduate students entering UVic and those already attending the university.

Bursary applications and eligibility information are available from the Students Awards and Financial Aid website <www.uvic.ca/registrarsafa>. Application deadlines are October 15 for the winter session (September-April), and June 1 for the summer session (May-August).
A number of bursaries are awarded on the recommendation of Student Awards and Financial Aid and/or the student’s academic unit. Students should contact their faculty or academic unit for information on nomination procedures.

**ASSISTANTSHIPS**

Graduate students may make application, through the academic unit concerned, for paid employment as a teaching assistant, research assistant, scientific assistant or laboratory instructor. Such employment is negotiated through the academic unit concerned, not through the Faculty of Graduate Studies, at rates of pay determined by the University.

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**Tuition and Other Fees**

Students, parents and sponsors are advised that the following tuition fees were approved by the Board of Governors in March 2019 for the 2019-2020 academic year. Please note, however, that ancillary fees may still change. Tuition fees for the 2020-2021 academic year will be determined by the Board of Governors in March 2020.

All new and continuing international graduate students will be subject to an inflationary increase of 4% for the 2019-20 academic year (effective May 1, 2019). This increase excludes new students in the MBA program, where the increase will be 20% for the 2019-20 academic year and new students in the MGB program, where the increase will be 10% for the 2019-20 academic year. At this time, it is anticipated that international fee increases beginning 2020-21 will be limited to inflation of approximately 4%.

**GENERAL REGULATIONS**

Students should note that the University reserves the right to change fees without notice.

**Student Responsibilities**

- Students become responsible for their course or program fees upon registration. These fees may be adjusted only if a student officially drops courses, withdraws, cancels registration or changes status within specified time limits.
- Students are responsible for knowing in which courses they are registered. Students are required to formally drop courses, most often by using “My page”, rather than rely upon instructors to drop them due to non-attendance.
- Students waitlisted for courses are responsible for monitoring their registration status with both instructors and “My page”. The courses listed on the system are those for which the student will be assessed fees.
- Students are also responsible for knowing their fee obligations, either from the Calendar or through the UVic website. Graduate students are advised to consult the Graduate Admission and Records Office about their initial assessments and the effect of subsequent changes in registration.

**Fee Accounts**

The fees for a term may be made up of:

1. one full tuition installment if you are taking 3.0 or more units of courses, or project or thesis
2. one half tuition installment if you are taking less than 3.0 units and
3. any other fees assessed for that term.

Statements of account are not mailed to students. Students may view their account balances at <www.uvic.ca/accountssummary>. Students unable to obtain their tuition fee information from “My page” may call 250-721-7032 or 1-800-663-5260.

Overpayments and other credits in excess of term fees are applied to unpaid accounts or to the next term if a student is registered in the following term. Any remaining credit balance for a term will be refunded upon request.

Tuition fees for credit courses are exempt from the Goods and Services Tax (GST), but GST may be required on other fees.

**Payment Due Dates:**

Fees are due by the following dates:

- **Summer Term**: May 31 if registered prior to May 31 or last day of the month in which you register
- **Fall term**: September 30
- **Spring term**: January 31

Any additional fees owing as a result of changes in a student’s registration are due by the end of the month in which the changes are made.

Payments must be received by the Accounting Services office by 4:00 pm on the due date (or on the preceding work day if the due date falls on a holiday or weekend). Students should note that web banking payments will be accepted until midnight on due dates.

Students are responsible for making their payment by the due date whether or not they received a statement of account.

Students who have not paid their full fees by October 31 in the fall term and February 28 in the spring term may have their course registrations cancelled and be denied other services.

**Making Payments**

Students are asked to make their payments by Internet, telephone banking, or debit card. Due to commission rates, tuition fee payments cannot be made by credit card.

Students paying through Internet or telephone banking should allow at least 48 hours for funds to be transferred to Tuition fees.

Students may also send their payment by mail, with a cheque or money order (do not mail cash) made payable to the University of Victoria to:

- **University of Victoria**
- **Tuition Fees**
- **Box 1700**
- **Victoria BC V8W 2Y2**

Students may pay in person at the Tuition Fees counter, first Floor, University Centre, but are reminded that queues will be long just before due dates.

Cash payments in excess of the upcoming term’s tuition will not be accepted.

Students should ensure that their student number is written on the face of their cheque.

**International Students:** please visit www.uvic.ca/tuition for payment options

Payments made by wire transfer - DO NOT SEND more than the tuition you are charged. Any overpayment will be credited to future tuition and will not be refunded to the student.

**Overdue Accounts**

A service charge of 1.5%, annualized at 19.56%, is added at each month end to accounts not paid by their due date.

Students with overdue tuition or other accounts will only be contacted by UVic at their preferred email address and preferred mailing address as shown on <www.uvic.ca/mypage>. Students are responsible for keeping their information on My page up to date at all times.
Tuition Receipts

Tuition receipts (T2202As) for income tax purposes are issued in February for the preceding calendar year. These forms are available online through <www.uvic.ca/t2202a>.

Fee Reductions

To obtain fee reductions, students must drop courses through “My page” or submit written notice of changes in registration, on the Graduate Course Change Form, to the Graduate Admission and Records Office.

When fee reductions are granted, they will be based on either the date recorded in the web registration log, or the date on which written notice is received.

Students should not rely upon instructors to drop them from courses. Students are strongly urged to recheck their course registration status on “My page” before the full-fee-reduction deadlines, particularly if they have made course changes or have been waitlisted.

Please note that deadlines for obtaining fee reductions are different from course drop deadlines for academic purposes.

Other Fee Reductions

Please note that Ancillary Fees are not reversed when courses are dropped after the 100% drop period.

Graduate Tuition Fee Reductions

The following fee reductions apply to graduate students and auditors enrolled in graduate courses:

Fall term assessments

On or before:

- September 17: 100%
- October 8: 50%

Spring term assessments

On or before:

- January 19: 100%
- February 9: 50%

Fee Reduction Appeals

Students who believe a course drop has not been properly entered into their student record should contact the Graduate Admission and Records Office. Students who believe a fee reduction has not been correctly entered into their fee account should contact Accounting Services. If, following such action, a fee reduction issue remains unresolved, the student may submit an appeal in writing to the Graduate Fee Reduction Appeals Committee, c/o Manager, Tuition Fees, 1st Floor, University Center.

REGULATIONS CONCERNING TUITION FEES FOR GRADUATE PROGRAMS

Standard Tuition Fees for Certificate and Diploma Programs

Tuition charged for Certificate and Diploma programs is paid by course on a per-unit basis at the Non-degree rate (some exceptions may apply).

Standard Tuition Fees for Degree Programs

Tuition charged for graduate programs is based on a minimum total program fee (see details below). This minimum total program fee must be paid regardless of the duration of your study. If your program takes longer to complete than the standards set out below you will be required to pay additional fees beyond the minimum total program fee. Tuition charged for graduate programs is based on the time taken to complete the program and not on the completion of individual courses. Fees consist of regular tuition installments, reregistration fees and, if applicable, program extension fees (see details below). Students are charged a full tuition installment for every term during which they are registered full time in a degree program and a half tuition installment for every term in which they are registered half time or less in a degree program. Registration in Thesis (599), Dissertation (699) and Project (598) courses result in full time assessment.

Tuition installments and ancillary fees are assessed for each of the three terms of the academic year (fall, spring, and summer). Payment each term is either a full (1.0) or half (0.5) tuition installment depending on whether registration is full or part time. See “Definition of Full-Time Status” and “Definition of Part-Time Status” (page 41).

Tuition for International Students

International students (those not holding Canadian citizenship or permanent residency at the beginning of the term) are required to pay international tuition for graduate programs and courses. Tuition will be adjusted to regular rates for students who show a permanent residency card before the last day of the term.

Indigenous students from the United States who are affiliated with an Indigenous nation that is bisected by the Canada/U.S. border and children of Canadian Indigenous people who were adopted internationally via the Sixties Scoop may be eligible for domestic tuition fee assessment. In order for this assessment to be applied, students must provide a written statement of eligibility to Graduate Admissions and Records Office. Domestic tuition fees will be assessed beginning in the term in which the written statement is provided.

Standard Tuition Fees for Master’s Degrees

The minimum regular program fee for a master’s degree is 5.0 tuition installments which can consist of a combination of regular full and regular half tuition installments. For exceptions, see the list of non-standard tuition below. One (1.0) additional regular tuition installment will be assessed if a student remains registered after having paid 5.0 regular full tuition installments (for a total regular tuition of 6.0).

Non-Standard Tuition for Selected Master’s Programs

- The minimum regular program fee for the Health Informatics distributed stream (web-based) is 6.0 tuition installments
- The minimum regular program fee for the MACD program is 6.0 fee installments.
- The total minimum regular program fee for the MBA degree is 6.0 tuition installments for Daytime + Weekend program students and 9.0 tuition installments for Evening program students, which can consist of a combination of regular full and regular half tuition installments.
- The total minimum regular program fee for the MBA within the MBA-JD combined degree is 6.0 tuition installments in addition to the tuition for the Undergraduate JD degree.
• The minimum regular program fee for the MGB program is 3.0 fee installments.
• The minimum regular program fee for the MPH program is 6.0 fee installments.
• The minimum regular program fee for the NUHI program is 9.0 fee installments.
• The minimum regular program fee for the double degree MBA+MEng and MBA+MSc programs is 7.0 fee installments.
• The minimum regular program fee for the MEng in Applied Data Systems is 3.0 fee installments.
• The minimum regular program fee for the MEng in Telecommunications and Information Security is 3.0 fee installments.
• The minimum regular program fee for the MA in Public History is 3.0 fee installments.

If a student remains enrolled in a master’s degree after having paid the minimum regular program fee, reregistration fees will apply as described below. If a student remains enrolled beyond the five year time limit for a master’s degree, a program extension fee will apply as described below.

For students registered in a one-year master’s program (completed within 12 months), the minimum regular program fee is 3.0 tuition installments. Current programs include English, French, History, Indigenous Governance, Applied Linguistics, Philosophy and Political Science. Up to 3.0 additional regular tuition installments will be assessed if a student remains registered after having paid 3.0 tuition installments (for a total regular tuition of 6.0). Terms of personal leave will not be counted as academic terms and therefore graduate tuition installments normally will not be assessed.

The minimum regular program fee for the LLM completed within 12 months is 3.0 tuition installments, which can consist of a combination of regular full and regular half tuition installments. Up to 2.0 additional regular tuition installments will be assessed if a student remains registered after having paid the minimum regular program fee (for a total regular tuition of 5.0).

**Standard Tuition Fees for Doctoral Degrees**

The minimum regular program fee for a PhD degree is 7.5 tuition installments which can consist of a combination of regular full and regular half tuition installments. For example, in the case of a full time student, the minimum regular program fee is assessed in seven regular full tuition installments followed by one regular half tuition installment. For exceptions, see the list of non-standard tuition below. One (1.0) additional regular full tuition installment will be assessed if a student remains registered for one additional term after 7.5 regular full tuition installments have been paid. One additional regular half (0.5) tuition installment will be assessed if a student remains registered for an additional term beyond 8.5 regular tuition installments have been paid (for a total regular tuition of 9.0).

**Non-Standard Tuition for Selected Doctoral Programs**

• The minimum regular program fee for the PhD in Health Informatics is 9.0 fee installments.
• The minimum regular program fee for the PhD in Business is 12.0 fee installments.
• The minimum regular program fee for the PhD degree in Law is 5.0 tuition installments, which can consist of a combination of regular full and regular half tuition installments. Up to 2.5 additional regular tuition installments will be assessed if a student remains registered after having paid 5.0 regular full tuition installments (for a total regular tuition of 7.5).

If a student remains enrolled in a PhD degree after having paid the minimum regular program fee, reregistration fees will apply as described below. If a student remains enrolled beyond the seven year time limit for a doctoral degree, a program extension fee will apply as described below.

**Reregistration Fees for Degree Programs**

Students who have not exceeded the time limits for degree completion and have paid the entire total regular tuition for their degree (normally 6.0 tuition installments for master’s degrees; 9.0 tuition installments for doctoral programs) but have not completed their program requirements will be charged reregistration fees for each term of attendance up to their completion date. Thereafter, program extension fees apply.

Students in the PhD in Health Informatics who have paid the entire 9.0 regular tuition installments, will be charged reregistration fees for each term of attendance for up to a maximum of 3.0 additional terms. Thereafter, the regular tuition rate per term will be assessed.

**Fees for Degree Program Extensions**

Students who are granted a program extension and remain registered after exceeding the time limit for their degree (normally five years for a master’s degree and seven years for a doctoral degree—see “Time Limits” on page 34) will be assessed a program extension fee at the regular tuition rate per term.

**Completion Postponement Fee Adjustment**

The Completion Postponement Fee Adjustment ($255.00) is available in lieu of a full tuition fee payment to allow graduate students one additional month in which to defend and correct their project, thesis or dissertation. Eligible students must have:

• Defended their project, thesis or dissertation on or before the 15th calendar day of September, January, or May
• Completed and submitted all project, thesis or dissertation corrections on or before the last calendar day of the same month

• Completed all other program requirements prior to this one month extension
• Paid their minimum total program fee prior to the term in which the oral examination takes place (see “Standard Tuition Fees for Degree Programs”, page 51)
• Registered in the term(s) in which the oral examination and corrections take place
• Submitted all documents necessary for graduation to Graduate Admissions and Records by 3:00 pm on or before the last business day of that month
• Submitted their thesis or dissertation (not project) to UVicSpace on or before the last business day of that month, after all corrections have been approved by their supervisor.

The Completion Postponement Fee Adjustment is not available to students in any term in which they enroll in coursework, optional co-op, or other program requirements, with the exception of the final oral/ comprehensive examination and relevant corrections. Students who are required to complete a co-op work term subsequent to the completion of their thesis, dissertation or project will be permitted to complete their co-op work term (with associated fee) in addition to receiving the Completion Postponement Fee Adjustment for their thesis, dissertation or project.

A full term of ancillary fees (see “Other Fees”, below) will be charged in addition to the Completion Postponement Fee Adjustment.

Students making use of the CPFA will not be eligible for graduation in the term in which they defend. Students completing under the provisions of the CPFA in September or January will graduate in the spring, and students completing under the CPFA in May will graduate in the fall. For further information contact Graduate Admissions and Records.

**Standard Fees for Students Transferring from a Master’s to a Doctoral Program**

Students who transfer from a master’s to a doctoral program without completing the master’s degree will receive tuition credit toward their minimum doctoral program tuition requirement to a value no greater
than the minimum tuition installments paid to the master’s program (normally 5.0 tuition installments). Tuition installments paid beyond the minimum program requirement for the master’s degree cannot be credited to the doctoral tuition requirement.

Fees for Students Transferring to a Program with Different Fee Structure

Students transferring to a program with a different program fee will be charged the differential of full program fees (including differential balance owing for prior terms) for the new degree effective from the time of transfer into the higher cost program. This amount comes due at the end of the month in which the student transfers programs.

Tuition Credit for Academic Transfer Credits for Certificates and Diplomas

Tuition credit may be obtained toward a subsequent degree program only for courses taken for academic credit at the University of Victoria. Allowable fee credits are one tuition installment for each term of 3.0 units of academic credit to a maximum of three tuition installments.

Students holding a University of Victoria graduate certificate may be given a maximum fee credit of two tuition installments toward a master’s or PhD degree provided that the student enrolls in the degree program within the first, second, or third immediately subsequent terms after the completion of the certificate or diploma.

Students holding a University of Victoria graduate diploma may be given a maximum fee credit of three tuition installments toward a master’s or PhD degree provided that the student enrolls in the degree program within the first, second, or third immediately subsequent terms after the completion of the certificate or diploma.

Other Fees

Graduate Students’ Society (GSS) Extended Health Care and Dental Insurance Plans

The GSS provides a mandatory extended health plan and dental insurance plan for full-time graduate students.

To opt out of the extended health or dental plans, proof of equivalent coverage must be provided to the GSS by September 30 (January 31 for students starting in January). For more information, contact the GSS.

The University of Victoria provides students’ personal information to the University of Victoria Graduate Students’ Society and its health insurance provider. The information is used solely for adjudicating claims and is not used for any other purpose. Personal information is stored securely and used in accordance with regulations contained in the federal Personal Information Protection and Electronic Documents Act.

Students from Quebec can either opt out of their insurance plan and apply to BC MSP, or, they can pay for services up-front and seek reimbursement from their Quebec Plan.

Complete information about the costs and coverage provided by the plans is available from the GSS office, or at: <www.gss.uvic.ca>.

Mandatory Temporary Medical Insurance for International Students

The University of Victoria provides a mandatory temporary medical insurance plan (MTMI) for all new international students as a condition of registering as a student (excludes Canadian citizens and permanent residents of Canada). This insures emergency hospitalization and medical services (including doctor’s visits) for sickness or injury covered by the policy.

All new international students who pay international tuition fees, as well as international exchange students are automatically assessed a fee for the first term they are registered. This does not include visiting international research students (VIRS).

MTMI Fee: $265.00

It is the personal responsibility of the student to evaluate the mandatory temporary medical insurance coverage and purchase supplementary insurance as required to meet their individual needs and requirements.

Students that will become eligible for BC Medical Services Plan coverage should immediately enroll upon arrival to BC, as the process takes approximately three months.

For applications to the BC Medical Services Plan go to www.healthservices.gov.bc.ca/msp BC MSP (for physician and hospital directed care) is NOT the same as the UVSS or GSS extended medical coverage.

For more information about health insurance for international students, please visit www.uvic.ca/iss/health-insurance

Universal Bus Pass Plan (U-Pass)

The Graduate Students’ Society (GSS) provides a mandatory bus pass plan for all graduate students enrolled in on-campus courses. U-Pass was approved by student referendum in 1999. The U-Pass fee is $81.00 per term. U-Pass gives students unlimited access to all Greater Victoria BC Transit buses and HandyDart services. Graduate students wishing to apply for an exemption from U-PASS, or wishing to opt-in to the program, should contact the GSS during the first month of each term.

Only the following students can be exempted from the U-Pass plan:

- students who are registered solely in off campus or online programs
- students with a BC Bus Pass
- students with mobility disabilities that prevent them from using BC Transit or HandyDart services
- students taking both Camosun College and UVic courses
- students enrolled in an on-campus program lasting two weeks or less

More information about the plan is available at the GSS office in room 102 of the Halperton Centre, by calling 250-472-4543 or at <www.gss.uvic.ca>.

Graduation

Students who have not paid the minimum number of tuition installments for their degree by the final term before graduation must pay the outstanding installments before they are able to receive their graduation parchment (diploma) or official transcripts. Students expecting to complete their academic requirements are strongly advised to contact the Graduate Admissions and Records Office to confirm their tuition installment status.

Tuition for Non-degree Students

Students classified as non-degree students pay for courses on a per-unit basis. Course fees paid by non-degree students cannot be counted towards the tuition installments required for a degree.

Course Fees for non-degree graduate students (per course unit)

<table>
<thead>
<tr>
<th></th>
<th>Domestic</th>
<th>International</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>$783.22</td>
<td>$990.34</td>
</tr>
</tbody>
</table>

Standard Tuition Fees for Domestic Students in Certificate and Diploma Programs

Per course unit ................................................................. $783.22

Standard Tuition Fees for Domestic Students in Degree Programs

Some of these degrees also have program fees. Please see Program Fees below.

<p>| | | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Full fee installment</td>
<td>Half fee installment</td>
</tr>
<tr>
<td></td>
<td>$1,972.00</td>
<td>$986.00</td>
</tr>
</tbody>
</table>
### Graduate Tuition Fees

- **Graduate reregistration fees, per term, until maximum completion limits**: $783.22
- **Program extension fee**: $1,972.00
- **Graduate Co-op work term fee (this fee does not form part of the minimum program fee described under Program Fees, above)**: $717.08

### Standard Tuition Fees for International Students in Certificate and Diploma Programs

- **per course unit**: $990.34

### Standard Tuition Fees for International Students in Degree Programs

- **Full fee installment**: $2,487.24
- **Half fee installment**: $1,243.62
- **Graduate reregistration fees, per term, until maximum completion limits**: $990.34
- **Program extension fee**: $2,487.24
- **Graduate Co-op work term fee (this fee does not form part of the minimum program fee described under Program Fees, above)**: $901.95

### Other Fees

- **Athletics/Recreation, per term (on-campus and local only)**: $88.88
- **Graduate Students’ Society, per term On Campus**: $74.58
- **Graduate Students’ Society, per term Off Campus**: $71.71
- **Graduate Students’ Society, per Co-op work term**: $35.86
- **Co-op work term and on campus registration**: $38.73
- **GSS Extended Health Care Plan: per year (single coverage)**: $407.00
- **8 month pro-rated fee**: $271.33
- **Dental Care Plan, per year (single coverage)**: $236.00
- **8 month pro-rated fee**: $157.33
- **U-Pass Bus Pass**: $81.00

### Fees for Auditors

- **Audit fees per unit under age 65**
  - **Domestic**: $329.63
  - **International**: $441.27
  - **Age 65 or over**: $108.32

  **Note**: Audit fees will not be assessed for students whose supervisor approves the course as relevant toward their master’s or doctoral program.

### Other Graduate Fees

- **Application fee**
  - **Application fee if any documents originate outside Canada**: $126.50
  - **An acceptance deposit may be required depending on the program. This fee is applied toward tuition owed for a student who registers but is forfeited if a student does not register.**
  - **Application to reregister**: $28.25
  - **Late application for admission/registration**: $35.00
  - **Confirmation of enrolment letter**: $10.00
  - **Reinstatement fee**: $265.25
  - **Application to graduate (all students)**: $44.00
  - **Application to graduate late fee**: $10.00

**Required for Master’s Thesis and PhD Dissertation:**
- **UVic Archival fee**: $15.00
- **Degree completion letter**: $10.00
- **Credit Card charge back**: $15.00
- **Returned cheque**: $25.00
- **Transcripts, per copy**: $10.00
- **Priority Service Charge**: $7.00
- **Replacement degree (diploma)**: $75.00
- **Certified copy of degree**: $15.00
- **Photocopy, per page**: $3.00

*These fees are effective September 1, 2019*

### Non-Standard Tuition and Fees for Selected Programs

#### Certificate and Diploma Programs

- **Cultural Heritage Certificate and Concurrent degree**
  - If you are enrolled in concurrent graduate degree and the graduate certificate program, fees for three 1.5 unit certificate courses are covered by your full-time degree studies fees, regardless of the number of GPC credits that you are able to apply to your degree. You will be assessed a non-degree course fee for your first course, CH 560 as well as for your second course. If you are enrolled in the Cultural Heritage Certificate only, the standard tuition fees for students in certificate and diploma programs applies:
    - **Domestic per unit**: $783.22
    - **International per unit**: $990.34

- **Graduate Certificate in Medical Physics**
  - **Domestic per unit**: $1,380.11
  - **International per unit**: $1,740.84

- **Graduate Certificate in Health Terminology Standards**
  - **Domestic per unit**: $1,473.93
  - **International per unit**: $1,683.29

### Degree Programs

#### MA Community Development (MACD)

- **Acceptance Deposit**: $400.00
- **Travel and living expenses involved to attend the summer residencies are over and above any tuition.**

<table>
<thead>
<tr>
<th>Domestic, per term</th>
<th>$2808.48</th>
</tr>
</thead>
<tbody>
<tr>
<td>International, per term</td>
<td>$1404.24</td>
</tr>
</tbody>
</table>

#### Reregistration fees, per term, until maximum completion limits $936.18

<table>
<thead>
<tr>
<th>Thereafter</th>
<th>$2808.48</th>
</tr>
</thead>
</table>

### Other Graduate Fees

- **Application fee**
  - **Application fee if any documents originate outside Canada**: $162.25
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  - **Late application for admission/registration**: $35.00
  - **Confirmation of enrolment letter**: $10.00
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  - **Returned cheque**: $25.00
  - **Transcripts, per copy**: $10.00
  - **Priority Service Charge**: $7.00
  - **Replacement degree (diploma)**: $75.00
  - **Certified copy of degree**: $15.00
  - **Photocopy, per page**: $3.00

*These fees are effective September 1, 2019*

### Non-Standard Tuition and Fees for Selected Programs

#### Certificate and Diploma Programs

- **Cultural Heritage Certificate and Concurrent degree**
  - If you are enrolled in concurrent graduate degree and the graduate certificate program, fees for three 1.5 unit certificate courses are covered by your full-time degree studies fees, regardless of the number of GPC credits that you are able to apply to your degree. You will be assessed a non-degree course fee for your first course, CH 560 as well as for your second course. If you are enrolled in the Cultural Heritage Certificate only, the standard tuition fees for students in certificate and diploma programs applies:
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</thead>
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  - **Application fee if any documents originate outside Canada**: $126.50
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  - **UVic Archival fee**: $15.00
  - **Degree completion letter**: $10.00
  - **Credit Card charge back**: $15.00
  - **Returned cheque**: $25.00
  - **Transcripts, per copy**: $10.00
  - **Priority Service Charge**: $7.00
  - **Replacement degree (diploma)**: $75.00
  - **Certified copy of degree**: $15.00
  - **Photocopy, per page**: $3.00

*These fees are effective September 1, 2019*
**Master of Business Administration (MBA)**

- Acceptance deposit-Business: $2000.00
- Deferred entry (allowed once only): $200.00

**MBA Daytime + Weekend Tuition, per term**

<table>
<thead>
<tr>
<th>Type</th>
<th>Domestic</th>
<th>International</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Full tuition installment</td>
<td>$4245.91</td>
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<tr>
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<td>Half tuition installment</td>
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<tr>
<td></td>
<td>Non-degree, per unit</td>
<td>$1401.18</td>
</tr>
<tr>
<td></td>
<td>Reregistration fees, per term</td>
<td>$1401.18</td>
</tr>
<tr>
<td></td>
<td>Thereafter</td>
<td>$4245.91</td>
</tr>
<tr>
<td>Co-operative program fee, per work term (this fee does not form part of the minimum program fee described under Program Fees, above)</td>
<td>$717.08</td>
<td></td>
</tr>
</tbody>
</table>

**MBA + MEng or MBA + MSc Double Degree Tuition, per term**

<table>
<thead>
<tr>
<th>Type</th>
<th>Domestic</th>
<th>International</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Full tuition installment</td>
<td>$4519.28</td>
</tr>
<tr>
<td></td>
<td>Half tuition installment</td>
<td>$2259.64</td>
</tr>
<tr>
<td></td>
<td>Full tuition installment</td>
<td>$5935.03</td>
</tr>
<tr>
<td></td>
<td>Half tuition installment</td>
<td>$2967.52</td>
</tr>
<tr>
<td></td>
<td>Full tuition installment</td>
<td>$5221.48</td>
</tr>
<tr>
<td></td>
<td>Half tuition installment</td>
<td>$2610.74</td>
</tr>
</tbody>
</table>

**MBA + (MEng or MSc) reregistration fees per term**

<table>
<thead>
<tr>
<th>Type</th>
<th>Domestic</th>
<th>International</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Full tuition installation</td>
<td>$1506.42</td>
</tr>
<tr>
<td></td>
<td>Half tuition installation</td>
<td>$1978.37</td>
</tr>
<tr>
<td></td>
<td>** Grandparented International</td>
<td>$1740.49</td>
</tr>
</tbody>
</table>

**MBA/JD per term MBA fees**

<table>
<thead>
<tr>
<th>Type</th>
<th>Domestic</th>
</tr>
</thead>
<tbody>
<tr>
<td>Full tuition installation</td>
<td>$2830.63</td>
</tr>
<tr>
<td></td>
<td>Half tuition installation</td>
</tr>
<tr>
<td></td>
<td>Reregistration</td>
</tr>
</tbody>
</table>

**International Tuition**

- Full tuition installment: $4129.58
- Half tuition installment: $2064.79

**Grandparented International**

- Full tuition installment: $3265.03
- Half tuition installment: $1632.52

Please note that the MBA tuition will be assessed in addition to the tuition for the Undergraduate JD degree.

**MBA/JD reregistration fees per term**

<table>
<thead>
<tr>
<th>Type</th>
<th>Domestic</th>
</tr>
</thead>
<tbody>
<tr>
<td>Reregistration</td>
<td>$796.75</td>
</tr>
</tbody>
</table>

**Master of Global Business (MGB)**

- Acceptance deposit-Business: $1500.00
- Deferred entry (allowed once only): $200.00

The MGB program also requires travel to and accommodation in (at least) two other countries. The traveling and living expenses involved are in addition to the above fees.

**MGB Tuition, per term**

<table>
<thead>
<tr>
<th>Type</th>
<th>Domestic</th>
</tr>
</thead>
<tbody>
<tr>
<td>Full tuition installment</td>
<td>$7170.56</td>
</tr>
<tr>
<td>Half fee installment</td>
<td>$3585.28</td>
</tr>
<tr>
<td>Reregistration</td>
<td>$2390.18</td>
</tr>
<tr>
<td>Internship fee, per internship*</td>
<td>$358.54</td>
</tr>
<tr>
<td>Full tuition installment</td>
<td>$11852.68</td>
</tr>
<tr>
<td>Half fee installment</td>
<td>$5926.34</td>
</tr>
<tr>
<td>Reregistration</td>
<td>$3950.87</td>
</tr>
<tr>
<td>Internship fee, per internship*</td>
<td>$450.98</td>
</tr>
</tbody>
</table>

**Grandparented International**

- Full tuition installment: $9712.03
- Half fee installment: $4856.02
- Reregistration: $3237.31

* this fee does not form part of the minimum program fee described under Program Tuition and Fees, above.

**Master of Public Administration**

- Acceptance Deposit: $400.00

**Master of Public Health (MPH)**

<table>
<thead>
<tr>
<th>Type</th>
<th>Domestic</th>
</tr>
</thead>
<tbody>
<tr>
<td>Full tuition installment</td>
<td>$2390.18</td>
</tr>
<tr>
<td>Half tuition installment</td>
<td>$1195.09</td>
</tr>
<tr>
<td>Reregistration</td>
<td>$796.75</td>
</tr>
<tr>
<td>Thereafter</td>
<td>$2390.18</td>
</tr>
</tbody>
</table>

**International Tuition**

- Full tuition installment: $3014.96
- Half tuition installment: $1507.48
- Reregistration: $1004.97
**FACULTY OF GRADUATE STUDIES**

<table>
<thead>
<tr>
<th>Program</th>
<th>Domestic Tuition</th>
<th>International Tuition</th>
</tr>
</thead>
<tbody>
<tr>
<td>PhD in Telecommunications and Information Security</td>
<td>$3014.96</td>
<td>$7102.65</td>
</tr>
<tr>
<td>Tuition, per term</td>
<td>Half tuition installment</td>
<td>Full tuition installment</td>
</tr>
<tr>
<td></td>
<td>$2861.10</td>
<td>$7102.65</td>
</tr>
<tr>
<td></td>
<td>Half tuition installment</td>
<td>Half tuition installment</td>
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<td></td>
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<td>$491.93</td>
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<td></td>
<td>Reregistration fees</td>
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</tr>
<tr>
<td></td>
<td>$944.17</td>
<td>$382.63</td>
</tr>
<tr>
<td></td>
<td>Thereafter</td>
<td>** Grandparented International</td>
</tr>
<tr>
<td></td>
<td>$2861.10</td>
<td>$1071.28</td>
</tr>
<tr>
<td>MEng in Telecommunications and Information Security</td>
<td>$3014.96</td>
<td>$7102.65</td>
</tr>
<tr>
<td>Tuition, per term</td>
<td>Half tuition installment</td>
<td>Full tuition installment</td>
</tr>
<tr>
<td></td>
<td>$2861.10</td>
<td>$7102.65</td>
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<td></td>
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<td>$491.93</td>
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<td></td>
<td>$944.17</td>
<td>$382.63</td>
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<tr>
<td></td>
<td>Thereafter</td>
<td>** Grandparented International</td>
</tr>
<tr>
<td></td>
<td>$2861.10</td>
<td>$1071.28</td>
</tr>
<tr>
<td>MEng in Applied Data Science (MADS), per term</td>
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<td>$7102.65</td>
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<tr>
<td></td>
<td>Half tuition installment</td>
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<tr>
<td></td>
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<td>$7102.65</td>
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<tr>
<td></td>
<td>Half tuition installment</td>
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<tr>
<td></td>
<td>$2861.10</td>
<td>$491.93</td>
</tr>
<tr>
<td></td>
<td>Reregistration fees</td>
<td>** Grandparented International</td>
</tr>
<tr>
<td></td>
<td>$944.17</td>
<td>$382.63</td>
</tr>
<tr>
<td></td>
<td>Thereafter</td>
<td>** Grandparented International</td>
</tr>
<tr>
<td></td>
<td>$2861.10</td>
<td>$1071.28</td>
</tr>
<tr>
<td>MSc Health Informatics (Distributed Program)</td>
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<td></td>
<td>Half tuition installment</td>
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<tr>
<td></td>
<td>$2861.10</td>
<td>$7102.65</td>
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<tr>
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<td></td>
<td>$944.17</td>
<td>$382.63</td>
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<tr>
<td></td>
<td>Thereafter</td>
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<tr>
<td></td>
<td>$2861.10</td>
<td>$1071.28</td>
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<tr>
<td>Nursing + Health Informatics double degree (NUHI)</td>
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<td></td>
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<td></td>
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<td>$382.63</td>
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<td></td>
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<tr>
<td></td>
<td>$2861.10</td>
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<tr>
<td>PhD in Health Informatics (HINF)</td>
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<td></td>
<td>Half tuition installment</td>
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<td></td>
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<td>$382.63</td>
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<tr>
<td></td>
<td>Thereafter</td>
<td>** Grandparented International</td>
</tr>
<tr>
<td></td>
<td>$2861.10</td>
<td>$1071.28</td>
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<tr>
<td>MA in International Management and Organization</td>
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<tr>
<td></td>
<td>Half tuition installment</td>
<td>Full tuition installment</td>
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<tr>
<td></td>
<td>$2861.10</td>
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<td>Half tuition installment</td>
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<td>Reregistration fees</td>
<td>** Grandparented International</td>
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<td>$944.17</td>
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<td>Thereafter</td>
<td>** Grandparented International</td>
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<td>$2861.10</td>
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<tr>
<td>Concurrent Registration Program Fee</td>
<td>Students who are concurrently registered in a graduate degree program and one of the graduate certificate programs listed below will be assessed the one time program fee in the first term of the certificate in addition to the appropriate standard tuition for domestic or international students. A student registered in a certificate course without concurrent full-time graduate enrollment in either their degree program or a</td>
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required co-op term associated with their degree program will be assessed the appropriate standard tuition fee installment for domestic or international students in degree programs. A student registered in a certificate course after graduating from their degree program will be assessed the appropriate standard per unit tuition for domestic or international students in certificate programs.

**Grandparented International Students:** All continuing MBA and MGB students, who began their studies prior to the 2018-19 academic year, will be subject to inflationary only increases of 4% for the 2019-20 academic year. The inflationary rate of increase will apply until the student obtains their current credential or is withdrawn from their studies and must apply for reinstatement.

**LATHE (Learning/Teaching in higher Education Certificate) for concurrent Degree students only**
- Domestic .......................................................... $783.22
- International .................................................... $990.34

**Indigenous Nationhood Certificate Program for Concurrent Degree Students only**
- Domestic .......................................................... $783.22
- International .................................................... $990.34

**Health Terminology Standards for Concurrent Degree Students only**
- Domestic .......................................................... $2210.85
- International .................................................... $2524.90
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Anthropology

GENERAL INFORMATION

Contact Information
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Department of Anthropology
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Email: anthtwo@uvic.ca
Website: <anthropology.uvic.ca>
Chair: Dr. April Nowell
Email: anthone@uvic.ca
Phone: 250-721-7333/7046
Graduate Adviser: Brian Thom
Email: anthgs@uvic.ca
Phone: 250-853-3895
Graduate Secretary: Jindra Bélanger
Email: anthtwo@uvic.ca
Phone: 250-721-7047

Faculty Members and Areas of Research
Alexandrine Boudreault-Fournier, PhD (Manchester)
Visual Anthropology, sound studies, creative practices, digital media, infrastructure, Cuba, Canada
Leslie Butt, PhD (McGill)
Family and migration, medical anthropology, gender and reproduction, HIV/AIDS, Indonesia; the Pacific and Southeast Asia
Melissa Gauthier, PhD (Concordia)
Sociocultural anthropology; economic anthropology; border studies; informal and illicit economies; cross-border trade, Mexico-U.S. borderlands; Mexico, Yucatán
Helen Kurki, PhD (Toronto)
Biological anthropology, skeletal biology, hominin functional anatomy
Yin Lam, PhD (Stony Brook)
Archaeology, zooarchaeology, palaeoanthropology
Alison Murray Macintosh, PhD (Cambridge)
Biological anthropology; functional anatomy; skeletal biology; life history
Quentin Mackie, PhD (Southampton)
Archaeology, Haida Gwaii, Salish Sea, stone tools, Northwest Coast
Margo L. Matwyshuk, PhD (CUNY)
Sociocultural anthropology, political economy, feminism, Latin America (Brazil), poverty, housing and homelessness, politics of food and hunger

Erin Halstad McGuire, PhD (Glasgow)
Archaeology, material culture, funerary rituals, gender identities, Medieval North Atlantic, Historical archaeology, Experimental archaeology, teaching and learning in undergraduate education
Iain McKechnie, PhD (UBC)
Coastal Archaeology, Historical Ecology, Northwest Coast, Zooarchaeology
Lisa M. Mitchell, PhD (Case Western Reserve U)
Cultural anthropology, bodies and embodiment, reproduction, ultrasound imaging, children and youth, visual culture, Philippines, Canada
April Nowell, PhD (U Penn)
Neanderthal, Paleolithic art and archaeology, Hominin life histories, Cognitive archaeology, Archaeology of children, Levant and Europe
Daromir Rudnyckyj, PhD (UC Berkeley)
Globalization; ethnography; religion; money; development; economy; social studies of finance; the state; liberalism & neoliberalism; Southeast Asia; North America; Europe
Ann B. Stahl, PhD (UC Berkeley)
Archaeology, comparative colonialism, materiality, digital heritage initiatives, Africa; Ghana
Brian Thom, PhD (McGill)
Indigenous peoples; ethnographic mapping; place; aboriginal rights, title and governance; Coast Salish
Andrea N. Walsh, PhD (York)
Visual anthropology, visual culture & theory, contemporary First Nations visual culture

Degrees and Specializations Offered
The Department offers programs of study leading to a Master of Arts (MA) and to a Doctor of Philosophy (PhD).

Facilities
The Department has large research labs devoted to archaeology, biological anthropology, and visual anthropology. It houses an extensive comparative faunal reference collection. Two recently opened labs are devoted to ethnographic mapping and to the study of sound. University resources of particular benefit to anthropology students include: the McPherson Library, which is the second largest research library in B.C. and the largest on Vancouver Island; the University Computing Centre; research centers in Addictions Research, Aging, Asia Pacific Initiatives, Biomedical Research, Global Studies, Religion and Society, Youth and Society, among others. Students interested in Northwest North America will find relevant resources among the important collections and holdings of the Royal British Columbia Museum and Provincial Archives of British Columbia.

Financial Support
Well-qualified applicants are eligible for graduate awards and fellowships. Students who are eligible are expected to apply for graduate fellowships offered by federal funding agencies (e.g., NSERC, CIHR, SSHRC). A number of teaching assistantships are available, usually at a value of $6,400 for eight months’ work during the fall and winter terms. Additional teaching assistantships may be available for the summer term.

ADMISSION REQUIREMENTS

General
The graduate program in Anthropology has been designed to transcend traditional sub-disciplinary boundaries by focusing on four integrative themes:

1. Inequality, Culture, Health
2. Evolution and Ecology
3. Space, Place, Knowledge and Power
4. Visual Anthropology and Materiality

All applications are reviewed by the Departmental Graduate Committee, and students are accepted into the graduate program only if they meet admissions requirements and if there is at least one faculty member able, interested, and available to supervise the proposed topic of research. Prospective applicants are encouraged to contact the faculty member(s) with whom they wish to work.

**Deadlines**

January 15

**Admission To MA Program**

The Master of Arts degree in Anthropology is a general degree requiring a candidate to have a broad knowledge of the subfields of the discipline. The program introduces students to our department’s unique thematic foci and requires them to conduct a major, independent research project leading to a thesis.

Students are required to have passed undergraduate courses equivalent to those comprising the Anthropology Major Program (see University of Victoria Undergraduate Calendar). Applicants without this equivalent may be asked to take the appropriate courses to satisfy the Major requirements before admission into the MA program.

In addition to the materials required by the Faculty of Graduate Studies, applicants must submit a brief statement outlining the intended program and field of study and a recent sample of their scholarly work. Normally a B+ average (6.0 GPA) for the last two years of university work is a minimum requirement for admission to the MA program.

**Admission to PhD program**

The PhD program in Anthropology enables students to specialize in one of our department’s unique thematic foci and requires them to initiate and conduct a major, independent research project leading to a dissertation. Applicants will normally be required to have completed a baccalaureate and master’s (thesis or project-based) degree in Anthropology at recognized academic institutions. They are expected to have achieved a minimum A- average (7.0 GPA) in their master’s program, have strong letters of reference, present a clear statement of research interests, and submit an example of scholarly work.

**Concentration in Cultural, Social and Political Thought (CSPT)**

This interdisciplinary program is open to selected MA and PhD students in Anthropology, English, Environmental Studies, History, Political Science and Sociology. Students must apply online, choosing the Concentration in Cultural, Social and Political Thought option for Anthropology. If approved by the department, the application will be reviewed by the CSPT Admissions Committee. Only students already accepted into an MA or PhD program in Anthropology, English, Environmental Studies, Germanic Studies, History, Political Science or Sociology may be admitted to CSPT. For full information about the program see <http://www.uvic.ca/interdisciplinary/cspt/index.php>.

Students must meet the core graduation requirements of the individual departments as well as specific requirements of the CSPT program.

**PROGRAM REQUIREMENTS**

**Master of Arts program**

MA students are required to complete a minimum of 7.5 units of course work and a 7.5-unit thesis.

**Course Requirements**

The MA program requires students to take the two core courses (1.5 units each):

ANTH 500 Seminar in Anthropological Theory
ANTH 516 Seminar in Anthropological Research Methods

**PhD Program**

PhD students must complete 30 units of graduate credit, including a candidacy examination, and a 20-unit dissertation. Students are required to complete four 1.5 unit graduate courses during their first two years in the program, the period of residency. The courses will include ANTH 600 (Professional Development in Anthropology), one specialized directed study (ANTH 690C, 690D, 690E, 690F or 690G), one advanced research seminar (ANTH 611, 651, 671 or 685), and one course that satisfies the Breadth of Knowledge requirement (a course in a theme other than the one in which they have chosen to specialize, or in another academic discipline). In addition, students are required to register and participate in

**Course Requirements**

and two of the following seminars (1.5 units each):

ANTH 511 Advanced Research Seminar in Inequality, Culture, and Health.
ANTH 551 Advanced Research Seminar in Ecology and Evolution
ANTH 571 Advanced Research Seminar in Visual Anthropology and Materiality
ANTH 585 Advanced Research Seminar in Space, Place, Knowledge and Power

and 1.5 units of elective from within or outside the department with the permission of the student’s supervisor. Possible electives offered by the department include, but are not limited to, other advanced research seminars, upper-level undergraduate courses, and graduate courses offered under Selected Topics, Specialized Themes, and Directed Studies.

**Thesis Proposal**

Students will register in ANTH 597 (Thesis Proposal Development) while preparing the thesis proposal, typically in the summer term at the end of the first year in the program. The thesis proposal and thesis are prepared under the direction of the supervisory committee. The thesis proposal must be approved by the committee before September 15th of the second year of the MA program. Once the thesis proposal has been approved, the student registers in ANTH 599 (Thesis).

**Thesis**

The thesis, carrying 7.5 units of credit, will entails specialized research on a topical area chosen in consultation with the student’s supervisory committee. Once the thesis is judged ready to be defended by the committee, an application is made for an oral defense, in accordance with the process set by the Faculty of Graduate Studies. The supervisor will recommend an appropriate external examiner. This member of the examining committee comes from another department or institution, normally has no input in the creation of the thesis, and, as an arms-length knowledgeable member, is given the leading role in examining the candidate. The oral examination is chaired by a faculty member from a separate department, appointed by the Dean of Graduate Studies.

**Program Length**

Full-time students are expected to complete the MA program in two years.

**MA Program with CSPT**

Students wishing to pursue a Master’s with a CSPT option must complete a minimum of 9.0 units of course work and a 7.5-unit thesis. Students must complete ANTH 500 and ANTH 516 (3.0 units), two of ANTH 511, ANTH 551, ANTH 571 or ANTH 585 (3.0 units), and CSPT 501 (1.5 units) and either CSPT 500 or 590 (1.5 units). Students must also complete a thesis proposal (ANTH 597) and an MA Thesis worth 7.5 units (ANTH 599). The topic must be within the field of CSPT. At least two members of the supervisory committee must be drawn from the faculty members affiliated with the CSPT program. At least one CSPT faculty member on the student’s supervisory committee must be from outside the student’s home department.
the Graduate Colloquium in both the fall and spring semesters of their two years of residency. Depending on the coursework completed during their MA program, a student may be required to complete ANTH 500, the department’s MA-level method and theory course.

Students must achieve at least a B+ (6.0) in required courses and maintain a cumulative GPA of at least A- (7.0).

Summary of PhD Requirements

<table>
<thead>
<tr>
<th>Course</th>
<th>Units</th>
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<tbody>
<tr>
<td>ANTH 600</td>
<td>1.5</td>
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<tr>
<td>ANTH 690C, 690D, 690E, 690F or 690G</td>
<td>1.5</td>
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<tr>
<td>ANTH 611, 651, 671 or 685</td>
<td>1.5</td>
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<tr>
<td>ANTH 612 (Colloquium)</td>
<td>1.0</td>
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<tr>
<td>Breadth of Knowledge requirement</td>
<td>1.5</td>
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<tr>
<td>ANTH 693 Candidacy Examinations</td>
<td>3.0</td>
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<tr>
<td>ANTH 699 Dissertation</td>
<td>20.0</td>
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</tbody>
</table>

Advancement to Candidacy

Students enroll in ANTH 693 (PhD Candidacy Examinations) in preparation for candidacy. To advance to candidacy, students must successfully complete all coursework, the language requirement, the comprehensive examinations, and the dissertation proposal defense.

The PhD language requirement of proficiency in a language other than English may be met through the completion of relevant courses in the target language or through the demonstration, on the basis of a written translation exam, of competence in communication in that language.

For the comprehensive examinations, students, in consultation with their supervisory committee, will craft three important, original questions related to their research area and answer those questions in written format, drawing upon literature covered in doctoral coursework and readings.

They will give a presentation on their proposal topic and answer questions posed by the supervisory committee on the theoretical foundation, methodology, and significance of the proposed research.

Once these requirements have been fulfilled (normally by the end of the second year of full-time study), the student will have completed ANTH 693 and will enroll in ANTH 699 Dissertation.

Dissertation

Students are required to prepare, submit and defend a dissertation, which carries 20 units of credit. The dissertation is the culmination of intensive, independent and original research. The dissertation is judged ready to defend by the supervisory committee, an application is made for an oral defense, and, as an arms-length knowledgeable member, is given the leading role in examining the candidate. The oral examination is chaired by a faculty member from a separate department, appointed by the Dean of Graduate Studies.

Program Length

Full-time students are expected to complete the PhD program in 4 to 5 years.

PhD Program with CSPT

PhD students with the CSPT option must complete 31.5 units of graduate credit, including a 20-unit dissertation. Doctoral students choosing the CSPT option must meet the core requirements of Anthropology and of the CSPT program. A CSPT PhD student must complete 7.5 units of course work including ANTH 600 (1.5 units), one of ANTH 690C, 690D, 690E, 690F or 690G (1.5 units); one of ANTH 611, 651, 671 or 685 (1.5 units). Students must complete CSPT 601 (1.5 units), and 1.5 units of either CSPT 600 or CSPT 690 as their Breadth of Knowledge requirement. Students in the CSPT program must also complete ANTH 612 graduate colloquium. In addition, one topic area in the ANTH candidacy exam process is replaced by the CSPT candidacy exam, which is set by the CSPT program. Students must write a dissertation that meets the requirements of both the Department of Anthropology and the CSPT program. The topic must be within the field of CSPT. At least two members of the supervisory committee must be affiliated with the CSPT program. At least one CSPT faculty member on the student’s supervisory committee must be from outside the student’s home department.

Co-operative Education

Participation in the Co-operative Education program – which enables students to acquire knowledge, practical skills for employment, and workplace experience – is optional for full-time graduate students. To receive the Co-op designation on their transcripts, Master’s students complete two work terms and PhD students complete three (a work term consists of four months of full-time, paid employment). Students require permission from their academic adviser and graduate adviser, as well as the Co-op coordinator, to participate in the Co-op program. Interested students should contact the Anthropology Co-op office early in their first term. Students are also referred to “General Regulations: Graduate Co-op” (page 44).

Art History and Visual Studies

GENERAL INFORMATION

Contact Information

Department of Art History and Visual Studies
Location: Fine Arts Building, Room 151
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Canada
Courier Address:
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Canada
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FaxNumber: 250-721-7941
Email: arthistory@uvic.ca
Website: <uvic.ca/finearts/ahvs>
Chair: Dr. Marcus Milwright
email: arthistorychair@uvic.ca
Phone: 250-721-7940
Graduate Adviser: Dr. Allan Antliff
email: arthistorygradadvisor@uvic.ca
Phone: 250-721-6303
Graduate Secretary: Sandra Curran
email: arthistory@uvic.ca
Phone: 250-721-7942
**Faculty Members and Areas of Research**

Allan Antliff, PhD (Delaware)  
Modern American and European art, Contemporary art, Anarchist studies

Evanthia Baboula, DPhil, (Oxford)  
Material & Visual Culture, Northeast Mediterranean

Melia Belli Bose, PhD (UCLA)  
South Asian Art

Carolyn Butler-Palmer, PhD (Pittsburgh)  
Modern & Contemporary Art of the Pacific Northwest

Erin Campbell, PhD (Toronto)  
Early Modern European Art

Catherine Harding, PhD (London)  
Late Medieval/Early Italian Renaissance art

Lianne M. Mclarty, PhD (Simon Fraser)  
Feminist film theory, critical theory, popular culture

Marcus Milwright, DPhil (Oxford)  
Medieval Islamic art and archeology

Astri Wright, PhD (Cornell)  
Southeast Asian art (including textiles, ephemeral arts), modern and contemporary arts

Victoria Wyatt, PhD (Yale)  
Canadian art and architecture, modern architecture

**Emeritus**

Kathlyn Liscomb, PhD (Chicago)  
Chinese art, art theory, and art historiography

S. Anthony Welch, PhD (Harvard)  
Islamic art and architecture; Iranian painting; architecture of Muslim India

Christopher A. Thomas, PhD (Yale)  
Heritage conservation and architectural history

**Adjunct Appointments**

Harold Kalman, PhD (Princeton)  
Canadian art and architecture, modern architecture

**Degrees and Specializations Offered**

The Department of Art History and Visual Studies offers programs of graduate study leading to the degrees of Master of Arts and Doctor of Philosophy. The program for each student is determined by the Graduate Adviser and the appropriate supervisor in consultation with the student, and is intended to meet the student's specific academic needs while at the same time maintaining some breadth of exposure to a wide range of topics and methodologies.

The department also participates in the Co-operative Education Program; students who are interested in the possibility of gaining discipline-related work experience while they pursue their degree are invited to contact the department's Graduate Adviser.

**Financial Support**

Financial assistance: well-qualified applicants are eligible for a University Fellowship. Several teaching or research assistantships may also be available, usually ranging from $2,700 to $7,000 for eight months' work.

There are also several awards that provide small numbers of exceptional or financially needy students with additional funds. Please contact the Graduate Adviser of the department for additional details.

**ADMISSION REQUIREMENTS**

**General**

As part of the requirements of the MA and PhD programs of the Department of Art History and Visual Studies, all applicants must submit a brief statement of the reasons for their interest in a career in art history, a CV, transcripts, two reference letters and a sample of their written art-historical research. This may be a paper, publication or, where relevant, an MA thesis.

**Admission to the Master's Program**

Applications for the MA program should have a significant academic background in the history of art, either through a Major or Honours degree in the history of art or a closely related field, or, if their degree is in some other discipline, through substantial course work in the history of art. A student who does not have sufficient course work in the history of art may be asked to complete a full year of additional course work at the senior undergraduate level before their application to the graduate program will be considered.

**Admission to the PhD Program**

Applicants for the PhD program should have a master's degree in the history of art or a closely related field from a recognized university, and demonstrate that they are capable of undertaking advanced research.

(This capability will be judged on the basis of a master's thesis or other scholarly work, including publications, as well as from letters of reference from qualified referees.)

**Deadlines**

Complete applications must be received by the Graduate Admissions and Records Office by December 15 in order to be processed in time for the department to make its decisions in spring regarding admissions and nominations for fellowships for the next academic year. Applicants should send a transcript of their fall courses directly to the department as soon as their grades are available for those courses completed in the fall.

**Program Requirements**

Except for AHVS 501/601 and AHVS 509/609, only a selection of seminars (AHVS 502-580) will be offered in any particular year. Except for AHVS 501/601 and AHVS 509/609, all seminar courses and directed studies may be taken more than once, in different topics.

**Master of Arts**

The MA in Art History and Visual Studies normally consists of 15 units, including a Research Paper (AHVS 598). In the first eight months (September-April), all students will complete AHVS 501: Colloquium in Theories and Practices; AHVS 509: Workshop in Art Historical Writing, both compulsory for all students, and normally four additional courses.

An additional, fifth course will normally be taken in the second year (September-April).

**Course Requirements**

AHVS 501 (Colloquium in Theories and Practices) ................................. 1.5

AHVS 509 (Workshop in Art Historical Writing) .................................. 1.5

5 additional courses (1.5 units each) .................................................. 7.5

The 7.5 units of additional courses must be in areas related to the student's art-historical research.

A maximum of 3.0 units may be taken at the 400 level and must be approved by the department.

A maximum of 3.0 units of non-AHVS courses may be taken and must be approved by the department.

AHVS 598 (Research Paper) ................................................................. 4.5

Students are to complete an extended research paper of approx. 10,000 words. AHVS 598 to be defended in an Oral Exam.
Language Requirements

Before graduation, each student will be required to demonstrate a reading knowledge of a language other than English, appropriate to the area of special interest. This requirement will normally be satisfied by completion of 3 units of 200-level or above language or literature courses (excluding those taught in English using translations).

Also acceptable are GMST 405 or FRAN 180. For Indigenous languages, a minimum of 4.5 units within a single language is acceptable. A grade point average of at least 4.0 (B+) is necessary for all language courses taken to meet the Language Requirements. In special circumstances, students may request permission to take a translation examination administered by the department.

The oral examination for the research paper may not take place until all language requirements have been satisfied.

Program Length

Master’s degrees are normally completed in two years, doctoral degrees within 4-5 years.

PhD Program

The PhD normally consists of a minimum of 39 units, with a course work component of 6.0 units (4 courses). Those who enter the AHVS department as PhD students coming from other universities must take AHVS 601 and AHVS 609, and 2 additional courses (3.0 units) as part of their required course work. Students holding a Master’s from our department and entering the doctoral program with AHVS 501 and AHVS 509 as credits, will take AHVS 609 and 3 additional courses (4.5 units). The courses should be directly related to the student’s particular areas of art historical interest; in some cases, courses may be taken outside of the department with permission from the supervisor and Graduate Adviser. Students must pass their courses with at least a B+ average.

Students will normally be in residence while taking core courses and Candidacy Exam. There is a required 3-unit Candidacy Exam (AHVS 693), which must be passed within 3 years of registration in the program. Registration in AHVS 699, the 30.0 unit Dissertation, is only permitted upon completion of AHVS 693.

Course Requirements

Students accepted into the doctoral program from outside universities will take:

- AHVS 601 ................................................................. 1.5
- AHVS 609 ................................................................. 1.5
- 2 additional courses .................................................. 3.0

Students accepted into the doctoral program from within UVic, with credit for AHVS 501 and AHVS 509, will take:

- AHVS 609 ................................................................. 1.5
- 3 additional courses .................................................. 4.5

All students will take:

- AHVS 693 (Candidacy Exam) .................................... 3.0
- AHVS 699 Dissertation ............................................. 30.0

AHVS 693 must be passed within 3 years of registration in the program. Once students complete their slate of courses, they are required to register in AHVS 693. Readings for the comprehensive examinations will be broader than the course work and will be determined by the student and his/her advisers. A student may repeat comprehensive examinations one time only.

The Candidacy Examination in Art History and Visual Studies consists of three parts: Two written exams, Comprehensive Exam 1 (Major Field) and Comprehensive Exam 2 (Secondary Field), and an Oral Examination (The Candidacy).

A full academic year is devoted to preparing for and taking the exams after the student has completed all coursework. No coursework is to be undertaken during the year devoted to the Candidacy Examination.

Registration in AHVS 699 is only permitted upon completion of AHVS 693.

Other Requirements

PhD candidates will be required to demonstrate a good reading knowledge of at least two languages other than English which are appropriate to their area of study. In addition, they will be required to demonstrate a working knowledge of any additional languages which may be deemed by their supervisory committee to be essential for the successful completion of the dissertation. Substantial fieldwork is expected of all PhD candidates.

Oral Examination

The oral examination for the dissertation may not take place until all language requirements have been satisfied.

Program Length

A student normally should expect to spend at least two years of academic work to obtain a master’s degree and at least 3 years to obtain a PhD. All requirements for a master’s degree must be completed within five years (60 months) of the date of first registration. All requirements for a PhD degree must be completed within seven years (84 months) of the date of first registration.

Co-operative Education

Participation in the Co-operative Education program - which enables students to acquire knowledge, practical skills for employment, and workplace experience - is optional for Master’s and PhD students. Master’s students complete two work terms, and PhD students complete three (a work term consists of four months of full-time, paid employment), and students undertake study and work terms in alternating sessions. Interested students should contact the Humanities and Fine Arts Co-op office early in the term in which they are applying. Students are also referred to “General Regulations: Graduate Co-op” (page 44).

Biochemistry and Microbiology

GENERAL INFORMATION

The Department of Biochemistry and Microbiology offers students the opportunity to receive research training in a broad range of life science disciplines at the cellular, sub-cellular and molecular levels. Students have access to the facilities and faculty expertise necessary to allow them to use modern techniques such as genomics, proteomics, bioinformatics, X-ray crystallography, cell culture and microscopy in their research. Teaching assistantships in the undergraduate laboratory program give graduate students experience in teaching and mentoring. Student seminar programs at the MSc and PhD levels, the grant-style research proposal required for the PhD program and an annual research day give our graduate students the opportunity to acquire and polish their scientific presentation skills.

Further information on our graduate program is available on the departmental website.

Contact Information

Department of Biochemistry and Microbiology
Faculty Members and Areas of Research

Leigh Anderson, PhD (Cambridge)
Human plasma proteomics; protein biomarkers of disease and development of clinical diagnostics; quantitative mass spectrometry methods applicable to peptides; theory of biomarkers.

Juan Ausió, PhD (Barcelona)
Biophysical and biochemical studies of DNA-protein interactions involved in chromatin assembly and transcription; chromatin remodeling during spermatogenesis and chromatin determinants of Rett syndrome and prostate cancer.

Alisdair Boraston, PhD (British Columbia)
Fundamental aspects of protein-carbohydrate recognition; structures and functions of carbohydrate-binding molecules; roles of carbohydrate-binding proteins in microbial pathogenesis.

Martin Boulanger, PhD (British Columbia)
Structural basis of host-pathogen and vector-pathogen interactions; structure-guided design of small molecule therapeutics and vaccines.

John E. Burke, PhD (California, San Diego)
Structural and dynamic studies investigating the regulation of lipid signalling enzymes and their role in human disease.

Caroline Cameron, PhD (Victoria)
Bioinformatic, genomic and proteomic approaches to studying the pathogenic mechanisms of spirochetes.

Stephen Evans, PhD (British Columbia)
Antibody recognition of carbohydrate antigens; structural basis for protein-carbohydrate mimicry; glycosyltransferases; protein crystallography; scientific visualizations of macromolecules.

Caren C. Helbing, PhD (Western Ontario)
Molecular mechanisms of hormone signalling in vertebrates; amphibian metamorphosis; molecular biomarkers of environmental contaminants in wildlife.

Perry L. Howard, PhD (Toronto)
RNA processing in stem cells, regulation of Pax6 by miRNA, and rewiring of tyrosine pathway in cancer.

Julian J. Lum, PhD (Ottawa)
Immunometabolism; metabolic roles of autophagy in cancer and T cells, engineering T cells, immunotherapy, metabolomics.

Francis E. Nano, PhD (Illinois)
The goal of our research is to develop genome engineering tools for generating temperature-sensitive (TS) microbial strains. One application is developing attenuated pathogens that can be used as live vaccine strains. We use directed evolution of native essential genes of mesophiles to change them to produce a TS product with a defined and non-reverting property. We also engineer genetic circuits that use a TS repressor protein to control a lethal gene in a mesophile.

Christopher Nelson, PhD (British Columbia)

Brad Nelson, PhD (California, Berkeley)
Cancer immunotherapy (ovary, endometrial, breast, lymphoma, leukemia); clinical trials of adoptive T cell therapy; tumor microenvironment; T cell engineering; signal transduction by cytokine receptors.

Monica Palcic, PhD (Alberta)
Structure, function and mechanisms of enzymes in glycome assembly and degradation, glycosyltransferases, glycosidases.

Lisa A. Reynolds, PhD (Edinburgh)
Interactions between the microbiota, parasites, and immune cells at mucosal surfaces, during health or during states of allergic or infectious disease.

Paul J. Romaniuk, PhD (McMaster)
Enzymology of novel DNA and RNA polymerases; mechanisms and applications of isothermal amplification; development of point of care diagnostic tests for low resource settings.

Andrew Ross, PhD (British Columbia)
Application of mass spectrometry and associated techniques to marine biogeochemistry and proteomics, including the identification of metal-binding compounds and modified proteins involved in stress, disease, and the biological uptake of essential trace elements.

Christopher Upton, PhD (London)

Peter Watson, MB BCHir (Cambridge)
Identification of the molecular genetic alterations underlying the development and progression of breast cancer.

John Webb, PhD (British Columbia)
Various aspects of cellular immunity, particularly (CD4 and CD8) immune responses against peptide epitopes containing the post-translational modification 3-nitrotyrosine and the role these responses play in infection, autoimmunity and cancer. Therapeutic vaccine development for cervical dysplasia and cervical cancer.

Degrees and Specializations Offered

The Department of Biochemistry and Microbiology offers courses leading to the degrees of Master of Science and Doctor of Philosophy in Biochemistry or Microbiology.

Facilities

- $13 million in research instrumentation
- In-house Technical Support Services
- Aquatics Facility (fresh and salt)
• University of Victoria/Genome B.C. Proteomics Facility <www.proteincentre.com>
• Imaging Facility (confocal, EM)
• Flow Cytometry
• X-ray crystallography
• Bioinformatics

Financial Support
$24,000 per annum minimum from a combination of TA-ships, internal and external scholarships and supervisor’s research grants.

ADMISSION REQUIREMENTS

General
Applicants whose native language is not English should submit results of the TOEFL (Test of English as a Foreign Language) or alternative proof of English competency (see “English Language Proficiency”, page 24) with their application. The departmental minimum score requirement for TOEFL is 100 for internet based. The Department’s Graduate Committee will screen applications that meet the requirements of the Faculty of Graduate Studies. Applicants without sufficient background in biochemistry and/or microbiology may be refused admittance, or may be required to take additional undergraduate courses in these disciplines as part of their graduate degree program. Final entry into the program requires a financial and supervisory commitment from an individual faculty member.

Admission to the Master’s Program
Entrance into an MSc program requires, at a minimum, completion of an undergraduate degree with sufficient background for graduate studies in Biochemistry and Microbiology.

Admission to the PhD Program
Entry into the PhD program requires either an MSc in a cognate discipline from a recognized university, or formal transfer from the department’s MSc program. Transfer requires successful completion of all graduate courses and of the candidacy exam (see below).

Deadlines
Though there is no deadline for admission, applications must be complete (receipt of transcripts, letters of reference and TOEFL scores if required) at least a month in advance of the start date (terms start the beginning of September for Fall term, January for Spring, or under special circumstances, May for Summer) in order for the admission decision to be made. Only applications received by February 15 are guaranteed to be considered for University of Victoria Fellowships.

PROGRAM REQUIREMENTS

Thesis-based Master’s
Note: The department does not offer a Project-based Master’s degree.

Course Requirements
In addition to the following requirements, the general regulations governing the granting of advanced degrees, as stated in this calendar, are applicable.

Candidates for the MSc degree are required to successfully complete a minimum of 3 units of graduate level courses, approved by the student’s supervisory committee. Normally students are required to take BCMB 500, 501 and 502 as part of this 3 unit requirement. Students may be required to take additional graduate level courses at the discretion of the supervisory committee.

Students must complete BCMB 580. Successful completion of the course requires that students present their own 580 seminar and receive a favourable assessment, and that they attend and participate in seminars given by other graduate students and senior scientists. Further information on the assessment of student performance for the BCMB 580 seminar can be found within the graduate handbook located at <www.uvic.ca/science/biochem/graduate>.

Students must register for BIOC 599 or MICR 599 (thesis).

Other Requirements
Students must be continuously registered full-time in three terms per year in the graduate program. No part-time graduate programs are offered.

Attendance at departmental research seminars, given by scientists inside and outside the University, is mandatory.

Students are normally required to undertake a teaching assistantship, or equivalent duties, within the department for at least three terms over a two-year period.

Thesis
All students must have a supervisory committee consisting of the supervisor and a minimum of two other faculty members, one from the department and one from a related academic discipline.

Students are normally expected to publish the results of their research in refereed scientific journals and/or present them at conferences.

Oral Examination
The final, written thesis will be evaluated by an examining committee including an examiner, external to the department, chosen by the Graduate Committee in consultation with the student’s supervisor. The thesis must be publicly presented and defended in an oral exam.

Program Length
Normally two to three years.

PhD Program

Course Requirements
Candidates for the PhD degree are required to complete successfully a minimum of 3 units of graduate level courses approved by the student’s supervisory committee. Students are normally required to take BCMB 500, 501 and 502 (if BCMB 502 has not already been taken as part of the Master’s degree requirement) and BCMB 602 as part of this 3 unit requirement. Students who enter with a Master’s degree may be given credit for up to 3 units of previous graduate level work. Additional graduate level courses may be required at the discretion of the supervisory committee.

Students must complete BCMB 580 and BCMB 680, which require that students present their own 580 and 680 seminars and receive favourable assessments, and that they attend and participate in seminars given by other graduate students and senior scientists. Further information on the assessment of student performance for the BCMB 580/680 seminars can be found within the graduate handbook located at <www.uvic.ca/science/biochem/graduate>. The BCMB 580 and BCMB 680 seminars must be on the student’s own research. Students must register for BIOC 699 or MICR 699 (thesis).

Candidacy
Students entering the PhD program with a Master’s degree must complete the candidacy exam within 18 months, while students transferring from the MSc to the PhD program must complete the exam within 24 months. Students must register in BCMB 693 upon provisional transfer to the PhD program and must remain registered until the candidacy requirements are complete.

The candidacy examination is an oral defense of a grant-style proposal written on the student’s research project. Students must pass both the oral and written components.
Other Requirements
Students must be continuously registered full-time in three terms per year in the graduate program. No part-time graduate programs are offered.

Attendance at departmental research seminars, given by scientists inside and outside the University, is mandatory.

Students normally undertake a teaching assistantship within the department.

Dissertation
Students must have a supervisory committee consisting of their supervisor, a minimum of two other faculty members and an external faculty member from a related academic discipline.

Students are expected to publish the results of their research in refereed scientific journals and present them at conferences.

Oral Examination
The final, written thesis will be evaluated by the supervisory committee and an external examiner (from outside the University) chosen by the Graduate Committee in consultation with the supervisor and approved by the Faculty of Graduate Studies. The thesis must be publicly presented and defended in an oral exam.

Program Length
Normally three to five years.

Biology

Contact Information
Department of Biology
Location: Cunningham Building, Room 202
Mailing Address:
   University of Victoria
   PO Box 1700, STN CSC
   Victoria, BC V8W 2Y2
   Canada
   Telephone Number: 250-721-7095
   Fax Number: 250-721-7120
   Email: biolgsec@uvic.ca
   Website: <www.uvic.ca/science/biology>
Chair: Dr. Barbara Hawkins
   Email: biochair@uvic.ca
   Phone: 250-721-7091
Graduate Adviser: Dr. Diana Varela
   Email: biolgadv@uvic.ca
   Phone: 250-721-7093
Graduate Secretary: Michelle Shen
   Email: biolgsec@uvic.ca
   Phone: 250-721-7093

Faculty Members and Areas of Research
Geraldine A. Allen, PhD (Oregon State)
   Plant evolution; flowering plant diversity, phylogeny and phylegeography; conservation biology

Bradley R. Anholt, PhD (Brito Col)
   Population and community ecology; evolutionary ecology of antipredator defenses; evolution of sex ratio variation

Gautam B. Awatramani, PhD (SUNY Buffalo)
   Synaptic physiology, two-photon imaging, retinal circuitry

Julia K. Baum, PhD (Dalhouse)
   Population and community ecology; role of predators, trophic control in the ocean; marine conservation

Craig E. Brown, PhD (Calgary)
   Neuroscience; stroke, diabetes, synaptic plasticity, somatosensory cortex, functional brain imaging

Brian R. Christie, PhD (Otago, New Zealand)
   Neuroscience; learning and memory processes; neuroanatomy; neurophysiology; synaptic plasticity; animal behaviour; electrophysiology; neurogenesis; developmental disorders (i.e. Fetal Alcohol Syndrome, Fragile X Syndrome); Age related disorders (i.e. Alzheimer’s Disease, Huntington’s Disease)

Robert L. Chow, PhD (New York)
   Molecular and developmental genetics of the eye, gene-targeting and transgenic models of ocular disease, retinal circuitry, microRNA regulation

Francis Y.M. Choy, PhD (North Dakota)
   Molecular biology, human molecular and biochemical genetics, molecular evolution of the glucocerebrosidase gene among human and non-human primates, and implications in Gaucher disease

C. Peter Constabel, PhD (Montreal)
   Plant molecular biology, secondary plant metabolism, plant-insect interactions, chemical ecology

Kerry R. Delaney, PhD (Princeton)
   Neurophysiology, synaptic physiology, calcium imaging and dendritic processing, Rett Syndrome

John F. Dover, PhD (Victoria)
   Biological oceanography and marine biology, zooplankton and larval fish ecology

Juergen Ehlting, PhD (Max Planck Cologne)
   Functional genomics, molecular evolution, and biochemistry of plant natural products

Rana El-Sabaawi, PhD (Victoria)
   Food web ecology, physiological ecology, streams and river ecology, estuarine and coastal systems, eco-evolutionary dynamics, ecosystem processes

Ryan Gawryluk, PhD (Dalhousie)
   Cell biology; mitochondria; eukaryotic evolution; genomics/transcriptomics/proteomics

Barbara J. Hawkins, PhD (Canterbury)
   Conifer seedling physiology; mineral nutrition, cold tolerance

William E. Hintz, PhD (Toronto)
   Molecular genetics and characterization of pathogenicity determinants of phytopathogenic fungi

Francis Juanes, PhD (Stony Brook)
   Fisheries ecology, conservation genetics, underwater soundscapes and sound production in fishes, salmon life history and recruitment

S. Kim Juniper, PhD (Canterbury)
   Ecology of marine microorganisms; marine benthic ecology; biogeochemistry, ecology of deep-sea hydrothermal vents

Ben F. Koop, PhD (Wayne State)
   Molecular biology; evolution, fish genomics, immunology

Terri Lacourse, PhD (Simon Fraser)
   Paleoecology; palynology; Earth systems ecology

Asit Mazumder, PhD (Waterloo)
   Water and watershed ecology; environmental management of drinking water, nutrient-foodweb ecology of Atlantic and Pacific salmon, fate and transfer of chemicals in aquatic foodwebs
GRADUATE PROGRAMS

Patrick C. Nahirney, PhD (Brit Col)
Developmental muscle biology, synaptic plasticity in the brain, live cell imaging, electron microscopy

Raad Nashri, PhD (Toronto)
Neurobiology, synaptic transmission, nicotinic receptors, nicotine addiction

Louise R. Page, PhD (Victoria)
Development, evolution, and neurobiology of marine invertebrates

Steve J. Perlman, PhD (Arizona)
Evolutionary ecology; Host-parasite evolution and ecology; Symbiosis; Entomology

Thomas E. Reimchen, DPhil (Liverpool)
Evolutionary and ecological factors responsible for intraspecific variability of genetic and phenotypic traits in animal populations; nutrient cycling between marine habitats and coastal forests

Réal Roy, PhD (McGill)
Microbial ecology, bacterial nitrogen and carbon cycling in soil/sediment, atmospheric trace gases metabolism

Leigh Anne Swayne, PhD (Calgary)
Neuroscience, Cellular and Molecular Neurobiology, Bioelectric control of neurogenesis, Electrophysiology, Neural protein biochemistry and protein-protein interactions

John S. Taylor, PhD (Simon Fraser)
Molecular evolution focusing on the consequences of gene and genome duplication in vertebrate and invertebrate model organisms

Verena J. Tunnicliffe, PhD (Yale)
Marine benthic ecology and community structure

Diana E. Varela, PhD (Brit Col)
Marine phytoplankton ecology and physiology; nutrient cycling

Patrick von Aderkas, PhD (Manchester)
Conifer reproduction

GENERAL INFORMATION

The Department of Biology has three core research areas in Molecular Biology, Organismal Biology, and Ecology and Evolution. Cross-disciplinary research among these areas occur in five main research themes: Marine Science, Neurobiology, Biomedical Research and Genomics, Forest Biology, and Environmental Biology.

Additional information can be found on the web at <www.uvic.ca/science/biology>.

Degrees and Specializations Offered

MSc and PhD in Biology in the areas of ecology and evolutionary biology, physiology, and cell and molecular biology. Specializations include: Biomedical Research and Comparative Genomics, Environmental Biology, Forest Biology, Marine Sciences, Neurobiology.

Facilities

Facilities include a herbarium, greenhouses, an aquatic facility with both fresh and seawater systems, animal care facilities, and an electronic microscope with both scanning and transmission electron microscopes and a confocal microscope. The marine service vessel JOHN STRICKLAND is available for oceanographic work. In addition, individual labs are fully equipped for a variety of molecular, physiological, and environmental research.

Financial Support

All students accepted into the program are guaranteed a minimum stipend made up of a combination of scholarship, fellowship, Teaching Assistantship, and support payments from individual research grants. For this reason, students are accepted into individual laboratories as well as by the department.

All graduate students are financially supported to undertake full-time graduate studies in the Department of Biology. MSc students are guaranteed a minimum of $18,000 p.a. for two years and PhD students $18,000 p.a. for three years. This funding is made up of a variety of sources. (1) National or Provincial awards are available to those with a first-class grade point average (minimum 7.0 but in practice much higher) in the last two years of undergraduate studies. Eligibility criteria vary with agency. Currently national fellowship holders receive an additional award from the university. (2) A limited number of University of Victoria Graduate Fellowships are available to applicants with a GPA over 7.5 (A). (3) There are a limited number of awards specifically for Biology graduate students outlined in the awards section of the Calendar. Application and/or nomination for the University of Victoria awards and fellowships may only be done once the student has been admitted to the department. (4) Students can also obtain some financial support for their studies as a Graduate Teaching Assistant. These appointments are made by the Department of Biology for qualified students to work up to 2/5 time as a laboratory instructor. Normally students are also appointed as a research assistant by their faculty supervisor to meet the minimum level of support guaranteed by the department. Funding is still available in additional years of the program but the minimum is no longer enforced.

ADMISSION REQUIREMENTS

General

Initial inquiries should be made to individual faculty or the Graduate Adviser, Department of Biology. Links to the application forms can be found on the departmental website.

Applicants whose native language is not English must write the TOEFL (Test of English as a Foreign Language) and submit the scores to the Graduate Admissions and Records Office together with their application forms (“English Language Proficiency”, page 24). Even with passing TOEFL scores, students may be required to take English language courses as well as their other course work.

All MSc and PhD candidates admitted to the Department of Biology are expected to have or to make up a background knowledge of basic biology of at least equivalent to that of a BSc student graduating from this department.

Applications from students with a first class academic record will be considered for recommendation at any time. Applicants with a GPA of less than 6.5 (B+/A-) or its equivalent in their last two years of work will not normally be recommended for admission by the Department of Biology.

In addition to the documentation required by the Faculty of Graduate Studies (see “Faculty Admissions”, page 23), the Department of Biology also requires a Letter of Intent outlining the applicant’s research interest and relevant experience.

Admission to the MSc Program

Admission requires a bachelor’s degree, preferably in Biology or Biochemistry, with a minimum overall average of 6.5 on the University of Victoria 9-point scale.

Admission to the PhD Program

Admission to the PhD program will normally require an MSc in Biology or Biochemistry, with a GPA of A- or 7.0 on the University of Victoria 9-point scale.

Deadlines

Students wishing to be considered for a University of Victoria Fellowship must submit their complete application by March 15 for admission in September of the same calendar year. Admission is possible for May 1, September 1, or January 1, but complete applications must arrive three months before the expected entry date into the program for Canadian
PROGRAM REQUIREMENTS

Students entering with a BSc and intending to take a PhD program will initially be registered in a MSc program. They may be transferred to a PhD program at the end of their first year, on the recommendation of their supervisory committee and the Department of Biology and approval by the Dean of Graduate Studies.

MSc - Thesis Option

The MSc is a full-time research degree with thesis and with some additional required course work.

Course Requirements

<table>
<thead>
<tr>
<th>Course</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>BIOL 560 (seminar)</td>
<td>1.0</td>
</tr>
<tr>
<td>Coursework</td>
<td>3.0</td>
</tr>
<tr>
<td>Thesis (BIOL 599)</td>
<td>12.0</td>
</tr>
</tbody>
</table>

All students are to register in BIOL 560. Students should consult the department concerning which courses will be offered in any given year. Admission to any graduate courses requires permission of the instructor.

Students must consult with their supervisor and supervisory committee on the required course work. Graduate students may be asked to complete senior undergraduate courses with additional advanced assignments for part of the course requirements.

Forest Biology Courses

Graduate students in Forest Biology must register in FORB 560 (1.5 units) in addition to BIOL 560.

Thesis

The topic and scope of the thesis research is agreed by the supervisory committee. The written thesis must meet the formatting standards of the university and the research standards of the wider scientific community.

Oral Examination

The thesis must be defended in an oral examination in front of the supervisory committee and an external examiner from outside the candidate’s home department to ensure that the research and the thesis meet the required standard.

Program Length

The MSc is primarily a program of full-time independent research. Students can expect to take a minimum of two years to complete the program.

PhD Program

The PhD program is a full-time program of independent and original research culminating in a dissertation which is defended in an oral examination. Students must complete a candidacy examination in their general research area within 2 years of entering the program, and some additional required coursework.

Course Requirements

All PhD students must register in BIOL 560 and BIOL 693. Students should consult the department for other courses that will be offered in any given year. Admission to any graduate course requires permission of the instructor.

Students must consult with their supervisor and supervisory committee on the required course work. Graduate students may be asked to complete senior undergraduate courses with additional advanced assignments for part of the course requirements.

PhD students must complete 4.5 units (three one-term courses) plus BIOL 560 and BIOL 693 during the course of their PhD.

Comprehensive Exams

The comprehensive requirement must be satisfied within two years of registration in the doctoral program (see “Program Requirements - Doctoral Degrees”, page 36).

Candidacy

The candidacy examination requires a candidacy paper on a topic agreed with the supervisory committee. If the paper is acceptable to the committee, the oral examination can proceed. Topics for the oral examination are based in part on the paper and other areas agreed by the committee at the time of setting the topic of the candidacy paper.

The candidacy examination must be held within 21 months of a student entering the PhD program. Students transferring from the MSc to the PhD program must complete the exam within 18 months from their entry into the PhD.

Students enroll in BIOL 693 (PhD Candidacy Examination) upon registering in the PhD program (or upon switching to the PhD program from the MSc program) and remain enrolled until all candidacy requirements are complete.

Other Requirements

All PhD students must give a departmental seminar on their research prior to completing the program.

Dissertation

The topic and scope of the dissertation research is agreed by the supervisory committee. The written dissertation must conform to the standards of the university and the research standards of the wider scientific community.

Oral Examination

The dissertation must be defended in an oral examination in front of the supervisory committee and an external examiner from outside the university to ensure that the research and the dissertation meets the required standards.

Program Length

The PhD is a full-time research degree that normally takes four years to complete.

Specialization in Forest Biology

Graduate courses in Forest Biology (FORB) are offered. Graduate students in Forest Biology must register in FORB 560 in addition to BIOL 560.

CO-OPERATIVE EDUCATION

Participation in the Co-operative Education program – which enables students to acquire knowledge, practical skills for employment, and workplace experience – is optional for Masters and PhD students. Master’s students complete two work terms and PhD students complete three (a work term consists of four months of full-time paid employment). Students require permission from their academic adviser and graduate adviser, as well as the Co-op coordinator, to participate in the Co-op program. Interested students should contact the Biology Co-op office early in their first term. Students are also referred to “General Regulations: Graduate Co-op”, page 44.

Business

GENERAL INFORMATION

The Sardul S. Gill Graduate School, part of the Peter B. Gustavson School of Business, provides a dynamic and unique learning environment that develops principled managers and leaders who can drive innovation and social change. The faculty delivers innovative graduate programs that are designed to cross functional areas and provide an international
The MGB program is primarily located at the University of Victoria campus in Victoria, BC. Program components are also delivered by Gill Graduate School of Business faculty at partner institutions in Asia, Europe, South America, sub-Saharan Africa, and the Middle East and North Africa (MENA) region. Students are normally expected to complete the program within one year (September to August, or January to December). The program aims to provide the opportunity for British Columbian and other BCom graduates to specialize in international business at a graduate level, to offer a rigorous learning experience combined with cultural experience and training that is richer than any other offered in Canada; and to build on and use the considerable international expertise and contacts within the school.

The PhD in International Management & Organization is a challenging and stimulating program designed to develop an individual's competence in research as well as in teaching to prepare candidates for a productive academic career. The program places an emphasis on international business; it offers opportunities for international fellowships and pragmatic internships to apply and observe concepts of study. Candidates are trained in management theory and methodology to create insights that are publishable in the world's top academic management journals.

Faculty Members and Areas of Research

Saul Klein, PhD (University of Toronto)
- International business, marketing

Jen Baggs, PhD (University of British Columbia)
- International business, finance

Kristin Brandl, PhD (Copenhagen Business School)
- International business, strategy

Susan Brenna-Smith, MBA (Athabasca University), CPA, CA
- Accounting, finance

Graham Brown, PhD (University of British Columbia)
- Entrepreneurship

Raveendra Chittoor, PhD (Indian Institute of Management)
- Strategic management

Mark Colgate, PhD (University of Ulster)
- Marketing, service management

Vivien Corwin, PhD (University of British Columbia)
- Service management, organizational behaviour, human resources management

Rick Cotton, PhD (Boston College)
- Organization Studies

Wade Danis, PhD (Indiana University)
- International business, strategy

David Dunne, PhD (University of Toronto)
- Marketing

A. R. Elangovan, PhD (University of Toronto)
- Organizational behavior
Service management, marketing
Sustainability, organizational theory
Human resource management, international business
Dale Ganley, PhD (University of California)
Management information systems
Huachao Gao, PhD (University of Texas)
International marketing
Christopher Graham, MBA (University of Western Ontario), CPA, CGA
Accounting, finance
Adel Guittouni, PhD (Laval University)
Management science
Kerstin Heilgenberg, PhD (University College)
International culture, communication
Ralph Huenemann, PhD (Harvard University)
International business, Asian business development, China, international trade
Jan Kietzmann, PhD (London School of Economics)
Information systems management, e-commerce
Michael King, PhD (London School of Economics)
Finance
Margaret Klatt, MBA (Wilfrid Laurier University), CPA, ICD.D
Accounting, finance
Brian Leacock, MBA (University of Victoria)
Organizational behavior, cross-cultural management
Jung Won (Andie) Lee, PhD (HEC Paris)
Organizational behavior
Zhi Lu, PhD (Pennsylvania State University)
Marketing
Brent Mainprize, PhD (Swinburne University of Technology)
Entrepreneurship, finance
Basma Majerbi, PhD (McGill University)
International business, international finance
Mia Maki, MBA (University of Victoria), FCPA, FCMA
Entrepreneurship, finance, accounting
David McCutcheon, PhD (University of Western Ontario)
Operations management
Cheryl Mitchell, PhD (Fielding Graduate University)
Organizational systems, consulting
Matthew Murphy, PhD (Ramon Llull University)
Business strategy, sustainability
Sudhir Nair, PhD (University of Massachusetts)
International business, strategy
Songhoon Nam, PhD (University of Oregon)
Organizational behaviour, international business
Ignace Ng, PhD (Simon Fraser University)
Human resource management, international business
Simon Pek, PhD (Simon Fraser University)
Sustainability, organizational theory
Heather Ranson, MBA (University of Guelph)
Service management, marketing
Sorin Rizeanu, PhD (University of South Carolina)
International finance, international business
Yan Shen, PhD (Boston University)
International business, cross-cultural management
Linda Shi, PhD (University of Michigan)
Marketing, international business
Claudia Smith, PhD (University of Strathclyde)
Marketing, entrepreneurship
J. Brock Smith, PhD (University of Western Ontario)
Marketing, entrepreneurship, small business management
Stuart Snith, PhD (University of Essex)
International finance
Douglas Stuart, MPAcc (University of Saskatchewan), CPA, CA
Accounting, finance
Roy Suddaby, PhD (University of Alberta)
Organizational theory, strategy
Stephen S. Tax, PhD (Arizona State University)
Service management
David Thomas, PhD (University of South Carolina)
Organizational behavior, international business
Ken Thormicroft, PhD (Case Western Reserve University)
Employment law
Christian Van Buskirk, MBA (University of Victoria)
Communications, organizational behavior, HR
Liana Victorino, PhD (University of Utah)
Service operations management
Monika Winn, PhD (University of California)
Sustainability, business strategy
Hao Zhang, PhD (Concordia University)
International finance, investments
Jie Zhang, DBA (Boston University)
Operations management, information technology
Sarah Zheng, PhD (Boston University)
Operations management, econometrics

Degrees and Specializations Offered
The Sardul S. Gill Graduate School of Business offers graduate programs leading to the degrees of Master of Business Administration (MBA), Master of Global Business (MGB) and Doctor of Philosophy (PhD) in International Management & Organization. Each graduate program offers a unique learning environment for success.

MBA Degree
The Gill Graduate School of Business offers MBA Daytime, Weekend, International Executive programs of study, plus a Modular Option by special arrangement. This multidisciplinary program is designed to provide practicing or potential business professionals and managers with the analytical expertise and practical knowledge to distinguish themselves in the business sector. Students will gain a comprehensive understanding of the functional business disciplines underpinned by an in-depth understanding of international business and sustainability.

MGB Degree
The Master of Global Business Program has been designed as a rigorous program combining the fundamentals of International business and the experience of learning, living and working in the global environment. Learning outcomes have been carefully determined and by program finish, students are expected to possess: a "global mindset" that facilitates decision making and increases effectiveness in leading change in international contexts; an ability to deal with the challenges of international business; an understanding of the comparative socio-
economic environments of North America, Asia, South America, Europe, sub-Saharan Africa, and the Middle East and North Africa (MENA) region; a high level of cultural awareness and empathy; and foreign language proficiency.

PhD Degree

The Doctor of Philosophy (PhD) Program in International Management & Organization emphasizes International Business, but allows room for significant content specific course work to enable students to attain a minor in the traditional business domains (i.e. Strategy or Organizational Theory, etc.) of particular interest to students and supervisors.

Facilities

The Sardul S. Gill Graduate School is located in the Business and Economics (BEC) Building which is the hub of the Gustavson School of Business’ activity. Its main and lower floors house the student services offices, faculty offices and the Business Co-op and Career center. For MBA students, BEC houses exclusive facilities, such as a bistro-style lounge, wireless computer lab and business boardrooms. The MBA classroom features state-of-the-art technology complete with wireless access. MGB students will have dedicated study space available to them during their time on campus at UVic. PhD students have prime office space within BEC to conduct their studies.

Other resources housed in BEC include a full-service computer lab. All students have access to a large number of major business and economics online journals available through the UVic MacPherson library and the interlibrary loans service.

Financial Support

Entrance Scholarships

All accepted students are automatically considered for any scholarships awarded through the Gill Graduate School of Business.

MBA Scholarships are awarded to selected incoming students based on work experience and prior academic performance. The awards range from C$1,000 to C$59,000.

MGB Scholarships will be made available to incoming students also based on their prior academic performance. The awards range from C$5,000 to C$10,000.

For PhD students, entrance scholarships are available from the Gill Graduate School and the Faculty of Graduate Studies. Amounts vary. The Faculty of Graduate Studies provides a list of available awards and necessary applications online at <web.uvic.ca/gradstudies/fund> and through their office in the University Centre.

Research and Teaching Assistants

Some professors hire graduate students as research, teaching and marking assistants. Students can apply for these positions once they are admitted to their program. PhD students should coordinate with the PhD Program Office.

Scholarships

All students are eligible to apply for UVic Graduate Studies fellowships and scholarships. Eligible PhD students are also strongly encouraged to apply for grants through national granting agencies such as Canada’s Social Sciences and Humanities Research Council at <www.sshrc.ca>.

Student Loans

Other financial assistance is available in the form of national and provincial student loans, for those who qualify. For more information, please phone the UVic Student Financial Aid Office: 250-721-8423; fax: 250-721-8757.

Bursaries

Bursaries are non-repayable monetary awards based on financial need and reasonable academic standing. Students can apply for these through the Student Awards and Financial Aid Office at <www.uvic.ca/registrar/safa>.

Awards

MBA students are eligible for awards that range in value from $500 to $1500. The awards include: International Integrated Management Exercise Travel Award, Leadership/Citizenship Awards, Best Consulting Paper, Specialization awards and Highest Foundation GPA Award.

Dean’s Honour Roll Criteria

MBA and MGB students must have a graduating GPA in the top 10% of their class to be considered for the Dean’s Honour Roll.

ADMISSION REQUIREMENTS

Daytime and Weekend MBA Programs

Applications are welcome from any person who has received a baccalaureate degree from a recognized Canadian university, or foreign equivalent, with an academic standing acceptable to the Gill Graduate School of Business and the Faculty of Graduate Studies (see “Admission to Regular Master’s Degree Programs”, page 31). The program does not require any academic background in business or economics. Work experience in any professional or managerial capacity is considered a major asset. Normally, successful applicants to the Daytime MBA program will have two or more years’ full-time professional work experience following their undergraduate degree and those to the Weekend MBA program will have six or more years’ full-time professional work experience following their undergraduate degree, with two or more years in a managerial role. Applicants must also submit a valid Graduate Management Admission Test (GMAT) score, two letters of reference, a current résumé and additional documentation outlined on the admissions website. In situations where an applicant is unable to provide a GMAT score, a valid Graduate Record Examinations (GRE) score will be accepted in its place. Under exceptional circumstances, requests for GMAT/GRE waivers for admission to the Weekend MBA program may be considered at the discretion of the MBA Program and only if the applicant can provide sufficient other evidence of academic ability.

International students whose first language is not English are required to provide evidence of English language proficiency (See Admission to Regular Master’s Degree Programs). If submitting a standardized English language test, applicants to the MBA Program must meet the following minimum requirements:

- A minimum score on the Test of English as a Foreign Language (TOEFL) of 580 on the paper-based test or 95 on the Internet Based TOEFL (IBT), with the following minimum section requirements: Listening 20; Speaking 20; Reading 20; Writing 20
- An overall score on the International English Language Testing System (IELTS) of at least Band 7.0 with no score less than 6.5 on each academic component
- A score of 95 on the Michigan English Language Assessment Battery (MELAB)

Applicants are advised that enrolment in this program is limited and admission is competitive.

MGB Program

The program is open to any student who, upon program entry, has completed, a baccalaureate degree from a recognized Canadian university or foreign equivalent, with an academic standing acceptable to the Gill Graduate School of Business and Faculty of Graduate Studies. In addition, successful applicants must have completed the following courses or equivalent, with a grade of B- (4.0) or better in each, prior to entering the MGB program:

COM 202 or Financial Accounting I (1.5)
COM 315 Financial Accounting (1.5)
In addition to the documentation and fees required by the Faculty of Graduate Studies, applicants need to submit additional information to apply to the PhD program at the Gill Graduate School. Please visit the website at <www.uvic.ca/gustavson/gill/phd> for more details.

Admission questions and inquiries can be directed to the PhD Program Office at busiphd@uvic.ca.

**PhD Application Deadlines**

Please apply to the PhD program and submit all documents by January 30 to be considered for University of Victoria Graduate Fellowships.

**PROGRAM REQUIREMENTS**

### Daytime MBA Program

The Daytime MBA Program consists of 30 units and may include one or two Coop work terms. Students entering the program with less than three years of full-time, professional work experience are required to complete one four-month Co-op work term.

The Daytime program is generally completed in 17 to 21 months. Students, with the exception of those in double degree streams or on international academic exchange, participate in an international project. The project takes place in another country or countries over a two-week period. There are additional fees associated with the project and with other travel required as part of the program. Please see <www.uvic.ca/gustavson/gill/mba/tuition> for additional information.

The regular degree program consists of 30 units. Individual programs of study may differ, but in no case will the MBA degree be awarded on the basis of fewer than 21 units.

**Foundation Courses**

- MBA 510 (1.5) Marketing Management
- MBA 515 (1.0) Applied Managerial Economics
- MBA 520 (1.5) Financial and Managerial Accounting
- MBA 530 (1.5) Managerial Finance
- MBA 535 (1.5) Operations Management
- MBA 540 (1.0) Applied Data Analysis and Decision Analysis
- MBA 544 (1.0) Information Technology in the Organization
- MBA 550 (1.5) Strategic Analysis and Action
- MBA 553 (1.5) Managing People and Organizations I
- MBA 555 (1.0) Managing People and Organizations II
- MBA 560 (0.5) Managing Legal Risks

**Context Courses**

- MBA 514 (1.0) Business and Sustainability
- MBA 570 (1.0) International Business Environment I
- MBA 576 (1.0) International Business Environment II
- Specialization (4.5) Choice of Service Management or Entrepreneurship (see additional information below)

**Integration Courses**

- MBA 500 (3.0) Essentials of Business and Leadership (EBL)
- MBA 501 (0) Applied Projects
- MBA 502 (0) Personal and Professional Development
- MBA 546 (1.0) Innovation and Design
- MBA 552 (1.0) Collaboration in Organizations
- MBA 585 (0.5) Consulting Methods I
- MBA 586 (0.5) Consulting Methods II
- MBA 596 or 598 (3.0) Integrative Project or Research Project (See additional information below)
Specializations and Electives

Students choose one of two specializations, either Service Management or Entrepreneurship. Each specialization consists of three co-requisite courses taken during the same academic term. In exceptional cases, or for students participating in an international academic exchange, 4.5 units of graduate level electives may be selected, or a combination of 300 or 400 level undergraduate electives (to a maximum of 3.0 units of 300 or 400 level electives) with permission from the MBA Program Director prior to enrolling in these courses.

Specialization courses and electives are offered subject to enrolment and the availability of faculty.

Service Management

- MBA 511 (1.5) Customer Experience Management
- MBA 512 (1.5) Quality Management and Service Operations
- MBA 513 (1.5) Issues in Service Technology and HR Management

Entrepreneurship weekend

- MBA 561 (1.5) Entrepreneurial Planning and Finance
- MBA 562 (1.5) New Venture Marketing
- MBA 563 (1.5) Entrepreneurial Strategy

Electives

- MBA 588 (1.0-7.5) Study Abroad
- MBA 590 (0.5-3.0) Directed Study
- MBA 595 (0.5-5.0) Special Topics in Business Administration

Major Project Requirement

Students choose one of two project options: Integrative Project or Research Project. Students choosing to do the Research Project will be required to take an appropriate Research Methods course of 1.5 units. Students should consult with their academic supervisor to identify a suitable course.

- MBA 596 (3.0) Integrative Project
- MBA 598 (3.0) Research Project

Weekend MBA Program

The Weekend MBA Program consists of 22 units and may include one or two Co-op work terms. Students entering the program with less than three years of full-time, professional work experience are required to complete one four-month Co-op work term.

The Weekend program is generally completed in 24 months. All students participate in an international project. The project takes place in another country or countries over a one-week period. There are additional fees associated with the project and with other travel required as part of the program. Please see <www.uvic.ca/gustavson/gill/mba/tuition> for additional information.

The regular degree program consists of 22 units. Individual programs of study may differ, but in no case will the MBA degree be awarded on the basis of fewer than 21.0 units.

Foundation Courses

- MBA 510 (1.0) Marketing Management
- MBA 515 (0.5) Applied Managerial Economics
- MBA 520 (1.0) Financial and Managerial Accounting
- MBA 530 (1.0) Managerial Finance
- MBA 535 (1.0) Operations Management
- MBA 540 (1.0) Applied Data Analysis and Decision Analysis
- MBA 544 (1.0) Information Technology in the Organization
- MBA 550 (1.0) Strategic Analysis and Action
- MBA 553 (1.0) Managing People and Organizations I
- MBA 555 (1.0) Managing People and Organizations II
- MBA 560 (0.5) Managing Legal Risks

Context Courses

- MBA 514 (1.0) Business and Sustainability
- MBA 570 (0.5) International Business Environment I
- MBA 576 (0.5) International Business Environment II

Integration Courses

- MBA 500 (2.0) Essentials of Business and Leadership (EBL)
- MBA 501 (0) Applied Projects
- MBA 502 (0) Personal and Professional Development
- MBA 546 (1.0) Innovation and Design
- MBA 552 (1.0) Collaboration in Organizations
- MBA 585 (0.5) Consulting Methods I
- MBA 586 (0.5) Consulting Methods II
- MBA 596 or 598 (3.0) Integrative Project or Research Project (See additional information below)

Electives

Students have an elective requirement of 2 units of coursework. Students can choose to do the two courses offered as an elective bundle within the program: Managing in the Service Economy and Entrepreneurship. Alternatively, students can elect to take 2 units of graduate level electives offered through other departments or a combination of 300- or 400-level undergraduate electives (to a maximum of 1.5 units of 300- or 400-level electives) with permission from the MBA Program Director prior to enrolling in these courses. Students can also satisfy their 2.0 unit elective requirement by participating in an international academic exchange (MBA 588).

Electives are offered subject to enrolment and the availability of faculty.

- MBA 509 (1.0) Managing in the Service Economy
- MBA 564 (1.0) Entrepreneurship
- MBA 588 (2.0-7.5) Study Abroad
- MBA 590 (0.5-3.0) Directed Study
- MBA 595 (0.5-5.0) Special Topics in Business Administration

Major Project Requirement

Students choose one of two project options: Integrative Project or Research Project. Students choosing to do the Research Project will be required to take an appropriate Research Methods course of 1.5 units. Students should consult with their academic supervisor to identify a suitable course.

- MBA 596 (3.0) Integrative Project
- MBA 598 (3.0) Research Project
Performance Requirement
All MBA students are subject to the performance standards set by the Faculty of Graduate Studies (see “Academic Performance”, page 50).

MBA+JD Double Degree Program Requirements
A limited number of students (up to a maximum of five) who are accepted in both the Gill Graduate School of Business Daytime MBA program and the Faculty of Law JD program may take both degrees concurrently with modified requirements for each. The double degree may be completed in four years instead of the usual five years required to obtain both degrees separately. The MBA program for double degree students consists of 24 units. Individual programs of study may differ, but in no case will the MBA degree be awarded on the basis of fewer than 21 units. The Law requirements for the double degrees are described in Uvic’s Undergraduate Calendar.

After completing their first year Law curriculum, students will start the MBA portion of the program, which includes the following:

Course Requirement
Students complete all MBA coursework excluding the Specialization and MBA 560. Students will also normally be waived from MBA 576 and the international project component of MBA 501.

Project Requirement
Students choose one of two project options: Research Project or Integrative Project. Students choosing to do the Research Project will be required to take an appropriate Research Methods course of 1.5 units. Students should consult with their academic supervisor to identify a suitable course. The project is normally completed in Year Three or Four of the double degree.

MBA 596 (3.0) Integrative Project
MBA 598 (3.0) Research Project

Students requiring a mandatory Co-op, will normally complete their work term in Year Three or Four of the double degree.

Further information on the program may be obtained from either the Gill Graduate School or the Faculty of Law.

Students enrolled in the JD+MBA double degree program must submit two formal applications for graduation when registering in their final Summer or Winter session. Graduation application forms are available on "My Page". Application deadlines are July 15 for the October graduation (November convocation) and December 15 for the May graduation (June convocation).

Program Length
Minimum four years.

MBA+MEng Double-Degree Program
A limited number of students (up to a maximum of five) who are accepted in both the Daytime MBA program and the Masters of Engineering (project-based option) program in either of the Departments of Mechanical or Electrical and Computer Engineering may take both degrees concurrently with modified requirements for each. Both degrees may be completed within 25 months. The MBA program for double degree students consists of 24.5 units. Individual programs of study may differ, but in no case will the MBA degree be awarded on the basis of fewer than 21 units.

Double-degree students complete all MBA course work excluding the Specialization in the first three terms of their program. Students will also normally be waived from MBA 576 and the international project component of MBA 501. Normally, students will then transfer to the Department of Computer Science to complete MEng course work requirements, consisting of CSC 595 and 7.5 units of other courses. The major project requirement for both programs will be satisfied with the successful completion of a single project, MBME 598, jointly supervised by the Faculty of Business and either the Department of Mechanical or Electrical and Computer Engineering. Completion of all required Engineering course work will also be credited as fulfillment of the MBA specialization module requirements.

Students entering with less than three years of full-time work experience will complete a Co-op work term as a requirement of the MBA program.

EDHEC Options
EDHEC is one of the world’s top-ranked business schools. Located in France, it has two main campuses in Lille and Nice that offer, among other programs, a wide array of specialized Masters programs in Business and Finance. For more information about EDHEC, visit www.edhec.edu.

Double Degree Option – EDHEC MSc + UVic MBA
A limited number of Daytime MBA students nominated by the Gill Graduate School of Business who meet normal admission requirements for an EDHEC Master of Science program and who have successfully completed all MBA course work, excluding Specialization and MBA 576, and may apply to complete their MBAs through one of the following EDHEC degree programs:

Business MSc Programs (Lille campus):
- MSc in Entrepreneurship and Innovation Management
- MSc in Global Business
- MSc in Creative Business
- MSc in Marketing Management
- MSc in Management Studies
- MSc in Strategy and Organizational Consultancy

Finance MSc Programs (Nice campus):
- MSc in International Accounting and Finance
- MSc in Corporate Finance and Banking
- MSc in Finance
- MSc in Financial Markets
- MSc in Risk and Finance

Upon successful completion of EDHEC MSc academic requirements (75 ECTS), a student will be awarded the EDHEC degree. UVic students who transfer 4.5 units of appropriate coursework completed within the EDHEC MSc program will also satisfy requirements for the MBA program’s Specialization and MBA 598, qualifying the students for the UVic MBA. Students will be granted their degrees from each institution.
Coursework must be completed within five years of starting the first degree.

**Double Degree Option – EDHEC Master of International Management (MIM) + UVic Master of Global Business (MGB)**

Qualified EDHEC Master of International Management students who have completed their MIM Level 1 requirements may apply to the Gill Graduate School’s MGB program. Credits earned in completing the MGB program can be transferred to EDHEC to satisfy the remaining MIM requirements, allowing students to earn both degrees within two years. Students will be granted their degrees from each institution independently upon successfully completing the requirements for the particular degree program.

Applicants must submit a formal application form after successful completion of the Master of Management (MIM) Level 1 at EDHEC with an overall GPA of 13 out of 20 on the EDHEC scale. Coursework must be completed within five years of starting the first degree.

For program details and more information about fees, the application process, and application deadlines for the EDHEC options, please contact the Gill Graduate School Program office.

**MGB Program**

The MGB Program consists of four modules including an international research and consulting project and a global internship. The program is normally completed in 12 months. The regular degree program consists of 17.0 units plus 3.0 units of required introductory language training.

**Coursework**

MGB students are required to take 20.0 units of coursework, as listed below.

a) Global Business Fundamentals Module (4.0 units)

- MGB 510 (1.0) The North American Business Context
- MGB 512 (1.0) International Financial Management
- MGB 516 (1.0) International Marketing and Global Strategy
- MGB 519 (1.0) International Logistics and Supply Chain Management

b) Global Business Opportunities Module (4.5 units)

- MGB 525 (1.5) Developing Business in International Entrepreneurial Environments
- MGB 530 (1.5) Industry Analysis and the Asian Business Context
- MGB 540 (1.5) The South American Business Context
- MGB 550 (1.5) The Middle East and North Africa (MENA) Business Context
- MGB 560 (1.5) The Sub-Saharan African Business Context

Additional courses, running throughout the program:

- MGB 570 (2.0) Global Leadership and Cultural Intelligence
- MGB 583 (1.0) Language, Communication and Global Business
- MGB 180 (1.0) Language Skills I
- MGB 181 (1.0) Language Skills II
- MGB 182 (1.0) Language Skills III

* Students will take two of MGB 520, 530, 540, 550 and 560 according to the track they are assigned to by the MGB Program Director.

**Residency**

Normally, for the September and January entry points of the program, students will take the Global Business Fundamentals at UVic, (from September to November for the September entry point of the program, and from January to March for the January entry point). The other two taught modules (Global Business Opportunities and Global Business in Action) will involve overseas partner institutions in Asia, Europe and South America, and the MENA Region. The modules will be delivered by Gill Graduate School Business faculty or under the direction of UVic faculty and as approved by Faculty of Graduate Studies.

**Program Length**

Students will normally be expected to complete the program within one year (with a brief orientation prior to the first module).

**PhD Program**

The regular PhD program consists of 34.5 units for students holding a master's degree, in no case will the PhD degree be awarded on the basis of fewer than 15 units of study completed at the University of Victoria.

Upon admission, the PhD Program Director, in consultation with the incoming student’s PhD Supervisor, will meet with the PhD student to review requirements for graduation that will include the following:

1. Coursework (19.5 units)
2. Comprehensive Candidacy written and oral examinations
3. Dissertation proposal and presentation
4. Dissertation and defense (15 units)
5. International Research Exchange (if determined appropriate)
6. Industry Practicum (if determined appropriate)
7. Teacher training (if determined appropriate)
8. Other requirements as determined by the PhD Program Director and the student’s PhD Supervisor

**1. Coursework**

PhD students are required to take 19.5 units of coursework in research methods and foundation courses during their first two years in the program.

a) Theoretical and Empirical Foundation topics (15 units)
   - BUS 601 – Research Foundations (1.5 units)
   - BUS 603 – Strategy (1.5 units)
   - BUS 604 – Business and Sustainability (1.5 units)
   - BUS 605 – Comparative HR Management (1.5 units)
   - BUS 606 – Micro Organizational Behaviour (1.5 units)
   - BUS 607 – Macro Organizational Theory (1.5 units)
   - BUS 655 – Global Management & Society I (1.5 units)
   - BUS 656 – Global Management & Society II (1.5 units)
   - BUS 670 – Academic Career Development (3.0 units)

b) Research Theory and Methods (4.5 units)
   - BUS 640 – Research Methods Fundamentals (1.5 units)
   - BUS 641 – Mixed Methods Research Design (1.5 units)
• One other course (1.5 units) to be approved by the PhD Program Director, in consultation with the student’s supervisor. A list of eligible courses may be obtained from the PhD Program Office.

If a student has completed PhD-level coursework at another institution, then the Gill Graduate School of Business will evaluate the courses on a case-by-case basis to determine if some course requirements may be waived.

2. Comprehensive Candidacy Examination

Normally within two years after commencing PhD studies, students will be required to undertake written candidacy examinations that assess a mastery of the theories and methods prevalent in the field and awareness of the emerging directions in international management and organization. The candidacy examinations will be set and assessed by the PhD Examination Committee, appointed by the PhD Program Director.

3. Dissertation Proposal and Presentation

Students will normally be expected to develop a dissertation proposal within six months of passing candidacy exams, and must defend the dissertation proposal within three years of entering the program. The student will find a dissertation supervisor as per Faculty of Graduate Studies guidelines on Supervisor Relationship Policy. The student, in consultation with the supervisor, will assemble two other faculty members (usually from the Gill Graduate School of Business) to form a Dissertation Proposal Committee who will assess the oral and written presentation of the dissertation proposal.

4. Dissertation/Oral Examination

Once the Dissertation Proposal Committee is satisfied that the dissertation proposal meets the standards of the Faculty of Graduate Studies and of the Gill Graduate School of Business, candidates will begin their dissertation research.

Once the dissertation is nearly ready to be defended, the candidate’s dissertation supervisor will assemble a Dissertation Defense Committee to assess the quality of the work. The Dissertation Defense Committee will be made up according to policies as determined by the Faculty of Graduate Studies. Once the Committee is satisfied with the dissertation, candidates will then defend the dissertation in a public oral examination as per the requirements of the Faculty of Graduate Studies.

Candidates are expected to complete their dissertation and final oral exam by the end of their fourth year in the PhD Program.

5. International Research Exchange

To round out their research experience, PhD candidates can participate in an International Research Exchange at select research-focused universities abroad. These short-term residencies are intended to ensure that PhD candidates have direct exposure to international research issues as well as to enhance their international academic networks. An International Research Exchange is optional. The PhD Program Director, in consultation with the candidate’s supervisor, may require it as part of the candidate’s program.

If an International Research Exchange is included in the candidate’s program, the candidate will work with his/her supervisor and the International Programs Office to find an appropriate placement at a university abroad. The length of the International Research Exchange can vary, but could be up to four months and will take place after candidacy exams. A reflective exercise will be required upon completion of the International Research Exchange and requirements will be set out by the PhD Program Director and candidate’s PhD Supervisor.

6. Industry Practicum

PhD candidates may include work experience in their program by participating in an Industry Practicum to engage in an organization, whether that be a private business, public institution, or not-for-profit entity, to enhance their practical appreciation for the phenomena they are studying. A holistic assessment will be conducted at the time of the candidacy exams to determine a candidate’s need for industry experience. The PhD Program Director, in consultation with the candidate’s supervisor, may require a practicum for the candidate’s program.

If an Industry Practicum is included in the candidate’s program, the candidate will work with his/her supervisor and the Business Co-op and Career Center, on a suitable Industry Practicum program—which is intended to be closely related to their emerging area of academic study. The length of the Industry Practicum can vary, but may be up to four months and will take place after candidacy exams. A reflective exercise will be required upon completion of the Industry Practicum and requirements will be set out by the PhD Program Director, the candidate’s supervisor, and the Business Co-op and Career Center.

7. Teacher Training as determined appropriate by the PhD Program Director

Teacher training will be an essential component of the PhD program. Candidates will be given various opportunities to develop teaching skills through Teaching Assistantships and/or Sessional Teaching as well as courses available through the UVic Learning and Teaching Center (e.g., ED-D 614). Teaching activities will be coordinated through the PhD Program Office.

While teacher training is mandatory, the PhD Program Director, in consultation with the candidate’s supervisor, may waive this requirement if the candidate can demonstrate a high level of teaching experience and expertise. An assessment of the candidate’s teaching experience will be completed at the time of the candidacy by the PhD Program Director and the candidate’s supervisor.

8. Other requirements

These will be determined by the PhD Program Director and the student’s PhD Supervisor.

PhD Course Prerequisites

Students who have not completed an MBA will normally be expected to complete the MBA Foundation module. Students may be waived from certain courses based on prior coursework or work experience. These requirements will be determined on a case-by-case basis and will be communicated to the prospective students prior to admission into the PhD program.

Assessment of Progress

A student’s progress will be reviewed periodically by the PhD Advisory Group in consultation with the student’s supervisor. In cases where performance is below the required standard, a plan for improvement will be developed between the PhD Program Director and the student, if there is mutual agreement that the student is to continue pursuing PhD studies. Continued financial support is contingent upon satisfactory progress as assessed by the PhD Program Director.

Residency

Students are required to attend full time on campus throughout their PhD studies (aside from their International Research Exchange, Industry Practicum). Continued financial support is contingent upon full time residency although special arrangements may be possible if agreed upon in advance by the PhD Program Director.

Program Length

PhD students should aim at completing their doctoral program in four years, including research, teacher training, international Research Exchange and industry practicum experiences. The program operates year round.

Co-operative Education

The University regulations with respect to Co-operative Education Programs and specifically the “General Regulations: Graduate Co-op” (page 44) are applicable to the Sardul S. Gill Graduate School of Business.
Co-op Program except to the extent that they are modified by regulations adopted by the School.

Admission to the MBA Business Co-op Program

Students entering the MBA Program with less than three years full-time relevant (or equivalent) work experience will be required to undertake either one or two Co-op work terms. The number of work terms required will depend on the amount of relevant prior work experience, as determined by the MBA Program in conjunction with the Business Co-op and Career Centre. If required, the first Co-op work term will normally occur after completion of the eight-month Foundation Module (except for MBA 560). The second Co-op work term is scheduled thereafter.

MBA Co-op General Regulations

The following regulations apply to the Business Co-op program. General regulations found in the Co-operative Education Program section of the Calendar also apply to the Gill Graduate School of Business Co-op program. Where the School’s regulations differ from those of the Co-operative Education Program, the School’s regulations will apply.

Co-operative Education work terms are normally four months of full-time paid work. The work placement must be related to the student’s learning objectives and career goals. The placement must be supervised, and the employer willing to conduct a mid-term and final evaluation of the student in consultation with a Co-operative Education Program Coordinator (known hereafter as a Coordinator).

No MBA student is allowed to take more than 3.0 units of credit while on a full-time work term. If a student is on conditional continuation then no units of credit will be allowed during the work term. Students with a GPA below 4.0 in an academic term will not be eligible to participate in the next scheduled Co-op work term.

Students must sign a current Terms and Conditions document as provided by the Business Co-op Program in order to be eligible to participate in the placement process.

Introduction to Professional Practice is a mandatory requirement for business students. This program is a co-requisite for students participating in the placement process prior to their first work term.

Students will be provided more information regarding Introduction to Professional Practice, its curriculum, and the requirements for completion upon admission to the MBA Co-op Program.

Students are expected to participate fully in the placement process. While every attempt will be made to ensure that all eligible students are placed, the Gill Graduate School of Business is under no obligation to guarantee placement. Students should be prepared to spend at least one work term outside the greater Victoria area.

The Business Co-op Program reserves the right to approve any employer that provides placements for students, and to withdraw a student from any placement. The student, however, has the right to be informed in writing of the reasons for any withdrawal and can follow the student appeal procedures as outlined in the “Student Appeal Procedures” on page 58. Students may not withdraw from a placement without approval from a Coordinator. Failure to obtain permission will result in the student receiving a grade of F on the work term.

Students must be officially registered for the work term and provide any required documentation before the end of the first month of the semester in which the work term occurs. Students not registered by that time may not receive credit for that work term. A Co-op program fee is charged for each term of work term registration. This fee is in addition to any tuition fees and student fees. It is due in the first month of each work term and subject to the normal University fee “General Regulations”, page 63.

While on Co-operative Education work terms, students are subject to the provisions of the Principles of Professional Behaviour and the Standards for Professional Behaviour documents developed for Gill Graduate School Students.

Assessment of Work Term Performance

The requirements for a pass grade in a Co-op Work Term include the satisfactory completion of the following items:

1. the student’s Learning Objectives
2. a Work Site Visit by the Co-op Coordinator
3. the student’s Final Competency Assessment and a work term report (or alternative) assessed by the Coordinator and submitted by the deadlines specified below:

- **Spring Work Term Report**: due April 15 (unless it falls on a University of Victoria recognized holiday or weekend, in which case the report will be due the next business day)
- **Summer Work Term Report**: due August 15 (unless it falls on a University of Victoria recognized holiday or weekend, in which case the report will be due the next business day)

Late work term reports will not be accepted without a medical certificate unless approval has been obtained from Business Co-op staff before the work term report submission deadline. Normally, pre-approval may be granted only in the event of illness, accident or family affliction.

Variance in work term report due dates resulting from irregular work term start dates may be granted with the written permission of the Manager, Business Co-op Program. Permission must be requested within the first four weeks of the start of the work term.

A grade of COM, F/X or N/X will be assigned to students at the completion of each work term. Students who are not satisfied with the grade they have been assigned may launch an appeal as described in the Co-op General Regulations “Student Appeal Procedures” on page 58.

Students who fail a work term or have not completed a work term by the end of four academic terms may be required to withdraw.

MGB Internship General Regulations

The following regulations apply to the MGB 537 Global Internship.

MGB Internships may range from two months to eight months of full-time paid or unpaid work, two months (300 hours) being the minimum. The Internship must be related to the student’s learning objectives and career goals. The Internship must be supervised, and the employer willing to conduct a mid-term and final assessment of the student in consultation with a Co-operative Education Program Coordinator (known hereafter as a Coordinator).

Students must sign a current Terms and Conditions document as provided by the Business Co-op Program in order to be eligible to participate in the Internship placement process.

Introduction to Professional Practice (MGB 502) is typically delivered during the first (Victoria) Module of the MGB program and is a mandatory requirement for University of Victoria MGB students.

Students will be provided more information regarding the MGB 537 – Global Internship, its curriculum, and the requirements for completion upon admission to the MGB Program.

Students are expected to participate fully in the placement process. While every attempt will be made to ensure that all eligible students are placed, the Gill Graduate School of Business is under no obligation to guarantee placement. The Coordinator reserves the right to approve or deny internships with any employer, and to withdraw a student from any placement. The student, however, has the right to be informed in writing of the reasons for any withdrawal and can follow the “Student Appeal Procedures” on page 58. Students may not withdraw from a placement without approval from the Coordinator. Failure to obtain permission will result in the student receiving a grade of F on the Internship term.
Students must be officially registered for the Internship and provide any required documentation before the end of the first month of the semester in which the internship occurs. Students not registered by that time may not receive credit for that internship. While on Internship terms, students are subject to the provisions of the Principles of Professional Behaviour and the Standards for Professional Behaviour documents developed for Gill Graduate School Students.

Assessment of Internship Performance

The requirements for a pass grade in MGB 537 include the satisfactory completion of the following items:

1. the student’s Learning Objectives
2. a Work Site Visit by the Co-op Coordinator
3. the satisfactory completion of a work term report (or alternative) and the student’s final competency assessment, as assessed by the Coordinator and submitted by the deadlines specified below:
   - **Summer Work Term Report**: due August 15 (unless August 15 falls on a University of Victoria recognized holiday or weekend, in which case the report will be due the next business day).
   - **Summer/Fall Work Term Report** (for Internships that begin during the Summer term and extend into the Fall term): due December 15 (unless it falls on a University of Victoria recognized holiday or weekend, in which case the report will be due the next business day).
   - **Fall Work Term Report** (for January-entry students whose Internships begin in the Fall term): due December 15 (unless it falls on a University of Victoria recognized holiday or weekend, in which case the report will be due the next business day).
   - **Fall/Spring Work Term Report** (for January-entry students whose Internships begin during the Fall term and extend into the Spring term): due April 15 (unless it falls on a University of Victoria recognized holiday or weekend, in which case the report will be due the next business day).

Late work term reports will not be accepted without a medical certificate unless approval has been obtained from the Coordinator before the submission deadline. Normally, pre-approval may be granted only in the event of illness, accident or family affliction.

Variances in work term report due dates resulting from irregular work term start dates may be granted with the written permission of the Business Co-op Coordinator Program. Permission must be requested within the first four weeks of the start of the internship term.

A grade of INP, COM, N or F will be assigned to students at the completion of the Internship. Students who are not satisfied with the manager’s final competency assessment, as assessed by the Coordinator and submitted by the deadlines specified below:

- **Summer Work Term Report**: due August 15 (unless August 15 falls on a University of Victoria recognized holiday or weekend, in which case the report will be due the next business day).
- **Summer/Fall Work Term Report** (for Internships that begin during the Summer term and extend into the Fall term): due December 15 (unless it falls on a University of Victoria recognized holiday or weekend, in which case the report will be due the next business day).
- **Fall Work Term Report** (for January-entry students whose Internships begin in the Fall term): due December 15 (unless it falls on a University of Victoria recognized holiday or weekend, in which case the report will be due the next business day).
- **Fall/Spring Work Term Report** (for January-entry students whose Internships begin during the Fall term and extend into the Spring term): due April 15 (unless it falls on a University of Victoria recognized holiday or weekend, in which case the report will be due the next business day).

Students who fail an internship or have not completed an internship by the end of four academic terms may be required to pay a re-registration fee to retain student status while they complete the requirement.

**PhD Industry Practicum**

The intention of the PhD Industry Practicum is to provide an opportunity for PhD students to further their research goals within the PhD Program.

Students participating in the PhD Industry Practicum must complete at least one work experience term, that is, normally four months of full-time, disciplined-related work under the supervision of the Business Co-op and Career Centre delegate and/or the PhD Program delegate. These work experience terms are subject to the General Regulations: Graduate Co-op. Students should contact the PhD Program to discuss entry into the Industry Practicum.
FRASER HOF, PhD (Alberta)
Supramolecular and medicinal chemistry. Organic synthesis and study of small molecules that inhibit protein targets relevant to cancer and epigenetics; basic studies of biomolecular recognition; bioanalytical chemistry; peptide and protein chemistry.

DENNIS K. HORE, PhD (Queens)
Optical properties of materials, biophysical chemistry, structural changes accompanying adsorption of biomolecules onto solid surfaces, electronic and vibrational spectroscopy, molecular simulations.

VIOLETA IOSUB, PhD (Calgary)
Chemical education, organic, and general chemistry.

DAVID LEITCH, PhD (British Columbia)
Organic synthesis, catalysis, high-throughput experimentation, process chemistry, mechanism.

IAN MANNERS, PhD (Bristol)
Catalytic main group chemistry: mechanisms and applications on molecular, polymer, and materials synthesis. Metal-containing polymers and applications as functional materials. Crystallization-driven self-assembly of molecular, polymeric, and block copolymer amphiphiles and applications in nanoelectronics, biomedicine, catalysis, and liquid crystal science.

J. SCOTT MCDONALD, PhD (Waikato)
Organometallic chemistry, catalysis, reaction mechanisms, electrospray ionization mass spectrometry, real-time analysis, catalyst discovery and synthesis, ligand design.

MATTHEW MOFFITT, PhD (McGill)

IRINA PACI, PhD (Queens)
Theoretical and computational chemistry, multi-scale simulations, functional materials, statistical mechanics, surface self-assembly, surface chirality.

LISA ROSENBERG, PhD (British Columbia)
Catalyst design and mechanism, transition metal, silicon & phosphorus chemistry, E-H activation, new inorganic polymers.

MAHKUSD SAIQIMINOV, PhD (Moscow)
Functional materials, solid-state chemistry, self-assembly, clean energy, perovskites, optoelectronics, solar cells, light emission, photon sensing.

FRANK C.J.M. VAN VEGEL, PhD (Twente)
Photonic and magnetic nanomaterials, cancer diagnosis and treatment, MRI contrast agents, biolabels, lanthanide ions, quantum structures, synthesis and (photo) physical studies.

PETER C. WANG, PhD (Toronto)
Mechanistic organic photochemistry, reactive intermediates, physical organic chemistry, environmental photochemistry.

JEREMY WULFF, PhD (Calgary)
Synthesis and biological evaluation of complex molecules with potential medicinal properties.

DEGREES AND SPECIALIZATIONS OFFERED
The department offers programs of study leading to thesis-based degrees of Master of Science (MSc) and Doctor of Philosophy (PhD). Research opportunities in nearly all modern areas of chemistry are available. Specialist expertise is recognized and developed, together with attitudes and skills essential for multi-disciplinary research. Consult the list of faculty members and their research, or visit the Department website for more information.

FACILITIES
The department is exceptionally well equipped. Departmental facilities exist for laser, mass spectrometry, and NMR systems, each having a variety of instrumentation capable of covering traditional through ground-breaking techniques. In addition, there is a wide range of specialized research instrumentation belonging to our researchers and a large inventory of common instrumentation in our undergraduate laboratories, all of which is available for research use with the appropriate permissions. All equipment — in departmental facilities, in research labs, and in teaching labs — is supported by our skilled team of technical staff. Chemistry researchers also have access to instrumental facilities run by several scientific Research Centres on campus.

FINANCIAL SUPPORT
The department offers a minimum annual stipend for qualified graduate students. This stipend is normally comprised of support from the supervisor (in the form of research assistantships) and the University (teaching assistantships). Many awards that provide additional funds are also available to exceptional entering and continuing students. Please consult the Graduate Adviser or Graduate Secretary for additional details.

ADMISSION REQUIREMENTS
GENERAL
The Chemistry department offers programs of study leading to the degrees of MSc and PhD. Complete admission requirements are supplied as part of the application package. Students accepted for admission are provided with a detailed outline of current policy and procedures for graduate study in the department. Based on past experience and performance, students may be permitted to enter either the MSc or PhD degree. For further information contact either the Graduate Admissions and Records Office or the Chemistry department at email: <chemgsec@uvic.ca>.

Applications are accepted from students who have completed a baccalaureate degree in chemistry or its equivalent. In addition, students completing a baccalaureate degree at a non-Canadian institution may be required to submit Graduate Record Examination (GRE) General test scores; see the Department’s website for details.

Some international applicants may be exempt from the English language test requirement. International applicants should review the international applicant (language proficiency) area of the graduate admissions website. Students admitted to Chemistry may still be required to complete additional English language courses in addition to their other course work.

ADMISSION TO THE MSc PROGRAM
1. Normally, students with a BSc in chemistry who achieved a minimum grade point of 5.0 during their last two years of upper-level courses will be eligible for admission to the MSc program. Admission decisions also consider other factors, such as reference letters, appropriate background in chemistry, and, when required, demonstration of English language proficiency.

2. Applicants who already hold a Master’s degree in chemistry must have their application reviewed by the Department of Chemistry and the Faculty of Graduate Studies before being considered for the MSc program. Normally, applicants already holding an MSc in chemistry will only be considered for admission to the PhD program.

ADMISSION TO THE PhD PROGRAM
1. Students entering with a first class undergraduate degree or a previous MSc degree from a recognized institution may be admitted directly to PhD studies.

2. Graduate students in a Master’s program may transfer to a PhD program with the support of their supervisory committee. Students wishing to transfer to a PhD program must complete a written
3. Applicants who already hold a PhD in chemistry must have their application reviewed by the Department of Chemistry and the Faculty of Graduate Studies before being considered for the PhD program. Normally applicants already holding a PhD in chemistry will not be considered for the PhD program.

Application Deadlines

Students are admitted to the MSc and PhD programs in September, January, and May. The application deadlines for all programs are listed below:

<table>
<thead>
<tr>
<th>Entry point</th>
<th>Deadline for Domestic students</th>
<th>Deadline for International students</th>
</tr>
</thead>
<tbody>
<tr>
<td>September</td>
<td>June 15</td>
<td>May 1</td>
</tr>
<tr>
<td>January</td>
<td>October 15</td>
<td>September 1</td>
</tr>
<tr>
<td>May</td>
<td>February 15</td>
<td>January 1</td>
</tr>
</tbody>
</table>

PROGRAM REQUIREMENTS

Thesis-based Master’s

Course Requirements

Candidates for the MSc degree are required to complete at least 3 units of graduate courses in Chemistry. Substitution of appropriate courses from other departments may be made with the permission of the Chair, Supervisor, Graduate Adviser and Faculty of Graduate Studies. In addition to the course work completed early in the program, candidates are required to complete an MSc Thesis (CHEM 599). The normal course structure for an MSc program is:

Summary of Course Requirements

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>CHEM 505</td>
<td>Seminar</td>
<td>0.5</td>
</tr>
<tr>
<td>CHEM 599</td>
<td>Thesis</td>
<td>1.5</td>
</tr>
<tr>
<td>CHEM 670</td>
<td>Discussion</td>
<td>1.5</td>
</tr>
<tr>
<td>CHEM 680</td>
<td>Discussion</td>
<td>1.5</td>
</tr>
<tr>
<td>CHEM 699</td>
<td>Candidacy</td>
<td>3.0</td>
</tr>
<tr>
<td>CHEM 699</td>
<td>Dissertation</td>
<td>15</td>
</tr>
<tr>
<td>Total</td>
<td></td>
<td>19.5</td>
</tr>
</tbody>
</table>

1. Students are required to register in CHEM 509 and 599 throughout their degree.
2. A graduate lecture course may be substituted for CHEM 670 or 680 when the latter are not offered.
3. Substitution of an equivalent unit value course from another department or institution may be permitted with the permission of Chair, Supervisor, Graduate Adviser and Faculty of Graduate Studies.

Research

As part of the admissions process, graduate students will be matched with a research supervisor by mutual agreement prior to the beginning of their studies. The program must be mutually agreed upon between the professor offering a placement and the student accepting that placement.

Supervisory Committee

The research supervisor must name a Supervisory Committee as soon as a choice of project has been made. For the MSc degree, the Supervisory Committee shall consist of two or three chemistry department members including the supervisor.

Assessment of Progress

The research progress of all graduate students is reviewed every term by their supervisor. In the event that the student’s progress is deemed unsatisfactory, a meeting with the student’s supervisory committee will be held at which the reasons for the unsatisfactory rating will be discussed. The expectation document for the next term should be written in consultation with the committee and should directly address the issues which were unsatisfactory in the previous term.

Once every year, a supervisory committee meeting will take place, where the student discusses their degree progress with the committee. A progress evaluation form is created as a result of the annual committee meeting.

Transfer from MSc to PhD

Graduate students in a Master’s program who wish to transfer from the MSc to PhD program should first reach mutual agreement with their supervisor toward the end of their first year of study, after their first year’s grades are available. Students who do not transfer within 16 months of first registering will normally be expected to complete a Master’s degree.

The transfer decision is normally addressed as a part of the MSc student’s first annual committee meeting.

If the Supervisory Committee decides in favour of transfer, it will advise the Graduate Adviser who will recommend to the Faculty of Graduate Studies that the transfer take place. The transfer takes effect from the start of the next academic term.

Program Length

Normally, completion of an MSc degree in chemistry requires 24 to 30 months.

PhD Program

Course Requirements

Candidates for the PhD degree entering the program with a BSc (or equivalent) degree or students transferring from an MSc to a PhD program are required to complete at least 4.5 units of graduate courses in Chemistry. Substitution of appropriate courses from other departments may be made with the permission of the Chair, Supervisor, Graduate Adviser and Faculty of Graduate Studies. In addition to the course work completed early in the program, candidates are required to complete a PhD Dissertation (CHEM 699). The normal course structure for a PhD program, with the associated unit values is shown in the table below:

Students Entering Directly from a BSc Degree Program

Summary of Course Requirements

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>CHEM 505</td>
<td>Seminar</td>
<td>0.5</td>
</tr>
<tr>
<td>CHEM 603</td>
<td>Candidacy</td>
<td>3.0</td>
</tr>
<tr>
<td>CHEM 699</td>
<td>Dissertation</td>
<td>15</td>
</tr>
<tr>
<td>CHEM 690</td>
<td>Dissertation</td>
<td>22</td>
</tr>
<tr>
<td>Total</td>
<td></td>
<td>46.0</td>
</tr>
</tbody>
</table>

1. Students are required to register in CHEM 509 and 699 throughout their degree.
2. A graduate lecture course may be substituted for CHEM 670 or 680 when the latter are not offered.
3. Substitution of an equivalent unit value course from another department or institution may be permitted with the permission of Chair, Supervisor, Graduate Adviser and Faculty of Graduate Studies.
The decision as to whether a lecture or discussion course is most appropriate will be made by the student’s supervisory committee in consultation with the student.

Students Entering the Program with an MSc
Candidates for the PhD degree entering the program with an MSc (or equivalent) degree are required to complete at least 3 units of graduate courses in Chemistry.

Summary of Course Requirements

<table>
<thead>
<tr>
<th>Course</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>CHEM 505</td>
<td>0.5</td>
</tr>
<tr>
<td>Seminar (CHEM 509)</td>
<td>1.0</td>
</tr>
<tr>
<td>Discussion (CHEM 670 or 680)</td>
<td>1.5</td>
</tr>
<tr>
<td>Graduate lecture courses</td>
<td>1.5</td>
</tr>
<tr>
<td>Candidacy (CHEM 693)</td>
<td>3.0</td>
</tr>
<tr>
<td>Dissertation (CHEM 699)</td>
<td>38.5</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>46.0</strong></td>
</tr>
</tbody>
</table>

1. Students are required to register in CHEM 509 and 699 throughout their degree.
2. A graduate lecture course may be substituted for CHEM 670 or 680 when the latter are not offered.
3. Substitution of an equivalent unit value course from another department or institution may be permitted with the permission of Chair, Supervisor, Graduate Adviser and Faculty of Graduate Studies.

Research

As in the case of MSc students, direct entry PhD students may start a program of research immediately upon arrival at the University. Graduate students will be matched with a research supervisor by mutual agreement prior to the beginning of their studies, equivalently to the process for entering MSc students. Students transferring into the PhD program normally will continue the research projects they initiated as MSc students.

Supervisory Committee

The research supervisor must name a Supervisory Committee for the student as soon as a choice of project has been made. For the PhD degree the Supervisory Committee shall consist of three or four members including the supervisor. One member of the supervisory committee must be from outside the department. For students transferring from an MSc to a PhD program, an additional committee member must be added by the research supervisor as soon after transfer as practical.

Assessment of Progress

The progress of PhD students is reviewed as described above for MSc students.

Candidacy

Before being admitted to candidacy, all PhD students must pass a candidacy examination in their major field as outlined in “Doctoral Candidacy Examinations” on page 23. Chemistry department regulations stipulate that a student must pass a candidacy exam within two years of registration as a provisional doctoral student. Students who transfer from a Master’s program will be expected to pass the candidacy exam within 24 months from entry into the Master’s program. CHEM 693 is a co-requisite for CHEM 699. All registrations in CHEM 699 must be accompanied by registration in CHEM 693 until CHEM 693 is passed; students must be registered in CHEM 693 continuously until it is passed or they leave the program. A grade of INP will be assigned for CHEM 693 until the examination is completed.

The PhD examination in Chemistry includes a candidacy report and an oral examination on subject areas relevant to the student’s research. The written report is a proposal based on the student’s own research which should include (i) pertinent background & literature survey, (ii) a summary of recent results and (iii) future directions and goals of the research, including methodology, outcomes, possible pitfalls, and impact of the work. The proposal should be approximately 4,000-5,000 words (excluding references), and contain figures and references as appropriate. Details on the report structure can be obtained from the Department website (www.uvic.ca/science/chemistry/graduate/index.php). The proposal should be distributed to the supervisory committee 2 weeks prior to the scheduled exam date.

Approximately 5 weeks prior to the candidacy exam date, the supervisor will provide a memo to the student (copy to the supervisory committee, departmental graduate secretary and the Graduate Studies Committee representative) outlining 3-4 topics broadly related to the students research on which the student will be questioned at the exam.

A member of the department Graduate Studies Committee will chair the candidacy examination; the chair of the exam shall not be a member of the supervisory committee. The student will first give a short (15 minute) oral presentation on the candidacy report. The student will then be questioned by the Supervisory Committee on the topic of the report and the agreed upon question areas. Candidacy exams should normally take approximately two hours. The exam chair will report the result of the examination to the Faculty of Graduate Studies. If the supervisory committee decides that the student has passed the candidacy exam, the exam chair will recommend to the Faculty of Graduate Studies that the exam was successfully completed. Revisions to the written report may be required as a condition of passing the exam; details of the revisions and a timeline for their completion will be communicated to the student. In the event of failure, the student will be given one opportunity to repeat the examination; a memo to the student will articulate the nature of the deficiencies and set a timeline for repeating the exam. A second failure would result in the student being required to withdraw from the university or, if sufficient progress has been achieved, to complete an MSc thesis.

Program Length

Normally, completion of a PhD degree in chemistry requires 48 to 60 months.

Co-operative Education

Participation in the Co-operative Education program – which enables students to acquire knowledge, practical skills for employment, and workplace experience – is optional for Master’s and PhD students. Master’s students complete two work terms and PhD students complete three (a work term consists of four months of full-time, paid employment). Students require permission from their academic adviser and graduate adviser, as well as the Co-op co-ordinator, to participate in the Co-op program. Interested students should contact the Chemistry Co-op office early in their first term. Students are also referred to “General Regulations: Graduate Co-op”, page 44.

Child and Youth Care

GENERAL INFORMATION

The School of Child and Youth Care, the oldest English-speaking child and youth care program, opened its doors in 1973 at the University of Victoria. The School is known internationally and nationally for its excellence in teaching, research and publication.

For further information or any updates, prospective students are invited to visit our website: <www.uvic.ca/hsd/cyc>
Faculty Members and Areas of Research

Sibylle Artz, PhD (Victoria)
The theory practice relationship in human and social development, the process of reflection in action, at risk children and adolescents, adolescent females’ use of violence, youth violence prevention

Jessica Ball, PhD (California, Berkeley)
Cultural ecologies of child development, Indigenous children and families, early childhood care and development, father involvement, community-based research partnerships

Nicholas XEMOLTSE Claxton, PhD (Victoria)

Sandrina de Finney, PhD (Victoria)
Processes of racialization and youth identities, Aboriginal, ethnic minority and immigrant youth, youth participation in practice and research, community development and community-based practice

Alison Gerlach, PhD (British Columbia)
Early childhood and family policy and practice interventions that address social justice and health issues for families and children living with various structural forms of social disadvantage; early childhood, child advocacy, child welfare

Nevin Harper, PhD (Minnesota)
Outdoor and adventure-based education and therapy, human-environmental relationships, experiential and environmental education, ecopsychology, land- and place-based knowledge and experiences, youth and emerging adult development

Marie Hoskins, PhD (Victoria)
Adolescent girls’ development/eating disorders, family counselling, identity issues

Valerie S. Kuehne, PhD (Northwestern)
Intergenerational caregiving, child development and human development through the life course, multidisciplinary practice with children and families

Doug Magnuson, PhD (Minnesota)
How professionals think about and use data in their practice, qualitative and quantitative methods for evaluating and interpreting practice, youth transition conferencing, street-involved youth, child welfare

Mandeep Kaur Mucina, PhD (OISE, Toronto)
Family violence, gender-based violence, understanding the role of trauma in migration, and exploring second-generation immigrant youth’s stories of resistance, identity, and racism in the diaspora, all from a feminist anti-racist, anti-colonial lens

Jennifer H. White, EdD (British Columbia)
Youth suicide prevention, ethics, discourses of professionalism, constructionist methodologies, collaborative research, narrative practices, professional development, praxis-oriented pedagogy

Sarah Wright Cardinal, PhD (Victoria)
Indigenous identities, Indigenous youth development, land and spirit-based pedagogies, Indigenous child welfare & the Sixties Scoop, Indigenous storied research and participatory research

Emeritus Faculty

James P. Anglin, PhD (Leicester)
Assessment of education and training needs in human services, parent education and parent support, international child and youth care, residential child and youth care, quality assurance in child and family services, child advocacy and youth in care

Gordon Barnes, PhD (York)
Substance use, families and child and youth care

Roy V. Ferguson, PhD (Alberta)
Children’s health care and child life practice/environmental design, children with disabilities/special needs and their families, distance education and educational collaboration

Alan R. Pence, PhD (Oregon)
Early childhood education, care and development (ECCD), child community and social development, Indigenous ECCD, promoting capacity in the context of international development

Frances Ricks, PhD (York)
Ethics in child and youth care, consciousness, presencing, and ethical practice

Daniel Scott, PhD (Victoria)
Children and adolescent spirituality, spiritual development and the lives of early adolescents, qualitative research: poetic inquiry, autoethnography and narrative

Adjunct and Cross-Listed Appointments

Carol Amaratunga, PhD (Toronto)
Health, women’s and family issues

Jophus Anamauh-Mensah, EdD (British Columbia)
Teacher education, world view research, science education and cultural practices

Jeffrey Anstoos, PhD (Fuller)
Critical youth studies, violence prevention, evolving digital ecologies of youth identities, communities and cultures, discourses on youth movements and politicization (activism, radicalization, social responsibility, civic engagement, peacebuilding, justice), narrative and communitarian ethics, Indigenous, migrant and LGBT2 youth, mental health, qualitative, digital and arts-based

Anne Becker, PhD (Harvard), MD (Harvard)
Cultural mediation of body image and eating disorders in Fiji, social transition and risk for eating disorders in Fiji, global mental health

Nancy Bell, PhD (Glasgow)
Human rights, with emphasis on child and youth rights, socio-legal research and human rights, social policy analysis, human rights monitoring and implementation, public services redress structures,
non-traditional remedies and institutional responses to human rights violations, institutional ethnography

Jeremy Berland, MSW (British Columbia)
Working with families where neglect is a concern, outcome measurement in child welfare, workload measurement, organizational culture

Natasha Blanchet-Cohen, PhD (Victoria)
Child and youth agency, participation and resiliency, children’s rights, community youth development, child youth friendly cities, governance and planning, environmental action and young people, child-centred evaluation

Larry Brendtro, PhD (Michigan)
Strength-based assessment, treatment, and education, building resilience in youth at risk, Indigenous youth in the dominant culture, building positive youth cultures, from coercive to restorative climates with troubled youth, the resilient brain

Terri-Lynn Brennan, Ed.D Educ, Soci (Toronto)
Anti-colonialism, First Peoples/Indigenous approaches to community development, decolonizing pedagogy, intangible cultural heritage

Martin Brokkenleg, EdD (S. Dakota)
Resiliency in youth at risk, social issues affecting all youth, risk factors affecting Indigenous youth, Indigenous cultural traditions, Indigenuity and cultural renaissance, dynamics of gender and sexual orientation

Roy Brown, PhD (London) Hon. Dr. Caus (Ghent)
Quality of life for people with disabilities and their families, evaluation of disability service programs, mental imagery amongst persons with disabilities, applying research to practice in the disabilities field, research design in applied research

C. Ann Cameron, PhD (London)
Cross-cultural studies of verbal deception: Canada/China/Japan/USA comparisons, young children’s stress reactivity to a moral choice, ecological studies of development in cultural context: the early years in Canada, Thailand, Italy, UK, Peru, USA & Turkey, Day in the Life of resilient adolescents in eight locations around the globe: four communities in Canada paired with communities in India, China, Thailand and South Africa, young children’s telephone discourse with family members: relationships with emergent literacy, evaluation of school-based violence prevention, especially gender-sensitive interventions, resilience during transitions: early childhood years, early adolescence, and the transition to university, teenagers’ perceptions of intimate relationships

Grant Charles, PhD (Victoria)
Child welfare, young carers, community partnerships, field education and supervision

Enid Elliot, PhD (Victoria)
Bridging theory and practice in early childhood, research that involves children under six, under three, as researchers, the complexities of infant and toddler care, natural play spaces in early childhood programs, the narratives of early childhood educators, children’s play, learning and engagement in the outdoors

Nigel Fisher, PhD (McMaster)
International development, children affected by armed conflict, public policy, fragile states, poverty and insecurity, innovation and development, comparative development of Canada’s Aboriginal communities and countries of the global South

Leslie Foster, PhD (Toronto)
Child/youth health and welfare policy development and decision making, youth health and development indicators, mapping health and development indicators, issues related to knowledge transfer for improved decision making

Thom Garfat, PhD (Victoria)
Residential CYC practice, the therapeutic use of daily life events, engagement with families in CYC practice, relational CYC practice, self in CYC, outcomes that matter in working with young people and families, the application of the circle of change

Kianas Gharabaghi, PhD (Dalhousie)
Life-space intervention, residential care and treatment, education experiences of children and youth in care, social pedagogy models of care, community-based interventions in an international context

J. Graham Giles, PhD (UBC)
Ethics and ethical inquiry in education, ontology, subjectivity and educational leadership, Indigenous epistemologies and approaches to education, Indigenous early childhood care and education, innovation in education (especially rural education), participatory and Indigenous research methodologies, including Indigenous storywork, dreamwork, participatory video documentation of Oral Tradition, psychoanalytic, poststructural, postcolonial and political theory in educational research

Rebecca Gokiert, PhD (Alberta)
Early childhood measurement and evaluation, validity of screening and assessment processes and tools, cross-cultural approaches to screening and assessment, mixed methodologies and community-based research and evaluation

Jaswant Guzder, MD (McGill)
Child mental health - high risk children, personality disorder risk, help seeking of families, cultural consultation model of care - minority communities at risk

John Hart, PhD (Southern California)
Gender studies/men’s issues, fathering, Indigenous traditional healing, meditation training for youth health and well-being

B. Denise Hodgins, PhD (Victoria)
Twenty-first century early childhood education and care pedagogies and research methods, material discursive (re)constructions of gender and care, pedagogical narrations as a postfoundational methodology, children’s material relations, histories of early childhood education and care

S. Mikael Jansson, PhD (London, ON)
Disadvantaged/vulnerable populations, licit and illicit substance use, research ethics, life transitions, health status and access to health services, mixed/comparative methods, survey research, community-academic collaboration, street-involved youth, persons working in the sex industry

Elizabeth Jones, PhD (Southern California)
Learning through play, emergent curriculum, active learning for adults, online learning, peacemaking

Sylvia Kind, PhD (British Columbia)
Early childhood curriculum, children’s artistic and expressive languages, studio research and the role of the atelier in early childhood, art practice as living inquiry

Philip C. Lancaster, PhD (Ottawa)
Child soldiers, children affected by armed conflict, sexual and gender-based violence, political philosophy, genocide

Kofi Marfo, PhD (Alberta)
Early childhood development, including care and education, development science and social policy, socio-cultural contexts of human development, parent-child interaction, early intervention: program efficacy, critical analysis of applied research, cognition, learning, and instruction, evaluation of educational interventions/innovations, mental retardation/developmental disabilities, international perspectives in developmental practice

Gord Miller, PhD (Victoria)
Child and youth health promotion, social welfare services and policy development, community youth development, school as a setting for health promotion, social determinants of health, adolescent health, collaborative action research, evaluation models and approaches
Wayne Mitic, EdD (State, NY)
Utilization-focused evaluation as it pertains to health promotion programs and services, health promotion planning as it relates to chronic disease prevention

Peter Moss, MA (London)
Early childhood services, relationship between early years services, schools, and free-time services, workforce in services for children and young people, leave policies for parents, relationship between care and employment

Michelle Neuman, PhD (Columbia)
International early childhood care and development, child and family policy in comparative perspective, education politics and policy, international education development, program evaluation

Janet Newbury, PhD (Victoria)
Intergenerational and intercultural engagement, community-based approaches to economic and social development, social justice, suicide prevention, disability, working across differences, participatory action research, qualitative research methods

Bame Nsamenang, PhD (Ibadan)
Africa’s future hope – children and youth

Veronica Pacini-Ketchabaw, PhD (Toronto)
Early childhood studies, common worlds childhoods and pedagogies, (post)colonial and ecological relations in early childhood, decolonizing strategies in early childhood pedagogies, children’s relations and places and materials, multiscpecies relations, children’s geographies

Rajendra Prasad Parajuli, PhD (Tokyo)
Aboriginal childbearing practices, aboriginal worldviews, bilingual education, identity and child development across cultures, multicultural approaches to teaching and learning

Shlomo Rami, PhD (Toronto)
Non-formal education, qualification of workers and residential schools, psychological assessment, custody cases and psychological characteristics of dropout and delinquent youth, youth in distress, training workers and therapeutic intervention

Blythe Shepard, PhD (Victoria)
Rural youth, families and children living with Fetal Alcohol Spectrum Disorder, training/supervision of helpers, narrative methodology, child and family responses to natural disasters

Hans Skott-Myhr, PhD (Minnesota)
Globalization, radical youthwork, youth subcultures, philosophy of child and youth studies, body practices and creative force of childhood and youth, children, youth and popular culture, qualitative and ethnographic research methods, post-colonial/post-capitalist subjectivity

Victoria Smye, PhD (British Columbia)
Access to mental health and addictions care, inequities in access to mental health and addictions care with a particular focus on Aboriginal peoples and women, long term health effects for women leaving intimate partner violence, Aboriginal women’s experiences of leaving intimate partner violence, suicide prevention

Carol Stuart, PhD (Victoria)
Professional practice standards, evidence based practice, youth resilience and youth at risk, participatory research and qualitative approaches to research

Beth Blue Swadener, PhD (Wisconsin-Madison)
Decolonization of research in cross-cultural contexts, cultural diversity and an early childhood education, inclusion of children with disabilities, homelessness in international context/street children and youth, social policies affecting children and families

Africa Taylor, PhD (New South Wales)
Geographies of childhood, settler colonial place relations, common worlds childhoods and pedagogies (see webpage: www.commonworlds.net), children’s multiscpecies relations, Indigenous childhoods and ontologies

Bruce Tupper, PhD (Washington)
Expressive therapies, child abuse and trauma, effects of television on child development, issues in inter-cultural counselling in First Nations communities

Kenneth Tupper, PhD (UBC)
Public health, health policy, critical discourse analysis, history and philosophy of science, drug education, psychedelic studies, ayahuasca studies

Steve Van Bockern, EdD (South Dakota)
Youth placed at risk, strength-based classroom discipline, personal and professional development, best practice teaching and school leadership, emotional intelligence, resiliency

Emily Vargas-Baron, PhD (Stanford)
National-level policy planning for integrated early child development, children’s needs and responsive programs in crisis and post-crisis nations, educational policy planning and systems development, systems for planning, coordinating, and evaluating national-level integrated early child development systems, early child development training systems, curriculum, and materials development, parent education systems

Christopher D. Webster, PhD (Halifax)
Violence risk assessment in children and adults, violence measurement, functioning of interdisciplinary clinical teams, implementation of structured professional judgment schemes

Degrees and Specializations Offered
The School of Child and Youth Care offers a Master of Arts (MA) and a Doctor of Philosophy (PhD) in Child and Youth Care. The programs have an applied focus, preparing professional practitioners in the child and youth care field for leadership in advanced practice, policy and research.

The School of Child and Youth Care has been able to respond to child and international development needs through the Early Childhood Development Virtual University (ECDVU) program. This program is only available on a distributed learning, special delivery basis in international development regions and contexts (for example, Africa, the Middle East). The students participating in these deliveries are identified on a group basis through a country or community nomination process (not through self-registration). See the ECDVU website: <www.ecdvu.org>.

Facilities
The School of Child and Youth Care houses laboratories designed for professional practice with children, youth and families. The School is affiliated with the Centre for Youth and Society and the Centre for Addictions Research. It operates special educational initiatives, including the Early Childhood Development Virtual University and the Centre for Early Childhood Research and Policy.

Financial Support
The School provides funding to a limited number of students in the form of fellowships, awards, research assistantships, and teaching assistantships. University of Victoria Fellowships (currently up to $15,000 for MA degree candidates, up to $18,000 for PhD candidates) may be awarded annually to registered full-time students of high academic standing (7.0 on the UVic grading scale/ A- or above, with applications completed before February 15). Teaching or research assistantships may be obtained from the University through employment in the department.

Students in Child and Youth Care may be nominated for a limited number of additional scholarships. Detailed information on awards and
GRADUATE PROGRAMS

application procedures and deadlines is available at the Faculty of Graduate Studies website: <www.uvic.ca/graduatestudies>. The provincial and federal governments each offer student loans to full-time candidates who meet the requirements. In addition, the University of Victoria Tuition Bursary Fund offers assistance to qualified students in serious financial difficulty.

Students should also apply for external sources of funding through agencies such as Social Sciences and Humanities Research Council and the Canadian Institute for Health Research <www.cihr-irsc.gc.ca/funding>, the Michael Smith Foundation <www.msfhr.org> and from other provincial and federal funding agencies.

Guidelines for Professional Conduct
The School of Child and Youth Care expects graduate students to develop and adhere to a professional code of conduct. The school supports models for professional conduct based on the following guidelines:

• submission of oneself to a professional code of ethics
• exercise of personal discipline, accountability and judgement
• acceptance of personal responsibility for continued competency and learning
• willingness to serve the public, client or patient and place them before oneself
• ability to recognize the dignity and worth of all persons in any level of society
• willingness to assist others in learning
• ability to recognize one’s own limitations
• maintenance of confidentiality of information appropriate to the purposes and trust given when that information was acquired
• acceptance that one’s professional abilities, personal integrity and the attitudes one demonstrates in relationships with other persons are the measure of professional conduct

Unprofessional Conduct
Graduate students in the School of Child and Youth Care are subject to the provisions of the code of ethics of their respective profession, and may be required to withdraw from the school for violating these provisions. Graduate students may also be required to withdraw from their school when ethical, medical or other reasons interfere with satisfactory practice in their respective discipline.

ADMISSION REQUIREMENTS

General
All candidates for the degree of MA or PhD in Child and Youth Care must meet all general requirements of the Faculty of Graduate Studies, as well as the specific requirements of the School of Child and Youth Care. Candidates need to have been involved in some manner with the CYC field or be strong candidates from a related field. All application materials, except for the sample of academic writing, must be submitted to the Graduate Admissions and Records Office. Entry to the program is on a competitive basis, and enrolment may be restricted in any given year.

Admission to Master’s Programs
Candidates will have a baccalaureate degree from a recognized university, or equivalent qualifications, with an academic standing acceptable to the School and the Faculty of Graduate Studies. In general, this means a B standing (5.0 GPA) or better in the final two years of the undergraduate degree. Students who do not have an undergraduate degree in Child and Youth Care will be expected to have successfully completed an upper level course in developmental theory focused on children, youth and their families and to demonstrate suitability for the master’s program in terms of an appropriate vocational background and future career goals. In addition, all applicants typically have two years post-baccalaureate professional employment in the child and youth care field.

Applicants must meet all of the admission requirements of the Faculty of Graduate Studies. In addition, applicants must submit a professional resume, with complete work, education, training and activity history; professional references; and a sample of academic writing. A personal statement of intent related to the program is also required.

The program admits students on an annual basis for September entry, with limited enrolment. The course delivery offers full- or part-time enrolment.

Initial inquiries regarding the master’s program should be addressed to the Graduate Adviser, School of Child and Youth Care. Application forms may be obtained from the Graduate Admissions and Records office. Each applicant will be assessed individually by the School of Child and Youth Care. Normally, admission will be limited to approximately 10-15 students per year.

Admission to the PhD Program
Candidates will have a minimum of B+ (6.0 GPA) average and a master’s degree in Child and Youth Care or an allied discipline that demonstrates research experience and a capacity to conduct research. (Candidates whose previous degrees do not have a research component will be required to undertake and write a qualifying research activity.) Each candidate accepted into the program will require one faculty member who is his/her agreed supervisor and a second faculty member who will serve on his/her supervisory committee. Admission to the program is restricted by the availability of faculty supervisors. Admissions decisions are made by the SCYC faculty.

Candidates are strongly encouraged to apply for external funding and should indicate on their applications where they have applied for such funding.

In addition to the documentation required by the Faculty of Graduate Studies, the School of Child and Youth Care requires that applicants submit the following:

• a Curriculum Vitae;
• a comprehensive written statement outlining their intentions and expectations for their PhD program including: (a) an outline of relevant background, (b) their past and current research interests, (c) future professional goals and their work’s potential contribution to the field of child and youth care;
• a sample of writing that demonstrates graduate level writing capacity;
• two academic references;
• two professional references from people in positions to comment on the applicant’s professional capacity;
• GRE scores, if available.

All short-listed candidates will be interviewed by a faculty admissions committee.

Deadlines
Please refer to the school website for the application deadline. Please note that the School accepts students for a September entry only. Completed applications submitted by the deadline are automatically considered for University of Victoria Fellowships. The School accepts MA students annually and PhD students in odd numbered years.

PROGRAM REQUIREMENTS
All students in the School of Child and Youth Care must adhere to the Faculty of Human and Social Development’s Guidelines for Professional Conduct, and will be expected to function within the terms of the code of conduct of an appropriate professional association. All travel, accommodation, meal, textbook, course reading and other expenses
related to attending course sessions are in addition to the program tuition costs, and are the responsibility of the student.

Students are required to have access to a computer (PC or Macintosh) with Internet capabilities.

**Master’s Program**

The School of Child and Youth Care offers a Master of Arts in Child and Youth Care in a flexible delivery format to ensure accessibility to individuals working in the field. The program has an applied focus, preparing professional practitioners in the child and youth care field for leadership in advanced practice, training, research and service support roles.

Child and Youth Care practice experience is essential to the master’s program; students are required to complete at least one field-work placement approved in writing by their faculty coordinator. A wide range of child and youth care settings and programs are suitable, and selection should be made in consultation with the faculty coordinator. Individual students are responsible for all related field work costs, including travel, criminal records checks, telephone, accommodation and other costs.

**Master’s—Thesis Option**

The program of study consists of a total of 18 units:

- 13.5 units of core courses and electives
- 4.5 units of thesis

**Course Requirements**

<table>
<thead>
<tr>
<th>Course Code</th>
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<tbody>
<tr>
<td>CYC 541 (1.5)</td>
<td>Historical and Contemporary Theoretical Perspectives in Child and Youth Care</td>
</tr>
<tr>
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<tr>
<td>CYC 546 (1.5)</td>
<td>Human Change Processes: From Theory to Practice</td>
</tr>
<tr>
<td>CYC 553</td>
<td>Practicum in Child and Youth Care</td>
</tr>
<tr>
<td>CYC 558 (1.5)</td>
<td>Applied Research Seminar</td>
</tr>
<tr>
<td>CYC 565 (1.5)</td>
<td>Child and Adolescent Development in Context</td>
</tr>
<tr>
<td>CYC 599 (4.5)</td>
<td>Thesis</td>
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**Program Electives**

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<td>CYC 552 (1.5)</td>
<td>Ethics in Practice</td>
</tr>
<tr>
<td>CYC 562</td>
<td>Special Topics in Child and Youth Care Intervention (1.5 or 3.0)</td>
</tr>
<tr>
<td>CYC 590 (1.5 or 3.0)</td>
<td>Directed Studies in Child and Youth Care</td>
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</table>

**Other Requirements**

As outlined in the course requirements, MA students must complete a practicum. The minimum number of practicum hours for CYC 553 is 165 for a 1.5 unit course or 300 hours for a 3.0 unit course. It is expected that a minimum of 15 hours will be spent in direct (individual or group) supervision with the field site supervisor.

**Thesis**

The focus of a thesis is on a theoretical issue and methodology. This includes the application of a research question, a thorough literature review, an analysis of data, a presentation of findings, and the implications of findings for further research and practice. Students must follow the Guidelines for the Preparation of Master’s Theses and Doctoral Dissertations (available online from Graduate Admissions and Records).

The thesis process has two components: 1) the required CYC 558 Applied Research Seminar, that is the first stage of proposal writing and ethics review (1.5 units) and 2) the research process, thesis writing and oral defence (4.5 units).

**Oral Examination**

Students are required to pass an oral examination at the end of their thesis.

**Program Length**

The maximum time limit for the MA Program is 5 years. It is expected that full-time students will complete their programs in less than 3 years.

**Project-based Master’s**

The program of study consists of a total of 18 units:

- 13.5 units of core courses and electives
- 4.5 units of research project

**Course Requirements**

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<td>CYC 565 (1.5)</td>
<td>Child and Adolescent Development in Context</td>
</tr>
<tr>
<td>CYC 598 (4.5)</td>
<td>Applied Research Project</td>
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</table>

**Other Requirements**

As outlined in the course requirements, MA students must complete a practicum. The minimum number of practicum hours for CYC 553 is 165 for a 1.5 unit course or 300 hours for a 3.0 unit course. It is expected that a minimum of 15 hours will be spent in direct (individual or group) supervision with the field site supervisor.

**Final Project**

The focus of a project is on practice. It has a service-oriented intent. The project may involve one or more of the following: needs assessment, program design, curriculum development, documented practice intervention, program evaluation, or publishable review/synthesis of an aspect of the CYC literature for the benefit of a particular service group requesting this as a service. Students can discuss other possible projects with their supervisors.

The final project has two components: 1) the required CYC 558 Applied Research Seminar, that is the first stage of proposal writing and ethics review (1.5 units) and 2) the project development, final text and oral defence (4.5 units).

**Oral Examination**

Students are required to pass an oral examination at the end of their project.
Program Length
The maximum time limit for the MA Program is 5 years. It is expected that full-time students will complete their programs in less than 3 years.

PhD Program
The focus of the PhD program is the preparation of graduates who will play key leadership roles at provincial, national, and international levels in the broad field of Child and Youth Care. Through research and knowledge development, and with a particular emphasis on the scholarship of practice, graduates will influence teaching, research, policy, practice, program development, and evaluation.

The School of Child and Youth Care is also committed to addressing issues related to communities or populations that have been historically oppressed or marginalized. The courses address theoretical and practical foundations for working within and across cultures.

The program of study consists of a total of 30 units. PhD program students will be expected to take a minimum of 7.5 units of core courses, with additional course work if necessary as determined by their committees. The remaining units will consist of at least 3 units of elective courses, 3 units of Candidacy Examinations, and a dissertation normally worth 16.5 units.

Course Requirements
CYC 641 (3.0) Generating Knowledge in Child and Youth Care
CYC 643 (1.5) Qualitative Research in Child and Youth Care
CYC 645 (1.5) Quantitative Research in Child and Youth Care
CYC 671 (1.5) Social and Cultural Contexts of Child and Youth Care Policy, Practice, Research and Pedagogy
CYC 693 (3.0) Candidacy Examinations
CYC 699 (16.5) Dissertation

Program Electives
CYC 680 (3.0) Doctoral Seminar in Child and Youth Care
CYC 682A (1.5) Internship in Child and Youth Care Research
CYC 682B (1.5) Practice Internship in Child and Youth Care

Other Requirements
Students will normally be in residence while taking core courses.

Candidacy
Students will be expected to complete two candidacy papers (one focused on the substantive area of interest including related theories, and the other on methodology related to their area and topic of interest) and an oral examination before qualifying to undertake PhD research and a dissertation. Within thirty-six months of registration as a provisional doctoral student and at least six months before the final oral examination, a student must pass a candidacy examination.

PhD Proposal
Following the successful completion of candidacies, the doctoral student will produce a research proposal. The student will be expected to outline his/her research proposal and answer questions from his/her supervisory committee as part of the approval process. The committee members will then indicate by signature their support and approval of the proposed research on the proposal and the student will proceed to the ethics review process (as appropriate) and subsequent research.

Dissertation
The doctoral dissertation must be original work and constitute a significant contribution to knowledge in the candidate’s field of study. It should contain evidence of broad knowledge of the relevant literature, and should demonstrate a critical understanding of the works of scholars closely related to the subject of the dissertation. Material in the dissertation should, in the opinion of scholars in the field, merit publication.

Oral Examination
Students are required to pass an oral examination at the end of their dissertation.

Program Length
The maximum time limit for the PhD Program is 7 years. It is expected that full-time students will complete in less than 5 years.

Graduate Diploma in International Child and Youth Care for Development
The School has responded to the child and youth care needs of developing countries by creating a culturally and contextually appropriate graduate diploma program designed to advance country-identified development priorities. The program consists of six 500-level courses that form part of the School’s Master’s degree program (CYC 541, CYC 565, CYC 547, CYC 549, and two CYC 590 courses). This program is available only through specific country partnerships. Successful completion of these six courses does not automatically count towards a Master’s degree from the School, as admissions to the School’s Master’s degree program is through a separate admissions process.

Co-operative Education
Participation in the Co-operative Education program – which enables students to acquire knowledge, practical skills for employment, and workplace experience – is optional for Master’s and PhD students. Master’s students complete two work terms and PhD students complete three (a work term consists of four months of full-time, paid employment). Students require permission from their academic adviser and graduate adviser, as well as the Co-op co-ordinator, to participate in the Co-op program. Interested students should contact the Co-op office (located in HSD A304) early in their first term. Students are also referred to “General Regulations: Graduate Co-op”, page 44.

Civil Engineering
GENERAL INFORMATION
The Department of Civil Engineering offers graduate programs leading to the degrees Master of Applied Science (MASc) and Doctor of Philosophy (PhD). Its four research themes are: Green Structures & Materials; Industrial Ecology; Smart Buildings, Infrastructure & Cities; and Sustainable Water. Further information about the Department of Civil Engineering, Adjunct and Limited Term faculty and their research interests can be found on the department’s web page at <www.uvic.ca/engineering/civil>.

All students should note that they are responsible for making themselves familiar with the general Calendar regulations of the Faculty of Graduate Studies. If unsure about any aspect of the Faculty regulations, students should contact the Graduate Admissions and Records Office. Students are also responsible for ensuring the completeness and accuracy of their registration.

Contact Information
Department of Civil Engineering
Location: Engineering and Computer Science Building (ECS), Room 304
Mailing Address:
PO Box 1700 STN CSC
Victoria, BC V8W 2Y2
Canada
Courier Address: 
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ECS Building, Room 304 
Victoria, BC V8W 3P6 
Telephone Number: 250-472-4640 
Fax Number: 250-472-4028 
Email: civegrad@uvic.ca 
Website: <www.uvic.ca/engineering/civil> 
Chair: Christopher Kennedy 
Email: cakenned@uvic.ca 
Phone: 250-853-3934 
Graduate Secretary: TBD 
Email: civegrad@uvic.ca 
Phone: 250-472-4640

Faculty Members and Areas of Research

David Bristow, PEng, PhD (Toronto), Assistant Professor
Resilient and sustainable cities, infrastructure and buildings

Heather Buckley, PhD (Cal. Berkeley), Assistant Professor
Green chemistry, molecular sensors for water contaminants, safer prevention of fouling

Caetano Dorea, PhD (Surrey), Associate Professor
Drinking water/wastewater quality/treatment, physico-chemical and biological processes, water and sanitation for low resource contexts

Ralph Evins, CEng, EngD (Bristol), Assistant Professor
Building and district energy simulation, design and operational optimization, machine learning

Thomas Froese, PEng, PhD (Stanford), Professor
Project and construction management, information and computing technologies, assessing sustainability for building and infrastructure projects and operations, engineering education

Tom Gleeson, PEng, PhD (Queen’s), Associate Professor
Groundwater science and sustainability, mega-scale groundwater systems

Rishi Gupta, PEng, PhD (Brit Col), Associate Professor
Advanced smart materials for structures, infrastructure management using structural health monitoring and non-destructive testing, innovative/sustainable construction technologies

Christopher Kennedy, PEng, FCAE, PhD (Waterloo), Professor
Sustainable cities, industrial ecology, infrastructure systems

Cheng Lin, PEng, PhD (Kansas), Assistant Professor
Geotechnical engineering, soil erosion and scour, soil-structure interactions

Madeleine McPherson, PhD (Toronto), Assistant Professor
Sustainable energy system transition, variable renewable energy integration, energy systems integration, multi-sector multi-scale multi-vector modelling

Phalgungi Mukhopadhyaya, PEng, PhD (Sheffield), Associate Professor
Energy efficient buildings, hygrothermal response of thermal insulations and building materials, retrofit of building envelopes and structures

Min Sun, PhD (Toronto), Assistant Professor
Structural engineering, steel structures

Tara Troy, PhD (Princeton), Assistant Professor
Surface hydrology, impacts of human activities and climate change on hydrologic processes

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Lina Zhou, PhD (New Brunswick), Assistant Professor
Structural engineering, timber structures, wood-based hybrid buildings, seismic performance of timber structures

Adjunct Appointments

Syed Imran Ali, PhD (Guelph), Adjunct Professor (2019-22)
Water engineering

Tuna Onur, PhD (Brit Col), Adjunct Professor (2018-21)
Earthquake hazards, ground motions, vulnerability, and catastrophe risk worldwide

Andrew Pape-Salmon, BAS (Waterloo), MRM (SFU), Adjunct Professor (2018-21)
Economics, and public policy for energy and environment management

Simon Parkinson, PhD (UVic), Adjunct Professor (2019-22)
Water-energy-land nexus, integrated assessment modeling

Manuel J. Rodriguez, PhD (Laval), Adjunct Professor (2019-22)
Water engineering, urban and regional planning, environmental modeling

Elizabeth Tilley, PhD (ETH Zürich), Adjunct Professor (2018-21)
Water, sanitation, and solid waste

Owen Waygood, PhD (Kyoto), Adjunct Professor (2018-21)
Transportation engineering

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Degrees and Specializations Offered

MASc and PhD in Civil Engineering.

Financial Support

MASc and PhD students are normally provided with financial support from different sources (teaching assistantships, University of Victoria Fellowships and Graduate Awards, research grant support, and research contracts). Students are typically expected to hold two Teaching Assistant positions each year.

Refer to the Faculty of Graduate Studies website at <www.uvic.ca/graduatestudies/finances> for additional funding information. All eligible students are encouraged to apply for funding from provincial, federal and external sources.

ADMISSION REQUIREMENTS

Admission requirements for the program meet or exceed the requirements of the Faculty of Graduate Studies. Details particular to this Program are summarized below.

Applicants for admission whose first language is not English must meet the English Competency Requirement as specified by the Faculty of Graduate Studies. Please refer to the calendar for details: <https://web.uvic.ca/calendar/grad/admissions/index.html>

The admissions selection process is competitive. Not all students who meet the minimum requirements will be admitted. It is expected that around 15 students will be admitted to the program each year. On-line applications are submitted by following the links from <www.uvic.ca/graduatestudies/admissions>. The Graduate Admissions and Records Office is the official depository for all applicant documentation. Additional information about the Program is made available at <www.uvic.ca/engineering/civil>.

Admission to the Master of Applied Science (MASc) Program

Applicants will normally hold an undergraduate degree in Civil Engineering. The minimum requirement for admission to the MASc is B+ (grade point average of 6.0 respectively on the University of Victoria scale of 9.0) for the last two years of university work.
Admission to the Doctor of Philosophy (PhD) Program
The minimum requirement for admission to the doctoral program is a master’s degree in science or engineering. In exceptional cases, a student registered for a master’s degree may be allowed to transfer to the doctoral program without completing the master’s program.

Deadlines
Applications are accepted year-round for entry points in January, May, and September.

Students are encouraged to adhere to our recommended dates:
- September entry point: deadline of June 1
- January entry point: deadline of October 1
- May entry point: deadline of February 1

PROGRAM REQUIREMENTS

Master of Applied Science (MASc)
The work leading to the degree of MASc will provide an opportunity for the student to pursue advanced studies and to carry out research or undertake creative design in a field of civil engineering under the supervision of a member of the department’s graduate faculty.

Course Requirements
The Program consists of a minimum of 16.5 units, normally with not less than 6 units of approved course work (minimum of one CIVE 500 level course or higher not including CIVE 590), a 1.5 unit seminar (CIVE 595), and a 9.0 unit thesis (CIVE 599). Required course work is subject to the approval of the supervisory committee.

The program allows for a maximum of two Directed Studies courses (CIVE 590), of which only one may be directly related to the thesis topic. MASc students can take a maximum of one (1.5 unit) 400-level CIVE course and have it count towards their degree. Students can also take a maximum of three (4.5 units) graduate-level courses outside of the Civil Engineering Department and have the courses count towards their degree. The courses must be related to their thesis topic.

The program of study is determined by the supervisory committee in consultation with the student. The supervisory committee may decide that additional course work is required. All MASc students are required to give one seminar (CIVE 595) on their research during the second year of the program.

Thesis
The thesis (CIVE 599) for the MASc program is equivalent to 9 units.

Oral Examination
MASc students are required to defend their completed thesis in a final oral examination which is open to the public.

Program Length
Civil Engineering MASc students are expected to complete program requirements within 24 months except for co-op students. Normally, financial support will not be continued beyond this time limit.

Doctor of Philosophy (PhD)
The objective of the PhD program is the accomplishment of independent and original research work leading to significant advancement of knowledge in the field of civil engineering. All PhD students are under the supervision of a member of the department’s graduate faculty.

Course Requirements
For students entering with a master’s degree, the PhD program consists of a minimum of 37.5 units, normally with not less than 3 units of approved graduate course work, a 1.5 unit seminar (CIVE 695), a 3.0 unit candidacy examination (CIVE 693), and a 30.0 unit dissertation (CIVE 699).

The approved course work must include CIVE 601 (1.5 units), or an equivalent course approved by the program. CIVE 601 or equivalent must be successfully completed before the candidacy exam.

For students entering with a bachelor’s degree, the PhD program consists of a minimum of 45 units. This program includes a minimum of 10.5 units of approved courses, (including CIVE 601, or an equivalent course approved by the Program), a 1.5 unit seminar (CIVE 695), a 3.0 unit candidacy examination (CIVE 693), and a 30.0 unit dissertation (CIVE 699). For those students transferring from a master’s program, credit will normally be given for courses already completed. Required course work will be subject to the approval of the supervisory committee.

The program allows for a maximum of one Directed Studies course (CIVE 590).

The program of study is determined by the supervisory committee in consultation with the student. The supervisory committee may decide that additional course work is required. All PhD students are required to give two seminars (CIVE 695) on their research within 20 months and 34 months of registration.

Candidacy
PhD students are required to pass an oral candidacy exam before their supervisory committee within 12 months of registration. CIVE 601 or an equivalent course approved by the program must be successfully completed before the candidacy exam. PhD students must also submit a written dissertation research proposal, defining the research topic, the goals of the research and the methodology a month before the exam. During the candidacy exam, the supervisory committee will question the candidate to determine whether the candidate has the appropriate background knowledge and skills to undertake the proposed dissertation project, and whether the project is likely to lead to results suitable for a PhD dissertation.

PhD students must register in CIVE 693 (3.0 units) from the beginning of the PhD program until the candidacy examination is successfully completed. CIVE 693 is a prerequisite for CIVE 699.

Dissertation
The dissertation (CIVE 699) for the PhD program is equivalent to 30 units.

Oral Examination
PhD candidates are required to defend their completed dissertation in a final oral examination which is open to the public.

Program Length
The target is for Civil Engineering PhD students to complete program requirements within 36 months. Normally, financial support will not be continued beyond this time limit.

CO-OPERATIVE EDUCATION
Participation in the Co-operative Education program, which enables students to acquire knowledge, practical skills and workplace experience, is optional for full-time Master’s and PhD students. Graduation with a co-operative education designation requires master’s students to complete two work terms and PhD students to complete three (a work term consists of four months of full time, paid employment). Students require permission from their academic supervisor and the Co-op coordinator to participate in the Co-op program. Interested students should contact the Engineering and Computer Science Co-op office during their first year. Students should also consult “General Regulations: Graduate Co-op” on page 44.
Community Development

GENERAL INFORMATION

Contact Information

School of Public Administration
Location: Human and Social Development Building, Room A302
Mailing Address:
School of Public Administration
University of Victoria
PO Box 1700 STN CSC
Victoria, BC V8W 2Y2
Canada
Courier Address:
3rd floor, Room A302
School of Public Administration
Human & Social Development Building
University of Victoria
3800 Finnerty Road (Ring Road)
Victoria, BC V8P SC2
Canada
Telephone Number: 250-721-8074
E-mail: paservice1@uvic.ca
Website: <publicadmin.uvic.ca/macd>

Director: Astrid Brousselle
Email: padirect@uvic.ca

Graduate Coordinator: Lynne Siemens
Email: spaadvisor@uvic.ca

Program Manager: Heather Kirkham
Email: hkirkham@uvic.ca

Administrative Assistant: Stephen Leckie
Email: paservice1@uvic.ca

Faculty Members and Areas of Research

Astrid Brousselle, Ph.D. (Montreal), Director and Professor, School of Public Administration
- Public health, health system analysis, evaluation theory and methods, economic analysis, and contemporary issues in health systems

Emmanuel Brunet-Jailly, PhD (U Western Ontario), Associate Professor
- Local government and politics, cross-border regions, comparative urban politics.

J. Barton Cunningham, PhD (Southern California), Professor
- Quality of working life, organizational theory, decision making, stress and motivation, human research management.

Dr. Helga Hallgrímsdóttir, PhD (UWO), Associate Professor
- Participatory governance, social movements, public sector collective bargaining and dispute resolution, gender and sexuality, work and social vulnerability

Tamara Krawchenko, Ph.D. (Carleton), Assistant Professor
- Rural development; governance of land use; infrastructure; policy; intergenerational equity; public finance.

Evert A. Lindquist, PhD (California, Berkeley), Professor
- Machinery of government and policy-making, policy communities and networks, the role of think tanks

James N. MacGregor, PhD (Victoria), Professor
- Organizational behaviour, human information processing

Richard T. Marcy, PhD (Oklahoma), Assistant Professor
- Public sector leadership, leadership development, adaptation and cognition in organizations, management of meaning in organizations

Tara L. Ney, PhD (Southampton), Associate Professor
- Conflict-related impact of policy, discourse theory and conflict, war-affected children, family law policy, health care policy processes, restorative justice

Astrid V. Pérez Piñón, PhD (Trinity College Dublin), Assistant Professor
- Feminist political economy, gender equality measurement, community/economic development, colonization and decolonization, transnational and indigenous feminisms

Dr. Katya Rhodes, PhD (SFU), Assistant Professor
- Climate policy analysis, sustainability transitions, social and political acceptance of policy, economic analysis of policy impacts; energy-economy modeling

Lynne Siemens, PhD (Hertfordshire), Associate Professor
- Community development; entrepreneurship and small business; rural economic development; government and business relations; organizational behaviour; academic team development

Kimberly Speers, PhD (Alberta), Assistant Teaching Professor
- Policy analysis and public policy; government relations and management consulting; performance measurement and planning

Rebecca N. Warburton, PhD (London), Associate Professor
- Health economics, economic evaluation, evidence-based management

Emeritus, Visiting, and Adjunct Appointments

Herman Bakvis, (Ph.D.) UBC, Professor Emeritus

Robert L. Bish, PhD (IN), Professor Emeritus

James Cutt, MA (Edinburgh), MA, PhD (UofA), Professor Emeritus

A. Rodney Dobell, BA, MA (UofC), PhD (MIT), Professor Emeritus

Lynda Gagne, PhD (UBC), Assistant Professor Emeritus

Budd Hall, PhD (UCLA), Professor Emeritus

John J. Jackson, MSc (Ottawa), PhD (UofA), Professor Emeritus

John Langford, BA (Carleton), MA (Oxford), PhD (McGill), Professor Emeritus

James McDavid, PhD (Indiana), Professor Emeritus

Hartmut J. Will, Dipl-Kfm (FU, Berlin), PhD (III), Professor Emeritus

Ian Clark, MPA (Harvard), PhD (Oxford), Adjunct Professor

Newman Lam, MPA, Ph.D.(UVic), Adjunct Professor

Victor Murray, BA (Manitoba), MA (Minn), PhD (Cornell), Adjunct Professor

David Zussman, PhD (McGill), Adjunct Professor

Cosmo Howard, PhD (Australian Nat’l U), Adjunct Associate Professor

Harry Swain, PhD (Minnesota), Adjunct Associate Professor

Lindsay Tedds, PhD (McMaster), Adjunct Associate Professor

Thea Vakil, PhD (UVic), Adjunct Associate Professor

Maria Barnes, PhD (UVic), Adjunct Assistant Professor

Tracy Byrne, PhD (Glasgow), Adjunct Assistant Professor

Norman Dolan, PhD (UVic), Adjunct Assistant Professor

Peter R. Elson, PhD (UofT), Adjunct Assistant Professor

Allison M. Habkirk, BA (UVic), MA (UBC), MPA (UVic), Adjunct Assistant Professor

Yvonne Harrison, PhD (UVic), Adjunct Assistant Professor

Bayla Kolk, BA, MA (Ottawa), Adjunct Assistant Professor

Michael Litchfield, LLB (UBC), LLM (UVic), Adjunct Assistant Professor

Nicole (Nikki) Macdonald, PhD (UVic), Adjunct Assistant Professor

James Cutt, MA (Edinburgh), MA, PhD (UofA), Professor Emeritus
GRADUATE PROGRAMS

Gordon McIntosh, PhD (UVic), Adjunct Assistant Professor
Terry Poucette, PhD (UVic), Adjunct Assistant Professor
Brant Popp, MPA (UVic), Adjunct Assistant Professor
Carol-Anne Rolf, MA (UofA), MPP (California, Berkeley), Adjunct Assistant Professor
Andy Rowe, PhD (LSE), Adjunct Assistant Professor
Roya Rouzbehani, PhD (Tehran), Adjunct Assistant Professor
Rajesh Tandon, Ph.D. (Western Reserve U.), Adjunct Assistant Professor
Sam Weller, CA, MBA, Adjunct Assistant Professor
Veda Weselake, BA (UofM), MA (UofM), Adjunct Assistant Professor
Julie Williams, PhD (UVic), Adjunct Assistant Professor

Degree Offered
Master of Arts (MA)

Financial Support
The University of Victoria funds a limited number of Graduate awards for full-time study. All students admitted to the Master of Arts in Community Development program are automatically considered for this financial support.

ADMISSION REQUIREMENTS
Applicants should have, or be about to receive, a bachelor’s degree in any discipline. Ideally, applicants should have an average of B or better for the final two years of study. They must also have a minimum of four years of professional experience, paid or volunteer, in the community development sector. International students should refer to the Faculty of Graduate Studies’ international admission requirements. Applicants who do not possess a Canadian undergraduate degree will be required to write and submit official results of the Graduate Management Admission Test (GMAT). International students whose first language is not English are required to provide valid test results for the Test of English as a Foreign Language (TOEFL). The minimum score for the TOEFL is 610 on the paper-based test and 102 on the Internet-based test.

Applicants without a B average may be admitted as mature students, provided they have an undergraduate degree and have had four years of relevant professional experience since the completion of their degree. Complete résumé s are required to determine the eligibility of mature students for admission, which must be approved by the Dean of Graduate Studies.

In addition to documents required by the Faculty of Graduate Studies, the program requires each applicant to submit the following:

- a detailed résumé of background information, professional or other relevant experience
- two academic or professional references from individuals who can provide a candid assessment of the applicant's abilities and
- a 750-1000 word statement of intent outlining why they are seeking an MA in Community Development and how the degree relates to their career plans, personal values and goals.

Students will be admitted on the basis of admission requirements established by the Faculty of Graduate Studies and on guidelines established by the Admissions Committee regarding previous academic and work experience relevant to the field of community development.

Initial inquiries should be addressed to the Administrative Assistant, MACD Program.

Applications should be sent to the Graduate Admissions and Records Office.

Application Deadline
October 31 for Domestic and International applicants.

PROGRAM REQUIREMENTS
The program consists of 16.5 units of study, including 4.5 units for the Master’s Project (CD 596/598). In addition to online course work, Students are required to attend a two-week summer residency workshop in the first term and a one-week summer residency workshop in the fourth and seventh terms. The remaining courses are completed through online study only.

Given the cohort nature of the program, students must complete each term successfully before proceeding further through the program.

Course Requirements
Course requirements consist of 6 core courses and two electives.

- Core Courses: CD 501, 505, 512, 526, 530, 531
- Elective Courses: Subject to availability, choice of two elective from CD 508, 509, 518, 519, 522, 590 as well as courses in related fields of study offered by the School of Public Administration or by other departments, with permission of the Graduate Adviser.

- Final Requirement: Beginning during their third (spring) term, students will work on a Master’s Project (CD 596/598) addressing a management, policy or program problem for a client in the community development sector.

Program Length
The program begins each May, operates year round and can be completed in under 2.5 years, if the schedule is followed.

Master of Arts in Community Development

First Summer: On-Campus and Online Courses

CD 501 (1.5) Anchoring a Change Agenda: Foundations
CD 530 (1.5) Systems Thinking for Social Change

Residency Workshop: On campus

First Fall: Online

CD 512 (1.5) Program and Project Design, Management and Evaluation
Elective (1.5)

First Spring: Online

CD 505 (1.5) Community Based Research: Foundations
Elective (1.5)
CD 596 or 598 (4.5) Master’s Project

Second Summer: On-Campus and Online Courses

CD 531 (1.5) Leadership and Transformation
Residency Workshop: On campus
CD 596 or 598 (4.5) Master’s Project

Second Fall: Online

CD 596 or 598 (4.5) Master’s Project

Second Spring: Online

CD 596 or 598 (4.5) Master’s Project

Third Summer: On-Campus and Online Courses

CD 526 (1.5) Agenda for Social Change: Moving Forward
CD 596/598 (4.5) Master’s Project
Residency Workshop: On campus
Program requirements for students admitted up to and including May 2019 will remain as detailed in the calendar that was in effect at the time of their admission.

**Master’s Project**

The Master’s Project (CD 596/598) requires students to complete a major community development project in consultation with an academic supervisor. The project is expected to be a substantial analysis of an organizational issue, policy issue, or other relevant topic approved by the Graduate Coordinator and may be done in collaboration with a client. A written project report will be prepared and submitted to an oral examination committee.

**Oral Examination**

Required for the Master’s project (CD 596/598).

**Guidelines for Professional Conduct**

The School of Public Administration expects graduate students to exhibit professional conduct according to the following guidelines:

- submission of oneself to the professional codes of conduct associated with one’s employment and/or professional membership(s);
- exercise of personal discipline, accountability, and judgement;
- acceptance of personal responsibility for continued competency and learning, including the capacity to be a reflective practitioner;
- willingness to serve the public;
- demonstrated ability to recognize the dignity and worth of all persons;
- willingness to assist others in their learning;
- ability to recognize and work with one’s own limitations;
- maintenance of the confidentiality of information, including all electronic communication, appropriate to the purposes and trust given when that information was acquired;
- acceptance that one’s professional abilities, personal integrity, and the attitudes one demonstrates in relationships with other persons are measures of professional conduct.

**Unprofessional Conduct**

Graduate student conduct in the School of Public Administration is subject to the professional standards of entities including, but not limited to, UVic Co-op and Co-op employers. A student exhibiting behaviour that does not meet the standards required by these relevant entities may be required to withdraw from the School.

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**Computer Science**

**GENERAL INFORMATION**

The Department of Computer Science offers a graduate program leading to the degree of Master of Science (MSc), Master of Engineering in Applied Data Science (MEng), or a degree of Doctor of Philosophy (PhD) in Computer Science. The department also participates in the Co-operative Education program at the graduate level. Research areas include strong emphases in software engineering, HCI, software requirements engineering, combinatorial algorithms, graph theory, algorithm design and complexity, music technology, numerical analysis, parallel and distributed computing and digital systems design.

Further information can be found at the department’s web page at <www.uvic.ca/engineering/computerscience>.

**Contact Information**

Department of Computer Science
Valene King, PhD (Calif, Berkeley)
- Graph algorithms and data structures, randomized algorithms and probabilistic analysis, concrete complexity, applications to computational biology and networks

Nishant Mehta, PhD (Georgia Tech)
- Machine learning, statistical learning theory

Hans (Hausl) A. Müller, PhD (Rice)
- Software engineering, software evolution, autonomic computing, adoption-centric software engineering, software architecture, software reverse engineering, software reengineering, program understanding, visualization, and software engineering tool evaluation

Miguel A. Nacenta, BEng+ MEng, PhD (Saskatchewan)
- Human-computer Interaction, Information Visualization, Design, User Experience, Typography, Perception, Cognition

Ibrahim Numanagic, PhD (Simon Fraser University)
- Computational biology, bioinformatics, algorithms, data science, programming languages

Jianping Pan, PhD (Southeast, Nanjing)
- Protocols for advanced networking, performance analysis of networked systems, applied network security

Charles Perin, PhD (Paris)
- Information visualization, personal visualization, human-computer interaction, interaction design, interactive technologies, data empowerment, collaborative interaction, sports visualization

Venkatesh Srinivasan, PhD (Tata Institute of Fundamental Research, Mumbai)
- Theory of computation, computational complexity theory

Ullie Stege, Dr. sc. techn, (ETH Zurich)
- Computational biology, parameterized complexity, design of heuristics, graph theory, and cognitive psychology

Margaret-Anne Storey, PhD (Simon Fraser)
- Software engineering, human-computer interaction, information visualization, social informatics, knowledge management and computer-supported collaborative work

Alex Thomo, PhD (Concordia, Montreal)
- Database and knowledge-base systems (especially new data-models for the web and query processing for such models), graph theory, formal languages and their application to databases

George Tzanetakis, PhD (Princeton)
- Audio signal processing, computer music, machine learning, human computer interaction

Jens H. Weber, Dr. rer.nat (Paderborn)
- Software engineering, data and knowledge engineering, health informatics, graph transformation systems, reengineering

Kui Wu, PhD (Alberta)
- Computer networks, wireless and mobile networking, mobile computing, network security

Kwang Moo Yi, PhD (Seoul National)
- Computer vision, machine learning based vision, augmented reality, visual tracking, visual surveillance

Emeritus Faculty

John A. Ellis, PhD (Northwestern)
- Theoretical computer science, computational complexity, algorithms

Daniel M. Hoffman, PhD (N Carolina, Chapel Hill)
- Software engineering, emphasizing tools for automated testing of network protocols and firewalls

R. Nigel Horspool, PhD (Toronto)
- Compilers, virtual machines, programming language implementation, object-oriented programming

Eric G. Manning, PhD (Illinois)
- Computer networks, distributed computing, QoS for multimedia

D. Michael Miller, PhD (Manitoba)
- Decision diagrams, reversible and quantum logic, multiple valued logic, design for testability, computer aided design for VLSI systems

Jon C. Muzio, PhD (Nottingham)
- VLSI design and test, fault tolerant computing, design for testability, built-in self-test, multiple valued systems

Wendy Myrvold, PhD (Waterloo)
- Graph theory, graph algorithms, network reliability, embedding graphs on surfaces, Latin squares, combinatorial algorithms

D. Dale Olesky, PhD (Toronto)
- Linear algebra (especially matrix theory and combinatorial matrix analysis), numerical linear algebra, graph theory

Frank D. K. Roberts, PhD (Liverpool)
- Numerical analysis, approximation theory

Frank Ruskey, PhD (Calif, San Diego)
- Combinatorial algorithms

Micaela Serra, PhD (Victoria)
- Hardware/software co-design, VLSI design and test

Gholamali C. Shoja, DPhil (Sussex)
- Computer communications and networks, multimedia systems, distributed and real-time systems

Maarten van Emden, PhD (Amsterdam)
- Constraint processing in engineering computations, operations research, programming methods and languages

William W. Wadge, PhD (Calif, Berkeley)
- Logic, semantics, programming languages, dataflow computation, artificial intelligence

Sue Whitesides, PhD (Wisconsin)
- Algorithms, discrete and computational geometry, motion planning, discrete mathematics

Brian Wyvill, PhD (Bradford)
- Computer graphics, solid modelling, implicit modelling, non-photorealistic rendering, sketch-based modelling

Adjunct and Cross-Listed Appointments

Ian Barrodale, PhD (Liverpool)
- Scientific programming applications, numerical analysis, operations research, object-relational database applications

Alexandra Branzan Albu, PhD (Bucharest)
- Computer vision, pattern recognition, image processing, human-computer interaction

Brian Gaines, PhD (Cambridge)
- Modeling the socioeconomic infrastructure of information technology, human-computer interaction, cognitive psychology, systems theory

David G. Goodenough, PhD (Toronto)
- Remote sensing, software engineering, scientific visualization, artificial intelligence, grid computing, hyperspectral analysis, Kyoto carbon systems

Dennis Hore, PhD (Queens), Cross-Listed Professor (2019-2022)
- Optical properties of materials, biophysical chemistry, structural changes accompanying adsorption of biomolecules onto solid surfaces, electronic and vibrational spectroscopy, molecular simulations

Maia Hoeberechts, PhD (Western Ontario)
- Ocean science technology
Financial Support
There is the potential for several sources of financial support, subject to satisfactory academic performance and the availability of funding. Financial support for graduate students may come from four main sources: scholarships, research grants, teaching assistantships, and salaries paid to students for part-time or Co-op employment.

If you are a Canadian citizen or a permanent resident of Canada, you should consider applying for an NSERC (The Natural Sciences and Engineering Research Council of Canada) post-graduate fellowship. Details are available from us, your local university or the NSERC website.

The University of Victoria awards a limited number of fellowships each year. These fellowships cover one year for MSc students. Fellowships for PhD students are renewable for the second year subject to their achieving first-class results (minimum A-) on courses and a recommendation from the department. These fellowships are awarded mainly on the basis of academic excellence to those applicants who apply for a September entry point or were admitted at the May entry point.

If students do not receive any award, they may be offered research grant support directly from their admitting supervisor. Separate application forms are not required.

Qualified students may apply for TA work approximately 12 weeks prior to the start of every term. Students must be registered full-time in an approved UVic graduate program to accept a TA position. There is no guaranteed number of hours.

Please note that you will be responsible for all tuition and ancillary fees associated with your program, including the cost of textbooks.

Details information on graduate student support may be obtained from the Computer Science website at <www.uvic.ca/engineering/computerscience>.

Admission Requirements
General
Initial inquiries regarding graduate studies in Computer Science should be addressed to the Graduate Secretary, Department of Computer Science. The Faculty of Graduate Studies’ website contains information on how applicants will upload and submit supporting documents to their online application. The application and supporting documents are first evaluated by the Graduate Admissions and Records Office: <www.uvic.ca/graduatestudies>.

Applicants for admission whose first language is not English must meet the English Competency Requirement as specified by the Faculty of Graduate Studies. The GRE (Graduate Records Examination) test is highly recommended.

Students interested in the Co-op program should contact the Computer Science Co-op Office.

Admission to Master’s Programs
Applicants to a Master’s program should have a Major or Honours undergraduate degree in Computer Science/Computer Engineering/Software Engineering (or equivalent) or a Major or Honours degree in Mathematics with an emphasis on Computer Science. A minimum of B+ (6.0/9.0) is required for courses taken in the last two years. A student who does not have one of these degrees may be admitted to the program but normally will be required to complete additional makeup courses. In doing so, the student must obtain a grade of at least B (5.0/9.0) in each makeup course, and an average B+ (6.0/9.0) overall in the makeup courses. Mature students are advised to consult the Faculty regulations regarding admittance. Final decisions on admissions are made by potential supervisors.

Admission to the MEng in Applied Data Science (MADS)
Applicants for admission to this program require a bachelor’s degree in electrical or computer engineering, computer science, or related disciplines, normally with a first-class standing. More information is at <https://www.uvic.ca/engineering/ece/future/graduate/mads>.

Admission to the PhD Program
PhD applicants must normally have completed a Master’s degree in Computer Science, or the equivalent, with a first class standing. Final decisions on admissions are made by potential supervisors.

Deadlines
Applications may be submitted at any time, and students may opt to commence in any of the three terms (namely, September, January or May). However, it should be noted that most of our programs are geared toward those who start in September, and not all courses and support facilities are fully available at other entry points. We offer full-time, part-time and Co-op options for studies in Computer Science. Please consult the department website for specific deadline dates: <www.csc.uvic.ca>.

Program Requirements
The program of study for each student is determined by the student’s supervisory committee in consultation with the student. Normally, each
graduate student is required to work as a teaching and/or research assistant as part of their program.

**MEng in Applied Data Science (MADS)**

**Course Requirements**

MADS consists of six compulsory core technical courses (9 units), three compulsory professional courses (3 units), and four elective courses (6 units) selected from a list for a total of 18 units of course work as follows:

- Compulsory core technical courses:
  - CSC 501 Algorithms and Data Models
  - CSC 502 Systems for Massive Datasets
  - CSC 503 Data Mining
  - ECE 503 Optimization for Machine Learning
  - ECE 535 Data Analysis and Pattern Recognition
  - ECE 537 Applied Data Analytics

- Compulsory professional courses:
  - ECE 591 Professional Foundation
  - ECE 592A Professional Career Development I
  - ECE 592B Professional Career Development II

- Four elective courses:
  - CSC 511 Information Visualization
  - CSC 520 Analysis of Algorithms
  - CSC 522 Graph Algorithms
  - CSC 523 Randomized Algorithms
  - CSC 529 Cryptography
  - CSC 545 Operations Research I
  - CSC 561 Multimedia Systems
  - CSC 575 Music Retrieval Techniques
  - CSC 569 Wireless and Mobile Networks
  - CSC 588A-D Selected Topics in Data Science
  - CSC 591 Directed Studies
  - ECE 504 Random Signals
  - ECE 515 Information Theory
  - ECE 531 Digital Filters I
  - ECE 551 Digital Filters II
  - ECE 553 Introduction to Parallel and Cluster Computing
  - ECE 564 Neural Networks and Their Implementation
  - ECE 572 Security, Privacy, and Data Analytics
  - ECE 573 Advanced Engineering Design by Optimization
  - ECE 579A Selected Topics in Data Science
  - ECE 590 Directed Study

Elective courses from outside Faculty of Engineering (up to 2):

- STAT 558 Design and Analysis of Experiments
- STAT 560 Bayesian Statistics
- STAT 564 Statistical Computing
- STAT 566 Robust Statistics

**Notes:**

a) The supervisor may apply to waive the requirement of the compulsory professional courses and replace them with additional elective courses with the same total unit weight (as the compulsory professional courses).

b) Not all elective courses are necessarily offered each academic year. The student should contact the department that offers a particular elective course for scheduling information.

**Program Length**

The MADS program will normally be completed in one year (three consecutive academic terms), followed by one to three optional Co-op Internship terms.

**Thesis-based Master’s**

**Course Requirements**

The Master’s Program consists of a minimum of 15 units, which include course work, a Research Skills course (CSC 595) and a Master’s thesis (CSC 599). All courses are valued at 1.5 units. At least 13.5 units of the program must be at the 500 level or higher. The remaining units must be at the 400 level or higher. A typical program would include: CSC 595 (1.5 units); three courses at the 500 level (4.5 units); one course at the 400 or 500 level (1.5 units); and the Master’s thesis, CSC 599 (7.5 units). No more than one directed studies course can be counted towards thesis-based Master’s program. Exceptions need to be approved by the graduate advisor. Each student must satisfy the MSc breadth requirements as specified in the department Graduate Handbook at <www.uvic.ca/engineering/computerscience/graduate>.

**Oral Examination**

The Master’s thesis must be defended in an oral examination.

**Program Length**

The department expects students to complete their Master’s degree within the time limits set by the Faculty of Graduate Studies. Most students complete their program within two years. Students enrolled in a co-operative education program will have additional months added to the normal completion time equal to the time registered in Co-op work terms, to a maximum of 12 months.

**Project-based Master’s**

**Course Requirements**

Students may register for a Master’s project (CSC 598), valued at 3 units, instead of a thesis. The Master’s Program still consists of a minimum of 15 units, which include course work, a Research Skills course (CSC 595) and a Master’s project (CSC 598). All courses are valued at 1.5 units. At least 12 units of the program must be at the 500 level or higher. The remaining units must be at the 400 level or higher. A typical program would include: CSC 595 (1.5 units); five courses at the 500 level (7.5 units); two courses at the 400 or 500 level (3.0 units); and the Master’s project, CSC 598 (3.0 units). Each student must satisfy the MSc Breadth Requirements, as specified in the department Graduate Handbook at <www.uvic.ca/engineering/computerscience/graduate>.

**Final Examination**

A student who chooses the project option will also have an oral examination. This examination will cover the project as well as material specified in the department Graduate Handbook at <www.uvic.ca/engineering/computerscience/graduate>.

**Program Length**

The department expects students to complete their Master’s degree within the time limits set by the Faculty of Graduate Studies. Most students complete their program within three years. Students enrolled in a co-operative education program will have additional months added to the normal completion time equal to the time registered in Co-op work terms, to a maximum of 12 months.

**Master’s – Industrial Option**

**Course Requirements**

Students may register for an Industrial project (CSC 597) valued at 1.5 units, instead of CSC 599 or CSC 598. This Master’s program option consists of a minimum of 15 units, which includes course work, as well as CSC 595 and CSC 597. All courses are valued at 1.5 units. At least 12 units of the program must be at the 500 level or higher. The remaining units...
must be at the 400 level or higher. A typical program would include: CSC 595 (1.5 units); six courses at the 500 level (9 units); two courses at the 400 or 500 level (3 units); and CSC 597 (1.5 units).

**Final Examination**
A student who chooses the industrial option will also have an oral examination. This examination will cover the project for CSC 595 as well as material from three courses chosen by the student’s supervisory committee in consultation with the student.

**Program Length**
The department expects students to complete their Master’s degree within the time limits set by the Faculty of Graduate Studies. This Master’s option can be completed in four terms. Students enrolled in a co-operative education program will have additional months added to the normal completion time equal to the time registered in Co-op work terms, to a maximum of 12 months.

**PhD Program**

**Program Requirements**
For students entering with a Master’s degree, the PhD program consists of a minimum of 43.5 units, which include four courses at the 500 level or higher, the Research Skills course (CSC 595), the PhD Candidacy (CSC 693), and a dissertation (CSC 699).

For students entering with a Bachelor’s degree, the PhD program consists of a minimum of 49.5 units, which include eight courses, where at least six must be at the 500 level or higher and the rest at the 400 level or higher, as well as (CSC 595), the PhD Candidacy (CSC 693), and a dissertation (CSC 699).

The student, with the approval of the supervisor, can apply for having the Research Skills course CSC 595 waived if he/she has already taken an equivalent course.

Each student must satisfy the PhD Breadth Requirements as specified in the department Graduate Handbook at <www.uvic.ca/engineering/computerscience>.

**Candidacy**
Each student must pass CSC 693 within two years of first registering as a provisional doctoral student and at least six months before the PhD dissertation is defended in an oral examination. A PhD student should be registered in CSC 693 from the start of the program. After passing CSC 693, a student should register in CSC 699. At any given time in the program, a PhD student should be registered in either CSC 693 or CSC 699, but not both. Details are specified in the department Graduate Handbook at <www.uvic.ca/engineering/computerscience/graduate>.

**Oral Examination**
The student will give an oral defence of his or her dissertation in accordance with the departmental and university regulations. Upon successful completion of the defence and all other departmental and university requirements, the student will be awarded the degree of Doctor of Philosophy.

**Program Length**
The department expects students to complete their PhD degree within the time limits set by the Faculty of Graduate Studies. Most students complete their program within three years. Students enrolled in a co-operative education program will have additional months added to the normal completion time equal to the time spent on Co-op work terms, to a maximum of 12 months.

**Co-operative Education**
Participation in the Co-operative Education program, which enables students to acquire knowledge, practical skills and workplace experience, is optional for full-time Master’s and PhD students. Graduation with a co-operative education designation requires master’s students to complete two work terms and PhD students to complete three (a work term consists of four months of full time, paid employment). Students require permission from their academic supervisor and the Co-op coordinator to participate in the Co-op program. Interested students should contact the Engineering and Computer Science Co-op office during their first year. Students should also consult “General Regulations: Graduate Co-op”, page 44.

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**Cultural Heritage Management**

**GENERAL INFORMATION**

**Contact Information**
Cultural Heritage Management Program
Department of Art History and Visual Studies in cooperation with the Division of Continuing Studies
Location: Division of Continuing Studies Building, Room 343
Mailing Address: PO Box 1700, STN CSC Victoria, BC V8W 2Y2 Canada
Courier Address: 3800 Finnerty Road Continuing Studies Building, Room 343 Victoria, BC V8P 5C2 Canada
Telephone Number: 250-721-8457
Fax Number: 250-721-8774
Email: cmpast@uvic.ca
Website: <www.continuingstudies.uvic.ca/culture-museums-and-indigenous-studies/topics/heritage-studies> and <finearts.uvic.ca/history/art>
Program Director: Tania Muir
   Email: cmpdir@uvic.ca
   Phone: 250-721-8462

**Certificate Program**
The Cultural Heritage Management Program offers a Graduate Professional Certificate in Cultural Heritage Studies. The program addresses issues and practices in the fields of cultural heritage, and is designed for individuals working with cultural heritage in settings such as museums, cultural centres, galleries, historic sites, parks and landscapes, urban revitalization and public service. The Graduate Professional Certificate is also designed to enable students engaged in graduate degree studies in related fields at UVic to undertake concurrent degree/certificate programs in which selected certificate courses are transferrable to the degree with the approval of the academic unit. Concurrent degree/certificate students can receive both a graduate degree and a graduate professional certificate upon completion of program requirements.

**ADMISSION REQUIREMENTS**

**Graduate Professional Certificate in Cultural Heritage Studies**
To be eligible for admission, students must have a baccalaureate degree with a minimum B (5.0) average in their last two years (30) units leading to the baccalaureate degree. Applicants with four or more years of relevant cultural heritage professional experience whose grade point average in their baccalaureate degree is below B may be considered for admission as a mature student.
Applications for admission are first received by the Graduate Admissions and Records Office which collaborates with the Program Admissions Committee to determine admissibility. Admission is a competitive process, based on both grades from prior studies, and evidence of professional experience and achievements that enable the Admission Committee to assess an applicant’s ability to successfully complete the program.

To apply for the Graduate Professional Certificate if you are not also enrolled in a graduate degree program, please complete the following, and submit either online or by mail, to Graduate Admissions and Records:

- an application to the Faculty of Graduate Studies specifying this program
- two Assessment Reports and, if you have worked, volunteered or done project work in the cultural heritage sector, one letter of reference from a workplace referee
- a professional resumé
- a statement of intent

As the starting date for the program may vary from year to year, application deadlines for current students and new domestic and international students are posted on the program website.

To apply for concurrent Graduate Professional Certificate status while enrolled in a graduate degree program, please assemble the following and submit, either online or by mail by the posted deadline, to Graduate Admissions and Records:

- a statement of intent
- a professional resumé
- relevant transcripts
- two Assessment Reports

Applications for admission are first received by the Graduate Admissions and Records Office which collaborates with the Program Admissions Committee to determine admissibility. Admission is a competitive process, based on both grades from prior studies, and evidence of professional experience and achievements that enable the Admission Committee to assess an applicant’s ability to successfully complete the program.

The final 3.0 units are selected from the AHVS 488A-U or AHVS 489A-L series of courses, or from CH 560 Cultural Heritage Stewardship and Sustainability (1.5), CH 591 Practicum (1.5), CH 584 Topics in Cultural Heritage Management (1.5), CH 588 or 589 Special Studies (1.5).

Students pursuing the museum studies specialization currently enrolled in the Diploma in Cultural Resource Management or the Professional Specialization Certificate in Collections Management may transfer 1.5 units of AHVS 488 or AHVS 489 credit to the Graduate Professional Certificate with the approval of the Program Adviser to satisfy the elective requirement. If they have completed AHVS 488B and AHVS 488J in their studies, they may request 3.0 units of transfer credit to replace CH 562 and satisfy the elective requirement.

Students pursuing the heritage planning specialization currently enrolled in the Diploma in Cultural Resource Management or the Professional Specialization Certificate in Heritage Conservation Planning may request to transfer AHVS 489C, AHVS 489K, and/or AHVS 489L, to a maximum of 4.5 units to the Graduate Professional Certificate with the approval of the Program Adviser.

**PROGRAM REQUIREMENTS**

**Graduate Professional Certificate in Cultural Heritage Studies**

This program is designed to be completed on a part-time basis, to enable students to balance work or graduate study commitments. Students can focus on either a museum studies or heritage planning option by completing the following courses.

**Museum Option**

Social Engagement (CH 561) ............................................. 1.5
Curatorial Planning and Practices (CH 562) ......................... 1.5
Visitor Experiences (CH 563) ............................................. 1.5

**Heritage Planning Option**

Heritage Conservation in Context (CH 570) ........................ 1.5
Determining Significance of Heritage Resources (CH 571) .... 1.5
Heritage Conservation Planning (CH 572) .......................... 1.5

**Elective**

The final 3.0 units are selected from the AHVS 488A-U or AHVS 489A-L series of courses, or from CH 560 Cultural Heritage Stewardship and Sustainability (1.5), CH 591 Practicum (1.5), CH 584 Topics in Cultural Heritage Management (1.5), CH 588 or 589 Special Studies (1.5).

Students pursuing the museum studies specialization currently enrolled in the Diploma in Cultural Resource Management or the Professional Specialization Certificate in Collections Management may transfer 1.5 units of AHVS 488 or AHVS 489 credit to the Graduate Professional Certificate with the approval of the Program Adviser to satisfy the elective requirement. If they have completed AHVS 488B and AHVS 488J in their studies, they may request 3.0 units of transfer credit to replace CH 562 and satisfy the elective requirement.

Students pursuing the heritage planning specialization currently enrolled in the Diploma in Cultural Resource Management or the Professional Specialization Certificate in Heritage Conservation Planning may request to transfer AHVS 489C, AHVS 489K, and/or AHVS 489L, to a maximum of 4.5 units to the Graduate Professional Certificate with the approval of the Program Adviser.

**Faculty Members and Areas of Research**

**Tim Anderson, PhD (British Columbia)**

TESOL/Applied linguistics, Language socialization, Second-language writing, Chinese as an additional language, Internationalization of higher education, Case study as a research method

**Deborah L. Begoray, PhD (British Columbia)**

Secondary English language arts, literacy, visual literacy and media, literacy and health
David W. Blades, PhD (Alberta)
Theory and philosophy of science education curriculum, science education methodology, aesthetics in/of science education, ethics and curriculum development, curriculum history and theory, post-structuralism and curriculum change

Michael J. Emme, EdD (British Columbia)
Creative play strategies and collaborative research with children, children’s visual experience of school, art as self-directed therapy, artists collectives and community, photography as an art form, visual narrative forms in research including photonovela as multimodal inquiry and expression, lens media and communication, visual and arts-based methodologies

Leslee G. Francis-Pelton, PhD (Brigham Young)
Secondary mathematics methodologies, elementary mathematics methodologies, mathematics curriculum, assessment as/for/of learning in mathematics, development and use of iOS apps for learning mathematics

Wanda Hurten, PhD (British Columbia)
Curriculum theory, arts-based research, aesthetics and knowing, social studies and geography education, notions of identity and place, post-structural perspectives, poetic representation in writing and research

Valerie M. Irvine, PhD (Alberta)
Educational Technology, technology integrated learning, digital literacy, networked and open learning, open education, distributed online, blended and multi-access learning, learning theories, theories of technology adoption and educational change, learning design, inquiry-based learning, assessment, accessibility, K-12 and higher education, teacher education

Graham P. McDonough, PhD (Toronto)
Philosophy of education, moral education; dissent, religious education, Catholic education; religion/spirituality in schools; philosophy in high schools

Todd Milford, PhD (Victoria)
Teacher preparation- elementary; science education, elementary; educational measurement; qualitative methods

James L. Nahatchewsky, PhD (Alberta)
Twenty-first century literacies, teacher education, curriculum theory, e-readers and reading processes

Sylvia J. Pantaleo, PhD (Alberta)
Children’s and young adult literature, response to literature, literature-based literacy programs, language and literacy, visual literacy, multimodality

Michael Paskevicius, PhD (Victoria)
Technology integrated learning design, digital literacies of educators, open education resources and practices, open source software in education, knowledge management, learning analytics, innovation in education, emerging technologies to support research

Timothy Pelton, PhD (Brigham Young)
Mathematics education, applications of technology in education, assessment, development of educational apps

Monica Prendergast, PhD (Victoria)
Theatre, teacher preparation elementary, curriculum studies, aesthetic philosophy, drama/theatre education (K-12, and post secondary), applied drama/theatre, curriculum studies/theory/philosophy, performance theory/performance studies, arts-based qualitative research methods

Anita Prest, PhD (British Columbia)
Music education, rural education, social capital, place-based and place-conscious education, paraxial music education philosophy, critical pragmatism, integrating Indigenous knowledge and perspectives in music education

Jason Price, PhD (OISE)
Teacher and educational leadership preparation, Indigenous/countercultural education, education for ecological restoration, education for the advancements of human rights and happiness, educational policy and governance, peace education, governance simulations and youth leadership

Helen Raptis, PhD (Victoria)
Aboriginal education, applied research, social policy, gender, immigration/multiculturalism, native and aboriginal Canadians, race and ethnic relations, sociology, history

Theodore J. Riecken, EdD (British Columbia)
Teacher preparation elementary, aboriginal education, curriculum studies, educational change and innovation, technology in education, participatory research

Wolff-Michael Roth, PhD (Southern Mississippi)
Workplace studies (aviation, software design), cultural-historical activity theory, conversation analysis, semiotics, gesture studies, applied cognitive science, phenomenology, human-computer interaction, interaction analysis, representation in scientific practice, discourse analysis, research methods (quantitative and qualitative)

Katherine J. Sanford, EdD (Alberta)
Teacher education, new literacies, learning through video games, gender and pedagogy, assessment, electronic portfolios, community-based engagement, museum and library education, qualitative research methodologies

Alison Shields, PhD (British Columbia)
Art education, studio practices, painting, arts-based research, artistic inquiry, elementary teacher education

Jodi Streelasky, PhD (British Columbia)

Michele Tanaka, PhD (Victoria)
Transformative Inquiry, teacher identity, holistic education, indigenous ways of learning and teaching, cross-cultural understanding, mindfulness in education, and place-based learning

Jennifer Thom, PhD (British Columbia)
Curriculum studies and elementary mathematics education, theories of mathematical understanding, ecological/complex/EMBODIED forms of teaching and learning

Ruthanne Tobin, PhD (Victoria)
Elementary English language arts, instructional practices for struggling literacy learners, personalized learning

Michelle Wiebe, EdD (Montana)
Assessment in art (studio assessment, self assessment, theory assessment), leadership in the arts, arts program reform curriculum development, creativity development

Degrees and Specializations Offered
The Department of Curriculum and Instruction may offer programs leading to the Master of Education degree in the following areas:

• Art
• Curriculum Studies
• Early Childhood Education
• Language and Literacy
• Mathematics, Science, Social Studies or Educational Technology
• Social, Cultural and Foundational Studies

The Department of Curriculum and Instruction offers a Master of Arts and a Doctor of Philosophy in Educational Studies.
GRADUATE PROGRAMS

Facilities
MacLaurin Building: multi-media laboratories, Curriculum Laboratory.

Financial Support
All eligible graduate students are encouraged to apply for funding from provincial, federal and external sources. The Department of Curriculum and Instruction cannot guarantee funding but encourage students to consider the following.

University Fellowships:
Students who have an A- (7.0 on the UVic grading scale) may qualify for a University Fellowship. For full-time applicants seeking this Fellowship, the application deadline is February 15th.

Sessional Lecturers:
These are unionized positions for undergraduate courses. An interested student should submit their résumé and cover letter to the Chair of Curriculum and Instruction. These positions are normally held for students who have completed at least one term of course work in the PhD program.

Research Assistants:
Individual faculty members with external research grants may employ graduate students as research assistants. The details about these appointments (salary, hours, etc.) are worked out between the individual graduate student and the faculty member.

Workstudy Positions:
Please visit the Office of the Registrar website for further information <www.uvic.ca/registrar/safa/work-study/index.php>.

Application Deadlines

Regular Student Application Deadlines for Complete Applications
February 15:
For full-time applicants seeking University Fellowships.
February 15:
For applicants seeking admission the September of that calendar year.
January 31:
For applicants seeking admission the May of that calendar year.

International Student Application Deadlines for Complete Applications
December 15:
For applicants seeking admission September of the following year.
October 15:
For applicants seeking admission for May of the following year.

ADMISSION REQUIREMENTS
For all degree programs, the following items are required to be uploaded when submitting an online application: resume, letter of intent, email contact information for two references, unofficial transcripts, and, for international students, TOEFL score. Official transcripts should be ordered after receiving the provisional admission email from Graduate Admissions and Records. Examples of writing are required if you are applying to the PhD program only. See “Faculty Admissions”, page 23, for Graduate Studies requirements. All materials are to be sent to the Graduate Admissions and Records Office.

The selection process is based on the strength of the application file and the availability of an appropriate supervisor.

Master of Arts
In addition to the usual admission requirements of the Faculty of Graduate Studies, some programs may require relevant professional experience.

Master of Education
In addition to the usual admission requirements of the Faculty of Graduate Studies, applicants must have had at least two years of successful relevant professional experience.

PhD Programs
Admission requirements include a master’s degree, good academic standing, and demonstrated research and writing ability.

PROGRAM REQUIREMENTS

Master of Education
MEd programs require 15.0 units of course work, including a project. No more than 3 units of course work may be at the 300 and 400 level. A project in research and/or curriculum development is required, and a comprehensive final examination (written and/or oral). MEd programs are normally offered as cohort groups.

Art Education (MEd)
This degree is a career credential intended for students who wish to develop their competencies in teaching studio-based art activities at the elementary and secondary school levels as well as in community settings. For the next intake date, please refer to website: <www.uvic.ca/education/curriculum/programs-courses/graduate/ae>.

Course Requirements: Total = 15 units
EDCI 510 (1.5) Research Issues & Studio Development
EDCI 511 (3.0) Drawing & Studio Development
EDCI 513 (3.0) Community Art Education
EDCI 512A (1.5) Digital Arts
EDCI 512B (1.5) Digital Presentation
EDCI 591 (3.0) Selected Topics in Curriculum and Instruction
EDCI 597 (1.5) Comprehensive Examination
EDCI 598A (1.5) Project Proposal and Literature Review
EDCI 598B (1.5) Project

Curriculum Studies (MEd)
This program fosters critical analysis of educational discourses (for example, discourses of planning, implementation, evaluation, learning and teaching) to discern unintended as well as intended effects. This analysis is focused not only at the system level, but also and more importantly, at the level of each person’s daily professional practice, where the political and the personal are inevitably intertwined. The ethical question of how to act responsibly and appropriately is paramount.

Course Requirements: Total = 15 units
Curriculum Studies—Project-based Option (MEd)
EDCI 531 (1.5) Critical Discourses in Curriculum Studies
EDCI 532 (1.5) Emerging Trends and Topics in Curriculum Studies
EDCI 580 (1.5) Qualitative Research Methods
or EDCI 581 (1.5) Research Methodologies in Education
EDCI 598A (1.5) Project Proposal and Literature Review
EDCI 598B (1.5) Project
EDCI 597 (1.5) Comprehensive Examination (MEd program only)
Electives (6.0) Approved in consultation with student’s supervisor

**Early Childhood Education – Project-based Option (MEd)**

Course Requirements: Total = 15 units
- EDCI 552 (1.5) Trends in Early Childhood Education
- EDCI 570 (1.5) Research in Curriculum and Instruction in the Elementary Grades
- EDCI 580 (1.5) Qualitative Research Methods
- EDCI 597 (1.5) Comprehensive Examination
- EDCI 598A (1.5) Project Proposal and Literature Review
- EDCI 598B (1.5) Project
- Electives (6.0) Approved in consultation with student’s supervisor

**Social, Cultural and Foundational Studies (MEd)**

The MEd provides students with the research skills and knowledge to work as master teachers, educational leaders, administrators, policy analysts, and consultants to government and other educational and community agencies. The MEd program consists of 15.0 units including a 3.0 unit project and 1.5 unit comprehensive examination. The program must be determined through consultation between the student and the supervisor.

Course Requirements: Total = 15 units
- Social, Cultural and Foundational Studies – Project-based Option (MEd)

ONE Research Methodology course (1.5) (to be selected by student and supervisor) And TWO additional courses from the following list:
- EDCI 520 (1.5) Seminar in Contemporary Issues in Philosophical Perspective
- EDCI 521 (1.5) Contemporary Educational in Historical Perspective
- EDCI 522 (1.5) Philosophy of Education Through Film and Media
- EDCI 523 (1.5) Diverse Voices and Visions in Education
- EDCI 525 (1.5) Planning for Effective Schools

PLUS
- EDCI 598A (1.5) Project Proposal and Literature Review
- EDCI 598B (1.5) Project
- EDCI 597 (1.5) Comprehensive Examination
- Electives (6.0) Approved in consultation with student’s supervisor

**Language and Literacy (MEd)**

The program is intended for those wishing to further their knowledge of pedagogical issues and practices relating to the teaching of Language and Literacy in populations ranging from pre-school to adult. The program is designed to accommodate students’ individual interests and objectives, and are undertaken with the guidance and direction of an academic supervisor.

Course Requirements: Total = 15 units
- Language and Literacy – Project-based Option (MEd)
- EDCI 517 (1.5) Reading Processes in the School Curriculum: Research and Processes
- EDCI 536 (1.5) Language Processes in the School Curriculum: Oracy
- EDCI 556 (1.5) Language Processes in the School Curriculum: Writing and Representing

EDCI 597 (1.5) Comprehensive Examination
EDCI 598A (1.5) Project Proposal and Literature Review
EDCI 598B (1.5) Project
Electives (6.0) Chosen in consultation with and the approval of the student’s supervisor. Normally includes at least one research design course, one curriculum foundations course and one Language and Literacy course.

Middle Years Language and Literacy MEd Cohort — 15 units
This program may not be offered every year. Please contact the department for information on the next program offering.
- EDCI 517 (1.5) Reading Processes in the School Curriculum: Research and Processes
- EDCI 556 (1.5) Language Processes in the School Curriculum: Writing and Representing
- EDCI 487/591 (1.5) Technology in Middle Years Literacy (online)
- EDCI 487/591 (1.5) Differentiating Literacy in the Middle Years (online)
- EDCI 536 (1.5) Language Processes in the School Curriculum: Oracy
- EDCI 580 (1.5) Qualitative Research Methods
- EDCI 591 (1.5) Literacies in Middle Years Social Studies, Science and Math (online)
- EDCI 591 (1.5) Multiple Literacies in the Middle Years (online)
- EDCI 597 (1.5) Comprehensive Examination
- EDCI 598A (1.5) A Project Proposal and Literature Review
- EDCI 598B (1.5) Project

**Mathematics, Science, Social Studies and Educational Technology – Project-based Option (MEd)**

This four-stream combined program is designed to provide a strong content component within the 15.0-unit degree while providing a central core of professional education in curriculum and instruction courses. The following courses outline a typical program, but all programs must be determined by the supervisor at the beginning of the program.

Course Requirements: Total = 15.0 units
- EDCI 532 (1.5) Emerging Trends and Topics in Curriculum Studies
- EDCI 570 (1.5) Research in Curriculum and Instruction in the Elementary Grades
or
- EDCI 571 (1.5) Research in Curriculum and Instruction in the Secondary Grades
- EDCI 572 (1.5) Development and Implementation of the Curriculum in a Specific Area
- Approved Research Methods Course (1.5)
- EDCI 597 (1.5) Comprehensive Examination
- EDCI 598A (1.5) Project Proposal and Literature Review
- EDCI 598B (1.5) Project
- Electives (4.5) Approved in consultation with student’s supervisor

**Master of Arts**

The MA in Educational Studies is a research-based program designed to accommodate students’ individual interests and is undertaken with the guidance and direction of an academic supervisor. This 15.0 unit program requires 3.0 units of core courses, 4.5 units of specialty and elective courses, and a 7.5 unit thesis. No more than 1.5 units of course work may be at the 300 and 400 level. A research-based thesis must be written and successfully defended in an oral examination.
**Course Requirements: Total = 15 units**

- **EDCI 514 (1.5)** Educational Discourses
- **EDCI 581 (1.5)** Research Methodologies in Education
- **Electives (4.5)** Approved by the academic supervisor
- **EDCI 599 (7.5)** Thesis

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**Doctor of Philosophy (PhD)**

The PhD in Educational Studies is a research-oriented program designed for students who wish to develop a comprehensive understanding and an integrated perspective of current educational theory and practice. It prepares graduates for professional, research and teaching positions in colleges and universities, or for leadership roles in school districts, provincial ministries and other public and private organizations, with regard to planning and implementation of curricula, instructional innovations and staff development programs. There are six areas of specialization within this program: Art Education; Curriculum Studies; Early Childhood Education; Language and Literacy; Mathematics, Science, Technology, and Environmental Education; Social, Cultural and Foundational Studies.

**Course Requirements: Total = 39 units**

The PhD program consists of 39.0 units, of which there is a 30-unit dissertation and 6 units of coursework, and a 3.0 unit candidacy examination. The coursework is made up of 3.0 units of core courses and 3.0 units of specialty and elective courses. The core courses are required to be taken in the first year of the program.

**Core Courses: 3.0 units**

- **EDCI 614 (1.5)** Discourses in Educational Studies
- **EDCI 681 (1.5)** Advanced Research Design

**Specialty and Elective Courses: 3.0 units**

- Normally up to 1.5 units of contemporary equivalent or appropriate graduate coursework not used towards another degree may be transferred into the specialty area from recognized universities with the approval of the supervisory committee, the departmental Graduate Adviser, and the Faculty of Graduate Studies. (See "Transfer of Academic Credit", page 43). A maximum of 1.5 upper level undergraduate level units may be used toward the degree with the approval of the supervisor in consultation with the supervisory committee, the departmental Adviser, and the Faculty of Graduate Studies. In special cases, assessment of prior learning involving other educational activities, professional experiences, or credentials may be evaluated as equivalent to courses required in the specialty area allowing students to substitute appropriate elective courses for the required courses. All applications for transfer credit and equivalent prior learning must be made at the time of admission or in the first semester of study.

**Candidacy Examination: 3.0 units**

- **EDCI 693 (3.0)** Candidacy Examination

**Dissertation: 30 unit**

- **EDCI 699 (30)** PhD Dissertation

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**Candidacy**

Candidacy Examinations will be completed in both the core and specialization areas as set by the Supervisory Committee in conjunction with the department's Graduate Admissions and Programs Committee. Students must be within 1.5 units of completion of all course work before they may complete the candidacy requirement. The candidacy examinations will be both written and oral.

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**Program Length**

At least two years.

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**Co-operative Education**

Participation in the Co-operative Education program - which enables students to acquire knowledge, practical skills for employment, and workplace experience - is optional for Master’s and PhD students. Master’s students complete two work terms, and PhD students complete three (a work term consists of four months of full-time, paid employment), and students undertake study and work terms in alternating sessions. Students require permission from their academic adviser and graduate adviser, as well as the Co-op coordinator, to participate in the Co-op program. Interested students should contact the Co-op office located in HSD A304 early in the term in which they are applying. Students are also referred to "General Regulations: Graduate Co-op", page 44.

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**Earth and Ocean Sciences**

**GENERAL INFORMATION**

The School of Earth and Ocean Sciences (SEOS) offers a graduate research program with a focus on earth system science and special studies in marine geology and geophysics, paleoceanography, climate modeling, atmospheric modeling, air-sea interaction, ocean physics, geophysical fluid dynamics, ocean mixing, ocean acoustics, biological oceanography, tectonics, petrology, geochemistry, biogeochemical cycles, seismology, paleobiology, sedimentology and stratigraphy.

Further information on the School of Earth and Ocean Sciences can be found on the School’s web page at <www.uvic.ca/science/seos>.

**Contact Information**

School of Earth and Ocean Sciences
Location: Bob Wright Centre for Ocean, Earth and Atmospheric Sciences, Room A405
Mailing address:
School of Earth and Ocean Sciences
University of Victoria
PO Box 1700 STN CSC
Victoria, BC V8W 2Y2
Canada
Courier address:
School of Earth and Ocean Sciences
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Graduate Secretary: Kalisa Valenzuela
Email: eosc@uvic.ca
Faculty Members and Areas of Research

Dante Canil, PhD (Alta), FRSC, Professor
Experimental and igneous petrology; petrogenesis of mantle-derived rocks

Laurence Coogan, PhD (Leicester), Professor
Mid-ocean ridge processes, oceanic crust, hydrothermal fluxes, geospeedometry, experimental petrology, mantle dynamics

Jay Cullen, PhD (Rutgers), Professor
Chemical oceanography, marine geochemistry, phytoplankton-trace metal interactions, marine biogeochemistry of trace metals, biogeochemical cycles of trace metals, stable isotopes, and biogeochemical processes

Kathryn M. Gillis, PhD (Dal), Professor
Marine geology; fluid-rock interaction in oceanic hydrothermal systems; formation of the ocean crust; metamorphic petrology

Colin Goldblatt, PhD (East Anglia), Associate Professor
Earth system evolution, climate modelling, the early Earth, evolution of planetary atmospheres

Robert C. Hamme, PhD (Wash), Associate Professor (Canada Research Chair)
Carbon cycle, deep-water formation, ocean mixing, ocean productivity, dissolved oxygen, dissolved noble gases

Jon M. Hussan, PhD (Princeton), Assistant Professor
Earth history, stratigraphy, sedimentary carbonates, stable isotope geochemistry, U-Pb geochronology

Ruohong Jiao, PhD (Victoria, Wellington), Assistant Professor
Fission-track and U-Th/He thermochronology; ore deposits, orogenic processes, landscape evolution modelling

S. Kim Juniper, PhD (Canterbury), Professor (BC Leadership Chair in Ocean Ecosystems and Global Change) and Chief Scientist, Ocean Networks Canada
Marine systems, global change

Jody M. Klymak, PhD (Wash), Associate Professor
Physical oceanography - waves, turbulence, fronts, eddies; processes that dissipate energy from the mean ocean circulation and mediate the mixing of momentum, heat, salt, and passive tracers

Lucinda Leonard, PhD (UVic), Assistant Professor Limited Term
Current tectonics, especially of western North America; seismic and tsunami hazard assessment

Adam Monahan, PhD (UBC), Professor
Climate physics, interaction of weather and climate, and climate change with applications to energy use, agriculture, and water resources

Edwin Nissen, PhD (Oxford), Associate Professor
Earthquakes, active tectonics, satellite and airborne geodesy (InSAR, lidar), seismology

Verena Tunnicliffe, PhD (Yale), FRSC, Professor (Canada Research Chair)
Evolution of marine communities, hydrothermal vents, seamounts and fjords; interaction with physical and geological processes

Diana E. Varela, PhD (UBC), Professor
Biological oceanography; biogeochemical cycles; phytoplankton physiology and ecology - variations in marine primary productivity and export production; phytoplankton utilization of nitrogen, silicon and carbon; silicon isotopic fractionation by diatoms

Andrew J. Weaver, PhD (UBC), FRSC, Professor
The role of the oceans in climate change/variability, ocean/climate modelling, paleoclimate, physical oceanography, geophysical fluid dynamics

Michael Whiticar, PhD (Christian Albrechts), Professor
Biogeochemistry and stable isotopes of geochemistry of aquatic and terrestrial systems, including investigation of biogeochemical processes with greenhouse gases, sediments, soils, ice, gas hydrates and applications with environmental, energy and forensic sciences

Adjunct and Emeriti Faculty

Christopher R. Barnes, PhD (Ott), DSc (Wat), CM, FRSC, PGeo, Emeritus
Paleozoic paleontology, stratigraphy, palaeoecology, conodont paleobiology, paleoceanography, paleoclimatology, cabled ocean observatories

J. Vaughn Barrie, PhD (Wales)
Quaternary marine geology, shelf sedimentation processes, marine geohazards, ocean management, marine placers

Peter Bobrowsky, PhD (Alta)

John F. Cassidy, PhD (UBC)
Earthquake hazard studies, including earth structure, earthquake source determination and wave propagation

N. Ross Chapman, PhD (UBC), Emeritus
Ocean acoustics, acoustic signal processing, ambient noise, marine seismology, seismic inversion methods

James R. Christian, PhD (Hawaii)
The global carbon cycle, ocean biogeochemistry, ecology of aquatic microorganisms, ocean colour remote sensing

Charles Curry, PhD (St. Mary's)
Global and regional climate modelling, climate variability and trends; wind and hydroclimate of Western Canada; biogeochemical cycles

Kenneth L. Denman, PhD (UBC), Emeritus
Physical oceanography, tides, mixing, boundary layers and coastal flows

Michael Eby, BASc (UBC)
Earth system modelling, climate-carbon cycle feedbacks, emission budgets, biogeochemistry, paleoclimate, ice modelling, control of glacial cycles, climate change longevity

Greg Flato, PhD (Dartmouth)
Modeling of sea ice dynamics and thermodynamics; role of sea ice and polar oceans in climate; global climate modelling

Michael G.G. Foreman, PhD (UBC)
Numerical modelling, physical oceanography, data assimilation, satellite altimetry, tidal analysis

John C. Fyfe, PhD (McGill)
Climate variability and change, atmospheric and oceanic dynamics, solar variability and change, climate modelling and analysis
GRADUATE PROGRAMS

Louise Gall, PhD (Oxford)
  Isotope geochemistry, non-traditional stable isotope systems, biogeochemistry, analytical technique development

Christopher J.R. Garrett, PhD (Cantab), FRG, FRSC, Emeritus
  Physical oceanography, geophysical fluid dynamics and ocean mixing processes

Nathan Gillett, DPhil (Oxford), Honorary Research Professor
  Attribution of the causes of climate change; atmosphere circulation changes; stratosphere troposphere coupling and ozone influence on climate; carbon-climate feedbacks

Tom Gleeson, PhD (Kingston) (Cross appointment in Engineering)
  Groundwater sustainability, mega-scale groundwater systems, groundwater recharge and discharge and fluid flow around geologic structures

Richard J. Hebda, PhD (UBC)
  Quaternary stratigraphy, vegetation and climate change; Holocene palynology to decode diet, medicine and agriculture of native peoples

Martin Heesemann, PhD (Bremen)
  Marine geophysicists, seafloor observatories and instrumentation, earthquake seismology, tectonics, tsunamis, and scientific ocean drilling

Paul Hoffman, PhD (Johns Hopkins)
  Snowball Earth, Neoproterozoic Earth history, origin and tectonic history of continents, stable isotopes, paleoceanography, paleoclimates, sedimentary geology, geological mapping

Roy D. Hyndman, PhD (ANU), FRSC
  Geophysics, marine and land; active continental margin tectonics and structure; geothermal studies; seismotectonics; magnetotellurics; physical properties of rocks

Debby Janson, PhD (UBC)
  Biogeochemical cycles in the ocean, using integrative models and field studies with a focus on ocean acidification

Tania L. Insua, PhD (URI)
  Tsunami detection and modelling, wave modelling, physical properties of the sediment and offshore drilling

Thomas S. James, PhD (Princeton)
  Field investigations and computer modelling of geodynamic and environmental processes related to crustal motion, sea level, and ice-sheet change

Yan Jiang, PhD (Miami)
  Space geodesy techniques, seismo-tectonics, slow slip events, earth deformation due to mass redistribution

Stephen T. Johnston, PhD (Alta)
  Tectonic and structural geology; evolution of convergent margins

Hann Kao, PhD (UIUC)
  Earthquake seismology; earthquake source studies, velocity structure inversion, seismonic behaviour and processes in subduction zones, moment-tensor inversion and seismotectonics

David V. Lefebvre, PhD (Carleton)
  Economic geology and Cordilleran metallogeny, with emphasis on deposit models, mineral potential assessments and databases

Victor Leveson, PhD (Alta)
  Till geochemistry and glacial dispersal processes, seismic microzonation, sedimentology of coarse clastics and placer deposits, Quaternary stratigraphy, oil and gas geosciences

Norman McFarlane, PhD (Mich)
  Global climate modelling; parameterization of physical processes in atmospheric models; middle atmospheric dynamics and modelling

Joseph Melton, PhD (UVic)
  Development and application of terrestrial ecosystem and land surface models for stand-alone simulations and implementation in Earth system models; process modelling, including wetland methane, fire and permafrost carbon

William J. Merryfield, PhD (Colorado)
  Climate forecasting, climate variability, ocean circulation models, predictability; subgrid-scale parameterization, geophysical turbulence, double diffusion, ocean mixing processes, numerical methods in fluid dynamics

Kristin Morell, PhD (Penn State)
  Tectonic geomorphology, landscape evolution, active tectonics, natural hazards

Thomas F. Pedersen, PhD (Edin), FRSC, FAGU, Emeritus
  Sedimentary geochemistry, paleoclimatology, and aquatic chemistry

Michael Riedel, PhD (UVic)
  Marine geophysics and geology, gas hydrates, physical properties of sediments, logging data analyses

Gary C. Rogers, PhD (UBC)
  Earthquake seismology and related tectonic processes, earth structure using earthquake generated waves, earthquake hazard

Stephen Rowins, PhD (W Aust)
  Genesis of magmatic-hydrothermal ore deposits and mineral exploration methodologies

Oleg Saenko, PhD (MHI NASU, Ukraine)
  Global ocean circulation and its influence on climate; water masses; climate variability and feedbacks

Martin Schervath, PhD (Wellington)
  Marine geophysics and geology; gas hydrates; active and passive seismology including seismic processing, structural modelling and seismic imaging; subduction zone processes; continental collision

John F. Scinocca, PhD (Tot)
  Atmospheric/oceanic fluid dynamics, climate model development and physical parameterization

Christian Seiler, PhD (Wageningen, Netherlands)
  Atmospheric dynamics, extratropical cyclones, global and regional climate models, terrestrial carbon cycle

Michael Sigmond, PhD (Eindhoven)
  Seasonal climate predictions (sea ice, stratosphere-troposphere coupling), atmospheric large-scale circulation, regional climate change, ozone hole impacts, Arctic sea ice impacts

George J. Simandl, PhD (École Poly Mtrl)
  Industrial minerals, high technology metals, nonsulphide Zn-Pb, and gemstone deposits - exploration, evaluation and origin, applied and fundamental research

Hansi Singh, PhD (Washington)
  Atmosphere-ocean-ice interactions, coupled climate dynamics, climate variability and change, polar climates, climate sensitivity and radiative feedbacks

George D. Spence, PhD (UBC), Emeritus
  Refraction and reflection seismology, marine and land-based; geophysics and tectonics of western Canadian margin and Cordillera

Oleg Steiner, PhD (Inst. Meereskunde Kiel)
  Modelling of ocean biogeochemistry, atmosphere-ocean-sea-ice-biochemistry interactions, sulphur cycle, global and site specific modelling

Catherine Stevens, PhD (MUN)
  Marine zooplankton ecology, hydrothermal vent food webs, microbial dynamics in oxygen minimum zones, carbon cycle, nitrogen cycle, denitrification, fatty acid biomarkers, functional gene pyrosequencing, taxonomic gene surveys
Graduate Admissions and Records Office (see "English Language Proficiency", page 24) together with their application forms. Even with passing TOEFL scores, students may be required to take English language courses in addition to other course work.

**Deadlines**

Applications to graduate studies are considered year round.

**Program Requirements**

The spectrum of research in the School is broad and will be attractive to students from many areas of the basic and applied sciences; cross-disciplinary research involving faculty and facilities in other departments is encouraged. As an integral part of their program, students are normally required to undertake teaching or research assistantships or equivalent duties within the School.

All graduate students in the School of Earth and Ocean Sciences are required to take EOS 525 (1.5 units). All students are also required to present at the Annual Graduate Student Workshop at least once during their degree program.

The supervisory committee, in consultation with the student, determines the content of the program and the exact division of units between coursework and thesis for each student. For example, the supervisory committee may decide that additional coursework is required depending on the student’s background. Coursework may include graduate courses in SEOS or other departments, including directed studies courses (EOS 580) and 300- or 400-level undergraduate courses.

**Master’s Program**

**Course Requirements**

The Master’s program consists of a minimum of 15 units with no fewer than 12 graduate-level credits (i.e. excluding 300- and 400-level undergraduate courses). Normally, students must complete a minimum of 4.5 units of graduate or upper-level undergraduate coursework, with a Master’s thesis (EOS 599) making up the remaining units.

**Oral Examination**

MSc students will be required to defend their completed thesis in a final oral examination open to the public.

**Program Length**

A student proceeding towards a Master’s degree will be required to complete all the requirements for the degree within five years (60 consecutive months) from the date of the first registration in the Master’s program.

**PhD Program**

The PhD program is a full-time program of full-time independent research. Students can expect to take a minimum of two years to complete the program.

**Course Requirements**

The PhD program consists of 45 units beyond the Bachelor’s level, or 30 units beyond the Master’s level. PhD students who enter the program with a Master’s are normally expected to complete a minimum of 3 graduate or upper-level undergraduate course units. Students who enter the PhD program with a Bachelor, including students who transfer from a Master’s to a PhD at UVic, are normally expected to complete a minimum of 7.5 units of coursework. Students enrol in EOS 699 upon registering in the PhD program (or upon switching to the PhD program from the MSc program) and remain enrolled until all dissertation requirements have been completed.

All PhD students are required to give a one hour seminar to the School on their research, normally within six months before the defense of their PhD dissertation. All PhD students must register in EOS 525 as part of their 3-unit graduate course requirement, unless they have previously taken this course in the MSc program. In addition to the minimum 3
graduate or upper-level undergraduate course units, all PhD students must register in EOS 693 (PhD Candidacy Examination). The PhD dissertation (EOS 699) makes up the remaining program units.

Students should consult the department for courses that will be offered in any given year. Admission to any graduate course requires permission of the instructor.

Candidacy
The Candidacy Examination is a requirement of the Faculty of Graduate Studies and cannot be waived. SEOS requires that within two years of first registration as a provisional doctoral student (or 18 months of transferring from a MSc program) and at least six months before the final oral examination, a PhD student must submit a written dissertation research proposal, defining the research topic, the goals of the research and the methodology to be used. This thesis proposal will be defended in an oral candidacy exam. The Examining Committee will question the candidate to determine that the candidate has the appropriate background knowledge and skills to undertake the proposed project, and that the project is likely to lead to results suitable for a PhD dissertation.

Students enroll in EOS 693 (PhD Candidacy Examination) upon registering in the PhD program (or upon switching to the PhD program from the MSc program) and remain enrolled until all candidacy requirements have been completed.

Oral Examination
PhD students will be required to defend their completed dissertation in a final oral examination open to the public.

Program Length
A student proceeding toward a doctoral degree will be required to complete all the requirements within seven years (84 consecutive months) from the date of first registration in the program. If the student transfers to the doctoral program after an initial period in a master’s program, completion is required within seven years of the date of the first registration in the Master’s program. A doctoral degree will not be awarded in less than twenty-four consecutive months from the time of first registration.

Co-operative Education
Participation in the Co-operative Education program – which enables students to acquire knowledge, practical skills for employment, and workplace experience – is optional for Master’s and PhD students. Master’s students complete two work terms and PhD students complete three (a work term consists of four months of full-time, paid employment). Students require permission from their academic adviser and graduate adviser, as well as the Co-op coordinator, to participate in the Co-op program. Interested students should contact the Earth and Ocean Sciences Co-op office early in their first term. Students are also referred to “General Regulations: Graduate Co-op” on page 44.

Further information can be found at <www.uvic.ca/socialsciences/economics/graduate>

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Website: <http://www.uvic.ca/socialsciences/economics>  
Chair: Dr. Graham Voss
   Email: econchair@uvic.ca  
   Phone: .................................................. 250-721-8532
Graduate Adviser: Dr. Pascal Courty
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   Phone: .................................................. 250-721-8544
Graduate Secretary: Charlene Toews
   Email: gradecon@uvic.ca
   Phone: .................................................. 250-472-4409

Faculty Members and Areas of Research
M. Christopher Auld, PhD (Queen’s)
   Health economics, microeconometrics
Judith A. Clarke, PhD (Canterbury)
   Theoretical and applied econometrics
Pascal Courty, PhD (Chicago)
   Industrial organization, behavioural economics, sports and cultural economics
Marco Cozzi, PhD (UCL)
   Macroeconomics, empirical microeconomics, computational economics
Merwan Engineer, PhD (Queen’s)
   Economic development and growth, quality of life
Martin Farnham, PhD (Michigan)
   Public finance, labour economics, urban economics
Donna Feir, PhD (UBC)
   Labour economics, applied econometrics, aboriginal policy
Rob Gillezeau, PhD (Michigan)
   Economic history, labour economics, indigenous economics
Elisabeth Gugl, PhD (Rice)
   Public economics, family economics, applied microeconomic theory
Emma Hutchinson, PhD (Michigan)
   Environmental economics, law and economics, applied microeconomics
Maggie Jones, PhD (Queen’s)
   Labour economics, economics of education, economic history
Peter W. Kennedy, PhD (Queen’s)
   Microeconomic theory
Financial Support

All students admitted to the graduate program are automatically considered for financial support, with the level of support determined on a competitive basis. Incoming students with first-class records (A, or 7 on the University of Victoria 9-point scale) are considered for University of Victoria Fellowships. Consideration for these awards is automatic upon receipt of application by February 15 of the same calendar year. In addition, the department has a number of fellowships and scholarships available each year that are awarded on the basis of academic excellence. Further support is provided in the form of Teaching Assistantships (TA). Research Assistantships may also be available. All eligible students are encouraged to apply for provincial, federal and external funding, particularly from the Social Sciences and Humanities Research Council <www.sshrc.ca>.

For students who receive funding support, funding is usually promised for one year for MA students and three years for PhD students. Students do not necessarily receive funding, though in recent years every effort has been made to provide all students with some level of funding, usually a TA position and, in many instances, additional funds in the form of fellowships or scholarships.

ADMISSION REQUIREMENTS

General

Applicants to either program must satisfy the department that they have the necessary skills in mathematics, statistics, as well as written and verbal communication to undertake the program. To this end, the department may require evidence of appropriate writing skills prior to admission.

Applicants with an undergraduate degree from a Canadian or US university are ordinarily not required to take the Graduate Record Exam (GRE), although it may be an advantage to do so. All other students must take the GRE. The Faculty of Graduate Studies and/or the Graduate Adviser may require any student to complete this aptitude exam.

Applicants for admission whose first language is not English, who are not holding a recognized degree from a country where English is an official language, and who have not resided in Canada or other English speaking countries for at least three consecutive years immediately prior to the session applied for, must meet the “English Language Proficiency”, page 24, for admission.

Applicants who have minimal undergraduate training in economics may be considered for a preliminary program. Such students typically have a cumulative GPA of 7.0 (A-) or higher from their undergraduate degree, have strong skills in mathematics and statistics and have undertaken some undergraduate courses in economics. This preliminary program, taken as a non-degree undergraduate student, requires 15 units of Economics courses, including microeconomic, macroeconomic and econometric theory, as well as electives tailored to the student’s needs and interest, chosen in consultation with the department Graduate Adviser. A minimum GPA of 7.0 (A-) in these courses will result in automatic admission to the MA program; a student with a lower GPA may enter after selection in the regular admission process. To be considered for the preliminary program, applicants must first apply to the MA program and then email the Graduate Adviser, providing a brief rationale as to why they are looking to be admitted to the preliminary program. Applicants will not be admitted to the preliminary program as a way to better their existing economics undergraduate degree.

Entry into either the MA or PhD program is in September. Availability of courses and faculty varies from year to year. The department web page should be consulted for the most up-to-date information: <www.uvic.ca/socialsciences/economics/graduate>.

ADMISSION TO MASTER’S PROGRAMS

Admission to the MA program requires an undergraduate degree in economics, with at least a B (5.0) average in the last two years leading to the degree. Selection is competitive, based upon undergraduate
Performance, nature of undergraduate training and (if relevant) GRE results.

Admission to the PhD Program

Admission to the PhD program normally requires a master’s degree (or equivalent) from a recognized academic institution. All applicants are required to provide a detailed statement of research interests as part of their application. Selection is competitive, based upon the research statement, performance in previous degrees, nature of training and (if relevant) GRE results.

An outstanding applicant may be admitted with an appropriate baccalaureate degree, or the completion of at least two terms in a master’s program at the University of Victoria. Students wishing to transfer from the MA program should normally have achieved an A- (7.0) average in their graduate courses, and may receive a waiver for up to 12 units of required course work towards their PhD program. Students wishing to transfer from another graduate program may also receive credit towards their program. The student’s supervisory committee, in consultation with the Graduate Adviser, will determine the transfer of credits.

Deadlines

The entry point to the Department of Economics is September of every year. All applications must be submitted to the Graduate Admissions and Records Office by February 1.

Applicants should keep in mind that substantial lead time is required to register for and take (if required) the GRE and the English language proficiency test in time for results to be received within the deadline.

Program Requirements

Thesis-based Master’s

The department offers two programs leading to the MA degree in Economics: a thesis option, and a project-based option. Both programs require a minimum of 15 units.

Course Requirements

Successful completion of the core program (4.5 units), consisting of:

- ECON 500 (1.5) Microeconomic Analysis
- ECON 501 (1.5) Macroeconomic Analysis
- ECON 545 (1.5) Econometric Analysis

Successful completion of an additional 6 units of courses subject to the approval of the student’s supervisory committee. Courses are normally chosen from the graduate course offerings of the department, but with the permission of the department may include up to 3 units of courses numbered at the 400 level, as well as graduate courses in other departments. Directed Studies (ECON 595) provides a means of pursuing subject areas that are not covered in the listed courses. (Students should apply to individual instructors for Directed Studies.)

Students who take the Co-operative Education Option (see below) must include ECON 516 in their course work.

Thesis

Successful completion of a formal written thesis prospectus.

Successful completion of a Master’s thesis (ECON 599). The thesis is awarded 4.5 units.

The thesis is based on a major research project, the topic of which is determined by the student in consultation with his or her supervisory committee. The appropriate nature and length of the thesis is determined by the supervisory committee, with more technical theses generally being shorter than those with more literary content. Each candidate shall defend their thesis in a final oral examination, in accordance with the regulations of the Faculty of Graduate Studies.

Program Length

Students are expected to complete the requirements of the MA program, including fulfillment of the Co-operative Education requirements, if relevant, within 26 months of enrolment. This limit may be extended for up to one year with the permission of the Graduate Adviser.

Project-based Master’s

The department offers two programs leading to the MA degree in Economics: a thesis option, and a project-based option. Both programs require a minimum of 15 units.

Course Requirements

Successful completion of the core program (4.5 units), consisting of:

- ECON 500 (1.5) Microeconomic Analysis
- ECON 501 (1.5) Macroeconomic Analysis
- ECON 545 (1.5) Econometric Analysis

Successful completion of an additional 7.5 units of courses. Courses are normally chosen from the graduate course offerings of the department, but with the permission of the department may include Economics courses numbered at the 400 level, and graduate courses offered by other departments, up to a combined maximum of 3 units. Directed Studies (ECON 595) provides a means of pursuing subject areas that are not covered in the listed courses. (Students should apply to individual instructors for Directed Studies.)

Students who take the Co-operative Education Option (see below) must include ECON 516 in their course work.

Final Project

Successful completion of an Extended Essay (ECON 598). The Extended Essay is awarded 3 units.

The essay is based on an independent research project and may consist of an extended version of a course project. The topic is decided by the student in consultation with the student’s supervisory committee. The appropriate nature and length of the essay is determined by the supervisory committee, with more technical essays generally being shorter than those with more literary content. Each candidate shall defend their essay in a final oral examination, in accordance with the regulations of the Faculty of Graduate Studies.

Program Length

Students are expected to complete the requirements of the MA program, including fulfillment of the Co-operative Education requirements, if relevant, within 26 months of enrolment. This limit may be extended for up to one year with the permission of the Graduate Adviser.

PhD Program

Course Requirements

Students are required to take the six core courses (9 units) listed below as well as a minimum of three field courses (4.5 units) for a total of at least 13.5 units. A student’s supervisory committee determines the field courses required.

Core Courses

- ECON 500 (1.5) Microeconomic Analysis
- ECON 501 (1.5) Macroeconomic Analysis
- ECON 545 (1.5) Econometric Analysis
- ECON 546 (1.5) Themes in Econometrics
- ECON 551 (1.5) Information and Incentives
- ECON 552 (1.5) Macroeconomic Issues

Students who enter the PhD with an MA degree may receive a waiver for a maximum of 12 units of required course work, depending on the nature of the courses they completed as part of their MA program.
Candidacy

Successful completion of the Candidacy Examination ECON 693 (3 units), which is based on overall performance in the program as well as:

1. Successful completion of two of the three comprehensive examinations: Microeconomic Theory, Macroeconomic Theory, and Econometrics.
2. An oral examination of the student’s progress towards a dissertation research program.

A student’s supervisory committee determines the comprehensive examinations required. A student may not take a comprehensive examination more than twice. Comprehensive examinations will be offered twice a year. Each examination will be set and graded by a Comprehensive Exam Committee consisting of at least two faculty members of the department.

A student’s supervisory committee determines the requirements of the oral examination for Candidacy.

Students are required to register continuously for ECON 693 until the Candidacy Examination requirements have been completed and a decision on candidacy has been submitted to the Faculty of Graduate Studies. The Department requires that within thirty months of registration as a provisional doctoral student and at least six months before the final oral examination, a student must pass the candidacy examination.

In exceptional circumstances, a student’s supervisory committee, with the approval of the Department’s Graduate Committee, may set alternative Candidacy requirements.

Dissertation

Successful completion of a dissertation (ECON 699). The dissertation is written under the supervision of a supervisory committee, nominated by the Department of Economics, and approved by the Dean of Graduate Studies. The supervisory committee shall comprise at least four members, all of whom normally will be members of the Faculty of Graduate Studies, and at least one of whom will be from a department outside the Department of Economics. The student’s academic supervisor shall be the Chair of the supervisory committee. A written proposal for the dissertation is to be approved by the supervisory committee. The appropriate nature and length of the dissertation is determined by the supervisory committee. The expected length of the dissertation will vary with the nature of the work, with more technical dissertations generally being shorter than those with more literary content.

Oral Examination

Each candidate shall defend their dissertation in a final oral examination, in accordance with the regulations of the Faculty of Graduate Studies.

Program Length

Students are expected to complete the requirements of the PhD program, including fulfillment of the Co-operative Education requirements, if relevant, within five years of enrolment.

Co-operative Education

Participation in the Co-operative Education program - which enables students to acquire knowledge, practical skills for employment, and workplace experience - is optional for Master’s and PhD students. Master’s students complete two work terms, and PhD students complete three (a term consists of four months of full-time, paid employment).

Students must maintain a B (5.0) average to be eligible for a work term. MA students must have successfully completed 9.0 units of graduate course work prior to the commencement of their first work term, and ECON 516 must be included in the student’s MA program. It is highly recommended that MA students complete ECON 516 early on in their program. PhD students must normally complete ECON 693 Candidacy prior to the commencement of their first work term.

Students require permission from their supervisor and graduate adviser, as well as the Co-op coordinator, to participate in the Co-op program. Interested students should contact the Economics Co-op office early in the term in which they are applying. Students are also referred to “General Regulations: Graduate Co-op”, page 44.

Educational Psychology and Leadership Studies

GENERAL INFORMATION

Three graduate programs are offered: (1) Counselling Psychology, (2) Educational Psychology with three focus areas (Learning, Development and Instructional Sciences; Measurement, Evaluation, and Computer Applications; Special Education) and (3) Leadership Studies.

Contact Information

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Graduate Program Assistant (Leadership): Vivian McCormick
   Email: leadgrad@uvic.ca
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Facility Members and Areas of Research

Timothy G. Black, PhD (British Columbia) R. Psych.
Military to civilian transition, group counselling, Integral psychology, military and civilian trauma; Posttraumatic Stress Disorder (PTSD); counsellor training/education, Integrated Action Therapy (IAT), counselling men
Wanda Boyer, PhD (Southern Mississippi)
Early childhood and Elementary Education: learning and development, self-regulation and emotion regulation, play therapy,
special education, family development, research methodology and designs, and research ethics.

Sally Brenton-Haden, PhD (Alberta)
Inclusive education, student diversity and students with special needs, teacher education, online learning and teaching, differentiated instruction, universal design for learning.

Darlene E. Clover, PhD (Toronto)
Women and leadership, community and cultural activism and leadership, feminist pedagogy, nonformal and adult education, arts-based research and education, international comparative education and research, arts and cultural institutions, environmental adult education and ecological leadership.

Tatiana Gounko, PhD (Alberta)
Internationalization and educational reform, comparative and international education, higher education, educational administration and leadership, international agencies and educational policy.

Allison Reeves, PhD (Toronto)
Servant-leadership, educational history, learning organizations and cultural change, senior and school administration, school board governance, Icelandic culture, teacher education.

Donna McGhie-Richmond, PhD (OISE, Tor)
Inclusive education, role of teacher knowledge, beliefs and practices in diverse and inclusive classrooms, teacher education for diversity, online teaching and learning, assistive technology, universal design for learning.

Carolyn L. Crippen, PhD (North Dakota)
Counselling Psychology
Self-regulation, motivation and procrastination, emotion regulation, collaborative learning, classroom tasks, environments and technologies for learning, engagement, retention and transitions.

Joan M. Martin, PhD (Notre Dame)
Adolescent pubertal, cognitive, emotional, and social development; motivation, emotional regulation, depression, and stereotype threat; gender and sexuality issues in adolescent development; general developmental psychology for the first two decades of life.

Sungjun Won, PhD (Ohio State)
Achievement motivation, self-regulated learning, self-regulatory failure, classroom environment, sense of belonging, STEM interest and engagement, quantitative research methods.

Degrees and Specializations Offered

- Counselling Psychology — project-based MA, thesis-based MA
- Indigenous Communities Counselling Psychology — project-based MA, thesis-based MA
- Educational Psychology — MEd, MA, PhD
  - Learning, Development and Instructional Sciences
  - Measurement, Evaluation, and Computer Applications
  - Special Education
- Leadership Studies — MEd, MA

Counselling Psychology

The Counselling Psychology Graduate Program assists students in developing the knowledge, skills, and understanding necessary to work as professional counsellors in a wide variety of settings. The program is characterized by relatively small classes, ongoing contact with a program supervisor, and a focus on the practicum/internship component of counsellor preparation.

Indigenous Communities Counselling Psychology

The Department of Educational Psychology and Leadership Studies in partnership with Indigenous Education in the Faculty of Education and community partners have collaborated to develop a unique graduate counselling psychology program that is relevant to and consistent with the values and traditions of Indigenous communities.

Seven key values and principles, developed together with Indigenous community partners, educators, and helping professionals, guide the program framework and delivery:
- the Indigenous paradigm as central
- the sacred and the spiritual dimension
- the ancestral dimension
- stories, ceremony, culture, language, and communal healing
- the earth and our relatives
- the circle
- counselling vocation and practice

Educational Psychology Focus Areas

All Educational Psychology focus areas share foundational courses in learning, development, and measurement. Each focus area builds on this foundation with additional courses, faculty supervision, and culminating theses or projects. This specialization provides externally identifiable areas of expertise as well as programs of study that can flexibly meet individual career goals.

We currently offer three Educational Psychology focus areas:
- Learning, Development and Instructional Sciences
- Measurement, Evaluation, and Computer Applications
- Special Education

All Educational Psychology focus areas are characterized by small classes that provide rich dialogue, development of critical thinking skills, and active integration of research and theory with practice. All students are offered individualized mentoring and supervision, and all have opportunities to gain research experience.

Please note that Educational Psychology programs are suitable for achieving advanced TQS standing for previously qualified teachers, but none of our graduate programs lead to BC Teacher Certification.
Learning, Development and Instructional Sciences - This program integrates the psychology of learning and instruction with the psychology of human biological, cognitive, emotional, and social development. The developmental content of this focus area embraces a life-span methodological perspective, but focuses primarily on the first two decades of life. The learning portion of this focus area is applicable across the life-span.

General objectives of the Learning, Development and Instructional Sciences focus area:
• to update students' knowledge of what is currently known about human learning, self-regulation, and motivation.
• to update students' knowledge of what is currently known about human development from birth through emerging adulthood.
• to develop students' ability to critically integrate educational psychology theory and research with their personal observations and professional practices.
• to provide students with opportunities to develop specific research competencies and to teach effective communication of information in both research and applied educational psychology settings.

Measurement, Evaluation and Computer Applications - The Measurement, Evaluation and Computer Applications focus provides students with the opportunity to pursue advanced study in measurement, statistics, evaluation, and technology; and to support individual research investigation of a significant topic within these areas. Topics of interest include large-scale assessment, classroom assessment of student achievement, and educational technology.

The general objectives of the Measurement, Evaluation, and Computer Applications focus area:
• to provide students with current theoretical, research and practical knowledge as a basis for professional development in educational psychology.
• to provide students with opportunities to investigate significant issues in the field of educational psychology.

Special Education - The Special Education focus area provides the opportunity for advanced study in research and practice to support the needs of students with exceptionalities such as students with learning disabilities, emotional and behavioural disorders, sensory impairments, communication disorders, intellectual and physical disabilities, chronic health conditions, or students who are gifted. Practices that promote inclusion, resilience, and the developmental health of exceptional populations across multiple contexts (e.g., school, home, community) are emphasized.

The general objectives of the Special Education focus area:
• to meet the advanced training needs of current or prospective special educators in contemporary research and practice within inclusive education.
• to cultivate professional knowledge and skills in assessing, programming, and supporting individuals with special needs, and to enhance consultative and administrative skills within special education and related health fields.
• to promote research and guide graduate students in empirically examining important issues in special education and related health fields.

Leadership Studies
The University of Victoria offers programs leading to the Master of Education (MEd) and the Master of Arts (MA) in Leadership Studies. These degrees are intended for students with diverse backgrounds who have earned undergraduate degrees. The aim of the program is to broaden understandings of contemporary theories and practices of leadership, education, learning and issues that affect schools, community, and society. Candidates will choose their specific degree, MEd or MA, before entering the program.

We are in the process of developing a PhD program with a focus on social justice, school and/or community emphasis and life-long learning. Presently a PhD in Leadership Studies is offered by Individual Graduate Programs by Special Arrangement (see "Individual Graduate Programs by Special Arrangement (SPARR)", page 34) with a quota on admissions.

Ethical and Professional Behaviour
Graduate students in the Department of Educational Psychology and Leadership Studies are expected to adhere to a professional code of conduct for the basis of their relationships with peers, faculty and for any children/adolescents for whom they may provide services. Students will be subject to the provisions of the ethical guidelines of their respective professions. Students may be required to withdraw from a course or program when ethical, medical, or other reasons interfere with satisfactory practice in their respective professions.

Facilities
• MacLaurin Building
• McPherson Library
• Curriculum Library

Financial Support
Fellowships and Scholarships
The University of Victoria awards a limited number of Graduate Fellowships for full-time study. No duties are involved. The awards are competitive and are based on academic standing. All students admitted to the program and assessed with a 7.0 or higher GPA will be considered. A small number of Faculty scholarships, fellowships and awards are available to students, usually in their second year of study.

Students with strong GPAs are encouraged to apply for SSHRC fellowships early in the fall semester. These awards are competitive and compare students on three main criteria: academic excellence, research potential, and communication skills. For more information about these awards see: <www.sshrc-crsh.gc.ca>.

A list of awards and financial support can be found at: <www.uvic.ca/graduatestudies/finances/financialaid/index.php>.

Paid Research Assistantships
Paid research assistantships are available with individual faculty in the department. These assistantships are usually supported through grant funding. They are available to a limited number of qualified students.

Students interested in research assistantships should contact faculty members directly.

Paid Teaching Assistantships
Paid teaching assistantships are available within the Department of Educational Psychology and Leadership Studies to a limited number of qualified students. The number of teaching assistantships varies yearly. For information, contact the Graduate Secretary (eplsgrad@uvic.ca) and review postings on the departmental website.

Work Study Program
The Work Study Program is funded by the University of Victoria Student Awards and Financial Aid Office. The objective of the program is to provide additional financial assistance through on-campus part-time employment opportunities for students who have documented financial need. The Work Study Program runs from September to April of each academic year and students may earn up to a maximum of $3,400 for this 8 month period. Students may only hold one work study position at one time. Additional information is available online at: <www.uvic.ca/registrar/safa/work-study/index.php>.

Co-operative Education and Work Placements
It is possible for graduate students to combine their graduate studies with Co-op education semesters in which they apply knowledge and
skills in paid work placements across Canada. This usually involves extending program completion by two semesters. For more information please contact: ephcoop@uvic.ca.

**ADMISSION REQUIREMENTS**

**General**

Candidates seeking admission should normally be able to satisfy the entrance requirements of the Faculty of Graduate Studies. Further to these requirements, the Department of Educational and Leadership Studies requires an acceptable bachelor’s degree from an accredited university and normally a grade point average of 6.0 (B+) in the last two years of academic work. Entry to the program is on a competitive basis and enrolment may be restricted in any given year. All applicants should submit a current resume and a brief letter of intent. Other requirements include information on prerequisite courses, previous field experience, assessment reports, references, and personal statements.

Applicants for admission whose first language is not English should consult <https://www.uvic.ca/education/psychology/student-resources/english-proficiency/index.php> for English Language proficiency requirements.

Potential applicants may contact the Graduate Program Assistant for application information about specific programs. They may also visit our website: <www.uvic.ca/education/psychology>.

For community based programs, phone: 250-721-7875.

**Admission To Master’s Programs**

**Counselling Psychology**

Each year the Department of Educational Psychology and Leadership Studies in Education receives a considerable number of applications for entry into the graduate counselling programs, thus, the admission process is a competitive one. Meeting admission requirements does not guarantee entry to the program. Recommendations for admissions are for a particular program and start date, and cannot be deferred. Applicants declining an offer of admission must re-apply. See our web site at: <www.uvic.ca/education/psychology/future/masters/counselling/index.php> for more detailed information and guidelines.

1. An acceptable bachelor’s degree from an accredited university and normally a grade point average of 6.0 (B+) in the last two years of academic work.

2. Applicants are expected to have a broad understanding of psychological principles and issues as a result of their academic course work. All applicants are required to have three units of relevant 3rd or 4th year coursework in Educational Psychology, Psychology or a related helping discipline in the following two areas: Developmental Psychology and Abnormal Psychology/Behaviour Disorders. Thesis-based MA applicants must have at least 1.5 units of undergraduate credit in statistics that covers descriptive statistics and univariate inferential statistics.

3. Completion of prerequisite courses ED-D 414, 417, and 418 with at least a B+ grade. Applicants must have completed ED-D 417 and ED-D 418* by December 31st of the year prior to program start. Applicants who have not completed ED-D 414 (or an equivalent course) prior to application submission may be granted admission to the program conditional on completing ED-D 414 (or equivalent) prior to beginning the program in September. ED-D 414 is usually offered several times throughout the year, including during the summer (July/August) prior to the start of the Master’s program. Applicants applying for equivalency must send course outlines and other supporting information to the Graduate Admiser by November 1st prior to application.

4. A significant number of counselling related hours is required that are documented in a complete resume. Field experience is defined as working in a helping capacity in a counselling-related or teaching-related setting with children, adolescents, or adults. Such experience should involve person-to-person and/or group helping relationships in which (a) the individual plays a facilitative role in learning, personal and emotional growth, and/or psychological development and (b) is required to demonstrate professional and ethical behaviors, effective interpersonal skills, and personal awareness. It must also include the receiving of supervision involving evaluative feedback from a supervisor of a higher administrative position (i.e., not peer consultation) with clearly stated roles and responsibilities for the individual and the supervisor. This requirement can be met through volunteer work experience although preference will be given to applicants who have sustained, relevant paid work experience.

5. Two Assessment Reports (references) from professors and/or supervisors.

6. A minimum of two Counselling Skills Evaluations are required. One must be from an instructor of ED-D 417 (or equivalent). The other may be from a supervisor of the applicant’s counselling or other applied work setting.

7. A personal statement (3 to 5 pages) detailing career plans and motivation for graduate work in Counselling.

8. For thesis-based MA applicants only, a one-page description of past research experience and present research interests.

9. Applicants reactivating their file for reconsideration must detail in a letter the actions they have taken to strengthen their new application over the previous one.

10. Applicants requesting admission consideration due to disability must put their request in writing at the time of admission, providing an explanation of their situation and appropriate medical or other documentation.

11. As a condition of admission to all Counselling Psychology programs, students must undergo a Criminal Record Check in compliance with the BC Criminal Records Review Act.

**Indigenous Communities Counselling Psychology**

The program is open to both Indigenous and non-Indigenous applicants. Consistent with University of Victoria policy on equity and access, preference will be given to Indigenous applicants and those working in a helping capacity with Indigenous Communities.

1. Applicants are required to have completed a baccalaureate degree with at least a B+ average (78%) in the last two years of course work.

Applicants with less than a "B+" average (6.0 GPA) on their undergraduate degree may be eligible for admission as a Mature Student.

2. In order to be eligible for registration with provincial and national counsellor certification bodies, applicants are expected to have a broad understanding of helping principles and issues as a result of their academic course work. A minimum of 3.0 units of relevant 3rd and 4th year coursework is required, in Aboriginal or Indigenous helping/healing, educational psychology, psychology, child and youth care, or a related helping discipline. Examples include PSYC 330 Personality, ED-D 419 Introduction to Indigenous Helping and Healing, or CYC 338 Applying Developmental Theory in Child and Youth Care. Applicants should provide a list of these relevant courses and the grades obtained with their application.

3. Completion of pre-requisite courses ED-D 414 Group Processes, ED-D 417 Effective Interpersonal Communication, and ED-D 418 Introduction to Theories of Counselling with at least a B+ grade is required. Applicants requesting equivalency must send detailed course outlines (syllabi) and other supporting information to the Graduate Advisor prior to application.

Applicants who have not completed all required pre-requisite courses should be registered in these courses by March 15 of application year and indicate this in their personal statement. Applicants may be offered admission to the program conditional upon completion of
whenever required courses are outstanding. All courses must be completed before program start.

4. Successful, relevant field experience must be completed prior to the application deadline and documented in a complete résumé. For the Indigenous Communities Counselling Psychology program, we are particularly interested in applicants who have completed all or part of their field experience in Indigenous based settings. Field experience is defined as working in a helping capacity in a counseling, helping-related or teaching-related setting with children, adolescents, or adults. 200 hours are recommended.

5. Two Assessment Reports (references to be sent directly to Graduate Records and Admissions) from professors and/or supervisors are required.

6. Applicants are required to submit a minimum of two Counselling Skills Evaluations. One must be from an instructor of ED-D 417 (or equivalent). The other may be from a supervisor of the applicant’s counselling or other applied work setting.

7. A personal statement (3 to 5 pages) describing future work plans and motivation for graduate work in Counselling is also required. Please address the following:
   • How your enrolment in the ICCP at the University of Victoria might help you meet important personal and/or community goals. What background and/or experience do you have related to helping in Indigenous communities?
   • What preferences do you have in terms of course content and style of teaching, skill development, and personal learning?
   • What are your strengths and weaknesses as a person, learner, and counselor?
   • What personal and/or cultural values are most important to you and how do they influence your views about being a counselor?
   • In what type of setting would you like to work following graduation from a counselling program and with what client population would you like to work?
   • Add any other relevant information that you think would help the admissions committee to know about you as a person, a community member and a potential counselor.
   • Indicate the names of the people who have been asked to submit your Counselling Skills Evaluations.
   • Applicants are advised to use the above headings in abbreviated form in the Personal Statement, to facilitate the reading of material. The personal statement should be typed, double spaced, with normal margins and should be no longer than 5 pages. Please include on the first page: current date, name, address, phone number, and fax number/e-mail address (if available). Students who reactivate their file should submit an updated personal statement and résumé.

8. Applicants reactivating their file for reconsideration must detail in a letter the actions they have taken to strengthen their new application over the previous one.

9. Applicants requesting admission consideration due to disability must put their request in writing at the time of application, providing an explanation of their situation and appropriate medical or other documentation.

10. As of September 2011, successful applicants must undergo a criminal record check in compliance with the BC Criminal Records Review Act and submit it to the Department of Educational Psychology and Leadership Studies for review before full acceptance is given.

Additional information about the Indigenous Communities Counselling Psychology program can be found at <https://www.uvic.ca/education/psychology/counselling-psychology/indigenous-communities/index.php>.

Please contact our Program Coordinator or current Academic Advisor if you have any questions regarding the application process and/or whether you meet the above admission criteria.

Educational Psychology Focus Areas

General Requirements
   • a bachelor’s degree in (a) Psychology, (b) Educational Psychology, or (c) Education from an accredited university and normally a grade point average of 6.0 (B+) in the last two years of academic work*
   • two references (assessment reports) from academic or field based contexts
   • a letter of intent
   • current curriculum vitae (résumé)
   • Criminal Record Check in compliance with the BC Criminal Records Review Act

*Applicants without a Bachelor degree in (a) Psychology, (b) Educational Psychology, or (c) Education must satisfy the following pre-requisite course requirements:
   • two senior undergraduate courses covering content in educational psychology, learning, cognition and/or human development.
   • For the Special Education focus area: at least one of the courses must be in special education, developmental psychopathology or related course. Applicants with 2-years of related field experience providing services to people with special needs in school or community contexts can use their experience in lieu of the Special Education course prerequisite.

Applicants who hold the following (in addition to general requirements) will be given priority consideration:
   • Undergraduate course in statistics and/or Research methods
   • Undergraduate honours thesis
   • Senior undergraduate course in:
     • Learning or cognition
     • Development (childhood, adolescent, adult or lifespan)
     • Behavioral interventions, psychological disorders, or learning differences
   • GRE scores from the verbal, quantitative, and analytical writing sections of the GRE

Leadership Studies

Candidates seeking admission should be able to satisfy the entrance requirements of the Faculty of Graduate Studies. Further to these requirements, the Department of Educational Psychology and Leadership Studies requires an acceptable Bachelor’s degree from an accredited University and normally a grade point average of 6.0 (B+) in the last two years of academic work. Entry to the program is on a competitive basis, and enrolment may be restricted in any given year. All applicants should submit a brief résumé and a letter of intent. *Applicants require 3 years of work experience or a leadership role in education, community and/or public service. Recognition is given for experience in school and the community. Course work completed within the last five years, which was not part of the academic work considered for admission, may be eligible for transfer credit towards the Master’s degree. *Applicant must contact leadgrad@uvic.ca prior to applying.

Leadership Studies’ students whose course work or research involves contact with vulnerable populations will be required to undergo a Criminal Record Check in compliance with the BC Criminal Records Review Act.
Admission to the PhD Program in Educational Psychology

Admission to the doctoral degree program requires completion of a thesis-based master’s degree from a recognized university in a psychology or educational psychology related area.

Applicants with a non-thesis masters degree must have published a first-authored paper in a peer-reviewed journal that demonstrates ability to conduct, analyze and report empirical research in order to be considered for the PhD.

Applicants must have completed ED-D 560 (Statistical Methods in Education) and ED-D 561A (Methods in Educational Research), or their equivalents within their Master’s degree program.

Applicants must submit Graduate Record Examination scores from the verbal, quantitative, and analytical writing sections of the GRE.

Applicants must submit a statement of research experience and interests, a letter of intent, and current curriculum vitae.

Applicants must provide a sample of first-authored research in the form of a thesis and/or published research paper.

Admission to the PhD Program in Leadership Studies

A limited number of candidates are accepted for a PhD in the Leadership Studies program by Special Arrangement only. Contact the Leadership Studies Program unit for more information.

Deadlines

Please consult the department website for specific deadline dates: <www.uvic.ca/education/psychology/index.php>.

PROGRAM REQUIREMENTS

Master’s in Counselling Psychology

Project-based MA Program Requirements

A minimum of 27 units of course work is required in the project-based MA program and a comprehensive exam. The program of study includes the following required courses:

<table>
<thead>
<tr>
<th>Course</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>ED-D 503</td>
<td>1.5</td>
</tr>
<tr>
<td>ED-D 514</td>
<td>1.5</td>
</tr>
<tr>
<td>ED-D 518</td>
<td>1.5</td>
</tr>
<tr>
<td>ED-D 519C</td>
<td>1.5</td>
</tr>
<tr>
<td>ED-D 519H</td>
<td>1.5</td>
</tr>
<tr>
<td>ED-D 519L</td>
<td>1.5</td>
</tr>
<tr>
<td>ED-D 519N</td>
<td>1.5</td>
</tr>
<tr>
<td>ED-D 522</td>
<td>3.0</td>
</tr>
<tr>
<td>ED-D 536</td>
<td>3.0</td>
</tr>
<tr>
<td>ED-D 561A</td>
<td>1.5</td>
</tr>
<tr>
<td>ED-D 597</td>
<td>1.5</td>
</tr>
<tr>
<td>ED-D 998</td>
<td>3.0</td>
</tr>
<tr>
<td>Electives</td>
<td>4.5</td>
</tr>
<tr>
<td>TOTAL</td>
<td>27.0 units</td>
</tr>
</tbody>
</table>

Thesis-based MA Program Requirements

A minimum of 28.5 units of study is required in the thesis-based MA program, and includes a thesis and its oral defense. Students choosing to conduct a thesis involving qualitative methodology are required to complete ED-D 563 or equivalent in addition to ED-D 560 and ED-D 561A.

The program of study includes the following required courses:

<table>
<thead>
<tr>
<th>Course</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>ED-D 503</td>
<td>1.5 Program Development and Evaluation</td>
</tr>
<tr>
<td>ED-D 514</td>
<td>1.5 Assessment in Counselling</td>
</tr>
<tr>
<td>ED-D 518</td>
<td>1.5 Advanced Seminar in Theories of Counselling Psychology</td>
</tr>
<tr>
<td>ED-D 519C</td>
<td>1.5 Ethics and Legal Issues in Counselling</td>
</tr>
<tr>
<td>ED-D 519H</td>
<td>1.5 Career Development and Counselling Across the Life Span</td>
</tr>
<tr>
<td>ED-D 519L</td>
<td>1.5 Group Counselling</td>
</tr>
<tr>
<td>ED-D 519N</td>
<td>1.5 Diversity, Culture and Counselling</td>
</tr>
<tr>
<td>ED-D 522</td>
<td>3.0 Skills and Practice for Counselling</td>
</tr>
<tr>
<td>ED-D 523</td>
<td>3.0 Internship in Counselling</td>
</tr>
<tr>
<td>ED-D 560</td>
<td>1.5 Statistical Methods in Education</td>
</tr>
<tr>
<td>ED-D 561A</td>
<td>1.5 Methods in Educational Research</td>
</tr>
<tr>
<td>ED-D 599</td>
<td>6.0 Thesis</td>
</tr>
<tr>
<td>Electives</td>
<td>3.0 to be chosen in consultation with Graduate Adviser</td>
</tr>
<tr>
<td>TOTAL</td>
<td>28.5 units</td>
</tr>
</tbody>
</table>

Program Length

The project-based MA degree generally takes two years of full-time study on campus to complete. The thesis-based MA degree also requires a minimum of two years of full-time study and often will require at least one additional semester to complete the thesis.

Master’s in Indigenous Communities Counselling Psychology

The program requirement for the project-based MA degree is a minimum of 25.5 units of study. The thesis-based MA degree is a minimum of 28.5 units of study. The following ED-D courses are restricted to graduate students who have been admitted to either the project-based MA or thesis-based MA counselling program, or by permission of the department: ED-D 514, 518, 519 (C, L, P, R and S), 521, 522, 523, 525 and 564.

Project-based MA Program Requirements

A minimum of 25.5 units of course work is required in the project-based MA program and a comprehensive exam. The program of study includes the following required courses:

<table>
<thead>
<tr>
<th>Course</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>ED-D 525</td>
<td>1.5 Indigenous Healing and Spirituality</td>
</tr>
<tr>
<td>ED-D 518</td>
<td>1.5 Advanced Seminar in Theories of Counselling Psychology</td>
</tr>
<tr>
<td>ED-D 519C</td>
<td>1.5 Ethics and Legal Issues in Counselling</td>
</tr>
<tr>
<td>ED-D 514</td>
<td>1.5 Assessment in Counselling</td>
</tr>
<tr>
<td>ED-D 522</td>
<td>3.0 Skills and Practice for Counselling</td>
</tr>
<tr>
<td>ED-D 523</td>
<td>3.0 Internship in Counselling</td>
</tr>
<tr>
<td>ED-D 519R</td>
<td>1.5 Indigenous Development and Counselling Across Generations</td>
</tr>
<tr>
<td>ED-D 519L</td>
<td>1.5 Group Counselling</td>
</tr>
<tr>
<td>ED-D 564</td>
<td>1.5 Indigenous Research and Program Evaluation</td>
</tr>
<tr>
<td>ED-D 519P</td>
<td>1.5 Trauma Counselling (or other elective)</td>
</tr>
<tr>
<td>ED-D 521</td>
<td>1.5 Developmental Issues in Family Counselling (or other elective)</td>
</tr>
<tr>
<td>ED-D 519S</td>
<td>1.5 Addictions Counselling (or other elective)</td>
</tr>
<tr>
<td>ED-D 597</td>
<td>1.5 Comprehensive Examination</td>
</tr>
<tr>
<td>ED-D 598</td>
<td>3.0 Project</td>
</tr>
<tr>
<td>TOTAL</td>
<td>25.5 units</td>
</tr>
</tbody>
</table>

Students in the project-based MA program may apply to transfer to the thesis-based MA program. Transfer application requires a letter of intent,
a minimum 20-page thesis proposal, and a statement of support from a potential thesis supervisor. Only a very small number of transfer students can be accommodated, depending on supervisor match and availability. Transfers would normally be considered in the second year of the program.

**Thesis-based MA Program Requirements**

A minimum of 28.5 units of study is required in the thesis-based MA program, and includes a thesis and its oral defense. The program of study includes the following required courses:

- ED-D 525 (1.5) Indigenous Healing and Spirituality
- ED-D 518 (1.5) Advanced Seminar in Theories of Counselling Psychology
- ED-D 519C (1.5) Ethics and Legal Issues in Counselling
- ED-D 514 (1.5) Assessment in Counselling
- ED-D 522 (3.0) Skills and Practice for Counselling
- ED-D 523 (3.0) Internship in Counselling
- ED-D 519R (1.5) Indigenous Development and Counselling across Generations
- ED-D 519L (1.5) Group Counselling
- ED-D 564 (1.5) Indigenous Research and Program Evaluation
- ED-D 519P (1.5) Trauma Counselling (or other elective)
- ED-D 521 (1.5) Developmental Issues in Family Counselling (or other elective)
- ED-D 519S (1.5) Addictions Counselling (or other elective)
- ED-D 560 (1.5) Statistical Methods in Education
- ED-D 599 (6.0) Thesis

**TOTAL MA: 28.5 units**

**Master’s Degrees in Educational Psychology**

Across all three Educational Psychology focus areas, the MA degree and the MEd degree consist of: (a) thesis for the MA degree, or (b) project for the MEd degree.

A minimum of 19.5 units of study is required for the MEd and includes a comprehensive exam. A minimum of 21.0 units of study is required for the MA and includes a thesis defense.

The MA degree is a course and thesis based research degree. The MA is most suited to students who seek a future career involving research and teaching in government, agency, or post-secondary contexts. Thesis work typically advances theory, research, and practice in the field of Educational Psychology. Persons who anticipate proceeding on to a doctoral program should apply for the MA degree. Applicants who enjoy and wish to develop the skills of conducting research, writing, and presenting and publishing academic papers frequently select this degree.

Important features of the MA include:
- minimum of 2 years to complete
- requires the development of quantitative and qualitative research analyses skills
- culminates in a research based thesis
- it is a prerequisite for entry into PhD programs

The MEd degree is a primarily course based applied degree that culminates in a major project or paper. The MEd is useful for persons seeking employment or advancement in applied educational settings, community organizations, or the Ministry of Education. Projects and papers emphasize the application of theory and research to practice. The MEd program is useful for applicants who are interested in the development and evaluation of programs and services. Please note that MEd students who wish admission into doctoral programs generally require additional research method courses and must demonstrate their research and writing skill.

Important features of the MEd include:
- normally completed within 2 years
- primarily course-based
- culminates in an applied project or paper
- is normally not suitable for entry into a PhD program

**Transfer between MEd and MA Programs:**

Persons admitted to either degree program may apply for transfer to the other. Please note that transfers are not automatic; each transfer request will be evaluated by faculty before approval. This is normally done in the Spring with the new application reviews.

**Program Length**

The MEd degree generally takes two years of full-time study on campus to complete. The MA degree also requires a minimum of two years of full-time study and often will require at least one additional semester to complete the thesis.

**Learning, Development and Instructional Sciences Focus Area Requirements (MA and MEd)**

**Required Courses (12 units)**

- 3.0 units in Learning:
  - ED-D 508 (1.5) Theories of Learning in Educational Psychology
  - ED-D 509 (1.5) Psychology of Learning and Instruction

- 3.0 units in Development:
  - ED-D 505 (1.5) Advanced Concepts in Human Development
  - 1.5 units chosen from:
    - ED-D 506A (1.5): Cognitive Development
    - ED-D 506B (1.5): Social and Emotional Development
    - ED-D 506C (1.5): Adolescent Development

- 3.0 units in Research and Statistics:
  - ED-D 560 (1.5) Statistical Methods in Education
  - ED-D 561A (1.5) Methods in Educational Research

**Elective Courses (3 units)**

- 3.0 units of elective courses chosen in consultation with the student’s supervisor

**Degree Completion Requirements for MEd (4.5 units)**

- ED-D 598 (3.0) Project: Educational Psychology and Leadership Studies (Project structure varies by area)
- ED-D 597 (1.5) Comprehensive Examination: (Examination structure varies by area)

**TOTAL MEd: 19.5 units**

**Degree Completion Requirements for MA (6.0 units)**

- ED-D 599 (6.0) Thesis and oral defense

**TOTAL MA: 21.0 units**

**Measurement, Evaluation, and Computer Applications Focus Area Requirements (MA and MEd)**

**Required Courses (12 units)**

- 1.5 units in Learning chosen from:
  - ED-D 508 (1.5) Theories of Learning in Educational Psychology
  - ED-D 509 (1.5) Psychology of Learning and Instruction

- 1.5 units in Development chosen from:
ED-D 505 (1.5) Advanced Concepts in Human Development
ED-D 506A (1.5) Cognitive Development
ED-D 506B (1.5) Social and Emotional Development
ED-D 506C (1.5) Adolescent Development

3.0 units in Research and Statistics:
ED-D 560 (1.5) Statistical Methods in Education
ED-D 561A (1.5) Methods in Educational Research

6.0 units in Measurement, Evaluation, and Computer Applications not previously counted above:
ED-D 501 (1.5) Theory of Measurement
ED-D 503 (1.5) Program Development and Evaluation
ED-D 562 (1.5) Advanced Statistical Methods in Education
ED-D 591B (1.5) Selected Topics in Measurement, Evaluation and Computer Applications

3.0 units of elective courses chosen in consultation with the student’s supervisor

**Degree Completion Requirements for MEd (4.5 units):**
- ED-D 598 (3.0) Project: Educational Psychology and Leadership Studies (Project structure varies by area)
- ED-D 597 (1.5) Comprehensive Examination: (Examination structure varies by area)

**TOTAL MEd:** 19.5 units

**Degree Completion Requirements for MA (6.0 units):**
- ED-D 599 (6.0) Thesis and oral defense

**TOTAL MA:** 21.0 units

**Special Education Focus Area Requirements (MA and MEd)**

**Required Courses (13.5 units)**
- 1.5 units in Learning chosen from:
  - ED-D 508 (1.5) Theories of Learning
  - ED-D 509 (1.5) Psychology of Learning and Instruction
- 1.5 units in Development chosen from:
  - ED-D 505 (1.5) Advanced Concepts in Human Development
  - ED-D 506A (1.5) Cognitive Development
  - ED-D 506B (1.5) Social and Emotional Development
  - ED-D 506C (1.5) Adolescent Development
- 3.0 units in Research and Statistics:
  - ED-D 560 (1.5) Statistical Methods in Education
  - ED-D 561A (1.5) Methods in Educational Research
- 7.5 units in Special Education:
  - ED-D 515 (1.5) Advanced Assessment in Special Education
  - ED-D 516 (1.5) Advanced Intervention in Special Education
  - ED-D 568 (1.5) Inclusive Education in the 21st Century
  - ED-D 569 (1.5) Developmental Psychopathology and Disorders
  - ED-D 571 (1.5) Advanced Assistive Technology in the Inclusive Classroom
- 1.5 units of elective coursework chosen in consultation with the student’s supervisor

**Degree Completion Requirements for MEd (4.5 units):**
- ED-D 598 (3.0) Project: Educational Psychology and Leadership Studies (Project structure varies by area)
- ED-D 597 (1.5) Comprehensive Examination: (Examination structure varies by area)

**TOTAL MEd:** 19.5 units

**Degree Completion Requirements for MA (6.0 units):**
- ED-D 599 (6.0) Thesis and oral defense

**TOTAL MA:** 21.0 units

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**Master’s in Leadership Studies**

**MEd Program Requirements**

The MEd degree requires 18.0 units of study including a research project (ED-D 598 - 3.0 units) and the comprehensive exam (ED-D 597 - 1.5 units).

**Compulsory Core Courses (1.5 units):** Students are required to select one of the following courses:
- ED-D 531 (1.5) Concepts and Theory of Organization
- ED-D 533D (1.5) Critical Discourses in Leadership
- ED-D 538A (1.5) Critical Theories and Practices of Adult Education and Learning
- ED-D 539A (1.5) Leadership, Learning and Social Justice

Compulsory Core Courses: (4.5 units) Students are required to register in the following two courses which are taught in conjunction BUT only after successful completion of 10.5 units of course work.
- ED-D 561B (1.5) Research Methods in Leadership
- ED-D 598 (3.0) Project

**Other Courses: (10.5 units).** Students may select from among courses numbered ED-D 531, 532A, 533A, 533B, 533C, 534, 535, 536, 537A, 537D, 537G, 538B, 538D, 539B, 540, 541, 542, 590, 591E.

Up to 3.0 units can be in the form of an Independent Directed Study (ED-D 590) and the student is required to find the instructor to teach this course.

Normally up to 4.5 units of electives are allowed from outside of Leadership Studies and faculties across campus. All electives must be at the 500 level and approved by the Graduate Adviser. To obtain approval, students must demonstrate how proposed electives are pertinent to their program of study.

**Compulsory Comprehensive Examination** (1.5 units): ED-D 597 is the final requirement of the program, which is set three times each year in November, April and late-August. It consists of a three hour written exam in which a candidate is expected to demonstrate the synthesis and application of concepts and theories in Leadership Studies.

**MA Program Requirements**

The MA degree requires 18.0 units of study including a thesis (ED-D 599 – 6.0 units) and an oral examination.

**Compulsory Core Courses:** (1.5 units) Students are required to register in one of the following courses
- ED-D 531 (1.5) Concepts and Theory of Organization
- ED-D 533D (1.5) Critical Discourses in Leadership
- ED-D 538A (1.5) Critical Theories and Practices of Adult Education and Learning
- ED-D 539A (1.5) Leadership, Learning and Social Justice

Compulsory courses
- ED-D 599 (6.0) Thesis

A total of 3 units in qualitative and/or quantitative research design taken within any faculty at UVic. These will be completed prior to beginning the thesis.

**Other Courses: (7.5 units).** Students may select from among courses numbered ED-D 531, 532A, 533A, 533B, 533C, 534, 535, 536, 537A, 537D, 537G, 538B, 538D, 539B, 540, 541, 542, 590, 591E.

Up to 3.0 units can be in the form of an Independent Directed Study (ED-D 590) and the student is required to find the instructor to teach this course.

Other courses: (3 units). Normally, up to 3 units can be taken from other departments (EDCI, EPHE) in the Faculty of Education or other faculties across campus (permission of supervisor required).
Program Length

The MEd degree program generally takes two years of full-time study on campus to complete. The MA degree also requires a minimum of two years of full-time study and will often require at least one year to complete the thesis.

PhD Program in Educational Psychology

Advanced doctoral studies in Educational Psychology with special focus in one of the following: Special Education; Learning, Development and Instructional Sciences; or Measurement, Evaluation and Computer Applications.

This program prepares students to contribute to theory, research and practice in the field of Educational Psychology relevant to their chosen area of focus. Graduates of the program pursue academic, research, government, and professional careers. The flexibility of the program and breadth of faculty expertise provide students with opportunities to pursue individualized scholarly and professional goals in close collaboration with faculty supervisors. Students are encouraged to complete a research apprenticeship and an apprenticeship in teaching in higher education.

Program requirements

The minimum total number of units required for the PhD program is 46.5 units. The program requires a minimum of 13.5 units of coursework, a candidacy examination (3.0 units), and a dissertation (minimum 30.0 units). Of the 13.5 units of coursework required, all students must take ED-D 660 (Doctoral Seminar in Contemoporary Issues in Educational Psychology), and a minimum of 4.5 units of advanced statistics/research methodology.

A student may transfer a maximum of 3.0 units of graduate credits to his/her doctoral program if the course(s) was completed before entering the doctoral program and not used to obtain any degrees. Courses eligible for transfer must be relevant to the program of study and completed within five years of the date of application. The transfer must be approved by the student’s supervisory committee and the graduate advisor for the program area.

Other Requirements

PhD students write candidacy examinations in research methodology and in their area of specialization (for example, learning and development) within educational psychology. The format will consist of two written papers followed by an oral examination. In the oral examination, the candidate will be examined in both research methodology and his/her area of specialization. Normally, within thirty-six months of registration as a provisional doctoral student and at least six months before the final oral examination, a student must pass the candidacy examination.

Students are required to submit a report of their progress to their supervisory committee each year by July 1. Failure to submit a report may jeopardize a student’s subsequent registration.

The degree requires a minimum of 24 consecutive months from the time of first registration. Students are required to register in every term from the time of admission until the requirements of the degree have been met, or formally withdraw in accordance with regulations set out in the University of Victoria Calendar.

Program Length

A minimum residency of one academic year is required. During the residency year, students are expected to be committed full time to their studies. Normally, a student proceeding toward a doctoral degree will be required to complete all the requirements within seven years from the date of first registration in the program.

Note

Students who wish to be eligible for registration as a psychologist with the B.C. College of Psychologists must consult the College of Psychologists of British Columbia.

Graduate Certificate in Learning and Teaching in Higher Education (LATHE)

The LATHE Graduate Certificate is a 6.0 unit program that is designed for Doctoral students who will be pursuing a career in post-secondary teaching or in other settings where extensive teaching of adults occurs. By completing a series of courses, workshops and guided experiences, students will acquire knowledge of current research, theory and pedagogical skills that will enable them to become effective instructors in higher-education and similar settings.

Students normally will enroll in the LATHE program concurrently with their discipline-based Doctoral studies. During the certificate, students take ED-D 600 (1.5) Learning and Teaching in Higher Education; ED-D 605 (3.0) Educational Psychology: Apprenticeship in Teaching in Higher Education; and ED-D 610 (1.5) Contemporary Issues in Higher Education.

NOTE: The LATHE certificate is not designed to lead to certification as a K-12 teacher in the Public School System.

Co-operative Education Program

Participation in the Co-operative Education program - which enables students to acquire knowledge, practical skills for employment, and workplace experience - is optional for Master’s and PhD students. Master’s students complete two work terms, and PhD students complete three (a work term consists of four months of full-time, paid employment), and students undertake study and work terms in alternating sessions). Students require permission from their academic advisor and graduate advisor, as well as the Co-op coordinator, to participate in the Co-op program. Interested students should contact the Co-op office (located in HSD A304) early in the term in which they are applying. Students are also referred to “General Regulations: Graduate Co-op” on page 44.

Electrical and Computer Engineering

GENERAL INFORMATION

Contact Information

Department of Electrical and Computer Engineering
Location: EOW, Room 448
Mailing Address:
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Website: <www.ece.uvic.ca>
Chair: Dr. Michael McGuire
Email: ecechair@uvic.ca
Phone: ........................................................................... 250-721-8684
Graduate Advisor: Dr. Alexandra Branzan Albu
Email: ecgradv@uvic.ca
Phone: ........................................................................... 250-721-8681
GRADUATE PROGRAMS

Graduate Secretary: M.A.Sc., PhD, NOND
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   Phone: ............................................................... 250-721-8675
Graduate Secretary: M.Eng., MTIS
   Email: ecsegsec2@uvic.ca
   Phone: ............................................................... 250-721-8781
Graduate Secretary: MADS
   Email: ecsegsec3@uvic.ca
   Phone: ............................................................... 250-853-3798

Faculty Members and Areas of Research

Professors Emeritus
Andreas Antoniou, PhD (London)
   Analog and digital filter design, digital signal processing, electronic circuits, optimization methods
Wolfgang J.R. Hoefer, Dr-Ing (Grenoble)
   Microwave, millimeter wave, optical theory and applications, computational electromagnetics and numerical field modeling, high speed circuit analysis and synthesis, metamaterials, superresolution imaging
R. Lynn Kirlin, PhD (Utah State)
   Statistical signal processing, detection and estimation: speech, sonar, HF and K-band radar, image, seismic; sensor array processing; adaptive filters; noise suppression; pattern recognition, clustering and classification; wavelet and time-frequency analysis; data compression; blind separation of signals and blind deconvolution; spectral design of randomized switching in dc/dc and dc/ac converters
Harry H. L. Kwock, PhD (Stanford)
   Advanced materials, electronic devices and IC design, mixed-mode circuits
Eric G. Manning, PhD (Illinois)
   Computer networks, distributed computing, multimedia
Adam Zielinski, PhD (Wroclaw)
   Underwater acoustic systems; acoustic communications, telemetry and navigation; application of acoustics, ocean electronic instrumentation, signal acquisition and processing, electronic circuits and sensors

Professors
Panagiotis Agathoklis, Dr ScTech (Swiss Fed Inst of Tech)
   Digital signal processing, multidimensional systems, control systems
Amirali Baniasadi, PhD (Northwestern)
   Low-power design, power-aware architectures, VLSI, interconnect, high-performance processors, graphics processing unit
Ashoka K.S. Bhat, PhD (Toronto)
   Power electronic controls, high-frequency link power conversion resonant and pulse with modulation, power converters for alternative energy sources, design of electronic circuits for power control
Jens Bomemann, Dr-Ing (Bremen)
   RF/wireless/microwave/millimeter-wave components and feed systems, ultra-wideband and multi-band RF systems in modern integrated circuits, EM-based computer-aided antenna and component design
Alexandra Branzan Albu, PhD (Bucharest)
   Computer vision, pattern recognition, image processing, human computer interaction
Lin Cai, PhD (Waterloo)
   Wireless networks and mobile computing, resource and mobility management, flow and congestion control, medium access control, multimedia services, cross-layer design

David W. Capson, PhD (McMaster)
   Computational vision, algorithms and architectures for accelerated and embedded image analysis, vision-based applications in robotics, metrology, inspection, and servo systems
Thomas E. Darcie, PhD (Toronto) - Tier I Canada Research Chair in Optical Systems for Communications, Imaging and Sensing
   Optical systems, optical communications, fiber-optic systems and technology, broadband networks, microwave/terahertz photonics, optical imaging and image processing systems, broadband applications
Nikitas J. Dimopoulos, PhD (Maryland) - Lansdowne Chair in Computer Engineering
   Computer architecture, power aware computing, neural networks
Xiaodai Dong, PhD (Queen's) - Tier II Canada Research Chair in Ultra Wideband Communications
   Wireless communications theory and systems, ultra-wideband communications, radio propagation, cooperative communications, cognitive radio, green communications, machine-to-machine communications, wireless security, smart grid, nano communications
Peter F. Driessen, PhD (British Columbia)
   Audio and video signal processing, computer music, sound recording, wireless communications, radio propagation
Fayez Gebali, PhD (British Columbia)
   Parallel algorithms, computer communications, computer architecture, computer arithmetic, multicore systems
Reuven Gordon, PhD (Cambridge) - Tier II Canada Research Chair in Nanoplasmics
   Nanophotonics, plasmonics, biophotonics, biosensors, optical trapping, lab-on-chip devices, nanotechnology and nanofabrication
T. Aaron Gulliver, PhD (Victoria) - Tier II Canada Research Chair in Advanced Wireless Communications
   Wireless communications, ultra-wideband systems, wireless networks, cross-layer design, optical communications, cognitive radio, OFDM and MIMO systems, source coding, algebraic coding theory, information theory, cryptography and security, software radio, communication algorithms, smart grid
Kin Fun Li, PhD (Concordia)
   Web mining, human machine interface, computer architecture
Wu-Sheng Lu, PhD (Minnesota)
   Design and analysis of digital filters, wavelets and filter banks, DSP for telecommunications, numerical optimization and applications
Thomas Tiedje, PhD (British Columbia)
   Epitaxial semiconductor and oxide film growth by molecular beam epitaxy; modeling of thin film growth by computational and analytic methods; electronic, optical and structural properties of epitaxial films; optical device fabrication
Issa Traoré, PhD (Institut National Polytechnique, Toulouse)
   Secure information systems, distributed systems, formal methods, requirements specification, object-oriented design and programming
Hong-Chuan Yang, PhD (British Columbia)
   Wireless communications and networks, diversity techniques, performance analysis, cross-layer design, and energy efficient communications

Associate Professors
Michael D. Adams, PhD (British Columbia)
   Digital signal processing; image/video/audio processing and coding; wavelets, filter banks; digital geometry processing; subdivision, computer graphics; multimedia systems; software design and programming techniques; robust and efficient computing in various contexts (e.g., concurrent, high performance, embedded, etc.)
Tao Lu, PhD (Waterloo)  
Photonic devices, bio-photonic, nano-photonic, optical device fabrication and modelling  

Michael L. McGuire, PhD (Toronto)  
Model-based and adaptive filtering, digital signal processing and wireless network control  

Stephen W. Neville, PhD (Victoria) - Director, ASPIRe Centre  
Computer and network privacy and security, engineering of large-scale software systems, artificial intelligence, statistical signal processing and pattern recognition, analysis of big data, data science  

Christo Papadopoulos, PhD (Brown)  
Nanoelectronics, nanomaterials, nanofabrication and self-assembly  

Daler N. Rakhmatov, PhD (Arizona)  
Energy-efficient computing, dynamically reconfigurable systems, electronic design automation  

Mihai Sima, PhD (Bucharest), PhD (Delft)  
Computer architecture, reconfigurable computing, circuit design, embedded systems, digital signal processing, speech recognition  

Poman PM. So, PhD (Victoria)  
Object-oriented computational electromagnetics, biomedical electromagnetics and instrumentation, computer-aided microwave circuit analysis and synthesis  

Assistant Professor  
Riham Allawy, PhD (Quebec)  
Cryptography, IoT security, Blockchains, Cyber-physical security, and lightweight crypto  

Maksud Saidaminov, PhD (Moscow), Departments of Chemistry and Electrical & Computer Engineering  
Functional materials, solid-state chemistry, self-assembly, clean energy, perovskites, optoelectronics, solar cells, light emission, photon sensing  

Assistant Teaching Professor  
T. Ilamparithi, PhD (Victoria)  
Condition monitoring electric machines, Modern Smart/Micro grids, Engineering pedagogy  

Adjunct and Limited Term Appointments  
Mostafa I.A. Abd-El-Barr, PhD (Toronto)  
Parallel processing, computer architecture, reliable and fault tolerant computer systems design, digital systems testing, networks optimization, multiple-valued logic systems design  

Ehsan Attofian, PhD (Victoria)  
Computer Architecture, Power-Aware Architecture, Chip  
Multiprocessor, Graphics Processing Unit, Parallel Programming  
Models, Transactional Memory, High-Performance Computing.  

Imen Bourquiba, PhD (McMaster)  
Analytics, Big Data, Security & Privacy Formal methods, requirements engineering, object-oriented design and programming  

Leonard Bruton, PhD (Newcastle Upon Tyne)  
Theory and implementation of real-time analog and digital filters; multidimensional filtering in space-time; 2D, 3D and 4D array processing for the directional filtering of wireless, audio, video and image signals  

James S. Collins, PhD (Washington)  
Autonomous marine robot (AMR) application development, underwater acoustic communication and navigation, sensors, imaging and manipulators for AMRs, autonomous sailing vessels, underwater gliders and autonomous amphibians.  

M. Watheq El-Kharashi, PhD (Victoria)  
Secure hardware, 3D-chips, Systems-on-Chip (SoC), Networks-on-Chip (NoC), Networking Processing Units (NPU’s), multi-core systems, advanced microprocessor design, computer architecture and computer networks education  

Haytham El Miligi, PhD (Uvic)  
Multicore Networks-on-Chips, Studying Behavioral Biometrics of Smartphone users  

Morteza Esmaili, PhD (Carleton)  
Information theory, public-key cryptography, algebraic coding theory, graphical representation of codes, LDPC codes, iterative decoding algorithms, linear programming decoding, combinatorics (graph theory, finite geometry, design theory), combinatorial and linear optimization  

Stephen Harrison, PhD (Victoria)  
DSP for radio astronomy, FPGA design, array processing, software-defined radio, machine learning, wideband spectrum sensing, radio frequency interference mitigation.  

Mazen O. Hasna, PhD (Minnesota)  
Digital communication theory and its application to performance evaluation of wireless communication systems over fading channels, cooperative communications, ad hoc networks, cognitive radio, network coding  

Atef A. Ibrahim, PhD (Cairo)  
Bioinformatics, Digital VLSI design, System-on-Chip design, embedded hardware systems for cryptosystems, computer arithmetic (addition, multiplication, division), hardware implementation for modular arithmetic, parallel algorithms, reconfigurable computing, parallel computing and multicore design  

Frank Nianhua Jiang, PhD (Victoria)  
Majid Khabbazian, PhD (Vancouver)  
Theory of distributed systems, wireless networks, security, internet of things, and blockchain  

Wei Li, PhD (Victoria)  
Wireless communications, ultra-wideband transmission, wireless sensor network, DSP for wireless communication, dynamic spectrum allocation, smart grids  

Belaid Moa, PhD (Victoria)  
Advanced research computing systems and technologies, high-performance and reliable computing, distributed and cloud computing, large-scale AI and machine learning, applied big-data, autonomous vehicles, radar systems, data-driven dynamical systems, interdisciplinary computational modeling and data analytics, data fusion.  

Darshika Perera, PhD (Victoria)  
Embedded systems, reconfigurable computing, partial and dynamic reconfiguration on FPGAs, special-purpose architectures, hardware-software co-design, data mining, machine learning, pattern analysis and recognition, FPGA and ASIC design, hardware security, system-on-chip, computer architecture, and VLSI systems.  

Hani C. Reddy, PhD (Osmania)  
Circuit Theory; Multidimensional Circuits, Systems and Signal Processing  

Dale J. Shpak, PhD (Victoria)  
Digital filter design and implementation; digital signal processing for audio, wireless, and wireline systems; embedded, distributed, and concurrent processing; wireless remote sensing systems  

Isaac Woungang, PhD (Toulon & Var)  
Network security, computer communication networks, mobile communication systems, secure information systems  

Wei Xu, PhD (China)  
Digital communication, signal processing for wireless communications, information theory, cooperative communications, MIMO communications, statistical signal processing, machine learning, neutral language processing
GRADUATE PROGRAMS

Hao Zhang, PhD (Victoria)
Wireless communications, ultra-wideband systems, wireless sensor network, cognitive radio, OFDM and MIMO systems, secure communications, internet of things, underwater communications, GPS, compass, satellite communications, 60GHz, underwater vehicle
Jun Zhu, PhD (Vancouver)
Wireless communications and networks, 5G wireless system design, millimeter wave communications, massive MIMO, physical layer security, green communications, machine learning

Degrees and Specializations Offered
Master of Applied Science, Master of Engineering and Doctor of Philosophy in Electrical and Computer Engineering.

Intensive one-year course-based MEng programs to provide advanced engineering skills in the following areas:
- MEng in Applied Data Science (MADS), offered jointly with the Department of Computer Science
- MEng in Telecommunications and Information Security (MTIS)

The department participates in the Co-operative Education Program in the Faculty of Graduate Studies by individual arrangement. Engineering graduate students may participate in a Co-operative Education graduate program as described in "General Regulations: Graduate Co-op", page 44.

Areas of Study
Research areas include the following:
- applied data science
- biomedical engineering
- communication, signal processing and control
- computer engineering and networking
- computer security and forensics
- electromagnetics and photonics
- electronics and energy
- materials and devices
- software engineering

Further information can be found at the department’s web page at <www.uvic.ca/engineering/ece/research>.

Facilities
The department has excellent computing facilities and well-equipped laboratories which enable faculty and students to conduct research in communications, signal processing, acoustic, automatic control, computer engineering, software engineering, artificial intelligence, expert systems, electromagnetics, optics, optoelectronics, power electronics, modelling and fault diagnosis of electric machines, VLSI, nanoelectronics, devices and computer architecture. For further details, refer to the webpages of individual research groups on the departmental website at <www.uvic.ca/engineering/ece>.

Financial Support
It is the intention of the department to fund MASc and PhD students from research grants, scholarships and fellowships. While there is no guarantee, additional funding may be available through Teaching Assistantships. Students with their own funding will also be considered.

Admission Requirements
General
Please apply on line by following the steps found at <www.uvic.ca/application>.

Admission to MTIS and MADS Programs
Applicants for admission to the MTIS and MADS programs require a bachelor’s degree in electrical or computer engineering, computer science, or related disciplines, normally with a first-class standing.

Admission To Master’s Programs
Applicants for admission to the master’s programs require a bachelor’s degree in electrical or computer engineering, computer science, or related disciplines, normally with a first-class standing.

Admission to the PhD Program
Applicants for admission to the PhD program require a bachelor’s degree and a master’s degree, preferably in Engineering. International students normally require a first-class standing.

Program Requirements
MEng in Telecommunications and Information Security (MTIS)
Course Requirements
The MTIS consists of ten technical and three professional career development courses for a total of 18 units of course work:
- Four compulsory courses:
  - ECE 514 Design and Analysis of Computer Communications Networks
  - ECE 567 Advanced Network Security
  - ECE 570 Computer Forensics Methodologies
  - ECE 597 Capstone Project
- Three elective courses from List 1
- Three elective courses from either List 1 or 2
- ECE 591 Professional Foundation
- ECE 592A Professional Career Development I
- ECE 592B Professional Career Development II

MTIS List 1 Electives:
- CSC 529 Cryptography
- ECE 512 Digital Communications
- ECE 515 Information Theory
- ECE 516 Advanced Wireless Communications
- ECE 548 Cyber-System Security
- ECE 572 Security, Privacy and Data Analytics
- ECE 574 Practice of Information Security and Privacy

MTIS List 2 Electives:
- Subject to approval, up to 3.0 units at the 400-level may be taken for credit
- CSC 503 Data Mining
- CSC 567 Switching, Network Traffic and Quality of Service
- CSC 569 Wireless and Mobile Networks
- CSC 579 Overlay and Peer-to-Peer Networking
- ECE 504 Random Signals

Additional information about graduate studies in the Department of Electrical and Computer Engineering is available at <www.uvic.ca/engineering/ece>. Specific information on MEng in Telecommunications and Information Security (MTIS) and MEng in Applied Data science (MADS) is available at <www.uvic.ca/engineering/ece/future/graduate/mtis> and <www.uvic.ca/engineering/ece/future/graduate/mads>. Instructions on how to submit your documents are also available from this link. To review your application status, go to "My UVic Application".

Further information can be found at the department’s web page at <www.uvic.ca/engineering/ece>.
• ECE 511 Error Control Coding
• ECE 522 Antennas and Propagation
• ECE 535 Data Analysis and Pattern Recognition
• ECE 586 Multiresolution Signal and Geometry Processing with C++
• ECE 590 Directed Study upon approval

In addition, some of the following Selected Topics courses may qualify as a List 1 or List 2 elective, upon approval:
• ECE 519A Selected Topics in Digital Communications
• ECE 519B Selected Topics in Computer Communications
• ECE 519C Selected Topics in Secure Communications
• ECE 569A Selected Topics in Computer Engineering

**MEng in Applied Data Science (MADS)**

**Course Requirements**

MADS consists of six compulsory core technical courses (9 units), three compulsory professional courses (3 units), and four elective courses (6 units) selected from a list for a total of 18 units of course work as follows:

- **Compulsory core technical courses:**
  - ECE 503 Optimization for Machine Learning
  - ECE 535 Data Analysis and Pattern Recognition
  - ECE 537 Applied Data Analytics
  - CSC 501 Algorithms and Data Models
  - CSC 502 Algorithms, Structures, and Systems for Massive Datasets
  - CSC 503 Data Mining

- **Compulsory professional courses:**
  - ECE 591 Professional Foundation
  - ECE 592A Professional Career Development I
  - ECE 592B Professional Career Development II

- **Four elective courses:**
  - CSC 511 Information Visualization
  - CSC 520 Analysis of Algorithms
  - CSC 522 Graph Algorithms
  - CSC 523 Randomized Algorithms
  - CSC 529 Cryptography
  - CSC 545 Operations Research I
  - CSC 561 Multimedia Systems
  - CSC 575 Music Retrieval Techniques
  - CSC 569 Wireless and Mobile Networks
  - CSC 588A-D Selected Topics in Computer Science
  - CSC 591 Directed Studies
  - ECE 504 Random Signals
  - ECE 515 Information Theory
  - ECE 531 Digital Filters I
  - ECE 551 Digital Filters II
  - ECE 553 Introduction to Parallel and Cluster Computing
  - ECE 564 Neural Networks and Their Implementation
  - ECE 572 Security, Privacy, and Data Analytics
  - ECE 573 Advanced Engineering Design by Optimization
  - ECE 579A Selected Topics in Data Science
  - ECE 590 Directed Study
  - Elective courses from outside Faculty of Engineering (up to 2):
    - STAT 558 Design and Analysis of Experiments
    - STAT 560 Bayesian Statistics
    - STAT 564 Statistical Computing
    - STAT 566 Robust Statistics

**Notes:**

- a) The supervisor may apply to waive the requirement of the compulsory professional courses and replace them with additional elective courses with the same total unit weight (as the compulsory professional courses).
- b) Not all elective courses are necessarily offered in each academic year. The student should contact the department that offers a particular elective course for scheduling information.

**Program Length**

MADS program will normally be completed in one year (three consecutive academic terms), followed by one to three optional Co-op Internship terms.

**Program Length**

The MTIS program will normally be completed in one year (three consecutive academic terms), followed by one to three optional Co-op Internship terms.

**MASc Program**

**Course Requirements**

The MASc program consists of a minimum of 7.5 units of course work, plus ECE 509 Seminar of 1 unit, plus the ECE 599 MASc Thesis of 12 units.

The course work may include 1.5 units of ECE 590. Subject to the approval of the department and the appropriate Faculty regulations, the course work may include a maximum of 3 units at the 400-level. In exceptional circumstances the undergraduate course work may include 1.5 units at the 300-level and 1.5 units at the 400-level.

The actual combination of courses is subject to the approval of the supervisory committee.

**Thesis**

The format of the MASc Thesis is according to faculty guidelines.

**Oral Examination**

The MASc Thesis must be defended in an oral examination.

**Program Length**

The MASc program will normally be completed in two years.

**MEng Program (non-MTIS)**

**Admission requirements**

In addition to regular University admission requirements, admission to this program requires permission of the department.

**Course Requirements**

The MEng program consists of a minimum of 12 units of course work, plus ECE 509 Seminar of 1 unit, plus the ECE 598 MEng Project of 5 units.

The course work may include a maximum of 3.0 units of ECE 590. Subject to the approval of the department and the appropriate Faculty regulations, the course work may include a maximum of 3 units at the 400-level. In exceptional circumstances the undergraduate course work may include 1.5 units at the 300-level.

The actual combination of courses is subject to the approval of the supervisory committee.

**Final Project**

The format of the MEng Final Project is according to faculty guidelines.
Co-operative Education

Participation in the Co-operative Education program, which enables students to acquire knowledge, practical skills and workplace experience, is optional for full-time Master’s and PhD students. Graduation with a co-operative education designation requires master’s students to complete two work terms and PhD students to complete three (a work term consists of four months of full-time, paid employment). Students require permission from their academic supervisor and the Co-op coordinator to participate in the Co-op program. Permission may be granted for additional work terms typically to a maximum of four. Interested students should contact the Engineering and Computer Science Co-op office during their first year. Students should also consult “General Regulations: Graduate Co-op”, page 44.

English

General Information

A detailed department Graduate Handbook is available at <english.uvic.ca/graduate>.

Contact Information

Department of English

Location: Clearihue Building, Room C343

Mailing Address:

PO Box 1700 STN CSC

Victoria, BC V8W 2Y2

Canada

Courier Address:

Clearihue Building, Room C343

3800 Finnerty Road

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Telephone Number: ..........................................................250-721-7230

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Email: englinfo@uvic.ca

Website: <english.uvic.ca/graduate>

Chair: Dr. Michael Nowlin

Email:englchr@uvic.ca

Phone: ...........................................................................250-721-7236

Graduate Adviser: Adrienne Williams-Boyarin

Email: enenglgradad@uvic.ca

Phone: ...........................................................................250-721-7260

Graduate Secretary: Dailyn Ramirez

Email: englgradsec@uvic.ca

Phone: ...........................................................................250-721-6331

Faculty Members and Areas of Research

Conrme Bancroft, PhD (California, Santa Barbara)

American Literature; Contemporary American Women’s Writing

G. Kim Blank, PhD (Southampton)

Romantic poetry; cultural studies; professional writing

Nicholas PR. Bradley, PhD (Toronto)

Literatures of the West Coast; Canadian literature; American literature; poetry; literature and the environment

Luke Carson, PhD (Calif, Los Angeles)

Modern American poetry
Lisa A. Chalykoff, PhD (British Columbia)
Modern and contemporary Canadian fiction and poetry; Canadian literary history; literary regionalism; literary nationalism; First Nations literature; ethnic minority literatures

Alison Chapman, PhD (Glasgow)
Victorian literature and culture, especially women’s poetry

Misao A. Dean, PhD (Queen’s)
Canadian novel; postcolonial and gender theory; affective approaches to fiction; maternal and contemporary feminisms; whiteness theory; animals and hunting in literature; travel and exploration narratives, including motorcycling narratives

James A. Dapp, PhD (York)
Contemporary Canadian poetry and fiction; critical theory; popular culture

Christopher D. Douglas, PhD (Toronto)
American literature; contemporary American fiction; multicultural American literatures; religion and literature; postmodernism and modernism

Erin E. Ellerbeck, PhD (Toronto)
Renaissance literature; early modern English drama; history of medicine, science, and horticulture

Gordon D. Fulton, PhD (London)
Restoration and 18th-century literature; 18th-century religious literature; literary stylistics; critical discourse analysis; history of the English language

Joseph Grossi, PhD (Ohio State)
Anglo-Saxon literature and culture; Middle English literature; early East Anglian regional identity; medieval Italian literature

Iain M. Higgins, PhD (Harvard)
Medieval and Renaissance literature, including early Scottish literature; contemporary poetry; travel and nature writing

Janelle A. Jenstad, PhD (Queen’s)
Shakespeare; Digital Humanities; early modern literature; editing and textual studies; London studies; text encoding; performance criticism

Magdalena M.A. Kay, PhD (Calif, Berkeley)
20th-century British literature; Irish literature; Polish literature; comparative literature; poetry and poetics

Erin E. Kelly, PhD (Maryland)
Renaissance literature; early modern English drama; 16th- and 17th-century religious discourse; history of the book; rhetoric and composition

Gary Kuchar, PhD (McMaster)
Renaissance literature; 17th-century poetry and prose; literature and post-reformation culture; intellectual history; Shakespeare and religion; literary-critical theory

Mary Elizabeth Leighton, PhD (Alberta)
Victorian literature, especially fiction and the periodical press; Victorian book illustration; dance adaptations of Victorian literature; the disciplinary history of English

Robert Miles, PhD (Sheffield, England)
Romantic period, especially Gothic writing and prose fiction

Eric Miller, PhD (Virginia)
Restoration and 18th-century literature; contemporary poetry; nature writing

J. Allan Mitchell, PhD (Dalhousie)
Middle English poetry and prose; rhetoric; ethics; ecology

Michael Nowlin, PhD (Calif, Los Angeles)
19th- and 20th-century American literature; European and American modernism; African-American fiction

Richard Pickard, PhD (Alberta)
Environmental Humanities; ecocriticism; nature writing; 18th-century poetry; Literatures of the West Coast; Canadian literature; teaching composition and writing

Sheila M. Rabillard, PhD (Princeton)
Modern drama; theories of drama and performance; gender studies; modern literature

Stephen Ross, PhD (Queen’s)
International modernism (especially the novel); critical theory; Digital Humanities

Jentery Sayers, PhD (Washington)
Digital Humanities; comparative media studies; literary modernism; sound studies; cultural histories of technologies; hybrid pedagogy

Lincoln Shlensky, PhD (Calif, Berkeley)
Postcolonialism; cultural studies; film studies; critical theory; Jewish studies; francophone and anglophone Caribbean literature

Nicole Shukin, PhD (Alberta)
Canadian literature; cultural studies; animal studies; critical theory; cultural histories of capitalism; biopolitics

Raymond G. Siemens, PhD (British Columbia)
Renaissance literature; textual culture; editorial theory; academic publishing; Humanities computing and Digital Humanities; social knowledge

Lisa A. Surridge, PhD (Toronto)
19th-century British fiction; Victorian book illustration; Victorian serial fiction; Victorian sensation fiction; Victorians and marital violence; judicial and legal writing

Richard van Oort, PhD (Calif, Irvine)
Shakespeare; Renaissance literature; literature and the other disciplines (especially anthropology); literary theory; generative anthropology

Adrienne S. Williams Boyarin, PhD (Calif, Berkeley)
Old and Middle English; Early Middle English; Medieval English history and culture; Marian literature and legends; hagiography (especially women’s); manuscript studies; Medieval anti-Jewish discourse and Christian-Jewish dialogue; law and literature

Samuel G. Wong, PhD (Princeton)
Renaissance literature; Restoration literature; history of science; early modern philosophy

Degrees and Specializations Offered
The Department of English offers a course-only or project-based MA (thesis by special approval only) and PhD degrees in British, Canadian, American, Irish, and Postcolonial Literature, and in Critical Theory. It also offers a PhD and thesis-based MA with a concentration in Cultural, Social and Political Thought (CSPT); a course-only or project-based MA (thesis by special approval only) with a concentration in Literatures of the West Coast (LWC); a course-only or project-based MA with a concentration in Medieval and Early Modern Studies (MEMS); and a course-only or project-based MA with a concentration in Nineteenth Century Studies (NCS).

Facilities
The main research library for the Humanities is the McPherson Library. Collectively, the libraries house over 1.9 million volumes, 40,000 serials, 2.3 million items in microform, and many thousands of records, tapes, compact disks, scores, films and videos. Holdings include primary and secondary titles related to Canadian, British, American, Latin American, African, Asian, and Antipodean literatures. The Library’s special collections total approximately 75,000 volumes, of which about one half are related to the study of English literature. The rare books and valuable manuscripts material from the medieval period to the present day include collections of Herbert Read, John Betjeman, Robert Graves, T.S. Eliot, W.B. Yeats, and Wyndham Lewis.
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The library’s online subscriptions and CD-ROM holdings include several of the most notable research indices, including the MLA, the Humanities and Social Sciences, and the Periodicals Contents Indexes. The Library offers an interlibrary loans service for books it does not hold, and subscribes to a variety of electronic journals and article delivery services to provide access to articles in journals not held locally.

Full-service computer labs are available in the Clearihue Building; the library’s online subscriptions provide access to key communications and organizational journals.

**Financial Support**

Financial support is available to incoming students on a competitive basis. No separate application is necessary; the application for admission also serves as application for Fellowships, Teaching Assistantships, and Research Assistantships. To be eligible, students must maintain continuous full-time registration during the tenure of award, and must have an outstanding academic record (usually a minimum GPA of 7.0 on a 9-point scale). Students may not normally hold another major award (e.g., SSHRC) in conjunction with a Fellowship or Teaching Assistantship.

Students may apply for work as Research Assistants within the University by approaching faculty members directly. All eligible students are encouraged to apply for funding from provincial, federal, and external sources.

**MA:** The number and value of fellowships, teaching assistantships, and research assistantships awarded to new students varies from year to year, but they are currently valued at $2,500 to $15,000 per year. Unfortunately, we are unable to fund students beyond their first year. Students applying to the CSPT concentration should approach the CSPT Director for information on fellowships specifically awarded to CSPT students.

**PhD:** The number and value of fellowships, teaching assistantships, and research assistantships awarded to new students varies from year to year, but they are currently valued at $15,000 to $25,000 per year for four years. In their third or subsequent years, all students may apply to teach first-year English (one section per term, to a maximum of three sections) if they are registered full-time, have maintained a minimum 7.0 GPA, and show scholarly and teaching potential. Students should have completed their Candidacy Examinations before receiving teaching appointments. Students applying to the CSPT concentration should approach the CSPT Director for information on fellowships specifically awarded to CSPT students.

**ADMISSION REQUIREMENTS**

**General**

The admission selection process is competitive. Applications are reviewed by the Graduate Admissions and Records Office and then by the English Graduate Committee, who usually makes admission decisions in February and March. Not all students who meet the minimum requirements can be admitted.

In addition to the application materials required by the Faculty of Graduate Studies (see “Faculty Admissions”, page 23), the department requires a statement of intent (not to exceed 1 typed page for MA applicants or 2 typed pages for PhD applicants), a 10-15 page typed essay demonstrating advanced literary and/or critical studies ability, and a CV. GRE scores are not specifically required, but students who have taken the exam are advised to submit the results since a high score can only strengthen their application.

International students whose first language is not English may be required by the Faculty of Graduate Studies to demonstrate competency in English (see “English Language Proficiency”, page 24) by providing results of the Test of English as a Foreign Language (TOEFL) (with a minimum 630 on the paper-based test or 101 on the internet-based test) or the International English Language Testing System (IELTS) (with an overall score of at least Band 7).

**Admission to the Master’s Program**

September is the primary entry point. Only students who enter in September are eligible for fellowships or teaching assistantships, and a limited number of courses are offered in the Summer.

Admission to the MA program requires a bachelor’s degree, preferably with an Honours or Major that includes courses in all or most areas of English literature including critical theory, with a minimum overall average of at least A- (7.0 GPA on a 9-point scale, 3.7 GPA on a 4-point scale, or a high second-class standing) in the final two full years of credit units of undergraduate work.

**Admission to the PhD Program**

September is the only entry point for PhD students. Admission to the program usually requires an MA degree, with a minimum average of A- in graduate courses. It may be possible for an exceptional student in the University of Victoria MA program to enter the PhD program before completing the MA, but not before the completion of one Winter Session and a superior performance in five graduate courses. A limited number of students may also be admitted each year without funding or if they arrive with fellowship funding.

**Concentration in Cultural, Social, and Political Thought (CSPT)**

Students applying to the Cultural, Social, and Political Thought (CSPT) concentration—an interdisciplinary graduate concentration open to selected MA and PhD students in Anthropology, English, Environmental Studies, Germanic Studies, History, Political Science, and Sociology—must meet the admission requirements for the MA or PhD program. MA applicants are expected to have some background in theory; PhD applicants are expected to have a strong competence in theory. Students must apply online, choosing the Concentration in Cultural, Social and Political Thought (CSPT) option for English. If approved by the department, the application will be reviewed by the CSPT Admissions Committee. For full information about the program see http://www.uvic.ca/interdisciplinary/csp/index.html. Students must meet the core graduating requirements of the individual departments as well as specific requirements of the CSPT Program.

See also the entry for “Concentration in Cultural, Social and Political Thought (CSPT)”, page 2.

Only students who have already been accepted into the MA or PhD program may be admitted to CSPT; however, acceptance to the MA or PhD program does not guarantee admission to the CSPT concentration. The requirements for the concentrations in the departments of Anthropology, Environmental Studies, History, Political Science and Sociology differ from those in English.

**Concentration in Literatures of the West Coast (LWC)**

The Literatures of the West Coast concentration is an innovative MA program that combines interdisciplinary study of Canadian and US literature with topics in the local histories, environments, and aboriginal traditions of the West Coast. Students applying for admission to the general MA in English should indicate their interest in the Literatures of the West Coast concentration in their Statement of Intent.

The Literatures of the West Coast concentration is open to students from a broad range of disciplines. Applicants from a variety of undergraduate and professional backgrounds are encouraged to apply. Students who are deemed admissible by the Graduate Committee, and who have specified an interest in the Literatures of the West Coast concentration, will be admitted and considered for funding along with those pursuing the general MA degree.

**Concentration in Medieval and Early Modern Studies (MEMS)**

The Medieval and Early Modern Studies concentration is designed for MA students who wish to make an intensive study of medieval and early
modern literature. Students may declare the concentration at any time. Graduates receive an MA in English, with a concentration in Medieval and Early Modern Studies.

The substance of the concentration will vary according to individual interests and annual course offerings.

Concentration in Nineteenth Century Studies (NCS)
The Nineteenth Century Studies concentration is designed for MA students who wish to make an intensive study of Victorian, Romantic, and nineteenth century American and Canadian literatures and cultures. Students may declare the concentration at any time. Graduates receive an MA in English, with a concentration in Nineteenth Century Studies.

The substance of the concentration will vary according to individual interests and annual course offerings; depending on course availability, this concentration can take more than 12 months to complete.

Deadlines
Students who wish to be considered for funding should apply for September entry by January 15. MA applications received by May 31 will still be considered but may not be eligible for funding. PhD applications received after January 15 cannot be considered.

Program Requirements
The department offers three paths through the MA degree: a course-only degree; a course and research project degree; and a course and thesis degree. The thesis option is usually restricted to students participating in the CSPT concentration, who are required to complete a thesis. Students doing a concentration in Medieval and Early Modern Studies or Nineteenth Century Studies are required to complete a course-only degree, or course and research project degree.

Students—other than those in the CSPT, MEMS or NCS concentrations—who wish to pursue a thesis program (or, for LWC students, a thesis or research project option) must find a supervisor willing to direct their thesis or project and must submit for the approval of the Graduate Committee a proposal, a rationale for pursuing the thesis option, and a letter of support from the prospective supervisor. Students in the LWC concentration must also submit a letter of support from the LWC Area Committee Chair. If a student's proposal is denied by the Graduate Committee, the student will have one opportunity to revise and resubmit; if the proposal is denied a second time, the student will be required to complete the course-only option or the course and research project option.

In designing their programs, students may benefit from consulting the Graduate Adviser and, if applicable, the Area Committee Chairs (for students with an interest in particular fields).

Not all Graduate English courses will be offered in a particular year. Students should consult the department to determine the courses that will be offered each year.

All courses except ENGL 500, 502, 507 and 582 are variable content.

Seminars designated as Area Courses (ENGL 505, 515, 520, 530, 540, 550, 560, 570, 571, 580, 585) offer a study of representative texts (canonical and non-canonical) in light of current scholarly debate in a given field. While remaining attentive to broader interpretive issues, Area Courses will explore some of the most vital critical methodologies now practiced in the field. In any given year, the instructor will select the works and methodologies to be studied. Students may take an Area course in a given field more than once in their program of studies only with the permission of the Graduate Adviser.

Seminars designated as Special Topic courses (ENGL 503, 504, 506, 508, 510, 516, 521, 531, 541, 551, 561, 572, 581, 586) focus on specific topics designed around the current research interests of faculty members. Students may take different Special Topics courses with the same number more than once.

Thesis-based Master’s
Course Requirements for MA
Students are required to complete 7.5 units of English graduate courses, 1.5 units of which will be ENGL 500 (Textual Studies and Methods of Research). ENGL 502 (Teaching Literature and Composition) may not be taken as one of the required courses; however, students are encouraged to take it as an extra course.

Summary of Course Requirements:
Textual Studies and Methods of Research (ENGL 500) ................................................... 1.5
Other English Graduate courses ............................................................................. 6.0
Thesis (ENGL 599) ................................................................................................. 7.5
Total ......................................................................................................................... 15.0

Course Requirements for MA With a Concentration in CSPT
Students accepted into the CSPT concentration are required to complete 4.5 units of English graduate courses, 1.5 units of which will be ENGL 500 (Textual Studies and Methods of Research). ENGL 502 (Teaching Literature and Composition) may not be taken as one of the required courses; however, students are encouraged to take it as an extra course. Students are also required to take CSPT 501 (Contemporary Social and Political Thought I) plus another 1.5-unit CSPT course at the 500 level (with permission of the CSPT Director, a student may substitute a graduate theory seminar taught by a CSPT faculty member in another department for the 1.5-unit CSPT course at the 500 level).

Summary of Course Requirements:
Textual Studies and Methods of Research (ENGL 500) ................................................... 1.5
Other English Graduate courses ............................................................................. 3.0
CSPT 501 ............................................................................................................. 1.5
One other CSPT course at the 500 level .............................................................. 1.5
Thesis (ENGL 599) ................................................................................................. 7.5
Total ......................................................................................................................... 15.0

Course Requirements for MA With a Concentration in LWC
Students accepted into the LWC concentration are required to complete 7.5 units of graduate courses, including ENGL 500 (Textual Studies and Methods of Research) for 1.5 units, and ENGL 582 (Core Seminar in Literatures of the West Coast) for 1.5 units. Of the remaining 4.5 units, 3.0 units must be LWC-tagged courses, such as those in the 583 series or those approved by the Graduate Committee, and 1.5 units may be from a department other than English, to be chosen in consultation with the LWC Area Committee Chair and with approval of the Graduate Adviser. ENGL 502 (Teaching Literature and Composition) may not be taken as one of the required courses; however, students are encouraged to take it as an extra course.

Summary of Course Requirements:
Textual Studies and Methods of Research (ENGL 500) ................................................... 1.5
Core Seminar in Literatures of the West Coast (ENGL 582) ............................................ 1.5
Other Graduate courses ....................................................................................... 4.5
Thesis (ENGL 599) ................................................................................................. 7.5
Total ......................................................................................................................... 15.0

Thesis
The thesis should be between 18,000 and 27,000 words, excluding notes and bibliography. For students in the CSPT concentration, the thesis must...
be on an approved topic within the fields of both English and CSPT, and at least two members of the supervisory committee must be drawn from the participating faculty of the CSPT program. For students in the LWC concentration, the thesis must be in the LWC area.

**Other Requirements**

Students must demonstrate a reading knowledge of one appropriate language other than English. The language requirement is usually fulfilled by French, German or Italian, but any other language may be substituted, after consultation with the English Graduate Adviser.

Students in the LWC concentration may use a West Coast aboriginal language to fulfill this requirement, if a qualified examiner can be found. Students also have the option of completing this requirement with at least a “B” in LING 401 (Salish) or LING 403 (Dene—Athabaskan).

Language tests are held in mid-December, mid-March, and mid-July. Students who have a second language at third-year university level on their transcript, with a minimum grade of “B” (or a “Pass,” if the course is evaluated on a “Pass” or “Fail” basis), may apply to the Department Graduate Adviser for a waiver of the language test.

Students can satisfy the language requirement in French, German, or Italian by passing FRAN 180, FRAN 300, GMST 405 (formerly GER 390), ITAL 149, or ITAL 300 respectively (if offered). The minimum passing grade in these courses is “B” (or a “Pass,” if the course is evaluated on a “Pass” or “Fail” basis). Students who wish to satisfy the language requirement by taking online courses offered at other institutions, at grade B or above (or a “Pass,” if the course is evaluated on a “Pass” or “Fail” basis) must receive the prior approval of the Graduate Adviser.

**Oral Examination**

At the final two-hour oral examination, the student gives a 15-20 minute presentation about the thesis, and then answers questions from the Examining Committee and from the general audience.

**Program Length**

With a good Honours BA or a strong Major in English, a full-time student could finish the thesis MA program in 12 months; however, most students take at least 16 months.

**Course-only Master’s**

**Course Requirements for MA**

Students are required to complete 15.0 units of English graduate courses, 1.5 units of which will be ENGL 500 (Textual Studies and Methods of Research). ENGL 502 (Teaching Literature and Composition) may be taken as 1.5 units of the required courses.

**Concentration in LWC**

Of the 15.0 units of English graduate courses, students doing a concentration in LWC are required to complete a minimum of 6.0 units of courses in the area of Literatures of the West Coast, including ENGL 582 (Core Seminar in Literatures of the West Coast) for 1.5 units. The remaining 4.5 units must be LWC-tagged courses, such as those in the 583 series or those approved by the Graduate Committee; 1.5 units may be from a department other than English, to be chosen in consultation with the LWC Area Committee Chair and with approval from the Graduate Adviser. Depending on course availability, the course-only LWC concentration can take more than 12 months to complete.

**Concentration in MEMS**

Of the 15.0 units of English graduate courses, students doing a concentration in MEMS are required to complete a minimum of 6.0 units of courses in the medieval and/or early modern areas (choosing from ENGL 510, 515, 516, 520, 521, 530, and 531; if necessary, and if the usual conditions are met, students can also obtain concentration credit through Directed Studies or by taking interdisciplinary courses in the Medieval Studies Program). Depending on course availability, the course-only MEMS concentration can take more than 12 months to complete.

**Concentration in NCS**

Of the 15.0 units of English graduate courses, students doing a concentration in NCS are required to complete a minimum of 6.0 units of courses in the Nineteenth Century Studies areas, such as ENGL 550 and 551, and those approved by the Graduate Committee. Depending on course availability, the course-only NCS concentration can take more than 12 months to complete.

**Summary of Course Requirements:**

<table>
<thead>
<tr>
<th>Requirement</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>Textual Studies and Methods of Research (ENGL 500)</td>
<td>1.5</td>
</tr>
<tr>
<td>Other Graduate courses</td>
<td>13.5</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>15.0</strong></td>
</tr>
</tbody>
</table>

**Other Requirements**

Students must demonstrate a reading knowledge of one appropriate language other than English. The language requirement is usually fulfilled by French, German or Italian, but any other language may be substituted, after consultation with the English Graduate Adviser.

Students in the LWC concentration may use a West Coast aboriginal language to fulfill this requirement, if a qualified examiner can be found. Students also have the option of completing this requirement with at least a “B” in LING 401 (Salish) or LING 403 (Dene—Athabaskan).

Students in the MEMS concentration will normally fulfill the language requirement by a language (Latin, French, Spanish, Italian, etc.) appropriate to both the concentration and the student’s particular interest. The language should be chosen in consultation with the Graduate Adviser or with the student’s Supervisor.

Language tests are held in mid-December, mid-March, and mid-July. Students who have a second language at third-year university level on their transcript, with a minimum grade of “B” (or a “Pass,” if the course is evaluated on a “Pass” or “Fail” basis), may apply to the Department Graduate Adviser for a waiver of the language test.

Students can satisfy the language requirement in French, German, or Italian by passing FRAN 180, FRAN 300, GMST 405 (formerly GER 390), ITAL 149, or ITAL 300 respectively (if offered). The minimum passing grade in these courses is “B” (or a “Pass,” if the course is evaluated on a “Pass” or “Fail” basis). Students who wish to satisfy the language requirement by taking online courses offered at other institutions, at grade B or above (or a “Pass,” if the course is evaluated on a “Pass” or “Fail” basis) must receive the prior approval of the Graduate Adviser.

**Program Length**

With a good Honours BA or a strong Major in English, a full-time student could finish the course-only MA program in 12 months; however, most students take at least 16 months.

**Project-based Master’s**

**Course Requirements for MA**

Students are required to complete 10.5 units of English graduate courses, 1.5 units of which will be ENGL 500 (Textual Studies and Methods of Research). ENGL 502 (Teaching Literature and Composition) may be taken as 1.5 units of the required courses.

**Concentration in LWC**

Of the 10.5 units of English graduate courses, students doing a concentration in LWC are required to complete a minimum of 6.0 units of courses in the area of Literatures of the West Coast, including ENGL 582 (Core Seminar in Literatures of the West Coast) for 1.5 units, and 3.0 units of LWC-tagged courses, such as those in the 583 series or those approved by the Graduate Committee; 1.5 units may be from a department other than English, to be chosen in consultation with the LWC Area Committee Chair and with approval from the Graduate Adviser.
Concentration in MEMS
Of the 10.5 units of English graduate courses, students doing a concentration in MEMS are required to complete a minimum of 4.5 units of courses in the medieval and/or early modern areas (choosing from ENGL 510, 515, 516, 520, 521, 530, and 531; if necessary, and if the usual conditions are met, students can also obtain concentration credit through Directed Studies or by taking interdisciplinary courses in the Medieval Studies Program).

Concentration in NCS
Of the 10.5 units of English graduate courses, students doing a concentration in NCS are required to complete a minimum of 4.5 units of courses in the Nineteenth Century Studies areas, such as ENGL 550 and 551, and those approved by the Graduate Committee. Depending on course availability, the project-based NCS concentration can take more than 12 months to complete.

Summary of Course Requirements:

<table>
<thead>
<tr>
<th>Course Type</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>Textual Studies and Methods of Research (ENGL 500)</td>
<td>1.5</td>
</tr>
<tr>
<td>Other English Graduate courses</td>
<td>9.0</td>
</tr>
<tr>
<td>Master’s Essay (ENGL 598)</td>
<td>4.5</td>
</tr>
<tr>
<td>Total</td>
<td>15.0</td>
</tr>
</tbody>
</table>

Final Project
Students will complete a 4.5-unit Master’s Essay or Project, not to exceed 10,000 words (or the equivalent in digital, editorial, or bibliographical components), plus notes and bibliography. The essay or project will normally be a revised and extended version of an essay or project prepared for one of the student’s courses. It must present an original and cogent argument, and demonstrate the student’s research and writing abilities. For students doing a concentration in LWC, MEMS, or NCS, the topic must be in the relevant concentration areas, as determined by the Graduate Adviser.

Other Requirements
Students must demonstrate a reading knowledge of one appropriate language other than English. The language requirement is usually fulfilled by French, German, or Italian, but any other language may be substituted after consultation with the English Graduate Adviser.

Students in the LWC concentration may use a West Coast aboriginal language to fulfill this requirement, if a qualified examiner can be found. Students also have the option of completing this requirement with at least a “B” in LING 401 (Salish) or LING 403 (Dene-Athabaskan).

Students in the MEMS concentration will normally fulfill the language requirement by a language (Latin, French, Spanish, Italian, etc.) appropriate to both the concentration and the student’s particular interest. The language should be chosen in consultation with the Graduate Adviser or with the student’s Supervisor.

Language tests are held in mid-December, mid-March, and mid-July. Students who have a second language at third-year university level on their transcript, with a minimum grade of “B” (or a “Pass,” if the course is evaluated on a “Pass” or “Fail” basis), may apply to the Department Graduate Adviser for a waiver of the language test.

Students can satisfy the language requirement in French, German, or Italian by passing FRAN 180, FRAN 300, GMST 405 (formerly GER 390), ITAL 149, or ITAL 300 respectively (if offered). The minimum passing grade in these courses is “B” (or a “Pass,” if the course is evaluated on a “Pass” or “Fail” basis). Students who wish to satisfy the language requirement by taking online courses offered at other institutions, at grade B or above (or a “Pass,” if the course is evaluated on a “Pass” or “Fail” basis) must receive the prior approval of the Graduate Adviser.

Oral Examination
At the final one and a half-hour oral examination, the student gives a brief 15-minute presentation on the Master’s Essay, and then answers questions from the Examining Committee and from the general audience.

Program Length
With a good Honours BA or a strong Major in English, a full-time student could finish the project-based MA program in 12 months; however, some students take at least 16 months.

PhD Program
Course Requirements
Students are required to complete 6.0 units of English graduate courses beyond those taken as part of an MA program. 1.5 of these units will be ENGL 500 (Textual Studies and Methods of Research), unless a student has already taken it or its equivalent. Students may be required to take courses in areas in which they are deficient. PhD students are not permitted to take ENGL 502 (Teaching Literature and Composition) as one of their required courses; however, they are encouraged to take it as an extra course.

Students accepted into the CSPT concentration must take 3.0 units of CSPT designated courses (with 1.5 units being CSPT 601) plus 3.0 units of English graduate courses (non-CSPT designated), including ENGL 500.

Summary of Course Requirements with a Concentration in CSPT:

<table>
<thead>
<tr>
<th>Course Type</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>English Graduate courses</td>
<td>3.0</td>
</tr>
<tr>
<td>CSPT courses (including CSPT 601)</td>
<td>3.0</td>
</tr>
<tr>
<td>Candidacy Examination (ENGL 693)</td>
<td>3.0</td>
</tr>
<tr>
<td>Dissertation (ENGL 699)</td>
<td>21.0*</td>
</tr>
<tr>
<td>Total</td>
<td>30.0*</td>
</tr>
</tbody>
</table>

* Minimum number of units.

Candidacy
Within twenty four months of registration as a doctoral candidate and at least six months before the final oral examination, a student must pass a “candidacy examination”. This examination consists of two sections:

1. a Major Field Examination on the area of the student’s specialization, based on a reading list set by the department and reviewed annually; in consultation with the Chair of their Examining Committee and with the approval of the department’s Graduate Committee, candidates may designate texts of particular interest and thereby minimally tailor the exam to their expertise.

2. a Focused Field Examination on a sub-field directly related to the candidate’s anticipated dissertation research, based on a reading list established in consultation with the Chair of the student’s Examining Committee and approved by the department’s Graduate Committee.

Each examination has two components: a written paper and an oral examination. Students must pass both the written and oral components in order to pass a candidacy examination.
Students who have been accepted into the CSPT concentration must write either the Major Field or Focused Field Examination in the CSPT area, and at least two of the committee members for this examination must participate in the CSPT concentration. CSPT will set the exam format and reading list.

Students must pass the Candidacy Examination before advancing to the Dissertation Prospectus and before registering in the Dissertation (ENGL 699).

Dissertation Prospectus

The Dissertation Prospectus will normally be completed in the first term of the third year of registration as a doctoral candidate. Students must seek approval from the Graduate Adviser if they require an extension. The Prospectus must be written in consultation with the student’s Supervisor and Supervisory Committee, and must be approved by all members of the Supervisory Committee before further work on the Dissertation begins.

The Dissertation Prospectus and approval process consists of two parts, one written and one oral:

1. a substantial essay and bibliography setting forth the nature of the dissertation project and its anticipated arguments and value.
2. an oral Prospectus Conference with the student’s Supervisory Committee to identify key strengths and weaknesses of, and to gain final approval of, the proposed dissertation research as outlined in the Dissertation Prospectus. The student must provide a written summary of this Conference to the members of the Supervisory Committee, for their endorsement, prior to commencing the Dissertation.

Other Requirements

Language Requirement - Students must demonstrate a reading knowledge of two appropriate languages other than English. The language requirement is usually fulfilled by French or German, but any other language may be substituted, after consultation with the English Graduate Adviser, if it is appropriate to the student’s dissertation topic. Students who are judged by the Graduate Adviser to have advanced competence in one language may have one of the second language requirements waived.

Language tests are held in mid-December, mid-March, and mid-July. Students who have a second language at third-year university level on their transcript, with a minimum grade of “B” (or a “Pass,” if the course is evaluated on a “Pass” or “Fail” basis), may apply to the Department Graduate Adviser for a waiver of the language test.

Students can satisfy the language requirement in French or in German by passing FRAN 180, FRAN 300 or GMST 405 (formerly GER 390) respectively (if offered). Students who have received permission from the Graduate Adviser to use Italian as one of their second languages can satisfy the language requirement in Italian by passing ITAL 149 or ITAL 300. The minimum passing grade in these courses is “B” (or “Pass,” if the course is evaluated on a “Pass” or “Fail” basis). Students who wish to satisfy the language requirement by taking online courses offered at other institutions must receive prior approval from the Graduate Adviser.

Instructional Experience - As an integral part of their program, PhD students are usually expected to undertake teaching duties within the department.

Dissertation

The dissertation is expected to be a sophisticated work of the highest possible caliber, and potentially publishable, and should be between 60,000-120,000 words (excluding notes and bibliography).

Students must complete their first chapter, and have their supervisory committee members approve it as meeting an acceptable standard for this stage of the dissertation, before the end of their third year.

For students in the CSPT concentration, the dissertation must be on an approved topic within the fields of both English and CSPT, and at least two members of the supervisory committee must be drawn from the participating faculty of the CSPT program.

Oral Examination

At the final three-hour oral examination, the student gives a 20-minute presentation about the dissertation, and then answers questions from the Examining Committee and from the general audience.

Program Length

Although the University allows students a seven-year period within which to complete their PhD degree, students who wish to be competitive in the job market and in postdoctoral and other grant applications should aim at completing their doctoral program in four to five years.

Co-operative Education

Participation in the Co-operative Education program - which enables students to acquire knowledge, practical skills for employment, and workplace experience - is optional for Master’s and PhD students. Master’s students complete two work terms, and PhD students complete three (a work term consists of four months of full-time, paid employment), and students undertake study and work terms in alternating sessions. Interested students should contact the Humanities and Fine Arts Co-op office early in the term in which they are applying. Students are also referred to “General Regulations: Graduate Co-op”, page 44.

Environmental Studies

General Information

The School of Environmental Studies has three core interdisciplinary research areas in Ecological Restoration, Ethnoecology and Political Ecology. We embrace a full range of learning opportunities spanning natural and social sciences, humanities and traditional ecological knowledge. Additional information can be found on the web at <https://www.uvic.ca/socialsciences/environmental>.

Contact Information

School of Environmental Studies
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PO Box 1700 STN CSC
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Canada
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Canada
Telephone Number: 250-721-7354
Fax Number: 250-721-8985
Email: esoffice@uvic.ca
Website: <www.uvic.ca/socialsciences/environmental>
Director: Dr. Brian Starzomski
Email: ses@uvic.ca
Phone: 250-472-5070
Faculty Members and Areas of Research

Natalie Ban, PhD (UBC)  
Ethnoecology, conservation biology, marine conservation planning, marine and coastal protected areas, GIS, social-ecological systems, marine global change

Eric Higgs, PhD (Waterloo)  
Ecological restoration; landscape change; parks and protected areas; culture-nature relationships; technology and culture change

Trevor Lantz, PhD (UBC)  
Ethnoecology; ethnobotany; global change, disturbance ecology; Arctic ecology and landscape change

Darcy Mathews, PhD (UVic)  
Ethnoecology, archaeology, ethnobotany, collaborative research methods, indigenous resource management, spatial analysis, ritual and the environment

Ana Maria Peredo, PhD (U of Calgary)  
Entrepreneurship, sustainable development, non-profit sector

James Rowe, PhD (U of California)  
Political ecology, critical theory, social movement politics, social/solidarity economies, mindfulness and social change

Nancy Shackelford, PhD (UVic)  
Ecological restoration, Ecosystem Science, Socio-Ecological Resilience

Sybil, Seitzinger, PhD (U Rhode Island)  
Nutrient biogeochemistry in coastal marine and freshwater ecosystems

Karen Shaw, PhD (Johns Hopkins)  
Political ecology; local/global environmental governance; political theory; indigenous politics; sustainable energy systems

Brian Starzomski, PhD (UBC)  
Community ecology and conservation biology; climate change and biodiversity; dispersal and spatial ecology; ecological restoration; food webs

Duncan Taylor, PhD (California-Santa Cruz)  
Political ecology; history, politics and philosophy of North American conservation and environmental movements; community forestry and ecoforestry; integral systems theory

John Volpe, PhD (UVic)  
Ecological restoration; systems ecology; marine conservation and restoration; marine-based food production systems

Visiting, Adjunct and Cross-Listed Appointments

Pamela Asquith, PhD (Oxford)  
Anthropology of modern Japan; Japanese views of nature; science, technology and society

E. Richard Atleo, PhD (UBC)  
Ethnoecology; Indigenous knowledge; Nuu-chah-nulth worldview; sustainable forestry practices

Brenda Beckwith, PhD (UVic)  
Ethnoecology; cultural landscapes; Garry Oak ecosystems; ecological restoration

Jonaki Bhattacharyya, PhD (U Waterloo)  
Ethnoecology; resource management; land use planning; applied research for Indigenous communities and nations

Louise Blight, PhD (UBC)  
Applied ecology; marine birds, and applied historical ecology

Jeremy Caradonna, PhD (John Hopkins)  
History of sustainability and deforestation, and conceptions of environmental consciousness.

Rod Davis, PhD (UVic)  
Evaluating conservation policy alternatives and adaptive social governance mechanisms to address wildlife resiliency, changing land use, and climate change in the Columbia Mountain region of British Columbia

Jessica Dempsey, PhD (UBC)  
Political ecology: socioecological injustices, biodiversity loss, drought, poverty, ongoing dispossession, gendered and racialized violence, climate change

Douglas Deur, PhD (Louisiana State)  
Ethnoecology; traditional plant use and cultivation on the Northwest Coast

Alan Drengson, PhD (University of Oregon)  
Environmental philosophy, philosophy of technology, and philosophy of religion

Donald Eastman, PhD (UBC)  
Ecological restoration; wildlife ecology and conservation; biodiversity conservation

Emily Eaton, PhD (U of Toronto)  
Impacts of oil and gas extraction on communities; political ecology

Jason Fisher, PhD (UVic)  
Mammal and wildlife ecology; landscape ecology and landscape change; spatial dynamics of terrestrial and marine mammals; biodiversity conservation; species restoration

Beatrice Frank, PhD (Memorial U)  
Human-natural systems and climate change; qualitative and quantitative methods of gathering social data

Alejandro Frid, PhD (Simon Fraser University)  
Conservation ecology – conflicts between industrial development and terrestrial wildlife; marine multi-species interactions; climate change science

Robert Gifford, PhD (UBC)  
Environmental psychology; social psychology; personality psychology; design of built environments

Anita Girvan, PhD (UVic)  
Environmental humanities, political ecology with focus on contemporary salience of discourse, narrative and storytelling in environmental issues

Emily Gonzales, PhD (UBC)  
Ecological restoration; conservation biology; invasive species; Garry oak ecosystems; plant community ecology; deer

Purnima Govindaraju, PhD (UBC)  
Ecological restoration; conservation ecology; invasive species

Robert Hancock, PhD (UVic)  
Political ecology / ethnoecology; Indigenous-state relations (land, resources, animals); megaproject developments; Indigenous methodologies

Richard Hebdia, PhD (UBC)  
Botanical research on fossil plant remains and the information they provide on evolution and the history of the landscape and climate

Renée Hetherington, PhD (UVic)  
Anthropology, geology, geography, biology concerning climate change and global sustainability

Thomas Heyd, PhD (Western Ontario)  
Environmental philosophy and ethics; environmental aesthetics

Graduate Adviser: Dr. Trevor Lantz  
Email: esgrad@uvic.ca  
Phone: 250-853-3566

Graduate Programs Administrative Assistant: Elaine Hopkins  
Email: ehopkins@uvic.ca  
Phone: 250-472-5516

UVIC GRADUATE CALENDAR JANUARY 2020

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Morgan Hocking, PhD (UVic)
Community ecology; salmon ecosystem interactions; ecosystem-based management; First Nations resource management

Elin Kelsey, PhD (Kings College, UK)
Environmental communications in both academic and practitioner contexts

Leslie King, PhD (London School of Economics, London University)
Protected areas and poverty reduction, environmental governance, climate change adaptation and mitigation, Arctic environmental resilience and sustainability.

Steve Kokelj, PhD (Carleton)
Permafrost degradation and impacts on geomorphology and terrestrial and aquatic ecosystems; Monitoring of cumulative impacts in the north; Community-based monitoring

Lynn Lee, PhD (Simon Fraser)
Marine ecology, planning, and conservation

Nancy Mackin, PhD (UBC)
Ethnecology; architecture; environments and culture; traditional ecological knowledge

Leslie King, PhD (London School of Economics, London University)
Community ecology; salmon ecosystem interactions; ecosystem-climate change adaptation and mitigation, Arctic environmental resilience and sustainability.

Morgan Hocking, PhD (UVic)
Community ecology; salmon ecosystem interactions; ecosystem-based management; First Nations resource management

Steve Kokelj, PhD (Carleton)
Permafrost degradation and impacts on geomorphology and terrestrial and aquatic ecosystems; Monitoring of cumulative impacts in the north; Community-based monitoring

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Lynn Lee, PhD (Simon Fraser)
Marine ecology, planning, and conservation

Nancy Mackin, PhD (UBC)
Ethnecology; architecture; environments and culture; traditional ecological knowledge

Marine ecology, planning, and conservation

Degrees and Specializations Offered
MA, MSc and PhD in Environmental Studies.

Facilities
The school is located in the David Turpin building, where we have meeting and collaborative space, labs, and offices. Through cooperative arrangements across campus and with various organizations and agencies, graduate students can gain access to a wide array of facilities. Located on southern Vancouver Island there is easy access to marine, freshwater wetlands, marine, riparian, upland Garry Oak, temperate rainforest and alpine ecosystems. Graduate students also have the opportunity for collaboration with many First Nations, government agencies, environmental and other non-governmental organizations and corporations.

Financial Support
We endeavour to provide significant financial support to all graduate students. This funding comprises several sources. (1) National or Provincial awards are available to those with a first-class grade point average (minimum 7.0 (A-) but in practice much higher). Eligibility criteria vary with each agency. National fellowship holders may receive an additional award from the university. (2) A limited number of University of Victoria Graduate Fellowships are available to applicants with a GPA over 7.0 (A-). (3) There are a limited number of awards specifically for Environmental Studies graduate students outlined in the awards section of the Calendar. Application and/or nomination for University of Victoria awards and fellowships may only be done once the student has been admitted to the School. (4) Students can also obtain some financial support for their studies as a Graduate Teaching Assistant. These appointments are made by the School of Environmental Studies for qualified students to work as a Teaching Assistant (generally to a maximum of approximately $4,000 per Fall and Spring terms; there are typically fewer Teaching Assistant resources available during the Summer Session). (5) Students may also be appointed as a research assistant by their faculty supervisor, and availability will vary significantly among faculty members and from year to year.

Admission Requirements

General
Initial inquiries should be made to individual faculty or the school’s graduate adviser. There are two primary criteria in determining admission: prior academic achievement, and fit with prospective supervisors and the school in general. We encourage applicants to contact us at least a year in advance of program start to discuss research prospects, admissions, and financial support. Links to the application forms can be found on the school’s website.

Applicants whose native language is not English must write the TOEFL (Test of English as a Foreign Language) and submit the scores to the Graduate Admissions and Records Office. Applicants must have a bachelor’s degree, preferably in an area of study related to your proposed graduate program, with a minimum overall average of B+ (6.0 on the University of Victoria 7-point scale) in the last two years of undergraduate study. In practice a higher GPA is typically required for admission. The minimum GPA required for a master’s entry is B+ (6.0 on the University of Victoria 7-point scale) in the last two years of undergraduate study. In practice a higher GPA is typically required for admission. The minimum GPA required for a PhD entry is A- (7.0). Some exceptions may be made, in extenuating circumstances, such as with mature applicants who have achieved significant work experience, who have shown evidence of ability to complete major projects in a competent and timely manner, and who have demonstrated the knowledge, skills and abilities expected of highly accomplished undergraduate students.

In addition to the documentation required by the Faculty of Graduate Studies (see “Faculty Admissions”), the School of Environmental Studies also requires transcripts, a statement of research interest, a brief essay telling us about yourself and highlighting your past accomplishments, evidence of creativity and research potential, and a CV.

Admission To Master’s Programs
Admission requires a bachelor’s degree, preferably in an area of study related to your proposed graduate program, with a minimum overall average of B+ (6.5 on the University of Victoria 9-point scale) in the last two years of undergraduate study. In practice a higher GPA is typically required to ensure entry.

Students will apply to enter either the MA or MSc program. The decision about which program is more appropriate will be made by the School’s Graduate Programs Committee, and will be based on several criteria: the

Admission To Master’s Programs

Financial Support
We endeavour to provide significant financial support to all graduate students. This funding comprises several sources. (1) National or Provincial awards are available to those with a first-class grade point average (minimum 7.0 (A-) but in practice much higher). Eligibility criteria vary with each agency. National fellowship holders may receive an additional award from the university. (2) A limited number of University of Victoria Graduate Fellowships are available to applicants with a GPA over 7.0 (A-). (3) There are a limited number of awards specifically for Environmental Studies graduate students outlined in the awards section of the Calendar. Application and/or nomination for University of Victoria awards and fellowships may only be done once the student has been admitted to the School. (4) Students can also obtain some financial support for their studies as a Graduate Teaching Assistant. These appointments are made by the School of Environmental Studies for qualified students to work as a Teaching Assistant (generally to a maximum of approximately $4,000 per Fall and Spring terms; there are typically fewer Teaching Assistant resources available during the Summer Session). (5) Students may also be appointed as a research assistant by their faculty supervisor, and availability will vary significantly among faculty members and from year to year.

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In addition to the documentation required by the Faculty of Graduate Studies (see “Faculty Admissions”), the School of Environmental Studies also requires transcripts, a statement of research interest, a brief essay telling us about yourself and highlighting your past accomplishments, evidence of creativity and research potential, and a CV.

Admission To Master’s Programs
Admission requires a bachelor’s degree, preferably in an area of study related to your proposed graduate program, with a minimum overall average of B+ (6.0 on the University of Victoria 7-point scale) in the last two years of undergraduate study. In practice a higher GPA is typically required to ensure entry.

Students will apply to enter either the MA or MSc program. The decision about which program is more appropriate will be made by the School’s Graduate Programs Committee, and will be based on several criteria: the
student’s academic background; the nature of the proposed project; proposed courses; specialties of the proposed supervisor.

Typically, students entering the program with a Bachelor of Arts degree will continue with a MA degree, whereas students with a Bachelor of Science will enter the MSc program.

Students may complete the program as a full-time or part-time student.

**Admission to PhD Program**

Admission requires a master’s degree, preferably in an area of study related to your proposed graduate program, with a minimum overall average of A-, 7.0 on the University of Victoria 9-point scale. In practice a higher GPA may be required for admission.

All applications will be reviewed by the School’s Graduate Program Committee and students will only be accepted into the program if there is at least one faculty member able, interested, and available to supervise the proposed topic of research.

**Deadlines**

January 15 for admission in September of the same calendar year.

**PROGRAM REQUIREMENTS**

**MA/MSc**

The MA and MSc degree programs are similar in overall program requirements but will vary in the type of elective courses and thesis research.

The graduate program is primarily research based and the final outcome of the program is the presentation and defense of a thesis.

All students are required to attend a 3-day field camp at the beginning of their program (early September) as part of ES 500.

There is no formal residency requirement. However, in practice all students should be in residence in their first term of study, and residency during the first year is encouraged.

**Course Requirements**

A student’s program will include the following core courses:

<table>
<thead>
<tr>
<th>Course Courses:</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>ES 500 (1.5)</td>
<td>Perspectives on Environmental Theories, Methods and Skills I</td>
</tr>
<tr>
<td>ES 501 (1.5)</td>
<td>Perspectives on Environmental Theories, Methods and Skills II</td>
</tr>
<tr>
<td>ES 503 (3.0)</td>
<td>MA/MSc Research Colloquium</td>
</tr>
<tr>
<td>ES 593 (1.5)</td>
<td>Thesis Proposal Preparation</td>
</tr>
</tbody>
</table>

and at least 3.0 elective units to be taken from within or outside the School with the permission of the student’s supervisor. No more than 1.5 units can be taken at the 400 level.

Core and elective courses contribute 10.5 units toward the 18-unit minimum degree requirement.

**Thesis**

The thesis proposal and thesis are prepared under the direction of the supervisory committee. The committee normally consists of two members: a supervisor and an academic member.

All committee members must be members of the Faculty of Graduate Studies.

The thesis carries 7.5 units of credit.

**Oral Examination**

Once the thesis is judged ready to defend by the supervisory committee, then an application is made for an oral defense. There are deadlines set by the Faculty of Graduate Studies for the timing of this defense. The supervisor will recommend an appropriate external examiner. This member of the examining committee comes from another department or institution, normally has no input in the creation of the thesis, and is an arms-length knowledgeable member. The oral examination is chaired by a neutral faculty member from a separate department, appointed directly by the Faculty of Graduate Studies.

**Program Length**

Most full-time students require 2 years to complete the program; part-time students will require 3-4 years to complete the program.

**PhD**

The PhD degree program is primarily research based and the final outcome of the program is the presentation and defense of a dissertation.

All students are required to attend a 3-day field camp at the beginning of their program (late August-early September) as part of ES 600.

There is no formal residency requirement. However, residency during the first year is encouraged.

**Course Requirements**

A student’s program will include the following core courses:

<table>
<thead>
<tr>
<th>Course Courses:</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>ES 600 (1.5)</td>
<td>Perspectives on Environmental Theories, Methods and Skills I</td>
</tr>
<tr>
<td>ES 601 (1.5)</td>
<td>Perspectives on Environmental Theories, Methods and Skills II</td>
</tr>
<tr>
<td>ES 603 (3.0)</td>
<td>PhD Research Colloquium</td>
</tr>
<tr>
<td>ES 693 (3.0)</td>
<td>Candidacy Examination</td>
</tr>
</tbody>
</table>

Elective courses may be taken at the discretion of the student and committee.

Students who have taken ES 500 and 501 may at the discretion of the supervisor be exempted from ES 600 and 601.

Core courses contribute 6.0-9.0 units toward the 30 unit minimum degree requirement.

**Candidacy**

To advance to candidacy, students, in consultation with their supervisory committee, will normally prepare a comprehensive reading list, a dissertation proposal, and two major papers (on topics relevant to the PhD research field and decided on by the committee with a focus on topics explored in the reading list). They will then sit for an oral examination related to the proposal and major papers. These requirements will normally be completed by the end of the second year of full-time study.

**Dissertation**

Students are required to prepare, submit and defend a dissertation worth 21 units. The dissertation is the culmination of intensive, independent and original research. Each student will have a supervisory committee, comprising three faculty members (to a maximum of four) including the supervisor and co-supervisor (where appropriate). At least one member of the committee (beyond the primary supervisor) will come from outside the School of Environmental Studies, as per the Faculty of Graduate Studies requirements. Supervisory committees will be formed no later than the end of the second term of the student’s program.

All committee members must be members of the Faculty of Graduate Studies.

The dissertation carries 21-30 units of credit.


**Oral Examination**

Once the dissertation is judged ready to defend by the supervisory committee, then an application is made for an oral defense. There are deadlines set by the Faculty of Graduate Studies for the timing of this defense. The supervisor will recommend an appropriate external examiner. This member of the examining committee comes from another department or institution, normally has no input in the creation of the dissertation, and is an arms-length knowledgeable member. The oral examination is chaired by a neutral faculty member from a separate department, appointed directly by the Faculty of Graduate Studies.

**Program Length**

Most full-time students require 4 years to complete the program; part-time students will require 5-6 years to complete the program.

**Concentration in Cultural, Social and Political Thought (CSPT)**

This concentration is available to selected graduate students in Anthropology, English, Environmental Studies, Germanic Studies, History, Political Science, and Sociology. Students applying for an MA or PhD Program in Environmental Studies may also opt for a concentration in Cultural, Social and Political Thought (CSPT). Students must apply online, choosing the Concentration in Cultural, Social, and Political Thought option for Environmental Studies. If approved by the School, the application will be reviewed by the CSPT Admissions Committee. For full information about the program see www.uvic.ca/interdisciplinary/cspt/. Students must meet the core graduating requirements of the individual departments as well as specific requirements of the CSPT Program. See also the entry for “Concentration in Cultural, Social and Political Thought (CSPT)”, page 3.

An approved Environmental Studies MA program with a CSPT concentration will include:

- 1.5 units of CSPT 501
- at least 1.5 units of CSPT 500
- 3.0 units of ES 500 and ES 501
- 3.0 units of ES 503
- 1.5 units of ES 593
- a thesis worth from 7.5 units, on an approved topic within the field of cultural, social and political thought, under the direction of a supervisory committee including at least two participating CSPT faculty members to a total of 18 units for the program as a whole including the thesis and CSPT course requirements.

An approved Environmental Studies PhD program with a CSPT concentration will include:

- 1.5 units CSPT 601
- at least 1.5 units of CSPT 600
- 3.0 units of ES 600 and ES 601
- 3.0 units of ES 603
- 3.0 units of ES 693
- Successful completion of candidacy examinations with one of the two major papers in the field of CSPT.

Students who have taken ES 500 and 501 may at the discretion of the supervisor be exempted from ES 600 and 601.

A dissertation worth 21-30 units on an approved topic within the field of cultural, social and political thought, under the direction of a supervisory committee including at least two participating CSPT faculty members.

**Co-operative Education**

Participation in the Co-operative Education program – which enables students to acquire knowledge, practical skills for employment, and workplace experience – is optional for Master’s and PhD students. Master’s students complete two work terms, and PhD students complete three (a work term consists of four months of full-time, paid employment). Students require permission from their academic adviser and graduate adviser, as well as the Co-op co-ordinator, to participate in the Co-op program. Interested students should contact the Environmental Studies Co-op office early in their first term. Students are also referred to “General Regulations: Graduate Co-op”, page 44.

**Exercise Science, Physical and Health Education**

**GENERAL INFORMATION**

The School of Exercise Science, Physical and Health Education is an academic department within the Faculty of Education at the University of Victoria. Our mission is to transform and enrich the lives of individuals and communities by creating and sharing knowledge in the areas of exercise science, physical and health education. Prospective graduate students can find further information about our School and our programs on our website: <www.uvic.ca/education/exercise>.

**Contact Information**

School of Exercise Science, Physical and Health Education

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Website: <www.uvic.ca/education/exercise>

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**Graduate Adviser:** Dr. Patti-Jean Naylor

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Phone: .............................................................250-721-7844

**Graduate Secretary:** CJ Smith

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**Faculty Members and Areas of Research**

Catherine A. Gaul, PhD (Victoria)

Exercise physiology, pediatric sport performance, women and exercise, health benefits of exercise as medicine, occupational physiology, fitness testing and exercise prescription.
Team building through physical education, gender equity in physical education, affective domain in physical education, teaching effectiveness, classroom assessment in physical education.

School integrated teaching education, teacher games for understanding and electronic portfolios. Action research and qualitative research genres. Social constructivism and complexity theories.

Neural control of human movement; motor rehabilitation after injury (e.g., neurotrauma) and with disease and aging. Neural control of balance during walking and coordination of limbs and trunk during rhythmic movement (e.g., walking or cycling); assistive devices and technologies related to mobility.

Biomechanics and motor control of human movement in sport, exercise and rehabilitation.

Neuroeconomics, learning, decision-making, motor learning and control.

Effects of exercise on health and disease outcomes in cancer patients, exercise assessment and prescription, clinical exercise physiology.

Teacher wellness, college and university student health and wellness, organizational and workplace wellness, leadership, active health, and media and body image.

Digital health technology, big data and health surveillance, cardiovascular disease prevention and management, lifestyle behavior modification.

Sport and recreation administration, leadership and coaching, serious leisure and leisure behaviour.

Socio-ecological and setting-based approaches to health promotion, obesity and chronic disease prevention, dissemination, knowledge translation/exchange, implementation and organizational capacity.

Outdoor recreation and leisure for special populations, recreation administration, environmental interpretation.

Behavioural medicine, psychology of physical activity and sedentary behaviour, social cognitive and personality theories of health behaviour, research methods, and psychometrics.

Exercise hematology and immunology, occupational physiology, development of pre-employment physical abilities tests, children and exercise, exercise prescription.

Physical activity for people with disabilities and disadvantaged groups; inclusive pedagogy, movement skills of children.

Indigenous physical activity, health and wellbeing; Indigenous issues in sport; Indigenous educational leadership; cultural responsive pedagogies; Indigenous ethics and research; In-digenous auto-ethnography; Indigenous treaty-based rights

Neural control of human movement; neural mechanisms of arm and leg coordination during rhythmic movement; neuromuscular plasticity associated with training and rehabilitation.

The School of Exercise Science, Physical and Health Education offers master’s programs leading to the following degrees:

- MA Physical Education
- MA Leisure Service Administration
- MA Kinesiology
- MEd Coaching Studies (Cooperative Education)
- MSc Kinesiology
- PhD Kinesiology

McKinnon Building: classrooms, undergraduate anatomy and physiology teaching labs, human physiology research lab, gymnasiaums, pool, dance studio, Institute of Applied Physical Activity, Motion & Mobility Rehab and Movement Knowledge Labs.

MacLaurin Building: rehabilitation neuroscience lab, behavioural medicine lab.

All eligible graduate students are encouraged to apply for funding from provincial, federal and external sources. The School of Exercise Science, Physical and Health Education cannot guarantee funding although it is our intention that all graduate students in the first two years of their programs could receive some financial support. This may come in several ways.

Students who have a 6.5 on the UVic grading scale may be nominated by the School for a UVic Graduate Award.

These unionized positions are advertised on the notice board near the Exercise Science, Physical and Health Education General Office and listed on the Exercise Science, Physical and Health Education website at: <www.uvic.ca/education/exercise/graduate/graduate/specialist>.

Individual faculty members with external research grants may employ graduate students as research assistants. The details about these appointments (salary, hours, etc.) are worked out between the individual graduate student and the faculty member.

All eligible graduate students are encouraged to apply for funding from provincial, federal and external sources. The School of Exercise Science, Physical and Health Education requires an undergraduate degree in Exercise Science, Physical and Health Education General Office. The School for a UVic Graduate Award.

These unionized positions are advertised on the notice board near the Exercise Science, Physical and Health Education General Office and listed on the Exercise Science, Physical and Health Education website at: <www.uvic.ca/education/exercise/graduate/graduate/transfer>. The School for a UVic Graduate Award.

Students who have a 6.5 on the UVic grading scale may be nominated by the School for a UVic Graduate Award.

These unionized positions are advertised on the notice board near the Exercise Science, Physical and Health Education General Office and listed on the Exercise Science, Physical and Health Education website at: <www.uvic.ca/education/exercise/graduate/graduate/specialist>.

Individual faculty members with external research grants may employ graduate students as research assistants. The details about these appointments (salary, hours, etc.) are worked out between the individual graduate student and the faculty member.
faculty member as a possible supervisor. MEd Coaching Studies applicants should include a résumé of their coaching experience and certification levels. Copies of certificates are required as proof of certification.

Admission to the Doctoral Program

In addition to the requirements of the Faculty of Graduate Studies, admission to the doctoral program in the School of Exercise Science, Physical and Health Education includes a master’s degree in kinesiology or related field, a letter describing the proposed research topic, two academic referees, a confirmed supervisor and a current curriculum vitae. In exceptional circumstances students can transfer from a Masters thesis program. Transfer approval requires an 8.0 GPA on a minimum of 7.5 units of completed graduate program coursework over two or more terms, recommendation from the supervisor, and evidence of research ability in the form of a draft manuscript or written pilot study report. Transfer cannot occur until after two terms in the Master’s.

Deadlines

MSc, MA Programs

Although applications may be received at any time prior to the start of the entry point desired (September, January, or May), it is recommended that students enter in September when the required courses commence. The recommended deadline is May 31st for domestic applications to enter in the September entry point. For international applicants see the recommended international application deadlines below.

MEd Coaching Studies Program

Summer Session (May-August) is the only entry point for this program. The recommended application deadline for domestic applications is March 31st to enter in the May entry point of the same year. For international applicants the recommended deadline is October 15th for entry in the summer of the following year.

PhD Kinesiology Program

Applications may be received at any time prior to the start of the entry point desired.

Note to all applicants: Applicants who hold any post-secondary documents from academic institutions outside of Canada should follow the international applicant deadlines.

Recommended International Application Deadlines

Primarily for VISA applicants and permanent residents whose most recent transcripts are coming from overseas institutions:

Apply by December 15th for September entry point
Apply by April 15th for January entry point
Apply by October 15th for May entry point

Note to all applicants: To be eligible for consideration to be nominated by the School of Exercise Science, Physical and Health Education for a UVic Graduate Award, applicants must have accepted an offer to commence their program by July 31st.

PROGRAM REQUIREMENTS

Master of Science in Kinesiology (MSc) – Thesis Option

This program is predicated on the “Inquiry Approach,” allowing students to examine issues and questions related to the specific subdiscipline areas. The design of the program allows for considerable flexibility permitting students to pursue their area of interest under the guidance and advice of their supervisor. A thesis, subject to oral examination, is required.

Program Requirements: Total = 18 units

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<th>Course</th>
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<td>EPHE 573</td>
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Two of: EPHE 580, 581, 582, 583 or 584 .............................................. 3.0
Seminar (EPHE 500) ................................................................. 0.0
Either ED-D 560 or EPHE 585 ..................................................... 1.5
Electives .............................................................................. 1.5-3.0
Thesis (EPHE 599) ................................................................. 7.5-9.0

Program Length

Usually two to three years.

Master of Arts in Kinesiology (MA)

This program is predicated on the inquiry approach, allowing students to examine issues and questions related to the specific subdiscipline areas. The design of the program allows for considerable flexibility permitting students to pursue their area of interest under the guidance and advice of their supervisor. A thesis, subject to oral examination, or a project is required.

Program Requirements: Total = 18 units

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Two of: EPHE 580, 581, 582, 583 or 584 .............................................. 3.0
Seminar (EPHE 500) ................................................................. 0.0
Either ED-D 560 or EPHE 585 ..................................................... 1.5
Electives .............................................................................. 1.5-3.0
Thesis (EPHE 599) ................................................................. 7.5-9.0

*Students complete either a thesis or a project

Program Length

Usually two to three years.

Master of Arts in Physical Education (MA) – Thesis Option

This degree provides the students with the opportunity to develop a program with a specific focus on curriculum development or instructional strategies. Course work provides the knowledge and skills to complete a required thesis, which is subject to an oral examination.

Program requirements: Total = 18 units

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Two of: EPHE 580, 581, 582, 583, 584 .............................................. 3.0
Either ED-D 560 or EPHE 585 (or equivalent) ................................ 1.5
Electives .............................................................................. 1.5-7.5
Thesis* (EPHE 599) ................................................................. 7.5-9.0
Project* (EPHE 598) .............................................................. 3.0-4.5

Program Length

Usually two to three years.

Master of Education in Coaching Studies (MEd) – Project-based Option

This degree provides students with a program of studies with a particular focus on coaching science. This is a summer-based program and is largely course-based. Twelve units of required courses are completed during July/August over two consecutive summers. An additional three units of elective courses must be completed and may be taken off campus. Students also complete two four-month cooperative work terms and a project.

Program Length

Usually two to three years.
Co-operative Education

Participation in the Co-operative Education program - which is a process of education that integrates students’ academic studies with knowledge, practical skills for employment, and workplace experience - is a mandatory component of the MEd Coaching Studies program. Co-operative education is optional for Master’s and PhD students in other graduate programs in Exercise Science, Physical and Health Education.

Master’s students complete two work terms and PhD students complete three (a work term consists of four months of full-time, paid employment), and students undertake study and work terms in alternating sessions. In the optional programs, students require permission from their academic adviser and graduate adviser, as well as the Co-op coordinator, to participate in the Co-op program. Interested students should contact the Exercise Science, Physical and Health Education Co-op office early in the term in which they are applying. Students are also referred to “General Regulations: Graduate Co-op” on page 44.

French

General Information

Faculty members in the Department of French have wide-ranging research and teaching interests in French, Quebec, French-Canadian, African and Caribbean literatures, culture and theory, cinema, theatre, digital humanities and theoretical and applied linguistics.

For more information, please consult our website at <www.uvic.ca/humanities/french>.

Contact Information

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Chair: Catherine Caws
Email: chairfran@uvic.ca
Phone: 250-721-7364
Graduate Adviser: Catherine Léger
Email: gradfren@uvic.ca
Phone: 250-721-7369
Graduate Secretary: Emmanuelle Guenette
Email: chairfran@uvic.ca
Phone: 250-721-7363

Faculty Members and Areas of Research

Catherine Caws, PhD (UBC)
Second language teaching, computer-assisted language learning, lexicology
GRADUATE PROGRAMS

Hélène Cazes, Doctorat ès lettres (Paris)
  French Medieval and Renaissance literatures and cultures, Humanism, Cultural Legacies
Emile Fromet de Rosnay, PhD (Queen’s)
  19th to 20th Century French and comparative literature, Romanticism, modernist poetics
Sara Harvey, PhD (Laval-Paris Sorbonne)
  Early modern period, history of literary critic and history of press, theatre, cultural history
Emmanuel Hérique, Doctorat de Ile cycle (Nancy)
  French linguistics, translation, phonetics
Pierre-Luc Landry, PhD (Laval)
  Québécois and French literatures and cultures, Indigénistes literatures, creative writing, research-creation, queer theories
Marc Lapprand, PhD (Toronto)
  Literary theory, aesthetics, modernism and avant-garde movements in French literature
Catherine Léger, PhD (UQAM), Graduate Adviser
  Syntax, semantics, contact linguistics, French in North America
Sada Niang, PhD (York)
  African and Caribbean literatures, African cinema

Assisicate Member and Areas of Research
Moustapha Fall, PhD (UBC)
  Second language acquisition and language pedagogy, Francophone literacy theory

Degrees and Specializations Offered
The Department of French offers a program leading to the degree of Master of Arts in French Literature, Language and Culture.

Facilities
The University’s library constitutes a solid resource for graduate research in all areas of French studies. A highly efficient interlibrary loan service offers access to any materials not available locally. The library houses the Digital Scholarship Commons. The department provides office space and computer resources to its graduate students, has a reading room containing reference materials and also has a digital language learning lab.

Financial Support
Consideration for financial aid is automatic upon receipt of applications by February 1. Funding is available through the competitive University Fellowship up to a value of $15,000 and may be held for one year, subject to academic performance and full-time enrolment. All eligible applicants are encouraged to and assisted in applying for funding to provincial, federal, and external sources. Please see the information provided by the Faculty of Graduate Studies at <www.uvic.ca/graduatestudies>. Competitive funding is also available for research and teaching assistantships through the department for incoming and continuing students. The amounts may vary from year to year and students are encouraged to apply early.

ADMISSION REQUIREMENTS

General
Candidates must meet all the general requirements of the University of Victoria Faculty of Graduate Studies <uvic.ca/graduatestudies/admissions> as well as the specific requirements of the Department of French. There is only one entry point: September.

MA in French Literature, Language & Culture
Admission to either the thesis or the project-based program requires a BA degree in French, or equivalent, with a minimum grade point average (GPA) of 6.5 in third- and fourth-year French courses, or equivalent. This qualification should consist of a minimum of 15 units of senior undergraduate course work in French which would normally include a methodology course (equivalent to FRAN 390 at UVic) and an advanced language course (equivalent to FRAN 402 at UVic).

Students with background deficiencies may be required to make up courses before being admitted to the MA program.

Deadlines
The deadline for applications is May 31. However, to be considered for a UVic Fellowship, applications must normally be received by February 1.

PROGRAM REQUIREMENTS
The department offers one MA program in French Literature, Language and Culture, comprising a minimum of 15 units of graduate credit. Students may choose:

• a project-based option or
• a thesis option

Project-based Option
1. FRAN 500A (1.5 units) and FRAN 500B (1.5 units);
2. 7.5 units of course work, of which a minimum of 6 units must be at the graduate level, including up to 1.5 units taken outside the department. Up to 1.5 units may be taken at the senior undergraduate level within the Department of French;
3. FRAN 598 (4.5 units): Reading list compiled in consultation with advisers; critical paper and oral examination.

The reading list will normally consist of 30 titles covering a period (e.g., a century), a genre (e.g., drama), a movement (e.g., Surrealism), or a specific topic (e.g., sociolinguistics, technology-mediated learning, etc.). Evaluation will be by oral examination. The examiners will assess the student’s ability to express himself or herself in a literate and critical way, and to synthesize an extensive amount of reading. The critical paper will be the focus of the oral examination.

Thesis Option
1. FRAN 500A (1.5 units) and FRAN 500B (1.5 units);
2. 4.5 units of course work, of which a minimum of 3 units must be at the graduate level, including up to 1.5 units taken outside the department. Up to 1.5 units may be taken at the senior undergraduate level within the Department of French;
3. FRAN 599 (7.5 units): Thesis (normally 80 to 100 pages) and an oral defense. The thesis topic selected by the candidate must have the approval of both the Supervisory Committee and the Graduate Committee. This regulation also applies to any substantial change from the approved topic which the candidate may wish to make in the course of his or her research.

MA with a Concentration in Cultural, Social and Political Thought
Students wishing to pursue a Master’s with a CSPT concentration must complete a minimum of 7.5 units of course work and a 7.5-unit thesis as follows:

1. FRAN 500A (1.5 units)
2. Two additional FRAN course at the graduate level (3 units)
3. CSPT 501 (1.5 units)
4. either CSPT 500 or 590 (1.5 units).
5. FRAN 599 (7.5 units). The thesis topic must be within the field of CSPT and the thesis must be written in French.

At least two members of the three MA supervisory committee members must be drawn from the faculty members affiliated with the CSPT program. At least one CSPT faculty member on the student’s supervisory committee must be from outside the student's home department. The
supervisor will be from the Department of French, and may be affiliated with CSPT.

**Co-operative Education and Work Experience**

Participation in the Co-operative Education or Work Experience program - which enables students to acquire knowledge, practical skills for employment, and workplace experience - is optional for Master’s students. Master’s students complete two work terms (a work term consists of four months of full-time, paid employment), and students undertake study and work terms in alternating sessions. Interested students should contact the Humanities and Fine Arts Co-op office early in the term in which they are applying for admission. Students are also referred to "General Regulations: Graduate Co-op" on page 44.

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**Geography**

**General Information**

**Contact Information**

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Fax Number: ............................................................................. 250-721-6216
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Website: <www.uvic.ca/geography>
Chair: Dr. Johannes Feddema
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Graduate Adviser: Dr. David Atkinson
Email: datkinso@uvic.ca
Phone: ................................................................................... 250-721-7332
Undergraduate and Graduate Program Assistant: Janette DeLong
Email: geog2@uvic.ca
Phone: ................................................................................... 250-721-7350

**Faculty Members and Areas of Research**

David Atkinson, PhD (Ottawa)
- Analysis of weather data, Investigating high-latitude storm and storm track dynamics

Chris Bone, PhD (SFU)
- GIS, spatial analysis and modelling

Rosaline Canessa, PhD (Victoria)
- Coastal zone management, marine protected areas, GIS decision making

Denise Cloutier, PhD (Guelph)
- Health and aging, palliative care, population health, impacts of restructuring

Maycira Costa, PhD (Victoria)
- Primary productivity, carbon budget, remote sensing, wetlands, coastal, Brazil

Christopher Darimont, PhD (Victoria)
- Ecological and evolutionary processes, natural and human caused, biological diversity

Philip Dearden, PhD (Victoria)
- Resources, marine protected areas, conservation, Thailand

David Duffus, PhD (Victoria)
- Biogeography, wildlife, marine

Johannes Feddema, PhD (Delaware)
- Human actions and decision-making in earth system models

Mark S. Flaherty, PhD (McMaster)
- Coastal zone management, mariculture, Thailand

Jutta Guterler, PhD (Tübingen)
- Development and Resources: social and environmental assessment, public policies, urban and rural development, participatory approaches, Brazil

Michael Hayes, PhD (McMaster)
- Social geographies of health, health inequities and urban structure

Dennis Jelinski, PhD (Simon Fraser)
- Landscape ecology, biogeography, conservation of biodiversity

Eva Kwoll, PhD (Bremen)
- Geomorphology, sediment transport, flow-vegetation interaction, bedrock canyons

K. Olaf Niemann, PhD (Alberta)
- Remote sensing, geomorphology

Reuben Rose-Redwood, PhD (Pennsylvania)
- Urban geography, cultural landscape studies, history of geographical thought

Randall Scharier, PhD (Calgary)
- Microwave remote sensing, Arctic and Antarctic

Dan J. Smith, PhD (Alberta)
- Geomorphology, dendrochronology

**Adjuncts and Cross-Listed Appointments**

René I. Alfaro, PhD (SFU)
- Quantifying pest damage to forests of BC; genetic resistance to pests

Kyle Artelle, PhD (SFU)
- Wildlife management and conservation, black and grizzly bears, salmon

Bernard O. Bauer, PhD (Johns Hopkins)
- Process geomorphology, hydrology, sediment transport

S. Jean Birks, PhD (Waterloo)
- Development and application of isotope tracer techniques to understand the hydrological cycle

Anthony T. Charles, PhD (UBC)
- Community-based resource management, sustainability and resilience of coastal and marine systems, ecosystem-based management

Stephen F. Cross, PhD (Stirling)
- Environmental impacts and management of coastal aquaculture, marine ecology and coastal oceanography

Yonas Dibike, PhD (Delft)
- Hydro-climatology, hydrology and water resources related environmental studies

Bruce Downie, PhD (UVic)
- Conservation, protected areas, tourism, sustainable livelihoods, eastern and southern Africa
GRADUATE PROGRAMS

Frank Duerden, MA (Manitoba)
Urban geography, resource management, First Nations land allocation, planning and economic development, geography of Northern Canada

James S. Gardner, PhD (McGill)
Geomorphology, natural hazards and resource management in mountain areas

Marten Geertsema, PhD (Utrecht)
Geohazards, geomorphology, LiDAR applications, mountain permafrost, landslide ecology, erosion, fire regime research

John Gibson, PhD (Waterloo)
Isotope hydrology

Jim Harold, PhD (UVic)
Health system integration, aboriginal health, rural and northern health, social determinants of health, population health, regional health authorities

Ellen Hines, PhD (Victoria)
Environmental impacts and management of coastal resources

Olav Lian, PhD (Western Ontario)
Quaternary environments, sedimentology, stratigraphy, geomorphology

Jennifer Mateer, PhD (UVic)
Water management and governance in the Global North and South, environmental justice, urban political ecology, alternative resource management

Lauren McWhinnie, PhD (Herriot-Watt)
Marine Spatial Planning, aquaculture, marine conservation and management, MPAs, climate change

Trisalyn Nelson, PhD (Wilfrid Laurier)
Geomatics, advanced spatial analysis, spatial statistics, GIS

Aleck Ostry, PhD (British Columbia)
Health research in rural and northern communities, nutritional health issues

Paul Paquet, PhD (Alberta)
Interdisciplinary conservation

Christopher M. Pearce, PhD (Laval)
Coastal ecosystems and resources

Daniel Peters, PhD (Trent)
Assessment of climate variability/change, land-use change and flow regulation impacts on hydrological systems in Canada.

Terry Prowse, PhD (Canterbury)
Climate impacts on hydrology and aquatic ecosystems

Clifford Robinson, PhD (British Columbia)
Marine protected areas, coastal ecosystems, ecosystem modelling

Rick Rollins, PhD (Washington)
Parks and protected areas, tourism and recreational behaviour, research methods

Mark Seemann, PhD (Victoria)
Disaster and emergency management; risk mitigation

Janis Shandro, PhD (British Columbia)
International extractive sector; health impact assessment; environmental and social corporate performance; extractive impacts on Indigenous Peoples

Tara E. Sharma, PhD (British Columbia)
Parks and protected areas, land-use/land-cover changes, scenario modeling, remote sensing, GIS

Pamela Shaw, PhD (Victoria)
Community-based research, geographic communication

Stephen Tyler, PhD (Berkeley)
Climate change and adaptation, urbanization and development, institutional and soci-economic issues

Ian J. Walker, PhD (Guelph)
Sediment transport and erosion: coastal, desert, rivers, dunes

Meghan Winters, PhD (British Columbia)
Cycling health; transportation

Frederick J. Wrona, PhD (Calgary)
Aquatic ecology and eco-toxicology, biostatistics and quantitative ecology

Yi Yi, PhD (Waterloo)
Isotope hydrology

Mark Zacharias, PhD (Guelph)
Marine conservation, ecology, land use planning, GIS

Degrees and Specializations Offered

The Department of Geography offers courses of study and research leading to Master of Arts, Master of Science and Doctor of Philosophy degrees.

Financial Support

Students wishing to be considered for a University of Victoria Fellowship must submit their application by January 15 for admission in September, May or January of the same academic year. No separate application is necessary. An extensive list of awards is available at the Faculty of Graduate Studies website: <web.uvic.ca/gradstudies/fund/funding.html>.

The department employs a number of teaching assistants, and graduate students are given priority in the assignment of these positions. Assistantships of one, two or three laboratories per week (2, 4 and 6 contact hours) are available. The department may be able to award a limited number of graduate awards to teaching assistants and research assistants subject to availability.

Individual faculty members may also have research assistantships available for graduate students. Students are encouraged to apply for grants and fellowships from external agencies, including the Social Sciences and Humanities Research Council (SSHRC), the Natural Sciences and Engineering Research Council (NSERC), Canadian Institute of Health Research, and Commonwealth Scholarships. Information on the above is available from the Faculty of Graduate Studies.

ADMISSION REQUIREMENTS

General

Admission to the departmental graduate program is normally granted only to students having Honours or Major degrees with first or second class standing in geography (at least a B+ average; 6.00 GPA). Students from the British Isles, for example, are expected to have obtained at least an upper second class Honours degree. A promising student lacking such qualifications may be allowed to make up this deficiency, being required to register as an unclassified student.

As part of the application requirements for graduate programs in Geography, all applicants must submit a brief letter of intent outlining their study background and areas of research interest.

Inquiries concerning the graduate program should be addressed to the Graduate Studies Adviser, Department of Geography via email at: <gradadvisor@geog.uvic.ca>. Further information about the department is available through the department’s website: <www.uvic.ca/socialsciences/geography>.

Application forms for admission, which include the indication of need for financial assistance, can be obtained directly from Graduate Admissions and Records website: <www.uvic.ca/garo>.
Deadlines
There are three possible admission dates to the Geography Graduate program: September, January and May, but completed applications must arrive three months before the expected entry date for Canadian applications. Because of visa requirements international students should complete the application process at least six months in advance. If a student is completing an undergraduate program, a letter of degree completion will be required. Applications received thereafter may be considered, providing space is available, or will be considered for admission on a following admission date.

If a student has successfully completed a core course, or one similar in topic, as part of an earlier degree requirement, that course must be replaced by another of equal unit value. The choice of course must be made in consultation with the supervisory committee. Approval for course replacement is requested via a memo from the Supervisor to the Graduate Adviser stating justification for the request, which must be approved by the Graduate Adviser.

PROGRAM REQUIREMENTS
The graduate program is primarily research based and the final outcome of the program is the presentation and defense of a thesis or dissertation. The graduate program does require attendance at formal courses.

If a student has successfully completed a core course topic as part of an earlier degree requirement, that course must be replaced by another of equal unit value. The choice of course must be made in consultation with the supervisory committee. Approval for course replacement is requested via a memo from the Supervisor to the Graduate Adviser stating justification for the request, which must be approved by the Graduate Adviser.

All graduate students are expected to attend a field camp at the beginning of their studies, and to attend the department’s colloquium presentations during their residency period.

Thesis-based Master’s Program
Course Requirements
The Masters program requires a total of 19 units as follows:

1. a minimum of 7.5 units of coursework including:
   a) GEOG 500A (1.5) and GEOG 500B (1.5)
   b) one of GEOG 518, 523, 524 (1.5) or another ‘methods’ based course on recommendation of the supervisory committee as approved by the Graduate Adviser.
   c) One of GEOG 536, 537, 538, 539 (1.5)
   d) One of GEOG 591, 590 (1.5) or another special topics course on recommendation of the supervisory committee as approved by the Graduate Adviser.

2. GEOG 599 (11.5) Thesis

Program Length
The term of residency for Master’s students is normally two years.

PhD Program
Course Requirements
The Doctoral program requires a total of 31.5 units as follows:

1. a minimum of 4.5 units of coursework including:
   a) GEOG 500A (1.5) and GEOG 500B (1.5)
   b) one of GEOG 536, 537, 538, 539 (1.5) or another advanced course on recommendation of the supervisory committee and as approved by the Graduate Adviser.

2. GEOG 693 (3.0) (Candidacy Examination) during terms in which students are preparing for and writing their PhD Candidacy Examinations. PhD students in Geography must sit their Candidacy Exams by 18 months after entry into the program and no sooner than 6 months prior to the final oral examination

3. GEOG 699 (24.0) Dissertation

Program Length
The term of residency for PhD students is normally three years

CO-OPERATIVE EDUCATION
Participation in the Co-operative Education program – which enables students to acquire knowledge, practical skills for employment, and workplace experience – is optional for Master’s and PhD students. Research undertaken during the work term is intended to relate to the student’s research interest area. Master’s students complete two work terms and PhD students complete three (a work term consists of four months of full-time, paid employment). Students require permission from their academic adviser and graduate adviser, as well as the Co-op coordinator, to participate in the Co-op program. Interested students should contact the Geography Co-op office early in their first term. Students are also referred to “General Regulations: Graduate Co-op’ on page 44.

Germanic and Slavic Studies
GENERAL INFORMATION
The Department of Germanic and Slavic Studies offers an MA program with specialization in Germanic, Slavic, and Holocaust Studies. Students apply for one of these three streams, which share some required foundation courses. The program offers a broad chronological and thematic coverage of Germanic and Slavic cultures with the areas of special strength in second-language acquisition, film studies, modern literatures, and Ukrainian studies. The Holocaust Studies stream offers courses on the history and legacy of the Holocaust examining how the Holocaust has been historicized, represented, taught, memorialized and commemorated in contemporary society and culture.

For further information or any updates please visit the department website.

Contact Information
Department of Germanic and Slavic Studies
Location: Clearihue D243
Mailing Address:
PO Box 1700
STN CSC
Victoria, BC V8W 2Y2
Canada
Telephone Number: ________________________________ 250-721-7316
Fax Number: ________________________________ 250-721-7319
Email: geru@uvic.ca
Website: <www.uvic.ca/humanities/germanicslavic>
Chair: Dr. Charlotte Schallié
Email: schallie@uvic.ca
Phone: ________________________________ 250-721-7321
GRADUATE PROGRAMS

Graduate Adviser: Dr. Elena Pnevmonidou
Email: epnev@uvic.ca
Phone: ........................................ 250-721-7504

Graduate Secretary: Irina Gavrilova
Email: geru@uvic.ca
Phone: ........................................ 250-721-7316

Faculty Members and Areas of Research
Peter Goltz, PhD (Queen’s)
   Literary theory; contemporary literature; CALL; film; vampires

Elena Pnevmonidou, PhD (McG)
   Classicism and romanticism; literature of the Weimar period and expressionist film; literary theory and gender studies

Charlotte Schallié, PhD (Brit Col)
   20th and 21st century German, Swiss and Austrian literature and culture; memory studies; diasporic writing; the Shoah in literature and film; ecocriticism

Ulf Schuetze, PhD (Brit Col) (on leave)
   Second language acquisition and pedagogy; intercultural communication; CALL; applied linguistics

Megan Swift, PhD (Toronto)
   Russian modernism and postmodernism; Petersburg texts; narrative and genre theory; literature of emigration and exile

Helga Thorson, PhD (Minnesota) (on leave)
   Late 19th and early 20th century literature; German colonialism; women’s literature; holocaust studies; foreign language pedagogy; CALL

Serhy Yekelchyk, PhD (Alberta)
   Culture and identities in Russia and Eastern Europe; Stalinism; 20th century Ukraine

Associate Members
John Dingley, PhD (UCLA)
   Russian language, Finnish language, Slavic linguistics, Nordic-Slavic contacts

Matthew Pollard, PhD (McG) (on leave)
   Heinrich von Kleist; cultural and film studies; expressionism; Leni Riefenstahl

Olga Pressitch, PhD (Shevchenko Inst. of Lit., Ukraine)
   Eastern European cinema, second-language pedagogy, Ukrainian literature in postwar Canada

Julia Rochtchina, PhD (Moscow)
   Language pedagogy; information technology; e-learning

Degrees and Specializations Offered
Thesis-based MA in Germanic and Slavic Studies, either a Germanic Studies stream or a Slavic Studies stream.

Facilities
The University’s library holdings are good and provide a solid basis for graduate research. A highly effective interlibrary loan service created by a special agreement among Western Universities offers easy access to any materials not available locally.

The department provides its graduate students with office space and computer facilities. In addition, there is a reading room well equipped with reference materials.

Financial Support
University of Victoria Fellowships ($10,000-$15,000) may be awarded annually to students of high academic standing registered full-time in the Faculty of Graduate Studies as candidates for the degree of MA.

Teaching or Research Assistantships may be obtained from the University through employment in the department.

The University of Victoria Tuition Assistance Bursary Fund offers assistance to qualified students in serious financial difficulty.

Various other Scholarships, Awards, Bursaries and Prizes are administered by the Faculty of Graduate Studies.

Detailed information on awards and application procedures and deadlines is available at the Faculty of Graduate Studies’ website: <www.uvic.ca/graduatestudies>.

ADMISSION REQUIREMENTS

Admission to the Master’s Program
All candidates for the MA streams in Germanic Studies and Slavic Studies must meet all general requirements of the Faculty of Graduate Studies, as well as the specific requirements of the Department of Germanic and Slavic Studies.

Students may enter the program in September only. All application materials, including a Letter of Intent offering comment on the applicant’s intended course of studies, must be submitted to the Graduate Admissions and Records Office.

Admission to the program normally requires a Bachelor’s Degree (Major in Germanic or Slavic Studies) with a minimum overall average of B+ (6.0 GPA), or a Bachelor’s Degree (Major in Germanic or Slavic Studies) with a minimum average of A− (7.0 GPA) in the final year’s work.

Admission to the M.A. program in Holocaust Studies normally requires a Bachelor’s Degree in a relevant academic discipline with a minimum overall average of B+ (6.00 GPA), or a Bachelor’s Degree with a minimum average of A− (7.0 GPA) in the final year’s work.

Admission to the MA program in Holocaust Studies requires a Bachelor’s Degree in a relevant academic discipline with a minimum overall average of B+ (6.00 GPA), or a Bachelor’s Degree with a minimum average of A− (7.0 GPA) in the final year’s work.

Admission to the M.A. program in Holocaust Studies requires a Bachelor’s Degree in a relevant academic discipline with a minimum overall average of B+ (6.00 GPA), or a Bachelor’s Degree with a minimum average of A− (7.0 GPA) in the final year’s work.

Applications to the Holocaust Studies stream are required to demonstrate their reading competency in one research-appropriate language (other than English). Depending on the nature of the proposed thesis or research project, students may be expected to reach higher proficiency levels in a research-appropriate language during their studies.

PROGRAM REQUIREMENTS

Thesis-based Master’s
The MA streams in Germanic Studies and Slavic Studies consists of a minimum of 15 units of graduate credit:

1. GMST 501 or SLST 501 (1.5);
2. GMST 502 or SLST 502 (1.5);
3. at least 6 units of course work, 3 of which may be drawn from courses in Germanic Studies or Slavic Studies at the senior undergraduate level;
4. a thesis (minimum of 70 pages) worth 6 units of credit; there will be a final oral examination of the thesis.
5. In exceptional circumstances, a candidate may be allowed to take 3 units of course work, 1.5 of which may be drawn from courses in Germanic or Slavic Studies at the senior undergraduate level, and write a thesis (minimum of 100 pages) worth 9 units. For this, the permission of both the Graduate Adviser and the Chair must be obtained.

Work as a research or teaching assistant is considered beneficial for all graduate students who wish to complete the program successfully.

All courses, except GMST 501/SLST 501 (Introduction to the Disciplines of Germanic and Slavic Studies), GMST 502/SLST 502 (Theory and Practice),
and GMST 580 (Introduction to Holocaust Studies) are variable in content and may be taken more than once, with departmental permission. At the end of GMST 501/SLST 501, students are expected to submit a Thesis Proposal that will allow them to start work on their Thesis (GMST 599/SLST 599).

The MA stream in Holocaust Studies consists of a minimum of 16.5 units of graduate credit:

1. GMST 501 or SLST 501 (1.5);
2. GMST 502 or SLST 502 (1.5);
3. GMST 580 (1.5);
4. 1.5 units in Holocaust Studies (one of GMST 581, GMST 582, GMST 583, GMST 585, GMST 589, SLST 581);
5. 3 units in GMST (1.5 units may be a Holocaust-related course in another department);
6. 1.5 units Summer Practicum/Internship Term: GMST 587.

MA with a concentration in Cultural, Social and Political Thought

Students wishing to pursue a Master's with a CSPT option must complete a minimum of 7.5 units of course work and a 7.5-unit thesis as follows:

1. GMST 501 or SLST 501 (1.5);
2. GMST 502 or SLST 502 (1.5);
3. one additional GMST or SLST course at the graduate level (1.5);
4. CSPT 501 (1.5);
5. either CSPT 500 or 590 (1.5); and
6. a thesis worth 7.5 units (GMST 599 or SLST 599). The topic must be within the field of CSPT and written in English.

At least two members of the three MA supervisory committee members must be drawn from the faculty members affiliated with the CSPT program. At least one CSPT faculty member on the student’s supervisory committee must be from outside the student’s home department. The supervisor will be from the Department of Germanic and Slavic Studies, and may be affiliated with CSPT.

Non-Thesis Master’s

Students in the Holocaust Studies stream (non-thesis option) complete 10.5 units of course work, one summer practicum/internship (1.5 unit), and write a major research paper in the form of a journal article (30-35 pages) worth 4.5 units of credit. Students can also opt to submit a visual arts project (photography, video or computer art), a performance-based production (musical or theatrical), or a creative writing project (fiction, drama or poetry). All creative submissions must be complemented by a scholarly essay (15-20 pages) that discusses the creation of the art work and places it in a historical context. All projects should be preferably linked to the focus of the practicum/internship placement. They will be graded by the supervisor and an additional faculty member (whose expertise is relevant to the student’s research) and will not be subject to an oral defense.

Program Length

The program will normally take two years to complete.

Co-operative Education

Participation in the Co-operative Education program - which enables students to acquire knowledge, practical skills for employment, and workplace experience - is optional for Master’s students. Master's students complete two work terms (a work term consists of four months of full-time, paid employment), and students undertake study and work terms in alternating sessions. Interested students should contact the Humanities and Fine Arts Co-op office early in the term in which they are applying. Students are also referred to “General Regulations: Graduate Co-op” on page 44.
**GRADUATE PROGRAMS**

Cedric A. J. Littlewood, DPhil (Oxford)
Imperial Latin poetry, ancient literary criticism

Mark Nugent, PhD (University of Washington)
Imperial Greek prose, constructions of gender and sexuality

Gregory D. Rowe, DPhil (Oxford)
Roman history, Greek and Latin epigraphy, Roman public and private law

Alejandro Sinner, BA, MA, PhD (Barcelona)
Roman Archaeology and Numismatics with special reference to Spain and the Western Provinces, Cultural Change and Identity Formation, Archaeological Method and Theory

**Emeritus Faculty**

David A. Campbell, MA (Glasgow), MA (Oxford)
Greek lyric poetry

John G. Fitch, PhD (Cornell)
Greek and Roman drama, esp. Seneca; Didactic poetry

John P. Oleson, PhD (Harvard), FRSC
Ancient technology, maritime archaeology, Near Eastern archaeology

Gordon S. Shrimpton, BA, MA (British Columbia), PhD (Stanford)
Greek history and historical writing

**Degrees and Specializations Offered**

MA and PhD in Greek and Roman Studies, with specialization in archaeology, history, or languages and literature.

**Facilities**

The University’s library has much material on ancient Greek and Roman culture; the department also has its own Reading Room with an excellent selection of primary and secondary texts. The department provides computing assistance to graduate students, which supplements the computing facilities available from the University. The department will frequently offer opportunities for students to participate in archaeological excavations in the Near East or Mediterranean, and the department also has a superb slide collection.

**Financial Support**

Consideration for financial aid is automatic upon receipt of applications for admission by February 1. Financial aid is available through the competitive University Fellowship, subject to satisfactory performance and full-time enrolment. All eligible applicants are encouraged to and assisted in applying for funding from provincial, federal and external sources; see the information provided by the Faculty of Graduate Studies <www.uvic.ca/grad>. Financial assistance for research assistants and teaching assistants is subject to department funding.

**ADMISSION REQUIREMENTS**

**Admission to the Master’s Program**

The basic admission requirement is a four-year bachelor degree with at least a B+ (6.0) GPA in one of the several areas of ancient Greek and Roman Studies. All MA applicants must be able to demonstrate a well-rounded, comprehensive knowledge of the ancient Greek and Roman worlds. MA applicants should ideally have balanced strength in Greek and Latin, or substantial experience in one language and at least basic competence in the other. Students who lack sufficient language preparation will be required, in addition to the normal requirements of the MA program, to complete language study to a minimum third-year undergraduate level of one language and second-year level of the other, with a minimum grade of B+ in both. Competency in reading French, German or Italian upon admission is advantageous; students will be required to demonstrate reading knowledge of one of these modern languages before completion of the MA degree. In addition to the documentation required by the Faculty of Graduate Studies (see "Faculty Admissions", page 23), the Department of Greek and Roman Studies also requires a statement of intent from each prospective MA student outlining the student’s research interests.

**Admission to the PhD Program**

Applicants to the PhD program are normally required to hold a BA and MA degree in one of the several areas of ancient Greek and Roman Studies. They will be expected to have focused experience in the area relevant to their intended topic of research and appropriate command of the ancient languages of Greek and Latin. Competency in reading German and either French or Italian upon admission is advantageous; students will be required to demonstrate reading knowledge of German and either French or Italian before completion of the PhD degree. Applicants to the PhD program are normally expected to have achieved a minimum GPA of 7.0 (or equivalent) in their Master’s program, to have strong letters of reference, to present a clear statement of research interests, and to submit an example of scholarly work.

September is the normal entry point; we do not normally accept students at any other time of year. Courses at the graduate level, with the exception of the MA thesis and the PhD candidacy examination and dissertation, are not normally offered in the summer.

**Deadlines**

The application deadline for consideration for financial aid, particularly for University of Victoria Fellowships is February 1. Applications received after February 1 will be considered, but applicants will not usually be eligible for funding. The application deadline is June 1 for September admission.

**PROGRAM REQUIREMENTS**

**Thesis-based Master’s**

**Course Requirements**

The Department offers a 18-unit thesis-based program leading to the MA degree. In the first year, candidates will take a full load of course work for a total of 10.5 units. They will choose three from the following six fields of study: Greek Literature (GRS 501, 3.0 units); Greek History (GRS 502, 3.0 units); Latin Literature (GRS 503, 3.0 units); Roman History (GRS 504, 3.0 units); Ancient Art and Archaeology (GRS 505, 3.0 units); and Ancient Philosophy (GRS 506, 3.0 units). Candidates are also required to complete the Pro-seminar in Research Methods and Practices (GRS 500, 1.5 units).

Candidates will be examined in their three fields at the end of the year, and achievement of a minimum grade of B+ in all three fields will be expected.

**Other Requirements**

Before graduation, students must demonstrate a reading knowledge of French, German or Italian. The level of proficiency will be equivalent to a B or better in the reading courses (such as GMST 405 or FRAN 300) offered by the respective language departments. Students may also fulfil the language requirement by passing the department’s written translation examination. Examinations will normally be of two hours duration and may be written with the aid of a dictionary. Students who lack sufficient language preparation in Greek and Latin on admission to the MA program will be required, in addition to the normal requirements of the MA program, to complete language study to a minimum third-year undergraduate level of either Greek or Latin, and second-year level of the other language, with a minimum grade of B+ in both.

**Thesis**

In the second year, candidates will write a thesis (GRS 599), choosing their subject of research from one of the three fields they have studied in the first year. The unit value of the thesis may range from 6 to 9 units but will normally be 7.5 units. The length of the thesis can vary considerably, but it is generally approximately 100 pages. A final oral examination of the thesis will be required.
Examination
The examination will be a combination of written and oral.

Program Length
The expected completion time for the master’s degree is two years. Part-time status may extend this completion time; funding, however, will normally not be available after the second year.

Phd program
1. All PhD students are required to take GRS 500, a requirement which can be satisfied either at the MA or the PhD level.
2. Students must complete 9 units of courses numbered 600 and above. Students are required to declare Classical Languages and Literature, Ancient History, or Classical Archaeology as their primary area of focus, and to complete the Reading Course or Courses which apply to that area of specialization: GRS 601A and 601B in literature for 1.5 units each (Greek and Latin literature respectively); 602A and 602B in history for 1.5 units each (Greek and Latin readings respectively); and 603 (readings in Greek and/or Latin) for archaeology for 1.5 units. Archaeologists will take 605, a methods and theory course, in place of a second semester of reading, for 1.5 units. Students then proceed to the seminar courses, in which they normally follow the curriculum for the areas of specialization for 3 units: 611 for literature; 612 for history; and 613 for archaeology. Students may, however, with the permission of the supervisor, take a seminar course outside their stream if it is beneficial for their research. Finally, students take a topical field course in their area of focus for 3 units: 621 for literature; 622 for history; and 623 for archaeology.
3. Students will complete a candidacy examination (GRS 693) for 3 units. As part of the candidacy examination, a dissertation prospectus must be approved by the student’s supervisory committee. Students will be required to display competence in German and either French or Italian through written exams.
4. Students write a dissertation of 18 units which they defend in an oral examination (GRS 699).

Co-operative Education
Participation in the Co-operative Education program - which enables students to acquire knowledge, practical skills for employment, and workplace experience - is optional for Master’s and PhD students. Master’s students complete two work terms, and PhD students complete three (a work term consists of four months of full-time, paid employment), and students undertake study and work terms in alternating sessions. Interested students should contact the Humanities and Fine Arts Co-op office early in the term in which they are applying. Students are also referred to “General Regulations: Graduate Co-op” on page 44.

Health Information Science

GENERAL INFORMATION
Since 1981, the School of Health Information Science has led the way in health informatics education and research in Canada, and is considered by many a world leader in this field. The research and teaching strengths of the School include the planning, design, implementation, use and evaluation of health information systems in different healthcare settings.
For further information or any updates, please visit the School website: <uvic.ca/hinf>.

Contact Information
School of Health Information Science
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Director: Dr. Andre Kushniruk
Email andrek@uvic.ca
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Graduate Adviser: Dr. Karen Courtney
Email: hinfgradadvisor@uvic.ca
Phone: .................................................................250-721-8599

Graduate Secretary: Sandra Boudewyn
Email: hisgrad@uvic.ca
Phone: .................................................................250-721-6459

Faculty Members and Areas of Research
Elizabeth Borycki, RN, HBScN (Lakehead), MN (Manitoba), PhD (Toronto), Professor
Patient Safety; Technology-induced error; Methods to Diagnose
Technology-induced Error; Disease Management Systems; Clinical
Informatics; Nursing Informatics; Effects of Technology on Workflow;
Evaluation of Health Information Systems; Managing Health
Information Systems; Health Information Technology Strategy

Karen Courtney, BA (North Carolina), BSN (North Carolina), MSN (Ouke), PhD
(Missouri), Associate Professor
Telehealth; Chronic disease management; Geriatric health; Nursing
Informatics and Health Services Research

Alex M.H. Kuo, BSc (Taiwan), MBA (Taiwan), PhD (Nottingham, UK), Professor
Data Interoperability; Health Database & Data Warehousing; Data
Mining Application in Healthcare; e-Health

Andre Kushniruk, BA (Brock), BSc (Brock), MSc (McMaster), PhD (McGill),
Professor and Director
Evaluation of the use and usability of information systems; e-Health
and telemedicine; Consumer informatics; Cognitive aspects of
decision support systems; Data mining in health informatics;
Computerized patient record systems; Evaluation methodologies;
Intelligent information filtering; Usability engineering; Knowledge
representation; Design of health care user interfaces and human-
computer; interaction in complex domains

Francis Lau, BSc (Alberta), MSc (Alberta), MBA (Alberta), PhD (Alberta),
Professor
Strategic IT planning for health systems; Electronic health records;
Information management and analysis; Impacts of IT in health; Action
research; Design, implementation and evaluation of health
information systems; Decision support systems; Knowledge
management

Helen Monkman, BSc (Carleton), MA (Carleton), PhD (UVic), Assistant
Teaching Professor
Usability; Human Factors; Consumer Health Informatics; eHealth
Literacy
Abdul Roudsari, BSc (Kings College London), MSc (Kings College London), PhD (Kings College London), Professor
Electronic Healthcare; Telecare; e-health

Emeritus
Scott Macdonald, BSc (UVic), MA (Toronto), PhD (Western Ontario), Professor Emeritus
Social Epidemiology of Addictions; Monitoring and Surveillance of Addictions Problems; Relationship Between Substance Use and Abuse with Injuries; Alcohol and Drug Policy

Jochen R. Moehr, MD (Marburg), PhD (Hannover), Professor Emeritus
Hospital Information Systems; Medical Artificial Intelligence; Medical Records; Medical Coding; Factual Information Systems; Health Care Technology Evaluation; Preventive Medicine

Denis Protti, BSc (Alberta) MSc (Manitoba), Professor Emeritus
International Approaches to eHealth and the EHR; Health Care Information Management & Technology Strategic Planning; Chief Information Officers; Evaluation of Information Management & Technology; Physician Office EMR systems

Visiting, Adjunct and Cross-listed Appointments
Jos Aarts, BSc (Nijmegen), MSc (Nijmegen), PhD (Rotterdam), Adjunct Associate Professor

Michael Bainbridge, BMedSci (Nottingham), BMBS (Nottingham), MRCGP (Nottingham), Adjunct Associate Professor

Jeff Barnett, BSc (UBC), MSc (UVic), Adjunct Assistant Professor, UVic, Director of Clinical Informatics, Cancer Care, BC Cancer Agency, Adjunct Assistant Professor

Gerry Bliss, BSc (UVic), Adjunct Assistant Professor

Bruce Carleton, BPharm (Washington State), PharmD (Utah), Director, Pharmaceutical Outcomes Programme, Children’s & Women’s Health Centre of BC, Adjunct Professor

Pritma Chattha, BScN, MHA (UBC), DNP (Yale), Adjunct Assistant Professor

John Chelsom, BA (Oxford), PhD (City U, London), Adjunct Assistant Professor

Mei Chen, BEd (Yunnan Normal University), MA (McGill), PhD (McGill), Adjunct Assistant Professor

Elizabeth Cummings, BA, Bachelor of Information Systems, PhD (Tasmania), Adjunct Associate Professor

Selena Davis, BSc (Waterloo), BEd (Western Ontario), MSc (Dalhousie), PhD (UVic), Adjunct Assistant Professor

Michael Downing, MD (Western Ontario), Medical Director, Victoria Hospice Society, Adjunct Assistant Professor

Lawrence Frisch, BA (Reed), MD (Harvard), MPH (Washington), Adjunct Associate Professor

Mohammad Ghotboddini, BSc (Sharif University of Technology, Tehran), MSc (Tehran), PhD (McGill), Adjunct Assistant Professor

Robert Hayward, BA (Yale), MD (Queens), MPH (Johns Hopkins), Adjunct Professor

Kendall Ho, BSc (UBC), MD (UBC), Adjunct Professor

Mowafa Houssein, BCom (Alberta), MEng (Toronto) PhD (Victoria), Adjunct Associate Professor

Darren Hudson, BSc (Alberta), MD (Calgary), MSc (UVic), Adjunct Assistant Professor

Donald W. Juzwishin, BA (Alberta), MHSA (Alberta), PhD (Alberta), Adjunct Associate Professor

Johanna Kaipio, MSc (Helsinki), PhD (Aalto), Adjunct Assistant Professor

Karim Keshavjee, BSc (McGill), MSc (Toronto), MD (Toronto), MBA (Toronto), Adjunct Assistant Professor

Karen Kobayashi, BSc (Waterloo), MSc (Waterloo), PhD (Simon Fraser), Adjunct Associate Professor

Paulette Lacroix, BSc (Lakehead), MPH (Lakehead), Adjunct Assistant Professor

Blake Lesselrath, BSc (California), MD (Tulane School of Medicine), MBA (Oregon Health and Science University), Adjunct Associate Professor

Jonathan Livergant, BSc (Alberta), MD (Alberta), Adjunct Assistant Professor

Dustin Loames, BSc (Alberta), MD (Alberta), Adjunct Assistant Professor

Roman Mateyko, BSc, (Toronto), Adjunct Assistant Professor

Christian Nohr, MSc (Aalborg), PhD (Aalborg), Adjunct Professor

Olga Petrovskaya, PhD in Nursing (UVic), BSc (York), MD (Russia), Nursing Diploma (Russia), Adjunct Assistant Professor

Morgan Price, BSc (UVic), MD (Calgary), PhD (UVic), Adjunct Assistant Professor

Yuri Quintana, BSc (Waterloo), MSc (Waterloo), PhD (Waterloo), Adjunct Associate Professor

Gurprit Randhawa, BSc (UVic), MSc (UVic), PhD (UVic), Adjunct Assistant Professor

Kevin Rioux, BSc (Saskatchewan), MD (Calgary), PhD (Calgary), Adjunct Assistant Professor

Thomas Rosenal, BSc (Calgary), MSc (Calgary), MD (Calgary), Professor, Community Health Sciences, University of Calgary, Adjunct Associate Professor

Tony Sahama, BSc (Kandy, Sri Lanka), MPhil (Kandy, Sri Lanka), PhD (Melbourne, Australia), MLaw (Queensland, Australia), Adjunct Associate Professor

Omid Shabestari, MD (Tehran), PhD (City University, London), Adjunct Assistant Professor

Aviv Shachak, BSc (Ben-Gurion, Israel), MSc (Hebrew University, Jerusalem), PhD (Bar-Ilan University, Israel), Adjunct Associate Professor

Brian Shorter, HNC (UK), MBA (Dalhouse), Adjunct Assistant Professor

Maia Smith, BA (College of the Atlantic), MSc (Drexel University), PhD (Ludwig Maximilians University), Adjunct Assistant Professor

Sean Spina, BSc (UBC), PhD (UBC), Adjunct Assistant Professor

Richard Stanwick, BSc (Manitoba), MSc (Manitoba), MSc (McGill), Adjunct Professor

Karl Stroetmann, MBA (Germany), PhD (UBC), Adjunct Assistant Professor

Gillian Strudwick, BSN (Queen’s), MN (Toronto), PhD (Toronto), Adjunct Assistant Professor

Marilyn Thorpe, BA (McMaster), MD (McMaster), RCPSC (Canada), Adjunct Assistant Professor

Brandon Wagar, BA (Waterloo), PhD (Waterloo), Adjunct Assistant Professor

Jens Weber, PhD (Paderborn), Adjunct Professor

Erdem Yazganoglu, MSc (Tehran), MSc (Leeds), MD (Ege University, Turkey), Adjunct Assistant Professor

Xibiao Ye, BMed (Jiangxi, Medical College), MSc (Shanghai Medical School), PhD (Fudan University, Shanghai), Adjunct Assistant Professor

Jennifer Zelmer, BSc (Victoria), BA (McMaster), PhD (McMaster), Adjunct Assistant Professor

Bruno Zuberbuhler, MD (Zurich), FEBIO (Paris), PhD (London), Adjunct Assistant Professor

Degrees and Specializations Offered
The School of Health Information Science offers courses of study leading to the degree of MSc and PhD, the Graduate Certificate in Health Terminology Standards, and, with the School of Nursing, a double-degree MN + MSc:

• On-campus Stream, MSc
• Distributed Stream (online), MSc
• Master of Nursing and Master of Science in Health Informatics (distributed), MN + MSc
• PhD in Health Informatics
• Graduate Certificate in Health Terminology Standards

**Facilities**

The School has excellent computer equipment, laboratories and technical support that enable faculty and students to engage in all aspects of health informatics research. The University library holdings in various subject areas of health informatics are comprehensive and up to date. In addition, the School has well-established linkages to healthcare organizations within and outside of the province that allow faculty and students to conduct research in a variety of health-related field settings.

**Financial Support**

Limited financial support is available to students on a competitive basis. No separate application is necessary; the application for admission is also used for fellowship and award considerations. To be eligible, students must maintain continuous full-time registration, and must have an outstanding academic record (usually a minimum GPA of 7.0 on a 9-point scale). Students may not hold another major award (e.g., CIHR) in conjunction with a UVic fellowship. Students may apply for work as research assistants within the University by approaching faculty members directly. While there is no guarantee, additional funding may be available through teaching assistantships. All eligible students are encouraged to apply for funding from provincial, federal, and external sources.

**Professional Conduct**

All students in the School of Health Information Science must follow the Faculty of Human and Social Development’s (HSD) Guidelines for Professional Conduct. The faculty supports models for professional conduct based on the following guidelines:

- Submission of oneself to a professional code of ethics
- Exercise of personal discipline, accountability and judgement
- Acceptance of professional responsibility for continued competency and learning
- Willingness to serve the public, client or patient and place them before oneself
- Ability to recognize one’s own limitations
- Maintenance of confidentiality of information (including all electronic communication) appropriate to the purposes and trust given when that information was acquired
- Acceptance that one’s professional abilities, personal integrity and the attitudes one demonstrates in relationships with other persons are the measures of professional conduct

Health Informatics Professionals are embedded in a web of relationships that are subject to important ethical constraints. These include professional relationships with health care professionals, researchers, health care institutions and other agencies as well as working with the relationships of electronic health records and the subjects of those records within our professional practice. Two codes of ethics guide our professional conduct:


**ADMISSION REQUIREMENTS**

**Admission to Master’s Programs**

Applicants who meet the Faculty of Graduate Studies admission requirements will be eligible to apply for admission into the program. Applicants with an educational and/or work background in health informatics, clinical or health science, or information technology are strongly preferred. It is recommended that applicants have at least two years of relevant work experience. Applicants with a non-health or non-IT background or less than two years of work experience may be considered on a case-by-case basis. Applicants with a non-health or non-IT related bachelor’s degree should consider applying to the bachelor’s degree program in Health Information Science.

Provide two Assessment Reports from academic referees. To strengthen your application, we recommend that your referees attach a Letter of Reference in addition to the Assessment Report. If it has been more than five years since you last attended a post-secondary institution, we recommend that you include two Assessment Reports from current or former employers in place of academic referees.

A personal resume should include your education background, employment history, professional/academic affiliations and other achievements such as publications or awards.

A letter of intended study describing why you should be considered for enrolment; how you will use the knowledge learned in your workplace or academic career, and in what ways will the program improve/change your personal career.

The MSc program has two streams: Distributed and On-Campus which are further described in Program Requirements.

Students accepted into the distributed MSc stream who wish to change to another stream or program are required to withdraw and reapply.

Transfer from the MSc stream to another stream or program is not permitted.

Students in the On-Campus MSc stream may switch to the distributed MSc stream; however, tuition and fees will be assessed at the distributed MSc stream rate for all courses in the MSc program including those already completed prior to switching streams.

**For international students**

You should plan to stay in Victoria only for the scheduled workshop; the 2-week workshop is in the summer term. We expect you to return to your country after this workshop to continue working for your current employer and not to remain in Canada.

**Double Degree MN and MSc Health Informatics**

This is a distance learning, online education program. It typically requires at least two years of relevant work experience as well as a bachelor’s degree standing from an accredited institution in BC, other Canadian provinces and abroad to be eligible to apply for admission into the program. Relevant work experience may include experience with clinical systems implementation, clinical information system development, information system training, clinical data analysis or clinical system evaluation, etc.

Applicants to the Double Degree option in Nursing and Health Informatics must meet admission criteria for both programs. Application guidelines and links to the Faculty of Graduate Studies application form are available on the School of Nursing and School of Health Information websites.
UVIC CALENDAR 2019-20

GRADUATE PROGRAMS

Students not seeking a degree in Health Informatics

Students who are not seeking a degree in Health Informatics may apply to take up to two 500-level courses (1.5 units each) in the School of Health Information Science. For these students, HINF 572 should be the first of any courses taken. Not all courses are available to students outside of the degree program. Students outside of the degree program are encouraged to first consult with the School of Health Information Science’s Graduate Advisor.

Admission to the PhD program in Health Informatics

Admission will be limited to students already holding a Master’s degree in health informatics or related field. Normally applicants are expected to have successfully completed a graduate level statistics course prior to application. Students will be expected to enter the program as a cohort in September. Doctoral students recruited will have research interests that link closely with the faculty’s areas of specialization. The program requires full-time enrolment.

In addition to the Faculty of Graduate Studies’ application requirements, the School also requires the following:

- **three assessment reports**, at least two of which are from academics who can assess the applicant’s capacity to conduct independent scholarly work
- **CV** that summarizes education, work experience, research, publications, awards and distinctions
- **sample publications** or conference proceedings (if available) - For each publication or proceedings, please include the full citation, indicate the percentage (%) contribution, your role, and an electronic copy (preferably PDF).
- **thesis** (if available) - For the thesis, please provide an electronic copy (preferably PDF).
- **Letter of Intent** summarizing why the applicant is interested in earning the PhD in Health Informatics; research interests; expectations of program; and if contact has been made with any faculty member regarding possible supervisory commitment.
- **international** applicants must also submit GRE scores as part of their application.

PhD Entry for Students Without an MSc in Health Informatics

Students in the MSc in Health Informatics program, already holding a Master’s degree, but not in the field of health informatics, may apply for transfer to the PhD program following satisfactory completion of at least 6 units of the MSc program in Health Informatics. Students interested in transferring to the PhD program should follow the MSc program of study and work closely with their supervisor on course selection in order to apply. Admission to the MSc in Health Informatics is not a guarantee of future admission to the PhD program.

Admission to Graduate Certificate in Health Terminology Standards

For admission, applicants are required to have a baccalaureate degree in a health or information technology related field from an accredited university. Their backgrounds can include such health professionals as physicians, nurses, therapists and laboratory technologists, as well as information technology and information management professionals working in the health sector. In addition, candidates must satisfy all regular admissions requirements of the UVic Faculty of Graduate Studies.

In exceptional cases, applicants without a baccalaureate degree or equivalent but who can demonstrate significant (normally at least 15 years) relevant professional expertise or experience who wish to pursue only the certificate option may be admitted provided they are recommended by the School.

This graduate certificate program may be taken by students who are concurrently admitted to our MSc or PhD degree program in Health Informatics; or our double degree program (MN/MSc Health Informatics); or by those admitted only for the purpose of the certificate. Students who are interested in this certificate program are required to submit a separate application to indicate their intention. Note that the certificate cannot be awarded retroactively.

Applications to the Graduate Certificate in Health Terminology Standards should include:

- **Two Assessment Reports** from academic referees. To strengthen your application, we recommend that your referees attach a Letter of Reference in addition to the Assessment Report. If it has been more than five years since you last attended a post-secondary institution, we recommend that you include two Assessment Reports from current or former employers in place of academic referees.
- **A personal resume** should include your education background, employment history, professional/academic affiliations and other achievements such as publications or awards, up to a maximum of 4 pages.
- **A letter of intended study** describing why you should be considered for enrolment, how you will use the knowledge learned in your workplace, and in what ways the program will improve/change your personal career.

Deadlines

The application deadline for all degrees offered by the School is December 1 for September entry. The application deadline for the Graduate Certificate in Health Terminology Standards is May 1 for September entry.

PROGRAM REQUIREMENTS

The MSc program requires completion of coursework and a research project. All course requirements must be completed prior to proceeding to the final oral examination. Exceptional students with supervisor and Director approval may work on a thesis rather than a research project. Students are expected to be enrolled full time continuously during their program.

On-Campus MSc Stream

The MSc degree in Health Informatics requires a minimum of 16.5 units of coursework, including a research project or thesis. The program of study will include graduate level health informatics courses from within the School, and may include graduate elective courses from other departments within UVic.

Many graduate courses are offered online via distance education technologies. For on-campus students, there are some required on-campus, face-to-face courses.

The program of study will include the following requirements:

**MSc - Research Project Option:**

- **HINF 503 (1.5)** Research Methods in Health Informatics
- **HINF 572 (1.5)** Health Informatics: An Overview
- **HINF 573 (1.5)** Applied Biostatistics
- **HINF 580 (1.5)** Health Informatics Graduate Seminar
- **HINF 598 (3.0)** Research Project

**Information Structure Course (choose at least 1 of the following):**

- **HINF 501 (1.5)** Database Design
- **HINF 511 (1.5)** Clinical Decision Support and Information Systems
- **HINF 535 (1.5)** Health Information Standards
- **HINF 550 (1.5)** Health Information Systems Design

A minimum of 6 units from the list of HINF electives.
HINF Electives:
A minimum of 4.5 units from the list of HINF electives.

HINF 550 (1.5) Health Information Systems Design
HINF 535 (1.5) Health Information Standards
HINF 511 (1.5) Clinical Decision Support and Information Systems
HINF 501 (1.5) Database Design

Information Structure Course (choose at least 1 of the following):
HINF 501 (1.5) Database Design
HINF 511 (1.5) Clinical Decision Support and Information Systems
HINF 535 (1.5) Health Information Standards
HINF 550 (1.5) Health Information Systems Design

A minimum of 3 units from the list of HINF electives.

Distributed MSc Stream
The MSc degree in Health Informatics requires a minimum of 16.5 units of coursework, including a research project or thesis. Distributed stream students are also required to attend the in-person workshop in Victoria. The program of study will include the following requirements:

MSc - Thesis option:
HINF 503 (1.5) Research Methods in Health Informatics
HINF 572 (1.5) Health Informatics: An Overview
HINF 599 (6.0) Health Informatics Thesis

Information Structure Course (choose at least 1 of the following):
HINF 501 (1.5) Database Design
HINF 511 (1.5) Clinical Decision Support and Information Systems
HINF 535 (1.5) Health Information Standards
HINF 550 (1.5) Health Information Systems Design

A minimum of 7.5 units from the list of HINF electives.

MSc - Research Project Option:
HINF 503 (1.5) Research Methods in Health Informatics
HINF 572 (1.5) Health Informatics: An Overview
HINF 598 (3.0) Research Project

Data Analysis Course (choose at least 1 of the following):
HINF 552 (1.5) Evaluation of e-Health
HINF 570 (1.5) Epidemiology and Public Health Informatics
HINF 571 (1.5) Health Systems Data Analysis
HINF 574 (1.5) Modelling and Simulation in Healthcare

Information Structure Course (choose at least 1 of the following):
HINF 501 (1.5) Database Design
HINF 511 (1.5) Clinical Decision Support and Information Systems
HINF 535 (1.5) Health Information Standards
HINF 550 (1.5) Health Information Systems Design

A minimum of 7.5 units from the list of HINF electives.

MSc - Thesis Option:
HINF 503 (1.5) Research Methods in Health Informatics
HINF 572 (1.5) Health Informatics: An Overview
HINF 599 (6.0) Thesis Option

Data Analysis Course (choose at least 1 of the following):
HINF 552 (1.5) Evaluation of e-Health
HINF 570 (1.5) Epidemiology and Public Health Informatics
HINF 571 (1.5) Health Systems Data Analysis
HINF 574 (1.5) Modelling and Simulation in Healthcare

Information Structure Course (choose at least 1 of the following):
HINF 501 (1.5) Database Design
HINF 511 (1.5) Clinical Decision Support and Information Systems
HINF 535 (1.5) Health Information Standards
HINF 550 (1.5) Health Information Systems Design

A minimum of 4.5 units from the list of HINF electives.

HINF Electives:

Electives offered vary from year to year. Students should consult with the School for details. With permission of the course instructor and the School of Health Information Science, electives may include graduate level courses relevant to your program from other UVic departments.

HINF 501 (1.5) Database Design
HINF 511 (1.5) Clinical Decision Support and Information Systems
HINF 516 (1.5) Telehealth, m-Health and Pervasive Health Technology
HINF 520 (1.5) Public Health Informatics
HINF 530 (1.5) Evidence-Based Health Informatics
HINF 531 (1.5) Healthcare Information Security and Privacy
HINF 535 (1.5) Health Information Standards
HINF 536 (1.5) Controlled Terminology Standards
HINF 537 (1.5) Health Information Exchange Standards
HINF 550 (1.5) Health Information Systems Design
HINF 551 (1.5) Electronic Health Record
HINF 552 (1.5) Evaluation of e-Health
HINF 560 (1.5) Patient Safety and Quality in Health Informatics
HINF 561 (1.5) Project Management in Health Informatics
HINF 562 (1.5) Procurement in Health Informatics
HINF 570 (1.5) Epidemiology and Public Health Informatics
HINF 571 (1.5) Health Systems Data Analysis
HINF 573 (1.5) Applied Biostatistics
HINF 574 (1.5) Modelling and Simulation in Healthcare
HINF 575 (1.5) Human Factors in Healthcare
HINF 580 (1.5) Health Informatics Graduate Seminar
HINF 590 (1.5) Directed Studies in Health Informatics (may be taken more than once)
HINF 591 (1.5) Topics in Health Informatics (may be taken more than once)
HINF 595 (1.5 or 3.0) Informatics Research Practicum
HINF 597 (1.5) Field Project in Health Informatics

1. Only students in the Distributed Stream program may take HINF 573 and/or 580 as elective courses. For students in the On-Campus program, HINF 573 and 580 are required courses and therefore not eligible for elective credit.

Additional Electives for On-Campus MSc HINF students:
Students in the on-campus MSc HINF program may wish to consider electives from the following list to meet the elective requirement. A maximum of two electives from this list are allowed. Please note that some courses are only offered periodically and require permission from the instructors and the departments/schools involved. If you are interested in these courses please contact the department/school for availability and permission.

Undergraduate HINF courses:
HINF 410 (1.5) Information Management and Technology
HINF 420 (1.5) Societal Implications of Information Technology
HINF 470 (1.5) Trends in Health Informatics

Graduate courses from other academic departments and schools:
CSC 505 (1.5) Computer Graphics
CSC 510 (1.5) Advanced Human-Computer Interaction
CSC 511 (1.5) Information Visualization
CSC 545 (1.5) Operations Research I
CSC 546 (1.5) Operations Research II
CSC 561 (1.5) Multimedia Systems
### Oral Examination
An oral examination is required for both the thesis and project options.

### Program Length
The MSc in Health Informatics has a maximum 5-year time limit.

### Master of Nursing and Master of Science in Health Informatics: Double Degree
The Double Degree option permits nurses who are interested in health information technology to develop graduate level competencies in both Nursing and Health Informatics. The option is intended to prepare nursing leaders with a background essential for working in the rapidly expanding field of nursing and health informatics. Graduates will be prepared to take leadership roles in informatics, telehealth, implementation of electronic health care records and other areas of emerging health technology.

### Course Requirements
This program requires a completion of a total of 31.5 units of study, including a research project or thesis. All course requirements must be completed prior to proceeding to the final oral examination. Students will have a supervisor from each School. Exceptional students may complete a thesis, with the approval of both supervisors, the Director of the School of Health Information Science and the Associate Director, Graduate Education in the School of Nursing. Completion of a Master’s degree with thesis is encouraged for students intending to pursue Doctoral studies.

Students are expected to be enrolled full time for the duration of their program. Cooperative learning experiences must usually be undertaken outside of a student’s current employment setting.

### Double Degree Research Project Option (31.5 units):
The 31.5 units consist of 7.5 units of Advanced Practice Nursing (APN) foundational courses, 6.0 units of required HINF courses, 6.0 units of cooperative learning experiences, 9.0 units of electives and a 3.0-unit research project.

### Required foundational APN courses (7.5 units)
- NURS 520 (1.5) Philosophy for Advanced Practice Nursing
- NURS 521 (1.5) Advanced Practice Nursing and Professional Identity
- NURS 522 (1.5) Nursing Ethics for Health System Transformation
- NURS 524 (1.5) Evidence for Advanced Practice Nursing
- NURS 525 (1.5) Disciplinary Research for Advanced Practice Nursing

### Required HINF courses (6.0 units)
- HINF 501 (1.5) Database Design
- HINF 503 (1.5) Research Methods in Health Informatics
- HINF 550 (1.5) Health Information Systems Design
- HINF 572 (1.5) Health Informatics: An Overview

### Required Electives (9.0 units)
- NURS Electives (3.0)
- HINF Electives (3.0)
- NURS or HINF Elective (3.0)

**Electives are chosen in consultation with the supervisors. HINF electives are listed at the beginning of the Health Information Science section. NURS electives are listed under the Thesis Option below.**

### Required Co-operative experience (6.0 units)
- COOP (NURS) (3.0) Co-operative Experience Requirement
- COOP (HINF) (3.0) Co-operative Experience Requirement

### Required Research Project (3.0 units)
- NUHI 598 (3.0) Research Project

### Double Degree Thesis Option (31.5 units):
The 31.5 units consist of 7.5 units of Advanced Practice Nursing (APN) foundational courses, 6.0 units of required HINF courses, 6.0 units of cooperative learning experiences, 6.0 units of electives and a 6.0-unit thesis. An oral examination of the thesis proposal as well as the completed thesis will be required.

### Required foundational APN courses (7.5 units)
- NURS 520 (1.5) Philosophy for Advanced Practice Nursing
- NURS 521 (1.5) Advanced Practice Nursing and Professional Identity
- NURS 522 (1.5) Nursing Ethics for Health System Transformation
- NURS 524 (1.5) Evidence for Advanced Practice Nursing
- NURS 525 (1.5) Disciplinary Research for Advanced Practice Nursing

### Required HINF courses (6.0 units)
- HINF 501 (1.5) Database Design
- HINF 503 (1.5) Research Methods in Health Informatics
- HINF 550 (1.5) Health Information Systems Design
- HINF 572 (1.5) Health Informatics: An Overview

### Required Electives (6.0 units)
- NURS Electives (1.5)
- HINF Electives (3.0)
- NURS or HINF Elective (1.5)
Electives are chosen in consultation with the program supervisors. HINF electives are listed at the beginning of the Health Information Science section. NURS electives are listed below.

Electives offered may vary from year to year. Students should consult with the school for details. With permission of the course instructor and your supervisor(s) electives may include graduate level courses relevant to your program from other UVic departments.

- NURA 518 (1.5) Health Policy and Praxis
- NURA 519 (1.5) Leadership for Health Systems
- NURS 500 (1.5) Scholarly Writing for Advanced Practice Nursing
- NURS 509 (1.5) Evaluation of Health Care
- NUED 572 (1.5) Intersectoral Course and Curriculum Design in Nursing Education
- NUED 574 (1.5) Nursing Education Practice and Curriculum Design

**Required Co-operative Experience (6.0 units)**

- COOP (NURS) (3.0) Co-operative Experience Requirement
- COOP (HINF) (3.0) Co-operative Experience Requirement

**Required Thesis (6.0 units)**

- NUHI 599 (6.0) Thesis

**Oral Examination**

An oral examination is required for both the thesis and project options.

**Program Length**

The program has been designed to be completed in 5 years, but individual completion times vary.

**PhD Program in Health Informatics**

Graduates of the program will be trained to plan and execute high quality research publishable in major academic journals; results of their research will advance both the theory and practice of international Health/Medical Informatics. PhD students develop research competencies by completing course requirements and by working closely with faculty advisors on research projects. In addition to research, the PhD program will prepare students for senior and high-level careers in industry.

Program flexibility and the block teaching delivery method of the 600-level courses allow industry professionals to continue to hold professional positions while providing an on-campus experience to connect with fellow graduate students, the School, and University community. Students will be required to travel to the UVic campus to attend in-class course components. Students are expected to be enrolled full time continuously during their program.

The goal of the PhD in Health Informatics is to prepare scholars who will discover and extend scientific knowledge that advances the science and practice in health informatics. Graduates of the PhD program are prepared to:

1. assume leadership roles in informatics and health care
2. generate new knowledge through research and testing of theory contribute to solutions that advance health care in a culturally diverse society
3. translate research findings into practice and policy at multiple levels
4. reflect an interdisciplinary perspective in research and scholarly endeavours

The PhD program requires the completion of a minimum of 39 units. This includes coursework, candidacy exam, and dissertation. The program of study will include the following requirements:

- HINF 500-level elective (1.5)
- HINF 602* (1.5) Theories in Health Informatics
- HINF 603* (1.5) Methods in Health Informatics
- HINF 680 (1.5) Health Informatics PhD Seminar
- HINF 693 (3.0) Candidacy Exam
- HINF 699 (30.0) Dissertation

Students may take, as an elective, the Learning and Teaching in Higher Education Certificate Program (6.0 units).

* Students will be required to travel to Victoria to complete HINF 602 and HINF 603, as these will be delivered with an intensive in-person component: additional online course requirements are completed in the following weeks.

PhD students must complete all course requirements before proceeding to the candidacy exam.

**Candidacy Exam Requirements:**

Students must demonstrate essential in-depth knowledge in health informatics. Assessment of a student’s research ability will be determined by the successful completion of HINF 693 Candidacy Exam. As part of the candidacy exam, students will be required to submit a Major Area Paper with the topic to be determined by the supervisory committee. The major area paper should exhibit an in-depth knowledge of the topic area. The supervisory committee will assess the major area paper and oral presentation of the major area paper.

In the event that a faculty member is unable to attend in person or virtually, the member is expected to provide questions for the examination and is responsible for finding a proxy to attend the examination and ask the questions of the student. The proxy must be a member of the Faculty of Graduate Studies. It is advisable that the proxy have some substantive knowledge of the area or be knowledgeable in the research methodology. The proxy is expected to assess the student’s responses, however the proxy does not vote on the outcome of the examination. The proxy does not replace the absent member, but merely represents the absent member at the examination.

The purpose of the candidacy examination is to confirm that the student:

- understands the research problem;
- is aware of the advanced literature in Health Informatics in the area of his or her specific research topics;
- has demonstrated capability to conduct the research;
- has a realistic research plan and schedule;
- is of PhD calibre.

Students will be evaluated and assigned a Pass/Fail for HINF 693 and will have two opportunities to pass each component of the candidacy exam (major area paper and oral exam). The second attempt to pass the Candidacy Exam must be made within three months of the first attempt. Students who fail to successfully complete the candidacy requirement after the second attempt will be required to leave the program.

**Dissertation Proposal Defense:**

After successfully passing their candidacy examinations, students are required to write and orally defend a dissertation proposal to their supervisory committee. As soon as the supervisory committee and student are satisfied that the dissertation proposal and oral defense meets the standards of the Faculty of Graduate Studies and the School of Health Information Science, the student will apply for ethics approval or ethics waiver and begin dissertation research.

**Oral Examination**

Students will defend the completed dissertation in an oral examination in accordance with the regulations of the Faculty of Graduate Studies.
Health Terminology Standards Graduate Certificate Program

The Health Terminology Standards Graduate Certificate Program is made up of four graduate level courses for a total of 6 units. The courses are usually taken in the following sequence:

HINF 535 (1.5)  Health Information Standards
HINF 536 (1.5)  Controlled Terminology Standards
HINF 537 (1.5)  Health Information Exchange Standards*
HINF 597 (1.5)  Field Project in Health Informatics

Note that these courses are only offered once each year. Therefore, students are advised to follow the defined sequence to avoid delay in program completion.

* Students will be required to travel to complete HINF 537 as this course will be delivered with an intensive in-class component; additional course requirements are completed online in the following weeks.

Co-operative Education

Participation in the Co-operative Education program - which enables students to acquire knowledge, practical skills for employment, and workplace experience - is optional for Master’s and PhD students. Master’s students complete two work terms, and PhD students complete three (a work term consists of four months of full-time, paid employment), and students undertake study and work terms in alternating sessions. Normally, the expected number of weeks per work term is 15 and the expected number of hours per week is 35. The minimum number of weeks per work term is 12 and/or 420 hours. Students require permission from their academic adviser and graduate adviser, as well as the Co-op coordinator, to participate in the Co-op program. Interested students should contact the Health Information Science Co-op office early in the term in which they are applying. Students are also referred to “General Regulations: Graduate Co-op” on page 44.

Master’s students in the double degree option must complete two work terms (a work term consists of four months of full-time, paid employment), and students undertake study and work terms in alternating sessions.

Hispanic and Italian Studies

General Information

The Department of Hispanic and Italian Studies offers a Master of Arts program with two streams: a "Hispanic Studies" stream and one in "Hispanic and Italian Studies."

The "Hispanic Studies" stream reflects the interdisciplinary nature of the department, which comprises studies in Peninsular Spanish and Latin American Studies.

The "Hispanic and Italian Studies" stream reflects the above, but also includes the Italian component of the department.

Research and teaching strengths range from the Middle Ages to the present.

Contact Information

Department of Hispanic and Italian Studies
Location: Clearihue Building, Room B441
Mailing Address:
PO Box 1700, STN CSC
Victoria, B.C. V8W 2Y2
Canada

Co-operative Education Participation in the Co-operative Education program - which enables students to acquire knowledge, practical skills for employment, and workplace experience - is optional for Master’s and PhD students. Master’s students complete two work terms, and PhD students complete three (a work term consists of four months of full-time, paid employment), and students undertake study and work terms in alternating sessions. Normally, the expected number of weeks per work term is 15 and the expected number of hours per week is 35. The minimum number of weeks per work term is 12 and/or 420 hours. Students require permission from their academic adviser and graduate adviser, as well as the Co-op coordinator, to participate in the Co-op program. Interested students should contact the Health Information Science Co-op office early in the term in which they are applying. Students are also referred to “General Regulations: Graduate Co-op” on page 44.

Master’s students in the double degree option must complete two work terms (a work term consists of four months of full-time, paid employment), and students undertake study and work terms in alternating sessions.

Faculty Members and Areas of Research

Maria Bettaglio, PhD (SUNY-Buffalo)
 Twenty-first-century Spanish and Italian literature, women’s studies, gender studies, critical theory, translation theory

Silvia Colds Cardona, PhD (Calgary)
 Contemporary Cuban literature and culture, urban studies

Joseph Grossi, PhD (Ohio State)
 Regional identity in medieval literature of England and Italy

Pablo Restrepo Gautier, PhD (British Columbia)
 Golden Age Spanish drama and literature, modern Peninsular Spanish narrative, modern Colombian narrative, humour studies, gender studies, travel literature, Spanish exploration of the Pacific Northwest

Dan Russek, PhD (Chicago)
 Modern and contemporary Latin American literature, literature and visual arts, film, the city in literature, aesthetics

Adjunct Faculty

Lloyd H. Howard, PhD (Johns Hopkins)
 Italian literature of the 13th and 14th centuries, especially Dante

Degrees and Specializations Offered

The Department of Hispanic and Italian Studies offers programs leading to the degrees of Master of Arts in Hispanic Studies and Master of Arts in Hispanic and Italian Studies, both in a thesis and project-based option.

Facilities

Department Research Library.

Financial Support

Each year, subject to available funding, entering students are eligible for University graduate funding up to $15,000 per year, tenable for two years. Qualified students entering the program may be hired as teaching assistants with funds available for up to two courses annually to be taught by graduate students at a value of approximately $5,000 per course. Eligible students are expected to apply for funding from provincial, federal and external sources, specifically SSHRC.

Admission Requirements

General

All candidates for these degrees must meet all the general requirements of the Faculty of Graduate Studies as well as the specific requirements of the Department of Hispanic and Italian Studies.

Students may be admitted commencing September only of each year. Graduate course offerings in the summer period are limited. Students may be admitted commencing September only of each year. Graduate course offerings in the summer period are limited.

Contact Information

Department of Hispanic and Italian Studies
Location: Clearihue Building, Room B441
Mailing Address:
PO Box 1700, STN CSC
Victoria, B.C. V8W 2Y2
Canada

Courier Address: Clearihue Building B441
3800 Finnerty Road (Ring Road)
Victoria, B.C. V8P 5C2
Canada
Telephone Number: ................................................. 250-721-7413
Fax Number: .............................................................. 250-721-6608
Email: spanit@uvic.ca
Website: <www.uvic.ca/humanities/hispanicitalian>
Chair: Dr. Pablo Restrepo Gautier
Email: restrepo@uvic.ca
Phone: ................................................................. 250-721-7412
Graduate Adviser: Dr. Dan Russek
Email: drussek@uvic.ca
Phone: ................................................................. 250-472-5455

Faculty Members and Areas of Research

Maria Bettaglio, PhD (SUNY-Buffalo)
 Twenty-first-century Spanish and Italian literature, women’s studies, gender studies, critical theory, translation theory

Silvia Colds Cardona, PhD (Calgary)
 Contemporary Cuban literature and culture, urban studies

Joseph Grossi, PhD (Ohio State)
 Regional identity in medieval literature of England and Italy

Pablo Restrepo Gautier, PhD (British Columbia)
 Golden Age Spanish drama and literature, modern Peninsular Spanish narrative, modern Colombian narrative, humour studies, gender studies, travel literature, Spanish exploration of the Pacific Northwest

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Each year, subject to available funding, entering students are eligible for University graduate funding up to $15,000 per year, tenable for two years. Qualified students entering the program may be hired as teaching assistants with funds available for up to two courses annually to be taught by graduate students at a value of approximately $5,000 per course. Eligible students are expected to apply for funding from provincial, federal and external sources, specifically SSHRC.

Admission Requirements

General

All candidates for these degrees must meet all the general requirements of the Faculty of Graduate Studies as well as the specific requirements of the Department of Hispanic and Italian Studies.

Students may be admitted commencing September only of each year. Graduate course offerings in the summer period are limited.
In addition to the documentation required by the Faculty of Graduate Studies ("Faculty Admissions", page 23), the Department of Hispanic and Italian Studies also requires a statement of research intent.

**Admission To Master's Programs**

Admission to the thesis or project-based programs requires a bachelor’s degree (Major in Hispanic Studies or Spanish and Italian Studies or equivalent) with a minimum overall average of B+ (6.0 GPA) or a bachelor’s degree (Major in Hispanic Studies or Spanish and Italian Studies) with a minimum average of A- (7.0 GPA) in the final year’s work. Students with background deficiencies in Hispanic Studies or, if relevant, Italian Studies will be required to make up courses before being admitted to the MA program.

**Deadlines for September Admission:**

Applications must be received in the Graduate Admissions and Records Office by August 1. International applicants are advised to apply earlier.

**Program Requirements**

The department offers two options towards the MA in both Hispanic Studies and Italian Studies, each composed of 15 units of graduate credit.

The following core courses are required of all students: SPAN 500, Introduction to Bibliography and Methods of Research; SPAN 502, Core Reading List Course I; SPAN 503 or ITAL 503, Core Reading List Course II. SPAN 502 will cover works taken from the general Hispanic Literature reading list; SPAN 503 or ITAL 503 will reflect the specialized area of the student’s degree program and will be tailored to the specialty: Peninsular Studies; Latin American Studies; or Hispanic and Italian Studies. The other courses are variable in content and may be taken more than once, depending on the topic.

**Thesis-based Master’s**

The thesis option is by invitation of the departmental Graduate Committee.

**Course Requirements**

9 units of credit to include: SPAN 500, S02 and S03 (or ITAL S03 for the MA in Hispanic and Italian Studies), 3 units of courses within the department, and a further 1.5 unit course from within the department or from outside (with the approval of the department). With the permission of the department a maximum of 1.5 units may be taken from courses at the 300 or 400 level.

**Thesis**

SPAN 599 (6 units): Master’s Thesis and Oral Examination

**Program Length**

1.5 to 2 years.

**Project-based Master’s**

**Course Requirements**

12 units of credit to include: SPAN 500, 502 and 503 (or ITAL 503 for the MA in Hispanic and Italian Studies), 6 units of courses within the department, and a further 1.5 unit course from within the department or from outside (with the approval of the department). With the permission of the department a maximum of 1.5 units may be taken from courses at the 300 or 400 undergraduate level.

**Final Project**

SPAN 598 (3 units): Master’s Essay and Oral Examination

**Program Length**

1.5 to 2 years.

**Co-operative Education**

Participation in the Co-operative Education program - which enables students to acquire knowledge, practical skills for employment, and workplace experience - is optional for Master’s students. Master’s students complete two work terms (a work term consists of four months of full-time, paid employment), and students undertake study and work terms in alternating sessions. Interested students should contact the Humanities and Fine Arts Co-op office early in the term in which they are applying. Students are also referred to "General Regulations: Graduate Co-op" on page 44.

**History**

**General Information**

The Department of History offers programs of graduate study leading to the degrees of Master of Arts with an optional stream in Public History and Doctor of Philosophy in a wide range of specialized areas. Programs require formal course work as set out in detail below. Course work is selected in consultation with the Graduate Adviser and the student’s supervisor. Attention is paid to both the specific research interests of the student and the need for exposure to diverse subjects and methodologies. Students in the MA in History (Thesis-based Option) and in the PhD complete and defend a thesis or dissertation; students in the MA in History (Project-based Option) complete an extended research paper; students in the stream in Public History complete a practicum and a major project.

**Contact Information**

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Chair: Dr. John Lutz
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Graduate Adviser: Dr. Sara Beam
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Graduate Secretary: Heather Waterlander
Email: histgrad@uvic.ca
Phone: .................................................................250-721-7384

**Faculty Members and Areas of Research**

Robert S. Alexander, PhD (Cambridge)
Modern France; 19th century Europe; political history
GRADUATE PROGRAMS

Sara Beam, PhD (Berkeley)
Early modern Europe, history of human rights, history of censorship, history of torture, history of crime

A. Perry Biddiscombe, PhD (London School of Economics)
Modern Europe; nationalism

Neelish Bose, PhD (Tufts)
Modern South Asia, global history, cultural and intellectual history

Paul Bramadat, PhD (McMaster)
Religion in Canada, religion and public policy

Penny Bryden, PhD (York)
Post-confederation Canada, political and constitutional history

Martin Bunton, DPhil (Oxford)
World history; modern Middle East studies

Zhongping Chen, PhD (Hawaii)
Late Imperial China, Republican China, Chinese diaspora and Sino-Canadian relations

Rachel Cleves, PhD (Berkeley)
Revolutionary and early national United States; history of sexuality and gender

Jason M. Colby, PhD (Cornell)
Modern U.S. history; environmental history; U.S. foreign relations

Peter Cook, PhD (McGill)
Indigenous-settler relations in the early modern Atlantic world

Beatriz de Alba-Koch, BA (ITESM), MA (Paris III), MA (Queen's), MA, PhD (Princeton), Associate Professor
Colonial and nineteenth-century Spanish American literature, especially Mexico

Simon Devereaux, PhD (Toronto)
18th and 19th century British criminal justice, political and cultural history

M.L. (Manel) Grant, DPhil (Oxford)
20th century Britain

Timothy S. Haskett, PhD (Toronto)
Medieval social and legal history, medieval England

Mitchell Lewis Hammond, PhD (Virginia)
Early modern Europe; history of medicine; urban history

Patrick Lozar, (Washington)
Indigenous History, North American borderlands, settler colonialism

John Lutz, PhD (Ottawa)
Pacific Northwest; Aboriginal-non-Aboriginal relations, European colonialism in the Pacific; Race and Digital History

Lynne S. Marks, PhD (York)
Canadian women's and gender history, social history of religion, second wave feminism

Andrea McKenzie, PhD (Toronto)
17th and 18th century English social, cultural and legal history; crime, gender, religion and print culture; Restoration politics and society

Brian McKecher, PhD (London School of Economics)
19th and 20th century international relations

Christine O'Bonsawin, PhD (Western Ontario)
Indigenous Studies; sport history

Thomas J. Saunders, PhD (Toronto)
Modern Germany; 20th century European culture

Oliver Schmidtke, PhD (European University Institute)
Modern Germany; 20th century European politics; migration

Kristin Semmens, PhD (Cambridge)
Modern Germany, the Holocaust, 20th century European, tourism and public history

Jordan Stanger-Ross, PhD (Pennsylvania)
Canadian/American urban history; immigration, race/ethnicity; poverty and economic inequality in Canada

Elizabeth Vibert, DPhil (Oxford)
History of poverty; food security; gender; Southern Africa; British colonial history.

Jill Walshaw, PhD (Centre for 18th Century Studies, York, U.K.)
17th and 18th century France; European and comparative peasant society; Cultural history; French Revolution

Andrew Wender, PhD (UVic)
Politics and religion in history; history of political thought; World history; Middle East history

Guoguang Wu, PhD (Princeton)
Modern China; capitalism and globalization

Serhy Yekelchyk, PhD (Alberta)
Russian and Soviet history and culture; Modern Ukraine

David Zimmerman, PhD (New Brunswick)
Military and naval history; science and technology

Degrees and Specializations Offered

MA in History with an optional stream in Public History. PhD.

Facilities

Facilities are available for graduate work in Canadian, European, British, American, Middle Eastern, Japanese and Chinese history, and on a wide range of themes, among them political history, aboriginal history, military history, gender history, social history, cultural history, diplomatic history, intellectual history, comparative/world history, labour history, history of science and historical demographics. Depending on geographic concentration, the department covers periods ranging from the medieval to the modern. Other areas and themes may be available; prospective students should consult the Graduate Adviser or a potential supervisor. The University's McPherson Library has holdings in excess of one million volumes, and graduate students may also be granted access to the Provincial Library and Archives, which include notable manuscript collections relating to western Canada and the northwestern United States.

Financial Support

History students are eligible for University of Victoria Fellowships on a competitive basis. In addition, the department offers several scholarships of varying amounts. Teaching and research assistantships are also available on a competitive basis. Entering and continuing students are automatically considered for scholarships. Students must apply for assistantships. Because funds are limited and assistantships generally do not cover tuition costs, prospective students are encouraged to apply for external funding, most notably SSHRC (CGS) scholarships.

ADMISSION REQUIREMENTS

In addition to reference letters and transcripts required by the Faculty of Graduate Studies, students must send a letter to the Graduate Adviser in the History department outlining their particular area of interest within the field of History and their proposed thesis topic if they plan to do a PhD or a thesis MA. This letter need not be more than a page long. It will assist the department in determining whether or not it can provide appropriate supervision.

If a student’s research program requires reading knowledge of a language other than English, individual supervisors may require proof of competency in that language in order for the candidate to be considered for admission to the thesis MA or PhD programs.

TOEFL (Test of English as a Foreign Language)

For the internet-based TOEFL (IBT), we require a minimum of 100 with the following minimum section requirements: Listening 25; Speaking 25;
department permission, HSTR 501 to 591 may be taken more than once. 

offered in a particular year. All courses are variable content. With 

have satisfied this language requirement.

a minimum grade of C in each course, 3.0 units of language courses at 

research interests. Students may satisfy this requirement by passing, with 

language acceptable to the department in order to qualify for 

All PhD candidates must demonstrate a reading knowledge of a second 

program.

with the written permission of the Graduate Adviser, students may take a 

balance and focus in the program of each student.

PROGRAM REQUIREMENTS

All programs must be approved by the Graduate Adviser to insure 

have satisfied this language requirement.

Not all of the History graduate courses listed in the calendar will be 

one year as a non-degree undergraduate student before being admitted to the MA program.

Admission to the Master’s Program

Subject to the admission requirements of the Faculty of Graduate Studies, admission to the MA program normally requires a bachelor’s 

degree with a minimum overall average of B+ (6.0 GPA), or a bachelor’s 

degree with a minimum average of A- (7.0 GPA) in the final year’s work. 

Many more students apply each year than can be accommodated in the 

program. A candidate with background deficiencies in History may be 

required to register for a year as a non-degree undergraduate student 

Before entering the MA program.

Students who wish to be considered for scholarships must submit their 

from September to December and from January to April. It is not possible 

do a graduate degree in History through Summer Sessions.

Students who wish to be considered for scholarships must submit their 

applications by February 1st. Other students should conform to the 

deadlines set by the Faculty of Graduate Studies. Late applications may 

be considered if space is available.

Admission is on a competitive basis. Not all students who meet the 

requirements will be admitted. The History department normally admits 
a total of 15-20 MA and PhD students each year.

Admission to the PhD Program

Admission to the PhD program normally requires a master’s degree with 

a minimum average of A- in graduate courses.

Deadlines

Normally, students are admitted in September although in certain cases, 

it may be possible to enter the program in January. Most courses run 

from September to December and from January to April. It is not possible 

do a graduate degree in History through Summer Sessions.

Students who wish to be considered for scholarships must submit their 

applications by February 1st. Other students should conform to the 

deadlines set by the Faculty of Graduate Studies. Late applications may 

be considered if space is available.

Admission is on a competitive basis. Not all students who meet the 

requirements will be admitted. The History department normally admits 
a total of 15-20 MA and PhD students each year.

Admission to the stream in Public History

Admission requirements are the same as for the MA in History Stream, 

however a candidate with significant experience in community-based or 

professional historical engagement may be considered for admission 

without meeting the full requirements indicated above.

Admission to the PhD Program

Admission to the PhD program normally requires a master’s degree with 

a minimum average of A- in graduate courses.

Program Requirements

All programs must be approved by the Graduate Adviser to insure 

balance and focus in the program of each student.

With the written permission of the Graduate Adviser, students may take a 

graduate course in another department if this is appropriate for their 

Program.

All PhD candidates must demonstrate a reading knowledge of a second 

language acceptable to the department in order to qualify for 

graduation. This will normally be a language relevant to the student’s 

research interests. Students may satisfy this requirement by passing, with 

a minimum grade of C in each course, 3.0 units of language courses at 

the 200-level or higher (FRAN 180 is also acceptable), or by passing a 

translation examination administered by the Department of History.

Note: Students will not be permitted to defend their theses until they 

have satisfied this language requirement.

Not all of the History graduate courses listed in the calendar will be 

offered in a particular year. All courses are variable content. With 

department permission, HSTR 501 to 591 may be taken more than once.

Students should consult the department concerning specific content of 

the courses offered in any given year.

MA Program

MA in History

The History department offers both Thesis-based MA and Project-based 

Options in the MA in History. In both options, students must take HSTR 

500 (Historiography) and 4.5 units of graduate History courses including 

at least 1.5 units in a topical field (usually HSTR 510 to 526) and 1.5 units in 

a geographical field (usually HSTR 501A to 509A). Some courses may be 

counted as either geographical or topical fields. Please see uvic.ca/history 

details or contact the Graduate Adviser. In both programs, at least one 
course must be outside the area of specialization.

Students who obtain a 5.0 grade point average but who obtain less than 

B standing in HSTR 500 must repeat HSTR 500. They may repeat HSTR 500 

once only.

Part-time study is permitted, but the degree must be completed within 
five years of the initial registration.

Although there are no formal residence requirements, residence is 

recommended.

Thesis-based Option

Students in the thesis option will also take HSTR 599 (thesis).

Course requirements (Unit Values)

HSTR 500 ................................................................. 1.5
Geographical Field Course .............................................. 1.5
Topical Field Course ..................................................... 1.5
Geographical or Topical Field Course .............................. 1.5
Thesis ................................................................. 9.0
Total ....................................................................... 15.0

Other Requirements

At the end of the first month of their fourth term of registration, students 

must submit a short historiographical report on their thesis topic to their 
supervisor. This must include an explanation of how they plan to 

complete their research. If this report is not completed by the first month 
of the fifth term of registration, the student will be required to meet with 
his or her supervisor and the Graduate Adviser. If the report is not 
submitted within a week following this meeting, the student will 

normally be required to withdraw from the program by the end of the 
fifth term.

Thesis

The Thesis-based Option is designed to be completed in two years.

Program Length

The thesis MA is designed to be completed in two years.

Project-based Option

Students in the project-based option will also complete an additional 1.5 

units of course work, normally in a geographical field, plus HSTR 550 and 

HSTR 598 (Extended Research Paper).

Course Requirements (Unit Values)

HSTR 500 ................................................................. 1.5
HSTR 550 ................................................................. 1.5
Geographical Field Courses ............................................ 3.0
Topical Field Course .................................................... 1.5
Geographical or Topical Field Course .............................. 1.5
Major Research Paper .................................................. 6.0
Course Requirements (Unit Values)

Total ............................................................................................................................ 15.0

At least 1.5 units must treat a geographical area outside that covered in the major research paper.

Final Project

Students will also complete a major research paper. This paper will normally be based on primary research and may emerge from a paper written for a graduate course other than HSTR 550. The major research paper must be 40-45 typed pages and will be written in the form of a journal article. It will be graded by the supervisor and an additional faculty member. This second reader will be approved by the Dean of Graduate Studies. This paper will not be subject to oral defense.

Program Length

The project-based Option is designed to be completed in one year.

Stream in Public History

Students are required to take HSTR 500, HSTR 515A, 3.0 units of graduate History courses (normally HSTR 501A-528, HSTR 590, HSTR 591), and 3.0 units of AHVS 480 series courses in Cultural Heritage Management (AHVS 486A-489L). The 3.0 units of graduate History courses may include only 1.5 units of field school courses. The department will accept GMST 589 in lieu of 1.5 units of graduate History courses. Students are required to complete a final project (HSTR 597) and a work-experience component.

Course Requirements (Unit Values)

HSTR 500 ....................................................................................................................... 1.5
HSTR 515A .................................................................................................................. 1.5
Geographical or Topical Field Course (HSTR), or Field School Course .................................................. 3.0
AHVS 480 series courses in Cultural Resource Management* .............................................................. 3.0
HSTR 597 ....................................................................................................................... 6.0
Total .............................................................................................. 15.0


In certain cases, because of student background or course availability, one or more of the above courses (except HSTR 500, HSTR 515A and HSTR 597) may be replaced by a different course with approval of the Graduate Adviser. This may include a language course, a relevant graduate course in History or another department, or a 400-level course in Cultural Resource Management. At least 12 units must be at the graduate level.

Work Experience

In order to be awarded an MA in the public history stream, students are required to complete a semester of work experience, normally over the summer after their first year, with a museum, archive, historic site or other public history organization. This work experience could be a full-time paid position obtained through the University of Victoria Co-op program or a part-time internship or practicum approved by the History graduate adviser. Students who are currently working professionals in public history or have extensive volunteer experience in the field may be considered to have fulfilled the semester of work experience requirement.

Final Project (HSTR 597)

Students will complete a written major research paper of 40-50 pages on a public history topic, normally based on primary sources and ideally linked in some way to the focus of their work experience. A website, an exhibit, or other public history project, also based on primary sources, is an acceptable alternative to a major research paper; those choosing to do such a project would also be required to submit a written paper related to the project of at least 20 pages documenting the research component. The project will be graded by the supervisor and an additional faculty member. The second reader must be a member of the Faculty of Graduate Studies. This project will not be subject to oral defense.

Program Length

The MA in Public History is designed to be completed in 20 months for full-time students.

PhD Program

The doctoral degree requires 9.0 units of graduate courses, three comprehensive examinations that together make up the candidacy examination (HSTR 693) and completion of a dissertation (HSTR 699). Students registered full-time in the PhD program will normally complete all coursework and the three comprehensive examinations during the first two years of study and complete the research and writing of the dissertation in the following two or three years.

Students are required to take HSTR 500 if they have not completed an equivalent course at the MA level, HSTR 600 (Historiography for Dissertation) with their supervisor and three other 600-level (HSTR 601-691) field courses.

The three field courses, together with HSTR 600, form the basis for the comprehensive examinations. Students write three comprehensive examinations: one major field comprehensive exam (linked with two field courses) and two minor field comprehensive exams (each linked with one field course). The professors with whom the field courses are taken normally serve as examiners for the corresponding comprehensive examination. Students are required to write each comprehensive examination at the end of the semester in which the coursework for that field is completed.

600-level field courses are defined as either geographical or topical, and students are strongly encouraged to develop a program, in consultation with their supervisor and the graduate adviser, that draws from both types. Geographical field courses are defined by territorial or regional boundaries. Topical field courses examine significant themes that cut across geographical and/or temporal boundaries, such as social, military, intellectual/cultural, family, women’s, indigenous, gender, religious, colonial, world or maritime history. 600-level field courses are enhanced versions of 500-level graduate courses: they involve the same course work as the 500-level version of the course plus additional assignments, including the completion of an expanded list of readings and the creation of a relevant undergraduate syllabus.

Major and minor comprehensive examination fields may be defined either topically or geographically. In order to constitute a major comprehensive field, normally students choose a course from the regular list of field courses (HSTR 601-691) and supplement it with HSTR 600. Alternatively, students combine two linked 600-level field courses (e.g. pre- and post-1900 Canadian History, 603A and 603B) into a major comprehensive field and link HSTR 600 to a minor comprehensive field. The two courses that compose the major field will be examined together, with a single comprehensive exam following completion of the second of the two courses. With the approval of the graduate adviser, students may also take one field course in another department or from another university.

Students will normally pass all three comprehensive examinations within 24 months of registration. In doing so, students will have satisfied the candidacy examination requirement (HSTR 693). A student who fails only one comprehensive exam will be allowed to rewrite that exam a single time within three months of the original exam date. A second failure of one comprehensive examination or the failure of more than one comprehensive examination will normally result in withdrawal from the PhD program. Students must satisfy the candidacy examination requirement before advancing to the dissertation proposal (HSTR 695).
Students are required to present their dissertation proposal to the supervisory committee at a meeting chaired by the graduate adviser. This process will normally occur during the spring term of a student’s second year in the program. The proposal is graded on a pass/fail basis and entered as the student’s grade for HSTR 695. Students are allowed one further attempt within three months of the original dissertation meeting should they fail the process on the first try. A second failure will normally result in withdrawal from the PhD program. Students must pass the dissertation proposal before registering in the dissertation (HSTR 699). With permission of the graduate adviser, students who have satisfied normal program requirements may be allowed to present their dissertation proposal before the spring of their second year.

**Course Requirements (Unit Values)**

<table>
<thead>
<tr>
<th>Requirement</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>Historiography (HSTR 500)</td>
<td>1.5</td>
</tr>
<tr>
<td>Geographical or Topical Field Courses (HSTR 601-691)</td>
<td>4.5</td>
</tr>
<tr>
<td>Historiography for Dissertation (HSTR 600)</td>
<td>1.5</td>
</tr>
<tr>
<td>Candidacy Exams (HSTR 693)</td>
<td>3.0</td>
</tr>
<tr>
<td>Dissertation Proposal (HSTR 695)</td>
<td>1.5</td>
</tr>
<tr>
<td>Dissertation (HSTR 699)</td>
<td>25.5</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>37.5</strong></td>
</tr>
</tbody>
</table>

**Concentration in Cultural, Social and Political Thought (CSPT)**

Students applying to the Cultural, Social, and Political Thought (CSPT) concentration—an interdisciplinary graduate concentration open to selected MA and PhD students in Anthropology, English, Environmental Studies, Germanic Studies, History, Political Science, and Sociology—must meet the admission requirements for the MA or PhD program. Applicants must apply online, choosing the Concentration in Cultural, Social and Political Thought (CSPT) option for History. If approved by the department, the application will be reviewed by the CSPT Admissions Committee. For full information about the program see www.uvic.ca/interdisciplinary/cspt/. Students must meet the core graduating requirements of History as well as specific requirements of the CSPT Program. See also the entry for “Concentration in Cultural, Social and Political Thought (CSPT),” page 3. The Graduate Adviser in History should be consulted for details.

**Co-operative Education**

Participation in the Co-operative Education program—which enables students to acquire knowledge, practical skills for employment, and workplace experience—is optional for Master’s and PhD students. Master’s students complete two work terms, and PhD students complete three (a work term consists of four months of full-time, paid employment), and students undertake study and work terms in alternating sessions. Interested students should contact the Humanities and Fine Arts Co-op office early in the term in which they are applying. Students are also referred to “General Regulations: Graduate Co-op” on page 44.

**Indigenous Education**

**GENERAL INFORMATION**

**Contact Information**
Department of Indigenous Education

**Location:** MacLaurin Building, Room A260
**Mailing Address:** Indigenous Education
University of Victoria
PO Box 1700 STN CSC
Victoria, BC V8W 2Y2
**Telephone Number:** 250-721-7826
**Fax Number:** 250-853-3943
**Email:** ied@uvic.ca
**Website:** <https://www.uvic.ca/education/indigenous/index.php>
**Chair:** Dr. Jean-Paul Restoule
Email: iedchair@uvic.ca
Phone: 250-721-7826
**Assistant to the Chair:** Pam Bevan
Email: ied@uvic.ca
Phone: 250-721-7826
**Program Assistant & Graduate Secretary:** Lacey Jones
Email: iedlpa@uvic.ca
Phone: 250-721-7824

**Faculty Members and Areas of Research**

**Indigenous Education**

Onowi McIvor, PhD (UBC)

Jean-Paul Restoule, PhD (U of Toronto)
Decolonizing and Indigenizing teacher education; Indigenous pedagogy in online education; Indigenous culture based curriculum and pedagogy.

Carmen Rodríguez de France, PhD (UVic)
Heritage language maintenance; bilingualism, Indigenous early childhood education, care and development, teacher education, Indigenous curriculum development and pedagogy; Indigenous epistemologies.

Trish Rosborough, EdD (UBC)
Indigenous language revitalization, Indigenous K-12 education, teacher education

**Linguistics**

Sonya Bird, PhD (Arizona)
Phonetics and phonology interface; Salish languages; Athabaskan languages

Ewa Czaykowska-Higgins, PhD (MIT)
Theoretical phonology and morphology; Salish languages; language revitalization; Slavic languages

Megan Lukaniec, PhD (California, Santa Barbara)
Indigenous language revitalization and reclamation; Iroquoian languages; morphology; language contact; language change; historical linguistics

Leslie Saxon, PhD (California, San Diego)
Athabaskan/Dene languages, syntax, language revitalization, community-based research, historical and comparative linguistics, morphology

Suzanne Urbanczyk, PhD (Massachusetts, Amherst)
Theoretical morphology and phonology; Coast Salish languages; language revitalization

Peter Jacobs, PhD (UBC), Adjunct Professor
Indigenous language revitalization, Skwxwú7mesh language, Kwak'wala, Salish linguistics, control in Salish, lexical aspect,
Degrees and Specializations Offered

Indigenous Education in partnership with the Department of Linguistics offers programs leading to:

- Graduate Certificate in Indigenous Language Revitalization
- Master of Arts in Indigenous Language Revitalization
- Master of Education in Indigenous Language Revitalization.

Facilities

Multi-media laboratories and a curriculum library are housed within the MacLaurin Building. The Department of Linguistics is fully equipped for audio and video recording, editing, and analysis, and has facilities and personnel to support computer-based language learning and teaching. The First Peoples House located in the heart of the campus includes a student social gathering space, a reading room, a lunch room, and an Elders’ Lounge. Indigenous Education and the Department of Linguistics are affiliated with a number of research centres at UVic, including the Centre for Youth and Society, the Centre for Early Childhood Research and Policy, and the provincial Indigenous Child Welfare Research Network.

Financial Support

All eligible graduate students are encouraged to apply for funding from provincial, federal and external sources. Please contact Indigenous Student Adviser for more information.

ADMISSION REQUIREMENTS

Admission to Graduate Certificate or Master’s Programs

Applicants to all the Indigenous Education graduate programs must follow the admission procedures and meet the minimum requirements set out by the Faculty of Graduate Studies in the “Faculty Admissions” (page 23) section of the calendar. In addition, Indigenous Education allows exceptional entry admission (as defined in next section) on a case by case basis with support of the academic unit.

The application to the Master of Arts degree requires the agreement of a regular faculty member to supervise the student before entry to the program. Students should indicate their interest in the Master of Arts program in the Statement of Intent and also explain their thesis study intentions.

Applicants must submit two letters of reference (the same two letters required for admission to Faculty of Graduate Studies), provided by two referees who can be a professional colleague, professor or other academic authority, or an Indigenous Language Authority.

Applicants must submit a statement of intent describing their interest in the program and how they plan to use the program to promote community development in Indigenous language and culture revitalization.

First priority will go to applicants who are proficient/literate or semi-proficient/literate in any Indigenous language.

Exceptional Entry

Exceptional entry is available to applicants to the graduate programs who have extensive expertise in the language and culture of their respective communities and have shown significant leadership in language and culture revitalization projects but do not hold a baccalaureate degree. Exceptional entry applications must provide a profile or CV and portfolio indicating previous education (certificates and diplomas), related professional experience, and training, an additional letter of reference attesting to the applicant’s level of fluency from an Indigenous Language Authority, as well as the regular application requirements to Graduate Studies. The evidence provided in the form of a profile and portfolio will be holistically considered, weighing the sum total of all previous education and experience for preparedness and suitability for the program. Guidelines for profile and portfolio will be included in the application materials as well as posted on the Indigenous Education website. For further assistance with this requirement please contact the Indigenous Graduate Adviser. Applicants in this category are encouraged to begin preparation of the portfolio well in advance of the application and documentation deadlines in order to receive feedback and assistance in its preparation and submission for consideration by the Program Admissions Committee.

Graduate Certificate

Students who have successfully completed the coursework for the certificate program may apply to transfer the coursework to the Master’s program.

Students who choose to transfer to the degree program will not receive the certificate designation. Students who do not complete the Master’s program may apply to receive the certificate as an exit credential provided they have successfully completed the first two terms of the Master’s program.

Deadlines

Please note the following application deadlines for entry:

- January 31: Application Deadline

Applications and documentation received after the deadline may be accepted by the Graduate Admissions and Records Office, but there is no guarantee that the application will be processed and evaluated in time for a decision for the desired entry point. Applicants who submit application forms or documentation after the deadlines do so at their own risk. Application Fees will not be refunded.

PROGRAM REQUIREMENTS

The Graduate programs in Indigenous Language Revitalization are full-time programs delivered in a flexible format. Courses are offered variously as summer institute programs, and blended formats combining face-to-face course delivery and distance learning, minimizing the on-campus requirements. As these are cohort-based programs, all candidates for the Indigenous Language Revitalization programs must move together through the sets of courses.

Students must achieve a minimum grade of B+ for all courses taken in the Indigenous Language Revitalization graduate program.

Students will not normally be permitted to register in the thesis or project component until course work is completed.

Students in the MEd program may apply to transfer to the MA program with the agreement of a regular faculty member to supervise the student as well as the graduate advisor.

Graduate Certificate in Indigenous Language Revitalization

<table>
<thead>
<tr>
<th>Program Unit Total: 6.0</th>
</tr>
</thead>
<tbody>
<tr>
<td>IED 520 (1.5)</td>
</tr>
<tr>
<td>IED 572 (1.5)</td>
</tr>
<tr>
<td>LING 574 (1.5)</td>
</tr>
<tr>
<td>LING 577 (1.5)</td>
</tr>
</tbody>
</table>

Program Length

Usually completed in two terms.
Masters of Arts in Indigenous Language Revitalization

Program Unit Total: 18.0

- IED 510 (1.5) Leadership & Governance for Language Revitalization
- IED 520 (1.5) Program and Curriculum Development in Language Revitalization
- IED 572 (1.5) SKALS: Indigenous Epistemologies
- IED 531/LING 531 (1.5) Researching Community-Based Initiatives in Language Revitalization
- LING 574 (1.5) Seminar in Applied Linguistics
- LING 577 (1.5) The Global Context of Language Revitalization
- One of:
  - LING 500 (1.5) Linguistic Field Methods
  - LING 501 (1.5) Linguistics for Language Revitalization
- One of:
  - IED 530 (1.5) Indigenous Research Methods
  - LING 575 (1.5) Research Methods in Applied Linguistics
- IED 594 (1.5) Proposal and Literature Review
- IED 599 (4.5) Thesis

Program Length
Designed to be completed over two calendar years.

Masters of Education in Indigenous Language Revitalization

Program Unit Total: 16.5

- IED 510 (1.5) Leadership & Governance for Language Revitalization
- IED 520 (1.5) Program and Curriculum Development in Language Revitalization
- IED 572 (1.5) SKALS: Indigenous Epistemologies
- IED 531/LING 531 (1.5) Researching Community-Based Initiatives in Language Revitalization
- LING 574 (1.5) Seminar in Applied Linguistics
- LING 577 (1.5) The Global Context of Language Revitalization
- One of:
  - LING 500 (1.5) Linguistic Field Methods
  - LING 501 (1.5) Linguistics for Language Revitalization
- One of:
  - IED 530 (1.5) Indigenous Research Methods
  - LING 575 (1.5) Research Methods in Applied Linguistics
- IED 594 (1.5) Proposal and Literature Review
- IED 598 (3.0) Major Project

Program Length
Designed to be completed over two calendar years.

Indigenous Governance

GENERAL INFORMATION

Contact Information
Indigenous Governance
Location: Human & Social Development Building, Room A260
Mailing Address:
PO Box 1700 STN CSC
Victoria, BC V8W 2Y2
Canada
Courier Address:
Human & Social Development Building, Room A260
3800 Finnerty Road
Victoria, BC V8P 5C2
Canada
Telephone Number: ............................................................250-721-6438
Fax Number: .............................................................................250-472-4724
Email: igov@uvic.ca
Website: <www.uvic.ca/igov>
Director: TBD
Phone: ...................................................................................250-721-6440
Graduate Adviser: Dr. Devi Mucina
Email: dpdee@uvic.ca
Phone: ...................................................................................250-721-8098
Academic Administrative Officer: Shawna McNabb
Email: igovao@uvic.ca
Phone: ...................................................................................250-721-6436
Program Assistant & Graduate Secretary: Marla Sampson
Email: igov@uvic.ca
Phone: ...................................................................................250-721-6438

Faculty Members and Areas of Research
Dee Devi Mucina, Assistant Professor, Indigenous Governance, PhD (Toronto)
Specialization in international Indigenous masculinities, oral Ubuntu philosophy, decolonizing Indigenous fathering, and Ubuntu governance.
Heidi Kiwetinopinesiik Stark, Associate Professor, Cross-Listed, Indigenous Governance, PhD (Minnesota)

Adjunct Faculty Appointments
Hokulani K. Aikau, BS (Utah), MA (Memphis), PhD (Minnesota)
Brad Coombes, BA & PhD (Otago)
Noelani Goodyear Ka‘ōpua, BA (Hawaii’i), PhD (California, Santa Cruz)
Lisa Monchalin, BS and MA, Eastern Michigan), PhD, (Ottawa)
Noenoe K. Silva, BA, MLIS & PhD (Hawaii’i)
Lisa Strelein, BComm & LLB (Murdoch Australia), PhD (Australian National)

Degrees and Specializations Offered
Master of Arts in Indigenous Governance
PhD by Special Arrangement (SPARR)
Graduate Certificate in Indigenous Nationhood

Financial Support
Well-qualified applicants are eligible for a University Fellowship. Several teaching or research assistantships may also be available, usually ranging
from $3,600 to $4,200 for eight months work. Additional TA-ships may be
available for the summer term. There are also several awards that provide
small numbers of exceptional or financially needy students with
additional funds. Please contact the Graduate Adviser of the department
for additional details.

ADMISSION REQUIREMENTS

General
Indigenous Governance is committed to teaching and research that
respects both western and Indigenous traditions, methods and forms of
knowledge. Through these programs, students will gain an
understanding of the philosophical, administrative, and political
dimensions involved in governing Indigenous communities, as well as a
background in the theory, methods and tools appropriate for and useful
to research among Indigenous people.

Master of Arts: The Master of Arts in Indigenous Governance is an
interdisciplinary program that provides students with a strong
foundation of basic and applied scholarly research and a path to
understanding government and politics among Indigenous peoples,
with a special emphasis on the nature and context of Indigenous
governments in Canada.

PhD: IGOV offers a PhD by Special Arrangement for students who wish to
pursue more in-depth studies of topics related to Indigenous
Governance.

Graduate Certificate in Indigenous Nationhood: The Graduate
Certificate in Indigenous Nationhood (IN) provides an opportunity for
students to specialize and focus on the intersections of governance,
politics and law from a multi-disciplinary perspective. It is an
interdisciplinary program with courses taken from IGOV, Political Science
and Law. A central aim of the certificate is to train students at an
advanced level in the theoretical, methodological and applied aspects of
the emerging field of Indigenous Nationhood in ways that will enable
them to become future researchers and engaged community members and
scholars.

Admission To Master’s Programs
Faculty of Human and Social Development offers a full-time program of
studies leading to the degree of Master of Arts in Indigenous
Governance. The Program aspires to educate students who are grounded
in a diverse body of knowledge to assume leadership and policy making
roles, or to continue their academic careers in a variety of fields including
social science and history, law or native studies.

Candidates will have a baccalaureate degree from a recognized
university, or equivalent qualifications with an academic standing
acceptable to Indigenous Governance and the Faculty of Graduate
Studies. Admission generally requires at minimum a very high second
class standing (B+) in the two final years of the undergraduate degree.

Admission to the PhD by Special Arrangement (SPARR)
Prospective students seeking admission to the PhD by Special
Arrangement should contact the Graduate Adviser in the Indigenous
Governance Program.

Admission to the Graduate Certificate in Indigenous
Nationhood (IN)
IGOV applicants should discuss their interest in the IN Graduate
Certificate with IGOV’s Graduate Advisor and must apply to the IN
Program Director. Application to the certificate is typically done at the
time of application to the MA or PhD programs.

Deadlines
Please note that the application and documentation deadline for
September admission to all programs is January 15.

All applications received by the application deadline that meet the
minimum GPA requirements will automatically be considered for
Fellowship funding.

Applications and documentation received after the deadline may be
accepted by the Graduate Admissions and Records Office, but there is no
guarantee that the application will be processed and evaluated in time
for a decision for the desired entry point. Applicants who submit
application forms or documentation after the deadlines do so at their
own risk. Application Fees will not be refunded.

PROGRAM REQUIREMENTS

Master’s Program
The Master’s is a full time program delivered in a flexible format. Courses
are offered variously as standard academic year graduate seminars,
summer institute programs and in more intensive formats. All candidates
for the MA degree must commit to a 3.0 unit Mentorship with an
academic supervisor and complete a Community Governance Project
including an internship, a written report, and an oral defense.

Students in the program must complete the following
requirements:

Indigenous Governance Core Credits ........................................ 6.0
Mentorship Course Credits .................................................... 3.0
Elective Course Credits ...................................................... 1.5
Community Governance Project ............................................ 4.5
Total Degree Requirements .................................................. 15.0

Course Requirements

Indigenous Governance Core Courses (6.0 units)
IGOV 520 (1.5) Indigenous Governance
IGOV 530 (1.5) Indigenous Research Methods
IGOV 540 (1.5) Indigenous Resurgence
IGOV 550 (1.5) Indigenous Peoples and Self-Determination

Mentorship Course Credits
IGOV 575 (3.0) Mentorship
All students must register in a two term Mentorship that will include
weekly meetings with a faculty member to help guide the student’s
research and support professional development.

IGOV Elective Courses (1.5 units required)
IGOV 560 (1.5) Indigenous Peoples and Globalization
IGOV 570 (1.5) Indigenous Women and Resistance

Students must take an additional graduate level course selected from
among IGOV electives or approved courses in related fields of study with
permission on a case-by-case basis, of the relevant faculty, the student’s
supervisor and the Graduate Adviser.

Community Governance Project (4.5 or 6.0 units*)
Projects are geared toward providing a practical learning experience and
opportunity for students to face the real world challenges of governance
in an Indigenous context. They also serve a crucial function for affiliated
communities in providing access to the University’s resources and
expertise through the students’ participation in projects to enhance the
community’s governance capacity.

Community governance project interns will work on a designated
research or policy development project in an Indigenous organization,
under the direction of a project management team that includes
community leaders and IGOV faculty. Internship placements must be approved by the Director, and will typically involve one hundred hours of work in the community and the completion of a comprehensive report based on the internship experience. Before registering in the Community Governance Project, a student must have completed all core courses (IGOV 520, 530, 540, and 550) as well as Mentorship (IGOV 575) and their elective.

*Note: Only students who have entered the Master’s program prior to September 2009 need to register in the 6.0 unit section of IGOV 598 (requires permission of the department). Students who start their MA program after September 2009 need to register in the 4.5 unit section of IGOV 598.

**Oral Examination**

An oral examination is required upon completion of the internship and should encompass content from coursework, research papers, and the Community Governance Project.

**Program Length**

The Master’s is normally completed in 18-24 months although it is possible to complete in one calendar year.

**Graduate Certificate in Indigenous Nationhood (IN)**

The IN Certificate can be integrated into both the IGOV MA and PhD programs.

**Master of Arts Program with Graduate Certificate in Indigenous Nationhood**

MA students must meet all the core requirements for their IGOV MA degree plus the specific requirements of the IN Certificate. In addition to the core MA requirements students must complete:

- IN 601 (1.5)
- LAW 343, LAW 368, LAW 340, or a LAW course approved by the IN Director (1.5 units)*
- POLI 533, POLI 463 or a POLI course approved by the IN Director (1.5 units)*

*1.5 units of electives above can be used to satisfy the IGOV MA elective as well as the IN Graduate Certificate

IN 697 (1.5 units) (Must be taken concurrently with IGOV 598: Community Governance Project)

Depending how students arrange their courses, the IN Graduate Certificate will require a student to take a minimum of 4.5 additional units of course work beyond their MA.

**PhD (SPARR) Program with Graduate Certificate in Indigenous Nationhood**

PhD (SPARR) students who wish to complete the IN Graduate Certificate must integrate the requirements of the IN Certificate into their course of studies. Requirements include:

- IN 601 (1.5)
- LAW 343, LAW 368, LAW 340, or a LAW course approved by the IN Director (1.5 units)
- POLI 633, POLI 533 or a POLI course approved by the IN Director (1.5 units)
- IGOV 540 or IGOV 550 (1.5 units). (Requirement may be waived if student has already completed one of these courses through an IGOV MA)
- IN 697 (1.5 units)

The Indigenous Nationhood certificate draws on faculty members and courses from the Department of Political Science, the Indigenous Governance Program and the Faculty of Law to enable students to examine the intersections of law, politics, and governance with a focus on Indigenous nations and peoples. Students will be trained in a variety of areas that account for how Indigenous governance and legal traditions have been impacted by colonialism as well as how asymmetrical power relations continue to inform possibilities for decolonization and resurgence. Students will be exposed to theoretical and applied lines of inquiry centered in IN through the lenses of decolonization and resurgence, Aboriginal and Treaty Rights and Indigenous legal traditions, critical dialogues on diplomacy and sustainable relationships, critical race theory and settler colonialism, and Indigenous-state relations and constitutionalism. These intersections provide a unique opportunity for students to examine varied epistemological, theoretical, and methodological approaches within and across the fields of Indigenous governance, politics and law.

Students interested in the Certificate in Indigenous Nationhood must consult the IN Program Director. Applicants to the Graduate Certificate in Indigenous Nationhood must submit an additional and separate application to the IN Certificate Program. The application must include a cover letter, a two page statement of proposed research, a sample of academic writing, CV and two references.

This certificate can also be combined with an MA or PhD in “Political Science” (see page 199), an MA or PhD by special arrangement in “Indigenous Governance” (see page 157), or an LLM or PhD in “Law” (see page 163).

**Program Requirements**

The graduate certificate in IN requires 7.5 units of study.

The foundational course for the graduate certificate in IN is IN 601: Foundations of Indigenous Nationhood.

In addition to the 1.5 units of IN 601, students must complete a total of 4.5 units from electives. Students must take a 1.5 unit course from each of POLI, IGOV, and Law. For course offerings, see the list of approved elective courses.

The final requirement is participation in IN 697: Capstone Experience. This course is 1.5 units and will involve either a comprehensive examination of Indigenous Nationhood or a committee-approved community internship, or other community-based work/service-integrated learning opportunity approved by the Program committee.
Interdisciplinary Graduate Programs

GENERAL INFORMATION

Contact Information
Faculty of Graduate Studies
Location: University Centre, second floor, Room A207
Mailing Address:
Faculty of Graduate Studies
University of Victoria
PO Box 1700 STN CSC
Victoria, BC V8W 3P2
Courier Address:
Faculty of Graduate Studies
3800 Finnerty Road
University Centre, Room A207
Victoria, BC V8P 5C2
Telephone Number: ......................................................... 250-721-7970
Fax Number: .................................................................... 250-721-8957
E-Mail: fgs@uvic.ca
Website: <web.uvic.ca/gradstudies>
Dean: Dr. David Capson
E-Mail: graddean@uvic.ca
Phone: ................................................................. 250-721-7970
INTD Graduate Adviser: Dr. Cedric Littlewood
E-Mail: intdadv@uvic.ca
Phone: ................................................................. 250-853-3666
INTD Assistant: Anne Franklin
E-Mail: intdsec@uvic.ca
Phone: ................................................................. 250-721-7970

Faculty Representatives to the INTD Committee
Cedric Littlewood, PhD, Associate Dean of Graduate Studies, Chair
Adam Con, PhD, Fine Arts
Alexandra D’Arcy, PhD, Humanities
Monica Prendergast, PhD, Education
Yin Lam, PhD, Social Sciences
Sara Ramshaw, PhD, Law
John F. Dower, PhD, Science
Daniela Damian, PhD, Engineering
Rebecca N. Burwarton, PhD, Human and Social Development
Sabrina Jackson, Acting, Director, Graduate Admissions & Records (non-voting)

Faculty Members and Areas of Research
All regular members of the Faculty of Graduate Studies are eligible to supervise Interdisciplinary Graduate Students.

An interdisciplinary graduate program integrates knowledge, skills, data, ideas and insights from different domains of knowledge to examine a phenomenon that lies beyond the purview of a single area of knowledge and/or specific discipline(s). Interdisciplinary research may also involve integrating research approaches from different domains or disciplines. The form of interdisciplinary graduate studies varies. Some programs focus on bringing two or more discrete disciplines together to address a research question. Other programs may focus on an interdisciplinary phenomenon or area of research that requires interdisciplinary knowledge development. The questions raised and explored by interdisciplinary research may lead to expanded knowledge about a phenomenon as well as new perspectives and/or areas of investigation for the disciplines themselves.

Degrees and Specializations Offered
MA, MSc, PhD

Interdisciplinary Graduate Programs are offered through a variety of options:

1. Students may undertake interdisciplinary studies as part of a regular existing program that is interdisciplinary in nature. These programs include Dispute Resolution; Indigenous Governance; Neuroscience; Social Dimensions of Health Research; interdisciplinary graduate programs in Cultural, Social, and Political Thought (refer to calendar entry for English, Environmental Studies, History, Political Science or Sociology).

2. Students may enrol in a program within a regular disciplinary academic unit and engage in interdisciplinary research supervised by a faculty member associated with an interdisciplinary research centre. Research centres at the University of Victoria include: British Columbia Institute for Co-operative Studies; Centre for Addiction Research of British Columbia; Centre for Advanced Materials and Related Technology; Centre for Asia-Pacific Initiatives; Centre for Biomedical Research; Centre for Earth and Ocean Research; Centre for Global Studies; Centre for Forest Biology; Centre for Health Promotion; Centre for Studies in Religion and Society; Centre for Youth and Society; Centre on Aging.

3. A student may undertake an individual interdisciplinary studies (INTD) program to pursue interdisciplinary research in an area that has not been formally approved as a regular graduate degree program by the University of Victoria Senate. The Individual INTD degree must be supported through a combination of two academic units (the home or primary unit and the co-supervising or secondary unit). Individual interdisciplinary degrees are generally offered at doctoral and master’s levels; however, one of the units must have an established graduate degree program at the same level as the proposed interdisciplinary degree program. It is the applicant’s responsibility to arrange the details of the program under the guidance of her proposed supervisory committee. The academic units and the Faculty of Graduate Studies are under no obligation to arrange or approve interdisciplinary programs.

Individual Interdisciplinary Studies Programs (INTD)

Individual interdisciplinary programs are subject to all of the usual Faculty of Graduate Studies regulations. Interested students are required to contact the interdisciplinary Graduate Advisor for an information session before proceeding to the application process. The program proposal must be formulated by the applicant under the guidance of the prospective supervisors. Each application is evaluated by the Interdisciplinary Committee of the Faculty of Graduate Studies. Approval is not guaranteed. Courses should not be started without formal approval of the program by the Faculty of Graduate Studies.

ADMISSION REQUIREMENTS

Applicants for interdisciplinary degree programs must follow the admission procedures and meet the minimum entrance criteria set out in the Faculty of Graduate Studies regulations in the University of Victoria Graduate Calendar. In addition to the completion of a recognized four-year undergraduate university degree, students will normally be required to have a minimum Grade Point Average of 7.00 (A-).

Potential applicants must develop a degree program and assemble a supervisory committee before making a formal application.

The student’s official record will indicate the program as Interdisciplinary (INTD); comprehensive examinations, thesis, and/or dissertation will carry the prefix INTD.
Application Procedures

Students should consult the INTD Application Instructions found under ‘Program information’ on the Graduate Studies website. <uvic.ca/graduatemis>

INTD applications consist of several sections assembled in this order: Resume, Research Proposal, Program Proposal, and Letters of Support. Students should note the strict limitations on number of pages, typeface, font size, etc. Each of these sections is submitted independently via the online INTD application process, available at <uvic.ca/gradmis>

Interested students are advised to initiate the application process two to four months in advance of their intended submission date to allow sufficient time for the proposal to be formulated in collaboration with their prospective supervisors and for permission to be obtained from the chairs of the academic units concerned. All the steps outlined on the Graduate Studies INTD website must be completed by the official application deadline.

Application deadlines
• March 31
• September 30

Students may apply at either deadline for January, May or September entry. The earliest entry point for a March 31 applicant is the following September. Notifications are sent out between 4 and 6 weeks after the deadline.

The Faculty of Graduate Studies may limit the number of Individuals enrolled in Interdisciplinary Graduate degree programs.

PROGRAM REQUIREMENTS

Before an offer of admission can be made, applicants must have an interdisciplinary degree program approved by the Faculty of Graduate Studies. This proposal is jointly developed by the applicant and the projected supervisor and includes a completed Individual Interdisciplinary Graduate Program for Approval form (including signatures of proposed supervisory committee) and a rationale for the program. The program must be genuinely interdisciplinary, and the rationale must indicate the reasons it is necessary to create an individual interdisciplinary degree rather than have the student apply to an existing program.

Academic Supervisor for Individual Interdisciplinary Degrees

Supervisory committee members from two academic units must be designated as academic co-supervisors. It is important to ascertain the specific roles of each supervisor. One of the co-supervisors will take the administrative lead. The academic unit of this administrative co-supervisor normally serves as the administrative home for the student’s program.

Degree Program and Supervisory Committee for Individual Interdisciplinary Degrees (Master’s and PhD)

The degree program may be negotiated by the members of the supervisory committee, but it must conform to all regulations of the Faculty of Graduate Studies. For both PhD and Master’s programs, there must be a supervisory committee member from two departments which are designated as academic co-supervisors. In addition to the co-supervisors, the supervisory committee normally will include at least one other member from a relevant field of study.

Any changes to a degree program or supervisory committee must be made in writing and approved by the Dean of Graduate Studies.

Program and Course Designation

The student’s official record will indicate the program as “Interdisciplinary.” The degree program can consist of appropriate INTD courses as listed below as well as regular courses from other academic units.

- INTD 5801 (1.5-3.0): Directed Studies
- INTD 5999 (4.5-12.0): Thesis
- INTD 6801 (1.5-3.0): Directed Studies
- INTD 6932 (3.0): Candidacy Examination
- INTD 6992 (15.0-30.0): Dissertation

1. May be taken more than once for credit provided courses content differs.
2. Grading is INP, COM, N, F.

Candidacy Exams

The candidacy exam is intended to demonstrate a student’s knowledge of his or her field of study, the viability of the proposed dissertation topic and the student’s ability to undertake the research. All students registered in the Interdisciplinary PhD program are required to successfully complete a candidacy examination. The candidacy exam includes both a written and oral component. The format of the examination may vary based on the specific circumstances. The written component is intended to provide a foundation for the future research project. To that end, the format of the written component will include two or more papers outlining the scholarly context and relevant research methodology or a plan outlining the proposed research for the PhD dissertation that includes a summary of relevant existing research and literature and a bibliography. Alternative models for the written component of the exam, if deemed necessary, will normally be decided upon during the first semester of the student’s registration. The papers and oral component will be evaluated on a pass/fail basis by the PhD supervisory committee. In the event the student does not pass one or both of the components the student is afforded one additional opportunity to successfully pass both components within three of months of the original oral exam date.

The co-supervisors, along with the student, will determine if INTD 693 (Candidacy Examination) will be a pre- or co-requisite to INTD 699 (Dissertation). As well, the time limit for completion of candidacy will be determined at the beginning of the program. If the time limit is other than the Faculty of Graduate Studies policy of 36 months, it will be the responsibility of the home academic unit to keep track of this time limit.

Program Length

Master’s degrees could be completed in two years, doctoral degrees within 3 to 5 years. Normally, a student proceeding toward a master’s degree will be required to complete all the requirements for the degree within five years (60 consecutive months) from the date of the first registration in the master’s degree. In no case will a degree be awarded in less than 12 consecutive months from the time of first registration.

Normally, a student proceeding toward a doctoral degree will be required to complete all the requirements within seven years (84 consecutive months) from the date of first registration in the program. If a student transfers to a doctoral program after an initial period in a master’s program, completion is required within seven years of the date of the first registration in the master’s program. A doctoral degree will not be awarded in less than 24 consecutive months from the time of first registration.

Students must obtain approval for a program extension prior to the time limit expiry date. If a program extension is not approved prior to the program expiry date, the student will normally not be permitted to continue in or return to that program.

Concentration in Cultural, Social and Political Thought (CSPT)

Location: Cornett Building, Room B138
Mailing Address:
Cultural, Social and Political Thought
University of Victoria
PO Box 3050 STN CSC
Victoria, BcV8W 3P5
Canada
Courier Address:
3800 Fennerty Road
Cornett Building B138
Victoria, BC V8P 5C2
Telephone Number: ............................................................ 250-472-5185
Website: <www.uvic.ca/interdisciplinary/cspt>
Director: Dr. Emile Fromet de Rosnay
Email: csptdi@uvic.ca
Phone: ................................................................................... 250-721-7366
CSPT Program Assistant:
Email: idpassis@uvic.ca
Phone: ................................................................................... 250-472-5185

This concentration is available to selected graduate students in Anthropology, English, Environmental Studies, French, Germanic and Slavic Studies, History, Political Science, and Sociology. Interested students should consult the relevant departmental entries.

Students applying for an Individual Interdisciplinary MA or PhD Program may also opt for a concentration in Cultural, Social and Political Thought (CSPT). To be eligible for this concentration, students must receive approval from both the department and the CSPT Admissions Committee.

An approved Individual Interdisciplinary MA program with a CSPT concentration will include:
- CSPT 501
- at least 1.5 units of CSPT 500
- a thesis worth from 6 to 9 units, on an approved topic within the field of cultural, social and political thought, under the direction of a supervisory committee including at least two participating CSPT faculty members.
- 3 to 6 units of other courses at the graduate level approved by the CSPT Program Director and the Interdisciplinary Special Arrangements Admissions Committee, to a total of 15 units for the program as a whole including the thesis and CSPT course requirements.

An approved Individual Interdisciplinary PhD program with a CSPT Concentration will include:
- CSPT 601
- at least 1.5 units of CSPT 600
- a candidacy examination within the field of cultural, social and political thought.
- At least 4.5 units of other courses at the doctoral level, approved by the CSPT Program Director and the Interdisciplinary Special Arrangements Admissions Committee.
- A second candidacy examination in a field approved by the CSPT Program Director and the Interdisciplinary Special Arrangements Admissions Committee.
- A dissertation worth 30 units on an approved topic within the field of cultural, social and political thought, under the direction of a supervisory committee including at least two participating CSPT faculty members.

Graduate Certificate in Indigenous Nationhood (IN)
Mailing Address:
Certificate Program in Indigenous Nationhood
University of Victoria
PO Box 3050 STN CSC
Victoria, BC V8W 3P5
Canada
Courier Address:
3800 Fennerty Road
Cornett Building B138
Victoria, BC V8P 5C2
Telephone Number: ............................................................250-472-5185
Website: <www.uvic.ca/interdisciplinary/indigenousnationhood>
Director: Dr. Heidi Kiwetinopinesiik Stark
Email: indigenousnationhood@uvic.ca
Phone: ............................................................250-721-6430

The Indigenous Nationhood certificate draws on faculty members and courses from the Department of Political Science, the Indigenous Governance Program and the Faculty of Law to enable students to examine the intersections of law, politics, and governance with a focus on Indigenous nations and peoples. Students will be trained in a variety of areas that account for how Indigenous governance and legal traditions have been impacted by colonialism as well as how asymmetrical power relations continue to inform possibilities for decolonization and resurgence. Students will be exposed to theoretical and applied lines of inquiry centered in IN through the lenses of decolonization and resurgence, Aboriginal and Treaty Rights and Indigenous legal traditions, critical dialogues on diplomacy and sustainable relationships, critical race theory and settler colonialism, and Indigenous-state relations and constitutionalism. These intersections provide a unique opportunity for students to examine varied epistemological, theoretical, and methodological approaches within and across the fields of Indigenous governance, politics and law.

Students interested in the Certificate in Indigenous Nationhood must consult the IN Program Director. Applicants to the Graduate Certificate in Indigenous Nationhood must submit an additional and separate application to the IN Certificate Program. The application must include a cover letter, a two page statement of proposed research, a sample of academic writing, CV and two references.

This certificate can also be combined with an MA or PhD in "Political Science" (see page 1), an MA or PhD by special arrangement in "Indigenous Governance" (see page 1), or an LLM or PhD in "Law" (see page 1).

Program requirements
The graduate certificate in IN requires 7.5 units of study.

The foundational course for the graduate certificate in IN is IN 601: Foundations of Indigenous Nationhood.

In addition to the 1.5 units of IN 601, students must complete a total of 4.5 units from electives. Students must take a 1.5 unit course from each of POLI, IGOV, and Law. For course offerings, see the list of approved elective courses.

The final requirement is participation in IN 697: Capstone Experience. This course is 1.5 units and will involve either a comprehensive examination of Indigenous Nationhood or a committee-approved community internship, or other community-based work/service-integrated learning opportunity approved by the Program Committee.
Faculty Members and Areas of Research

Elizabeth Adjin-Tettey, DJur (Osgoode)
- Feminist and postcolonial legal theory, critical animal studies, animal law

Maneesha Deckha, LLM (Columbia)
- Constitutional law, comparative constitutional law, equality rights, competition law

Gillian Calder, LLM (Osgoode)
- Intellectual property, managing intellectual property, telecommunications, private international law (conflicts of law)

Pooja Parmar, PhD (UBC)
- Legal pluralism, human rights law, indigenous rights, international law, trade law, commercial law

Deborah L. Curran, LLM (UC Berkeley)
- Water law, growth management and land use law, food systems, and the common ownership of property, real estate and shared-decision making

Merryn L. Hoff, LLM (New York University)

Sarah Morales, PhD (UVic)
- Aboriginal law, Indigenous legal traditions and international human rights

Robert G. Howell, LLM (Illinois)
- Jurisprudence, international human rights law, feminist legal theory, torts, healthcare law, and women's health and the law

Rebecca Johnson, SJ, PhD (Michigan)
- Law and society, legal discourse, culture and the humanities, law and popular culture, law and literature, feminist legal theory, statutory interpretation, criminal law, equality law

Freya Kodar, LLM (Osgoode)
- Associate Dean, Research and Administration. Pensions (public and private), debt and credit regulation, income security, care work, feminist political economy and disability and the law

Robert Lapper, QC, LLB (UVic)
- David & Dorothy Lam Chair in Law and Public Policy. Public policy, professional regulation and ethics, Aboriginal law

Michelle S. Lawrence, PhD (Simon Fraser)
- Criminal litigation and justice policy

Geoffrey Loomer, PhD (Oxford)
- International and comparative taxation law and corporate taxation

Colin Macleod, PhD (Cornell)
- Moral, political, and legal philosophy; jurisprudence (especially the relation between law and morality); children’s rights

David Milward, PhD (UBC)
- Criminal law, Indigenous justice, and evidence

Theodore L. McDorman, LLM (Dalhousie)
- Public international law, international ocean law

Sarah Morales, PhD (UVic)
- Aboriginal law, Indigenous legal traditions and international human rights

Val Napoleon, PhD (UVic)
- Law Foundation Professor of Aboriginal Justice and Governance. Indigenous legal traditions, indigenous legal theory, indigenous feminism, citizenship, self-determination, and governance

Andrew Newcombe, LLM (Toronto)
- International investment law, international arbitration, international trade law, commercial law

Pooja Parmar, PhD (UBC)
- Legal pluralism, human rights law, indigenous rights, international law, legal history, property, law and development, intersections of law and colonialism, law & society, qualitative research methods, India, South Asia

Constitutional law, evidence law, political and legal theory, theories of judgment.
GRADUATE PROGRAMS

Victor V. Ramraj, PhD (Toronto)
Law Chair, Centre for Asia-Pacific Initiatives (CAPI). Comparative constitutional law, legal history of state and company, theoretical and practical implications of transnational law and legal pluralism, domestic constitutional law of transnational corporations and global regulation.

Sara Ramshaw, PhD (U of London, Birkbeck)
Arts-based approaches to law, law and the humanities, family law, feminist/intersectional legal theory, improvisation and the law, music and the law, human rights, critical legal studies, critical contract law, poststructural legal theory.

Supriya Routh, PhD (UVic)
Labour and employment law, theoretical conceptualizations of work, workers’ organization initiatives, international labour law, atypical and informal workers and law in the global South, human rights and human development.

Chris Tollefson, LLM (Osgoode)
Environmental law and policy, environment and international trade, environmental/resource management and Aboriginal rights, forest law and policy, coastal zone management, clinical legal education.

Jeremy Webber, LLM (Osgoode)
Law and society, cultural diversity, constitutional law and theory, Aboriginal rights.

Degrees and Specializations Offered
The Faculty of Law offers programs of study leading to the degrees of Master of Laws in Law and Society and Doctor of Philosophy in Law and Society. The programs provide an opportunity for advanced research at the intersection of “Law and Society” and are rigorously interdisciplinary both in their coursework and research components. In many cases, students will be expected to have two supervisors, one from the Faculty of Law and one from another faculty.

Both programs require full-time registration. The program is especially appropriate for students interested in any of the following areas of concentration:

• Aboriginal Law and Indigenous Rights
• Constitutional Law
• Environmental Law and Policy
• Legal Theory, especially Feminist and Critical Legal Theory
• Legal History
• Market Regulation (for example, Employment and Labour Law, International Private and Public Law, and Commercial Law).

Students in other areas may also be admitted if supervisory resources exist. In each area of research, students are required to relate understanding of the law to another body or other bodies of knowledge and practice.

Seminars, colloquia, lectures, and conferences provide many special opportunities for collegiality among graduate students and between graduate students and faculty. These include the Victoria Colloquium on Political, Social, and Legal Theory which involves the interaction of theorists with international reputations and students from a variety of disciplines.

The Graduate Certificate in Indigenous Nationhood (IN) provides an opportunity for students to specialize and focus on the intersections of governance, politics and law from a multi-disciplinary perspective. It is an interdisciplinary program with courses taken from IGOV, Political Science, and Law. A central aim of the certificate is to train students at an advanced level in the theoretical, methodological and applied aspects of the emerging field of Indigenous Nationhood in ways that will enable them to be future researchers and engaged community members and scholars.

Facilities
Students in the Graduate Program in Law and Society have access to a well-developed and serviced Diana M. Priestley Law Library and the University’s McPherson Library, which has holdings in excess of 1.9 million volumes. The Faculty of Law also has close links with the Centre for Asia-Pacific Initiatives, the Institute for Dispute Resolution, and the Centre for Studies in Religion and Society.

Financial Support
Please see the Law Graduate Program website for more information. http://www.uvic.ca/law/graduate/tuitionandfunding/index.php

ADMISSION REQUIREMENTS
The normal expectation for admission to the LLM degree program will be a Bachelor of Laws (LLB), Juris Doctor (JD) or equivalent law degree with an average of B+ (6.0 G.P.A.) in the final two years of that law degree program. The minimum normal for admission to the PhD degree will be an average of A- (7.0 G.P.A.) in graduate courses.

For international students whose first language is not English and who do not hold a recognized degree from an accredited institution in which the language of instruction is solely English, proof of English Language Proficiency is required before the application deadline. The minimum acceptable iBT TOELF (Test of English as a Foreign Language) result for acceptance is 100, with no score of less than 20 on each component of the test. The minimum acceptable IELTS (International English Language Testing System) result is an overall score of at least Band 7.0 with no score of less than 7.0 on each academic component of the test. The listed methods are the only proof of English Language Proficiency that will be accepted by the Faculty of Law.

Admission to the Master’s Program
Applicants for the LLM program are required to submit a curriculum vitae and a thesis proposal (two-page maximum) for assessment in the admissions process. This proposal may be revised during the student’s time in the program in order that the program can accommodate the student’s areas of interest.

Admission to the PhD Program
Applicants for the PhD program are required to submit a curriculum vitae and full dissertation proposal (five-page maximum) for assessment in the admissions process, although this proposal may be revised during the student’s candidacy in the program. A sample of the applicant’s research writing, e.g. a completed segment of a master’s thesis or published article, is also required.

Deadlines
The application deadline for September entry is normally December 1. Applications are reviewed by the Graduate Admissions and Records Office and then by the Law Graduate Studies Committee. The admission selection process is competitive. Not all students who meet the minimum requirements can be admitted.

PROGRAM REQUIREMENTS

LLM Program
The LLM in Law and Society is primarily a research-based degree. All students are required to enrol in the core Graduate Seminar in Law and Society (LAW 501) and the Graduate Seminar in Applied Legal Methodology (LAW 502). Students are also required to take at least one graduate course (1.5 units) in a non-Law discipline germane to their research. The balance of their course requirements will be made up from Law graduate, non-Law graduate, and upper-level Law undergraduate courses. Students will not be permitted to take for graduate credit a course which they have already taken—either here or at another university—for undergraduate credit.

Financial Support
Please see the Law Graduate Program website for more information.

http://www.uvic.ca/law/graduate/tuitionandfunding/index.php

ADMISSION REQUIREMENTS
The normal expectation for admission to the LLM degree program will be a Bachelor of Laws (LLB), Juris Doctor (JD) or equivalent law degree with an average of B+ (6.0 G.P.A.) in the final two years of that law degree program. The minimum normal for admission to the PhD degree will be an average of A- (7.0 G.P.A.) in graduate courses.

For international students whose first language is not English and who do not hold a recognized degree from an accredited institution in which the language of instruction is solely English, proof of English Language Proficiency is required before the application deadline. The minimum acceptable iBT TOELF (Test of English as a Foreign Language) result for acceptance is 100, with no score of less than 20 on each component of the test. The minimum acceptable IELTS (International English Language Testing System) result is an overall score of at least Band 7.0 with no score of less than 7.0 on each academic component of the test. The listed methods are the only proof of English Language Proficiency that will be accepted by the Faculty of Law.

Admission to the Master’s Program
Applicants for the LLM program are required to submit a curriculum vitae and a thesis proposal (two-page maximum) for assessment in the admissions process. This proposal may be revised during the student’s time in the program in order that the program can accommodate the student’s areas of interest.

Admission to the PhD Program
Applicants for the PhD program are required to submit a curriculum vitae and full dissertation proposal (five-page maximum) for assessment in the admissions process, although this proposal may be revised during the student’s candidacy in the program. A sample of the applicant’s research writing, e.g. a completed segment of a master’s thesis or published article, is also required.

Deadlines
The application deadline for September entry is normally December 1. Applications are reviewed by the Graduate Admissions and Records Office and then by the Law Graduate Studies Committee. The admission selection process is competitive. Not all students who meet the minimum requirements can be admitted.

PROGRAM REQUIREMENTS

LLM Program
The LLM in Law and Society is primarily a research-based degree. All students are required to enrol in the core Graduate Seminar in Law and Society (LAW 501) and the Graduate Seminar in Applied Legal Methodology (LAW 502). Students are also required to take at least one graduate course (1.5 units) in a non-Law discipline germane to their research. The balance of their course requirements will be made up from Law graduate, non-Law graduate, and upper-level Law undergraduate courses. Students will not be permitted to take for graduate credit a course which they have already taken—either here or at another university—for undergraduate credit.
LLM – Thesis Option

Course Requirements

Thesis Option

Graduate Seminar in Law and Society (LAW 501) .................................................. 1.5
Graduate Seminar in Applied Legal Methodology (LAW 502) .................................. 1.5
Graduate (non-Law) course .............................................................................. 1.5
Other (Law courses and/or graduate-level non-Law courses) ... 1.5
Thesis (LAW 599) .......................................................................................... 9.0
Total: ........................................................................................................... 15.0

Other Requirements

The minimum residency period for the LLM program is three terms
(twelve consecutive months). The residency requirement can only be
waived in exceptional circumstances.

Thesis

Students’ theses will be supervised by one Law and one non-Law faculty
member.

The length of the LLM thesis is generally 20,000 - 30,000 words (80-120
pages), excluding the abstract, notes, bibliography, and appendices.

There is no oral examination. The LLM thesis is evaluated by an external
examiner.

LLM – Project-Based Option

After completion of the Graduate Seminar in Law and Society (LAW 501), the
Graduate Seminar in Applied Legal Methodology (LAW 502), a
Graduate (non-Law) course, and another course worth 1.5 units, and on
the recommendation of the supervisory committee and the Graduate
Program Director, an LLM student may transfer to the Project-Based
Option and fulfill the program requirements by completing two
additional courses (3 units in Law graduate, non-Law graduate, and/or
upper-level Law undergraduate courses) and the Major Research Paper
(LAW 598) to obtain a total of 15.0 credits. No more than 3 units of the
program may be at the undergraduate level.

Direct admission to the Project-Based option is not permitted.

Other Requirements

The minimum residency period for the LLM program is three terms
(twelve consecutive months). The residency requirement can only be
waived in exceptional circumstances. Unless otherwise noted, the other
requirements for the LLM non-thesis option are the same as for the LLM
thesis option.

Major Research Paper

Students’ major research papers will be supervised by one Law and one
non-Law Faculty member (subject to appropriate supervisory resources
being available). The length of the LLM Major Research Paper is generally
12,500 - 17,500 words (50-70 pages), excluding the abstract, notes, bibliography, and appendices.

PhD Program

The PhD in Law and Society follows the general pattern at the University
of Victoria. Students who already possess a master’s degree in law or a
related field may be admitted directly to the PhD. They are required to
complete the two core Graduate Seminars and such other courses (if any)
as the Graduate Program Director determines, taking into account their
academic preparation.

Students must be enrolled in LAW 693 (PhD Candidacy Examination) until
they pass the Candidacy Examination and are then permitted to
enroll in LAW 699 (PhD Dissertation). PhD students’ dissertations must
meet the University’s standards for doctoral dissertations.

Students’ dissertations will be supervised by
• one Law (supervisor or co-supervisor);
• one non-Law (outside member or co-supervisor); and
• one Law (member or co-supervisor)

Course Requirements

Graduate Seminar in Law and Society (LAW 501) .................................................. 1.5*
Graduate Seminar in Applied Legal Methodology (LAW 502) ................................ 1.5*
2 courses (as approved by the Graduate Program Director) (1.5 units) each) ........ 3.0**
PhD Candidacy Examination (LAW 693) .................................................. 3.0
PhD Dissertation (LAW 699) ............................................................................. 21.0-27.0
Total ............................................................................................................. 30.0

* Not required for students who have already completed these courses during
an LLM at the University of Victoria.

** Students who completed their LLM at the University of Victoria and who
are able to demonstrate competency within their field of study may not be
required to complete one or both of these courses.

A student registered in the LLM program, after completion of the
Graduate Seminar in Law and Society (LAW 501), the Graduate Seminar in
Applied Legal Methodology (LAW 502), and 2 courses (1.5 units each) as
approved by the Graduate Program Director, and on the
recommendation of the supervisory committee and the Graduate
Program Director, may transfer to the PhD program and fulfill the program
requirements by completing the PhD Candidacy Examination (LAW 693) and
PhD Dissertation (LAW 699). Additional coursework may be required
at the discretion of the Graduate Program Director. The total unit value of
the program must be at least 45 units.

Other Requirements

The minimum residency requirement for the PhD program is three terms
(12 consecutive months). The residency requirement can only be
waived in exceptional circumstances. Students are required to complete a
minimum total of five terms (20 months) of full-time registration.

PhD Candidacy Examination

PhD students will be required to undergo a candidacy exam in
accordance with the Faculty of Law guidelines within two years of
entering the PhD program.

Dissertation

The dissertation is expected to be of the highest possible calibre,
potentially publishable, and should be 62,500 - 87,500 words (250-350
pages) excluding the abstract, notes, bibliography, and appendices.

Oral Examination

The PhD dissertation must be defended in an oral examination.

Graduate Certificate in Indigenous Nationhood (IN)

The Graduate Certificate in IN may be taken as complementary to an
existing graduate degree or as a freestanding certificate. Students taking
it as a freestanding Graduate Certificate are required to take IN 601 (1.5
units), elective courses in IGOV and LAW and POLI (4.5 units) and a
capstone course of 1.5 units (IN 697).

LLM with Graduate Certificate in Indigenous Nationhood (IN)

Students enrolled in the Graduate Certificate in Indigenous Nationhood
(IN) must meet the requirements of the LLM in Law and Society and also
the specific requirements of the IN Graduate Certificate.
Course Requirements

<table>
<thead>
<tr>
<th>Course</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>LAW 501*</td>
<td>1.5</td>
</tr>
<tr>
<td>LAW 502</td>
<td>1.5</td>
</tr>
<tr>
<td>IN 601*</td>
<td>1.5</td>
</tr>
<tr>
<td>LAW approved elective*</td>
<td>1.5</td>
</tr>
<tr>
<td>POLI approved elective</td>
<td>1.5</td>
</tr>
<tr>
<td>IGOV approved elective</td>
<td>1.5</td>
</tr>
<tr>
<td>IN 697</td>
<td>1.5</td>
</tr>
<tr>
<td>LAW 599</td>
<td>0.0</td>
</tr>
</tbody>
</table>

Total: 18.0

*Some courses above may be used in partial satisfaction of both the LLM electives and the IN Graduate Certificate program requirements.

PhD with Graduate Certificate in Indigenous Nationhood (IN)

Students enrolled in the Graduate Certificate in Indigenous Nationhood (IN) must meet the requirements of the PhD in Law and Society and also the specific requirements of the IN Graduate Certificate.

Course Requirements

<table>
<thead>
<tr>
<th>Course</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>LAW 501*</td>
<td>1.5</td>
</tr>
<tr>
<td>LAW 502</td>
<td>1.5</td>
</tr>
<tr>
<td>IN 601*</td>
<td>1.5</td>
</tr>
<tr>
<td>LAW approved elective*</td>
<td>1.5</td>
</tr>
<tr>
<td>POLI approved elective</td>
<td>1.5</td>
</tr>
<tr>
<td>IGOV approved elective</td>
<td>1.5</td>
</tr>
<tr>
<td>IN 697</td>
<td>1.5</td>
</tr>
<tr>
<td>LAW 693</td>
<td>3.0</td>
</tr>
<tr>
<td>LAW 699</td>
<td>21.0-36.0</td>
</tr>
</tbody>
</table>

Total: 33.0-48.0

*Some courses above may be in partial satisfaction of both the PhD and IN Graduate Certificate program requirements.

Linguistics

GENERAL INFORMATION

Members of the Department of Linguistics teach and conduct research on topics in phonology, morphology and syntax; indigenous languages of North America and the Pacific Rim; applied linguistics; articulatory and acoustic phonetics; and sociolinguistics. Further information can be found on our website at: <web.uvic.ca/ling>.

Contact Information

Department of Linguistics
Location: Clearihue Building, Room D341
Mailing Address:
PO Box 1700, STN CSC
Victoria, BC V8W 2Y2
Canada
Courier Address:
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3800 Finnerty Rd.
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Telephone Number: 250-721-6634
Email: lingadmin@uvic.ca
Website: <www.uvic.ca/humanities/linguistics>
Acting Chair: Dr. Annalee Lepp
Email: lingchair@uvic.ca
Phone: 250-721-7422
Graduate Adviser: Dr. John Archibald
Email: linggradadv@uvic.ca
Phone: 250-472-5444
Graduate Secretary: Jenny Jessa
Email: linggradsec@uvic.ca
Phone: 250-721-7424

Faculty Members and Areas of Research

John Archibald, PhD (Toronto)
  Second language acquisition; phonological acquisition; phonological theory; teaching pronunciation
Sonya Bird, PhD (Arizona)
  Phonetics; Phonology; Salish languages; Athabaskan languages; Indigenous Language Revitalization; second language pronunciation
Ewa Czaykowska-Higgins, PhD (MIT)
  Theoretical phonology and morphology; Salish languages; language revitalization; Slavic languages
Alexandra D’Arcy, PhD (Toronto)
  Language variation and change; sociolinguistic theory; historical sociolinguistics; grammaticalization
Li-Shih Huang, PhD (Toronto)
  Applied linguistics; second language acquisition; English for academic purposes, needs and outcomes assessment, corpus-aided language teaching, strategic behaviors in language-learning and language-testing contexts, and pedagogical material development
Hua Lin, PhD (Victoria)
  Second language phonetics and phonology; phonology; Chinese linguistics
Megan Lukaniec, PhD (California, Santa Barbara)
  Indigenous language revitalization and reclamation; Iroquoian languages; morphology; language contact; language change; historical linguistics
Martha McGinnis, PhD (MIT)
  Syntactic theory; comparative linguistics; syntactic interfaces with morphology and semantics
Hossein Nassaji, PhD (Toronto)
  Applied linguistics; instructed second language acquisition; classroom and task-based interaction; corrective feedback; second language research methods
Leslie Savin, PhD (California, San Diego)
  Syntax; morphology; comparative and historical linguistics; Athabaskan/Dene languages; language revitalization
Suzanne Urbanczyk, PhD (Massachusetts, Amherst)
  Theoretical morphology and phonology; Coast Salish languages; language revitalization

Emeritus

John H. Epling, PhD (Edinburgh), FRSC
  Articulatory and auditory phonetics; sociophonetics; second language acquisition
Thomas E. Hukari, PhD (Washington)
  Grammatical theory; syntax; morphology; Salish languages
Joseph F. Kess, PhD (Hawaii), FRSC
  Psycholinguistics; sociolinguistics; Asian and Pacific languages
Degrees and Specializations Offered

The Department of Linguistics offers programs of study and research leading to the degrees of Doctor of Philosophy and Master of Arts, especially as this applies to syntactic theory, morphological theory, phonological theory, experimental phonetics and sociolinguistics. The department has notable strengths in languages of the Pacific Rim and Indigenous languages of Western North America, including issues of language endangerment.

The department also offers a program of study and research leading to the degree of Master of Arts in Applied Linguistics in the areas of second language acquisition (SLA) and second language teaching methodologies.

Financial Support

Linguistics students are eligible for University of Victoria Fellowships. In addition, the department offers several scholarships of varying amounts, as well as teaching and research assistantships. Both entering and continuing students in the program are automatically considered for scholarships. Students must apply for teaching and research assistantships.

ADMISSION REQUIREMENTS

General

Applicants whose native language is not English must consult the Faculty of Graduate Studies regulations concerning the Test of English as a Foreign Language (TOEFL) under “English Language Proficiency”, page 24. The department requires minimum scores as follows for applicants for whom the test is required. For the MA in Applied Linguistics, the department requires 600 on the paper-based test or 100 on the internet-based test. Otherwise, the department requires 580 on the paper-based test or 92 on the internet-based test. For all programs, a minimum acceptable IELTS score is 7.0.

Although it is possible to enter the program at any entry point listed under “Entry Points”, page 29, September entry is advised, as many of the courses listed for the Spring term have prerequisite courses given only in the Fall. Graduate courses are seldom offered in the Summer Session.

The admissions selection process is competitive. Not all students who meet the minimum requirements will be admitted. Typically, between eight and twelve students are admitted to the program each year.

Admission to the MA in Applied Linguistics

Admission to the program requires a bachelor’s degree, preferably in Linguistics or Applied Linguistics, or a bachelor’s degree with a Diploma in Applied Linguistics, or equivalent, with a minimum overall average of B+ (6.00 GPA) in the final year’s work.

Admission to the MA Program

Admission to the program requires a bachelor’s degree, preferably in Linguistics, with a minimum overall average of B+ (6.0 GPA) in the final year’s work. Students without the necessary background in Linguistics may be considered for admission upon completion of LING 311 and/or LING 312 or equivalent with First Class standing.

Admission to the PhD Program

Applicants for admission to the PhD program will normally hold a master’s degree in Linguistics with an A- average (7.0 GPA) on master’s level course work. Applicants should submit one representative piece of written work, often the MA thesis or part of it. See also “Faculty Academic Regulations”, page 47.

Deadline

All applications must be complete by January 15 for admission the following September. Applications submitted by this deadline are considered for the Graduate Fellowships, which are awarded to incoming students each year by the University, and for other sources of funding within the department.

PROGRAM REQUIREMENTS

Requirements Common to All Graduate Degrees in Linguistics

The programs of all graduate students in linguistics include course requirements, a language requirement, a requirement to present an aspect of their work at a conference or colloquium, the completion of a thesis or dissertation, and a final oral examination. In addition, all programs require that students make a major research paper/thesis/dissertation proposal to the supervisory committee and in the case of a thesis or dissertation, present it to the University in its final form.

MA in Applied Linguistics Program Requirements

The department offers two 15-unit programs, one with thesis and the other without, leading to the MA in Applied Linguistics degree. The programs are designed to provide advanced graduate training in theories and research in the areas of second language acquisition (SLA) and the practice of second language teaching methodology.

Course Requirements in both the thesis and the project-based option include the following:

Three core courses in applied linguistics (4.5):
LING 573, LING 574, LING 575

Two of three core courses in linguistics (3.0):
Syntax (one of LING 503, 508)
Morphology (LING 504)
Phonology (one of LING 505, 510)

1.5 units of electives in the thesis option and 4.5 units in the project-based option, drawn from the following courses:
LING 500, 509, 531, 570, 572, 573, 576, 577, 586, 592, 595, 596 and/or from the following not already selected: 503, 504, 505, 508, 510.

Project-based MA students may include a maximum of 1.5 units at the 400 or 500 level from relevant courses in other departments (from inside or outside the Faculty) determined in consultation with the student’s supervisor.

Project-based MA students complete LING 598 (3.0 units) Major Research Paper and thesis students complete LING 599 (6.0 units) MA Thesis.

Language Requirement

MA in Applied Linguistics students must satisfy the language requirement for PhD students (described below) for one language. For master’s in applied linguistics students going on to the PhD at the University of Victoria, the master’s requirement will satisfy one language for the PhD requirement.

Program Length

Students are expected to complete a project-based MA in Applied Linguistics in one to two years.

Students in the thesis program are expected to complete it in two years.
MA Program Requirements

The department offers a 15-unit thesis-based program leading to the MA degree. The program is designed to give students the opportunity to specialize in the area of their thesis while also providing them with the essential tools for linguistic analysis.

Course Requirements

The MA degree requires 9 units of course work plus thesis:

Two of LING 503 or 508, LING 504, LING 505 or 510 ................. 3.0
Four other graduate-level LING courses ...................................................... 6.0
Thesis (LING 599) .......................................................................................... 6.0

Language Requirement

MA students must satisfy the language requirement for PhD students (described below) for one language. For master's students going on to the PhD at the University of Victoria, satisfaction of the master's requirement will count towards the PhD requirement.

Thesis

Students will present and defend a thesis proposal. The thesis work in LING 599 is normally awarded 6.0 units of credit. Students must defend their thesis orally as part of program requirements.

Program Length

Students are expected to complete the program in two years.

PhD Program

Course Requirements

The PhD program requires at least 9 units of course work, plus the dissertation, for a total of 30 units. Courses on current issues in syntax and phonology, LING 601 and LING 602, (1.5 units each) are required; other courses are determined jointly by a student and the supervisor.

Students without the equivalents of LING 503 or LING 505 in their previous program will have these courses added to their requirements.

Candidacy Exam (LING 693)

The candidacy requirement must be satisfied within three years of registration in the doctoral program (see "Faculty Academic Regulations", page 47). The candidacy examination consists of two substantial, original research papers, one in the area of phonology or syntax, understood broadly, and the other in an area agreed to by the student and the supervisor.

Language Requirement

The departmental language requirement for PhD students is intended to prepare students for their research program by ensuring that they have the ability to read linguistic literature in, or have sound knowledge of, two languages other than English. Ideally, students must choose languages relevant for their research, in consultation with their supervisor, to satisfy this requirement.

The requirement for each language is considered satisfied when the student:

1. demonstrates reading proficiency in the language (assessed by a 2-page translation);
2. speaks the language natively;
3. has been educated in the language selected;
4. has an undergraduate major in the language;
5. has successfully completed a minimum of the equivalent of 4.5 units of university level courses in the language, with at least a second class (B-) average; or
6. has passed the equivalent of a 3-unit upper-division reading course in the language.

Other mechanisms for assessing the language requirements for special cases may be established. In such cases, however, the student is responsible for submitting a proposal to the Graduate Adviser prior to fulfilling the requirement. The graduate committee is then responsible for accepting or refusing the proposal, by considering the relevance of the language chosen to the student's research and the pertinence (and practicality) of the evaluating process suggested.

Dissertation

After attaining candidacy, students will present and defend a dissertation proposal typically developed in LING 699. The dissertation is normally awarded 18 units of credit. Students must defend their dissertation orally as part of program requirements (see "Faculty Academic Regulations", page 47).

Program Length

Normally, students are expected to complete the program in three to five years.

CO-OPERATIVE EDUCATION

Participation in the Co-operative Education program - which enables students to acquire knowledge, practical skills for employment, and workplace experience - is optional for Master's and PhD students. Master's students complete two work terms, and PhD students complete three (a work term consists of four months of full-time, paid employment), and students undertake study and work terms in alternating sessions. Interested students should contact the Humanities and Fine Arts Co-op office early in the term in which they are applying. Students are also referred to "General Regulations: Graduate Co-op" on page 44.

Mathematics and Statistics

GENERAL INFORMATION

Contact Information

Department of Mathematics and Statistics
Location: David Turpin Building, Room A425
Mailing Address:
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Victoria, B.C. V8W 2Y2
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Graduate Secretary: Amy Almeida
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Faculty Members and Areas of Research

Syed Ejaz Ahmed, PhD (Carleton)
Statistical inference, multivariate analysis and asymptotic theory

Richard Brewster, PhD (Simon Fraser)
Graph theory, discrete mathematics, theoretical computer science

Ryan Budney, PhD (Cornell)
Homotopy theory, knot theory

Laura Cowen, PhD (Simon Fraser)
Statistical ecology and capture-recapture models

James Currie, PhD (Calgary)
Combinatorics on words

Peter Dukes, PhD (Caltech)
Combinatorics

Christopher Eagle, PhD (Toronto)
Mathematical Logic

Roderick Edwards, PhD (Victoria)
Ordinary differential equations, mathematical biology, neural and gene networks

Heath Emerson, PhD (Penn State)
Operator algebras, index theory, hyperbolic groups

David Goluskin, PhD (Columbia Univ.)
Nonlinear dynamics, fluid dynamics, computational methods, variational methods

Jing Huang, PhD (Simon Fraser)
Graph theory, algorithms and complexity

Slim Ibrahim, PhD (Tunis El-Manar)
Applied mathematics, analysis of partial differential equations, fluid dynamics and geophysical flows

Reinhard Illner, PhD (Bonn)
Mathematical physics, partial differential equations, applied mathematics

Boualem Khouider, PhD (Montréal)
Numerical analysis, partial differential equations, climate modelling

Marcelo Laca, PhD (Calif, Berkeley)
Operator algebras, noncommutative geometry

Mary L. Lesperance, PhD (Waterloo)
Statistical inference, biostatistics, industrial statistics

Junling Ma, PhD (Princeton)
Modelling

Gary MacGillivray, PhD (Simon Fraser)
Graph Theory, discrete mathematics, theoretical computer science, math education, mathematics in sports

Robert V. Moody, PhD (Toronto)
Algebra

Christina Mynhardt, PhD (Rand)
Graph theory

Farouk Nathoo, PhD (Simon Fraser)
Neuroimaging statistics, bayesian methods; statistical computing, high-dimensional data, spatial statistics

Ortrud Oellermann, PhD (WMichigan)
Graph theory

Ernesto Perez-Chavela, PhD (UAM, Mexico)
Celestial Mechanics, chaos, dynamical systems, mathematical physics, history and philosophy of mathematics

John Phillips, PhD (Oregon)
Operator algebras, noncommutative geometry

Ian F. Putnam, PhD (Calif, Berkeley)
Operator algebras, topological dynamics

Anthony N. Quas, PhD (Warwick)
Ergodic theory and dynamical systems

Gourab Ray, PhD (British Columbia)
Probability theory, mathematical physics

William J. Reed, PhD (British Columbia)
Stochastic modelling and statistics, especially in biology, economics and resource management

Jedrzej Sniatycki, PhD (Warsaw)
Mathematical physics, differential geometry

Ahmed R. Sourour, PhD (Warsaw)
Functional analysis, operator theory, linear algebra

Hari M. Srivastava, PhD (Jodhpur)
Special Functions

Min Tsao, PhD (Simon Fraser)
Statistics

Pauline van den Driessche, PhD (Wales)
Mathematical models in biology, combinatorial matrix analysis

Zheng, Wu PhD (Western)
Demography; Family; Immigration; Social Gerontology; Population Health; Sociology of Mental Health; Race and Ethnicity; Survey Methodology; Statistics

Jane (Juan-Juan) Ye, PhD (Dalhousie)
Optimization and optimal control via nonsmooth analysis

Xuekui Zhang, PhD (UBC)
Biostatistics and bioinformatics

Julie Zhou, PhD (Alberta)
Statistics

Degrees and Specializations Offered

The Department of Mathematics and Statistics offers graduate programs leading to the degrees of Master of Arts, Master of Science and Doctor of Philosophy.

The department participates in graduate Co-operative Education, which integrates periods of full-time employment with the academic program. Approval to participate in graduate Co-op is at the discretion of the department. Work opportunities are negotiated through the Mathematics and Computer Science Co-operative Education co-coordinator.

All graduate students are governed by the departmental regulations in force at the time of the student’s initial graduate registration. Students are responsible for becoming familiar with other regulations of the University and by the Faculty of Graduate Studies regulations as outlined in the Calendar.

The Department of Mathematics and Statistics emphasizes the following areas (in alphabetical order):

• Applied Mathematics, Mathematical Physics, Differential Equations
• Climate Modelling, Geophysical Fluid Dynamics, Mathematical Biology
• Combinatorics and Graph Theory
• Number Theory
• Operator Algebras, Operator Theory, Functional Analysis, Dynamical Systems, Topology
• Statistics

The Department also offers opportunities to study Mathematics Education, possibly as an interdisciplinary program.
Facilities
Located in the David Turpin building, the Department of Mathematics and Statistics offers graduate students shared office space with every student allocated their own desk. Students have access to the department’s computing facility, which includes workstations with a wide array of mathematics and statistics related software, and the McPherson Library houses a vast collection of reference material, mathematical and otherwise. Each and every student gets an account on the departmental computer system and access to the department printers and FAX machine, a PIN for the photocopier, and a mailbox with full mail privileges.

Financial Support
Every graduate student admitted to the department is considered for University and department fellowships. Financial assistance is also available from the following sources:

Natural Sciences and Engineering Research Council of Canada Postgraduate Fellowships
These are available to Canadian Citizens or Permanent Residents only.
Details can be found on NSERC’s website: <www.nserc.ca>. Students can apply through the University in September (or directly to NSERC by December) of the year preceding the tenure of the fellowship.

University of Victoria Fellowships
Their value is up to a maximum of $15,000 per annum (master’s) or $18,000 per annum (PhD). Students applying for admission can also apply for a fellowship on the last page of the admission application; continuing students can obtain details from the graduate adviser.

A grade point average of at least 7.0 (A-) is necessary.

Department Fellowships
Individual faculty may support graduate students from their own research grants.

Teaching Assistant Positions
Depending on budgetary considerations, there may be a limited number of marking and/or instructing positions available. These positions may not be available on a continuing basis and therefore should not be counted upon for long-term support. The number of hours and the amount of pay are regulated by the CUPE 4163 Components I and II Collective Agreement.

ADMISSION REQUIREMENTS

General
Students are normally admitted in September or January. Summer session courses are not generally offered.

Foreign applicants are strongly encouraged to submit the scores of the Graduate Record Examination General Test (GRE) and its Subject Test in Mathematics.

Admission To Master’s Programs
Students admitted to a master’s program (MSc or MA) will normally have a bachelor’s degree in Mathematics or Statistics. A student without the necessary background may be considered for a pre-entry program as outlined in the section “Upgrading for Admission to Graduate Studies”, page 32 or “1. Enhanced Program” on page 32.

For a master's program, students whose first language is not English must achieve a score on the Test of English as a Foreign Language (TOEFL) of at least 575 on the paper-based test, 233 on the computer-based test or an overall score of 90 on the Internet Based test, with the following minimum section requirements: Listening 20; Speaking 20; Reading 20; Writing 20.

Admission to the PhD Program
Admission into the PhD program will normally require a master’s degree in Mathematics or Statistics and excellent research potential, documented by the quality of the master’s thesis or letters of recommendation. In exceptional cases, students showing outstanding promise may be permitted to enrol directly in the PhD program with only a Bachelor’s degree.

All PhD students are admitted to the Faculty of Graduate Studies as provisional candidates until they have passed their candidacy examinations, at which time they are automatically classified as candidates for Doctor of Philosophy.

For a PhD program, students whose first language is not English must achieve a score on the Test of English as a Foreign Language (TOEFL) of at least 575 on the paper-based test, 233 on the computer-based test or an overall score of 90 on the Internet Based test, with the following minimum section requirements: Listening 20; Speaking 20; Reading 20; Writing 20.

Application Deadlines
North American Applicants:
• September Entry: May 31
• January Entry: September 30

International Applicants:
• September Entry: May 31
• January Entry: September 30

Applicants wishing to be considered for funding must apply at earlier dates:

North American Applicants:
• September Entry: January 31
• January Entry: May 31

International Applicants:
• September Entry: January 31
• January Entry: May 31

PROGRAM REQUIREMENTS

Master’s Program in Mathematics

Course Requirements
Each master’s student must complete a minimum of 15 units, with the following requirements

MATH 585 (Graduate Seminar) .......................................................... 1.5
MATH 599 (Thesis) ........................................................................... 6.0
MATH or STAT courses at 500 level ............................................... 4.5
MATH or STAT courses at 400 level or above ......................................... 3.0

The Department of Mathematics and Statistics may accept appropriate courses from other departments for credit towards a master’s degree in Mathematics. Such courses should be selected in consultation with the student’s supervisory committee.

Thesis
Thesis (6 units) must be defended in a final oral examination.

Other Requirements
Each master's student is under the direction of a Supervisory Committee of at least two members, including the student's academic supervisor, who also acts as chairperson of the committee.
Oral Examination

The Supervisory Committee examines the thesis and conducts a final oral examination of the candidate on the thesis. This oral examination is chaired by the Dean of Graduate Studies or the Dean’s nominee.

Program Length

One to two years (generally two years); a minimum of five full fee installments is required.

Master’s Program in Statistics – Thesis Option

Course Requirements

Each master’s student must complete a minimum of 15 units, with the following requirements.

- MATH 585 (Graduate Seminar) ......................................................... 1.5
- STAT 599 (Thesis) ........................................................................... 6.0
- MATH or STAT courses at 500 level ............................................... 4.5
- MATH or STAT courses at 400 level or above ................................ 3.0

The Department of Mathematics and Statistics may accept appropriate courses from other departments for credit towards a master’s degree in Statistics. Such courses should be selected in consultation with the student’s supervisory committee.

Thesis

Thesis (6 units) must be defended in a final oral examination.

Other Requirements

Each master’s student is under the direction of a Supervisory Committee of at least two members, including the student’s academic supervisor, who also acts as chairperson of the committee.

Oral Examination

The Examining Committee examines the thesis and conducts a final oral examination of the candidate on the thesis. This oral examination is chaired by the Dean of Graduate Studies or the Dean’s nominee.

Program Length

One to two years (generally two years); a minimum of five full fee installments is required.

Master’s Program in Statistics – Project-based Option

Course Requirements

Each master’s student must complete a minimum of 15 units, with the following requirements.

- MATH 585 (Graduate Seminar) ......................................................... 1.5
- STAT 598 (Project) ......................................................................... 1.5
- MATH or STAT courses at 500 level ............................................... 7.5
- MATH or STAT courses at 400 level or above ................................ 3.0

The Department of Mathematics and Statistics may accept appropriate courses from other departments for credit towards a master’s degree in Statistics. Such courses should be selected in consultation with the student’s supervisory committee.

Final Project

Final project (3 units) must be defended in a final oral examination.

Other Requirements

Each master’s student is under the direction of a Supervisory Committee chaired by the student’s academic supervisor and having at least one other member.

Oral Examination

The Examining Committee examines the project and conducts a final oral examination of the candidate on the project.

Program Length

One to two years (generally two years); a minimum of five full fee installments is required.

PhD Program

Course Requirements

Students admitted into the PhD program are required to complete a minimum of four graduate courses, at most one of which may be a seminar course, totaling 6 units, and one of MATH 693 or STAT 693 (Candidacy Examination) worth 3 units. Students entering the program without a master’s degree must complete a minimum of eight graduate courses, at most one of which may be a seminar course, and one of MATH 693 or STAT 693 (Candidacy Examination) worth 3 units. MATH 693 is a co-requisite for MATH 699, and STAT 693 is a co-requisite for STAT 699.

Candidacy

Within the first two years of study, all students are required to pass a multi-part candidacy examination. The format of this examination is decided in the first eight months, in consultation with the supervisory committee and graduate adviser. Students must register for one of MATH 693 or STAT 693 (Candidacy Examination) in the first term in which they are preparing or sitting the candidacy examination, and must remain registered in this course continuously until they have passed, or until they leave the program.

Other Requirements

A PhD student’s Supervisory Committee may require the student to demonstrate a reading knowledge of one foreign language (French, German or Russian). For each PhD student there shall be a Supervisory Committee of at least three members, chaired by the student’s academic supervisor, with at least one committee member from outside the Department of Mathematics and Statistics. The committee members must be approved by the Dean of Graduate Studies and are normally members of the Faculty of Graduate Studies.

Dissertation

A dissertation of original, publishable research, normally worth 21 units (30 units for students without a master’s degree) is required. Students must register for MATH 699 or STAT 699 while they are working on their dissertations. All registrations in MATH/STAT 699 must be accompanied by registration in MATH/STAT 693 until MATH/STAT 693 has been passed.

Oral Examination

The Examining Committee examines the dissertation and conducts a final oral examination of the candidate on the dissertation. This oral examination is chaired by the Dean of Graduate Studies or the Dean’s nominee.

Program Length

Three to four years.

Co-operative Education

The department participates in graduate Co-operative Education, which integrates periods of full-time employment with the academic program. For program details please refer to the “General Regulations: Graduate Co-op” on page 44.
Mechanical Engineering

GENERAL INFORMATION

The Department of Mechanical Engineering offers graduate programs leading to the degrees of Master of Engineering (MEng), Master of Applied Science (MASC) and Doctor of Philosophy (PhD). Research areas include advanced materials and manufacturing, computational and continuum mechanics, computer aided design and manufacturing, integrated energy systems, optics, robotics, mechanisms and mechatronics, thermofluids and transport phenomena.

Further information about the Department of Mechanical Engineering, Adjunct and Limited Term faculty and their research interests can be found on the department’s web page at <www.uvic.ca/engineering/mechanical>.

All students should note that they are responsible for making themselves familiar with the general Calendar regulations of the Faculty of Graduate Studies. If unsure about any aspect of the Faculty regulations, students should contact the Graduate Admissions and Records Office. Students are also responsible for ensuring the completeness and accuracy of their registration.

Contact Information

Department of Mechanical Engineering
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Acting Chair: Dr. Nikolai Dechev
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Graduate Director: Ben Nadler
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Phone: 250-721-8921
Graduate Secretary: Jaerang Lee
Email: meng.grad@uvic.ca
Phone: 250-721-8921

Faculty Members and Areas of Research

Keivan Ahmad, PhD (Waterloo), Assistant Professor
Vibration and Dynamics, Machine Tool Vibrations, Mechanics and Dynamics of Machining Processes

Mohsen Akbari, PhD (SFU), Assistant Professor
Micro- and Nanotechnologies for Biomedical Engineering and Energy, Tissue Engineering, Organs-on-Chip, Microfluidics

Rustom Bhatodavala, PEng, PhD (Yale), Associate Professor

Colin Bradley, PEng, PhD (Victoria), Professor
Automated Manufacturing, Optical Sensors, Industrial Machine Vision

Bradley J. Buckham, PEng, PhD (Victoria), Professor
Dynamics of Undersea Vehicles, Computational Dynamics Modeling, Kinematics

Daniela Constantinescu, PEng, PhD (British Columbia), Associate Professor
Haptics, Robotics, Mechatronics, Dynamics, Control

Curran Crawford, PEng, PhD (Cambridge), Professor
Energy Systems, Wind and Tidal Turbines, Multi-Disciplinary Design Optimization

Nikolai Dechev, PEng, PhD (Toronto), Associate Professor
Computational and Experimental Fluid Dynamics, Transport Phenomena, Turbulence, Fuel Cell Technology

Zuoming Dong, PEng, PhD (SUNY, Buffalo), Professor

Sadik Dost, PEng, PhD (Istanbul), Professor
Crystal Growth of Single Crystals, Transport Phenomena, Modelling

Josh W. Giles, PhD (Western University, CA), Assistant Professor

Rodney A. Herring, PEng, PhD (Birmingham), Associate Professor
Materials Processing, Electron Microscopy, Electron Holography, Confocal Holography

Ben Nadler, PEng, PhD (Cal. Berkeley), Associate Professor
Soft Materials and Structures, Thin Films and Theory of Evolving Material with Applications In Biomechanics and Impact Mechanics

Peter Oshkai, PhD (Lehigh), Professor
Unsteady Flows, Flow-Acoustic Coupling, Fluid-Structure Interactions

Andrew M. Rowe, PEng, PhD (Victoria), Professor
Magnetic Refrigeration, Energy Systems, Thermodynamics

Yang Shi, PEng, PhD (Alberta), Professor
Systems and Control, Mechatronics, Autonomous Vehicles

Henning Struchtrup, PEng, Dr-Ing (Berlin), Professor
Equilibrium and Non-Equilibrium Thermodynamics, Kinetic Theory of Gases, Transport Processes, Continuum Mechanics

Aftab Suleman, PEng, PhD (British Columbia), Professor
Computational and Experimental Structural Dynamics, Multi-disciplinary Design Optimization, Fluid-Structure Interaction

Caterina Valeo, PEng, PhD (McMaster), Professor
Disturbance Modelling in Forested Regions, Sustainable Development of Water Resources, Climate Change Analysis, Pollutant Dispersion Modelling in Rivers.

Peter M. Wild, PEng, PhD (Victoria), Professor

Stephanie Wither, PEng, PhD (Wash. St. Louis), Professor
Tissue Engineering, Regenerative Medicine, Neurobiology, Stem Cell Biology, Biomaterials

Emeritus Faculty

David S. Scott, PEng, PhD (Northwestern)
Energy Systems, Fuel Cells

Yury A. Stepanenko, PEng, PhD (Moscow)
Control, Mechatronics, Robotics
Geoffrey W. Vickers, PEng, PhD (Manchester)
   Computer-Aided Design and Advanced Manufacturing

Adjunct Faculty
Byron Robertson, PhD (Guelph)
   Energy Systems Analysis, Marine Resources and Converters, Wave Mechanics, Coastal Processes
Barbara Sawicki, PhD, DSc (Jagiellonian)
   Materials Properties, Imaging, Nuclear Performance
John Axsen, PhD, University of California
   Behavioral research methods, Simulation modeling, Quantitative Analysis, Qualitative Analysis, Policy Analysis
Martin Byung-Guk Jun, PEng, PhD (Illinois)
   Computer-Aided Manufacturing, Meso/Micro-Scale Manufacturing, Ultrafast Laser Machining, Advanced Materials, Biomedical Manufacturing
Ramtin Rakhsha, PhD, University of Victoria
   Robotics and Teleoperation, Unmanned Aircraft, Multi Robot Systems, Network Haptic Systems
Usman Khan, PhD, University of Victoria
   Water Resources Engineering (Urban Hydrology), sustainable water resource management and infrastructure

Degrees and Specializations Offered
MEng, MASc and PhD in Mechanical Engineering.

Facilities
The Department of Mechanical Engineering, together with the associated Institute for Integrated Energy Systems (IESVic), the Centre for Advanced Materials Technology (CAMTEC), and the Centre for Biomedical Research (CBR), has excellent research facilities. These include extensive computational hardware and a wide range of computer modeling, analysis and simulation tools, advanced manufacturing facilities with nano, micro and full-size multi-axis CNC machine tools, laser welder, laser cutter, rapid prototyping machines, comprehensive robotics and vision technology equipment, versatile material testing machine, crystal growth and characterization facilities, world’s best Scanning Transmission Electron Holography Microscope, biomedical equipment including cell culturing and lab/sensor on chip fabrication, ocean energy and engineering research facilities, water channel with laser Doppler velocimetry, cryofuels laboratory, adaptive optics laboratory, fuel cell systems laboratory, and Green Vehicle Research Testing and Training Centre.

Financial Support
Normally MASc and PhD students are provided with financial support from faculty research funds for the first year. Subject to satisfactory performance and the availability of funding, financial support may be renewed. Graduate support can also be provided through various sources such as teaching assistantships, University of Victoria Fellowships and NSERC Postgraduate Scholarships (PGS). Refer to the Faculty of Graduate Studies website at <www.uvic.ca/graduatestudies/finances> for additional funding information. All eligible students are encouraged to apply for funding from provincial, federal and external sources.

ADMISSION REQUIREMENTS

General
Applicants for admission whose first language is not English must meet the English Competency Requirement as specified by the Faculty of Graduate Studies. The minimum acceptable TOEFL (Test of English as a Foreign Language) score for the Department of Mechanical Engineering is 575 on the paper-based test or 90 on the Internet-based test (the minimum score for each section is Writing: 20; Speaking: 20; Reading: 20; Listening: 20). A minimum acceptable IELTS score is 6.5, with a minimum score of 6.0 in each band. Even with passing TOEFL/IELTS scores, students may be required to take English language courses in addition to their other course work.

The admissions selection process is competitive. Not all students who meet the minimum requirements will be admitted. Typically, between 14 and 20 students are admitted to the program each year.

Online applications may be submitted by following the links from <www.uvic.ca/graduatestudies/admissions>. If an applicant is unable to successfully submit an application online, they should contact the Graduate Admissions and Records Office. The Graduate Admissions and Records Office is the official depository for all applicant documentation.

Additional information about graduate studies in the Department of Mechanical Engineering is available at: <www.uvic.ca/engineering/mechanical>.

Admission To Master’s Programs
Applicants will normally hold an undergraduate degree in Mechanical Engineering. The minimum requirement for admission to the MEng is B and for the MASc is B (grade point average of 5.0 on the University of Victoria scale of 9.0) for the last two years of university work.

Admission to the PhD Program
The minimum requirement for admission to the doctoral program is a master’s degree in science or engineering. In exceptional cases, a student registered for a master’s degree in the Department of Mechanical Engineering may be allowed to transfer to the doctoral program without completing the master’s program.

Deadlines
Entry points to the department are September, January and May. International applications received after the University’s deadlines may be accepted by the department, but it may not be possible to process them in time for the desired entry point or to obtain a student visa.

PROGRAM REQUIREMENTS
The supervisory committee, in consultation with the student, determines the program of study for each student. The supervisory committee may decide that additional course work is required. The program may also include senior undergraduate courses after assessment of the background strengths and deficiencies of the student.

Master of Engineering – Project-based Option
The MEng program is designed to provide students with an opportunity to strengthen and extend the knowledge they have gained at the undergraduate level. All MEng students will be under the supervision of a member of the department’s graduate faculty.

Course Requirements
The program consists of a minimum of 16.0 units, normally with not less than 12 units of graduate course work, a 1.0 unit seminar and a MEng Project Report (MECH 598).

Required course work is subject to the approval of the department.

Other Requirements
The program of study is determined by the supervisory committee in consultation with the student.

The program allows for a maximum of two Directed Studies courses (MECH 590), of which only one may be directly related to the project report, and two 400-level undergraduate courses. With permission of the supervisor and Graduate Program Director, up to 6.0 units of relevant coursework may be taken from other departments.

All MEng students are required to register in the seminar (MECH 594), normally until program completion. The seminar has a unit value of 1.0.
Students must attend a minimum of 6 of the seminars per term, for a total of 36 seminars over 2 years.

**Final Project**
The project (MECH 598) for the MEng program is normally not greater than 3.0 units. The topic of the project is subject to the approval of the department.

The work leading to the project must be performed under the direction of an academic supervisor who is a member of the department’s graduate faculty. A detailed description of the project will be presented in a formal report written by the student.

Each student’s program is subject to the approval of the department.

**Oral Examination**
MEng students will be required to defend their completed project in a final oral examination which is open to the public.

**Program Length**
The program length for MEng is guided by time limits established by the Faculty of Graduate Studies. Typically, the Department of Mechanical Engineering MEng students are expected to complete program requirements within 24 months.

**Master of Applied Science – Thesis Option**
The work leading to the degree of MASc provides an opportunity for the student to pursue advanced studies and to carry out research or undertake creative design in a field of mechanical engineering under the supervision of a member of the department’s graduate faculty.

**Course Requirements**
The program consists of a minimum of 18.0 units, normally with not less than 7.5 units of graduate course work, a 1.5 unit seminar, and a thesis (MECH 599).

Required course work is subject to the approval of the department.

**Other Requirements**
The program of study is determined by the supervisory committee in consultation with the student. The supervisory committee may decide that additional course work is required.

The program allows for a maximum of one Directed Studies course (MECH 590), not directly related to the thesis topic, and one 400-level undergraduate course. With permission of the supervisor and Graduate Program Director, up to 4.5 units of relevant coursework may be taken from other departments.

All MASc students are required to give a seminar (MECH 595) on their thesis research during the second year of the program. Normally, students will register in MECH 595 until program completion. The seminar has a unit value of 1.5. Students must attend a minimum of 6 of the seminars per term, for a total of 36 seminars over 2 years.

**Thesis**
The thesis (MECH 599) for the MASc program is typically equivalent to 9 units. The topic of the thesis is subject to the approval of the department.

**Oral Examination**
MASc students will be required to defend their completed thesis in a final oral examination which is open to the public.

**Program Length**
The program length is determined by the Faculty of Graduate Studies. Typically, the Department of Mechanical Engineering MASc students are expected to complete program requirements within 24 months. Normally, financial support will not be continued beyond this time limit.

**Doctor of Philosophy**
The objective of the PhD program is the accomplishment of independent and original research work leading to significant advancement of knowledge in the field of mechanical engineering. All PhD students will be under the supervision of a member of the department’s graduate faculty.

**Course Requirements**
The program for a student with a master’s degree is a minimum of 37.5 units, normally with not less than 8.0 units of approved course work, a 1.5 unit seminar, a 3.0 unit candidacy examination and a dissertation (MECH 699). The approved course work must include MECH 501 or MECH 601 (1.5 units) which must be taken before the candidacy exam.

A student transferring from a master’s program to the doctoral program is required to complete a program of at least 45.0 units. This program includes a minimum of 13.5 units of approved courses, (including MECH 501 or MECH 601), a 1.5 unit seminar, a 3.0 unit candidacy examination, and a 27.0 unit dissertation (MECH 699). For those students transferring from a master’s program, credit will normally be given for courses already completed.

Required course work is subject to the approval of the department.

**Comprehensive Exams**
Department of Mechanical Engineering does not normally require comprehensive examinations.

**Candidacy**
Within 16 months of registration and successful completion of MECH 501 or MECH 601, a PhD student must submit a written dissertation research proposal, defining the research topic, the goals of the research and the methodology to be used. The PhD student is required to pass an oral candidacy exam before their supervisory committee in camera. During the candidacy examination, the supervisory committee will question the candidate to determine whether the candidate has the appropriate background knowledge and skills to undertake the proposed dissertation project, and whether the project is likely to lead to results suitable for a PhD dissertation.

The PhD student must register in MECH 693 (3.0 units) from the beginning of the PhD program until the candidacy examination is successfully completed and a passing grade (B) is obtained in MECH 501 or MECH 601. MECH 501 or MECH 601 should be completed before the candidacy examination but may be taken during the same term. MECH 693 is a prerequisite for MECH 699.

**Other Requirements**
The program of study including all course selections is determined by the supervisory committee in consultation with the student. The supervisory committee may decide that additional course work is required.

The program allows for a maximum of one Directed Studies course (MECH 590) not directly related to the thesis topic, and one 400-level undergraduate course. With permission of the supervisor and Graduate Program Director, up to 4.5 units of relevant coursework may be taken from other departments.

All PhD students are required to give two seminars (MECH 695) on their dissertation research during the first two years of registration. Normally, students will register in MECH 695 until program completion. The seminars have a total unit value of 1.5. Students must attend a minimum of 6 of the seminars per term, for a total of 54 seminars over 3 years.
Dissertation

The dissertation (MECH 699) for the PhD program is typically equivalent to 27 units. The topic of the dissertation is subject to the approval of the department.

Oral Examination

PhD candidates will be required to defend their completed dissertation in a final oral examination which is open to the public.

Program Length

The program length is determined by the Faculty of Graduate Studies. Typically, the Department of Mechanical Engineering PhD students are expected to complete program requirements within 36 months. Normally, financial support will not be continued beyond this time limit.

Co-operative Education

Participation in the Co-operative Education program, which enables students to acquire knowledge, practical skills and workplace experience, is optional for full-time Master’s students.

A PhD student may participate in the co-operative graduate program under exceptional circumstances when it is quite evident that the industrial work periods form an essential and integral part of a student’s dissertation project. A PhD student’s work term employer must agree to the publication of the student’s research findings in the open literature.

Graduation with a co-operative education designation requires master’s students to complete two work terms and PhD students to complete three (a work term consists of four months of full time, paid employment).

Students require permission from their academic supervisor and the Co-op coordinator to participate in the Co-op program. Permission may be granted for additional work terms typically to a maximum of four. Interested students should contact the Engineering and Computer Science Co-op office during their first year. Students should also consult “Co-operative Education” on page 55.

As an integral part of the graduate program, students are normally required to undertake teaching or research assistantships within the department.

School of Music

GENERAL INFORMATION

Contact Information

School of Music

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   Canada
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   Victoria, BCV8W 2Y2
   Canada
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Faculty Members and Areas of Research

Virginia, Acuna, PhD (Toronto)
   musicology
Patrick Boyle, DMA (Toronto)
   Jazz Studies
Benjamin Butterfield, Lic. Music (McGill)
   Voice
Christopher Butterfield, MA (SUNY, Stony Brook)
   Composition, music theory
Steven Capaldo, DMA (Nevada)
   Conducting
Katharina Clausius, PhD (Cambridge), Adjunct Professor
   Musicology
Adam Con, PhD (Florida State)
   Conducting
Ajtóny Csaba, MA (Vienna)
   Conducting
Alexander Dunn, PhD (Calif, San Diego)
   Guitar
Ann Elliott-Goldschmid, BM (Boston)
   Violin, chamber music
Connie Gitlin, BM (Cincinnati)
   Clarinet, chamber music
Pamela Hightbaugh Aloni, MM (Indiana)
   Cello, chamber music
Joanna Hood, MM (Indiana)
   Viola, chamber music
Kurt Kellan
   Horn, chamber music
Menie Klazek, MMus (Northwestern)
   Trumpet, music theory
Harald M. Krebs, PhD (Yale)
   Music theory (tonal and rhythmic structure in 19th- and early 20th-century music)
Susan Lewis, PhD (Princeton)
   Music history, musicology
Kirk McNally, MSc (McGill)
   Recording techniques, music technology, sound recording
Arthur Rowe, MMus (Indiana)
   Piano
Joseph Salem, MMus (Indiana)
   Musicology, theory
W. Andrew Schloss, PhD (Stanford)
   Electronic and computer music, musical acoustics, ethnomusicology
Suzanne Snizek, DMA (British Columbia)
   Flute, woodwind chamber music
Eva Solar-Kinderman, Perf Dipl (Vienna)
   Piano
Sharon Stanis, MM (Indiana)
   Violin, chamber music
Degrees and Specializations Offered

The School of Music of the University of Victoria offers programs leading to the degrees of Master of Music in Performance, in Composition and in Music Technology, Master of Arts in Musicology and in Musicology (with Performance), and Doctor of Philosophy in Musicology.

Facilities

The School of Music is housed in its own building, completed in 1978. It contains 40 practice rooms plus larger rehearsal rooms and teaching studios furnished exclusively with Steinway pianos. It also contains the Phillip T. Young Recital Hall with superb acoustics, where all solo and chamber music performances are held. The School's large ensembles (Orchestra, Chorus, Wind Symphony) rehearse in the 1300-seat Farquhar Auditorium at the University Centre. Both halls have fully professional digital recording facilities. Students are encouraged to participate in School of Music performance groups, such as the University Chorus, Chamber Singers, Sonic Lab, Orchestra, Wind Symphony, and chamber ensembles. String chamber ensembles are coached by members of the Lafayette String Quartet, in residence at the School of Music.

The McPherson Library has one of the major music collections in Canada. It covers a broad spectrum of areas, from the medieval period to the twentieth century, including world music and jazz. Currently there are over 70,000 volumes of scores and books and over 300 serial subscriptions, both electronic and in print. There are also over 40,000 sound recordings in the collection, spanning the recording age from 78s' to compact discs. Special areas of interest include Beethoven (books, scores, facsimiles), British music, and twentieth-century American music, with a large collection of jazz on 78's.

In 2008 the music and audio collection moved into the new Bessie Brooks Winspear Media Commons. This centre houses the media collections (compact discs, microforms and videos), the music reference collection, and scores. This facility also includes state-of-the-art listening and media production rooms, as well as areas for study and research.

Three digital music studios are housed in the School of Music building, providing state-of-the-art workspaces for students and faculty to investigate, create, and study music and music technology. The three studios have been designed to integrate completely, allowing projects to move from studio to studio depending upon the specific needs of the project.

The main Recording Studio is attached to the Phillip T. Young Recital Hall. It provides archival, audition, and production recording services for students, faculty, and the community. Twenty-eight microphone lines are available between the stage and recording booth. A Yamaha 01V96kHz console, Apogee “Big Ben” master clock, Millenia Media microphone pre-amps, a Digidesign 002 and Tascam DVRA-1000 are used for recording. Monitoring is provided by Dynaudio speakers and Bryston power amplification.

Studio Two is a post-production and editing suite that also houses the School’s remote recording unit. Two editing systems, Merging Technologies Pyramix and Digidesign Pro-Tools, allow for maximum flexibility and integration with the other studios.

The Computer Music Studio has extensive facilities for digital audio exploration and creation, providing both the latest in software and computer-based digital resources and rare and iconic musical instruments and controllers. A Buchla series 200 analog synthesizer, Korg Wave-drum, and a permanently installed Max Matthews Radio Drum controller form the basic collection that is continually being added to. Pro Tools, Max/MSP, Ableton Live, Kontakt, Sibelius, and other music software are installed on the main computer, a 24” G5 iMac. At the centre of the Studio is a Yamaha 01V96kHz, with monitoring provided by Mackie HR824 self-powered speakers.

In addition to the studios within the School, the Laboratory for Extended Media (LEM), which is open to all students enrolled in Fine Arts courses, provides audio-processing resources, digital video and image processing facilities.

Admission Requirements

General

The School of Music gives priority in admissions considerations to students intending to register on a full-time basis.

Applicants to the master’s programs must hold a BMus or BA in music from a recognized university, with at least a B+ or 6.0 average in the work performed in the last two years (or last 30 units) of undergraduate study. All applicants should submit a one to two-page statement outlining their background, their goals as a musician and/or scholar, and their reasons for wishing to pursue their graduate degree at the University of Victoria.

Admission To Master’s Programs

MA in Musicology

In addition to the standard admission forms, applicants to the Musicology programs should submit two examples of their work in the field of music history, including an honours paper or senior thesis if available, as well as a personal statement of research interests and professional goals that must demonstrate the suitability of our program to those goals.

All Musicology students are required to demonstrate a good reading knowledge of German or French. Reading knowledge of an alternate foreign language may be substituted if necessary to the candidate’s intended field of specialization. The applicant’s present level of ability in this language should be indicated in the admission statement. Those who do not submit such evidence will be required to pass language examinations before work on the thesis begins.

MA in Musicology (with Performance)

This program is intended for Musicology students who are proficient performers and who wish to continue serious study of their instrument while pursuing musicological research. Applicants for this program are required to submit two written examples of their work in the field of music history as well as the additional statement as described under the MA in Musicology, and either arrange for an audition or submit a tape as described under the admissions process for the MMus in Performance.

The language requirements are identical to those for the MA in Musicology.

MMus in Composition

Applicants for admission to the MMus in Composition program should submit, in addition to the regular admission forms, copies of scores and CDs or DVDs of their recent work in composition.

MMus in Performance

Acceptance to the MMus in Performance requires specialization at an advanced level in a specific performance medium (e.g., violin, piano, voice). Applicants are encouraged to audition in person. The audition
repertoire should reflect a level of difficulty and variety appropriate for a graduate program, and be of at least thirty minutes in duration.

Interested students are strongly encouraged to contact the School of Music Graduate Adviser or individual instructor by January 15 to discuss appropriate audition repertoire and to book an audition.

If live audition is not possible, applicants may submit a high-quality, unedited recording of at least thirty minutes duration, with repertoire selected as specified for live audition; in addition, these applicants are also encouraged to send a video-tape or DVD as well. Please note, however, that some instructors may require live audition for acceptance to their class; for additional information please contact the instructor or the Graduate Adviser. Internal candidates may either audition in person or use their BMus graduating recital as their audition, provided that the recital takes place before March 1.

**MMUS in Performance — Emphasis in String Quartet**

The School of Music offers an opportunity for outstanding string quartets to pursue graduate studies together within a two-year residency program. Members of the Lafayette String Quartet, Artists-in-Residence at the University of Victoria, will mentor students in the program. A quartet wishing to audition for the program should arrange for an audition through the Graduate Adviser or members of the Lafayette String Quartet. Each of the students comprising the quartet would audition separately as a quartet. For additional information please contact the instructor or the Graduate Adviser. Internal candidates may either audition in person or use their BMUs graduating recital as their audition, provided that the recital takes place before March 1.

**MMus in Music Technology**

All applicants for admission to the MMus in Music Technology will be required to provide, in addition to the regular admission forms, a full curriculum vitae describing former studies and relevant work experience. Additionally, applicants are asked to provide examples of work that illustrate their preparedness for a graduate program in Music Technology.

**Admission to the PhD Program**

Applicants to the PhD Program in Musicology must hold the master's degree in musicology, music history or music theory, or its equivalent, from a recognized university. They must also demonstrate potential for a career in musicology or music scholarship, and have a primary research interest compatible with the areas of specialization of the university's regular faculty.

A good reading knowledge of German, and French or Italian, is required of all applicants to this program. In addition, a reading knowledge of another foreign language may be required, if necessary to the candidate's intended field of specialization. Applicants should submit documentation of their ability in these languages with their applications (e.g., an official memo stating that language examinations were successfully completed). Those who do not submit such evidence will be required to pass language examinations before work on the dissertation prospectus begins.

Applicants are requested to submit two examples of written work, including the master's thesis or the equivalent if available, as well as a personal statement of research interests and professional goals that must demonstrate the suitability of our program to those goals.

**Deadlines**

Applications with supporting materials should be received by January 15 for domestic applicants or by December 15 for international applicants. Later applications will be considered if space is available; however, this is highly unlikely for applications received after March 15. Those applying after February 15 cannot be considered for a University fellowship.

**Program Requirements**

Students admitted to a Master's program, and holding a Bachelor's degree from a university other than the University of Victoria, will be required to write a theory placement examination, involving the analysis of compositions from various style periods. The examination will be administered early in September, before classes begin. While the results of the examination will not affect the student's admission into the program, they will determine whether the student must take undergraduate theory courses. Theory courses numbered below 300 cannot be counted toward the course requirements of a Master's degree.

The student's work is guided by the Supervisory Committee (see the Faculty of Graduate Studies Guidelines). The supervisor chairs the committee. For Composition or Performance candidates, the supervisor is the student's major teacher; for candidates in Musicology, the academic supervisor is the person responsible for the guidance of the thesis or dissertation. The function of the supervisory committee is to assist the graduate student in all facets of the program whenever necessary; to supervise the preparation of the thesis or dissertation, composition or recital; to act as the core for the examining committee; and, generally, to supervise the student's progress in the program. Transfer credits for courses towards the master's and doctoral programs taken at other universities will be accepted only in exceptional circumstances. Transfer students should note that the Faculty of Graduate Studies will require them to pay the same number of fee installments for the degree as other students.

A student registered in the master's program may take up to 3.0 units of undergraduate courses at the 300 level or above; undergraduate credits must be approved by the academic supervisor and relevant to the student's program of study.

The Graduate Adviser administers the graduate program and is the faculty member responsible to the School of Music Director for the administration of graduate studies in the School of Music.

In addition to the requirements listed below, graduate students are encouraged to take an active part in the performing groups and musical life of the University, and to participate in the Graduate Colloquium.

**MA in Musicology – Thesis Option**

The MA in Musicology is an integrated program involving music criticism, analysis, and applied theory as well as cultural and historical study. It offers students close mentoring leading to the development of skills appropriate to a career in musicology, applied musicology and related administrative fields in the arts.

**Course Requirements**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Description</th>
<th>Units</th>
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</thead>
<tbody>
<tr>
<td>MUS 500</td>
<td></td>
<td>1.5</td>
</tr>
<tr>
<td>MUS 503</td>
<td>taken first year</td>
<td>1.5</td>
</tr>
<tr>
<td>MUS 533</td>
<td>taken first year</td>
<td>1.5</td>
</tr>
<tr>
<td>MUS 534</td>
<td>taken second year</td>
<td>1.5</td>
</tr>
<tr>
<td>MUS 599</td>
<td></td>
<td>3.0</td>
</tr>
</tbody>
</table>

Four seminars selected from MUS 530, 531, or 532 __________ 6.0

Total: __________________________________________ 18.0

* Students may also select courses in other disciplines appropriate to their research interests.

**Thesis**

A thesis is required of all students in the MA in Musicology, which is followed by an oral examination. The thesis proposal is developed within the context of MUS 503 and MUS 533, after which it is distributed for committee approval. The thesis is then completed while enrolled in MUS 599. The thesis can take the form of an article-length paper suitable for publication, a similarly rigorous project that has been tailored for presentation at a national or international conference, or a specialized research project approved by the student's primary supervisor and the head of musicology as meeting the rigors of thesis research.
Language Requirement
Candidates are required to pass an exam in German, or another foreign language relevant to their intended field of specialization. Courses taken to prepare for this requirement are remedial. Students should discuss the administration and scheduling of this exam with their academic supervisor. The language exam is normally completed during the first term of the second year in the program.

Oral Comprehensive Examination
Full-time students are required to pass an Oral Comprehensive Examination, normally at the start of the fall term of their second year. In consultation with their academic supervisor and within the context of MUS 503 and 533, candidates develop a total of three topics of inquiry that address a range of approaches to musicology.

Preparation for the Oral Comprehensives involves critical reading, listening and repertoire building, and evaluation of current research in each area; the student is expected to:

1. Prepare a select formal bibliography of the most important “classic” and recent scholarship on each topic; this bibliography represents the student's reading list for each area. These bibliographies are normally completed in MUS 503 and MUS 533.
2. Prepare a repertoire list consisting of a select representative sampling of musical literature related to each area, including (where relevant) editions consulted and/or performances selected; this list represents the student's required listening for each area. These lists are normally completed in MUS 503 and MUS 533.
3. Write a 2-3-page summary of the present state of research in each area. This is independent work, normally completed during the summer after the first year under the advisement of the primary supervisor.
4. Submit this material to the student's academic supervisor one month before the scheduled Oral Comprehensive Examination (examinations normally take place during August or September of the student's second year).

After the student submits the bibliographies and summaries outlined above and they are approved by the student's committee, the committee will prepare a question related to each topic, which will be presented to the student two weeks before the oral examination. During this time, the student will prepare three 1200-1500 word paper presentations (10 minutes each, one per topic) as a response to the committee's questions.

The Oral Comprehensive Examination will be adjudicated by the members of the student’s committee, with the student’s academic supervisor as chair, and will normally last about 60 minutes. The student will first present his or her written response to the three preselected questions for about 30 minutes. The remaining time will be devoted to discussion of issues elicited by the research summaries, as well as additional questions related to them. Unsuccessful exams may be repeated, once, no later than three months after the first exam.

MA in Musicology (with Performance) – Thesis Option
This program is intended for musicology students who are proficient performers and who wish to continue serious study of their instrument. The program is modeled on the MA in Musicology, but reduces the seminar requirement in order to accommodate performance activities.

Students who already hold the MMus in Performance or the MA in Musicology are not eligible for this degree.

Course Requirements

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>MUS 500</td>
<td>1.5</td>
</tr>
<tr>
<td>MUS 503 (taken first year)</td>
<td>1.5</td>
</tr>
<tr>
<td>MUS 533 (taken first year)</td>
<td>1.5</td>
</tr>
<tr>
<td>MUS 534 (taken second year)</td>
<td>1.5</td>
</tr>
</tbody>
</table>

Other Requirements
The Language Requirement, First-Year Review, Oral Comprehensive Examination, and Thesis requirements are identical to those of the M.A. in Musicology (see above).

Additional requirements are:
- First-year Jury: A jury examination in performance must be taken in April of the first year of study. Results will be considered in First-Year Review.
- Lecture-Recital (MUS 596): Students are required to give a lecture-recital, which usually forms a basis for the written thesis and for the oral defense.

Program Length
All master's programs require a minimum attendance of five terms, including two Winter Sessions, and at least 19 units of course credit. All requirements are normally completed within five years (60 months) of the date of first registration.

MMus in Composition – Project-based Option
The program includes private instruction in composition, and courses in musicology and theory. Opportunities are available to work in the School’s electronic music studio and to take part in solo and ensemble performance.

Course Requirements

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>MUS 500 (taken each year)</td>
<td>3.0</td>
</tr>
<tr>
<td>MUS 503 (taken first year)</td>
<td>1.5</td>
</tr>
<tr>
<td>MUS 555 (taken first year)</td>
<td>3.0</td>
</tr>
<tr>
<td>MUS 561 (taken each year)</td>
<td>3.0</td>
</tr>
<tr>
<td>MUS 598B (taken second year)</td>
<td>3.0</td>
</tr>
<tr>
<td>One seminar selected from MUS 530, 531, or 532</td>
<td>1.5</td>
</tr>
</tbody>
</table>

3.0 units of electives selected from the following:
MUS 501, 502, 504, 506, 507, 530, 531, 532, 533, 562B, 580A-H, 581, 590, or otherwise approved units | 3.0 |

Total: 18.0

Final Project
Candidates for the degree are required to complete one or more extensive original compositions (MUS 598B). These works will normally be performed during the final year of graduate study.

The candidate will also submit an analysis paper in addition to the graduating composition. The candidate’s academic supervisor will approve the topic of the analysis paper and the graduating composition.
Final Examination

An oral examination will be administered by the supervisory committee approximately one hour in duration and will constitute part of the graduating requirements. The student is expected to demonstrate knowledge of solo and chamber music repertoire for his/her instrument and to speak knowledgeably about the program choices over the course of study. The members of the quartet will be questioned individually and as a group. Procedures and guidelines are available from the student’s supervisory committee, which consists of members of the LSQ and a minimum of two non-string faculty members. The oral examination is approximately one hour in duration and takes place approximately one week after the final degree recital. Each member of the quartet will be expected to demonstrate knowledge of both the solo and chamber music literature for his/her instrument and to speak knowledgeably about the program choices over the course of study. The members of the quartet will be questioned individually and as a group. Procedures and guidelines are available from the graduate adviser.

Course Requirements

** Students in the MMus in Performance—Emphasis in String Quartet program must complete a total of 3 recitals in their two-year residency to fulfill this requirement.

Other Requirements

In order to qualify for MUS 545 (Individual Tuition, 4 units), the performance major must be registered as a full-time student, taking a minimum of 9 units of course work within an eight-month period.

Program Length

All master’s programs require a minimum attendance of five terms, including two Winter Sessions and at least 18 units of course credit. All requirements must be completed within five years (60 months) of the date of first registration.

MMus in Performance — Project-based Option

The candidate's individual program is designed to further growth as a soloist and ensemble participant; in addition to performance-related courses, the program includes study in related areas, such as conducting, performance practices, and music history.

<table>
<thead>
<tr>
<th>Course Requirements</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>MUS 503 (taken first year)</td>
<td>1.5</td>
</tr>
<tr>
<td>MUS 545 Major Instrument Study, taken each year</td>
<td>8.0</td>
</tr>
<tr>
<td>MUS 580A-H (taken each year)*</td>
<td>4.0</td>
</tr>
<tr>
<td>MUS 581 (taken each year)</td>
<td>2.0</td>
</tr>
<tr>
<td>MUS 588 (upon supervisor’s approval)**</td>
<td>1.0</td>
</tr>
<tr>
<td>MUS 598A</td>
<td>1.5</td>
</tr>
</tbody>
</table>

3.0 units of electives selected from the following:

<table>
<thead>
<tr>
<th>Course</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>MUS 500, 501, 502, 504, 506, 507, 530, 531, 532, 533, 562A, 590, or otherwise approved units</td>
<td>3.0</td>
</tr>
</tbody>
</table>

Total: ............................................................................................. 20.0-

* Placement in large and small ensembles will be made according to the student’s needs and the needs of the School. In cases where the student’s instrument may not be appropriate to a certain ensemble type, as determined and approved by the supervisor, one ensemble yearly may be waived and the missing unit(s) replaced by approved electives.

** Addition to program, on recommendation of the supervisor

Program Withdrawal and Student Progression

In the event that one or more member(s) of the quartet withdraws from the program, the first priority would be to assist the remaining quartet members in finding a replacement. Another option would be to transfer the remaining members of the quartet directly into the regular MMus in Performance program. In such cases, credit in MUS 545Q would substitute for MUS 545 and the Chamber Music requirement (MUS 581) would be waived for the period that the student was registered in MUS 545Q.

MMus in Music Technology - Project-based Option

The MMus in Music Technology program aims to give students integrative training in music technology. It is directed at students who come from diverse musical backgrounds, who will be at the forefront of the creation and creative use of music technology in the 21st century. Students’ research is supported by close mentorship by the program’s faculty, the School’s three digital music studios, and the Fine Arts Studio for Integrated Media (SIM). There is ample opportunity for collaboration with musicians, artists and researchers from other disciplines, in addition to performance opportunities at the School.
Course Requirements

MUS 503 Bibliography ......................................................... 1.5
MUS 510 Computational Music and Audio Analysis .................. 1.5
MUS 511 Music Perception and Cognition ................................... 1.5
MUS 512 Music Technology Colloquium ................................... 1.5
MUS 598C Project .............................................................. 4.5

7.5 units to be selected from any of the following:
- MUS 506A, 506B, 507, 562A and 562B5, 531 or 532, 590, 59C 510,
  511, 561, 565, 575, ELEC 4846, TS 300, TS 320, TS 400 ............. 7.5

Total ......................................................................... 18.0

1. Chosen in consultation with the academic supervisor, and, where appropriate,
   with permission from the instructor.
2. Required for students wishing to create an original electroacoustic composition
   or performance presentation with electronics as a final project.
3. ELEC 4846 only offered in the summer term.

Final Project

Student projects (MUS 598C) will be evaluated during a formal
presentation to the student’s supervisory committee. Because of the
anticipated range of project types, the project presentation will either be
scheduled at the time of the student’s oral comprehensive examination
or as a separate 60-minute presentation (30-minute presentation/
demonstration, 30-minute discussion/question period). Students will also
submit a detailed project report at the time of their presentation. The
project presentation will be scheduled in consultation with the student’s
academic supervisor.

Oral Examination

Full-time students will be required to pass a comprehensive oral
examination in the context of MUS 598C (Project) during the fall or
summer term of their second year. In consultation with their academic
supervisor, candidates will develop a total of three topics of inquiry that
address a range of approaches or applications of music technology. The
selection of these research areas will take place in the student’s first year,
in the context of MUS 512 (Music Technology Colloquium). The selected
topics will be expected to represent directions and applications of music
technology that will not have been addressed in his/her coursework and
research experience. Procedures and guidelines are available from the
Graduate Adviser.

Program Length

All master’s programs require a minimum attendance of five terms,
including two Winter Sessions and at least 18 units of course credit. All
requirements must be completed within five years (60 months) of the
date of first registration.

PhD in Musicology

The PhD program in Musicology is small and selective, offering advanced
students the opportunity for intensive directed research in the areas of
expertise of its faculty. It emphasizes professional training in research and
scholarship. Given the current character of the discipline, the program
encourages interdisciplinary work linking scholarship in music with
related humanistic fields relevant to the student’s area of research.

Course Requirements

The School normally requires a minimum of 12 units of course work,
usually taken during the first three semesters of study, successful
completion of the candidacy examinations and language requirement,
approval of the dissertation proposal, and the writing and defense of the
dissertation. Courses will be chosen in consultation with the student’s
academic supervisor and the supervisory committee.

Normally, the course work consists of 3.0 units of the following:

Graduate Forum in Musicology (MUS 533) ......................... 1.5
Advanced Research Forum in Musicology (MUS 534) ............ 1.5

3.0 units drawn from the following:
- Topics in Musicology Before 1750 (MUS 530) ..................... 1.5
- Topics in Musicology After 1750 (MUS 531) ...................... 1.5
- Comparative Topics in Musicology (MUS 532) .................... 1.5

and an additional 6.0 units of electives in music and other areas
relevant to the student’s research as determined in consultation with the
student’s supervisory committee. These may include a maximum of 3.0
units of undergraduate courses at the 300 level or above in a department
outside the School of Music, if relevant to the student’s area of
specialization. With the exception of MUS 421 (Special Topics in
Musicology), no credit will be given for undergraduate courses taken in
the School of Music.

In addition, students will register for MUS 689 Dissertation Proposal (1.5)
in the semester in which the dissertation prospectus is developed. The
Dissertation is prepared in conjunction with MUS 699 (PhD Dissertation)
on successful completion of the PhD Candidacy Examinations (MUS 693)
described below.

Candidacy Examinations

Students will register for MUS 693 PhD Candidacy Examinations (3.0) for
the duration of their preparation for their candidacy examinations. This
begins at the time a student first enrolls in the PhD program and
continues until candidacy requirements have been completed.

The candidacy examinations are normally taken before the end of the
second year (but in exceptional cases no later than 36 months of first
enrolment in the program), and before registration in MUS 699 (PhD
Dissertation). They consist of written and oral components.

The examinations deal with ten topics selected in consultation with the
academic supervisor and the supervisory committee according to the
student’s specific needs. Up to five of the topics may be related to his/her
research area, and should represent a diversity of disciplinary approaches.
The purpose of these topics is to ensure that the student has the
knowledge base necessary for completion of the dissertation. The
remaining field topics in music should lie outside the area of research
concentration, and should represent contrasting historical periods,
genres, or approaches to the field. The purpose of these topics is to
ensure that the student has the disciplinary breadth essential to careers
in the field. The student will submit the ten proposed topics to the
musicology faculty in the first-year review portfolio.

After approval of the topics, the student will:

1. prepare a select formal bibliography of the most important “classic”
   and recent scholarship on each topic; this bibliography represents
   the student’s reading list for each area
2. prepare a list of a representative sampling of musical repertoire
   related to each area
3. develop a mature grasp of the major musical issues, a critical
   perspective on the major research related to each topic, and an
   understanding of the cultural and intellectual context of each topic
4. formulate a question related to each topic
5. submit the bibliographies, repertoire lists, and proposed questions
   to the academic supervisor no less than four weeks before the
   scheduled oral examination

Members of the student’s supervisory committee will select three of the
questions, emending them as deemed appropriate, and the candidate
will have two weeks to write an essay of at least 2000 words in length on
each of them.

The oral examination is taken in the presence of the student’s supervisory
committee, and is open to all School of Music teaching faculty. The
Candidacy
The student progresses to candidacy upon completion of the candidacy examinations and demonstration of competency in the required languages. Two foreign languages related to the student’s research are required, normally as part of the admissions process (see “Admission to the PhD Program”, page 177). Those who do not submit such evidence will be required to pass language examinations before work on the dissertation begins.

Other Requirements
By May 15 of the first year of study, students will submit a portfolio in order to demonstrate satisfactory progress toward the degree and in preparation for the comprehensive examinations. This portfolio should contain two samples of work completed in the course of the first-year graduate seminars, a listing of the proposed area of research concentration and the ten proposed field topics for the candidacy examinations. The portfolio should also include a list of the proposed supervisory committee for the dissertation work and a statement regarding progress toward completion of the language requirement. Preparation of the first-year portfolio is completed in conjunction with the Graduate Forum in Musicology (MUS 533) in the spring semester of the first year. The musicology faculty will review the portfolio and provide comment on the candidate’s progress in the program, supervisory committee, and the proposed comprehensive topics by May 31.

Dissertation
The student must register for MUS 689 Dissertation Proposal (1.5) in the semester in which the dissertation prospectus is developed. The prospectus is to be at least 20 pages in length, and should include:
1. a detailed summary of the topic and thesis
2. a description of the state of research in the chosen field of study, including specific references to existing published studies, their scope and limitations
3. a statement of the research problem(s) upon which the dissertation is to focus, and a summary of the proposed plan of study
4. a description of the state of the primary source materials and their immediate availability
5. a select but comprehensive bibliography of directly relevant scholarship
The prospectus is submitted for approval to all members of the student’s advisory committee.

The PhD dissertation must be an original contribution to knowledge. 30 units of credit are awarded for the dissertation.

Oral Examination
The dissertation is subject to an oral defense conducted by the supervisory committee and additional examiners, and open to the School of Music community.

Program Length
The PhD requires a minimum of three years of study, a minimum of 30 units beyond the master’s degree, and the successful completion of the Course Requirements. All requirements must be completed within seven years (84 months) from the time of first registration in the doctoral program.
John Taylor, PhD (Simon Fraser Univ.)
Comparative genomics, gene and gene duplication

Division of Medical Sciences
Craig Brown, PhD (Calgary)
Mechanisms of brain repair, stroke, neural circuit plasticity, cerebral microcirculation, diabetes, imaging

Brian Christie, PhD (Otago)
Learning and memory, synaptic plasticity, neurogenesis, traumatic brain injury, Fragile X Syndrome, Fetal Alcohol spectrum Disorders, animal behavior, concussions, athletic performance

Patrick Nahmey, PhD (UBC)
Neuroanatomy, synaptic ultrastructure electron microscopy, live cell imaging

Leigh Anne Swayne, PhD (Calgary)
Neurogenesis and the bioelectric control of new neurons in healthy and injured/diseased brain, ion channels as therapeutic targets for brain repair

Stephanie Wilerth, PhD (Washington)
Tissue engineered scaffolds for promoting stem cell differentiation, novel drug delivery systems, and analysis of stem cell differentiation using next generation sequencing

Laura Arbour, MD (McMaster), PhD (McGill)
Medical genetics, genetic disorders and conditions specific to Indigenous populations, Long QT Syndrome, Primary Biliary Cirrhosis, and birth defects

Hector Caruncho, PhD (Santiago de Compostela)
Neurobiology of schizophrenia and depression, biomarkers and discovery of novel drug targets in mood and psychotic disorders

Lisa Kalyanchuk, PhD (UBC)
Neurobiology of depression, neurogenesis, the effect of chronic stress on hippocampal plasticity and cognition, drug discovery, biomarkers of psychiatric illness

School Of Exercise Sciences, Physical Health & Education
Olav Krigolson, PhD (University of Victoria)
Neural basis of decision making and reinforcement learning In humans using EEG, fMRI, and computational modeling.

E. Paul Zehr, PhD (Alberta)
Neuromuscular plasticity and motor recovery after injury

Degrees and Specializations Offered
MSc and PhD in Neuroscience

Financial Support
All students accepted into the program are guaranteed a minimum stipend which can be comprised of a combination of scholarship, fellowship, Teaching Assistantship and support payments from individual research grants. For this reason students must be accepted into individual laboratories as well as by the Program. Students admitted to the program will have the department or school in which their thesis supervisor has their primary appointment listed as their home department. Students will be eligible for fellowships and Teaching Assistantships administered by their supervisor's home department.

All graduate students are financially supported to undertake full-time graduate studies. MSc students deemed to be making satisfactory progress towards their degree requirements are guaranteed a minimum of $20,000 per annum for two years and PhD students $20,000 per annum for four years from the sources listed above. Funding may still be available in additional years of the program but the minimum is no longer guaranteed.

Admission Requirements

General Application Process
1. Initial inquiries should be made directly by email to a prospective research supervisor to see if a position is available. The research supervisor may request:
   • unofficial transcripts
   • CV
   • two letters of reference (with at least one independent reference letter that is not written by a direct supervisor or lab member.)
   • a letter outlining your research interests.
2. If a Neuroscience faculty member agrees to supervise you, formally apply to the Neuroscience Graduate Program using the online application.
3. Ensure all of your application materials have been received by Graduate Admissions by reviewing your online application checklist.
4. Email the Neuroscience Graduate Program Administrator: dmsgrad@uvic.ca:
   • written confirmation from the faculty member that has agreed to supervise you.
   • two letters of reference (can be the same as a provided to the supervisor).
   • a letter outlining your research interests and identifying your confirmed research supervisor(s).

Admission to the MSc Program
Admission requires a bachelor’s degree with course-work appropriate to the proposed thesis research concentration. Students must have a Neuroscience faculty member agree to supervise them and agree to provide financial support in advance of applying to the program. Students considered for admission must meet the Faculty of Graduate Studies minimum grade point average (GPA) for admission. Students transferring from another program within UVic will be considered on the basis of their GPA from the last two academic years of study.

Admission to the PhD Program
Admission requires a master’s degree with course-work appropriate to the proposed thesis research concentration. Students must have a Neuroscience faculty member agree to supervise them and agree to provide financial support in advance of applying to the program. MSc students may also transfer into the PhD program at the end of their first year. Students considered for admission must meet the Faculty of Graduate Studies minimum grade point average (GPA) for admission. Students transferring from another program within UVic will be considered on the basis of their GPA from the last two academic years of study.

Deadlines
September entry: February 15th deadline for submitting applications in order to be eligible to be considered for a University of Victoria Fellowship.

January and May entry: It is recommended that applications be submitted a minimum of 3 months prior to the proposed entry date for Canadian applicants (October 1 for January entry; February 1 for May entry) and a minimum of six months in advance for international applicants (July 1 for January entry; November 1 for May entry).

Program Requirements
MSc – Thesis Option
The MSc is a full-time research degree with a thesis requirement and coursework. In addition to the courses listed below students may be required to take supplemental courses to address specific gaps in
preparation for their thesis work at the advice of their supervisory committee.

Course Requirements
NRSC 500A or 500B ................................................................. 1.5
NRSC 501A or 501B (first year) .................................................. 1.5
NRSC 502A or 502B (second year and all subsequent years) ..... 1.5
NRSC 500 ................................................................. 9.0–15.0
Course chosen in consultation with the supervisory committee
may include NRSC 500A or 500B, if not used to meet the course
requirements) ............................................................................... 1.5
Total minimum requirement ..................................................... 15.0
Course requirements for the MSc program are the same regardless of the
student’s home department.

Thesis
The thesis is expected to comprise a body of original experimental work
which is of publishable quality defended in an oral examination in front
of the supervisory committee and an external examiner from outside the
candidate’s home department.

Program Length
The MSc is primarily a program of full-time independent research.
Students can expect to take approximately two years to complete the
program.

Transfer from MSc to PhD
Upon permission from their supervisory committee and approval of the
Neurosciences Graduate Program Committee, students can transfer from
the MSc program to the PhD program. Students transferring from the
MSc to the PhD may be permitted to apply their UVic 500 level courses to
the PhD program, subject to approval of the Neurosciences Graduate
Program Committee.

PhD Program
The PhD program is a full-time program of independent and original
research leading to a dissertation which is defended in an oral
examination. In preparation for dissertation writing, students are also
required to complete a candidacy exam within established timeframes
and guidelines (see below).

In addition to the courses listed below students may be required to take
supplemental courses to address specific gaps in their preparation for
their dissertation work at the advice of the student’s supervisory
committee.

Course Requirements
NRSC 600A or 600B ................................................................. 1.5
NRSC 601A or 601B (first year) .................................................. 1.5
NRSC 602A or 602B (second year and all subsequent years) ..... 1.5
NRSC 693 ................................................................. 3.0
NRSC 699 ................................................................. 21.0–39.0
Two courses chosen in consultation with the supervisory
committee (may include NRSC 600A or 600B, if not used to meet
the course requirements) ......................................................... 3.0
Total minimum requirement ..................................................... 31.5
MSc transfer students may be permitted to apply UVic 500 level courses to
meet PhD course requirements subject to approval of the Neurosciences
Graduate Program Committee.

Course requirements for the PhD program are the same regardless of the
student’s home department.

Candidacy Examination
Students must enroll in NRSC 693 (Candidacy Examination) upon
registering in the PhD program (or upon switching to the PhD program
from the MSc program) and remain enrolled until all candidacy
requirements are complete.

The candidacy exam will consist of a defense of a written proposal on the
student’s proposed dissertation research project and an oral exam based
on the background material and research components of the proposal.
The exam committee will be composed of a chair and at least three
examiners. The candidacy exam must be completed within 21 months of
a student entering the PhD program. Students transferring from the MSc
to the PhD program must complete the exam within 18 months from their
entry into the PhD.

Dissertation
The topic and scope of the dissertation research is determined by the
supervisory committee and the candidate. The written dissertation must
comprise an original work of research of a quality suitable for publication
as at least one peer reviewed journal article.

Oral Examination
The dissertation must be defended in an oral examination in front of the
supervisory committee and an external examiner from outside the
university to ensure that the research and dissertation meet the required
standard.

Program Length
The PhD is a full-time research degree that normally takes approximately
four years to complete.

Nursing

MISSION AND VISION
The UVic School of Nursing is dedicated to excellence in accessible and
innovative undergraduate and graduate nursing education, research
initiatives, and professional practice and service to the community in
British Columbia, in Canada, and beyond. The School is committed to
generating knowledge, advancing the nursing profession and discipline,
and enhancing nursing practice to improve health for individuals,
families, communities, and society. Through collaborative partnerships
among educators, students, health practitioners, researchers, and policy
developers, we strive to support health and social change serving
communities in British Columbia, Canada, and around the world.

The School of Nursing faculty and staff accomplish our vision by
reflecting our values in all activities. We are committed to value and
honour all members of our community. We strive to manifest an inclusive
environment in which diversity in beliefs and practices, intellectual,
pedagogical and philosophical approaches and individual uniqueness
are lived, celebrated and respected.

The School of Nursing Graduate Education Programs are based in a
philosophical model that attends to coherence among and between
ontological, epistemological, ethical, and practice dimensions. This
model is fostered by values of openness, diversity, scholarship, and
service related to human health.

Our School’s faculty are widely recognized for their contributions to the
advancement of nursing as a scientific discipline and practice profession
through research, leadership, practice, teaching, publications and
presentations. A comprehensive listing of nursing faculty is located at
<www.uvic.ca/hsd/nursing>.

All teaching faculty, as well as students, have the benefit of working with
a skilled group of professional and support staff.
Contact Information
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Graduate Administrative Assistant: Russell Hawkins & Heather Cumming
Email: gradnurs@uvic.ca
Phone: .................................................................................. 250-721-8994

Faculty Members and Areas of Research
Laurie Barnhardt, BScN, MSN, NP (F) (Ontario)
Simulation in nursing education, advanced nursing practice, primary health care, specialized nurse practitioner implementation

Katherine Bertoni, BScN, MN, NP (F) (Alberta)
Primary health care, diabetes management

Anne Bruce, PhD (British Columbia)
 Palliative care nursing; contemplative practices in teaching and learning; mindfulness meditation; death and dying; living with fatal chronic conditions; narrative and interpretive inquiry

Nancy Clark, PhD, RN (British Columbia)
Community mental health; addictions; structurally vulnerable groups affected by displacement including refugee women; critical pedagogy; intersectionality and critical ethnography

Damien Contandriopoulos, BSc, MSc, PhD (Québec)
Analysis of health policy-making processes; the use of evidence in decision-making; analysis of nurse-intensive models of healthcare delivery

Gweneth A. Doane, PhD (Victoria)
Family and women’s health; ethics, learning and teaching; interdisciplinary education and practice

Difír Dorduno, PhD (Baltimore); MScN (Durham); BSN (Victoria)
Heart failure; critical care nursing; sickle cell disease; clinical practice in general medicine and coronary critical care units

Susan Duncan, PhD (Alberta)
Nursing education leadership, policy analysis and advocacy, participatory research, public health nursing, primary health care

Manilou Gagnon, RN (Québec); PhD (Ontario)
To address gaps in knowledge that have the potential to inform public debate and policies, while also advancing the rights and the health of marginalized communities

Marcia Hills, PhD (Victoria)
Health promotion; curriculum development; family health; participatory action research; international health

Ruth Larson, RN, MN, NP (British Columbia)
Evidence informed practice; chronic disease management in the elderly; impact of NP primary care delivery on “End of Life” care planning for seniors; how NP leadership is enacted in clinical practice

Karen MacKinnon, PhD (Calgary)
Rural maternity care and perinatal nursing; interprofessional practice and education; the social organization of women’s childbearing experiences and Institutional Ethnography

Anastasia Mallidou, PhD (Alberta)
Health services research; organizational context and its impact on patient/resident, healthcare provider, and system outcomes; quantitative research methods; knowledge translation in healthcare leadership and health policy; healthcare systems; long-term care facilities.

Lenora Marcellus, PhD (Alberta)
Neonatal nursing; transition of the high risk newborn to the community; creating supportive environments for neonatal development; perinatal substance use; women’s health; leadership; quality improvement

Carol McDonald, PhD (Calgary)
Nursing practice as the enactment of social justice. The socio-political context of health experiences of underserved people including people who are racialized, gender variant and queer.

Collette Mela, RN, MN-ANP, CCRN, CCN NP (F) (Alberta)
Nurse Practitioner role specialization and integration into acute and specialty settings; using the concepts of shared decision-making for NP integration

Bernie Poully, PhD (Victoria)
Nursing ethics; health policy ethics; harm reduction; health inequities; access to health care; homelessness; addiction; HIV/AIDS

Esther Sangster-Gormley, PhD (Dalhousie University)
Primary health care: the role and function of the nurse practitioner in the delivery of primary health care. The acceptance role of the nurse practitioner by patients, physicians and health care administrators, and integration of the role into the health system

Debra Sheets, PhD (South California)
Healthy aging, family caregiving; technology use in home care, humanities and arts in aging; creativity in later life; quantitative methods with longitudinal data, evaluation research

Laurene Shields, PhD (Oregon)
Community; health promotion; empowerment; community nursing practice; life threatening illness and events; connectedness; people’s experiences of health, illness and healing; narrative inquiry; feminist research; story as a metaphor of healing; spirituality

Kelli Stajduhar, PhD (British Columbia)
Palliative and end-of-life care; family caregiving; home care; HIV/AIDS; oncology; vulnerable and marginalized populations; gerontology; health services research; qualitative and quantitative research methods; mixed method study design; collaborative, participatory research

Rosalie Starzomski, PhD (British Columbia)
Health care and nursing ethics; nephrology nursing; transplantation/organ donation; ethical issues related to biotechnology (e.g. genetic testing for polycystic kidney disease); health and social policy (e.g. consumer involvement in health care decision making);
interdisciplinary collaboration; leadership and advanced nursing practice

Deborah Thoun, PhD (Texas)

Nursing theory based research; research methodologies congruent with human science perspective; exploration of lived experience such as time passing, suffering, facing the unknown

Degrees and Specializations Offered
The School of Nursing offers a number of online/distributed learning graduate education opportunities. Students may enrol in one of four options through the School of Nursing directly and may apply for double master's degrees in Nursing and Health Information Science:

• The PhD in Nursing by Distributed Learning (even-numbered years)
• The Master of Nursing, Advanced Practice Nursing: Advanced Practice Leadership (APL)
• The Master of Nursing, Advanced Practice Nursing: Nurse Practitioner (NP)
• The Master of Nursing, Advanced Practice Nursing: Nurse Educator (NUED)
• The Master of Nursing and the Master of Science in Health Informatics

Eligible students are encouraged to apply for funding from provincial, federal and external sources. Detailed information on these awards and application procedures is available from the UVic School of Nursing website: <nursing.uvic.ca>. All eligible students are encouraged to apply for funding from provincial, federal and external sources.

Facilities
The University of Victoria School of Nursing is uniquely situated in the Faculty of Human and Social Development. This faculty consists of the Schools of Social Work, Child and Youth Care, Public Administration, Public Health and Social Policy and Health Information Sciences, as well as the Indigenous Governance Program and the Studies in Policy and Practice Graduate Program. Additionally, the School of Nursing provides the opportunity to pursue scholarly links with the University of Victoria Centre on Aging, the Centre for Youth and Society and the Centre for Studies in Religion and Society.

Off campus, we are linked with research centres at the University of British Columbia, including the Institute for Health Promotion Research, the Human Early Learning Partnership, the W. Maurice Young Centre for Applied Ethics, and the BC Centre of Excellence for Women's Health. We also have strong research and practice linkages with the Vancouver Island Health Authority, the Vancouver Coastal Health Authority, the Fraser Health Authority, the Interior Health Authority, the Provincial Health Services Authority and the Ministries of Health Planning and Health Services.

Financial Support
The UVic School of Nursing administers a number of awards to students enrolled in nursing graduate programs at the University of Victoria. Detailed information on these awards and application procedures is available from the UVic School of Nursing website: <nursing.uvic.ca>. All eligible students are encouraged to apply for funding from provincial, federal and external sources.

Faculty support will be available to students in the preparation of applications to major funding agencies. Students are not required to have funding in place when they apply to graduate programs in nursing; however, financial support may facilitate program completion.

Eligibility for nomination for scholarships administered by the School of Nursing will be determined on the basis of individual scholarship criteria, full-time registered status and Grade Point Average (GPA). The nomination for scholarship process is competitive. Nominations are reviewed by professional staff and faculty in the School on an annual basis.

Research assistantships in the School of Nursing are limited and will be publicized to all registered students should they come available.

Nursing Practice Requirements
Nursing practice experiences are essential components of the nursing program. Students must be prepared to travel outside their home community for practica when necessary. If a student is completing hours outside the province/territory/state where they are currently registered, the student must acquire active practicing registration in the jurisdiction where these practicum hours take place. Arrangements and associated costs related to nursing practice experiences are the responsibility of the individual student.

Note: Nurse Practitioner students must have access to a vehicle to attend practicum experiences during the program. NP students must be willing and able to travel to any health authority in BC to work with a primary care preceptor. Students are responsible for finding accommodation with a high speed internet connection. This will allow individuals to participate easily in online synchronous and asynchronous learning sessions.

Code of Ethics and Standards of Practice
All students must adhere to the Canadian Nurses Association (CNA) Code of Ethics and to the Standards of Practice (or equivalent) of the registered nurses’ licensing organization in the jurisdiction in which they are undertaking their practice experience. Students who fail to adhere to these may be required to withdraw from the program. Please refer to “Professional Conduct and Student Progression”, below.

Criminal Record Reviews
While not a requirement for admissions, UVic students employed in cooperative work terms, placed in practica or enrolled as student members in professional organizations may be required to undergo criminal records reviews by legislation (e.g., BC Criminal Records Review Act), or because of the risk management policies of the organization with which the student will be associated. Students are responsible for providing authorization for the review to the employer, practice agency or professional organization upon request and/or cooperating in the conduct of the review as needed. Without this authorization or cooperation, an organization may revoke its offer of employment or placement. Usually, the student must pay for the review, although some employers will absorb the costs. Some units on campus, where students are frequently placed in situations requiring a review, may have standard information or practices regarding the procedure. However, the University has no responsibility to involve itself in this process. Students should check the administrative office in their own unit for any discipline-specific information.

Students undertaking practice experiences in a jurisdiction outside BC are responsible to ensure they have a Criminal Record Review or equivalent if required by their practice experience agency.

Applicants or students with criminal convictions are advised to contact the appropriate registered nurses’ association with regard to specific questions involving criminal convictions and ability to register as a nurse in the jurisdiction in which they are undertaking their practice experience.

Health Insurance Coverage
All students must maintain basic and extended health care coverage throughout the duration of the program.

Personal Respirator Fit Testing
Students must be fit-tested before initial use of their personal respirators and annually thereafter while in the MN program, and they must provide evidence of a personal respirator quantitative fit-test at least six weeks prior to attending any practicum or Co-op placement or provide a waiver of this requirement signed by the agency contact.
Agency Orientation/IT Access and Photo Identification

If not already completed, or as mandated by the agency prior to the start of a practice experience, students must fulfill the online and/or classroom requirements for student orientation (see health authority website for requirements) and work with the graduate practicum coordinator to arrange for IT system access to health records, medication management, wound care, etc. Students must wear their UVic student ID or, where required, agency produced photo identification during practica.

Immunizations

Agencies require students to provide the School of Nursing with proof of current immunizations and TB status. An annual flu shot is required by health authorities, or students may be asked to wear a mask during contact with patients. All costs and responsibilities are the responsibility of the individual student and must be provided to the agency and the School of Nursing upon request.

Current Basic Life Support Certificate

All MN students must provide evidence of successful completion of basic life support level-C or higher six weeks prior to a practicum or Co-op experience or provide a waiver of this requirement signed by the agency contact. Current CPR level-C certification, or a waiver for each practicum site, must be on file in the School of Nursing to remain registered in the program.

Confidentiality Acknowledgement

Agencies require students to read a confidentiality policy and sign a confidentiality acknowledgement. Print the form from the student practice orientation webpage for the agency, sign the form and submit the acknowledgement to the agency (keeping a copy for your records).

Regulations Related to Active Practicing Registration

In addition to the above requirements, all students must have active practicing registration as a Registered Nurse or the equivalent registration for the jurisdiction in which they are undertaking their practice experience. Students’ active registration status will be checked prior to practice experience. Please note that students studying outside of BC are required to submit verification of active practising registration to the School of Nursing annually. Students studying in the US must also provide proof of current malpractice insurance, annually, for the duration of the program.

Non-Degree Student Practica Fee (BCCNP Nurse Practitioner Registration Applicants)

Non-degree students completing course work to meet eligibility requirements for NP Registration examinations with the British Columbia College of Nursing Professionals (BCCNP) must also pay a $750 practica fee in addition to tuition for the course(s) and any other fees associated with non-degree student status as assessed by the Faculty of Graduate Studies.

Electronic Log Fee – Nurse Practitioner Program

Nurse Practitioner students may be required to use an electronic log system and are responsible for paying fees associated with the purchase and maintenance of this log.

Professional Conduct and Student Progression

Within the University of Victoria School of Nursing, we are committed to professional conduct and student progression and maintenance of this log.

Professional Conduct

All students in the School of Nursing must follow the Faculty of Human and Social Development’s (HSD) Guidelines for Professional Conduct. The faculty supports models for professional conduct based on the following guidelines:

- submission of oneself to a professional code of ethics
- exercise of personal discipline, accountability and judgement
- acceptance of personal responsibility for continued competency and learning
- willingness to serve the public, client or patient and place them before oneself
- ability to recognize the dignity and worth of all persons in any level of society
- willingness to assist others in learning
- ability to recognize one’s own limitations
- maintenance of confidentiality of information (including all electronic communication) appropriate to the purposes and trust given when that information was acquired
- acceptance that one’s professional abilities, personal integrity and the attitudes one demonstrates in relationships with other persons are the measure of professional conduct

Unprofessional Conduct

Students in the Faculty of Human and Social Development are subject to the provisions of the code of ethics of their respective professions, and may be required to withdraw from their School for violating these provisions. Students may also be required to withdraw from their School, when ethical, medical or other reasons interfere with satisfactory practice in their respective disciplines.

All students in the School of Nursing are subject to the provisions of the Canadian Nurses Association Code of Ethics for Registered Nurses, and the BCCNP Professional and Practice Standards (or the equivalent in the province/territory/state in which the student practises). In addition to the above, the following School of Nursing practice regulations apply:

i. Where a student is enrolled in a nursing practice or Co-op course and there are reasonable grounds to believe that the conduct or lack of competence of a student enrolled in a nursing practice course has adversely affected, or may adversely affect, those associated with the practice placement including:
   - clients and/or their families
   - student peers, or
   - health care professionals or others in health related fields liaising with the UVic School of Nursing

OR the student has breached the Regulations Concerning Practica, the Canadian Nurses Association (CNA) Code of Ethics for Registered Nurses or the BCCNP Professional or Practice Standards (or the provincial/territorial or state equivalent where the student’s practicum is located), the course instructor may then:

a) restrict activities of the student in the course in such manner as the instructor deems appropriate and/or
b) suspend the student’s continued participation in the course prior to the course end date, and/or
c) assign a failing grade (grade F or N) to the student’s performance in the course and report the failure to the Associate Director, Graduate Education and the Coordinator, Student Affairs.

ii. The School of Nursing Graduate Education Academic Review Committee will review a student’s enrolment in a nursing practice and/or theory course (including review of practice appraisals) and/or the nursing degree program where:

a) a failing grade (grade of F or N) has been assigned to the student’s performance in a course,
b) a report has been received that a student has breached the HSD Faculty Guidelines for Professional Conduct or Regulations Concerning Practica, the Canadian Nurses Association Code of Ethics for Registered Nurses or the BCCNP Professional or Practice Standards (or the provincial/territorial or state equivalent where the student’s practicum is located).

After receiving a written request from the student, and giving the student an opportunity to be heard by telephone conference call, or in person, the Graduate Education Academic Review Committee (includes Supervisor/Faculty Advisor, Program Coordinator and the Associate Director, Graduate Education) may recommend to the Faculty of Graduate Studies that a student be permitted to retake a course in which a student has been assigned a failing grade (with or without additional requirements/conditions), OR require the student to withdraw from the graduate program in which the student is enrolled.

**Fitness to Practice**

Students enrolled in the School of Nursing graduate programs at the University of Victoria are required to meet the standards for fitness to practice as defined by the College of Registered Nurses of British Columbia (or the provincial/territorial or state equivalent where the student’s practicum is located) document, "Fitness to Practice: The Challenge to Maintain Physical, Mental and Emotional Health".

Students must notify their instructor(s) and practice preceptor of any absence from a scheduled practice experience and and complete the missed practice hours within the official scheduled course dates.

**Admission Requirements**

**General**

Initial enquiries regarding graduate programs should be addressed to the Graduate Adviser, School of Nursing. Application materials may be obtained from the Graduate Admissions and Records Office website <uvic.ca/garo> and the School of Nursing website: <www.uvic.ca/hsd/nursing>.

Applicants for the degree of MN or PhD in Nursing must meet all general requirements of the Faculty of Graduate Studies, as well as the specific requirements of the School of Nursing. The equivalent of a minimum of two years’ full-time recent nursing practice as a registered nurse, preferably in the chosen area of concentration, is strongly recommended.

Applicants to the double degree option in Nursing and Health Informatics must meet admission criteria for both programs. Application guidelines are available online at <nursing.uvic.ca>.

Completed applications and supporting documents must be available for consideration by the School and faculty on, or prior to, the published deadline dates.

Admission is highly competitive. Not all students who meet the minimum requirements will be admitted. These programs are offered as resources permit.

**Admission to the PhD Program**

All interested applicants are required to contact the PhD Program Coordinator in the School of Nursing before beginning the application process and to notify the Graduate Adviser in the School of Nursing of their intention to apply to the program.

Applicants will usually hold a baccalaureate and master’s degree in Nursing. Master’s degrees in other disciplines will be considered but students may be required to take additional courses to acquire the necessary grounding in nursing knowledge development.

An advanced level (500 or higher) university statistics course is required prior to beginning the PhD program in September.

Applicants will be expected to have achieved a minimum Grade Point Average (GPA) of 7.0 (A-) (or equivalent) on the UVic scale of 9.0 in their master’s program although students who have achieved a GPA of less than 7.0 and have appropriate work experience and additional credentials may be considered. In keeping with the current regulations of the Faculty of Graduate Studies, there will be no residency requirement per se. Nonetheless, students will be expected to maintain continuous registration throughout the program, which is structured to support them in moving through the requirements within specified time limits.

Applicants are strongly encouraged to apply for external funding and should indicate on their applications where they have applied for such funding.

All short-listed candidates will be interviewed by a faculty admissions committee.

**Direct Admission from Master of Nursing to PhD by Distributed Learning**

The goal of admitting students from the MN to PhD program is to facilitate completion of doctoral education for those exceptional students in the Master of Nursing program who have the potential to advance the discipline of nursing.

Please visit the website at <www.uvic.ca/hsd/nursing> or contact the PhD Program Coordinator for complete criteria and guidelines for applying for admission.

**Admission To Master’s Programs**

Applicants for admission must have completed a Baccalaureate in Nursing (equivalent to the degree offered by the University of Victoria) with at least a B+ (77%) average for the last two years of university work. Please note that practica, non-graded (pass/fail) courses, credit granted on the basis of life or work experience, or credit earned at institutions not recognized by the University will not be used in determining an applicant’s admission grade point average or units completed. Any courses used in the calculation of the entering average cannot be used toward a graduate degree program. The Faculty of Graduate Studies may, therefore, be required to take nursing diploma or post-secondary grades outside of the Bachelor of Science in Nursing degree into account when calculating application grade point averages in order to calculate on 30 units.

The Master of Nursing program admits students on an annual basis for September entry, with limited enrolment.

All applicants to the School of Nursing Masters of Nursing Graduate Programs must have completed an upper level (300 or 400) undergraduate statistics course at a recognized post-secondary educational institute with a final grade of B or above prior to admission. This course must have been completed within five years of application.

Applicants for admission to the Nurse Practitioner program must reside in British Columbia and maintain active practicing registration with the BCCNP for the duration of the MN-NP program.

Applicants for the Master of Nursing: Nurse Practitioner option must provide evidence of completion of a recognized, interactive Indigenous cultural safety course for health providers within 5 years of application (e.g., PHSA San’yas Indigenous Cultural Safety Training).

All students admitted to MN distance programs are required to attend an onsite orientation to their program in August, prior to program commencement in September. For Nurse Practitioner students, this onsite orientation is in addition to the required onsite components that occur in term two to six in the NP program.

Students must provide official verification of active practising registration as a Registered Nurse (or the equivalent in the jurisdiction[s] in which the student is taking the program). Active practising registration must be maintained for the duration of the program.

The UVic School of Nursing holds the view that nursing is an academic discipline and a practice profession. The Canadian Association of Schools of Nursing (CASN) sets the standard for programs of nursing education in Canada. In order to ensure that applicants have the preparation to be
successful at the graduate level prior to consideration for full admission, graduates from programs not accredited by the Canadian Association of Schools of Nursing (CASN) may be required to take a limited number of graduate level nursing courses as unclassified non-degree students, achieving a grade of B or above in each. These courses may be accepted for transfer credit in the MN program if the student is subsequently accepted.

Applicants must meet all of the admission requirements of the Faculty of Graduate Studies. In addition, applicants must submit a professional curriculum vitae with complete work, education, and training; academic and employer references; and a letter of intent related to the program. Students whose first language is not English require an acceptable score on an approved English language competency test (see "English Language Proficiency", page 24). Nurse Practitioner applicants will be shortlisted and contacted for a face-to-face or telephone interview.

Applicants admitted to the MN program must provide evidence of successful completion of a basic life support level C course completed no more than 12 months prior to admission. A valid CPR level C certificate must be maintained for the duration of the program.

Applicants admitted to all MN programs must complete an HSPnet form for use and disclosure of student information for practicum purposes.

All students entering a graduate program in Nursing must have access to the Internet, email and Microsoft Office (i.e. Word and PowerPoint) as well as Adobe Reader or Adobe Acrobat for the duration of the program.

Synchronous learning opportunities (booked online classes in real time) may be required for all MN program options. Students enrolled in the MN Nurse Practitioner option are required to be available for weekly online synchronous learning opportunities.

**UVic Email Address**

All program information will be provided by email. All School of Nursing students are required to use their UVic email address as their primary email contact in the student records system while enrolled in programs. This is to ensure continuity and consistency of information received. The School of Nursing is not responsible for providing missed information if students do not use their UVic email address.

**Deadlines**

The application deadline is December 1 of each year. Completed applications and supporting documents must be available for consideration by the School of Nursing on, or prior to, this date.

Please note that the School accepts students for a September entry only. Completed applications submitted by these deadlines are automatically considered for University of Victoria funding opportunities. The School accepts MN students annually and will accept PhD students every other year. Please refer to the website for the next available intake.

**Non-Degree**

Applicants approved by the Faculty of Graduate Studies to take courses as non-degree graduate student may seek permission to register in graduate level courses in the Faculty of Human and Social Development, including the School of Nursing. The School of Nursing limits enrolment to two courses prior to application to a graduate program. The course(s) must be specified on the application for non-degree graduate studies, which must be submitted to the Graduate Admissions and Records Office. Permission to register is not guaranteed and is considered on a case-by-case basis as resources permit, pending instructor approval. Permission to take courses as a non-degree graduate student in the Faculty of Human and Social Development is not an offer of admission to any School of Nursing or Faculty of Human and Social Development graduate program, nor does it facilitate admission or unduly advantage applicants.

**Program Requirements**

All students in the School of Nursing must adhere to the Faculty of Human and Social Development’s Guidelines for Professional Conduct, and will be expected to function within the terms of the code of conduct of an appropriate professional association. All travel, accommodation, meals, textbook, course reading and other expenses related to attending course sessions are in addition to the program tuition costs, and are the responsibility of the student.

Please check the website for current technical specifications required to easily participate in this online/distributed program.

Students must achieve a GPA of at least 5.0 (B) for every session in which they are registered. Students with a sessional or cumulative average below 5.0 will not be allowed to register in the next session until their academic performance has been reviewed by the Graduate Education Academic Review Committee in Nursing and continuation in the Faculty is approved by the Dean of Graduate Studies. In the case of the Double Degree, the academic review will involve representatives from both Nursing and Health Information Science.

Usually, all students registered in any nursing practice course must pass each course before proceeding further through the program. Students may, with permission of the Graduate Education Academic Review committee, repeat a failed nursing practice course and will be placed on academic probation for the remainder of the program. The privilege to repeat a failed nursing practice course is allowed only once in the program. (See also "Professional Conduct and Student Progression", page 186.)

All students admitted to the MN online/distributed program are required to attend an onsite orientation in August, prior to program commencement in September. Failure to attend orientation could compromise admission to the MN program. Students unable to commit to the required onsite should consider applying at a later time. For Nurse Practitioner students, this onsite orientation is in addition to the required onsite components that occur in terms two to six in the NP program.

The full-time Nurse Practitioner option offers courses in a set sequence. A leave of absence up to one year is permitted. Before re-enrolment is authorized, students must demonstrate competencies at a level commensurate with their competency level prior to their leave of absence from the program. NP students withdrawn for more than one year must re-apply in competition with other applicants.

Program core course enrolment is guaranteed for students who follow the program course sequence as identified online at <nursing.uvic.ca>. Students who fail “out of sequence” for any reason should contact the Graduate Adviser to discuss course planning in further detail. Please be advised that MN core and option specific required courses are only offered once a year. Enrollment for out of sequence students is based upon course space, instructor, and practice placement availability.

**Master of Nursing, Advanced Practice Nursing:**

**Advanced Practice Leadership (APL)**

**Course-based**

The Master of Nursing, Advanced Practice Nursing, Advanced Practice Leadership (APL), offered in an online/distributed learning format by the University of Victoria School of Nursing, is a practice oriented and theory-based degree intended to prepare nurses for a wide variety of advanced practice roles.

Graduates of the program will be leaders in five spheres of influence: the patient/client sphere, the nurses/nursing sphere, the interprofessional/intersectoral health spheres, the organization sphere, and the health policy and systems sphere. They will practice as Advanced Practice Nurses in a wide range of settings, including acute care, community, long-term care and primary health care.
Course Requirements

This program requires completion of a total of 16.5 units of study. The 16.5 units are made up of 7.5 units of foundational Advanced Practice Nursing (APN) courses, 4.5 units of required APL courses, and 4.5 units of electives.

Advanced Practice Leadership
Course-Based Option (16.5 units):

Required Foundational APN courses (7.5 units)
- NURS 520 (1.5) Philosophy for Advanced Practice Nursing
- NURS 521 (1.5) Advanced Practice Nursing and Professional Identity
- NURS 522 (1.5) Nursing Ethics for Health System Transformation
- NURS 524 (1.5) Evidence for Advanced Practice Nursing
- NURS 525 (1.5) Disciplinary Research for Advanced Practice Nursing

Required APL courses (4.5 units)
- NURA 516 (1.5) Advancing Nursing Practice
- NURA 517 (1.5) Leading in Practice Settings
- NURA 596 (1.5) Nursing Scholarship: Integration and Dissemination

Elective APL Courses (4.5 units)
Students must take at least 4.5 units of elective courses (one of which may be a practice course). MN-APL students may take one 400 level course as an elective with the permission of the course instructor and the Graduate Adviser.

Master of Nursing, Advanced Practice Nursing: Advanced Practice Leadership (APL)

Thesis Option
This program requires a minimum of 22.5 units. The 22.5 units are made up of 7.5 units of APN core courses, 4.5 units of required APL courses, 4.5 units of electives, and a 6.0-unit thesis. Students must demonstrate an advanced ability to integrate theory related to advanced practice and nursing.

Criteria for MN Thesis Option:
- Confirmation of Thesis Supervisor
- Student-MN Supervisor consultation
- Recommendation of MN Supervisor
- Completion of and/or registration in all required courses prior to enrollment in NURS 599 (6.0 units)
- Completion of and/or enrollment in a minimum of one additional approved research course
- Normally, an A (85%) average in all required courses

Students achieving less than this identified percentage would not be considered eligible to pursue a thesis option.

Master of Nursing, Advanced Practice Nursing: Nurse Educator (NUED)

Course-based
The Master of Nursing degree in the Advanced Practice Nursing, Nurse Educator (course-based), offered in an online/distributed learning format by the University of Victoria, School of Nursing, is a practice oriented; theory-based degree intended to prepare nurses for advanced nurse educator roles in multi-sectoral settings.

Graduates of the program will have enriched capacity to work across the health care delivery sector and academic settings with the skills to influence nursing practice at the health facility level and the nursing education level.

Course Requirements

This program requires completion of a total of 16.5 units of study. The 16.5 units are made up of 7.5 units of foundational courses, 4.5 units of required NUED courses, and 4.5 units of electives.

Nurse Educator
Course-Based Option (16.5 units):

Required Foundational Option (7.5 units)
- NURS 520 (1.5) Philosophy for Advanced Practice Nursing
- NURS 521 (1.5) Advanced Practice Nursing and Professional Identity
- NURS 522 (1.5) Nursing Ethics for Health System Transformation
- NURS 524 (1.5) Evidence for Advanced Practice Nursing
- NURS 525 (1.5) Disciplinary Research for Advanced Practice Nursing

Required NUED courses (4.5 units)
- NURS 520 (1.5) Philosophy for Advanced Practice Nursing
- NURS 521 (1.5) Advanced Practice Nursing and Professional Identity
- NURS 522 (1.5) Nursing Ethics for Health System Transformation
- NURS 524 (1.5) Evidence for Advanced Practice Nursing
- NURS 525 (1.5) Disciplinary Research for Advanced Practice Nursing

Elective NUED Courses (4.5 units)
Students must take at least 4.5 units of elective courses (one of which may be a practice course). MN-NUED students may take one 400 level course as an elective with the permission of the course instructor and the Graduate Adviser.

Master of Nursing, Advanced Practice Nursing: Nurse Educator (NUED)

Thesis Option
This program requires a minimum of 22.5 units. The 22.5 units are made up of 7.5 units of foundational courses, 4.5 units of required NUED courses, 4.5 units of electives, and a 6.0-unit thesis. Students must demonstrate an advanced ability to integrate theory related to advanced practice and nursing.

Criteria for MN Thesis Option:
- Confirmation of Thesis Supervisor
- Student-MN Supervisor consultation
- Recommendation of MN Supervisor
- Completion of and/or registration in all required courses prior to enrollment in NURS 599 (6.0 units)
- Completion of and/or enrollment in a minimum of one additional approved research course
- Normally, an A (85%) average in all required courses

Students achieving less than this identified percentage would not be considered eligible to pursue a thesis option.

Master of Nursing, Advanced Practice Nursing: Nurse Practitioner (NP)

Course-based
The Master of Nursing degree in Advanced Practice Nursing, Nurse Practitioner (NP) option, offered in an online/distributed learning format by the University of Victoria School of Nursing, is a practice oriented and theory-based professional degree that prepares nurses to qualify as family Nurse Practitioners in British Columbia. All practice experiences are completed within BC.

Course Requirements

This program requires completion of a total of 24 units of study, including an onsite program orientation prior to program commencement in September (usually two to three days in length) and additional
condensed on-site components as scheduled in every subsequent term. The 24 units are made up of 6.0 units of foundational Advanced Practice Nursing (APN) courses and 18.0 units of required NP courses.

**Nurse Practitioner Course-Based Option (24.0 units):**

**Required Foundational APN courses (6.0 units):**

- NURS 520 (1.5) Philosophy for Advanced Practice Nursing
- NURS 521 (1.5) Advanced Practice Nursing and Professional Identity
- NURS 524 (1.5) Evidence for Advanced Practice Nursing
- NURS 525 (1.5) Disciplinary Research for Advanced Practice Nursing

**Required NP courses (18.0 units):**

- NUNP 531 (1.5) Applied Pathophysiology
- NUNP 532 (1.5) Pharmacological Interventions in Health and Illness
- NUNP 537 (1.5) Family Nurse Practitioner Integration Internship
- NUNP 540 (1.5) Advanced Assessment and Diagnostic Reasoning Theory
- NUNP 541 (1.5) Advanced Assessment and Diagnostic Reasoning Practice
- NUNP 543 (1.5) Integrated Primary Health Care and Advanced Practice Nursing I (Theory) (Adult 1)
- NUNP 544 (1.5) Integrated Primary Health Care and Advanced Practice Nursing I (Practice) (Adult 1)
- NUNP 545 (1.5) Integrated Primary Health Care and Advanced Practice Nursing II (Theory) (Childbearing/rearing Families and Children)
- NUNP 546 (1.5) Integrated Primary Health Care and Advanced Practice Nursing II (Practice) (Childbearing/rearing Families and Children)
- NUNP 547 (1.5) Integrated Primary Health Care and Advanced Practice Nursing III (Theory) (Adult 2)
- NUNP 548 (1.5) Integrated Primary Health Care and Advanced Practice Nursing III (Practice) (Adult 2)
- NUNP 593 (1.5) Evaluation Synthesis

**Master of Nursing and Master of Science in Health Informatics (Double Degree)**

**Thesis**

The Double Degree option permits nurses who are interested in health information technology to develop graduate level competencies in both Nursing and Health Informatics. The option is intended to prepare nursing leaders with a background essential for working in the rapidly expanding field of nursing and health informatics. Graduates will be prepared to take leadership roles in informatics, telehealth, implementation of electronic health care records and other areas of emerging health technology.

**Course Requirements**

This program requires a completion of a total of 31.5 units of study, including a research project or thesis. All course requirements must be completed prior to proceeding to the final oral examination. Students will have a supervisor from each School. Students with an overall A-average may complete a thesis, with the approval of both supervisors, the Director of the School of Health Information Science and the Associate Director, Graduate Education in the School of Nursing. Completion of a Master’s degree with thesis is encouraged for students intending to pursue Doctoral studies.

Students are expected to be enrolled full time for the duration of their program. Cooperative learning experiences must usually be undertaken outside of a student’s current employment setting.

**Double Degree Research Project Option (31.5 units):**

The 31.5 units consist of 7.5 units of Advanced Practice Nursing (APN) foundational courses, 6.0 units of required HINF courses, 6.0 units of co-operative learning experiences, 9.0 units of electives and a 3.0-unit research project.

**Required foundational APN courses (7.5 units):**

- NURS 520 (1.5) Philosophy for Advanced Practice Nursing
- NURS 521 (1.5) Advanced Practice Nursing and Professional Identity
- NURS 522 (1.5) Nursing Ethics for Health System Transformation
- NURS 524 (1.5) Evidence for Advanced Practice Nursing
- NURS 525 (1.5) Disciplinary Research for Advanced Practice Nursing

**Required HINF courses (6.0 units):**

- HINF 501 (1.5) Database Design
- HINF 503 (1.5) Research Methods in Health Informatics
- HINF 550 (1.5) Health Information Systems Design
- HINF 572 (1.5) Health Informatics: An Overview

**Required Electives (9.0 units):**

- NURS Electives (3.0)
- HINF Electives (3.0)

Electives are chosen in consultation with the supervisor. HINF electives are listed at the beginning of the Health Information Science section. NURS electives are listed under the Thesis Option below.

**Required Co-operative experience (6.0 units):**

- COOP (NURS) (3.0) Co-operative Experience Requirement
- COOP (HINF) (3.0) Co-operative Experience Requirement

**Required Research Project (3.0 units):**

- NUHI 598 (3.0) Research Project

**Double Degree Thesis Option (31.5 units):**

The 31.5 units consist of 7.5 units of Advanced Practice Nursing (APN) foundational courses, 6.0 units of required HINF courses, 6.0 units of co-operative learning experiences, 6.0 units of electives and a 6.0-unit thesis. An oral examination of the thesis proposal as well as the completed thesis will be required.

**Required foundational APN courses (7.5 units):**

- NURS 520 (1.5) Philosophy for Advanced Practice Nursing
- NURS 521 (1.5) Advanced Practice Nursing and Professional Identity
- NURS 522 (1.5) Nursing Ethics for Health System Transformation
- NURS 524 (1.5) Evidence for Advanced Practice Nursing
- NURS 525 (1.5) Disciplinary Research for Advanced Practice Nursing

**Required HINF courses (6.0 units):**

- HINF 501 (1.5) Database Design
- HINF 503 (1.5) Research Methods in Health Informatics
- HINF 550 (1.5) Health Information Systems Design
- HINF 572 (1.5) Health Informatics: An Overview

**Required Electives (6.0 units):**

- NURS Electives (3.0)
- HINF Electives (3.0)
The goal of the Doctoral Program in Nursing is to prepare nurse scholars to contribute to disciplinary knowledge, to demonstrate a critical understanding of works of scholars in the field, and to conduct original research. Programmatic study involves engagement with a variety of philosophical and theoretical perspectives and methodological modes of inquiry with a view to human health. Graduates will be prepared to launch a program of research that addresses professional nursing practice, policy, or education as a way of enacting their chosen career paths.

PhD in Nursing graduates will be prepared to contribute to nursing knowledge in the following domains:

1. Research: Generating or extending disciplinary knowledge that informs and guides professional practice.
2. Teaching: Exploring processes of coming to know in relation to nursing knowledge, its influence on professional practice, and its use in research inquiry.
3. Practice: Generating, expanding, and critiquing nursing knowledge for the enhancement of professional practice.

Course Requirements
Programs of study are planned in relation to specified foci of nursing scholarship in concert with program design, supervisor expertise, and anticipated contributions to knowledge.

The PhD program requires satisfactory completion of at least 13.5 units of coursework (including a mandatory NURS 693 Candidacy Examination preparation course and Dissertation Seminars), candidacy exams, a 30-unit Dissertation, and a final oral examination for a total program requirement of a minimum 43.5 units. Students who are not enrolled in the PhD in Nursing program may take only one course in the program with the permission of the instructor in the course.

The courses listed below reflect the minimum requirements for program completion, however it is generally expected that students take additional courses (including but not limited to a statistics course, NURS 620, NURS 690 and additional units of NURS 680) in order to strengthen their knowledge base for a successful dissertation.

Required courses

**Nursing Science**
- NURS 601 (1.5) Philosophy in Nursing
- NURS 602 (1.5) Epistemological Discourses in the Study of Nursing

**Research**
- NURS 604A (1.5) Research Methodology for Nursing and Health Care: Qualitative
- NURS 604B (1.5) Research Methodology for Nursing and Health Care: Quantitative
- NURS 693 (3.0) Candidacy Examination

**Seminars**
Doctoral seminars provide students with the opportunity to critique proposed, ongoing and completed research in both qualitative and quantitative research. Students will be expected to alternately lead and participate in these seminars. The seminars will be ungraded resulting in a "complete" or "incomplete" on the student’s academic record.
- NURS 621 (1.5) Doctoral Seminar in Nursing Scholarship
- NURS 622 (1.5) Dissertation Seminar
- NURS 679 (1.5-4.5) Research and Scholarship Seminar

**Candidacy**
The candidacy exam process will be held after the student has completed coursework. The candidacy process includes: 1) writing and orally defending the candidacy exam papers within the first 24 months after admission to the doctoral program, and may consist of two 25-30 page papers or two, timed 3-hour open-book exams, and 2) developing and orally defending a research proposal within 36 months from admission.

Once students successfully pass the oral defense of the research proposal, they are considered doctoral candidates, designated by the initials PhD(c).

**Dissertation (30 units)**
All doctoral students must write and publicly defend a research proposal and have it approved by their supervisory committee before continuing the research process. All doctoral students are required to prepare a
dissertation upon which a public examination and defense is conducted. The dissertation must qualify as a significant and original contribution to disciplinary knowledge.

Elective Courses, Topical Seminars and Internships

In consultation with academic advisers and/or dissertation supervisors, students may seek or be required to enrol in additional, elective course work. The number and nature of courses beyond those identified as required will vary according to the student’s academic background, research and practice experience, and career goals. Electives in the student’s substantive area and research method can be taken from the existing graduate program in the School of Nursing, courses developed by the School, in other departments or Faculties (in acknowledgement of the interdisciplinary nature of much nursing related research), by directed studies, or offered at other institutions (perhaps under the Western Dean’s Agreement). Opportunities to engage in research and teaching internships will be available. You will need to discuss the appropriateness of elective courses with a graduate academic adviser or your supervisor. The following courses may be of interest to students seeking to deepen their appreciation of research within the discipline (NURS 503, 504, NURS 620, 630, 680, 690).

Elective course options for all nursing graduate programs

The following courses may be applied by fourth year BSN (with permission), MN and PhD in Nursing students to respective BSN, MN or PhD program requirements. Students outside of the program option may choose from:

- Advanced Practice Leadership: NURS 503, 504, 509, 514
- Health Information Science: HINF 572, and one of 550, or 450. HINF 450 requires permission from department.
- Nurse Educator: NUED 570
- Nurse Practitioner: NUNP 531, 532, 540/541 (with permission from department); NURS 568

Co-operative Education

Participation in the Co-operative Education program – which enables students to acquire knowledge, practical skills for employment, and work place experience – is available only in the double degree option Nursing and Health Informatics, and is required. Master’s students in the double degree option complete two work terms (a work term consists of four months of full-time, paid employment), and students undertake study and work terms in alternating sessions. Students should contact the Health Information Science Co-op office early in the term in which they are applying. Students are also referred to “General Regulations: Graduate Co-op”, page 44. Please note that co-op terms are treated as separate courses and are assessed a separate tuition fee.

Pacific and Asian Studies

General Information

The Department of Pacific and Asian Studies offers graduate programs leading to a Master of Arts degree in one of two streams: Regional Studies or Literary and Textual Studies. The MA includes course work and the writing of a Long or Short Thesis. The department is multidisciplinary and covers China, Japan, Oceania and Southeast Asia. Particular research strengths include gender, national and ethnic identities; contemporary Asian fiction, cinema, popular culture; Chinese and Japanese linguistics; contemporary theatre (Indonesia, Japan); local societies, trade, globalization; Asian-Canadian studies; Oceania studies.

For further information, see the Pacific and Asian Studies departmental website: <web.uvic.ca/pacificasia>

Contact Information

Department of Pacific and Asian Studies

Faculty Members and Areas of Research

Martin Adam, PhD (McGill)
Buddhism ethics; Early Indian Buddhism; Buddhist philosophy; Socially engaged Buddhism; Philosophy of religion

Michael H. Bodden, PhD (Wisconsin, Madison)
Indonesian-Malay language; Southeast Asian culture & literature; Indonesian, theatre & literature; Southeast Asian cinema; Graphic narratives from and about Asia and Asians; Human rights & the arts in Asia

Angie Chau, PhD (University of California, San Diego)
Modern and contemporary Chinese literature; visual and popular culture in China

Richard Fox, PhD (London, U.K.)
Asian cultural, media and film studies; critical issues in language, text and translation; classical and contemporary theories of culture and society; Hindu and Buddhist traditions of Southeast Asia; Islam and popular culture in Southeast Asia; religion, gender and power.

Timothy Iles, PhD (Toronto)
Cinema: Asian and Japanese, live-action and animated; Technology and its implications; Science fiction cinema; Horror as a response to social and urban change; Humanism and identity issues in Japan; Popular culture: traditional, modern, postmodern

Sujin Lee, PhD (Cornell)
Modern Japanese history; science and technology studies; gender and sexuality.

Tsung-Cheng Lin, PhD (British Columbia)
Premodern Chinese literature and culture; Narrative tradition of Classical Chinese poetry; Poetry of Late Imperial China; Knight-errantry in Classical Chinese poetry; Poetic transition from 18th Century to early Republican China; Taiwanese literature & culture; Narrative theory

Andrew M. Marton, PhD (British Columbia)
Urban and regional development in China; Asian cities and urban regions; Creative industries in China; Reform and internationalization of Chinese education
Hiroko Noro, PhD (Toronto)
Japanese language pedagogy; Japanese sociolinguistic issues; Intercultural education; Experiential learning; Arts-based language teaching

M. Cody Poulton, PhD (Toronto)
Japanese theatre & fiction; Religious practice and pilgrimage in Japan; The limits of the Human in Asian cultures; Culture and technology in Japan

Jun Tian, PhD (Victoria)
Chinese learning and teaching pedagogy; Classroom-based research; Second language writing; Chinese linguistics; Pre-modern and contemporary China; Translation studies Chinese-English

Adjunct Faculty Member and Areas of Research

Jordan Paper, PhD (Wisconsin, Madison)
East Asian Studies, Chinese religious traditions

Degrees and Specializations Offered

MA
Students may define their program of study by choosing to concentrate on (1) the Regional Studies Stream (the social, cultural, historical, political and economic aspects of China, Japan, Oceania, or Southeast Asia); or (2) the Literary and Textual Studies Stream (the literary, artistic and cultural forms of China, Japan or Southeast Asia). Both streams emphasize the contemporary period and take an interdisciplinary approach to learning and research.

Facilities

The University of Victoria is building, within the University’s McPherson Library, a suitable collection of materials on the Asia-Pacific region. The department also makes every effort to provide students who require it modest funding for a research visit to the more extensive Asia-Pacific collections available in the University of British Columbia libraries in Vancouver. The University of Victoria is the home of the Centre for Asia-Pacific Initiatives and the Centre for the Study of Religion and Society, which offer Fellowships and other programs and assistance to Pacific and Asian Studies graduate students with research plans corresponding to these Centres’ respective mandates.

The University’s Humanities Computing and Media Centre and its CALL (Computer Assisted Language Learning) Facility are also excellent resources for students delving into studies and research in Pacific and Asian languages, linguistics, and computer assisted learning.

Financial Support

Pacific and Asian Studies students are eligible for University of Victoria Fellowships and or Graduate Awards on a competitive basis. In addition, the department offers several top-up scholarships of varying amounts. Teaching and research assistantships are also available on a competitive basis. Eligibility for funding is based upon GPA in the last two years of undergraduate studies, suitability for teaching assignments, and continued good progress in the student’s graduate program. Students receive priority for funding during the first two years of the MA program. Prospective students are also encouraged to apply for external funding, such as SSHRC scholarships.

ADMISSION REQUIREMENTS

Admission to Master’s Programs
Candidates for admission to the MA program should have a minimum B+ (6.0) average in their last two years of undergraduate study and preferably have obtained their undergraduate degree in Asian Studies or a disciplinary field with significant Asia/Pacific-related course work. International students whose native language is not English must provide proof of English language proficiency. Results from a TOEFL, IELTS or MELAB test are acceptable. For details please refer to “English Language Proficiency”, page 24.

Deadlines

Applicants from outside Canada must submit their application and all necessary materials by December 15. The deadline for domestic applicants is January 15. Students wishing to be considered for a University of Victoria Fellowship must apply by these deadlines.

PROGRAM REQUIREMENTS

The Department of Pacific and Asian Studies offers graduate programs leading to the degree of Master of Arts. The MA includes course work and the writing of a thesis or major research paper.

Students may choose either a Long Thesis option or a Short Thesis option. Both options require 15 units of work.

Master’s – Long Thesis Option

This program requires 6 units of course work and a 9-unit thesis.

Program Requirements

Normally students must complete the following four 1.5 unit courses for the Regional Studies Stream:

PAAS 500 Theories of the Pacific Region
PAAS 520 Special Topics in Pacific Studies
PAAS 550 Research Methodologies
PAAS 590 Directed Studies

Normally, students must complete the following four 1.5 unit courses for the Literary and Textual Studies Stream:

PAAS 501 Cultural, Literary and Linguistic Theories in Asia-Pacific Studies
PAAS 521 Special Topics in Asia-Pacific Literature, Linguistics and Culture
PAAS 550 Research Methodologies
PAAS 590 Directed Studies

Other Requirements

In the case of students whose research topic requires them to use original language materials, supervisors may require additional language courses or a period of study overseas either before admission or during the course of the program.

Thesis

In this program, students write a thesis (PAAS 599) of 90-120 pages.

Oral Examination

There will be a final oral examination of the thesis, ideally occurring towards the end of the second year of the student’s program.

Program Length

The MA degree generally takes two years to complete, including the thesis, and normally requires the first year of study on campus as a full-time student.

No later than January 31 of the first year of study, the student will have formed her/his supervisory committee in consultation with the student’s supervisor.

The student may submit her/his thesis proposal to all members of the supervisory committee once the student has completed his/her mock proposal review no earlier than April 1st and no later than June 30th of the first year of study.

Master’s – Short Thesis Option

This program requires 9 units of course work and a 6-unit thesis.
Course Requirements
Normally students must complete the following 1.5 unit courses for the Regional Studies Stream: PAAS 500, 520, 550 and 590. Normally, students must complete the following 1.5 unit courses for the Literary and Textual Studies Stream: PAAS 501, 521, 550 and 590. Students may also select from among the following electives: PAAS 580 or PAAS 590 (taught by faculty member other than supervisor). Students may also take one undergraduate course numbered 300 or higher for graduate credit (subject to approval by the Graduate Adviser). Additional courses may be taken from other departments, up to a maximum of 3 units, selected in consultation with the Graduate Adviser and the student’s supervisor, and with permission of the other departments.

Other Requirements
In the case of students whose research topic requires them to use original language materials, supervisors may require additional language courses or a period of study overseas either before admission or during the course of the program.

Thesis
In this program, students write a thesis (PAAS 599) of 70-90 pages.

Oral Examination
There will be a final oral examination of the thesis, ideally occurring towards the end of the second year of the student’s program.

Program Length
The MA degree generally takes two years to complete, including the thesis, and normally requires the first year of study on campus as a full-time student.

No later than January 31 of the first year of study, the student will have formed her/his supervisory committee in consultation with the student’s supervisor.

The student may submit her/his thesis proposal to all members of the supervisory committee once the student has completed her/his mock proposal review no earlier than April 1st and no later than June 30th of the first year of study.

Co-operative Education
Participation in the Co-operative Education program - which enables students to acquire knowledge, practical skills for employment, and workplace experience - is optional for Master’s students. Master’s students complete two work terms (a work term consists of four months of full-time, paid employment), and students undertake study and work terms in alternating sessions. Interested students should contact the Humanities and Fine Arts Co-op office early in the term in which they are applying. Students are also referred to "General Regulations: Graduate Co-op", page 44.

Philosophy
GENERAL INFORMATION
Contact Information
Department of Philosophy
Location: Cleanihue, Room B334
Mailing Address:
PO Box 1700 STN CSC
Victoria, BCV8W 2Y2
Canada

Faculty Members and Areas of Research
Eric Hochstein, PhD (Waterloo)
- History and Philosophy of Science, Philosophy of Neuroscience, Philosophy of Psychology, Philosophy of Mind, Philosophy of Language, Social Epistemology, Metaphysics.

Cindy L. Holder, PhD (Arizona)
- Social and political philosophy, philosophy of law, feminist philosophy

Eike-Henner W. Kluge, PhD (Michigan)
- Medical ethics, medieval philosophy, information ethics

Colin Macleod, PhD (Cornell)
- Contemporary political philosophy, ethics, and philosophy of law

Michael J. Raven, PhD (New York University)
- Metaphysics, philosophy of language, epistemology, philosophy of mind

Clifford Roberts, BA (Toronto), MA (Queen’s), MA (Cornell), PhD (Cornell)
- Ancient Philosophy, Aesthetics, and 19th/20th Century European Philosophy

Patrick Rysiew, PhD (Arizona)
- Epistemology, early modern philosophy, philosophy of language and philosophy of mind/cognitive science

David Scott, PhD (Reading)
- Early modern philosophy, history of philosophy

Katie Stockdale, PhD (Dalhousie)
- Social and Political Philosophy, Moral Psychology, Normative and Applied Ethics, Feminist Philosophy

Scott Woodcock, PhD (Toronto)
- Ethics, philosophy of biology

Audrey Yap, PhD (Stanford)
- Logic, philosophy of mathematics, history of mathematics and logic, feminist epistemology

James O. Young, PhD (Boston)
- Philosophy of language, aesthetics and metaphysics

Degrees and Specializations Offered
The Department of Philosophy offers programs of study leading to the degrees of Master of Arts and Doctor of Philosophy. This program has particular strengths in Aesthetics, Applied Ethics, Ethics, Epistemology, Feminist Philosophy, History of Philosophy, Logic, Metaphysics, Political Philosophy, and Philosophy of Language. Applications are particularly welcomed from students interested in these
areas. Normally, applicants will have a strong undergraduate degree in Philosophy.

Facilities
The University library holds around 25,000 Philosophy volumes. Currently we have 79 active journal subscriptions, including print and online subscriptions.

Financial Support
Entering students receive competitive financial packages tenable for one year. Students must apply by February 1st to be considered for a University Graduate Fellowship. Financial assistance may also be available in the form of RAs, TAs and departmental scholarships. All eligible students should apply for funding from external sources including Social Sciences and Humanities Research Council (SSHRC).

Admission Requirements

Admission to the Master’s Program
The Department of Philosophy normally accepts students for September entry only.

Admission to MA study in philosophy is normally restricted to students with a strong undergraduate degree in philosophy. Students must have a minimum B+ (6.0) average of the final 30 units of credit (or equivalent) of their Bachelor’s degree. The Department requires a minimum score of 580 on the standard TOEFL test for applicants whose native language is not English. A short sample of written work (about 10 pages) must be submitted with the application. For further information, visit <web.uvic.ca/philosophy/grad>.

Admission to the PhD Program
Admission to the PhD program in philosophy is restricted to students who hold an MA in philosophy or an equivalent degree. University regulations permit unusually promising MA candidates to move directly into a doctoral program. For further information, visit <web.uvic.ca/philosophy/grad>.

Deadlines
To be given full consideration for admission and funding, all applicants are asked to apply by February 1.

Program Requirements

Master’s Program
Course Requirements
Students must fulfill three requirements:
1. Take 9 units of course work. With the permission of the Graduate Adviser, up to 1.5 units of this course work may be taken in departments other than the Department of Philosophy. The Research Methods Seminar (PHIL 591) must be taken in partial satisfaction of this requirement.
2. Students must register for and complete the Professional Development Practicum (PHIL 592) for 1.5 units.
3. Write a major research project of 4.5 units (PHIL 598).

Oral Examination
Required.

Program Length
One year.

PhD Program
Course Requirements
Students must fulfill three requirements:
1. Take 9 units of courses numbered 500 and above (except PHIL 598). With the permission of the Graduate Adviser, up to 3 units of this course work may be taken in departments other than the Department of Philosophy.
2. Complete a candidacy examination (PHIL 693). In fulfillment of this requirement, all students must satisfy a logic requirement and be examined on an area of philosophic specialization and an area of philosophical competence. A dissertation proposal must be approved by a student supervisory committee.
3. Write a dissertation of 18 units (PHIL 699).

Oral Examination
Required.

Program Length
Approximately four years.

Co-operative Education
Participation in the Co-operative Education program - which enables students to acquire knowledge, practical skills for employment, and workplace experience - is optional for Master’s and PhD students. Master’s students complete two work terms, and PhD students complete three (a work term consists of four months of full-time, paid employment), and students undertake study and work terms in alternating sessions. Interested students should contact the Humanities and Fine Arts Co-op office early in the term in which they are applying. Students are also referred to “General Regulations: Graduate Co-op”, page 44.

Physics and Astronomy

GENERAL INFORMATION
Contact Information
Department of Physics and Astronomy
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Department of Physics and Astronomy
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Canada
Courier Address:
Department of Physics and Astronomy
University of Victoria
3800 Finnerty Rd.
Victoria, BC V8P 5C2
Canada
Telephone Number: .................................250-721-7700
Fax Number: ..................................................250-721-7715
Email: physgen@uvic.ca
Website: <www.uvic.ca/science/physics>
Chair: Dr. Adam Ritz
Email: chair@phys.uvic.ca
Phone: ...........................................................250-721-7698
Graduate Adviser: Dr. Sara Ellison
Email: physgrad@uvic.ca
Faculty Members and Areas of Research

Justin Albert, PhD (Princeton)
  Experimental particle physics

Arif Babul, PhD (Princeton)
  Astronomy and astrophysics

Magdalena Bazalova-Carter, PhD (McGill)
  Medical physics

Devika Chithrani, PhD (Toronto)
  Medical physics

Byeong-Chul Choi, PhD (Freie Universität Berlin)
  Experimental condensed matter physics

Rogério de Sousa, PhD (Maryland)
  Theoretical condensed matter physics

Sara L. Ellison, PhD (Cambridge)
  Astronomy and astrophysics

Falk H. Herwig, PhD (Potsdam and Kiel)
  Astronomy and astrophysics

Dean Karlen, PhD (Stanford)
  Experimental particle physics

Richard K. Keeler, PhD (British Columbia)
  Experimental particle physics

Jody M. Klymak, PhD (Washington)
  Physical oceanography

Pavel Kovtun, PhD (Washington)
  Theoretical particle physics

Robert V. Kowalewski, PhD (Cornell)
  Experimental particle physics

Michel Lefebvre, PhD (Cambridge)
  Experimental particle physics

Julio F. Navarro, PhD (Universidad Nacional de Córdoba)
  Astronomy and astrophysics

Maxim Pospelov, PhD (Budker)
  Theoretical particle physics and cosmology

Adam Ritz, PhD (Imperial College)
  Theoretical particle physics

J. Michael Roney, PhD (Carleton)
  Experimental particle physics

Geoffrey M. Steeves, PhD (Alberta)
  Experimental condensed matter physics

Kimberley A. Venn, PhD (Texas-Austin)
  Astronomy and astrophysics

Jon P. Willis, PhD (Cambridge)
  Astronomy and astrophysics

Adjunct and Emeritus Faculty

David Andersen, PhD (Pennsylvania State)
  Astronomy and astrophysics

William Ansbach, PhD (Otago)
  Medical physics

Cynthia Araujo, PhD (British Columbia)
  Medical physics

Richard Baartman, PhD (Simon Fraser)
  Accelerator Physics

Parminder Basran, PhD (Calgary)
  Medical Physics

Wayne A. Beckham, PhD (Adelaide)
  Medical physics

George A. Beer, PhD (Saskatchewan)
  Nuclear physics

John P. Blakeslee, PhD (Massachusetts Institute of Technology)
  Astronomy and astrophysics

Erika Chin, PhD (British Columbia)
  Medical physics

Fred J. Cooperstock, PhD (Brown)
  General relativity and astrophysics

Patrick Côté, PhD (McMaster)
  Astronomy and astrophysics

David Crampton, PhD (Toronto)
  Astronomy and astrophysics

James Di Francesco, PhD (Texas)
  Astronomy and astrophysics

Iris Dillmann, PhD (Basel)
  Nuclear Astrophysics

Laurent Drissen, PhD (Montreal)
  Astronomy and astrophysics

Laura Ferrarese, PhD (Johns Hopkins)
  Astronomy and astrophysics

Isabelle Gagné, PhD (Alberta)
  Medical physics

Alexander Gottberg, PhD (Freie Universität Berlin)
  Accelerator physics

F. David A. Hartwick, PhD (Toronto)
  Astronomy and astrophysics

Michelle Hilts, PhD (British Columbia)
  Medical physics

Cornelia Hoehr, PhD (Ruprecht-Karls-Universität, Heidelberg)
  Nuclear medicine

Robert E. Horita, PhD (British Columbia)
  Geomagnetism and space physics

John Hutchings, PhD (Cambridge)
  Astronomy and astrophysics

Werner Israel, PhD (Trinity)
  Theoretical astrophysics

Andrew J. Jirasek, PhD (British Columbia)
  Medical physics

Doug Johnstone, PhD (University of California, Berkeley)
  Astronomy and astrophysics

J.J. Kavelaars, PhD (Queen’s)
  Astronomy and astrophysics

Oliver Kester, PhD (IAP, TU Wien)
  Accelerator Physics

Akira Konaka, PhD (Kyoto)
  Experimental nuclear and particle physics

Shane M. Koscielniak, PhD (Oxford)
  Accelerator Physics

Ania Kwiatkowski, PhD (Michigan State)
  Nuclear Physics
Bob Laxdal, MSc (Saskatchewan)  
Accelerator Physics

Christian Marois, PhD (Montreal)  
Astronomy and astrophysics

Brenda C. Matthews, PhD (McMaster)  
Astronomy and astrophysics

Alan W. McConnachie, PhD (Cambridge)  
Astronomy and astrophysics

Robert McPherson, PhD (Princeton)  
Experimental particle physics

Nikolitsa (Lia) Merminga, PhD (Michigan)  
Accelerator Physics

Ante Mestrovic, PhD (British Columbia)  
Medical physics

David Morrissey, PhD (Chicago)  
Theoretical particle physics

Arthur Olin, PhD (Harvard)  
Experimental nuclear and particle physics

Charles E. Picciotto, PhD (California)  
Theoretical nuclear and particle physics

Christopher J. Pritchet, PhD (Toronto)  
Astronomy and astrophysics

Lyle Robertson, PhD (British Columbia)  
Experimental nuclear and particle physics

Manuel Rodriguez Vega, PhD (Wisconsin-Madison)  
Medical Physics

Christopher Ruiz, PhD (Edinburgh)  
Nuclear astrophysics

Thomas J. Ruth, PhD (Clark)  
Nuclear medicine

Colin D. Scarfe, PhD (Cambridge)  
Astronomy and astrophysics

David Schade, PhD (Victoria)  
Astronomy and astrophysics

Luc Simard, PhD (Victoria)  
Astronomy and astrophysics

Randall J. Sobie, PhD (Toronto)  
Experimental particle physics

Peter Stetson, PhD (Yale)  
Astronomy and astrophysics

Edward L. Tomusiak, PhD (McGill)  
Theoretical nuclear and particle physics

Isabel Trigger, PhD (Montréal)  
Experimental particle physics

Don A. VandenBerg, PhD (Australian National University)  
Astronomy and astrophysics

Jean-Pierre Véran, PhD (École Nationale Supérieure des Télécommunications - Paris)  
Astronomy and astrophysics

Arthur Watton, PhD (McMaster)  
Nuclear magnetic resonance in solids and liquids

Derek M. Wells, PhD (Clemson)  
Medical physics

Sergei F. Zavgorodni, PhD (Tomsk, Russia)  
Medical physics

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### Degrees and Specializations Offered

The Department of Physics and Astronomy offers programs of study and research leading to the degrees of Master of Science (MSc) and Doctor of Philosophy (PhD). The Department also offers a coursework program leading to a Graduate Certificate in Medical Physics (GCMP). All MSc and PhD degrees are awarded with a major in Physics, while specific degree concentrations are offered in Astronomy, Medical Physics, and Ocean Physics, that have different program coursework requirements. The department offers research specialization in the areas of study listed below, broken down according to degree concentration (please see the department website for information about the respective research groups and current activity).

- **MSc/PhD in Physics**
  - Accelerator Physics
  - Condensed Matter Physics
  - Experimental Particle Physics
  - Theoretical Physics
- **MSc/PhD in Physics - Concentration in Astronomy**
  - Galactic Astronomy & Astrophysics
  - Stellar Astronomy & Astrophysics
- **MSc/PhD in Physics - Concentration in Medical Physics**
- **MSc/PhD in Physics - Concentration in Ocean Physics**

*Note that the program requirements differ for research with a specific concentration in Astronomy, Medical Physics or Ocean Physics.*

### Facilities

The department houses a significant number of research labs and support facilities, including computing, nanofabrication and full-service electronics and machine shops. On-site research space includes a large particle detector lab, nanofabrication facility, and the campus observatory.

In addition, the department maintains close links and research collaboration with nearby centers, such as the BC Cancer Agency, NRC Herzberg Astronomy and Astrophysics, the TRIUMF Laboratory in Vancouver, and also the Perimeter Institute in Ontario. Our researchers work in multi-national collaborations providing students with access to major global research facilities, including observatories in Hawaii and Chile, and particle physics labs at CERN, SLAC and KEK.

### Financial Support


Students admitted to the MSc and PhD program in Physics and Astronomy have access to a funding package that may include: University of Victoria Awards, Research Assistantships (RAs), Teaching Assistantships (TAs) and various Donor Awards. Students eligible for external funding (e.g. from NSERC) are encouraged to apply. The Department operates under a set of financial support rules which provide guaranteed funding for all students, based on satisfactory performance and progress, for up to 2 years for an MSc and up to 5 years beyond the BSc level for those in the PhD program.

Please contact the graduate adviser of the department for additional details.

### Admission Requirements


**Admission To MSc Programs**

The normal prerequisite for all programs is a (UVic equivalent) Honours degree in Physics, Astronomy or related subjects. Students admitted to the MSc program, but with backgrounds judged to be less than that of a UVic Honours degree (e.g. a Major degree), are normally required to take
additional undergraduate courses in Physics, Astronomy and Mathematics to satisfy the stated prerequisite.

Admission To PhD Programs
The normal prerequisite for all programs is a (UVic equivalent) MSc degree in Physics, Astronomy or related subjects. Students already registered in the UVic MSc program may have the opportunity to enter the PhD program directly via the MSc-to-PhD transfer process. See <www.uvic.ca/science/physics> for further details and requirements.

Admission to the GCMP Program
The normal prerequisite is a PhD in Physics (or related areas) from a recognized post-secondary institution. The CAMPEP accredited Graduate Certificate in Medical Physics is a two-term program of study for students with a PhD in Physics wishing to transition to a clinical career in Medical Physics. Students completing this program will be qualified to enter CAMPEP- accredited residency programs.

International applicants
Applicants for MSc programs who completed their undergraduate degree at a non-Canadian university are normally expected to take the Graduate Record Examination (GRE), General and Subject exams, and submit the results to the Graduate Admissions and Records Office. Applicants for MSc, PhD or GCMP programs whose native language is not English must also satisfy the English Competency Requirement for the Faculty of Graduate Studies (see "Faculty Admissions", page 23, for details). Students with this qualification may still be required to complete English language courses along with their program-related course work.

Program Requirements
See <www.uvic.ca/science/physics>.

Grades
Graduate students must maintain a cumulative GPA of at least 5.0 (B) for all required courses (namely those specified by the student’s supervisory committee as part of the program). Individual course grades of B- or below are considered unsatisfactory and trigger a notification of Faculty of Graduate Studies grade requirements, with a subsequent review and recommendation for action by the supervisory committee.

Candidacy Exam
The candidacy exam (PHYS 693) is required of all PhD students and is normally taken within the first 18 months of, and no later than two years after, a student’s first registration in (or transfer to) the PhD program.

Thesis
The thesis requirement for MSc and PhD degrees (PHYS 599 or PHYS 699) applies to all students, independent of program concentration. All registrations in PHYS 699 must be accompanied by registration in PHYS 693 until 693 has been passed.

MSc in Physics (all concentrations)

Program Requirements
1. Graduate lecture courses*.
2. Colloquium PHYS 560 (0.0 units).
3. Thesis PHYS 599 (7.5 units).
4. Final oral examination.

*MSc in Physics: Normally 7.5 units, with a minimum of 6.0 units from the PHYS graduate course list, including PHYS 500A and 502A.

PhD in Physics (all concentrations)
Program Requirements
1. Graduate lecture courses*.
2. Colloquium PHYS 560 (0.0 units).
3. Candidacy examination, PHYS 693 (3.0 units).
4. Dissertation, PHYS 699 (33.0 units).
5. Final oral examination.

*Course requirements vary for specific concentrations, as detailed below.

- PhD in Physics: PHYS 662 plus courses as required by the supervisory committee, with the total number of units beyond the BSc (or equivalent) normally being 9.0 (minimum 7.5 at graduate level), including the core courses 500A and 502A, or their equivalent.
- PhD in Physics - Concentration in Astronomy: ASTR 661 and PHYS 662 plus courses as required by the supervisory committee, with the total number of units beyond the BSc (or equivalent) normally being 11.5 and including at least one PHYS 500-level course in addition to the MSc requirements.
- PhD in Physics - Concentration in Medical Physics: PHYS 662 plus courses as required by the supervisory committee, with the total number of units beyond the BSc (or equivalent) normally being 9.0 (minimum 7.5 at graduate level).

Note that the supervisory committee may require additional courses for students lacking the appropriate background.

Graduate Certificate in Medical Physics
Program Requirements
1. PHYS 534, 535, 539, 540, 544 and 545 (8.0 units).

Co-operative Education
Participation in the Co-operative Education program – which enables students to acquire knowledge, practical skills for employment, and workplace experience – is optional for Master’s and PhD students. Master’s students complete two work terms and PhD students complete three (a work term consists of four months of full-time, paid employment). Students require permission from their academic adviser and graduate adviser, as well as the Co-op coordinator, to participate in the Co-op program. Interested students should contact the Physics and Astronomy Co-op office early in their first term. Students are also referred to "General Regulations: Graduate Co-op", page 44.
Political Science

GENERAL INFORMATION

Contact Information
Department of Political Science
Location: David Turpin Building, Room A316
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PO Box 1700 STN CSC
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Canada
Courier Address:
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David Turpin Building A316
Victoria, BC V8P 5C2
Canada
Telephone Number: 250-721-7486
Fax Number: 250-721-7485
Email: poligrad@uvic.ca
Website: <web.uvic.ca/polisci>
Chair: Dr. Scott Watson
Email: chairpol@uvic.ca
Phone: 250-853-3528
Graduate Adviser: Dr. Matt James
Email: gradu pol@uvic.ca
Phone: 250-721-6489
Graduate Secretary: Rachel Richmond
Email: poligrad@uvic.ca
Phone: 250-721-7486

Faculty Members and Areas of Research

Colin J. Bennett, PhD (Illinois)
Comparative politics and public policy (advanced industrial countries); American government and politics; information and communications policy
Michelle Bonner, PhD (Toronto)
Comparative politics; Latin American politics; democratization; human rights; social movements; police violence and reform; gender and politics
Marlea Clarke, PhD (York)
African Politics (South and Southern Africa focus), political economy of development, labour and social movements, employment and labour market restructuring, globalisation and democratisation in Africa, gender and politics
A. Claire Cutler, PhD (UBC)
International relations theory; international law and organization; private international trade law; international political economy; dispute resolution
Rita Kaur Dhamoon, PhD (UBC)
Identity/difference politics and power, including multicultural policies and theories; culture and politics; nation-building, gender politics and feminism, intersectionality, critical race theory, post-colonial and anti-colonial politics, solidarity politics, citizenship and democratic politics, with specialised focus on Canada
Avigail Eisenberg, PhD (Queen’s)
Democratic theory including pluralism, feminism and minority rights; Canadian politics including constitutional law and politics, minority groups, human rights and civil liberties

Simon Glezos, PhD (John Hopkins)
Contemporary Political Theory; IR Theory; Speed and Technology; Theories of the State; Theories of Political Violence; Globalization; Contemporary Information Technologies; Capitalism and Resistance
Wilfrid Greaves, PhD (Toronto)
International relations; critical security studies; securitization theory; Arctic governance; environmental politics; Canadian foreign policy
Matt James, PhD (UBC)
Canadian constitutionalism and citizenship, Canadian politics, social movements, prestige, political theory
Arthur Kroker, PhD (McMaster)
Technology, culture and theory; contemporary French and German political theory; Canadian political and social thought; ethics and biotechnology
James (Jamie) Lawson, PhD (York)
Canadian Politics and Public Policy; natural resource policy and politics; environmental policy and politics; forest policy and politics; Canadian political economy; indigenous/ newcomer relations; historical and geographical approaches to politics; philosophy of history
Mara Marini, PhD (Chicago)
Contemporary political theory; feminist theory; critical race theory; critical theory including critiques of capitalism
Oliver Schmidtke, PhD (European Univ. Inst., Florence)
Citizenship and Immigration; identity politics; comparative politics; xenophobia and racism; European integration
Heidi Kiwitinepinesiek Stark, PhD (Minnesota)
Comparative Indigenous Politics, Aboriginal and Treaty Rights, Federal Indian Policy, and Indigenous Law
Reeta Tremblay, PhD (Chicago)
Comparative Politics and Comparative Federalism, South Asian Political Economy, Nation-State and Secessionist Movements in India and Indian Popular Cinema
Amy C. Verdu, PhD (European University Institute, Florence)
European integration studies; monetary integration; European integration theory; European comparative politics; international political economy; international relations
R. B. J. (Rob) Walker, PhD (Queen’s)
Contemporary social and political thought; theories of discourse, ideology and culture; philosophy of social science; international political theory; concepts of space and time in political thought; modernity/postmodernity
Scott Watson PhD (UBC)
International relations theory; international security; migration and refugee policy; securitization theory
Michael C. Webb, PhD (Stanford)
International political economy; globalization and governance; Canadian foreign policy
Andrew Wender, PhD (UVic)
Middle East politics; interconnections among religion, politics, society, and culture within the Middle East and globally; political thought within historical contexts; comparative political thought; politics in relation to world history
Guoguang Wu, PhD (Princeton)
Comparative politics (developing, authoritarian, and communist countries); liberalization and democratization, East Asian politics, China, Hong Kong, Taiwan, Asia-Pacific international relations, Chinese political thought
Feng Xu, PhD (York)
Chinese politics, comparative politics (East Asia); gender politics (especially East Asia); migration and citizenship; national and diaspora identities; policy ideas, translation theory and global hegemony

Degrees and Specializations Offered
The Department of Political Science offers a program of study leading to the degrees of Master of Arts and Doctor of Philosophy in Political Science.

The MA program provides an opportunity for advanced research in most areas of Political Science and includes either a thesis option or a project-based option which consists of a major research paper with additional coursework. The Department also offers a Master’s stream in Politics of Global Challenges and Master’s concentrations in Cultural, Social and Political Thought and Indigenous Nationhood.

The PhD program is especially appropriate for students interested in any of the seven areas:

- Contemporary Political Theory
- International and Transnational Politics
- Democratic Constitutionalism
- Comparative Public Policy and Governance
- Cultural, Social and Political Thought
- Politics of the Global South
- Indigenous Nationhood

Full information on supervisory resources and Political Science courses can be found on the department’s website.

Facilities, Research Centres and Internships
In addition to the range of courses and faculty expertise within the department, the program has many interdisciplinary resources and opportunities. Students are encouraged to take at least one course outside of the department. There is an extensive expertise on political issues in other departments, including Indigenous Governance, Law, Philosophy, Gender Studies, History, Environmental Studies and Public Administration. In addition, all seven areas of concentration in the PhD program are deeply embedded in interdisciplinary perspectives. For example, Democratic Constitutionalism involves collaboration among the Departments of Philosophy, Political Science and Law; Cultural, Social and Political Thought combines perspectives from Anthropology, English, History, Political Science and Sociology; Comparative Public Policy and Governance draws on resources from Political Science and Public Administration; Indigenous Nationhood draws on resources from Indigenous Governance, Law, and Political Science.

A full slate of seminars, colloquia, lectures and conferences provide many excellent opportunities for collegial interaction among graduate students and between graduate students and faculty. These include the Victoria Colloquium on Political, Social and Legal Theory which students may take for course credit. This colloquium involves the interaction of theorists with international reputations and students from a variety of disciplines.

The department also has strong ties with various research centres on campus, including the Centre for Pacific and Asian Initiatives, the Centre for Global Studies, the Centre for European Studies and the Centre for Studies in Religion and Society.

The department also collaborates in the administration of British Columbia’s Legislative Internship Program. Interns may receive a two-course (3 unit) credit for a research report related to their work (POLI 580) which they are required to submit to a two-member examination committee of the department. This program is open only to selected graduates of British Columbia universities, who must apply to the program and are chosen on a competitive basis. Further information is available at: <www.leg.bc.ca/content-peo/Pages/Legislative-Internship-Program.aspx>.

Financial Support
Political Science students are eligible for University of Victoria Fellowships. In addition, the department offers several scholarships of varying amounts. Students are automatically considered for internal scholarships and they are awarded on a competitive basis. The department also offers teaching and research assistantships, which are also awarded on a competitive basis, with priority given to incoming students. All candidates applying to our master’s program by the January 15th deadline are automatically considered for a teaching assistantship. All other students must apply. All eligible students are also strongly encouraged to apply for funding from external sources such as SSHRC.

Admission Requirements
General
Admission into the department is determined on a competitive basis. Applications are first reviewed by the Graduate Admissions and Records Office and then by the Political Science Admissions and Awards Committee. In addition to the materials required by the Graduate Admissions and Records Office (two letters from academic referees, application form and official transcripts), the department asks all master’s applicants to submit a one-to-two page statement of research interests. It requires that PhD applicants submit a two-to-five page statement of intent and a sample of their scholarly work, normally an academic paper. Not all students who meet the minimum requirements can be admitted. Typically, eight to ten MA students and two to five PhD students are admitted into the program each year.

Applicants for admission whose first language is not English, who are not holding a recognized degree from a country where English is an official language, or who have resided in Canada or other English-speaking countries for less than three consecutive years immediately prior to the session applied for, must take the Test of English as a Foreign Language (TOEFL) and achieve a minimum score of 600 (paper test).

Admission to the Master’s Program
The normal minimum for admission to the MA programs is a Bachelor of Arts (BA) preferably in Political Science, with an average of B+ (6.0 GPA) in the final two full years of study leading to this degree. Students without a strong background in Political Science may be considered for admission upon completing a non-degree undergraduate unclassified year of course work in upper-level political science courses with a GPA of at least 7.0 on the UVic scale of 9.0 or equivalent.

Admission to the PhD Program
The normal minimum for admission to the PhD program is an MA in Political Science with an average of A- in all Political Science graduate courses. The department will only consider applicants who are interested in one of the seven areas of concentration: Indigenous Nationhood, Contemporary Political Theory; International and Transnational Politics; Democratic Constitutionalism; Comparative Public Policy and Governance; Cultural, Social and Political Thought; Politics of the Global South.

Concentration in Cultural, Social and Political Thought (CSPT)
This interdisciplinary program is open to selected MA and PhD students in Anthropology, English, Environmental Studies, Germanic Studies, History, Political Science and Sociology. Students must apply online, choosing the Concentration in Cultural, Social and Political Thought option for Political Science. If approved by the department, the application will be reviewed by the CSPT Admissions Committee. Only students already accepted into an MA or PhD program in English, Environmental Studies, History, Political Science or Sociology may be admitted to CSPT. For full information about the program see <www.uvic.ca/socialsciences/politicalscience/graduate/cspt/index.php>.
Students must meet the core graduating requirements of the individual departments as well as specific requirements of the CSPT program. See also the entry for Concentration in “Concentration in Cultural, Social and Political Thought (CSPT)”, page 3.

**Graduate Certificate in Indigenous Nationhood**

The Graduate Certificate in Indigenous Nationhood (IN) provides an opportunity for students to specialize and focus on the intersections of governance, politics and law for indigenous peoples from a multi-disciplinary perspective, with courses taken from Indigenous Governance, Political Science and Law. It may be taken as complementary to an existing graduate degree or as a free-standing certificate (see Graduate Certificate in Indigenous Nationhood). A central aim of the certificate is to train students at an advanced level in the theoretical, methodological and applied aspects of the emerging field of Indigenous Nationhood in ways that will enable them to be future researchers and engaged community members and scholars.

Students must consult the IN Program Director and normally do so at the time of their application for their MA or PhD programs (if applicable). Applicants to the Graduate Certificate in Indigenous Nationhood must submit an additional and separate application to the IN Certificate program.

**Deadlines and Entry Points**

To be given full consideration for admission and funding, all domestic and international applicants are asked to apply by January 15 for September admission. The admissions process closes on May 15. Both the MA and PhD programs have September entry points.

**PROGRAM REQUIREMENTS**

All programs must be approved by the graduate adviser to ensure balance and focus in each student's program.

**Master's Program Thesis Option**

The Political Science department offers a thesis option MA program, which includes 6 units of course work and a thesis worth 9 units. The Master's program thesis option is designed to be completed in 12 months.

**Course Requirements**

MA students taking the thesis option are required to complete four 1.5 unit courses. At least two of these courses (3 units) must be taken from the following list of field seminars: POLI 507, 508, 509, 516, 540. Students are also required to take the department methods course POLI 505, unless written exemption is given to the graduate advisor by their supervisor. The remaining 1.5 units of coursework may be taken from Political Science graduate courses, a senior undergraduate course (300 or 400 level), a directed readings course or a graduate course offered by another department.

**Master's Thesis**

MA students taking the thesis option are required to write a Master's thesis (POLI 599) worth 9 units which is no longer than 100 pages and which they defend through an oral examination conducted by their supervisory committee and an examiner chosen from outside the Political Science department. Full-time students are required to have a thesis proposal approved by their supervisory committee by May 15 of the academic year in which they enrolled in the program.

**Summary of Requirements - MA with thesis option**

<table>
<thead>
<tr>
<th>Course</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>POLI 505</td>
<td>1.5</td>
</tr>
<tr>
<td>Field Seminars (POLI 507, 508, 509, 516, 540)</td>
<td>3.0</td>
</tr>
<tr>
<td>Elective courses</td>
<td>1.5</td>
</tr>
<tr>
<td>Thesis proposal complete Thesis (POLI 599)</td>
<td>9.0</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>15.0</strong></td>
</tr>
</tbody>
</table>

**Master's Program Project-based Option**

MA students taking the project-based option must complete 9 units of coursework and complete a major research paper worth 6 units. The Master's program project-based option is designed to be completed in 12 months.

**Requirements**

The 9 units of coursework must include at least two Political Science graduate field seminars (normally POLI 508 and 540), POLI 505 (unless written exemption is given to the graduate advisor by the student’s supervisor and an additional 1.5 units of Political Science graduate coursework is completed), and two additional Political Science graduate courses. The remaining 1.5 units of coursework may be taken from Political Science graduate courses, a senior undergraduate course (300 or 400 level), a directed readings course or a graduate course offered by another department.

**Major Research Paper**

The major research paper (POLI 598) is based on an independent research project, normally 40-50 pages in length. At the initiative of the student and with the approval of the supervisory committee, it may also consist of a research paper on a topic in political science completed for an external organization (e.g., employer, or a voluntary non-profit organization). The paper will be graded by the student's supervisory committee.

**Summary of Requirements - MA Project-based Option:**

<table>
<thead>
<tr>
<th>Course</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>Field Seminars (two of POLI 507, 508, 509, 516, 540)</td>
<td>3.0</td>
</tr>
<tr>
<td>POLI 505</td>
<td>1.5</td>
</tr>
<tr>
<td>POLI elective course</td>
<td>3.0</td>
</tr>
<tr>
<td>Elective courses</td>
<td>1.5</td>
</tr>
<tr>
<td>Major research paper (POLI 598)</td>
<td>6.0</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>15.0</strong></td>
</tr>
</tbody>
</table>

**Master's Stream in Politics of Global Challenges**

The Master's stream in Politics of Global Challenges (PGC) provides students with an integrated understanding of the politics associated with global challenges at all levels, from the local and sub-national through the national and regional, to the global level. The program is grounded in Political Science faculty members’ research expertise in four areas in which global challenges to human and social well-being pose especially intense political debates: Migration and Contested Borders; Political Economy and Development; (In) Security and Surveillance; and Democracy, Diversities, and Human Rights.

**Course Requirements**

Students in the Master's Stream in Politics of Global Challenges must complete 9.0 units of coursework. Students are required to take the core course, POLI 525 (1.5 units), POLI 508 (1.5 units), and POLI 540 (1.5 units). Students are also required to take the department methods course POLI 505 (1.5 units), unless written exemption is given to the graduate advisor by their supervisor. Two further electives (3.0 units) are required, one (1.5 units) of which will normally be a POLI graduate course in the theme in which the student will write the major research paper. The remaining elective course (1.5 units) will be chosen from a POLI graduate course, senior undergraduate course (300 or 400 level), directed readings course or graduate course offered by another department.

**Major Research Paper**

The major research paper (POLI 598; 6.0 units) is based on an independent research project, normally 40-50 pages in length. It will normally be on a PGC theme supervised by a professor associated with the PGC stream, and will be graded by the student’s supervisory committee.
Summary of Requirements - Master’s Stream in Politics of Global Challenges

<table>
<thead>
<tr>
<th>Course</th>
<th>Units</th>
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<tbody>
<tr>
<td>POLI 525</td>
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<tr>
<td>POLI 508, and 540</td>
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<tr>
<td>POLI 505</td>
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<tr>
<td>POLI PGC elective</td>
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</tr>
<tr>
<td>Elective courses</td>
<td>1.5</td>
</tr>
<tr>
<td>Major research paper (POLI 598)</td>
<td>6.0</td>
</tr>
<tr>
<td>Total</td>
<td>15.0</td>
</tr>
</tbody>
</table>

MA Program with CSPT

CSPT Master’s students must complete 7.5 units of course work. CSPT is not available with the research project option. Students must complete POLI 509 (1.5 units), a field seminar drawn from the following list: POLI 507, 508, 516, 540 (1.5 units); one additional graduate seminar in Political Science (1.5 units); and CSPT 501 and one of CSPT 500 or CSPT 590. Students must also complete a MA thesis worth 9 units. The topic must be within the field of CSPT. At least two members of the examining committee must be drawn from the faculty members affiliated with the CSPT program.

Summary of Requirements

<table>
<thead>
<tr>
<th>Course</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>POLI 509</td>
<td>1.5</td>
</tr>
<tr>
<td>Field seminars (POLI 507, 508, 516, 540)</td>
<td>1.5</td>
</tr>
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<tr>
<td>CSPT 501</td>
<td>1.5</td>
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<tr>
<td>CSPT 500 or CSPT 590</td>
<td>1.5</td>
</tr>
<tr>
<td>Thesis proposal</td>
<td></td>
</tr>
<tr>
<td>Complete thesis (POLI 599)</td>
<td>9.0</td>
</tr>
<tr>
<td>Total</td>
<td>16.5</td>
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</tbody>
</table>

Master of Arts Program (Thesis Option) with Graduate Certificate in Indigenous Nationhood (IN)

MA students taking the thesis option who wish to complete the IN Graduate Certificate must complete IN 601 (1.5 units); two field seminars drawn from the following: POLI 507, 508, 516, 540 (1.5 units); three preapproved IN electives (1.5 units in each of IGOV, POLI, and LAW); and IN 697 (1.5 unit capstone course).

Students must complete an MA thesis worth 9.0 units. The topic must be within the field of Indigenous Nationhood. At least two members of the examining committee must be drawn from the faculty members affiliated with the IN Graduate Certificate.

Summary of Requirements - MA Thesis Option with IN

<table>
<thead>
<tr>
<th>Course</th>
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</thead>
<tbody>
<tr>
<td>IN 601</td>
<td>1.5</td>
</tr>
<tr>
<td>Two of POLI 507, 508, 516, 540</td>
<td>3.0</td>
</tr>
<tr>
<td>POLI approved elective</td>
<td>1.5</td>
</tr>
<tr>
<td>IGOV approved elective</td>
<td>1.5</td>
</tr>
<tr>
<td>LAW approved elective</td>
<td>1.5</td>
</tr>
<tr>
<td>IN 697</td>
<td>1.5</td>
</tr>
<tr>
<td>Thesis Proposal POLI 599</td>
<td>9.0</td>
</tr>
<tr>
<td>Total</td>
<td>19.5</td>
</tr>
</tbody>
</table>

MA students taking the project-based option who wish to complete the IN Graduate Certificate must complete IN 601 (1.5 units); two field seminars drawn from the following: POLI 507, 508, 516, 540 (1.5 units); POLI 505 (1.5 units), unless written exemption is given to the graduate advisor by their supervisor; one POLI elective course (1.5 units); three preapproved IN electives (1.5 units in each of IGOV, POLI, and LAW); and IN 697 (1.5 unit capstone course). Students must complete a major research paper worth 6.0 units. The topic must be within the field of Indigenous Nationhood. The members of the supervisory committee must be drawn from the faculty members affiliated with the IN Graduate Certificate.

Summary of Requirements - MA Project-based Option with IN

<table>
<thead>
<tr>
<th>Course</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>IN 601</td>
<td>1.5</td>
</tr>
<tr>
<td>Two of POLI 507, 508, 516, 540</td>
<td>3.0</td>
</tr>
<tr>
<td>POLI 505</td>
<td>1.5</td>
</tr>
<tr>
<td>POLI elective courses</td>
<td>1.5</td>
</tr>
<tr>
<td>POLI approved IN elective</td>
<td>1.5</td>
</tr>
<tr>
<td>IGOV approved elective</td>
<td>1.5</td>
</tr>
<tr>
<td>LAW approved elective</td>
<td>1.5</td>
</tr>
<tr>
<td>IN 697</td>
<td>1.5</td>
</tr>
<tr>
<td>POLI 598</td>
<td>6.0</td>
</tr>
<tr>
<td>Total</td>
<td>19.5</td>
</tr>
</tbody>
</table>

PhD Program

PhD candidates are required to complete 42.0 units in accordance with the following program:

Course Requirements

All PhD students are required to complete six 1.5 unit courses beyond the MA degree, including POLI 600 (Professional Development Seminar). Students must choose two field seminars (3 units) (POLI 607, 608, 609, 616, 640, CSPT 601, IN 601), one in each of the areas in which they will be taking a candidacy examination. Students electing to take the candidacy examination in Comparative Policy and Governance (jointly administered with the School of Public Administration) must take POLI 607, POLI 610 and one other field seminar. Students must complete two candidacy examinations and be registered in POLI 693 (3.0 units) until these examinations and the dissertation proposal defense are completed. Students are required to complete a course in methodology (POLI 605), unless written exemption is given to the graduate advisor by their supervisor. The remaining elective courses may be taken from PhD graduate seminars offered by the department. Students may also choose to complete their MA degree, including POLI 600 (Professional Development Seminar). Students may choose to take one graduate course (1.5 units) (and no more than two graduate courses) from outside the Political Science department. If this option is chosen, one course (1.5 units) may, with the permission of the instructor, be taken in the Law Faculty at the 300-level or above, in place of a graduate course at the School of Public Administration.

Students are required to complete a course in methodology (POLI 605), unless written exemption is given to the graduate advisor by their supervisor. The remaining elective courses may be taken from PhD graduate seminars offered by the department. Students may also choose to complete their MA degree, including POLI 600 (Professional Development Seminar). Students may choose to take one graduate course (1.5 units) (and no more than two graduate courses) from outside the Political Science department. If this option is chosen, one course (1.5 units) may, with the permission of the instructor, be taken in the Law Faculty at the 300-level or above, in place of a graduate course at the School of Public Administration.

Professional Development Seminar

POLI 600 is a compulsory seminar worth 1.5 units for PhD students in Political Science that runs from September until April. Students are introduced to the professional aspects of the discipline including: how to write grant applications, how to teach effectively, how to design a syllabus and a CV, how to contribute to the administrative and intellectual community in their department and in political science more broadly.

Candidacy Examinations

Field seminars will help prepare students for candidacy written and oral examinations. Readings for the candidacy exams will be broader than the course work and will be determined according to reading lists drawn up by the faculty in the field being examined and in consultation with the student. Students must successfully complete candidacy examinations in two of the following fields: Canadian Politics, Comparative Politics, International Relations, Political Theory. Students may substitute one of
these examinations for an interdisciplinary examination in Comparative Public Policy and Governance; Cultural, Social and Political Thought; or Indigenous Nationhood.

**Dissertation**

Within three to six months after passing the candidacy examinations, students are required to write and orally defend a dissertation proposal before their supervisory committee. The proposal and oral defense must be considered satisfactory before the student may proceed to the dissertation. All students are required to submit and orally defend a dissertation worth 30 units of credit.

**Summary of Requirements**

<table>
<thead>
<tr>
<th>Course</th>
<th>Units</th>
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</thead>
<tbody>
<tr>
<td>POLI 609</td>
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</tr>
<tr>
<td>3.0 units of field seminars (POLI 607, 608, 609, 616, 640; CSPT 601, IN 601)</td>
<td>3.0</td>
</tr>
<tr>
<td>Elective courses</td>
<td>3.0</td>
</tr>
<tr>
<td>Professional Development Seminar (POLI 600)</td>
<td>1.5</td>
</tr>
<tr>
<td>POLI 693</td>
<td>3.0</td>
</tr>
<tr>
<td>Completion of two Candidacy Examinations</td>
<td></td>
</tr>
<tr>
<td>Dissertation Proposal</td>
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<tr>
<td>Dissertation (POLI 699)</td>
<td>30.0</td>
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<tr>
<td>Total</td>
<td>43.5</td>
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</tbody>
</table>

**PhD Program with CSPT**

CSPT doctoral students must meet the core requirements of their own department as well as the specific requirements of the CSPT program. A CSPT PhD student must complete 9.0 units of course work including POLI 600 (Professional Development Seminar). Students must complete POLI 609 (1.5 units), CSPT 601 (1.5 units); two other graduate courses in Political Science (3.0 units), and one other CSPT course or a related subject approved by the CSPT program director.

Students must write a dissertation that meets the requirements of both the Department of Political Science and the CSPT program. The topic must be within the field of CSPT. At least two members of the examining committee must be affiliated with the CSPT program.

Students enrolled in the CSPT program must successfully complete a candidacy examination in CSPT.

**Summary of Requirements**

<table>
<thead>
<tr>
<th>Course</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>POLI 609</td>
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<tr>
<td>CSPT 601</td>
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</tr>
<tr>
<td>Other POLI Graduate Seminars</td>
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<tr>
<td>CSPT Graduate Seminar</td>
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</tr>
<tr>
<td>Professional Development Seminar (POLI 600)</td>
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</tr>
<tr>
<td>POLI 693</td>
<td>3.0</td>
</tr>
<tr>
<td>Completion of two Candidacy Examinations</td>
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</tr>
<tr>
<td>Dissertation Proposal</td>
<td>3.0</td>
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<tr>
<td>Dissertation (POLI 699)</td>
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</tr>
<tr>
<td>Total</td>
<td>42.0</td>
</tr>
</tbody>
</table>

**PhD Program with Graduate Certificate in Indigenous Nationhood**

PhD students who wish to complete the IN Graduate Certificate must complete IN 601 (1.5 units), one other POLI field seminar (1.5 units), three preapproved IN electives (1.5 units in each of IGOV, LAW and POLI) and the POLI Professional Development seminar (POLI 600).

Students must successfully complete Candidacy requirements, which consist of two examinations. One examination will be in one of the following fields: Canadian Politics, Comparative Politics, International Relations, or Political Theory, and one examination will be in Indigenous Nationhood. Students must be registered in POLI 693 (3.0 units) while completing these exams. Also, students must be registered in IN 697 until the Indigenous Nationhood candidacy examination is completed. They must also write a dissertation that meets the requirements of both the Department of Political Science and the IN Graduate Certificate. The topic must be within the field of Indigenous Nationhood. At least two members of the examining committee must be affiliated with the IN Graduate Certificate.

**Summary of Requirements**

<table>
<thead>
<tr>
<th>Course</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>IN 601</td>
<td>1.5</td>
</tr>
<tr>
<td>One of POLI 607, 608, 609, 610, 616, 640</td>
<td>1.5</td>
</tr>
<tr>
<td>One POLI approved elective</td>
<td>1.5</td>
</tr>
<tr>
<td>IGOV approved elective</td>
<td>1.5</td>
</tr>
<tr>
<td>LAW approved elective</td>
<td>1.5</td>
</tr>
<tr>
<td>POLI 600 (Professional Development Seminar)</td>
<td>1.5</td>
</tr>
<tr>
<td>IN 697</td>
<td>1.5</td>
</tr>
<tr>
<td>POLI 693</td>
<td>3.0</td>
</tr>
<tr>
<td>Dissertation Proposal POLI 699</td>
<td>30.0</td>
</tr>
<tr>
<td>Total</td>
<td>43.5</td>
</tr>
</tbody>
</table>

**Co-operative Education**

Participation in the Co-operative Education program – which enables students to acquire knowledge, practical skills for employment, and workplace experience – is optional for full-time Master’s and PhD students. Master’s students complete two work terms and PhD students complete three (a work term consists of four months of full-time, paid employment). Students require permission from their academic adviser and graduate adviser, as well as the Co-op co-ordinator, to participate in the Co-op program. Interested students should contact the Political Science Co-op office before the second week of their first term. Students are also referred to “General Regulations: Graduate Co-op”, page 44.

**Psychology**

**General Information**

The Department of Psychology offers programs leading to the degrees of Master of Science and Doctor of Philosophy. We offer training to the PhD degree in four areas of specialization: Clinical Psychology (with specialization in Neuropsychology or Lifespan Development), Cognition and Brain Sciences, Lifespan Health and Development, and Social Psychology. In addition, individual areas of study leading to the MSC or PhD degree may be designed according to the interests of individual students and faculty members. The clinical psychology training program is fully accredited by the Canadian Psychological Association. (Prior to Dec. 31, 2014, the program had also been accredited by APA, which no longer accredits Canadian programs.)

The programs are designed to provide students with:
- knowledge and training in their area of specialization
- the skills necessary to conduct and communicate the results of new research and to work co-operatively with others in a research environment; and
- opportunities to gain practical experiences in various aspects of professional psychology.

The PhD involves at least two years of study beyond the master’s degree, of which at least one entire Winter Session must be as a full-time student.

For more information, please see our website.

**Contact Information**

Department of Psychology
GRADUATE PROGRAMS

Location: Cornett A236
Mailing Address:
Psychology
University of Victoria
PO Box 1700, STN CSC
Victoria, BC V8W 2Y2
Canada
Courier Address:
Psychology
University of Victoria
Cornett Building A236
3800 Finnerty Road (Ring Road)
Victoria, BC V8P 5C2
Canada
Telephone Number: 250-721-7525
Fax Number: 250-721-8929
Email: psychgrd@uvic.ca
Website: <web.uvic.ca/psyc>

GRADUATE PROGRAMS

Degrees and Specializations Offered

• Doctor of Philosophy in Clinical Psychology
• Master of Science in Psychology
• Master of Science in Clinical Psychology

Faculty Members and Areas of Research

Daniel N. Bub, PhD (Rochester)
Normal object identification, category-specific agnosia, semantic memory, face recognition

Catherine L. Costigan, PhD (Michigan)
Clinical psychology, children and adolescents, families, immigration, culture/ethnicity, children with disabilities

Mauricio A. Garcia-Barrera, PhD (U of Georgia)
Executive functions, prefrontal cortex development, neuropsychological assessment, ADHD

Jody Gawryluk, PhD (Dalhousie)
Clinical neuropsychology, neuroimaging, functional magnetic resonance imaging, changes in brain structure/function in disorder and recovery

Robert Gifford, PhD (Simon Fraser)
Environmental, social-personality

Frederick M.E. Grouzet, PhD (UQAM)
Social psychology, positive psychology, human motivation and self-regulation, life goals and social values, self-determination theory, psychological well-being and happiness, pro-social and pro-environmental behaviours, cultural and life transition, posttraumatic growth.

Kelci Harris, BA (North Carolina), MA & PhD (Washington U), Assistant Professor
Friendship, personality, life transitions, intergroup friendship

Scott M. Hofer, PhD (U of Southern California)
Cognitive aging, developmental methodology, longitudinal studies, lifespan development

Anna K. Johnson, PhD (Minnesota)
Executive and attention processes, event-related potentials

Scott K. King, PhD (Simon Fraser)
Memory, eyewitness memory, identification, skill acquisition and computational models

Sarah Macoun, PhD (UVic)
Clinical neuropsychology, memory, language comprehension, object identification, skill acquisition and computational models

Michael E. J. Masson, PhD (Colorado)
Cognitive psychology, memory, language comprehension, object identification, skill acquisition and computational models

Sarah Macoun, PhD (UVic)
Clinical neuropsychology, attention and executive function; intervention and rehabilitation of cognitive processes

Theone Paterson, BSc (U of T), MA & PhD (SFU), Assistant Professor
Clinical neuropsychology, older adults, cognitive aging, chronic illness, health behaviours, everyday cognitive abilities, neuropsychological assessment

Ulrich Mueller, PhD (Temple)
Development of executive function, social-communicative development, role of language in social-cognitive development, history of developmental psychology

Andrea M. Pincin, PhD (USC)
Statistical methods for longitudinal data, cognitive development, aging

Marsha G. Runtz, PhD (Manitoba)
Clinical psychology, child maltreatment, family violence, women’s health

John Sakaluk, PhD (University of Kansas)
Social Psychology, close relationships and sexuality, methodology and advanced statistics

Colette Smart, PhD (Loyola, Chicago)
Clinical neuropsychology, cognitive rehabilitation, mindfulness, attention and emotion regulation, older adults, acquired brain injury

Danu A. Stinson, PhD (Waterloo)
Self-esteem, relationships, health

Timothy Stockwell, PhD (London, UK)
Prevention of alcohol and other drug-related harm, alcohol and other drug policy, measurement of alcohol consumption and related harms

James W. Tanaka, PhD (Oregon, Eugene)
Face recognition, expert object recognition, human electrophysiology, autism

Brianna Turner, PhD (Simon Fraser)
Clinical psychology, self-injury, suicide, self-destructive behaviours, dialectical behaviour therapy

Erica Woodin, PhD (Stony Brook)
Clinical psychology, domestic violence, substance abuse, prevention

Degrees and Specializations Offered

• Master of Science in Clinical Psychology
• Master of Science in Psychology
• Doctor of Philosophy in Clinical Psychology

Adam Krawitz, PhD (Michigan, Ann Arbor)
Cognitive neuroscience, working memory, executive control, decision-making, functional magnetic resonance imaging, computational modelling

Christopher E. Lalonde, PhD (British Columbia)
Social-cognitive development in childhood, children’s theories of mind, identity development, cultural influences on development

Bonnie J. Leadbeater, PhD (Columbia)
Developmental psychopathology, depression, teen parenting, problem behaviours, victimization and injury prevention

D. Stephen Lindsay, PhD (Princeton)
Memory and cognition, subjective phenomenology of cognition, eyewitness memory

Stuart W.S. MacDonald, PhD (UVic)
Cognitive aging, life-span development, predictors of cognitive decline, analysis of change

Michael E. J. Masson, PhD (Colorado)
Cognitive psychology, memory, language comprehension, object identification, skill acquisition and computational models

Sarah Macoun, PhD (UVic)
Clinical neuropsychology, memory, language comprehension, object identification, skill acquisition and computational models

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Clinical psychology, self-injury, suicide, self-destructive behaviours, dialectical behaviour therapy

Erica Woodin, PhD (Stony Brook)
Clinical psychology, domestic violence, substance abuse, prevention
• Doctor of Philosophy in Psychology

Facilities
Our department has the following facilities for training and research.
• Psychology Clinic
• The Brain and Cognition Laboratory
• The Human Interaction Lab

Financial Support
All applicants are considered for University fellowships, but there are many more qualified applicants than there are awards. A limited number of teaching assistantships are available from the department during the Winter and Summer sessions. Some faculty members employ students as research assistants. All eligible students are encouraged to apply for funding from other sources such as NSERC, SSHRC, or CIHR, Alzheimer’s Society of Canada.

The Psychology department strives hard to provide at least some financial assistance to all graduate students in the programs. These are typically in the form of teaching and research assistantships. University of Victoria Fellowships and awards are available on a competitive basis. For a summary of various sources of support available to graduate students in Psychology, please see Appendix B in the Graduate Program Regulations document at: http://www.uvic.ca/socialsciences/psychology/assets/docs/current/gradRegs.pdf Specific programs (e.g., Cognition and Brain Science) have financial “packages” for graduate students. For the most up-to-date information, please see our website. All eligible graduate students are expected to apply for funding from provincial, federal and other external sources during their tenure in the graduate program.

ADMISSION REQUIREMENTS

General
An undergraduate degree in psychology or its equivalent with at least a B+ (6.0 GPA) average in the last two years leading to the degree is recommended. Applicants should have taken at least one course in applied statistics. In cases of an undergraduate degree in areas other than psychology, additional foundational coursework may be assigned at the discretion of the student’s supervisory committee as a requirement for the graduate degree. Students whose first language is not English must demonstrate English language proficiency, following a higher standard than the calendar regulations from the Faculty of Graduate Studies, Faculty Admissions section. Specifically, for the Test of English as a Foreign Language (TOEFL) applicants must receive an overall score of at least 600 on the paper-based test, or 100 on the Internet Based TOEFL (IBT) with minimum section requirements of 20 on Listening, Speaking, Reading, and Writing. Applicants taking the International English Language Testing System (IELTS) must achieve an overall score of at least 6.0 on each academic component. Applicants taking the Michigan English Language Assessment Battery (MELAB) must achieve an overall score of at least 90.

Graduate Record Examination
Under typical circumstances, applicants must provide scores from the General Test (verbal, quantitative, and analytical writing sections) of the Graduate Record Examination (GRE) unless an exemption is sought and approved by the department Graduate Executive committee. No specific cut-off scores are used to determine acceptability.

Personal Letter
Applicant must also provide a personal letter that:
1. identifies the primary area of specialization desired
2. describes areas of research interest
3. names at least two faculty members with whom the applicant wishes to work
4. gives details of current activity (e.g., courses in progress)
5. indicates whether financial support will be required

Admission requires that a faculty supervisor is available.

Clinical Psychology Applicants
Applicants intending to pursue clinical training with specialization in neuropsychology or lifespan development must declare their intent at the time of application under Field of Study. Such applicants will then be reviewed by the admissions committee for the clinical program based on:
1. background, interest and experience
2. competitiveness of transcripts with other applicants for clinical training
3. a personal interview focusing on interests and suitability for clinical training

The academic progress and clinical aptitude of students admitted to clinical training will be reviewed annually. Students providing psychological services to children and other vulnerable individuals at the Psychology Clinic and at practicum settings in the community will be required to complete a Criminal Record Check.

Deadline
Applications are due at the Graduate Admissions and Records Office by December 1st. Students should keep in mind that substantial lead time is required to register for and take the GRE (and, if required, the TOEFL, IELTS, or MELAB) in time for results to be received within the deadline. For students applying to the Clinical Psychology program, all documents, including GRE scores, MUST be received by the deadline. For students not applying to the Clinical Psychology program, application documents (e.g., GRE scores) received after the application deadline MAY be considered, but this is not guaranteed.

The Department of Psychology makes every effort to communicate offers of admission by April 1st.

PROGRAM REQUIREMENTS

Master of Science in Clinical Psychology
The Clinical Psychology Master’s degree requires that students satisfy a breadth requirement, called Undergraduate Competence Requirement (UCR). Students will be asked to demonstrate competence in the following four areas: individual differences, biological, cognitive, and social bases of behaviour, by the end of their Master’s degree. Competence may be demonstrated by having received a first class grade (A- or better) in 3rd or 4th year level undergraduate courses, or by passing graduate courses in each area.

Course Requirements
PSYC 502: Research Apprenticeship (3.0 units)

Methods and Statistics Requirements (3.0 units):
Lifespan Development Emphasis:
Two of: PSYC 518, 532, 533, and 578 (or equivalent methods course with program approval)

Neuropsychology Emphasis - Either:
Two of PSYC 518, 532, 533; or
One of PSYC 518, 532, 533; and one of: PSYC 504 (topic must be statistics/methods related), 541, 574A, or 574B

Clinical Courses
PSYC 581, 582, 583, 584, 585, 589; 597 (in each of first two winter sessions in residence)

Required Courses for the Neuropsychology Emphasis
PSYC 540
Required Courses for the Lifespan Development Emphasis
PSYC 561

Thesis
A thesis (PSYC 599) is required for all master’s degree programs. The thesis should be based on original research in an established research area (typically in their supervisor’s field). Prior to conducting the research, students are expected to orally present a proposal of their thesis to their supervisory committee. The supervisory committee must approve this proposal before the student can begin the proposed thesis study.

Oral Examination
An oral exam of the completed thesis must be satisfactorily passed.

Program Length
Student should expect to complete all degree requirements in two, but not more than three, years of full-time study.

Manual for the Graduate Program in Clinical Psychology
Students will be issued a Manual for the Graduate Program in Clinical Psychology at the beginning of their MSc programs. This manual details program requirements, rules, and procedures, relevant to the clinical psychology graduate student.

Master of Science in Psychology
Course Requirements
PSYC 502: Research Apprenticeship (minimum 1.5 units)
Graduate-level statistics (3.0 units chosen from listing in departmental Graduate Program Regulations)

Required Courses for the Cognition and Brain Sciences Track
Two of* PSYC 576A, D or E
Minimum of 1.5 units of PSYC 504
PSYC 577 each winter session in residence

Required Courses for the Lifespan Health and Development Track
PSYC 560*, PSYC 561*
One of PSYC 562, PSYC 563, PSYC 568
* If offered during the first or second year of student’s master’s training.

Required Courses for the Social Psychology Track
PSYC 520* (1.5 units); PSYC 527* (1.5 units); 1.5 units of electives (e.g., PSYC 507, 518, 521, 522, 526, 530, 555A, 555B)
* If offered during the first or second year of student’s master’s training.

Thesis
A thesis (PSYC 599) is required for all master’s degree programs. The thesis should be based on original research in an established research area (typically in their supervisor’s field). Prior to conducting the research, students are expected to orally present a proposal of their thesis to their supervisory committee.

Oral Examination
An oral exam of the completed thesis must be satisfactorily passed.

Program Length
Students should expect to complete all degree requirements in two years of full-time study.

Doctor of Philosophy in Clinical Psychology
Course Requirements
Methods and Statistics Requirements (3.0 units):
Lifespan Development Emphasis
Two of* PSYC 518, 532, 533, and 578 (or equivalent methods course with program approval)

Neuropsychology Emphasis - Either:
Two of* PSYC 518, 532, 533; or
One of* PSYC 518, 532, 533 and one of* PSYC 504 (topic must be statistics/methods related), 541, 574A, or 574B
* must be different from those taken to fulfill the MSc Methods and Statistics requirements.

Clinical Courses
All clinical students:
PSYC 506A (Therapy), PSYC 586A
PSYC 597 (in each of first two winter sessions in residence)
One of PSYC 588, 593, 594, 595, 596

Clinical Practica & Internship
PSYC 503, 505, 603, 606

Required Courses for the Neuropsychology Emphasis
PSYC 506A (Advanced Assessment), 546A, 546B, 545*, 506A*, 543*
One of PSYC 547, 549

Required Courses for the Lifespan Development Emphasis
PSYC 540*, 586B
Two of PSYC 562, 563, 565, 567, 568
One more of PSYC 588, 593, 594, 595 (must be PSYC 588, 593 or 594 ‘Couples Therapy’ if one of these not already taken)
*if not already taken for the MSc

Candidacy Examinations
Clinical Candidacy Exams and, depending on emphasis, either a Neuropsychology Specialty and/or Lifespan Development Specialty Candidacy Exams are required.

Dissertation
A dissertation is required for all doctoral degree programs. A dissertation must be based on original research and should be of publishable quality. Prior to conducting the research, students are expected to orally present a proposal of their dissertation to their supervisory committee. The supervisory committee must approve this proposal before the student can begin the proposed thesis study. The completed dissertation must be satisfactorily defended at an oral exam.

Program Length
Students should expect to complete all degree requirements in five to six years beyond the MSc, and one year longer for students who completed their master’s training at another institution.

Manual for the Graduate Program in Clinical Psychology
Students will be issued a Manual for the Graduate Program in Clinical Psychology at the beginning of their PhD programs. This manual details program requirements, rules, and procedures, relevant to the clinical psychology graduate student.
**Doctor of Philosophy in Psychology**

**Course Requirements**

Graduate-level statistics or methods (3.0 units chosen from listing in departmental Graduate Program Regulations) must be different from those taken to fulfill the MSc Methods and Statistics requirements.

**Required Courses for the Cognition and Brain Sciences Track**

At least one of PSYC 576A, D or E*

Minimum of 1.5 units of PSYC 602; a minimum of 1.5 units of PSYC 604

PSYC 577 each Winter session in residence.

Electives approved by the student’s supervisory committee.

*two courses required if only one taken for MSc

**Required Courses for the Lifespan Health and Development Track**

PSYC 564 (1.5 units) - may also be used to meet 1.5 units of statistics or methods course requirements; two of PSYC 562 (1.5 units), PSYC 563 (1.5 units), PSYC 568 (1.5 units)

Electives approved by student’s supervisory committee.

**Required Courses for the Social Psychology Track**

PSYC 527* (1.5 units) - may also be used to meet 1.5 units of statistics or methods course requirements; and PSYC 520* (1.5 units)

Electives approved by the student’s supervisory committee.

* If offered in first three years in program and not taken in Master’s.

**Candidacy Examinations**

**Major and Minor Exams**

Students have 36 months from the time of first registration in the doctoral program to complete the exams. Students registered in PSYC 699 must also be registered in 693 concurrently until 693 is complete.

**Dissertation**

A dissertation is required for all doctoral degree programs. A dissertation must be based on original research and should be of publishable quality. Prior to conducting the research, students are expected to orally present a proposal of their dissertation to their supervisory committee. The completed dissertation must be satisfactorily defended at an oral exam.

**Program Length**

Students should expect to complete all degree requirements in two to three years of full-time study beyond the MSc.

**Co-operative Education**

Participation in the Co-operative Education program – which enables students to acquire knowledge, practical skills for employment, and workplace experience – is optional for full-time Master’s and PhD students. Master’s students complete two work terms and PhD students complete three (a work term consists of four months of full-time, paid employment). Students require permission from their academic adviser and graduate adviser, as well as the Co-op co-ordinator, to participate in the Co-op program. Interested students should contact the Psychology Co-op office before the second week of their first term. Students are also referred to “General Regulations: Graduate Co-op”, page 44.

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**Public Administration**

**GENERAL INFORMATION**

Since 1974, the School of Public Administration has been offering innovative and diverse programs for current and prospective practitioners in the public and non-profit sectors. We aspire to be a leading community of students, practitioners, alumni, faculty and staff developing knowledge through teaching, research and professional development.

**Contact Information**

School of Public Administration
Location: Human and Social Development Building, Room A302
Mailing Address:
PO Box 1700, STN CSC
Victoria, BC V8W 2Y2
Canada
Courier Address:
3rd floor, HSD Building
3800 Finnerty Road
Victoria, BC V8P 5C2
Canada
Telephone Number: 250-721-8055
Email: padm@uvic.ca
Website: <publicadmin.uvic.ca>

Director: Astrid Brousselle
Email: padirect@uvic.ca
Phone: 250-721-8084

Graduate Adviser: Lynne Siemens
Email: spadvisor@uvic.ca
Phone: 250-721-8067

Program Manager: Heather Kirkham
Email: hkirkham@uvic.ca
Phone: 250-721-8069

Graduate Administrative Assistant: Judy Selina
Email: padm@uvic.ca
Phone: 250-721-6448

**Faculty Members and Areas of Research**

Astrid Brousselle, Ph.D. (Montreal), Director and Professor, School of Public Administration
Public health, health system analysis, evaluation theory and methods, economic evaluation, and contemporary issues in health systems

Emmanuel Brunet-Jailly, PhD (U Western Ontario), Professor
Local government and politics, cross-border regions, comparative urban politics.

J. Barton Cunningham, PhD (Southern California), Professor
Quality of working life, organizational theory, decision making, stress and motivation, human research management.

Dr. Helga Hallgrímsdóttir, PhD (UWO), Associate Professor
Participatory governance, social movements, public sector collective bargaining and dispute resolution, gender and sexuality, work and social vulnerability

Tamara Krawchenko, Ph.D. (Carleton), Assistant Professor
Rural development; governance of land use; infrastructure?policy; intergenerational equity; public finance.

Evert A. Lindquist, PhD (California, Berkeley), Professor
Machinery of government and policy-making, policy communities and networks, the role of think tanks

James N. MacGregor, PhD (Victoria), Professor
Organizational behaviour, human information processing

Richard T. Marcy, PhD (Oklahoma), Assistant Professor
Public sector leadership, leadership development, adaptation and cognition in organizations, management of meaning in organizations
GRADUATE PROGRAMS

Emeritus, Visiting, and Adjunct Appointments

Herman Bakvis, (Ph.D.) UBC, Professor Emeritus
Robert L. Bish, PhD (IN), Professor Emeritus
James Cutt, MA (Edinburgh), MA, PhD (UofT), Professor Emeritus
A. Rodney Dobell, BA, MA (UBC), PhD (MIT), Professor Emeritus
Lynda Gagne, PhD (UBC), Assistant Professor Emeritus
Budd Hall, PhD (UCLA), Professor Emeritus
John J. Jackson, MSc (Ottawa), PhD (UofA), Professor Emeritus
John Langford, BA (Carleton), MA (Oxford), PhD (McGill), Professor Emeritus
James McCauley, PhD (Indiana), Professor Emeritus
Harriett J. Will, Dipl-Kfm (FU, Berlin), PhD (Ill), Professor Emeritus
Ian Clark, MPA (Harvard), Ph.D. (Oxford), Adjunct Professor
Newman Lam, MPA, Ph.D. (UVic), Adjunct Professor
Victor Murray, BA (Manitoba), MA (Minn), PhD (Cornell), Adjunct Professor
Davide Zussman, PhD (McGill), Adjunct Professor
Harry Swain, PhD (Minnesota), Adjunct Associate Professor
Lindsay Tedds, Ph.D. (McMaster), Adjunct Associate Professor
Thea Vakil, PhD (UVic), Adjunct Associate Professor
Cosmo Howard, PhD (Australian Nat’l), Adjunct Associate Professor
Maria Barnes, PhD (UVic), Adjunct Assistant Professor
Tracy Byrne, PhD (Glasgow), Adjunct Assistant Professor
Norman Dolan, PhD (UVic), Adjunct Assistant Professor
Peter R. Elson, PhD (UofT), Adjunct Assistant Professor
Allison M. Habkirk, BA (UVic), MA (UBC), MPA (UVic), Adjunct Assistant Professor
Yvonne Harrison, PhD (UVic), Adjunct Assistant Professor
Michael Litchfield, LLB (UBC), LLM (UVic), Adjunct Assistant Professor
Nicolett Macdonald, PhD (UVic), Adjunct Assistant Professor
Gordon McIntosh, PhD (UVic) Adjunct Assistant Professor
Terry Poucette, Ph.D. (UVic), Adjunct Assistant Professor
Brant Popp, MPA (UVic), Adjunct Assistant Professor
Carol-Anne Roff, MA (UofA), MPP (California, Berkeley), Adjunct Assistant Professor
Andy Rowe, PhD (LSE), Adjunct Assistant Professor
Roya Rouzbehani, PhD (Tehran), Adjunct Assistant Professor
Rajesh Tandon, Ph.D. (Western Reserve U), Adjunct Assistant Professor
Sam Weller, CA, MBA, Adjunct Assistant Professor
Veda Weselake, BA (UofM), MA (UofM), Adjunct Assistant Professor
Julie Williams, PhD (UVic), Adjunct Assistant Professor

Degrees and Specializations Offered

The School of Public Administration offers the following graduate programs:

Master of Public Administration (MPA)

The Master of Public Administration (MPA) program provides two options.

- Full-time students choose the Thesis Option (On Campus)
- Part-time students choose the Course-based Option (Online)

Also, in partnership with the Faculty of Law, the School offers a full-time double degree JD+MPA program.

Master of Arts in Community Development

Focused on the Community Economic Development, Co-operative, and Non-profit sectors, the Master of Arts in Community Development program (MACD) is designed to provide students with the opportunity to develop their capacities in transformational change, governance, leadership, analysis, and management in order to better meet the challenges and opportunities that are facing communities at various levels. The program is offered through a combination of on-campus and online learning, allowing students from across Canada and internationally to participate. For details, see “Community Development” on page 91.

Graduate Professional Certificates and Graduate Diploma

The School offers specialized credential programs via distance methods intended to strengthen the skills of working professionals. The program requirements draw upon the Master of Public Administration curriculum.

Graduate Certificate in Evaluation and Graduate Diploma in Evaluation

The Graduate Certificate and Graduate Diploma in Evaluation are designed for early- or mid-career professionals working in the evaluation field as government or non-profit employees or consultants. The Graduate Certificate in Evaluation consists of four specified 500-level ADMN courses. Upon completion of the four courses required for the Certificate, students may apply to receive their Certificate, or they may apply for admission to the Diploma program, which requires completion of a capstone project (4.5 units). Both programs are delivered entirely online and are completed on a part-time basis.

PhD in Public Administration

The School offers a PhD program that prepares students for scholarly and leadership roles in universities, government, non-profit organizations, research institutes and other settings where knowledge and research skills in public administration and policy are needed.

Facilities

The administrative office of the School of Public Administration is located in Room A302, Human and Social Development Building. Students of the School of Public Administration share a number of designated study spaces and meeting rooms.

Financial Support

A number of awards, scholarships and bursaries are available to full-time graduate students from the School of Public Administration and UVic. The Faculty of Graduate Studies provides a list of available awards and necessary applications online at <www.uvic.ca/graduatestudies/finances> or through their office in the University Centre.
bursaries and scholarships is available at the UVic Student Awards & Financial Aid Office, located in the University Centre, or through their website at <www.uvic.ca/safa>. In addition, the provincial and federal governments each offer student loans to full-time candidates who meet the requirements. Students are advised to apply for student loans only during their academic terms (i.e., not during Co-op work terms).

The School of Public Administration also actively supports students seeking Social Sciences and Humanities Research Council of Canada fellowships (SSHRC) and Canada Graduate Scholarships.

**ADMISSION REQUIREMENTS**

To be eligible for admission, applicants should have:

- a course-based Option (Online): have a minimum of three years of full-time public sector or non-profit work experience. Those applicants whose degree was awarded four or more years prior and whose grade point average is below B+ may be considered.
- a grade point average of 7.0 on the UVic 9-point grading scale or equivalent in a Master’s degree from a discipline or professional school either in or related to the field of Public Administration; and
- the proposed topic of their dissertation research;

**MPA**

In addition to being eligible to compete for UVic Graduate Awards and School of Public Administration awards for their first year, students enrolled in the Thesis Option (On Campus) can use the income from up to three Co-operative Education work terms to help fund their studies.

Employers of many of our students enrolled in the Course-based Option (Online) are willing to financially support their employee’s professional development by providing reimbursement for tuition and, in some cases, reimbursement for texts and instructional materials.

**PhD**

In addition to being eligible to compete for University of Victoria Fellowships for their first year as PhD students, the School provides opportunities for more senior PhD students to teach or assist faculty members or the School with teaching or research-related projects. These opportunities will vary from year to year and will be available on a competitive basis. School of Public Administration Awards may also be available to supplement the income from these jobs. Contact the Graduate Adviser for more information about funding opportunities.

**Guidelines for Professional Conduct**

The School of Public Administration expects graduate students to exhibit professional conduct according to the following guidelines:

- submission of oneself to the professional codes of conduct associated with one’s employment and/or professional membership(s);
- exercise of personal discipline, accountability, and judgement;
- acceptance of personal responsibility for continued competency and learning, including the capacity to be a reflective practitioner;
- willingness to serve the public;
- demonstrated ability to recognize the dignity and worth of all persons;
- willingness to assist others in their learning;
- ability to recognize and work with one’s own limitations;
- maintenance of the confidentiality of information, including all electronic communication, appropriate to the purposes and trust given when that information was acquired;
- acceptance that one’s professional abilities, personal integrity, and the attitudes one demonstrates in relationships with other persons are measures of professional conduct.

**Unprofessional Conduct**

Graduate student conduct in the School of Public Administration is subject to the professional standards of entities including, but not limited to, UVic Co-op and Co-op employers. A student exhibiting behaviour that does not meet the standards required by these relevant entities may be required to withdraw from the School.

**ADMISSION REQUIREMENTS**

**General**

Applications for admission are first received by the Graduate Admissions and Records Office which evaluates each applicant’s transcripts to determine admissibility to the program. After this determination, the application is forwarded to the School of Public Administration for consideration by the school’s Admissions Committee. The Admissions Committee is comprised of faculty members.

**Admission to Master of Public Administration Options**

To be eligible for admission, applicants must:

- have an undergraduate degree with a minimum B+ (6.0) average (75-79%) in the last two years (30 units) leading to the undergraduate degree.
- course-based Option (Online): have a minimum of three years of full-time public sector or non-profit work experience. Those applicants whose degree was awarded four or more years prior and whose grade point average is below B+ may be considered.
- follow the instructions at <www.uvic.ca/grad/apply>.
- provide Assessment Reports:
  - Thesis Option (On Campus): Provide at least two Assessment Reports from academic referees*.
  - Course-based Option (Online): Provide at least two Assessment Reports from academic referees*, and at least one work-related Assessment Report from a work-related supervisor.

*If it has been more than five years since you last attended a post-secondary institution, we recommend that you include three Assessment Reports from current or former work-related supervisors in place of academic referees. To strengthen your application, we recommend that your referees attach a Letter of Reference in addition to the Graduate Admissions Assessment Report.

- submit official copies of all post-secondary transcripts. If you do not have access to official copies when you apply, unofficial copies may be submitted. Official copies will be required before your admissions is finalized, should you be accepted into the program.
- submit a professional resumé.
- submit a Letter of Intent describing why you are seeking an MPA and how the degree relates to your career plans, personal values and goals.

Applicants must assemble all of the required application elements, as well as other relevant evidence of suitability for admission (e.g., academic records from non-degree courses), and submit them to the Graduate Admissions Office as a complete package. Clearly indicate whether application is being made for the Thesis Option (On Campus) or the Course-based Option (Online).

The School’s Admissions Committee assesses an applicant’s ability to successfully complete the MPA program. Admission decisions are based on an evaluation of the Letter of Intent, the Academic Assessment forms or non-academic letters of reference, the applicant’s academic record, applicable test scores and work experience. The admission process is competitive; therefore, ensure that all your documentation is complete. Incomplete application files will not be reviewed.

**Deadlines**

Domestic applicants: January 31

International applicants: December 15

- international applicants are encouraged to start their application process well in advance of the application deadline.
- applicants to the Thesis Option (On Campus) who have a first class average (7.0 on the UVic 9-point grading scale) over the last two years of their undergraduate and/or graduate course work are automatically considered for graduate entrance awards.

**Admission to PhD Program**

To be eligible for admission, applicants should have:

- a grade point average of 7.0 on the UVic 9.0 scale or equivalent in a Master’s degree from a discipline or professional school either in or related to the field of Public Administration; and
- the proposed topic of their dissertation research;
• a commitment to study full-time: normally, at least 75% of regular work time dedicated to studies;
• demonstrated research potential.
Candidates are also strongly encouraged to apply for external funding and should indicate on their application where they have applied for such funding.

To apply for the program, applicants must:
• follow the instructions provided through the page <www.uvic.ca/grad/apply>.
• provide two Assessment Reports from academic referees. If it has been more than five years since you last attended a post-secondary institution, we recommend that you include three Assessment Reports from current or former employers in place of academic referees. To strengthen your application, we recommend that your referees attach a Letter of Reference in addition to the Assessment Report.
• submit official copies of transcripts.
Applicants must assemble all of the required application elements, as well as other relevant evidence of suitability for admission (e.g., academic records from non-degree courses), and submit them to the Graduate Admissions Office as a complete package.

In addition to the documentation required by the Faculty of Graduate Studies, the School of Public Administration requires that applicants submit a professional résumé, as well as a letter of intent which provides an overview (up to a total of five single-spaced pages) of:
• a proposed area for dissertation research illustrating the problem to be studied, possible literature and the general approach;
• the names of faculty identified as possible research supervisors; and
• a list of applications submitted for external funding.

The Admissions Committee assesses an applicant’s ability to successfully complete the PhD program. Admission decisions are based on an evaluation of the applicant’s academic record, the Academic Assessment forms (included within the application package), applicable test scores, the overview, and the availability of appropriate faculty expertise to match the applicant’s chosen research area.

All short-listed candidates will be interviewed (by teleconference or in person) by a faculty admissions committee.

**Deadlines**

- December 15 for International Students.
- February 15 for applicants who wish to be considered for University Graduate Awards. All applicants with a first class (7.0 on the UVic 9.0 scale or equivalent) average over the last two years of their undergraduate and graduate course work, as applicable, and whose applications are COMPLETE BY FEBRUARY 15 are automatically considered for these awards.
- March 15 for Domestic applicants.

For the next term of entry, please consult the School’s website at <publicadmin.uvic.ca/phd>.

**Admission to Graduate Professional Certificate in Evaluation**

To be eligible for admission, applicants must have:
1. a baccalaureate degree (or equivalent from another country) from an accredited and recognized institution.
2. a grade point average of 5.0 (B) in the last two years (30 units) leading to the baccalaureate degree.
3. The equivalents of Research Design: Surveying, Appraising and Commissioning Information (ADMN 502A); Data Analysis & Interpretation (ADMN 502B); and Public Sector Economics (ADMN 310 or ADMN 509).

In addition, applicants must submit official transcripts, a professional resume and a letter of intent that explains how this program relates to their career plans and their personal and professional values and goals. Finally, applicants must have two assessment forms or letters of reference sent directly to the Graduate Admissions and Records Office.

**Application Deadline for the Evaluation program**

March 31

**International Applications**

The Graduate Admissions and Records office provides a step-by-step application guide, including application forms for international students, available at: <uvic.ca/garo>.

Applications who do not possess a Canadian undergraduate degree will be required to write and submit official results for the GMAT. International applicants whose first language is not English are required to provide test results for one of the following:
• The Test of English as a Foreign Language (TOEFL) with a minimum score of 610 on the paper-based test and 102 on the Internet-based test, or
• The International English Language Testing System (IELTS) with an overall score of at least Band 7.0 with no score of less than 6.5 on each academic component.

**Program Requirements**

**Master of Public Administration Program Options**

The School of Public Administration provides two options for MPA applicants. Based on their qualifications and preferences, applicants may apply to either of the below options:
• Course-Based Option (Online). Students take courses through online delivery on a part-time basis and are not required to complete a thesis or project.
• Thesis Option (On Campus). Students are required to attend on campus classes (full time) for two terms, participate in the Co-operative Education Program for two terms (minimum; optional third Co-op term) and complete a Master’s thesis.

Students in one Option may not take core courses from the other Option unless (1) the course is specifically open to students in both Options or (2) the student has approval from the Graduate Adviser.

Normally students may not transfer between the MPA Thesis Option (On Campus) and the MPA Course-Based Option (Online). Exceptions may be made by the Graduate Adviser for documented medical/health reasons.

Students in both Options have the opportunity to focus their studies on specific areas of public policy and administration through their selection of electives. Thesis Option (On Campus) students may focus their programs based on their Co-op work term placements and the topic of their thesis.

**Concurrent MPA and Graduate Certificate in Evaluation Program**

A student registered in the MPA program (either Option) may choose to complete concurrently the Graduate Certificate in Evaluation; such a student must complete an application for admission to the Graduate Certificate program prior to beginning MPA elective courses. Two elective courses can be credited to both the MPA and the Certificate program, provided that they are appropriate for the Certificate program. Courses for the Certificate should be taken in an appropriate sequence and are credited as elective credit for the degree program and core credit for the Certificate program. Tuition fees for the 4-course Graduate Certificate Program are in addition to MPA tuition.

**Master of Public Administration Thesis Option (On Campus)**

Thesis Option students are required to complete a total of 18.0 units: 8 courses at 1.5 units, plus PADR 589 (0), and 6.0 units for the thesis.
• Core Courses
  • ADMN 504, 509 or other specified course*, 512, 557; PADR 504, 505, 589
• Elective Courses: two from (space permitting)
  • ADMN 523, 531, 537, 544, 547, 548, 550, 553, 577, 578, 580, 581, 582
• Courses from other School of Public Administration offerings:
  • MADM (DR) or MACD (CD) courses (first preference is given to students in those programs)
  • 400-level undergraduate courses (ADMN) offered by the School of Public Administration, including: ADMN 407, 409, 411, 423, 431A, 431B, 437, 445, 446, 452, 470 (with appropriate topic), 477
  • or from other academic programs: with permission of the instructor of those courses and the School Graduate Adviser.
• Successful completion of a minimum of two Co-op terms, with an optional third Co-op term
• Final Requirement
  • 599

* based on a review of students' prior academic history by the Graduate Adviser, the student may be able to substitute an alternate course if prior academic work covers the content of a given core course.

Program Length

It is possible to complete the full-time MPA Thesis Option (On Campus) in two years, (six terms, including two co-operative work terms). However, some students may require more time to complete the thesis.

Master of Public Administration Course-based Option (Online)

Course-based Option (Online) students are required to complete a total 10 1.5 unit courses for a total of 15 units.

• Core Courses
  • ADMN 502A, 504, 507, 509 or other specified course*, 512, 531, 550, 556
• Elective Courses: two from (space permitting)
  • ADMN 502B, 523, 537, 544, 547, 548, 553, 554, 577, 578, 580, 581, 582
• Courses from other School of Public Administration offerings:
  • MADM (DR) or MACD (CD) courses (first preference is given to students in those programs)
  • 400-level undergraduate courses (ADMN) offered by the School of Public Administration, including: ADMN 407, 409, 411, 422, 423, 431B, 437, 445, 446, 452, 470 (with appropriate topic), 477
  • or from other academic programs: with permission of the instructor of those courses and the School Graduate Adviser.

* based on a review of students' prior academic history by the Graduate Adviser, the student may be able to substitute an alternate course if prior academic work covers the content of a given core course.

Program Length

The part-time MPA Course-Based Option (Online) program can be completed within two years, if the program schedule is followed.

MPA Thesis Option (On Campus) Schedule

The Thesis Option (On Campus) consists of a minimum of five compulsory terms: two full-time, residential academic terms, two co-operative work terms and one or more further academic terms spent completing the Master's Thesis (which may be taken concurrently with the second and/or third work term). The terms spent completing the thesis may be completed on campus, online or through a combination of the two. Students must complete all program requirements, including any Co-op work term by the same semester in which they defend their thesis.

Thesis Option Term 1 (Fall Term, Sep-Dec)

ADMN 504 (1.5) Government and Governance
ADMN 509 (1.5) Microeconomics for Policy Analysis
PADR 504 (1.5) Leadership, Management, Ethics
PADR 589 (0.0) Co-op Seminar: Introduction to Professional Practice Elective (1.5)

Note: Some term 1 courses may include pre-course assignments.

Thesis Option Term 2: First Co-op Work (Spring Term, Jan-Apr)

Thesis Option Term 3 (Summer Term, May–Aug)

ADMN 557 (1.5) Public Sector Research Methods
PADR 505 (1.5) Policy Making and Policy Communities
ADMN 512 (1.5) Public Financial Management and Accountability
ADMN 599 (6.0) Master's Thesis Elective (1.5)

Thesis Option Term 4: Second Co-op Work Term (Fall Term, Sep-Dec)

Students may continue work on their thesis while on their second Co-op work term.

Thesis Option Term 5 (Spring Term, Jan-Apr)

Students continue to work on their thesis. Some students may undertake a third Co-op work term.

Thesis Option Term 6

Students continue to register and work on their thesis until they defend. Students may opt for a third Co-op Work Term which must be completed by the same term in which the Thesis is defended. Please see "Co-operative Education", page 44.

Final Oral Examination: Thesis Option

The Master’s Thesis is defended in an oral examination, and the minimum examination committee consists of the supervisor, a second supervisory committee member or co-supervisor, and an external examiner (from a University of Victoria department outside Public Administration, or external to the University), and a chair appointed by the Faculty of Graduate Studies. All members of the examination committee, except for an external examiner from outside the University, must be members of the UVic Faculty of Graduate Studies or have the specific permission from the Dean of Graduate Studies.

For "Guidelines for Oral Examinations" please see: www.uvic.ca/graduatestudies/resourcesfor/students/thesis/index.php

MPA Course-based Option (Online) Schedule

Courses in the Course-based Option (Online) are offered year-round on a cyclical basis. Students must follow the program as listed in the calendar. Students taking only one course per term should consult the School staff and/or the website for the recommended sequencing. Normally, students in the Course-based Option may not take more than two
courses per term. Any exceptions must be approved by the Graduate Adviser.

**Course-based Option Term 1 (Sep-Dec)**

ADMN 504 (1.5) Government and Governance  
ADMN 507 (1.5) Leadership and Ethics in the Public Sector  
*Note: Term 1 courses may include a pre-course assignment.*

**Course-based Option Term 2 (Jan-Apr)**

ADMN 502A (1.5) Surveying, Appraising and Commissioning Information  
Approved elective (1.5)

**Course-based Option Term 3 (May-Aug)**

ADMN 509 (1.5) Microeconomics for Policy Analysis  
ADMN 550 (1.5) Strategic Communication and Engagement

**Course-based Option Term 4 (Sep-Dec)**

ADMN 512 (1.5) Public Financial Management and Accountability  
Approved elective (1.5)

**Course-based Option Term 5 (Jan-Apr)**

ADMN 531 (1.5) Performance and Strategic Human Resource Management  
ADMN 556 (1.5) Managing Public Policy

**JD+MPA Double Degree Program**

In partnership with the Faculty of Law, the School of Public Administration offers the JD+MPA Thesis Option (On Campus), for students wishing to pursue double degrees concurrently. Students who apply and are accepted into both the Faculty of Law JD and the School of Public Administration MPA Thesis Option (On Campus) may earn both degrees concurrently with modified requirements for each. Undertaken separately, the two degrees normally require five years of study, whereas the double degree may be completed in four years. The first year of the double degree program is devoted entirely to the first year law curriculum. The second year of the program requires the completion of the required core public administration courses offered in the fall and summer terms. In consultation with the Graduate Adviser, these courses can be completed in combination with law courses, if scheduling permits. MPA courses take priority in the second year. The remaining two years entail the completion of all other law and public administration course requirements. Students may reduce the time in the program by enrolling in some MPA courses during the third Summer Term. Alternatively, students may participate in the Co-operative Education Program. For information about the Faculty of Graduate Studies’ rules governing the JD+MPA double degree program, see “Registration in Double Degree Programs”, page 43. Further information on the program may also be obtained from either the School of Public Administration or the Faculty of Law.

Students enrolled in the JD+MPA double degree program must submit two formal applications for graduation when registering in their final Summer or Winter session. Both graduation applications should be submitted through My page (www.uvic.ca/mypage). Application deadlines are July 1 for the November convocation and December 1 for the June convocation. Both degrees must be conferred at the same Senate meeting, and be awarded at the same convocation.

Students enrolled in the JD+MPA double degree program shall withdraw from the Law Co-op Program. Law students admitted to the Law Co-op Program during first year law who subsequently enrol in the JD+MPA double degree program shall withdraw from the Law Co-op Program. Students enrolled in the JD+MPA double degree program will be required to complete any mandatory work terms as specified by the School of Public Administration.

**PhD Program**

The PhD in Public Administration program prepares students to undertake research in the broad, interdisciplinary field of public administration. The program will develop scholars who contribute to the literature in the form of articles, dissertations, and books, and to applied theory and practice. The School supports the creation of theoretically informed empirical research that guides practice.

Students will be expected to master basic research methods at the start of the program (foundational statistics, qualitative methods, and evaluation, for example), and may be required to undertake methods courses prior to the start of their doctoral studies.

The first year of the program is a full-time course of studies consisting of a minimum of 9.0 units of coursework, a non-credit doctoral seminar and language training (if required for the student’s dissertation research). Students must be in residence to complete the following coursework, their PhD candidacy examinations, and the oral defence of their dissertation research proposal:

- two core courses in public administration:
  - ADMN 605 (1.5) Comparative Policy and Governance  
  - ADMN 608 (1.5) Innovation, Implementation and Evaluation in Public Administration

- two methodology courses
  - ADMN 602 (1.5) Research Design and Methods in Public Administration

and a further graduate-level quantitative or qualitative methods or methodologies course with the approval of the Graduate Adviser (1.5)

- two elective course (3.0)

The elective courses could be either a substantive specialization or a combination of methods and substantive specialization. Students may take graduate-level courses offered by the School of Public Administration, the Department of Political Science, other UVic departments, or other universities with the approval of the Graduate Adviser.

- ADMN 600 (0.0) Doctoral Seminar

Students will be required to register in this non-credit seminar course for the duration of their PhD program. The Doctoral Seminar will provide essential knowledge, skills, and research proposal development guidance.

The total number of courses each student is required to take will depend on the background of the student and will be decided by the student and the Graduate Adviser and approved by the Admissions and Program Standards Committee. The minimum units required for the PhD Degree is 9.0 units of coursework, the candidacy examination of 3.0 units, and the dissertation of 30.0 units.

PhD students are expected to have mastery of additional language(s) if germane to their chosen fields of study. They will be expected to acquire needed language skills in addition to their PhD coursework. No PhD credit will be given for language training.

**Candidacy**

ADMN 693 (3.0) Candidacy Examination

Within two terms of completing course work (normally in November of the second year of study), the student will complete one written candidacy examination on the foundational studies and methods/
methodologies of public administration. This model assumes a generalist orientation to the exam.

Within three terms of completing coursework, the student will develop and submit a dissertation proposal which will be defended in an oral defence.

In all cases, both the written candidacy examination and defence of the dissertation proposal must be completed within 36 months of first registration in the PhD program.

A student who passes the candidacy examination and successfully defends the dissertation proposal is admitted to candidacy for the PhD degree.

Dissertation
ADMN 699 (30.0) Dissertation

Only when the student’s supervisory committee is satisfied that the dissertation proposal meets the standards of the program, may the student register in the dissertation (ADMN 699).

Oral Examination

Students will defend the completed dissertation in an oral examination in accordance with the regulations of the Faculty of Graduate Studies.

Program Operation and Length

The entry date for the PhD program is September. The program operates year-round. Courses, faculty members and facilities are available during Fall, Spring and Summer sessions. PhD candidates are expected to complete the program, including their dissertation, in five years.

Graduate Certificate in Evaluation and Graduate Diploma in Evaluation

The part-time online Graduate Certificate in Evaluation consists of four specified ADMN 500-level courses. Upon successful completion of the four courses, students can opt to apply for and receive their Graduate Certificate, or they may apply for admission to the Graduate Diploma in Evaluation.

The Diploma requires completion of a final project, ADMN 596 (4.5 units). Students who undertake the project, which will be supervised by a faculty member, will have an evaluation client, an agreed-upon project design, and a timeline to complete the project. A written project report will be prepared and submitted to an examination committee. Completed reports will be assessed by a committee consisting of academic instructors and practitioners, including the client for the project.

Required Courses

Fall
ADMN 537 (1.5) Program Evaluation and Performance Measurement

Spring
ADMN 580 (1.5) Qualitative Evaluation Methods and Applications

Summer
ADMN 581 (1.5) Quantitative Methods for Public Policy Analysis and Program Evaluation

or
ADMN 582 (1.5) Topics in Program Evaluation, Performance Measurement, Performance Management and Knowledge Management

Public Health and Social Policy

GENERAL INFORMATION

The School of Public Health and Social Policy is designed to encompass interdisciplinary and inter-professional fields of study. Within this context, health is understood as a resource for everyday living emphasizing social and personal resources as well as physical capacities. The School of Public Health and Social Policy at the University of Victoria recognizes and values:

- collaborative action across all sectors (government organizations, non-government organizations, non-profit organizations, community coalitions, and interest groups)
- inter-professional and multi-disciplinary approaches to practice and research

Concurrent Graduate Certificate in Evaluation Program and MPA Program

A student registered in the MPA program (either Option) may choose to complete concurrently the Graduate Certificate in Evaluation; such a student must complete an application for admission to the Graduate Certificate program prior to beginning MPA elective courses. Two elective courses can be credited to both the MPA and the Certificate program, provided that they are appropriate for the Certificate program. Courses for the Certificate should be taken in an appropriate sequence and are credited as elective credit for the degree program and core credit for the Certificate program. Tuition fees for the 4-course Graduate Certificate Program are in addition to MPA tuition.

Co-operative Education

Participation in the Co-operative Education program - which enables students to acquire knowledge, practical skills for employment, workplace experience, and an opportunity to build a network of potential employers - is mandatory for MPA Thesis-Based (On Campus) students. Students complete a minimum of two work terms (a work term normally consists of four months of full-time, paid employment) and students undertake study and work terms in alternating sessions. Completion of additional work terms is permitted, with the approval of the Co-op Coordinator and based on availability. Students in their first or second co-op terms may receive priority. Additional work terms must be completed in or before the same semester in which the project/thesis is defended.

MPA Thesis-Based (On Campus) students are required to register in PADR 589 Co-op Seminar: Introduction to Professional Practice, in their first term in the program. Students are also referred to “General Regulations: Graduate Co-op”, page 44.

Participation in the Co-operative Education program is optional for full-time PhD students. PhD students complete three terms; a fourth work term is an option. Students require permission from their academic adviser, graduate adviser and Co-op coordinator to participate in the Co-op program. Interested students should contact the Co-op Office (located in HSD A304) early in the term in which they are applying.
GRADUATE PROGRAMS

- critical analysis drawing on principles of social justice and equity
- political awareness and political engagement as a basis for social change
- community-based approaches to research and knowledge development
- partnerships with people and populations served
- diversity and cultural safety
- Indigenous knowledge and the right to self-determination

Contact Information
School of Public Health and Social Policy
Location: Human and Social Development Building, Room B202
Mailing Address:
School of Public Health and Social Policy
University of Victoria
PO Box 1700 STN CSC
Victoria, BC V8W 2Y2
Canada
Fax Number: ............................................................................. 250-472-4109
Telephone Number: ............................................................ 250-721-8204
Website: <www.uvic.ca/publichealth>
For information about the programs contact Joan Bowles, Program Manager.
Email: phspmgr@uvic.ca; jphsp@uvic.ca
Phone: ................................................................................... 250-853-3845

Faculty Members and Areas of Research
Natalie Frandsen, MN (Victoria)
Community health; scholarship of teaching and learning; cultural safety; program evaluation; relational practice; health promotion; mental health, health education
Matthew Little PhD (Guelph)
Nutrition and diet-related non-communicable diseases; nutritional and environmental epidemiology; food security; food environments; global health; Indigenous health; mixed methods; community-based research; public health surveillance; infectious diseases; population health

Adjunct and Grant Tenure Appointments
Lillian Bayne, BA, MA, MSc (Toronto), Adjunct Professor (2019-2022)
Lyn Davis, PhD (Florida), Adjunct Assistant Professor (2018-2021)
Matitia Gulley, MSc (London), Adjunct Assistant Professor (2018-2021)
Trevor Hancock, MB BS (London), Adjunct Affiliate Professor (2018-2021)
Bonnie Henry, MD, MPH (San Diego), Adjunct Associate Professor (2018-2021)
Perry Kendall, MBBS, FRCP, MSc (UBC), Adjunct Professor (2020-2023)
Marjorie MacDonald, RN, BN, MSc, PhD (British Columbia) Adjunct Associate Professor (2020-2023)
Patrick McGowan, BA, MSW, PhD (UBC), Professor, Grant Tenure (Limited Term 2019-2020)
Debra Nanan, BSc, MPH (Johns Hopkins), Adjunct Assistant Professor (2017-2020)
Victor Neufeld, BA, MA, MD (Saskatchewan), Adjunct Professor (2017-2020)
Heather Picotte, BA, MA, PhD (British Columbia - Okanagan) Adjunct Assistant Professor (2017-2020)
Melanie Rusch, BSc, MSc, PhD (UBC), Adjunct Associate Professor (2017-2020)
Irving Rootman, MPhil, PhD (Yale), Adjunct Professor (2020-2023)
Laureen Sheilds, RN, BSN, PhD (Oregon) Adjunct Assistant Professor (2017-2020)
Richard Stanwick, BSc, MD, MSc (McGill), Adjunct Associate Professor (2017-2020)
Martin Wale, BMedSci, BM BS, MBA (Nottingham), Adjunct Associate Professor (2017-2020)
Degrees and Specializations Offered

The School offers a Master’s of Public Health (MPH) degree for both full-time and part-time students and a Graduate Diploma in Public Health (GD) for part-time students. Both programs are offered via online/distance learning methods.

Students in either program have the opportunity to focus their studies by selecting one of three areas of focus during their program: Indigenous Peoples’ Health, Public Health Nursing, Social Policy.

Facilities

The administrative office of the School of Public Health and Social Policy is located in Room B202, Human and Social Development Building. Master’s in Public Health and Graduate Diploma students have a designated computer lab in Room B241, HSD Building.

Financial Support

All new applicants are evaluated for the University Fellowship. The minimum standard required for consideration is a first-class standing (A-). Grade calculations and equivalencies are determined by the Graduate Admissions and Records Office. The process is competitive and meeting the minimum standard does not guarantee that students will be successful in the competition.

A number of awards, scholarships and bursaries are available to full-time students. The Faculty of Graduate Studies provides a list of available awards and necessary applications online at <web.uvic.ca/gradstudies/fund/funding.html> or through their office in the University Centre. Information on bursaries and scholarships can be found at the UVic Student Awards & Financial Aid Office, located in the University Centre, or through its website at <uvic.ca/safa>.

Limitation of Enrolment

Admission to UVic is not a guarantee of admission to particular Schools or programs within the Faculty. Applicants should be aware that admission to Schools and programs is competitive and subject to limited enrolment. Meeting minimum requirements is not a guarantee of admission. The Faculty of Human and Social Development recognizes that many factors contribute to a person’s chances of success in professional programs and therefore in addition to academic requirements (GPA), professional suitability for the selected program will be considered.

Professional Conduct

All students in the School of Public Health and Social Policy must follow the Faculty of Human and Social Development’s (HSD) Guidelines for Professional Conduct. The faculty supports models for professional conduct based on the following guidelines:

- submission of oneself to a professional code of ethics
- exercise of personal discipline, accountability and judgement
- acceptance of personal responsibility for continued competency and learning
- willingness to serve the public, client or patient and place them before oneself
- ability to recognize the dignity and worth of all persons in any level of society
- willingness to assist others in learning
- ability to recognize one’s own limitations
- maintenance of confidentiality of information (including all electronic communication) appropriate to the purposes and trust given when that information was acquired
- acceptance that one’s professional abilities, personal integrity and the attitudes one demonstrates in relationships with other persons are the measure of professional conduct

Unprofessional Conduct

Students in the Faculty of Human and Social Development are subject to the provisions of the code of ethics of their respective professions, and may be required to withdraw from their School for violating these provisions. Students may also be required to withdraw from their School, when ethical, medical or other reasons interfere with satisfactory practice in their respective disciplines.

Evaluative Feedback and Information Sharing

Within PHSP we are committed to open, transparent processes of evaluation. This means that we encourage students to be proactive in approaching their instructors about past progress and challenges as each new course starts. Faculty and staff in PHSP work as a team to maximize learning opportunities and enhance the quality of instruction. Evaluative feedback about current and past student progress is shared by course instructors with other faculty or staff in PHSP as needed in order to address concerns and promote student success.

UVic Email Address

All program information will be provided by email. All PHSP students are required to use their UVic email address as their primary email contact in the student records system while enrolled in programs. This is to ensure continuity and consistency of information received. PHSP is not responsible for providing missed information if students do not use the UVic email address.

General Practicum Guidelines

Criminal Record Reviews

A requirement for admission, PHSP students placed in practica must undergo a criminal record review. Students are responsible for providing authorization for the review prior to registration in their first course in the program and cooperating with the conduct of the review as needed. Registered Nurses in BC have a Criminal Record Review completed with their CRNBC registration.

Practica Placements

Most students have the option to complete their practicum placements in the community of their choice, in either Canada or the USA. This option is based on the capacity of organizations within communities to host and supervise a student. It is not possible to complete a practicum outside of Canada or the USA.

Practicum Placement Deadlines

September placement (MPH students only): March 1
January placement: May 1

Students must have completed all core courses in the MPH or Graduate Diploma program prior to commencing practicum and project/thesis (PHSP 507, PHSP 508A, PHSP 508B, PHSP 589, PHSP 599).

The Faculty reserves the right to approve any agency or institution that provides placements for student practica, and to change any placement assigned to a student. The student, however, has the right to be informed in writing of the reasons for any change in placement.

While the Faculty accepts a responsibility to provide a sufficient number of practicum opportunities to serve the needs of all registered students, a student may be required to withdraw from a practicum course if none of the available practicum agencies will accept the student.

It is the responsibility of the course instructor to inform students of the criteria by which unprofessional conduct will be judged in the practicum setting.

Practica Dates

The PHSP 589 part-time practicum (1.5 units per term) is only offered in the September and January terms. The PHSP 589 full-time practicum (3.0 units over one term) is only offered in January.
The dates of practica within the relevant term(s) will be established by each School or program, and will be announced to the students involved at the beginning of each term.

**Attendance**

Attendance at practicum activities is required. Students are expected to notify the placement agency whenever practicum appointments cannot be kept, and also to inform the course instructor. Failure to do so may result in a student being withdrawn from the practicum setting.

**Denial and Withdrawal**

**Denial**

Students will be denied the practicum experience if their preparatory work is considered unsatisfactory by the Director of the School or if all core courses in the MPH or Graduate Diploma program are not complete prior to commencing practicum and project/thesis (PHSP 507, PHSP 508A, PHSP 508B, PHSP 589, PHSP 599).

**Temporary Withdrawal of Students Pending Report**

The Director may require a student to withdraw temporarily from a practicum if, during the course of a term, there are reasonable grounds to believe that the conduct or lack of competence of a student enrolled in the practicum has adversely affected or may adversely affect:

1. clients or pupils, or
2. personnel, including students associated with the practicum

The student will be required to withdraw temporarily pending the receipt of a report on the conduct and lack of competence of the student. This written report from the course instructor will normally be provided to the student within 10 business days of the withdrawal.

**Withdrawal**

After giving the student an opportunity to be heard, the Director may require a student to withdraw from the practicum if the Director is satisfied that the student’s conduct or lack of competence may adversely affect members of any of the groups identified in the paragraph above.

**Voluntary Withdrawal**

Students seeking voluntary withdrawal from a practicum, whether permanent or temporary, must receive permission to do so from their faculty supervisor in Human and Social Development.

**Termination of Practicum by Placement Agency**

In situations where a practicum is terminated by the agency, the student will be informed in writing of the reasons for termination, by the School within 15 business days of the termination. After giving the student an opportunity to be heard, the Director or designate will determine appropriate action: 1) withdrawal from the School; 2) additional preparatory work; 3) placement in a different practicum setting.

**Practicum Evaluation Documentation**

If a student withdraws from practicum or is required to withdraw from practicum by their instructor of record, all practicum evaluation materials to date of withdrawal will remain on their student file and may be taken into account in determining whether their preparatory work is satisfactory to enter a subsequent practicum.

**Notification of the Faculty of Graduate Studies**

Students who withdraw temporarily from a practicum must notify the Faculty of Graduate Studies in writing. Students who are required to withdraw from a practicum will be withdrawn from any course involved by written notification from the Director to the Faculty of Graduate Studies.

**Readmission**

Students who have withdrawn from a practicum for whatever reason who later wish to reenter the practicum must apply for readmission to the course and should not assume that readmission is guaranteed.

**Appeals**

The normal avenues of final appeal are available to students who have been required to withdraw from a practicum. Students in the Faculty of Human and Social Development may follow regular appeal procedures within the faculty.

**Additional Practice Requirements for Registered Nurses Registered in the Public Health Nursing Area of Focus**

Registered Nurses enrolled in the Public Health Nursing area of focus must have active practicing registration as a Registered Nurse or the equivalent registration for the jurisdiction in which they are undertaking their practice experience. Periodically, information provided by students will be checked. Please note that students studying outside of BC are required to submit verification of active practicing registration to the School of Public Health and Social Policy annually. Students studying in the US must also provide proof of current malpractice insurance, annually, for the duration of the program.

**Current Basic Life Support Certificate**

All Registered Nurses enrolled in the Public Health Nursing area of focus must provide evidence of successful completion of a basic life support level-C course no more than 12 months prior to admission. Current CPR level-C certification must be on file in the School of Public Health and Social Policy to remain registered in the program.

**ADMISSION REQUIREMENTS**

**General**

Initial enquiries regarding graduate programs should be addressed to the Program Manager, School of Public Health and Social Policy. Application materials may be obtained from the Graduate Admissions and Records Office website <www.uvic.ca/garo> or the School of Public Health and Social Policy website: <www.uvic.ca/publichealth>.

Applications for admission are first received by the Graduate Admissions and Records Office. This office evaluates each applicant’s transcripts to determine admissibility to the program. After this determination, the application is forwarded to the School of Public Health and Social Policy for consideration by the department’s Admissions Committee.

Applicants are required to indicate whether they are intending to study as a full-time or part-time student and their anticipated area of focus. Students selecting the Public Health Nursing (PHN) area of focus will be required to show evidence of active practicing registration as a Registered Nurse or the equivalent registration for the jurisdiction in which they are undertaking their program. Courses in the PHN area of focus are offered subject to sufficient enrolment. The School will endeavor to select the strongest candidates in each of the four areas of focus. Once admitted to the program students may change their area of focus subject to individual academic advising.

Students enrolled in the Diploma program who want to transfer to the Masters program will be required to meet with the academic adviser and put their request in writing to the Director of the School. Students wanting to move from the Diploma to the Masters program must be in good standing and hold a minimum of a B+ (6.0 GPA) in the Diploma program.

Admission to the Diploma program does not guarantee admission to the MPH program. Students who have successfully completed the Diploma program are eligible to apply for admission to the MPH program. Applications will be competitively assessed within the MPH applicant pool.
Applicants will be required to have completed an undergraduate statistics course with a minimum grade of B. Students may be provisionally accepted into either the Diploma or Master’s in Public Health program with the condition that they complete an undergraduate statistics course (with a minimum grade of B) prior to beginning the program.

**Admission to the Graduate Diploma Program**

To be eligible for admission, applicants must:
- Have an undergraduate degree with a minimum B+ (6.0) average (75-79%) in the last two years (30 units) leading to the undergraduate degree.
- Have completed an undergraduate statistics course at the second year level or above focusing on data analysis (not research methods) with a grade of B or above, within ten years of program entry date.
- Complete the online application. All required documents (including names and contact information for two references, relevant transcripts, resume/CV and Statement of Intent) should be ready to upload at the time of application.
- Provide references which should come from individuals who can provide a reliable assessment of the applicant’s abilities; academic or professional references are acceptable.
- Provide a Statement of Intent that describes why the applicant is seeking a Graduate Diploma in Public Health and how the diploma relates to their experience, goals and career plans.
- Applicants who accept the offer of a seat in the program are required to provide proof of a criminal record check for the jurisdiction in which they will be completing the program prior to the required on site Gateway Orientation in August of the year of admission. Instructions will be included in letters of offer.

Applicants are encouraged to submit whatever other evidence of suitability for admission they feel is relevant (e.g., academic records from non-degree courses).

The Admission Committee assesses an applicant’s ability to successfully complete the Diploma in Public Health program. Application to the Diploma program will be competitively assessed based on four criteria: 1) Grade Point Average; 2) Statement of Intent; 3) Professional Experience and Community Service; and 4) References.

**Application Deadline**

February 1.

**Graduate Courses Prior to Admission**

Students not admitted to the MPH degree may be permitted to take up to 3.0 unit of graduate level Public Health and Social Policy courses. The prerequisites are admission to Graduate Studies and approval of the Graduate Adviser.

**Program Requirements**

**Residency Requirements**

All students admitted to both the MPH and GD programs are expected to attend three on-site intensives: (1) orientation (end of August) to their program prior to program commencement in September; (2) during the final area of focus course (beginning of May); and (3) a culminating student conference at the end of their program (end of April) where students will demonstrate and share their project outcomes and learning.

**Program Fee**

Students admitted to either program may be assessed an additional program fee.

**Diploma in Public Health (12.0 units)**

The Graduate Diploma requires a minimum of 12.0 units. The 12.0 units are made up of 4.5 units of core courses, 3.0 units of courses from the chosen area of focus, practicum (1.5 units), culminating report (1.5 units) and 1.5 units of elective.

Graduate diploma students who complete the diploma and then wish to complete the Master of Public Health (MPH) will be required to apply to the MPH program, be accepted, and then complete remaining core and area of focus courses as well as PHSP 5088 and 589 in the MPH program. See “Admission Requirements”, “General” (page 216), for more information.

**Core Course Requirements (4.5 units)**

- PHSP 501 (1.5) Public Health Epidemiology
- PHSP 503 (1.5) Public Health Practice I: Population Health and Health Promotion
- PHSP 505 (1.5) Public Health Practice II: Public Health Interventions

**Area of Focus**

One of three Areas of Focus (3.0 units required in one area). These areas will be offered subject to adequate enrolment.

**Indigenous Health Studies**

- INGH 520 (1.5) Community Engagement and Leadership
- INGH 521 (1.5) Indigenous Public Health and Social Policy

**Public Health Nursing (Courses offered subject to sufficient enrolment)**
**Master of Public Health (21.0 or 24.0 units)**

The MPH degree requires a minimum of 21 units. The 21 units are made up of 9.0 units of core courses, 4.5 units of courses from the chosen area of focus, project (3.0 units), practicum (3.0 units) and 1.5 units of electives.

**Core Course Requirements (9.0 units)**
- PHSP 501 (1.5) Public Health Epidemiology
- PHSP 502 (1.5) Public Health Biostatistics
- PHSP 503 (1.5) Public Health Practice I: Population Health and Health Promotion
- PHSP 504 (1.5) Supportive Environments and Healthy Public Policy
- PHSP 505 (1.5) Public Health Practice II: Public Health Interventions
- PHSP 506 (1.5) Public Health Research

**Area of Focus**

One of three Areas of Focus (4.5 units required in one area). **These areas will be offered subject to adequate enrolment.**

**Indigenous Health Studies**
- INGH 520 (1.5) Community Engagement and Leadership
- INGH 521 (1.5) Indigenous Public Health and Social Policy
- INGH 522 (1.5) Indigenous Health Research Methodologies

**Public Health Nursing (Courses offered subject to sufficient enrolment)**
- PHSP 540 (1.5) Knowledge Development in Public Health Nursing
- PHSP 541 (1.5) Social Justice and Public Health Nursing
- PHSP 542 (1.5) Advanced Public Health Nursing Practice

**Social Policy**
- PHSP 550 (1.5) Perspectives in Social Policy and Public Health
- PHSP 551 (1.5) Social Values, Ideologies, and Policy Analysis
- PHSP 552 (1.5) Healthy Public Policy Strategies

**Elective (1.5 units)**

The part-time Graduate Diploma program can be completed in just over 1.5 years (5 academic terms). All students, whether part-time or full-time, have four years to complete the program.

**Addition Program Requirements**

**OR**

**Elective (1.5 units)**

The part-time MPH program can be completed in two years. The MPH program can be completed in three years through a combination of full and part time study. All students, whether part-time or full-time, have five years to complete the program.

**Core Course Requirements (9.0 units)**
- PHSP 501 (1.5) Public Health Epidemiology
- PHSP 502 (1.5) Public Health Biostatistics
- PHSP 503 (1.5) Public Health Practice I: Population Health and Health Promotion
- PHSP 504 (1.5) Supportive Environments and Healthy Public Policy
- PHSP 505 (1.5) Public Health Practice II: Public Health Interventions
- PHSP 506 (1.5) Public Health Research

**Area of Focus**

One of three Areas of Focus (4.5 units required in one area). **These areas will be offered subject to adequate enrolment.**

**Indigenous Health Studies**
- INGH 520 (1.5) Community Engagement and Leadership
- INGH 521 (1.5) Indigenous Public Health and Social Policy
- INGH 522 (1.5) Indigenous Health Research Methodologies

**Public Health Nursing (Courses offered subject to sufficient enrolment)**
- PHSP 540 (1.5) Knowledge Development in Public Health Nursing
- PHSP 541 (1.5) Social Justice and Public Health Nursing
- PHSP 542 (1.5) Advanced Public Health Nursing Practice

**Social Policy**
- PHSP 550 (1.5) Perspectives in Social Policy and Public Health
- PHSP 551 (1.5) Social Values, Ideologies, and Policy Analysis
- PHSP 552 (1.5) Healthy Public Policy Strategies

**Additional Program Requirements**

**OR**

**Elective (1.5 units)**

**Elective (1.5 units)**

The culminating report for project-based students in both the Diploma and MPH programs will be evaluated through a written report and an oral presentation with an examining committee including the student’s supervisor and a second reader from The School of Public Health and Social Policy who is also a member of the Faculty of Graduate Studies.

All thesis students will undergo an oral examination upon completion of their thesis. The examining committee will include the student’s academic supervisor, a second academic member from The School of Public Health and Social Policy (SPHSP) who is also a member of the Faculty of Graduate Studies as well as an external examiner from outside the SPHSP.

**Program Length**

The full-time MPH program can be completed in two years. The full-time MPH program can be completed in three years through a combination of full and part time study. All students, whether part-time or full-time, have five years to complete the program.

**Additional Program Requirements**

**OR**

**Elective (1.5 units)**

**Elective (1.5 units)**

The culminating report for project-based students in both the Diploma and MPH programs will be evaluated through a written report and an oral presentation with an examining committee including the student’s supervisor and a second reader from The School of Public Health and Social Policy who is also a member of the Faculty of Graduate Studies.

All thesis students will undergo an oral examination upon completion of their thesis. The examining committee will include the student’s academic supervisor, a second academic member from The School of Public Health and Social Policy (SPHSP) who is also a member of the Faculty of Graduate Studies as well as an external examiner from outside the SPHSP.

**Program Length**

The full-time MPH program can be completed in two years. The full-time MPH program can be completed in three years through a combination of full and part time study. All students, whether part-time or full-time, have five years to complete the program.

**Social Dimensions of Health**

**General Information**

**Contact Information**

Social Dimensions of Health Program
Location: Social Sciences, Cornett Building, Room B138
Mailing Address: PO Box 3050 STN CSC
Victoria, BC V8W3P5, Canada
Courier Address: Cornett Building, Room B138
3800 Finnerty Road
Victoria, BC V8W3P5, Canada
Telephone Number: ..................................................... 250 472 5185
Email: idpassis@uvic.ca
Director: TBA
Email: healthdirector@uvic.ca
Telephone Number: .....................................................250-472-5185

**Faculty Members and Areas of Research**

Over 100 full time faculty members across the 28 departments, schools, programs, institutes and research centres in the Faculties of Social Sciences, Humanities, Education and Human and Social Development are engaged in health research. All are eligible to supervise SDH Graduate Students.

**Thematic Areas of Research Expertise:**

- Social Determinants of Health
- Health Policy, Law and Bioethics
- Health of Populations
- History of Medicine
- Aboriginal/Indigenous People’s health
- Addictions Research
The Social Dimension of Health program incorporates community-based health research and allows faculty researchers affiliated with research centres on campus with the academic mandates of the Faculties of Social Sciences, Humanities, Education and Human and Social Development to provide an innovative approach that cross-cuts disciplinary affiliations, provides an academic home for graduate students with interests in health research and allows faculty researchers affiliated with research centres to support and supervise graduate students.

Planned as an interdisciplinary, research-intensive, graduate program, the Social Dimension of Health program incorporates community-based approaches, evidence-based modeling and training in research skills, knowledge and methodologies. The program allows for maximum flexibility and supports a broad range of student research interests with an emphasis on relatively few required courses, participation in a colloquium series and a focus on independent graduate research. The primary outcome is a thesis at the master’s level or dissertation at the doctoral level.

Both master’s and doctoral programs centre around:
- two 1.5 unit core courses in Fundamentals of Health Research 
  (Master’s: SDH 500A, 500B; PhD: SDH 600A, 600B),
- two 1.5 unit required methodology courses,
- two 1.5 unit elective courses and
- mandatory participation in a 3.0 unit colloquium (Master’s: SDH 501A, 501B; PhD: SDH 601A, 601B).

Financial Support
Potential funding sources for graduate students include (but are not limited to) SSHRC, NSERC and CIHR. Vanier Canada Graduate Scholarships recognize and support exceptional Canadian and international students who are pursuing doctoral degrees at Canadian Universities. Similarly, Bombardier Scholarships Bell Scholarships and Banting and Best Scholarships recognize high-calibre scholars who are engaged in doctoral programs.

ADMISSION REQUIREMENTS

Admission to the Master’s Program
Students applying for master’s level degrees will be required to hold a bachelor’s degree in an appropriate discipline from a recognized university. Applicants must meet the general requirements set out by the Faculty of Graduate Studies in the Graduate Studies calendar. Ordinarily a B+ average (6.0 GPA) in the last two years of university work is a minimum requirement for admission to the program. Students may request consideration on the basis of life or work experience equivalency.

Admission to the Doctoral Program
Students applying for doctoral degrees usually are required to hold a master’s degree in an appropriate discipline from a recognized university. Applicants must meet the general requirements set out by the Faculty of Graduate Studies in the Graduate Studies calendar. Ordinarily a B+ average (6.0 GPA) in the last two years of university work is a minimum requirement for admission to the program. Students may request consideration on the basis of life or work experience equivalency.

Applications will be reviewed by the Faculty of Graduate Studies, the SDH Director and SDH Admissions Committee. In cases where students have insufficient background in health research, additional coursework may be required as part of the student’s program. This will be determined by the SDH Director in consultation with the SDH Program Committee and the co-supervisors, and communicated to the student in writing at the time of acceptance into the program.

Application Deadlines
Students will be admitted to the SDH program in September of each year.
- January 15 for September entry

PROGRAM REQUIREMENTS

The curriculum for the SDH program is predicated on the thematic areas of research strength outlined above. Intended as research intensive degrees, the master’s and doctoral programs outlined below centre around two 1.5 unit core courses in Fundamentals of Health, two 1.5 unit required methodology courses, mandatory participation in the program colloquium and two 1.5 unit elective courses.

MA, MSc and PhD students will attend the same colloquium and Fundamentals of Health core courses, although the pedagogic expectations will be different at the master’s and doctoral levels.

The core courses and colloquium are intended to engender cohesiveness among the students and faculty within the program and to provide students with a basic complement of knowledge and core competencies from which to pursue their independent research. Choices of methodological approach and elective courses are intended to provide flexibility so faculty and students can tailor research programs to suit student interests and research requirements.

The importance placed on the independent research component of the program, especially in the case of the PhD program, is indicated by the number of unit credits allotted to the thesis/dissertation. The primary outcome is a thesis at the master’s level or dissertation at the doctoral level. In the case of doctoral students, candidacy requires that students also pass a comprehensive examination. Three questions related to their particular research area will be crafted by the student in consultation with their supervisory committee. The questions will be answered in a written format, drawing upon pertinent literature and will be evaluated on a pass/fail basis.

Supervisory Committee
The structure of the supervisory committee must meet the requirements set out by the Faculty of Graduate Studies for interdisciplinary students. For master’s students, two co-supervisors, who are members of the Faculty of Graduate Studies at least one of whom has successfully supervised candidates for graduate degrees in the past, must confirm their willingness to supervise before a student can be admitted. For doctoral students, at least one additional faculty member must be added to the supervisory committee following admission. At the time of the thesis/dissertation defense at least one additional member must be added to the examination committee.

MA and MSc Programs (18.0 units)

- SDH 500A (1.5) Interdisciplinary Perspectives on Health Research
- SDH 500B (1.5) Interdisciplinary Methods Applied to Health Research
- SDH 501A (1.5) Social Dimensions of Health Perspectives Colloquium I
- SDH 501B (1.5) Social Dimensions of Health Methods Colloquium II
- Methodology (3.0) Selected from the list of approved methodology courses
- Electives (3.0) Selected from the list of approved elective courses
- Thesis

- SDH 599 (6.0)
Program Length
The master's program is designed for completion within 2 years.

**PhD Program (30.0 units)**

SDH 600A (1.5) Interdisciplinary Approaches to Health Research
SDH 600B (1.5) Interdisciplinary Methods Applied to Health Research
SDH 601A (1.5) Social Dimensions of Health Perspectives Colloquium I
SDH 601B (1.5) Social Dimensions of Health Methods Colloquium II
Methodology (3.0) Selected from the list of approved methodology courses
Electives (3.0) Selected from the list of approved elective courses
SDH 693 (3.0) Candidacy Examination
SDH 699 (15.0) Dissertation

**Program Length**
The doctoral program is designed for completion within 4 years.

**Approved Electives Courses**

Final decisions regarding the student’s selection of elective courses will be made in consultation with the academic unit where the course is offered, the course instructor and the student’s supervisory committee, and will require the approval of the SDH Director and/or Advisory Committee.

- ECON 517 The Economics of Canadian Health Care
- ED-D 505 Basic Concepts in Human Development
- ED-D 506 Selected Topics in Human Development
- ED-D 519 Advanced Seminars in Counseling Psychology
- ED-D 520 Educational Research Apprenticeship
- ED-D 568 Seminar in Special Education: Program, Practices and Policies
- ED-D 569 Seminar in Special Education: Current Issues, Research and Applications
- HINF 503 HI Research Methods
- HINF 510 Information Management and Technology
- HINF 570 Epidemiology in Health Services Management
- HINF 571 Health Systems Data Analysis
- HINF 573 Applied Biostatistics
- HINF 591 Topics in HI
- EPHE 351 Community and Population Health
- EPHE 455 Nutrition for Exercise and Health
- EPHE 580 Physiological Issues in Physical Activity and Health
- EPHE 582 Neuroscience in Physical Activity and Health
- EPHE 583 Issues in Health Promotion and Wellness
- EPHE 584 Pedagogical Issues in Physical Activity and Health
- EPHE 585 Qualitative Research Genres in Physical Activity and Health
- PSYC 531 Environmental Psychology
- PSYC 569 Special Topics in Lifespan Development
- SOCI 545 Sociology of Health
- SOCI 585 Seminar on Aging
- SOCW 503 The Social Construction of Health, Illness, and Aging
- SOCW 504 Community Development in Health and Social Services

**Approved Methodology Courses**

Final decisions regarding the student’s selection of methodology courses will be made in consultation with the academic unit where the course is offered, the course instructor and the student’s supervisory committee, and will require the approval of the SDH Director and/or Advisory Committee.

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<th>Quantitative Methods</th>
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<tr>
<td>ADMN 602 Research Methods in Public Administration</td>
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<td>ECON 500 Microeconomic Analysis</td>
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<td>ECON 501 Macroeconomic Analysis</td>
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<td>ECON 545 Econometrics Analysis</td>
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<td>ECON 549 Computational Methods in Economics and Econometrics</td>
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<td>ED-D 560 Statistical Methods in Education</td>
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<td>ED-D 562 Advanced Statistical Methods in Education</td>
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<td>GEOG 524 Advanced Quantitative Methods</td>
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<td>GEOG 538 Advanced Seminar in Geomatics</td>
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<td>HINF 571 Health Systems Data Analysis</td>
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<td>PSYC 518 Psychometric Methods</td>
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<td>PSYC 532 Applied Multiple Regression</td>
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<td>PSYC 533 Applied Multivariate Analysis</td>
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<td>PSYC 541 Research Design and Methods in Neuropsychology</td>
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<td>PSYC 564 Statistical Methods in Lifespan Development</td>
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<td>SOCI 510 Categorical Data Analysis</td>
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<td>ED-D 519 Advanced Seminars in Counselling Psychology</td>
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<td>ED-D 561A Methods in Educational Research</td>
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<td>ED-D 567 Case Study and Mixed Method Research</td>
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<td>ES 501 Methods, Research Design and Communication</td>
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<td>GEOG 523 Qualitative Methods in Human Geography</td>
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<td>HINF 503 Research Methods in Health Informatics</td>
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<td>PSYC 561 Theories and Methods in Lifespan Development</td>
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<td>SOCI 511 Research Design</td>
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<td>SOCI 515 Qualitative Research Methods</td>
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<td>SOCIW 516 Research Methodologies</td>
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**Social Work**

**GENERAL INFORMATION**

**Mission Statement**

The emerging vision of the School of Social Work in both its undergraduate and graduate programs commits us to socially just social work practices, and to promoting critical enquiry that respects the diversity of knowing and being.

Our educational mission within the Master of Social Work Program is to prepare social workers skilled in critical self-reflection and with an advanced analytic understanding of the social, cultural, political and practical implications of their work. In particular, we emphasize decolonization and feminist, Indigenous and post structural analysis linking policy and practice.
Contact Information

Department of Social Work
Location: Human and Social Development Building, Room B302
Mailing Address:
School of Social Work
University of Victoria
PO Box 1700, STN CSC
Victoria, BC V8W 2Y2
Canada

Courier Address:
Human & Social Development Building, Room B302
University of Victoria
Ring Road
Victoria, BC V8W 2Y2
Canada

Telephone Number: 250-721-8036
Fax Number: 250-721-6228
Email: socw@uvic.ca
Website: <socialwork.uvic.ca>
Director: Dr. Jacquie Green
Email: swdirect@uvic.ca
Phone: 250-472-4129
Graduate Adviser: Dr. Mehmoona Moosa-Mitha
Email: mswadvise@uvic.ca
Phone: 250-721-8041
Graduate Secretary: Jaime Ready
Email: bswmsw@uvic.ca
Phone: 250-472-5622

Facility Members and Areas of Research

Billie Allan, PhD (Toronto)
Indigenous health and well-being (particularly Indigenous women's and Two-Spirit health); Indigenous research methods; health and healing in the context of child welfare involvement; Indigenous midwifery and birthing

Jeannine Carriere, PhD (Alberta)
Indigenous child and family practice and policy, Indigenous ways of knowing, mental health and decolonization for Indigenous people

Gwen Gosek, PhD (Victoria)
Decolonizing Indigenous child welfare services; Indigenous children and youth with learning and behavioral challenges in child welfare; Indigenous women's social service agencies, front line child welfare social workers' experiences

Jacquie Green, PhD (Victoria)
Indigenous and cultural knowledges that centre, inform and transform child welfare policy and practice.

V.C. Hackett, PhD (Toronto)
African Caribbean immigration, family building and healing; decolonizing approaches to research and pedagogy; social work history/ies

Yvonne Haist, MEd (UVic)
Trauma work: affect regulation, right brain processing and social responses; embodied practice; spirituality

Cindy Holmes, PhD (UBC)
Lesbian, gay, bisexual, trans, queer, Two-Spirit health; violence prevention and intervention; community-based participatory research; interdisciplinary and community-engaged approaches informed by anti-racist feminist, decolonizing, Indigenous, queer and trans studies

Donna Jeffery, PhD (OISE-Toronto)
Research interests are interdisciplinary in orientation: feminist, critical race and post-structural scholarship in the contexts of pedagogy, policy, knowledge production, professional identity and social work education

Patricia MacKenzie, PhD (Edinburgh)
Health promotion, interdisciplinary practice, disability; rural issues; aging; gay, lesbian, bisexual, transgendered issues; social work practice in health care settings; qualitative research methods

Cheryl Moir-van Iersel, MSW (British Columbia)
Feminist and group work practice; integrating play and creativity in the classroom

Mehmoona Moosa-Mitha, PhD (Southampton)
Citizenship rights of children and marginalized communities, child welfare policy and practice, anti-racist, feminist theory

Gayle Ployer, MSW (Carleton)
Social work education, social justice and the law, field education and participatory research.

Susan Strega, PhD (Southampton)
Critical, feminist and post-structural analysis of sex work, violence against women and child welfare practice and policy

Robina Thomas, PhD (Victoria)
Residential schools, Indigenous ways of knowing and being, Indigenous women and children, social work education and story telling

Bruce Wallace, PhD (UBC)
Poverty, health and equity. Specific experiences in homelessness, social assistance and social policy, mental health, substance use and harm reduction, access to dental care and oral health equity, consumer-based services in mental health and drug user groups, health equity; community-oriented primary care (such as community health centres) and inner-city medicine. My research is primarily qualitative and mixed-methods with interests in case study and theory informed (realist) evaluations.

Degrees and Specializations Offered

The School of Social Work offers graduate programs leading to the degree of Master of Social Work that is fully accredited by the Canadian Association for Social Work Education.

The School offers three program options to complete an MSW:
- MSW Advanced
- MSW Indigenous Specialization
- MSW Foundation

MSW Advanced

This program provides BSW holders with the opportunity to reflect on their practice experience in the context of the School's Mission Statement and to apply critical analysis to policy, practice and research. Qualified non-BSW degree holders undertake foundational coursework that prepares them to move into the MSW Advanced program.

Students complete the MSW Advanced program by writing a thesis or completing a practicum and additional course work.

The MSW Advanced program is offered primarily through distance education and starts with a mandatory on campus institute, usually scheduled for late August.

MSW Indigenous specialization:

The Indigenous Specialization is designed to provide BSW holders working in Indigenous communities with the opportunity to develop their knowledge and skills within this context. Social workers working for and with Indigenous organizations work in a fundamentally different...
historical, cultural and administrative environment to those working in non-Indigenous settings.

Entry to the MSW Indigenous Specialization program is every other year. Students complete the MSW Indigenous Specialization program by writing a thesis or completing a practicum and additional course work.

Qualified non-BSW degree holders undertake foundational coursework that prepares them to move into the MSW Indigenous Specialization program.

The MSW Indigenous Specialization is offered primarily through distance education and starts with a mandatory on campus institute, usually scheduled for late August.

**MSW Foundation:**
Qualified non-BSW degree holders undertake foundational coursework that prepares them to move into the MSW Advanced program or the MSW Indigenous Specialization. The MSW Foundation program is a full time on campus program in the first year of study. Entry to the program is every other year.

**MSW Advanced Program Objectives:**
- Building skills and knowledge for socially just social work practice in the context of colonization, transnationalism, neoliberalism and Indigenous resurgence;
- Promoting and enhancing skills and knowledge for socially just social work practice through the integration of students’ own experiences and critical engagement with and analysis of social work knowledge and practice;
- Advancing transformative knowledge and practice through the interrogation of dominant social work histories, structures, theories and actions;
- Developing skills for critical, anti-oppressive, anti-racist and decolonizing knowledge production, application, evaluation and the articulation of new understandings to theorize practice;
- Centering Indigenous social work knowledges and practices and research by Indigenous peoples;
- Cultivating critical reflexivity to account for and address the impact of identity, positionality and intersectionality on social work knowledge and practice;
- Engaging in collaborative and decolonizing relationships; and
- Developing skills for critical, anti-oppressive and decolonizing social policy analysis.

**Additional objectives of the MSW Indigenous specialization program are to:**
- Centre Indigenous culture, knowledge and understanding;
- Build on students’ own knowledge as experienced practitioners in Indigenous settings;
- Develop critical awareness and capacity for analysis and apply these skills to practice and policy development in Indigenous service settings;
- Develop the capacity to conduct research and contribute to Indigenous knowledge building and transmission;
- Identify racism, colonization and oppression and contribute to liberating policies and practices;
- Contribute to the development of culturally appropriate child welfare policies and practices;
- Contribute to the development of healthy Indigenous communities;
- Identify international connections between Indigenous peoples and their knowledge and experience; and
- Develop leadership skills in policy development and administration in the context of Indigenous governance.

**Additional objectives within the MSW Foundation program are to:**
- Develop critical self-reflection and critical analysis of social work from a variety of difference-centered theories, particularly Indigenous, critical race, post structural and feminist approaches;
- Build on students’ experience and understanding of the political conditions and contexts of social work practice and social policy;
- Cultivate practice approaches for working across difference; and
- Conceptualize and critique their critical social work practice framework.

Additional information on our program can be found online: [http://www.uvic.ca/hsd/socialwork/current/msw/handbook/index.php](http://www.uvic.ca/hsd/socialwork/current/msw/handbook/index.php)

**Financial Support**
The School provides funding to a limited number of students in the form of fellowships and awards. University of Victoria Fellowships may be awarded annually to registered full-time students of high academic standing (7.0 on the UVic grading scale/A- or above, with applications completed before February 15).

Students in Social Work may be nominated for a limited number of additional scholarships. Detailed information on awards and application procedures and deadlines is available at the Faculty of Graduate Studies website: [www.uvic.ca/graduatestudies](http://www.uvic.ca/graduatestudies). The provincial and federal governments each offer student loans to full-time candidates who meet the requirements. In addition, the University of Victoria Tuition Bursary Fund offers assistance to qualified students in serious financial difficulty.

Students can also apply for external sources of funding through agencies such as Social Sciences and Humanities Research Council and the Canadian Institute for Health Research (www.cihr-irsc.gc.ca/e/193.html), the Michael Smith Foundation ([www.msfhr.org](http://www.msfhr.org)) and from other provincial and federal funding agencies.

**Admission Requirements**

**General**
All candidates for the MSW program must meet all general requirements of the Faculty of Graduate Studies, as well as the specific requirements of the School of Social Work. Entry into the MSW Advanced Program and MSW Indigenous Specialization requires a BSW degree from an accredited School of Social Work and entry into the MSW Foundation program requires an undergraduate degree from a recognized degree-granting institution. All programs require a minimum GPA of 6.0 (B+) or higher. Human service experience is required for all program entries. Detailed application information is available on the School of Social Work website, at [www.uvic.ca/hsd/socialwork/future/msw/index.php](http://www.uvic.ca/hsd/socialwork/future/msw/index.php). All application materials, must be submitted to the Graduate Admissions and Records Office through the online application. Entry to the program is on a competitive basis, and enrollment may be restricted in any given year.

**Deadline**
Program offering information is posted to the School of Social Work website in the fall of each year ([http://www.uvic.ca/hsd/socialwork/future/msw/index.php](http://www.uvic.ca/hsd/socialwork/future/msw/index.php)). The application deadline is December 1 for both domestic and international applicants. Completed applications and supporting documents must be available for consideration by the School of Social Work on, or prior to, these dates.

**Program Regulations**
All students in the School of Social Work must follow the Guidelines for Professional Conduct (see below), the Regulations Concerning Practica (see below) and are subject to the provisions of the Canadian Association of Social Work (CASW) Code of Ethics ([www.casw-acts.ca/en/what-social-work/casw-code-ethics](http://www.casw-acts.ca/en/what-social-work/casw-code-ethics)).
Guidelines for Professional Conduct

The School of Social Work expects students to develop and adhere to a professional code of conduct. The School supports models for professional conduct based on the following guidelines:

- adherence to a professional code of ethics;
- exercise of personal discipline, accountability and judgement;
- acceptance of personal responsibility for continued competency and learning;
- willingness to serve the public, client or patient and place them before oneself;
- ability to recognize the dignity and worth of all persons;
- willingness to assist others in learning;
- ability to recognize one’s own limitations;
- maintenance of confidentiality of information (including all electronic communication) appropriate to the purposes and trust given when that information was acquired;
- acceptance that one’s professional abilities, personal integrity and the attitudes one demonstrates in relationships with other persons are the measure of professional conduct.

A student who has breached any of the above guidelines or fails to follow the CASW Code of Ethics in any Social Work course may be:

a) required to engage in a course of action to address concerns; and/or
b) suspended from continued participation in the course prior to the course end date; and/or
c) assigned a failing grade (grade of F or NI) for the course; and/or
d) asked to withdraw from the Social Work Program.

Regulations Concerning Practica

General Practicum Policies

The School reserves the right to approve any agency or institution that provides placements for student practica, and to change any placement assigned to a student. The student has the right to be informed in writing of the reasons for any change in placement. While the faculty strives to provide a sufficient number of practicum opportunities to serve the needs of all registered students, a student may be required to withdraw from a practicum course if none of the available practicum agencies will accept the student.

Immunizations, Agency Fees and Other Costs

Students may be required to complete their practica in an agency requiring proof of immunization and a criminal record check as part of its screening process. In addition, agencies may charge an administration fee and a fee to process identification badges. Cost related to these requirements and other agency costs associated with the practicum are the responsibility of the student.

All students completing a practicum in BC will be required to complete a criminal record check through the Ministry of Justice.

Application for Practicum

Students must submit an application for practicum approximately two terms in advance of the semester when they are planning to take the course. Applications are available on the School’s web site. The due dates for applications are posted on the school’s website.

Attendance

Attendance at practicum activities is required. Students are expected to notify the placement agency whenever practicum appointments or regular hours of attendance cannot be kept for any reason, and also to inform the course instructor. Failure to do so may result in a student being withdrawn from the practicum setting.

Denial and Withdrawal

Denial

Students will be denied the practicum experience if their preparatory work is considered unsatisfactory by the Director of the School of Social Work.

Temporary Withdrawal of Students Pending Report

The Director may require a student to withdraw temporarily from a practicum if, during the course of a term, there are reasonable grounds to believe that the conduct or lack of competence of a student enrolled in the practicum has adversely affected or may adversely affect:

- clients, or
- personnel, including students associated with the practicum

The student will be required to withdraw temporarily pending the receipt of a report on the conduct and lack of competence of the student. This written report from the course instructor will normally be provided to the student within 10 business days of the withdrawal.

Withdrawal

After giving the student an opportunity to be heard, the Director may require a student to withdraw from the practicum if the Director is satisfied that the student’s conduct or lack of competence may adversely affect members of any of the groups identified in the paragraph above.

Voluntary Withdrawal

Students seeking voluntary withdrawal from a practicum, whether permanent or temporary, must receive permission to do so from the Graduate Advisor.

Appeals

The normal avenue of final appeal is available for students.

Information Sharing

The University of Victoria School of Social Work is committed to supporting students to become capable, professional Social Workers. Evaluative feedback about student progress may be shared amongst instructors and staff in the School in order to promote student success or address concerns about professional conduct.

PROGRAM REQUIREMENTS

MSW Foundation Program

The MSW Foundation program is a full time on campus program in the first year of study. MSW Foundation students must take 16.5 units to complete the Foundation Program followed by 15 units in the MSW Advanced Program to complete their MSW degree. The Foundation courses are comprised of seven 1.5-unit courses for a total of 10.5 units, 1.5 units of an elective plus a 4.5 unit practicum.

Program Requirements

- SOCW 540 (4.5)  Foundation Practicum
- SOCW 542 (1.5)  Anti-Racist Practice
- SOCW 544 (1.5)  Social Work, the State and Citizenship
- SOCW 547 (1.5)  Historicizing Social Work: Friendly Visits to Social Justice
- SOCW 549 (1.5)  Research Foundations
- SOCW 550 (1.5)  Social Justice, Social Work and the Law
- SOCW 551 (1.5)  Indigenous Social Work Foundations Indigenous
- SOCW 554 (1.5)  Policy and Practice
- Electives (1.5)
**Program Requirements**

Students must take at least 1.5 units of elective courses. MSW students may take one 400 level course as an elective in their entire MSW program with the permission of the course instructor and the Graduate Adviser. Undergraduate courses taken prior to admission to the MSW cannot be used for graduate elective credit.

**Additional Program Requirements**

To be eligible to progress to MSW Advanced or MSW Indigenous coursework, students must maintain a 5.0 (B) average, be in good standing with the Faculty of Graduate Studies and complete all the foundation core-courses and practicum requirements.

**Program Length**

The maximum time limit for the MSW Program is 5 years. Generally, full-time students complete their programs in less than 3 years.

**MSW Advanced program**

The MSW Advanced program is offered primarily through distance education and starts with a mandatory on campus institute, usually scheduled for late August.

**Thesis option**

The MSW Advanced program (thesis option) requires a minimum of 15 units. The 15 units are made up of 9 units of core courses, and a 6.0 unit thesis.

**Course-based option**

The MSW Advanced program (course-based option) requires a minimum of 15 units. The 15 units are made up of 10.5 units of core courses, and a 4.5 unit advanced practicum.

**Elective (3.0)**

Student must take at least 3.0 units of elective courses. MSWI students may take one 400 level course as an elective in their entire MSW program with the permission of the course instructor and the Graduate Adviser. Undergraduate courses taken prior to admission to the MSWI program cannot be used for graduate elective credit.

**Program Length**

The maximum time limit for the MSWI Program is 5 years. Generally, full-time students complete their programs in less than 3 years.

**Master’s with Indigenous Specialization**

The MSW-Indigenous Specialization degree (thesis option) requires a minimum of 15 units. The 15 units are made up of 6.0 units of core courses, 3.0 units of electives, and a 6.0 units thesis.

**Course-based option**

The MSW-Indigenous Specialization degree (course-based option) requires a minimum of 15 units. The 15 units are made up of 7.5 units of core courses, 3.0 units of electives, and a 4.5 unit MSWI practicum.

**Elective (3.0)**

Student must take at least 3.0 units of elective courses. MSWI students may take one 400 level course as an elective in their entire MSWI program with the permission of the course instructor and the Graduate Adviser. Undergraduate courses taken prior to admission to the MSWI program cannot be used for graduate elective credit.

**Program Length**

The maximum time limit for the MSWI Indigenous Specialization Program is 5 years. Generally, full-time students complete their program in less than 2 years.

**Additional Program Requirements**

To be eligible to progress to MSWI Advanced coursework, students must maintain a 5.0 (B) average, be in good standing with the Faculty of Graduate Studies and complete all the foundation core-courses and practicum requirements.

**Program Length**

The maximum time limit for the MSWI Indigenous Specialization Program is 5 years. Generally, full-time students complete their program in less than 2 years.

**Elective (3.0)**

Student must take at least 3.0 units of elective courses. MSWI students may take one 400 level course as an elective in their entire MSWI program with the permission of the course instructor and the Graduate Adviser. Undergraduate courses taken prior to admission to the MSWI program cannot be used for graduate elective credit.

**Program Length**

The maximum time limit for the MSWI Indigenous Specialization Program is 5 years. Generally, full-time students complete their program in less than 2 years.
Sociology

GENERAL INFORMATION

At the level of graduate studies, the Department of Sociology includes among its research and teaching strengths the following areas: aging, gender, sexuality, health, political sociology/social movements, crime, family, environment, qualitative methods, quantitative methods, and social theory. Graduate studies in Sociology are designed to provide students with a solid grounding in research methods and theory as well as the ability to specialize in different areas of study. Further information is available at the department’s website (see below).

Contact Information

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Canada

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Graduate Secretary: Aileen Chong
   Email: socigradsec@uvic.ca
   Phone: .................................................. 250-721-7572

Faculty Members and Areas of Research

William K. Carroll, PhD (York)
   Political economy; social movements; Marxism and post-Marxism; critical social theory and methods; fossil capital and climate crisis

Aaron H. Devor, PhD (Washington)
   Transgender, LGBTQ+ gender and sexuality

Steve Garlick, PhD (CUNY)
   Masculinity; gender relations; critical social theory; sexuality; bodies; technology and science studies

Garry Gray, PhD (Toronto)
   Crime and deviance; institutional corruption; socio-legal studies; behavioral ethics; culture; health; organizational theory; sociology of science; qualitative methods

Sean P. Hier, PhD (McMaster)
   Social problems; moral panic; media; social theory; criminalization; human/nonhuman relations; urban lifestyles; modern postural yoga

Tamara Humphrey, PhD (Calgary)
   Criminology; Development and life-course theories of crime; the criminal justice system; quantitative methods; domestic violence; bullying; gender and crime

Karen M. Kobayashi, PhD (Simon Fraser)
   Aging; family; health and health care; ethnicity and immigration; research methods

Catherine Krull, PhD (Alberta)
   Migration; diasporas; inequality; transnationalism; body/reproductive politics; Cuba/Latin America; postcolonialism

Martha McMahon, PhD (McMaster)
   Environment; local food and farming agrifood governance; ecological feminism; human dimensions of climate change

Margaret J. Penning, PhD (Alberta)
   Aging; health and health care; social networks and social support; research methods

André P. Smith, PhD (McGill)
   Health; aging; deviance; social control; mental health; blood donation; qualitative research methodologies

Bruce Ravelli, PhD (Victoria)
   Pedagogy; teaching assessment; social inequality

Peyman Vahabzadeh, PhD (Simon Fraser)
   Classical and contemporary social theory; social movements; phenomenology; Iranian studies; exile

Min Zhou, PhD (Harvard)
   Global and transnational sociology; economic sociology; political sociology; social network analysis; quantitative methods; East Asian societies

Emeritus Faculty

Douglas E. Baer, PhD (Waterloo)
   Social inequality; political sociology; quantitative methods; voluntary associations; immigration

Cecilia M. Benoit, PhD (Toronto)
   Marginalized populations; work and occupations; sex industry; stigma and discrimination; health; drug use; equity; social policy

Neena L. Chappell, PhD (McMaster)
   Aging; health; health care and social policy; Chinese families; dementia care

C. David Garrell, PhD (Harvard)
   Networks; social psychology; theory; methods and statistics; religion

Robert B. Hagedorn, PhD (Texas-Austin)
   Formal organization; social psychology; social change; theory

R. Alan Hedley, PhD (Oregon)
   Social change and development; sociology of work and technology; comparative cultures; research methodology

Richard L. Ogmundson, PhD (Michigan)
   Inequality; political sociology; elites

T. Rennie Warburton, PhD (London School of Economics)
   Religion; class relations and ideology; racism and ethnicity

Adjunct Faculty

B. Singh Bolaria, PhD (Washington State)
   Social inequality; labour migrations; immigration policy; health and illness

Thomas K. Burch, PhD (Princeton)
   Demography; family; theory and methodology; computer modelling

Barry Edmonston, PhD (Michigan)
   Demography; human ecology; quantitative methodology

James C. Hackler, PhD (Washington)
   Deviance; social control; criminology and delinquency

Feng Hou, PhD (Western Ontario)
   Demography; immigration; race and ethnicity; labour economics; social policy
GRADUATE PROGRAMS

Mikael Jansson, PhD (Western Ontario)
Health; substance use; street youth; ethics; research methods

Sharon M. Lee, PhD (Princeton)
Social demography; immigration; race and ethnicity; social inequality

Dorothy E. Smith, PhD (UC, Berkeley)
Social organization of knowledge; institutional ethnography

Degrees and Specializations Offered
The Department of Sociology offers courses of study leading to the degrees of Master of Arts and Doctor of Philosophy.

Facilities
Facilities available exclusively for Sociology graduate students include the Roy Watson Computer Laboratory, where software is available for the analysis of both qualitative and quantitative data.

Through its affiliation with the B.C. Regional Data Centre, the University provides extensive access to Statistics Canada survey data at the university library. Graduate students have access to the B.C. Provincial Archives and to national and international data sets through the Inter-University Consortium for Political and Social Research (ICPSR).

The department participates in research centres that include the Institute in Aging & Lifelong Health (arguably the best unit of its kind in Canada), the Centre for Addiction Research of BC, the Centre for Youth and Society, the Transgender Archives, and in the innovative Interdisciplinary Program in Cultural, Social, and Political Thought (CSPT, see below).

Financial Support
Graduate students are supported by fellowships and scholarships, teaching and research assistantships, and work placements in UVic's Co-operative Education Program, which is one of the largest in Canada. The Co-op option allows students to gain valuable paid work experience while completing degree requirements.

Not all MA students can expect to be funded. As well, the department normally funds MA students only in the first two years of their program. To qualify for second-year funding, a student needs to make adequate progress in the first year. Generally, this means completing at least four courses with a GPA of 6.0 or better.

The department strives to support its doctoral students with funding for at least four years. Students must make adequate progress to retain their initial level of funding over the course of their award. Generally, this means maintaining a GPA of 7.0 or higher. Sources for funds can include teaching and research assistantships, grants and fellowships from the Faculty of Graduate Studies, external grants and fellowships, and sessional teaching work for doctoral students after completion of all coursework and candidacy exams.

All eligible students in their first three years in the program are required to apply for funding from provincial, federal or other external sources.

Admission Requirements
The department welcomes applications from Canadian and international students with strong backgrounds in sociology or closely related fields. All applications should include a full set of official transcripts, at least two letters of reference, a writing sample, and a statement of intent.

Master's and doctoral students usually begin their programs in September. This is mainly because funding is normally available only for students beginning their programs at that time.

Admission to Master's Programs
Admission to the master's program requires a bachelor's degree, with a minimum overall average of B+ (6.0) in the final two full years of credit units or undergraduate work. Students without the prerequisites for the graduate courses they need to take may be required to take the prerequisites as part of their degree program (see Sociology graduate course listings for details). The admissions selection process is competitive. Not all students who meet the minimum requirements will be admitted. Typically, 10 to 12 master's students are admitted to the program each year.

Admission to the PhD Program
Admission to the PhD program normally requires a master's degree in Sociology or a related social science discipline with a minimum average of 7.0 to 7.5 (A- to A) in graduate courses. To be admitted to the program, an applicant must have excellent letters of reference, present a clear statement of research interests and submit an example of strong scholarly work. The University's English language competency requirement applies. All eligible applications are reviewed by the departmental Graduate Committee (chaired by the Graduate Adviser).

Admission to the Concentration in Cultural, Social and Political Thought (CSPT) Program
This program is open to selected students in Sociology, Anthropology, English, Environmental Studies, Germanic Studies, History and Political Science. Students must meet the core graduating requirements of the individual departments.

Students must apply for admission online, choosing the Concentration in Cultural, Social and Political Thought option for Sociology. If approved by the department, the application will be reviewed by the CSPT Admissions Committee. Applicants must already have been accepted for graduate studies in Sociology. For full information about the program see <www.uvic.ca/interdisciplinary/cspt/>

The requirements for the program in the Departments of English, Environmental Studies, History and Political Science differ from those in Sociology.

See also the entry for “Concentration in Cultural, Social and Political Thought (CSPT)”, page 3.

Deadlines
• With financial support: January 15th (for September entry)
• Without financial support: 31 May (for September entry)

Program Requirements
Master's
The department offers three options leading to the MA degree. Students wishing to pursue the CSPT option must receive permission from the Centre in Cultural, Social and Political Thought program. All other MA students must elect to pursue either the thesis or major research paper option by the end of their first year in the program.

The programs leading to the Master of Arts degree in Sociology, while containing a core of theory and method, are designed to provide flexibility for students as well as to reflect the diversity which characterizes the discipline. Individual programs beyond the core are designed to fit students’ interests and to supplement areas in which they may require additional work, insofar as faculty resources and specializations permit.

Normally, work as a research assistant or teaching assistant is an integral part of the master's program in Sociology.

Students are urged to consult the most recent edition of A Guide to Graduate Studies in Sociology, which may be obtained at the departmental Office and on our website. The Guide provides further details of the program and specifies additional requirements for program completion.

Program Length
The department expects full-time students to spend two years completing the master's degree. Students who take the Cooperative Education option can expect to take close to three years to complete the
master’s degree. Students who complete the master’s degree on a part-time basis can expect to take three to four years, depending on how many terms involve full-time enrolment and how many involve part-time enrolment.

**Thesis-based Master’s**

This program involves 7.5 units of course work and a 7.5-unit thesis, with at least 13.5 of the 15 units drawn from Sociology graduate course listings in the calendar. 1.5 units may be selected from graduate courses outside of Sociology. In this program, students write a thesis (SOCI 599) for which they receive 7.5 units of credit. Students are required to demonstrate competence in both sociological theory (SOCI 503 or 504) and method (SOCI 507 and 515).

In addition, normally students must complete at least one of the following: SOCI 520, 525, 535, 545, 608, 616. CSPT 500 or CSPT 501 may be substituted for these courses if the CPST section is taught by a member of the Sociology department. These courses are designed to reflect the current research interests of department faculty members and to give students exposure to the latest research in these areas.

**Course Requirements:**

- **Thesis (SOCI 599)** ................................................................. 7.5
- **Intermediate Social Statistics (SOCI 507)** ................................ 1.5
- **Qualitative Research (SOCI 515)** ........................................... 1.5
- **One of the following:**
  - **Foundations of Sociological Explanations (SOCI 503)** ............ 1.5
  - **Current Issues in Social Theory (SOCI 504)** ............................. 1.5
- **At least one of the following:**
  - **Issues in Contemporary Sociology (SOCI 520)** ....................... 1.5
  - **Current Issues in the Sociology of Gender and Sexualities (SOCI 525)** ................................. 1.5
  - **Current Issues in Political Sociology (SOCI 535)** .................... 1.5
  - **Current Issues in the Sociology of Health and Aging (SOCI 545)** ........................................... 1.5
  - **Advanced Statistical Analysis (SOCI 608)** ............................... 1.5
  - **Advanced Strategies in Qualitative Research (SOCI 616)** ........... 1.5
  - **Topics in Cultural, Social and Political Thought (CSPT 500)*** .......... 1.5
  - **Contemporary Cultural, Social and Political Thought I (CSPT 501)** .............................................. 1.5
- **One other elective graduate course, which may be from outside sociology**

**Thesis Preparation**

Before a student commences work on the thesis, a thesis proposal outlining the student’s problem (from a theoretical and methodological viewpoint) must be approved at a meeting of the student and her/his supervisory committee. A copy of the proposal and the recommendations of the supervisory committee will be placed in the student’s file. Typically, Sociology theses are between 80 and 120 pages long. Students should consult the Guide to Graduate Studies in Sociology, available at the department’s website, for details on thesis preparation.

**Oral Examination**

All students will undergo an oral examination upon completion of their thesis.

**Supervisory Committee**

Students in the thesis option will be supervised by a committee consisting of their academic supervisor and at least one other member from the home academic unit. Additional committee members may or may not be from the home academic unit.

**Thesis-based Master’s with CSPT Option**

CSPT Master’s students must complete 7.5 units of course work and a 7.5-unit thesis (SOCI 599) whose topic must be within the field of CSPT. Within or in addition to the 7.5 units of course work, they must complete two CSPT graduate seminars (3.0 units). At least 12 of the 15 units must be drawn from Sociology graduate course listings in the calendar (CSPT 500 and CSPT 501 are considered Sociology courses if taught by a member of the Sociology department). CSPT Master’s students are required to demonstrate competence in both sociological theory (SOCI 503 or 504) and method (SOCI 507 and 515).

**Course Requirements:**

- **Thesis (SOCI 599)** ................................................................. 7.5
- **Intermediate Social Statistics (SOCI 507)** ................................ 1.5
- **Qualitative Research Methods (SOCI 515)** .............................. 1.5
- **One of the following:**
  - **Classical Social Theory (SOCI 503)** ................................... 1.5
  - **Contemporary Social Theory (SOCI 504)** ............................. 1.5
- **Two of the following:**
  - **Topics in Cultural, Social and Political Thought (CSPT 500)*** .......... 1.5
  - **Contemporary Cultural, Social and Political Thought I (CSPT 501)** .............................................. 1.5
  - **Directed Readings (CSPT 590)** .......................................... 1.5

**Thesis Preparation**

Before a student commences work on the thesis, a thesis proposal outlining the student’s problem (from a theoretical and methodological viewpoint) must be approved at a meeting of the student and her/his supervisory committee. A copy of the proposal and the recommendations of the supervisory committee will be placed in the student’s file. Typically, CSPT theses are between 80 and 120 pages long. Students should consult the Guide to Graduate Studies in Sociology, available at the department’s website, for details on thesis preparation.

**Oral Examination**

All students will undergo an oral examination upon completion of their thesis.

**Supervisory Committee**

Students in the CSPT option will be supervised by a committee consisting of their academic supervisor and at least one other CSPT faculty member from a different academic unit. Additional committee members may or may not be from the home academic unit.

**Project-based Master’s**

This program involves 10.5 units of course work and a 4.5-unit Major Research Paper, with at least 12 of the 15 units drawn from Sociology graduate course listings in the Calendar. 3 units may be selected from graduate courses outside of Sociology. In this program, students write a Major Research Paper (SOCI 598) for which they receive 4.5 units of credit. Students are required to demonstrate competence in both sociological theory (SOCI 503 or 504) and method (SOCI 507 and 515). In addition, students must complete at least two of the following: SOCI 520, 525, 535, 545, 608, 616. CSPT 500 or CSPT 501 may be substituted for these courses if taught by a member of the Sociology department.

**Course Requirements**

- **Major Research Paper (SOCI 598)** ........................................... 4.5
Intermediate Social Statistics (SOCI 507) .............................................. 1.5
Qualitative Research (SOCI 515) ................................................................. 1.5
One of the following
Foundations of Sociological Explanations (SOCI 503) ......................... 1.5
Current Issues in Social Theory (SOCI 504) ............................................. 1.5
At least two of the following:
Issues in Contemporary Sociology (SOCI 520) ..................................... 1.5
Current Issues in the Sociology of Gender and Sexualities (SOCI 525) ...... 1.5
Current Issues in Political Sociology (SOCI 535) ................................. 1.5
Current Issues in the Sociology of Health and Aging (SOCI 545) ............ 1.5
Advanced Statistical Analysis (SOCI 608) ............................................. 1.5
Advanced Strategies in Qualitative Research (SOCI 616) ..................... 1.5
Topics in Cultural, Social and Political Thought (CSPT 500) ................. 1.5
Contemporary Cultural, Social and Political Thought I (CSPT 501) ......... 1.5
Two other elective graduate courses, which may be from outside sociology

Final Project
In this program, students write a Major Research Paper (SOCI 598) for which they receive 4.5 units of credit. This is a piece of independent research work that involves substantial analytical engagement with a defined area of sociology guided by one or more research questions. Typically, the Major Research Paper is between 40 and 60 pages long.

Oral Examination
All students will undergo an oral examination upon completion of their Major Research Paper.

Supervisory Committee
Students in the project-based program will be supervised by a committee consisting of their academic supervisor and one other member from the home academic unit.

PhD Program
The PhD program is open to students with research interests that fit with the areas in which department faculty members have expertise.

Students entering the PhD program are expected to have completed graduate courses in social theory, qualitative methods, and quantitative methods as part of their Masters program. Students without the necessary background will be required to complete these courses as a part of their doctoral program. The PhD program is designed to build on this foundation and offers students the opportunity to receive advanced training in qualitative methods and/or quantitative methods. There is also the option for students who wish to specialize in social theory to participate in the Cultural, Social, and Political Thought (CSPT) program (see below).

Course Requirements
All students are required to complete a minimum of five 1.5 unit graduate courses beyond the MA degree. Unless equivalent courses have been taken as part of a previous graduate program in Sociology, students will, by the end of their doctoral program, be required to complete two graduate-level social theory courses (SOCI 503 and 504) as well as graduate-level courses in qualitative (SOCI 515) and quantitative (SOCI 507) methods. To ensure mastery of theory and method, students with grades below B+ in any of the four designated courses must pass a written supplementary examination before the theory/method requirements will be deemed to have been met. Students deficient in basic social theory and methods may be asked to complete undergraduate prerequisite courses (additional to the 7.5 required graduate-level units) before taking SOCI 503, 504, 507 and 515.

In addition to meeting the basic requirements above, all PhD students (except those taking the CSPT option - see below) are required to take one advanced course in social methods (SOCI 608 or SOCI 616) and one substantive area course (chosen from SOCI 520, SOCI 525, SOCI 535, SOCI 545). Sociology doctoral students are encouraged though not required to take graduate courses from other disciplines to enhance their studies. They may take 3.0 units from other departments.

Unit Values
Courses: ............................................................................................................. 4.5
PhD Candidacy Examinations ................................................................. 3.0
Dissertation: ................................................................................................. 21.0
Total ............................................................................................................. 31.5

Candidacy examinations
All students must pass a three-part candidacy examination. Students first write a broad-based exam paper that addresses a central topic in sociology, followed by a more narrowly-focused written exam paper that addresses the student’s proposed area of dissertation research (including theoretical and methodological approaches relevant to that area of study). Finally, all students complete an oral examination on both written components. Reading lists are compiled through a collaborative process between the student and the examining committee, and all three parts of the candidacy exam must be passed.

The only exception to this process is for students taking the CSPT option in the PhD program. CSPT students have one candidacy exam administered by the CSPT program, which substitutes for the first, broad-based exam in the candidacy examination process.

Dissertation
Students are required to complete and defend a dissertation proposal before their supervisory committee, normally within six months of passing the candidacy exams. The proposal and oral defense must be considered satisfactory before the student may proceed to the dissertation. All students are required to submit and defend a dissertation worth 21 units of credit.

PhD Supervisory Committee
A PhD student’s supervisory committee must have at least three members: the academic supervisor from the home academic unit, plus one other member also from the home academic unit. The third member must be from outside the home academic unit.

PhD Program - CSPT Option
CSPT doctoral students must meet the core requirements of their own department as well as the specific requirements of the CSPT program. A CSPT PhD student must complete a minimum of 7.5 units of course work, subject to the same basic requirements that apply to other Sociology doctoral students (see ‘Course Requirements’ above). CSPT doctoral students are required to take one section of CSPT 601 plus one section of either CSPT 600 or CSPT 690. In addition, the first component of the candidacy exam is replaced by a CSPT exam, set by the CSPT program. Students taking the CSPT doctoral option will have as their supervisor a CSPT faculty member who is also a member of the Sociology department. The student’s dissertation must meet the requirements of both the CSPT Program and the Department of Sociology. The topic must be within the broad field of cultural, social and political thought. Students wishing to take the CSPT option must receive approval from the CSPT program.

Unit Values
Courses ............................................................................................................. 4.5
CSPT 601 ................................................................................................. 1.5
CSPT 600 or CSPT 690 ................................................................. 1.5
PhD Candidacy Examinations ................................................. 3.0
Dissertation: ........................................................................... 21.0
Total: .................................................................................... 31.5

**Co-operative Education**

Participation in the Co-operative Education program— which enables students to acquire knowledge, practical skills for employment, and workplace experience— is optional for Master’s and PhD students. Master’s students complete two work terms and PhD students complete three (a work term consists of four months of full-time paid employment). Students require permission from their academic adviser and graduate adviser, as well as the Co-op coordinator, to participate in the Co-op program. Interested students should contact the Sociology Co-op office early in their first term. Students are also referred to “General Regulations: Graduate Co-op”, page 44.

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**Theatre**

**GENERAL INFORMATION**

The Department of Theatre offers the MA degree in Theatre (Theatre Studies and Applied Theatre), the MFA in Directing and Design/Production, and the PhD in Theatre (Theatre Studies and Applied Theatre). In all programs, graduate students receive personalized, one-on-one supervision and mentorship by outstanding theatre artists and scholars with a wide range of research interests.

For more information about choosing a program and selecting a supervisor, please consult our website: <finearts.uvic.ca/theatre/future-students/graduate>.

**Contact Information**

Department of Theatre
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Telephone Number: ................................................. 250-721-7991
Fax Number: .......................................................... 250-721-6596
Email: theatre@uvic.ca
Website: <finearts.uvic.ca/theatre>
Chair: Dr. Allana C. Lindgren
Email: theatrechair@uvic.ca
Phone: .......................................................... 250-721-7991
Graduate Adviser: Dr. Warwick Dobson
Email: wdobson@uvic.ca
Phone: .......................................................... 250-721-7997
Department Secretary: Connie te Kampe
Email: theatre@uvic.ca
Phone: .......................................................... 250-721-7991

**Degrees and Specializations Offered**

The department offers the following graduate programs:
- MA in Theatre (Theatre Studies)
- MA in Theatre (Applied Theatre)
- MFA in Directing
- MFA in Design/Production
- PhD in Theatre (Theatre Studies)
- PhD in Theatre (Applied Theatre)

**Facilities**

The Phoenix Building is recognized as one of the most innovative and complete production/teaching facilities in Canada. In keeping with the academic philosophy of the teaching program, the Phoenix Building is designed and built around three distinct theatre architectural models, a thrust, a proscenium and a black box studio. Each space is designed with equipment designed to give students, actors, technicians, and designers the opportunity to take part in many types of theatre: historic, modern, and experimental. Surrounding these performance spaces are fully equipped support areas: a design studio, scene, costume and properties workshops. In addition, there are rehearsal areas, makeup and dressing rooms, a movement studio, storage areas for props, scenery and costumes and of course classrooms.

In addition, the Department of Theatre has a good working relationship with the professional community, and educational theatres on Vancouver Island, providing opportunities for graduate students to do various types of practical work off-campus when time permits.
Financial Support
A few graduate students receive University of Victoria Fellowships (currently valued at approximately $13,500 over 12 months), which are awarded annually by the Faculty of Graduate Studies. The primary requirement for a fellowship is a minimum GPA average of 7.0 (UVic scale = approximately an A- average of 80%) in each of the last two undergraduate years and every graduate year.

A limited number of assistantships (TA) are also available from the department for qualified students. The usual level of assistantships is $2,000 per term, which normally can be matched by the Faculty of Graduate Studies for a total of $4,000 per term or $8,000 per year.

Numerous other awards are administered through the Faculty of Graduate Studies. Details can be found on the Faculty of Graduate Studies website: <www.uvic.ca/grad>.

Admission Requirements

General
In addition to the documentation required by the Graduate Admissions and Records Office (see "Faculty Admissions", page 23), the Department of Theatre also requires applicants for admission to any of the graduate programs to send a letter to Graduate Admissions with a statement of purpose and a detailed résumé of their educational background, theatre experience, and teaching experience, if applicable.

Applicants must have completed appropriate undergraduate theatre courses.

References should come from theatre professors and/or recognized theatre professionals.

In addition to satisfying the general requirements for admission to the Faculty of Graduate Studies (please see the UVic Graduate Calendar), applicants must be approved by the Department of Theatre; a minimum GPA of B+ (6.0) is required for admission.

All applicants are judged on a competitive basis and admission is limited. Not all students who meet the minimum requirements will be admitted.

Normally we accept applications only for September enrolment.

Admission to the MA in Theatre (Theatre Studies)
Applicants must possess either a general knowledge of Western theatre history, from the Greeks to the present, or a strong background in dramatic literature. Applicants must also be familiar with the practicalities of theatre production: design, direction, and performance.

Normally all admissions are conditional upon a diagnostic examination in theatre history.

Admission to the MA in Theatre (Applied Theatre)
Applicants must have already undertaken extensive study in the field of Applied Theatre, or an allied discipline. Applicants must also possess the intellectual, creative and practical skills necessary to succeed in a postgraduate degree program.

All candidates will be required to provide a full curriculum vitae describing former studies and relevant work experience. Additionally, all candidates should provide a clear statement of intent in which they describe their interests and aspirations in the field, including any special areas of interest, as these relate to the specifics of the program.

Admission to the MFA in Directing
Normally one student is admitted to the MFA program in Directing every two years. The competition is rigorous and a student should not apply unless he/she has an undergraduate degree with a major in theatre and a minimum GPA of B+.

The applicant should also have a strong background in dramatic literature and dramatic theory as well as substantial practical experience in acting and directing. MFA in Directing applicants must have a knowledge at the BFA level of Acting, Theatre History, Lighting, Costume and Scene Design. A candidate’s knowledge may be assessed by a diagnostic examination.

Admission to the MFA in Design/Production
In addition to the above general requirements, MFA in Design/Production applicants will be required to submit a portfolio.

Applicants must have a basic knowledge and some experience in design of scenery, costume and lighting. They should also possess at least a survey knowledge of Western Theatre History and an acquaintance with the art of Directing. A candidate’s knowledge may be assessed by a diagnostic examination.

Admission to the PhD in Theatre
In addition to the above general requirements, applicants to the PhD in Theatre must hold an MA in Theatre, Applied Theatre or a closely related field from a recognized university, demonstrate a capability for advanced research by supplying a sample of their scholarly writing, provide at least two letters of reference, and satisfy the admission requirements of the Faculty of Graduate Studies. Applicants should begin by consulting the Department’s Graduate Advisor to determine if an appropriate supervisor is available.

Deadlines
All applications must be submitted on forms available from the Graduate Admission and Records Office website <uvic.ca/grad> by February 1. Applicants are automatically considered for a Graduate Fellowship or Award upon application.

Program Requirements

Master of Arts
MA candidates will normally follow the project-based option as described below. For the project-based option, all candidates must complete 10.5 units of graduate course work (as described in the separate entries below) and an MA Essay of 4.5 units. In exceptional cases, a candidate may be granted permission by the graduate advisor to follow the thesis option, which requires completion of 9 units of graduate course work and an MA thesis of 6 units.

Each student will be assigned a faculty supervisor who will assist the student in the development of the final project.

MA in Theatre - Theatre Studies (Thesis Option)

Course Requirements
Theatre History (including THEA 500A and 500B) _____________ 4.5
Courses to be chosen from a related discipline, to be approved by the Graduate Adviser (3 units may be taken at the 300 or 400 level) ____________________________ 4.5
MA Thesis (THEA 599) ________________________________________ 6.0

Thesis
The candidate will submit the thesis and orally defend it as part of the requirements of the Faculty of Graduate Studies.

Program Length
The residency requirement is one year. The expected completion time is two years.
MA in Theatre - Theatre Studies (Project-based Option)

Course Requirements
Theatre History (including THEA 500A and 500B) .......................... 6.0
Courses chosen from a related discipline, to be approved by the Graduate Adviser (3 units may be at the 300 or 400 level) .............................................. 4.5
MA Essay (THEA 598) ............................................................................. 4.5

Final Project (MA Essay)
Under the direction of the faculty supervisor, the candidate will prepare, orally defend during examination and submit a paper suitable for presentation at a recognized scholarly conference or a refereed academic journal.

Under special circumstances, the faculty supervisor may approve a student’s request to pursue an MA thesis program. Information is available from the Graduate Adviser.

Program Length
The residency requirement is one year. The expected completion time is two years.

MA in Theatre - Applied Theatre (Thesis Option)

The faculty supervisor may approve a student’s request to pursue an MA thesis program. Information is available from the Graduate Adviser.

Course Requirements
Methods and Materials of Theatre Research (including THEA 500A and 500B) .................. 3.0
Research Methods in Applied Theatre (THEA 535) .............................................. 1.5
Other courses, totalling 4.5 units, to be chosen either from Theatre Department courses, or from a related discipline, to be approved by the Graduate Adviser (Units may be taken at the 300 or 400 level, up to a maximum of 3.0 units).
MA Thesis (THEA 599) .................................................................................. 6.0
Total .................................................................................................................. 15.0

Thesis
The candidate will submit the thesis and orally defend it as part of the requirements of the Faculty of Graduate Studies.

Program Length
The residency requirement is one year. The expected completion time is two years.

MA in Theatre - Applied Theatre (Project-based Option)

Course Requirements
Methods and Materials of Theatre Research (including THEA 500A and 500B) .................. 3.0
Research Methods in Applied Theatre (THEA 535) .............................................. 1.5
Other courses, totalling 4.5 units, to be chosen either from Theatre Department courses, or from a related discipline, to be approved by the Graduate Adviser (Units may be taken at the 300 or 400 level, up to a maximum of 3.0 units).
Practical Project Associated with MA Essay (THEA 590) .................. 1.5
MA Essay (THEA 598) .................................................................................. 4.5
Total .................................................................................................................. 15.0

Final Project (MA Essay)
Under the direction of the faculty supervisor, the candidate will design and conduct a research project of workshops and/or performance activity that targets a specific client group. The candidate will prepare, orally defend during examination and submit a paper.

Program Length
The residency requirement is one year. The expected completion time is two years.

Master of Fine Arts
Applicants must have practical theatre experience and may be required to take a diagnostic examination. Any deficiencies will represent additional requirements for the student and must be eliminated before the student may enroll in the graduate level courses in that area. All courses must be taken at the graduate level unless otherwise specified. Candidates may be required to write comprehensive examinations before proceeding to the practicum.

Each student will be assigned a faculty supervisor who will assist the student in the development of the thesis or practicum.

MFA in Directing – Project-based Option

MFA Directing students will direct a number of short projects and at least one full-length play before graduation. A practicum production is required along with a practicum report.

Members of the performance faculty supervise all projects and productions.

Course Requirements
Methods and Materials of Theatre Research (including THEA 500A and 500B) .................. 3.0
Directing and Advanced Directing (THEA 512, 515, 523) .................. 6.0
Design and Production (THEA 508, 509, 510, 520, 521, 522) .................. 3.0
MFA Practicum (THEA 524) .............................................................................. 6.0

Final Project THEA 524, MFA Practicum
A production to be decided upon in consultation with the student’s supervisor and the department’s graduate faculty.

Oral Examination
An oral defence of the practicum production is part of the requirements of the Faculty of Graduate Studies. Normally this defence must occur within two months of the close of the production.

Other requirements
If a written comprehensive examination is required, it must be passed prior to commencing work on the practicum production. The comprehensive examination will emphasize the practical areas of the theatre but may include Theatre History.

Program Length
Normally two calendar years of residency.

MFA in Design/Production – Project-based Option

Candidates develop their knowledge and skills in three major fields of design for the theatre: scenery, costume and lighting. Practical application of theoretical knowledge and learned skills is particularly emphasized. Normally candidates provide designs for a number of departmental productions, specializing in one area of design, with a minor specialization in a second area.

Course Requirements
Methods and Materials of Theatre Research (including THEA 500A and 500B) .................. 3.0
Design and Production (THEA 508, 509, 510, 511, 520, 521, 522) .................. 12.0
MFA Practicum (THEA 524) .................................................. 6.0

**Final Project THEA 524, MFA Practicum**
A production to be decided upon in consultation with the student’s supervisor and the department’s graduate faculty.

**Oral Examination**
An oral defence of the practicum production is part of the requirements of the Faculty of Graduate Studies. Normally this defence must occur within two months of the close of the production.

**Other requirements**
A written comprehensive examination may be required. If required, it must be written no later than the spring term of the second year and prior to commencing work on the practicum production.

**Program Length**
Normally two calendar years of residency.

**PhD in Theatre**
Two streams are available within the PhD program: one in Theatre Studies and one in Applied Theatre.

**PhD in Theatre Studies**
Doctoral students may propose and pursue research projects on a wide range of topics from Greek tragedy to Broadway musicals, dance to opera, melodrama to Modernism, spectacle to social identities, indigenous theatre to theatre technology. Faculty research in these areas coalesces around four themes: 1. Democracy and Community Empowerment, 2. War, Conflict, and Revolution, 3. Modernity and Technology and 4. Identity Formation.

**Course Requirements**
Methods and Materials of Theatre Research (including THEA 500A and 500B) ............................ 3.0
THEA 500A and 500B may be waived for students accepted into the program with a Theatre Master’s degree from the University of Victoria.

Other courses, to be chosen either from Theatre Department courses, or from a related discipline, to be approved by the Graduate Adviser. (Up to 3 units may be taken at the 300 or 400 level) .............................................. 3.0
Directed Studies (THEA 690) ................................................ 3.0
Candidacy Exams (THEA 693) .............................................. 3.0
Dissertation (THEA 699) ....................................................... 30.0
Total ............................................................ 42.0

**PhD in Applied Theatre**
Doctoral students may propose and pursue research projects on a wide variety of topics: from the history of Applied Theatre to the devising of contemporary plays that explore pressing social issues; from the educational uses of theatre in school to broader applications within the wider community; from theatre for young audiences to reminiscence and intergenerational theatre; from theatre in conflict and post-conflict zones to the uses of theatre with refugees and internally-displaced persons; and, from theatre for social justice to indigenous language revitalization initiatives. Faculty research in these areas coalesces around four themes: 1. democracy; 2. education and community empowerment; 3. conflict and war; and, 4. identity formation.

**Course Requirements**
Methods and Materials of Theatre Research (including THEA 500A and 500B) ............................ 3.0
Research Methods in Applied Theatre (THEA 535) ............... 1.5
THEA 500A, 500B and 535 may be waived for students accepted into the program with a Master’s degree from the University of Victoria. These courses may be replaced by electives, to be chosen either from Theatre Department courses, or from a related discipline, to be approved by the Graduate Adviser. (Units may be taken at the 300 or 400 level, up to a maximum of 4.5 units)

Other graduate Seminars ................................................. 1.5
Directed Studies (THEA 690) ................................................ 3.0
Candidacy Exams (THEA 693) .............................................. 3.0
Dissertation (THEA 699) ....................................................... 30.0
Total ............................................................ 42.0

**Oral Examination**
All doctoral candidates are required to prepare a dissertation of original content and publishable quality upon which they will be orally examined as per the regulations of the Faculty of Graduate Studies.

The normal and expected format for the dissertation is a book-length study composed of continuous and connected chapters. With the support of the supervisor and supervisory committee, if the subject is judged by all to warrant it, the candidate may choose an alternate format for the dissertation, such as a series of published, peer-reviewed papers. If a historical reconstruction of a performance is chosen as the most appropriate method of presenting the results of the research, such a project will be considered a component or “chapter” of the student’s written dissertation, not a substitute for one.

**Program Length**
The entry point for the PhD in Theatre (Theatre Studies and Applied Theatre) is September only. The first two continuous calendar years are generally devoted to on-site course work, the third to completing coursework and THEA 693: Candidacy Exams, and the fourth, fifth, and (if necessary) sixth year to the research, writing, revision, and oral defence of the dissertation.

**Co-operative Education**
Participation in the Co-operative Education program - which enables students to acquire knowledge, practical skills for employment, and workplace experience - is optional for Master’s students. Master’s students complete two work terms (a work term consists of four months of full-time, paid employment), and students undertake study and work terms in alternating sessions. Interested students should contact the Humanities and Fine Arts Co-op office early in the term in which they are applying. Students are also referred to “General Regulations: Graduate Co-op”, page 44.

**Visual Arts**

**GENERAL INFORMATION**

**Contact Information**
Department of Visual Arts
Location: Visual Arts Building, room A244
Mailing Address:
Graduate Adviser
Department of Visual Arts
University of Victoria
PO Box 1700 STN CSC
Victoria BC V8W 2Y2
Sculpture, Photography and Digital Multimedia. In the tradition of
The MFA program is centred around the major areas: Drawing, Painting, General

ADMISSION REQUIREMENTS

students in the graduate program.

Normally, work as a research assistant or teaching assistant is available to
Financial Support

MFA

Degrees and Specializations Offered

Sandra Meigs, MA (Dalhousie)
Lynda Gammon, MFA (York)
Mowry M. Baden, MFA (Stanford University)
Sandra Meigs, MA (Dalhousie)
Daniel Laskarin, MFA (UCLA)
Vikky Alexander, BFA (NSCAD)
Emeritus

MFA

Financial Support

Notwithstanding the Art History requirement, a student must complete

Co-op”, page 44.

Other Requirements

The normal length of time for the completion of the MFA is two years of

Co-operative Education

Participation in the Co-operative Education program - which enables students to acquire knowledge, practical skills for employment, and workplace experience - is optional for Master’s students. Master’s students complete two work terms (a work term consists of four months of full-time, paid employment), and students undertake study and work terms in alternating sessions. Interested students should contact the Humanities and Fine Arts Co-op office early in the term in which they are applying. Students are also referred to “General Regulations: Graduate Co-op”, page 44.

Admission To Master’s Program

Applicants to the MFA program must submit a portfolio of work (consult the Visual Arts website <finearts.uvic.ca/visualarts/prospective_students/masters> for details regarding portfolio submission.) Additionally, a Statement of Intent describing the applicant’s conceptual approach to art-making is required. Applicants should also state why they are applying to the University of Victoria MFA program.

As MFA positions are limited, applications will be reviewed in a competitive context. Students who have not previously completed the equivalent of 12 units of Art History, 6 of which must be at the 300 or 400 level, will be required to take the necessary additional courses at the University of Victoria before the granting of the MFA.

Students with a BFA from the University of Victoria will be encouraged to seek their master’s degree elsewhere.

The normal length of time for the completion of the MFA is two years of full-time study, with degree requirements being completed in the spring of the second year. A student may be advised, or permitted upon departmental recommendation, to delay the final exhibition for a period of not more than twelve months.

3800 Finnerty Road
Victoria BC V8P 5C2
Telephone Number: 250-721-8011
Fax Number: 250-721-6595
Email: visualarts@uvic.ca
Website: <www.finearts.uvic.ca/visualarts>
**GRADUATE PROGRAMS**

**Writing**

**GENERAL INFORMATION**

The Department of Writing offers a Master of Fine Arts in Writing with a focus in the following genres: poetry, fiction, creative nonfiction, playwriting and screenwriting. A key component in the MFA is courses and practice in the teaching of writing. Workshops are the key to the department’s teaching methods – small groups of students discuss and analyze their craft in intensive workshop and seminar sessions. In addition to its award-winning faculty, the Department hires guest instructors and visiting lecturers who are outstanding practitioners.

**Contact Information**

Department of Writing
Location: Fine Arts Building, Room 251
Mailing Address:
Graduate Adviser
Department of Writing
University of Victoria
PO Box 1700
Victoria, B.C. V8W 2Y2
Canada
Courier Address:
Fine Arts Building, Room 251
Department of Writing
University of Victoria
3800 Finnerty Road
Victoria, B.C. V8P SC2
Canada
Telephone Number: 250-721-6308
Fax Number: 250-721-6602
Website: <finearts.uvic.ca/writing/grad>
Chair: Maureen Bradley
Email: writingchair@uvic.ca
Phone: 250-721-6308
Graduate Adviser: Kevin Kerr
Email: gradwrit@uvic.ca
Phone: 250-721-6308
Graduate Secretary: Valerie Tenning
Email: writing@uvic.ca
Phone: 250-721-7306

**Faculty Members and Areas of Research**

*Shane Book, BA (Vic), MA (NYU), MFA (Stanford U), MFA (Temple U)*

  - Film production, experimental film, drama, documentary, feminist and queer media arts

*Deborah Campbell, BFA, MFA (Br/Col)*

  - Creative nonfiction, literary journalism, memoir, biography, travel writing, investigative journalism

*Danielle Geller, BA, MS, MFA (U of Arizona)*

  - Creative nonfiction, memoir, speculative fiction, documentary studies, archives

*Lee Henderson, BFA, MFA (Br/Col)*

  - Fiction, creative nonfiction, graphic novel, editing

*Lorna Jackson, BA, MA (Vic)*

  - Fiction, especially the short story, literature of sport, personal essay forms, the writer as teacher, the agrarian landscape

*Kevin Kerr, BA (Br/Col)*

  - Stage, screen, collaborative creation, site-specific theatre, multi-media performance

*David Leach, BA (Vic), MA (Queen’s)*

  - Creative nonfiction, literary journalism, travel writing, magazine publishing

*Tim Lilburn, BA (Regina), MA (Gonzaga), PhD (McMaster)*

  - Poetry, the philosophical essay, the ecological essay

*Gregory Scofield*

  - Poetry, nonfiction and short essay

**Financial Support**

A Graduate Award will be awarded to each Master’s student in the first year of the program. There are a number of graduate scholarships available specifically for Writing students, along with others in the university. Students without a previous Master’s degree are eligible to apply for SSHRC funding.

Students are eligible to apply for a teaching assistantship in the second year of the program.

**ADMISSION REQUIREMENTS**

**General**

The MFA program focuses on five genres: fiction, creative nonfiction, poetry, playwriting and screenwriting.

**Admission to Master’s Program**

An undergraduate degree in any discipline and from any accredited college or university in BC as well as from accredited post-secondary institutions from outside the province. Applicants must have an undergraduate degree and a cumulative GPA of B.

There will be only one admission point: September of each year. We will accept only those prepared to make a commitment to full-time studies in the fall and spring semesters of their first year. Applicants will submit a portfolio consisting of samples of writing in the genre in which they wish to study. One of the following will be required: 10-15 pages of poetry; 20-30 pages of playwriting, screenwriting, fiction or creative nonfiction. Professional experience, screenings and publications will also be taken into account. These should be summarized in one to three pages.

Applicants must also submit a 400-word statement of purpose, which will include a description of the manuscript to be worked on and the specific area of expertise to be explored.

In addition to the letters of assessment required for admittance to Graduate Studies, the Department of Writing will require two letters of reference which will include the following: an assessment of the student’s academic standing, talent as a writer, critical ability, capacity for doing self-directed work, and teaching potential.

**Deadlines**

Applications with supporting material must be received by December 1.

**PROGRAM REQUIREMENTS**

Students will be required to complete 9 units of classes and a 9-unit major writing project in a two-year period. The Writing Portfolio will be a significant body of publishable material, the basis of a manuscript of poetry or short stories, a novel, a collection of essays or a memoir, biography, travel book. It may also be a stage play or a screenplay ready for production. The program of studies includes:

**Required courses:**

WRIT 500 (1.5) Writing Workshop (taken twice)
WRIT 509 (1.5) Instructional Skills Preparation
WRIT 501 (1.5) Advanced Studies in Writing (taken twice)
Required courses:

WRIT 598 (9.0)  Major Writing Portfolio

Program Electives:

WRIT 590 (1.5)  Directed Studies in Instructional Skills Preparation
WRIT 591 (1.5)  Directed Studies in Writing

Electives may also be taken from several other sources. Students can request admission into undergraduate courses within the Department of Writing or outside the department with approval from the student’s supervisor. As well, there is a range of courses offered in other graduate programs across campus. There is, however, no guarantee that space will be available in courses in other departments.

Co-operative Education

Participation in the Co-operative Education program - which enables students to acquire knowledge, practical skills for employment, and workplace experience - is optional for Master’s students. Master’s students complete two work terms (a work term consists of four months of full-time, paid employment), and students undertake study and work terms in alternating sessions. Interested students should contact the Humanities and Fine Arts, and Professional Writing Co-op office early in the term in which they are applying. Students are also referred to “General Regulations: Graduate Co-op”, page 44.
**Research**

**Vice-President Research**
Lisa Kalynchuk, Vice-President Research
Michael Masson, Acting Associate Vice-President Research
Rachael Scarth, Associate Vice-President Research Operations

The Office of the Vice-President Research (through the Office of Research Services) assists the University research community in:
- Obtaining funding from external agencies and administers research.
- Conference and travel funds through internal support programs.
- Regulation of research activities through
  - the Animal Care Committee, Animal Care Units and Aquatic Research Facility in accordance with the Guidelines of the Canada Council on Animal Care, and
  - the Human Research Ethics Board.
- Grants facilitation: assistance in applications for research grants including identifying potential funding agencies, providing information on application procedures and advising on the preparation of proposals.
- Research Partnerships and Knowledge Mobilization: supports collaboration with industry and the community by providing a comprehensive suite of services related to intellectual property protection, commercialization, partnership development, and negotiation of research contracts and agreements.

The Office of the Vice-President Research also works in close collaboration with the following groups and oversees the activities of the University’s interdisciplinary research centres.

Website: <www.uvic.ca/research>.

**Ocean Networks Canada Observatory (ONC)**
<www.oceanetworks.ca>

Ocean Networks Canada (ONC) is an inter-national facility hosted and owned by the University of Victoria (UVic), and managed and operated by the ONC Society, a not-for-profit established by UVic in 2007. ONC operates world-leading NEPTUNE and VENUS ocean observatories with no other equivalent in Canada. ONC collects and provides essential data required to address pressing scientific and policy issues. The innovative cabled infrastructure supplies continuous power and Internet connectivity to a broad suite of subsea instruments from coastal to deep-ocean environments.

ONC also supports sensors installed on ferries, gliders and moorings, coastal radar, and community-based observatories located in remote locations (e.g. the Arctic, along the BC coast, and in the Bay of Fundy). They are a crucial investment for Canada because these observatories collect data on physical, chemical, biological, and geological aspects of the ocean over long time periods, supporting research on complex Earth processes, including climate change, in ways not previously possible.

ONC is unique on the global stage because the infrastructure makes these data available, free and in realtime, from hundreds of instruments distributed across the most diverse ocean environments found anywhere on Earth. ONC also has an Innovation Division that commercializes these advanced ocean observing technologies.

**The Pacific Climate Impacts Consortium (PCIC)**
<www.PacificClimate.org>

PCIC is a regional climate service centre that conducts quantitative studies on the impacts of climate change and climate variability in the Pacific and Yukon region. Results from this work provide regional climate stakeholders with the information they need to develop plans for reducing the risks associated with climate variability and change. In this way, PCIC plays an important bridging function between climate research and the practical application of that knowledge by decision makers.

PCIC program is organized into three interrelated applied research themes:
- Regional Climate Impacts: making available future projections of regional climate change.
- Hydrologic Impacts: quantifying the hydrologic impacts of climate change and variability.
- Climate Analysis and Monitoring: delivering climate observations.

PCIC maintains strong internal resident expertise grouped around its major programs. PCIC’s staff includes experts in the areas of: climatology, climate change scenarios, hydrology, scientific computing, geographic information systems, and communications.

**Centre for Indigenous Research and Community-Led Engagement (CIRCLE)**

Director: Dr. Jeff Corntassel

The goal of the Centre for Indigenous Research and Community-Led Engagement (CIRCLE) is to facilitate, engage in and produce research and scholarship that is informed and driven by Indigenous peoples’ priorities and needs. Previously named the Centre for Aboriginal Health Research (CAHR), CIRCLE continues to engage with Indigenous and other stakeholders in BC, across Canada and internationally, to provide a supportive environment for researchers, communities and students to engage in research-related activities that address the needs of First Nations, Inuit, Métis and other Indigenous peoples.

Through research capacity development and networking opportunities, CIRCLE aims to promote and support Indigenous community-relevant and ethical research, which informs public awareness as well as decisions by policy-makers and practitioners. CIRCLE embraces Indigenous Knowledges and Ways of Knowing and seeks to support and contribute to Indigenous self-determination. For more information about CIRCLE, please email us at circle@uvic.ca or visit our website at <www.uvic.ca/research/centres/circle>.

**Canadian Institute for Substance Use Research (CISUR)**

Previously known as the Centre for Addictions Research of B.C. (CARBC)

Director: Dr. Tim Stockwell

CISUR was first established as the Centre for Addictions Research of BC with an endowment from the BC government in 2003. It now comprises over 75 university faculty, graduate students and research specialists with two main offices in BC (Vancouver and Victoria) and a presence in diverse centres across Canada. Recognising the increasing national focus of its research programs, the Senate of the University of Victoria approved the new name in November 2017. The mission of CISUR is “to be an
internationally recognized Institute dedicated to the study of psychoactive substance use and addiction in order to support community-wide efforts to promote health and reduce harm.* Main foci of our current research programs include:

- estimating the burden of disease and injury associated with all types of substance use in Canadian jurisdictions, including (but not limited to) alcohol, nicotine, cannabis, opioids, cocaine and other psychostimulants.
- identifying and evaluating both targeted and population-wide strategies to reduce harms associated with substance use.
- studies of special and vulnerable populations at high risk of substance-related harms.

Our research and knowledge translation activities are funded by a combination of peer-reviewed grants (e.g. CIHR, SSHRC, SUAP) and government contracts. We do not accept funding from agencies with a direct commercial vested interest in the production or sale of alcohol, cannabis, tobacco or pharmaceutical products.

Email: cisur@uvic.ca
Web: <www.cisur.ca>
Blog: <oac.uvic.ca/carbc>
Facebook: <www.facebook.com/UVic.CISUR>
Twitter: <www.twitter.com/UVic_CISUR>
YouTube: <www.youtube.com/user/carbcuvic>

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**Centre for Advanced Materials and Related Technology (CAMTEC)**

**Director: Dr. Alexandre Brato**

The Centre for Advanced Materials and Related Technology (CAMTEC) at the University of Victoria encourages interdisciplinary research on advanced materials for applications in several areas, including biomedical devices, energy systems and nanotechnology. The scope of the Centre also covers a wide spectrum of fundamental research in the fabrication and characterization of novel materials. CAMTEC coordinates related research among the Departments of Biochemistry, Chemistry, Electrical and Computer Engineering, Mechanical Engineering and Physics. CAMTEC members work in close association with medical doctors, scientists and engineers from the private and public sectors to ensure technology transfer to end-users.

The Centre’s key research areas include: crystal growth of semiconductors, dielectric materials characterization, magnetic and superconductive materials, electron and optical microscopy, fabrication of nanoprobes, optical advanced materials, advanced composites, alloys, ceramics, integrated circuit technology, infrared detectors, microsensors, microfluidic technologies, opto-electronic and micro-electronic devices, piezoelectric actuators, and chemical sensors.

The Centre stimulates the development of new equipment and facilities on campus and also attracts graduate students and visiting scientists interested in advanced materials. As an interdisciplinary centre, CAMTEC manages an impressive array of shared equipment and facilities for both internal (UVic faculties and collaborators) and external (companies and government agencies) users. The knowledge and experience gained from the research into advanced materials at CAMTEC is disseminated throughout the University, to the private and public sectors, and to other Canadian universities and institutions. The Centre accomplishes this through scientific publications, conferences, workshops and seminars, as well as through training courses offered by the members.

Website: <www.uvic.ca/research/centres/camtec>
Email: CAMTEC@uvic.ca
Telephone: 250-721-7736

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**Centre for Asia-Pacific Initiatives (CAPI)**

**Director: Dr. Victor V. Ramraj**

**Associate Director: Helen Lansidowhe**

**Program Manager: Robyn Fila**

**Asia Law Program Chair: Victor V. Ramraj**

**China Program Chair: Guoguang Wu**

The purpose of the Centre is to conduct and support the University of Victoria’s Asia Pacific research and related initiatives, and to encourage the development of the University’s Asia-Pacific programs and resources. The Centre’s current research interests include: Southeast Asian law and development, Japan and Asia-Pacific relations, China and Asia-Pacific relations, and migration and mobility. Associates and Research Fellows who share research interests are attached to the Centre. Linkages are established with other units on campus for purposes of collaborative research, as well as with individuals and institutions across Canada and in the Asia-Pacific. In addition to the research activities undertaken by CAPI, a wider role is taken on campus in disseminating information through conferences, workshops, symposiums and publications. The Centre manages an internship program that offers 8-month internships in the Asia-Pacific region for recent graduates.

The Centre is home to Landscapes of Injustice, a seven-year SSHRC funded, collaborative research project (2014-2021) hosted by the University of Victoria and dedicated to recovering and grappling with the forced sale of Japanese Canadian-owned property during the Second World War. For further information on CAPI programs and events, visit the Centre’s website at <www.uvic.ca/research/centres/capi>

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**Centre for Biomedical Research**

**Director: Dr. Stephanie Willet, PhD (Washington University), Associate Professor (Mechanical Engineering & Medical Sciences)**

**Associate Directors: Dr. Leigh Anne Swayne; Dr. Olav Krigolson**

The Centre for Biomedical Research (CBR) consists of a collaborative, multidisciplinary group of scientists, clinicians, and trainees from faculties, departments, schools, and divisions across campus, including UBC’s Island Medical Program. Our primary research objectives aim to 1) understand the basis of human disease, 2) to promote recovery and 3) contribute to better health outcomes for Canadian citizens. CBR researchers target a spectrum of disorders including cancer, Rett Syndrome, stroke, African Sleeping Sickness, fetal alcohol syndrome, and spinal cord injury. Our research programs span seven research clusters within CBR: biomedical engineering; neuroscience; developmental biology; cell signaling; cardiovascular; genetics; infection and immunity. Our members also work in collaboration with the B.C. Cancer Agency, Island Health, the International Collaboration on Repair Discoveries (ICORD), as well as other local, national, and international agencies and foundations. CBR actively promotes community engagement and knowledge dissemination through venues such as Café Scientifique, Pecha Kucha, Industry Partnership Days, media engagement and the
Centre for Forest Biology
Director: C. Peter Constabel

Scientists in the Centre for Forest Biology carry out fundamental and applied research and train graduate students and postdoctoral fellows in Forest Biology, emphasizing the adaptation of trees and their interactions with the environment. Faculty members collaborate and work in close association with scientists from Forestry Canada at the Pacific Forestry Centre (PFC) and in the Provincial Government. Research Centre scientists also maintain connections to the forest industry and the BC Forest Genetics Council to provide access to research expertise and findings. Forest biology research findings are disseminated via peer-reviewed scientific publications, conferences, lectures and through the academic courses offered by the Centre.

Research areas which can be pursued within this Centre include: conifer embryogenesis and seed development; tree stress physiology; plant and fungal molecular biology and genomics; plant biochemistry and natural product biosynthesis; plant-pest and plant-pathogen interactions; microbial and chemical ecology; forest and soil ecology.

Cooperating University departments are: Biology, and Biochemistry and Microbiology. Graduate students wishing to carry out research in association with the Centre must register with an appropriate University department, and may also conduct a large part of their thesis research working with personnel and equipment of a cooperating agency. Personnel from the agencies participate in giving appropriate course work. Both master’s and doctoral research can be conducted through the Centre.

Website: <www.uvic.ca/research/centres/forestbiology>

Centre for Global Studies
Director: Dr. Oliver Schmidtko

Building on the University’s existing base of interdisciplinary expertise, the Centre for Global Studies (CFGS) is uniquely poised to bridge academic research, and student mentoring with knowledge mobilization and effective community engagement.

CFGS strives to produce quality and practical research with tangible benefits to both the local and international community. It has established itself as a key hub for public debates on critical issues in world politics.

The Centre’s activities in Victoria, and abroad are designed to promote critical citizenship in a complex and rapidly changing global environment. CFGS’s research and public engagement build upon the University of Victoria’s intellectual expertise in four core themes: governance, environmental challenges, social justice, and culture and identity.

The breadth of the Centre’s activities provides fellowship, employment, and volunteer opportunities for several students and interns each year.

Current projects housed at the Centre for Global Studies include:
- Borders in Globalization
- European Union Centre of Excellence
- Polis Project on Ecological Governance
- Water Innovation and Global Governance

CFGS was established in 1998 through the generosity of local community donors. The Centre continues to enhance its already extensive network of international research and funding partners, with whom it collaborates on a project-to-project basis.

For more information, please visit our website at <www.globalcentres.org>.

Centre for Social and Sustainable Innovation (CSSI)
Director: Monika Winn
Associate Director: Heather Ranson

The Centre for Social and Sustainable Innovation is an intra-faculty centre of the Gustavson School of Business. It exists to facilitate, support and report on the work of Gustavson faculty, staff and students in the areas of sustainability and corporate social responsibility as they relate to business.

CSSI work focuses on three areas: research, education and operations. Faculty research can range from climate change strategy to social entrepreneurship; sustainability reporting in higher education to multi-country comparative corporate social responsibility. Adding post-doctoral fellows to our team aims to strengthen our research networks and output. CSSI hosts regular presentations to share research and practitioner expertise within the school, on campus and with the business community.

Integrating sustainability into Gustavson’s courses and specializations is the emphasis of the education arm of CSSI. In addition to an annual commitment to the United Nations Global Compact Principles for Responsible Management Education (PRME), faculty share cases, guest speakers and readings to encourage students to consider the triple bottom line—that is, financial, social and environmental implications—in all their business decisions. Specific courses in sustainability are required in the BCom, MBA and PhD programs. Topics on sustainability are also included across other courses in these and the Master of Global Business program. The centre also supports and implements carbon and waste management activities throughout Gustavson, including an annual greenhouse gas emissions report, extensive waste reduction initiatives, and awareness campaigns.

As well, we facilitate and finance student participation in case competitions, conferences, and other events at UVic, within BC, and around the world.

The Gustavson School of Business is committed to sustainability in all its operations, so the CSSI operations committee undertakes an annual inventory of the school’s carbon footprint. In addition, the faculty, staff and students participate in activities such as Bike to Work Week and extensive waste-reduction programs such as composting or UVic-run recycling pilot projects.

Strong links to local and international communities allow CSSI to share best practices, recruit guest speakers for the classroom, and further develop the three arms of CSSI to bring sustainability at Gustavson (one of the school’s four value pillars) to life.

Website: <www.uvic.ca/gustavson/cssi>
Centre for Studies in Religion and Society

Director: Paul Bramadat

The Centre for Studies in Religion and Society (CSRS) is an interdisciplinary research centre located in the Sedgewick Building on the University of Victoria campus. Its mission is to foster the scholarly study of religion in relation to any and all aspects of society and culture, both contemporary and historical. Since its formation in 1991, the CSRS has established itself as a leading centre in Canada for the investigation of themes and issues at the intersection of religion and public policy. It has been especially engaged in discussions and research related to the environment, globalization, ethnicity, ethics, health care, culture, science and technology, and the arts. The centre hosts collaborative research and publishing projects with Canadian and international scholars, sponsors fellowships for graduate students and visiting scholars, and hosts a dynamic annual program of lectures, seminars and conferences for the campus and local community.

Current areas of focus in the centre include research examining:

- religious diversity
- the role of religious groups in the provision of social services
- the role of illuminated or illustrated translated sacred texts in contemporary religious groups
- religious and cultural roots of vaccine hesitancy
- the governance of religious diversity in China, India and Canada
- religious radicalization and securitization in Canada and beyond
- spirituality in hospice palliative care

The CSRS has a fundamental commitment to pluralism and dialogue, encouraging participation from scholars and others from a wide range of academic perspectives.

The CSRS is neither a teaching nor degree or diploma-granting unit. For further information please visit <www.uvic.ca/research/centres/csrss> or contact the centre at 250-721-6325.

Centre for Youth and Society

Director: Frederick Grouzet

The Centre for Youth and Society, formally established at the University of Victoria in 2002, designs and conducts research anchored by collaborative partnerships with local, national, and international youth serving educational and youth led organizations. Research fellows of the Centre are scholars from diverse faculties united by their interest in catalyzing the well-being of youth, public interest and research impact. Our efforts are concentrated in interdisciplinary research, graduate student training and knowledge mobilization on the relationship between youth and society.

The mission of the Center for Youth and Society is to promote the health and well-being of youth from diverse social, economic and ethnic backgrounds in evolving societal circumstances. The Center facilitates university-community partnerships to generate and mobilize knowledge regarding youth strengths, challenges, and opportunities. Current research clusters include: youth physical and mental health; transitions in work, family, and education; Indigenous youth; youth in international contexts; inclusion and engagement; digital youth and literacy; and knowledge mobilization (KM) tools for youth and other audiences.

Our efforts:

- Address the concerns, assets and priorities of youth, in dialogue with society as a whole, so that programs, research and training initiatives are responsive, innovative and well-designed.
- Advance inter-disciplinary community based research and training on a wide array of current issues and events affecting youth.
- Provide strong evidence based recommendations and advocate with youth to influence policy-makers.
- Facilitate research impact by taking scholarly research to places where it can foster new public programs and social innovation.
- Shape educational practice and policy frameworks in ways that harness the tremendous strengths and capacities of youth.

Website: <www.uvic.ca/research/centres/youthsociety>
Email: cfysassistant@uvic.ca
Twitter: @UVic_CFYS
Facebook: Centre for Youth & Society
Phone: (250) 472-5414
Location: University House 3

Institute on Aging and Lifelong Health (formerly Centre on Aging)

Director: Scott M. Hofer

The Centre on Aging at the University of Victoria is a multidisciplinary research centre established to promote and conduct basic and applied research that is relevant to the needs of an aging community. Much of our work is rooted in a broad orientation to health that includes attention to the social, psychological, environmental, and cultural contexts in which people live, as well as the institutions responsible for the health of our population. We recognize aging is a life-long process requiring attention to developmental influences and changes that occur across the life course; and, within this general framework, we focus on the longitudinal and cross-sectional study of clinical, population health and well-being, and health services. Efforts to address these areas of aging research necessarily draw on the expertise and experiences from faculty across and within many university departments including anthropology, biology, business, child and youth care, computer science, economics, engineering, exercise science, geography, health information science, history, Island Medical Program, law, nursing, philosophy, political science, psychology, public administration, public health and social policy, social work, and sociology, as well as researchers in the community and from other universities.

Through innovative and transformative research our goals are to contribute to improving the health and quality of life of an increasingly diverse population of older adults, and to assist their families, health care providers, and policy makers in meeting the challenges and potentials of an aging society. To achieve these goals, the Centre pursues and is engaged in activities that:

- contribute to the training of skilled research personnel which includes promoting and facilitating post-doctoral, graduate, and undergraduate training within the area of aging and health.
- facilitate communication and collaboration among scholars, practitioners, policy makers, and older adults.
- mobilize knowledge on aging and health with scientists, practitioners, and the public.
- promote the translation of research findings into interventions, services, products, and policies relevant to older adults.

Location: R Hut
Phone: 250-721-6369
Email: aging@uvic.ca
Web: <www.uvic.ca/research/centres/aging/>
Twitter: @CentreOnAging
Institute for Applied Data Analytics (Matrix Institute)

Directors: Ted Darcie; Margaret-Anne Storey

The Institute for Applied Data Analytics (known as the Matrix Institute) is a new research centre that is looking to coordinate, expand research capacity, and enhance the UVic brand as a world-class destination for research and teaching in leading-edge Data Science. The Institutes plans to engage a broad spectrum of experts from diverse disciplines, including law, business, science, healthcare and social sciences to address vital social and public policy issues related to security, privacy, economics, environment and the impact of data-driven technology on society.

Institute for Integrated Energy Systems (IESVic)

Director: Andrew Rowe

The Institute for Integrated Energy Systems at the University of Victoria (IESVic) charts feasible paths to sustainable energy systems. Established as a Centre in 1994 IESVic conducts original research on technologies, infrastructure, and policies for sustainable energy systems. Specific areas of expertise include: energy systems, renewable energy, clean transportation, energy technology, sustainable communities, and human dimensions.

Our Activities:

• Research: We are committed to developing new technologies to make sustainable energy systems feasible. We also undertake research to investigate the effects that the choice of particular energy systems technologies can have on the world.

• Service: We collaborate with industrial partners to provide access to specialized knowledge and equipment, and with government partners to support policy and decision making processes.

• Communication: We provide energy systems education at all levels, formally and informally, to support the need for informed energy choices.

IESVic is a multidisciplinary research institute with participation from Engineering, Chemistry, Biology, Economics, Environmental Studies and Earth and Ocean Science. Well-equipped laboratories are available to support a broad range of research activities. IESVic makes extensive use of students at both the undergraduate and graduate levels to assist with research, and IESVic members frequently participate in supervising students whose interests are non-technical but still related to issues surrounding the development of sustainable energy systems.

For more information, please visit our website: <www.uvic.ca/research/centres/iesvic>

Victoria Subatomic Physics and Accelerator Research Centre (VISPA)

Director: Randall Sobie

The Victoria Subatomic Physics and Accelerator Research Centre (VISPA) brings together an internationally recognized group of particle and accelerator physicists who work to understand the fundamental nature of our Universe. Group members develop new theoretical approaches, participate in leading particle physics experiments around the world, and advance the technology required to pursue this science. The group shares computing and laboratory resources, supports and manages technical staff, and ensures a high-quality graduate and post-doctoral training environment.

The theoretical group has gained an excellent reputation across Canada and has close ties with the Perimeter Institute, an internationally recognized institute in theoretical physics in Waterloo, Ontario. The experimental projects include ATLAS at CERN, at the energy frontier, T2K in Japan, a world leading neutrino experiment, and Belle-II in Japan at the precision frontier. The University of Victoria is the lead institution on the Advanced Rare Isotope Laboratory (ARIEL) at TRIUMF.

Victoria Subatomic Physics and Accelerator Research Centre
Elliott Building, Room 207
Phone: 250-721-7736
Website: <vispa.phys.uvic.ca>

Pacific Institute for Climate Solutions
Executive Director: Sybil Seitzinger

The Pacific Institute for Climate Solutions (PICS) is hosted and led by the University of Victoria. PICS is a unique collaboration among BC’s four research-intensive universities (the University of British Columbia, the University of Northern British Columbia, Simon Fraser University, and the University of Victoria). PICS harnesses the Province’s intellectual resources to develop innovative climate change solutions, seeks new opportunities for decreasing the Province’s greenhouse gas emissions, for positive pathways to adapt to the changing climate, and leads the way to a vibrant low-carbon economy. With strong linkages to senior decision-makers in government and industry, it frames the vital questions and provides effective answers to technological, economic and public policy challenges. PICS was established in 2008 by a $90 million endowment from the BC Ministry of Environment, the single largest endowment to a university in Canadian history; it is, however, independent from the government.
Courses of Instruction

This section presents the descriptions of all courses offered at the University of Victoria. Courses are listed in alphabetical order by course abbreviation (BIOL, EDUC). The course abbreviations for all courses offered within each faculty are listed on page 248. A list of the course abbreviations and their corresponding subject areas is presented on page 249.

Please note that not all courses listed are necessarily offered every year; students should consult the department or faculty concerned for an official listing of the courses that will be offered in a given session. Registration and current timetable information is also available on the web at <uvic.ca/course-registration>.

Students must ensure that they are familiar with the program requirements and restrictions noted in the entry for each academic unit.
## Courses by Faculty

### Division of Medical Sciences
- NRSC  Neuroscience

### Faculty of Education
- ED-D  Educational Psychology and Leadership Studies  Department of Educational Psychology and Leadership Studies
- EDCI  Curriculum and Instruction Studies  Department of Curriculum and Instruction
- EPHE  Exercise Science, Physical and Health Education  School of Exercise Science, Physical and Health Education
- IED  Indigenous Education

### Faculty of Engineering
- CIVE  Civil Engineering  Department of Civil Engineering
- CSC  Computer Science  Department of Computer Science
- ELEC  Electrical Engineering  Department of Electrical and Computer Engineering
- MECH  Mechanical Engineering  Department of Mechanical Engineering

### Faculty of Fine Arts
- AHVS  Art History and Visual Studies  Department of Art History and Visual Studies
- ART  Visual Arts  Department of Visual Arts
- CH  Cultural Heritage Management  Department of Art History and Visual Studies and Division of Continuing Studies
- MUS  Music  School of Music
- THEA  Theatre  Department of Theatre
- WRIT  Writing  Department of Writing

### Faculty of Graduate Studies
- GS  Graduate Studies by Special Arrangement
- IN  Indigenous Nationhood
- INTD  Interdisciplinary Program

### Faculty of Humanities
- DHUM  Digital Humanities
- ENGL  English  Department of English
- FRAN  French  Department of French
- GMST  Germanic Studies  Department of Germanic and Slavic Studies
- GRS  Greek and Roman Studies  Department of Greek and Roman Studies
- HSTR  History  Department of History
- ITAL  Italian  Department of Spanish and Italian Studies
- LING  Linguistics  Department of Linguistics
- PAAS  Pacific and Asian Studies  Department of Pacific and Asian Studies
- PHIL  Philosophy  Department of Philosophy
- SLSI  Slavic Studies  Department of Germanic and Slavic Studies
- SPAN  Spanish  Department of Spanish and Italian Studies

### Faculty of Law
- IN  Indigenous Nationhood
- LAW  Law

### Faculty of Science
- ASTR  Astronomy  Department of Physics and Astronomy
Faculty of Social Sciences

ANTH Anthropology
Department of Anthropology

CSPT Cultural, Social and Political Thought
Department of Political Science

ECON Economics
Department of Economics

ES Environmental Studies
School of Environmental Studies

GEOG Geography
Department of Geography

IN Indigenous Nationhood
Department of Political Science

POLI Political Science
Department of Political Science

PSYC Psychology
Department of Psychology

SDH Social Dimensions of Health
Social Dimensions of Health Program

SOCI Sociology
Department of Sociology

Sardul S. Gill Graduate School of Business

BUSD International Management and Organization

MBA Master of Business Administration

MBME Master of Business Administration + Master of Engineering
Program and Faculty of Engineering

MBMS Master of Business Administration + Master of Science (CSC)
Program and Faculty of Engineering

MGB Master of Global Business
Courses by Subject Area

Anthropology ............................................................ ANTH
  Faculty of Social Sciences
Art History and Visual Studies .................................. AHVS
  Faculty of Fine Arts
Astronomy ........................................................................ ASTR
  Faculty of Science
Biochemistry ...................................................................... BIOC
  Faculty of Science
Biochemistry and Microbiology .................................. BCMB
  Faculty of Science
Biology ............................................................................... BIOL
  Faculty of Science
Chemistry ........................................................................... CHEM
  Faculty of Science
Civil Engineering ............................................................. CIVE
  Faculty of Engineering
Child and Youth Care .................................................... CYC
  Faculty of Human and Social Development
Community Development ............................................. CD
  Faculty of Human and Social Development
Computer Science .......................................................... CSC
  Faculty of Engineering
Cultural Heritage Management ..................................... CH
  Faculty of Fine Arts
Cultural, Social and Political Thought ......................... CSPT
  Faculty of Social Sciences
Curriculum and Instruction Studies ............................... EDCI
  Faculty of Education
Dispute Resolution .......................................................... DR
  Faculty of Human and Social Development
Earth and Ocean Sciences ............................................. EOS
  Faculty of Science
Economics ......................................................................... ECON
  Faculty of Social Sciences
Educational Psychology and Leadership Studies .......... ED-D
  Faculty of Education
Electrical Engineering ...................................................... ELEC
  Faculty of Engineering
English ................................................................................ ENGL
  Faculty of Humanities
Environmental Studies ..................................................... ES
  Faculty of Social Sciences
Exercise Science, Physical and Health Education .......... EPHE
  Faculty of Education
Forest Biology ..................................................................... FORB
  Faculty of Science
French ............................................................................... FRAN
  Faculty of Humanities
Geography .......................................................................... GEOG
  Faculty of Social Sciences
Germanic Studies ............................................................... GMST
  Faculty of Humanities
Graduate Studies by Special Arrangement .................... GS
  Faculty of Graduate Studies
Greek and Roman Studies ............................................... GRS
  Faculty of Humanities
Health Information Science ............................................. HINF
  Faculty of Human and Social Development
History ................................................................................ HSTR
  Faculty of Humanities
Human and Social Development .................................... HSD
  Faculty of Human and Social Development
Indigenous Education ...................................................... IED
  Faculty of Education
Indigenous Governance .................................................... IGOV
  Faculty of Human and Social Development
Indigenous Health Studies .............................................. INGH
  Faculty of Human and Social Development
Indigenous Nationhood ..................................................... IN
  Faculty of Graduate Studies
  Faculty of Human and Social Development
  Faculty of Law
  Faculty of Social Sciences
Interdisciplinary Program ................................................ INTD
  Faculty of Graduate Studies
International Management and Organization ............... BUS
  Sardul S. Gill Graduate School of Business
Italian ................................................................................. ITAL
  Faculty of Humanities
Law ..................................................................................... LAW
  Faculty of Law
Linguistics .......................................................................... LING
  Faculty of Humanities
Marine Science ................................................................... MRNE
  Faculty of Science
Master of Business Administration ............................... MBA
  Sardul S. Gill Graduate School of Business
Master of Business Administration + Master of Engineering
  Sardul S. Gill Graduate School of Business
Master of Business Administration + Master of Science (CSC) ........ MBMS
Sardul S. Gill Graduate School of Business

Master of Global Business .................................................. MGB
Sardul S. Gill Graduate School of Business

Mathematics ................................................................. MATH
Faculty of Science

Mechanical Engineering .................................................. MECH
Faculty of Engineering

Microbiology ............................................................... MICR
Faculty of Science

Music ............................................................................. MUS
Faculty of Fine Arts

Neuroscience .............................................................. NRSC
Division of Medical Sciences

Nursing .......................................................................... NURS
Faculty of Human and Social Development

Nursing and Health Information Science ......................... NUHI
Faculty of Human and Social Development

Nursing Policy and Practice ........................................... NURP
Faculty of Human and Social Development

Nursing, Advanced Practice: Nurse Educator Option .......... NUED
Faculty of Human and Social Development

Nursing, Advanced Practice: Nurse Leadership Option .... NURA
Faculty of Human and Social Development

Nursing, Advanced Practice: Nurse Practitioner Option ..... NUNP
Faculty of Human and Social Development

Pacific and Asian Studies ................................................. PAAS
Faculty of Humanities

Philosophy .......................................................................... PHIL
Faculty of Humanities

Physics ............................................................................. PHYS
Faculty of Science

Political Science ............................................................. POLI
Faculty of Social Sciences

Psychology .......................................................................... PSYC
Faculty of Social Sciences

Public Administration ....................................................... ADMN
Faculty of Human and Social Development

Public Administration Dispute Resolution ......................... PADR
Faculty of Human and Social Development

Public Health and Social Policy ....................................... PHSP
Faculty of Human and Social Development

Slavic Studies ............................................................... SLST
Faculty of Humanities

Social Dimensions of Health ......................................... SDH
Faculty of Social Sciences

Social Work .......................................................................... SOCW
Faculty of Social Sciences

Sociology .......................................................................... SOCI
Faculty of Social Sciences

Spanish ............................................................................. SPAN
Faculty of Humanities

Statistics ............................................................................. STAT
Faculty of Science

Theatre ............................................................................ THEA
Faculty of Fine Arts

Visual Arts .......................................................................... ART
Faculty of Fine Arts

Writing ............................................................................. WRIT
Faculty of Fine Arts
### Course Abbreviation and Number
Courses are listed alphabetically by course abbreviation of up to four letters (e.g., ANTH for Anthropology) and course number (e.g., 100). Three numbers are used for course number plus a letter as appropriate. The first digit indicates the year level:
- 0: university-level upgrading or undergraduate co-op work term
- 1 to 4: undergraduate level
- 5, 6: graduate level
- 7: Education Professional Year
- 8: Graduate co-op work term

### Cross-listed Courses
The same course may be offered by two different departments. Such courses are listed twice, once under each department course abbreviation. Students may obtain credit for the course from either department, but not both.

### Former Course Abbreviation and Number
If a course was previously offered at UVic under another abbreviation and number, the former abbreviation and number are shown here.

### Prerequisites and Corequisites
Prerequisites are courses or other requirements that must be completed before a student may register in a course. Corequisites are courses or other requirements that must be completed at the same time as a specific course. For more information on how to read prerequisites, see [www.uvic.ca/prereq](http://www.uvic.ca/prereq).

## How to use the Course Listings

### Sample Course Name
**SAMP 101**  
**Units:** 1.5  
**Hours:** 3-0-1  
This sample course description illustrates the notations commonly found in a course description. Not all course descriptions include all the information shown in this sample. For clarification on any information presented in a course description, contact the department or faculty offering the course.  
**Note:** Credit will be granted for only one of SAMP 101, SAMP 100A, CD 100.

### Units of Credit
This is the number of units of credit assigned to a course. Some courses are listed with variable units (e.g., 1.5-3.0). Further information on the unit value of the course will usually be found in the course note. Students may also contact the department or faculty offering the course for information on variable unit courses.

### Hours of Instruction
These numbers refer to the hours of instruction per week:
- 1st digit: hours assigned for lectures or seminars
- 2nd digit: hours assigned for laboratory or practical sessions
- 3rd digit: hours assigned to tutorials

### Notes
Notes provide information about any restrictions on the assignment of credit in cases where content overlaps, as well as the maximum allowable credit for courses that may be taken more than once. Notes may also provide additional information about a course.

### Grading
Courses that are not graded using standard letter grades include the alternative classifications for evaluation.

Course descriptions do not include information on when courses will be offered. That information is available at [www.uvic.ca/timetable](http://www.uvic.ca/timetable).
ADMN

Public Administration
School of Public Administration
Faculty of Human and Social Development

Students enrolled in the MPA On Campus program should also see courses listed as PADR.

ADMN 502A Units: 1.5
Surveying, Appraising and Commissioning Information
Introduces students to essential skills and components of the research process, weaknesses and strengths. Key issues in research ethics and design are explored, including: research and data validity, measurement, qualitative methods, sampling, survey research techniques, questionnaire design, research design, measures of central tendency, dispersion, correlation, and computer-based analyses.

Note: Credit will be granted for only one of ADMN 502A, ADMN 557.

ADMN 502B Units: 1.5
Data Analysis and Interpretation
Develops skills in understanding, evaluating and applying techniques of data analysis relevant to policy analysis and management research. Topics include: descriptive and inferential statistics; techniques of estimation in the context of opinion polls and related survey research methods; statistical testing using data collected from survey research, correlational studies, and experimental and quasi-experimental research designs. The computer lab component will allow students to further develop spreadsheet skills using EXCEL.

Prerequisite(s):
• One of ADMN 502A, PADR 502, or PADR 502A; or
• permission of the school.

ADMN 504 Units: 1.5
Government and Governance
Provides a foundation that helps students build and refine their understanding of Canadian public sector governance. Focus is on key governance institutions and processes, the efforts made to reform them, and theories behind those reform initiatives and changes. Specifically, examines strategic governance challenges and reforms in areas such as service delivery, regulation, policy making, budgeting, citizen engagement, federal-provincial relations, public sector ethics and accountability.

ADMN 507 Units: 1.5
Leadership and Ethics in the Public Sector
Public leadership requires an understanding of others and one’s self in order to mobilize effort in challenging environments. Provides frameworks and practical strategies for understanding personal capacity, team dynamics, and working with others within and across organizational boundaries. Introduces students to competing values and ethics, and equips them with skills and strategies for analyzing, motivating and managing change and the challenges they may face.

ADMN 509 Units: 1.5
Microeconomics for Policy Analysis
Provides a foundation in microeconomic principles, the rationale for public sector interventions in the market, and essential tools for economic policy analysis. Students will be introduced to rational choice theory, resource allocation methods, supply and demand, efficiency and equity, elasticity, income redistribution, externalities, public goods, and imperfect information. Relies on practical problem-based learning. Contemporary themes include behavioral and nudge economics, economic inequality, and the moral economy.

Pre- or Corequisite(s):
• One of ADMN 502A, PADR 502, PADR 502A; and
• ADMN 504; or
• permission of the school.

ADMN 512 Units: 1.5
Public Financial Management and Accountability
Explores the budgeting cycle: budget preparation and execution, internal and external auditing, financial statements, and performance budgeting and reporting. Examines management tools that support resource allocation decisions and accountability. Considers the rationale for alternative goods and services provision arrangements. Reviews evidence-based approaches for efficient resource allocation decisions, benchmarking performance, and incentives to motivate employees and contractors. Explores public sector fiscal challenges.

Pre- or Corequisite(s):
• One of ADMN 502A, PADR 502, PADR 502A; and
• ADMN 509; or
• permission of the school.

ADMN 523 Units: to be determined
Special Topics in Public Sector Management
Provides a unique chance to study selected topics drawn from the current literature in public sector management or related fields and an excellent opportunity to explore the academic theory underpinning current public sector functions.

Note: May be taken more than once for credit in different topics.

ADMN 531 Units: 1.5
Performance and Strategic Human Resource Management
Students explore the critical role of human capital in public organizations and how to align it with strategic objectives. Students learn about human resource management functions - planning, staffing, training and development, performance management, compensation, and labour relations - and theories and approaches to improving organizational performance. Considers some of the contemporary challenges, such as high public expectations, constrained budgets, demographic turnover, and technological change.

Note: Credit will be granted for only one of ADMN 531, ADMN 431.

Prerequisite(s):
• ADMN 507 or PADR 504; or
• permission of the school.

ADMN 537 Units: 1.5
Program Evaluation and Performance Measurement
Examines program evaluation and performance measurement in public and nonprofit organizations. Emphasis is placed on acquiring skills needed to model programs, measure key constructs, select appropriate research designs, and conduct both quantitative and qualitative program evaluations. Issues involved in designing and implementing program performance measurement systems are introduced.

Note: Credit will be granted for only one of ADMN 537, ADMN 437.

Pre requisite(s):
• One of ADMN 502A, PADR 502, or PADR 502A; and
• ADMN 502B; or
• permission of the school.

ADMN 544 Units: 1.5
Economic Evaluation Methods and Applications
A practical introduction to the theory and methods of economic evaluation, including cost-benefit analysis, cost-effectiveness analysis, and cost-utility analysis, with emphasis on public sector applications.

Prerequisite(s):
• For students admitted to MPA program:
  • one of ADMN 502A, PADR 502, PADR 502A, and
  • ADMN 502B and ADMN 509;
• For students not admitted to MPA program:
  • permission of the school.

ADMN 547 Units: 1.5
Intergovernmental Relations in Canada
Examines the impact on public policy of relations between governments resulting from the distribution of powers among federal, provincial, and municipal governments in Canada. Topics will include the interpretive role of the courts, the instruments of fiscal federalism, administrative relationships, and the concepts of “executive federalism” and “intergovernmental governance”. Individual and team projects will explore how policy issues are handled at different stages and in different arenas of the intergovernmental process.

Note: Credit will be granted for only one of ADMN 547, ADMN 462, POLI 462.

Recommendation(s):
ADMN 504 recommended prior to ADMN 547.

ADMN 548 Units: to be determined
Special Topics in Public Policy
A study of selected special topics in Public Policy drawn from the current literature in Public Administration or related fields.

Note: May be taken more than once for credit in different topics.

ADMN 550 Units: 1.5
Strategic Communication and Engagement
Communicating with and engaging stakeholders about policy priorities, problems, the design of policy and services, and implementation are crucial features of modern public and non-profit sector governance. Reviews theories, research, and practical strategies for identifying, analyzing and involving diverse groups in policy and program development, and developing multi-faceted communications strategies in the digital era. Students will also develop engagement and communications strategies.

Note: Credit will be granted for only one of ADMN 550, ADMN 470 (if taken with same topic).
ADMN 551 Units: 1.5
Administrative Justice System in Canada
Examines constitutional and administrative law structures and principles that underlie Canada’s administrative justice system. Students develop critical understanding of (1) characteristics of federal and provincial systems, (2) legal principles under which statutory decision-making is done, (3) process and principles applied to development of administrative justice system legislation, (4) breadth and influence of tribunal decisions on activities of Canadians. Examples are drawn from federal and provincial levels; comparisons to US, UK and France as appropriate.
Note: Credit will be granted for only one of ADMN 551, ADMN 551A, ADMN 551B.

ADMN 553 Units: 1.5
Understanding Cities
Cities are a basic building block to society, and offer an interesting opportunity to study political, social and economic issues. Examines European and North American/Canadian cities using academic and government resources to analyze and compare their various aspects.

ADMN 554 Units: 1.5
Responsible Public Management
Designed to give students the opportunity to: understand the value dimensions of public management; reflect upon and enhance their own ethical reasoning skills; critically examine existing behavioural standards and guidelines for public managers; work with colleagues to establish what actions would be morally defensible in real administrative and policy making situations; and consider what steps can be taken to enhance responsible public management.
Note: Credit will be granted for only one of ADMN 554, ADMN 422, PADR 503.

ADMN 556 Units: 1.5
Managing Public Policy
Examines the theory and practice of public policy emphasizing the strategic aspects of problem identification, policy design, decision making, implementation and evaluation. Designed to provide students a thorough understanding of public policy and dynamics of the policy process and to apply this knowledge to important policy issues. Policy development is examined within the context of multi-level and multi-sector governance, and addresses the involvement of key players such as the courts, media, and other prominent stakeholders.
Note: Credit will be granted for only one of ADMN 556, PADR 503.
Prerequisite(s):
• All of ADMN 502A, ADMN 504, ADMN 509, ADMN 512, ADMN 550; or
• permission of the department.

ADMN 557 Units: 1.5
Public Sector Research Methods
Introduces research approaches and methodologies for policy analysis, evaluation and other analytical projects in the public and non-profit sectors and in preparation for the thesis. Introduces essential components of research for conceiving and conducting a research project: objectives of research, literature review, conceptual framing, research design and approaches, methods for data collection, analysis and presentation. The student identifies a topic and is supported to build a strong research proposal for their master’s thesis.
Note: Credit will be granted for only one of ADMN 557, ADMN 502A.

ADMN 577 Units: 1.5
Strategic Planning and Implementation
Examines strategic planning and other types of planning in public and nonprofit sectors. Illustrates ten steps involved in the cycle of strategic planning. Explores strategic planning initiatives and teaches students to construct mandates, mission and vision statements, goals, objectives, strategies, measures, and targets. Develops skills to conduct a situation analysis that includes an environmental scan, SWOT/SWOC analysis, and stakeholder analyses. Discusses the relationship between budget and plan. Develops competencies in implementing and evaluating strategic plans.
Note: Credit will be granted for only one of ADMN 577, ADMN 477.

ADMN 578 Units: 1.5
European Union Urban Region Policies
Compares issues associated with the politics, policy analysis, and policy environment of cities and urban regions in the European Union (EU), including integration issues and Canada. Considers ways in which the EU intervenes to improve the policy capacity of urban/regional governments, looking at broad issues of economic development and growth, equity and redistribution in comparative perspective. Focuses on the responsibilities, functions, resources, bureaucracy, and multilevel governance issues linking the federal/state/local governments.
Note: Credit will be granted for only one of ADMN 578, ADMN 478, ADMN 548 (if taken in the same topic).

ADMN 580 Units: 1.5
Qualitative Evaluation Methods and Applications
Explores the principles and practices of effective qualitative evaluation methods: planning, design strategies; data collection, analysis and reporting; coursework includes: selecting appropriate design strategies and sampling methods; collecting data using in-depth, open-ended interviews, fieldwork-based observations, participant observation, and documents; analyzing large volumes of qualitative data to produce clear, credible and relevant findings. The course will also examine strategies for integrating multiple lines of qualitative findings in evaluations.

ADMN 581 Units: 1.5
Quantitative Methods for Public Policy Analysis and Program Evaluation
Building on the knowledge acquired in 502B, describes the logic behind various quantitative methodologies used in conducting retrospective quantitative evaluations in public policy programs and research. Demonstrates the application of these methodologies using real world policy applications. Topics may include: simple and multiple regression, endogeneity, limited dependent variables, panel data, and experimental methods.
Note: Credit will be granted for only one of ADMN 581, ADMN 681.
Prerequisite(s):
• ADMN 502B; or
• permission of the school.

ADMN 582 Units: 1.5
Topics in Evaluation and Performance Measurement
Designed to explore contemporary issues and problems in the field of evaluation and performance management. Topics will be selected for each offering of the course; examples of topics to be included are: contribution analysis; gaming of performance measurement; professionalizing evaluation; managing knowledge creation and its use in complex organizations; understanding and influencing organization cultures to increase and sustain knowledge utilization; audit and evaluation; comparative evaluation; and evaluation in developing countries.

ADMN 590 Units: to be determined
Directed Studies
Notes:
• May be taken more than once for credit in different topics with permission of the school.
• Pro Forma required.

ADMN 596 Units: 4.5
Evaluation Project
The evaluation project is a substantial evaluation of a policy or program designed and conducted for a public sector or non-profit organization. Each evaluation project will have a client and will be supervised by a faculty member in the School of Public Administration. The completed project report will be assessed by a committee consisting of the academic supervisor, a second reader (both members of the School of Public Administration), and the client for the project.
Grading: INP, COM, N, F.

ADMN 598 Units: 4.5
Master’s Project
A substantial analysis of a management, policy or program problem which may be done for a client in the non-profit or public sector. The Master’s Project is prepared under the supervision of a faculty member in the School of Public Administration and must be both practical and academically rigorous. Students have the choice of working individually or with a student partner. A written project report is defended in an oral examination.
Grading: INP, COM, N, F.
ADMN 599 - AHVS 545

ADMN 599  Units: 6.0  
Master's Thesis  
Requires a substantial contribution to the knowledge in the field of Public Administration. An MPA Thesis will demonstrate a student’s mastery of a substantive body of scholarly or practice literature as well as using appropriate and academically defensible methodologies to analyze research questions, test hypotheses or contribute new theoretical knowledge. Individual students will work with an academic supervisor in the School of Public Administration.  
Grading: INP, COM, N, F.

ADMN 600  Units: 0  
Doctoral Seminar  
The doctoral seminar supports the advancement of research and writing skills. Students will develop competencies in preparing and publishing research. Students are asked to register in this course each term during their PhD program.  
Grading: INP, COM, N, F.

ADMN 602  Units: 1.5  
Research Methods in Public Administration  
research employed in public administration, concentrating on collecting and data and Students critically appraise key methodological and methods.  
Note: Credit will be granted for only one of ADMN 604, POLI 610.

ADMN 604  Units: 1.5  
Also: POLI 610  
Theories of Public Management  
Explores different theories and approaches to understanding public administration and reform. Considers variations in three areas: political and constitutional authority, accountability and responsibility, and the roles of elected and non-elected officials; government structures, responsibilities for policy and service delivery, and distributed governance, and patterns and trends in central decision-making, budgeting, control, transparency, and citizen engagement. Students will review seminal comparative studies on administrative practice and reform and undertake a comparative study on a selected topic.  
Note: Credit will be granted for only one of ADMN 604, POLI 610.

ADMN 605  Units: 1.5  
Also: POLI 667  
Comparative Policy and Governance  
diverging governance practices and outcomes across jurisdictions and. Examines policy determinants such as history, culture, institutions and the economy, policy dynamics and processes such as agenda-setting and decision-making, networks and communities, policy change and transfer.  
Note: Credit will be granted for only one of ADMN 605, POLI 507, POLI 607.

ADMN 607  Units: 1.5  
Organizational Behaviour and Analysis  
A review of the origins, analytic traditions, and evolution of the study of organizations, focusing on exploring and analyzing the behaviour of public organizations. Topics include goal formation, tasks, technology, formal structure, informal organization, motivation, perception, values, culture, information, decision making, group dynamics, conflict, leadership, empowerment, creativity, learning and innovation. Concepts and theories are complemented by reviewing seminal literature on private, public, and non-profit organizations, and by undertaking field research.

ADMN 620  Units: 1.5  
Policy and Institutional Design and Analysis  
A review of the interdisciplinary foundations of the analysis and design of public policy, and the institutions and strategies for implementing them. Examines the rationale, comparative advantage, and combinations of government hierarchies, markets, networks, and policy instruments. Considers how to meld different disciplinary and professional perspectives and techniques for addressing design and implementation challenges, and how to draw lessons from different policy domains and jurisdictions, through case studies and projects in selected policy domains.

ADMN 621  Units: 1.5  
Policy and Program Evaluation and Performance  
Compares and assesses different theoretical and methodological approaches that have emerged in the evaluation field. Students read intensively for seminar discussions and preparation of a series of short papers during the semester. Topics include post-positivist, constructivist, critical realist and pragmatic theoretical approaches, qualitative and quantitative methodological approaches to doing evaluations, and challenges and emerging trends in the whole field.

ADMN 645  Units: 1.5  
Organizational Change and Development  
Examines the philosophy, history, and evolving approaches associated with organizational change and development, with special focus on initiating and managing change in the public sector. Reviews the diverse perspectives on change and the special roles of those who seek to change and develop organizations. Includes topics such as planned and unplanned change, alternative interventions, resistance, leadership, and incremental versus radical change. Students will undertake case studies and assessments of organizational change initiatives.

ADMN 681  Units: 1.5  
Quantitative Methods for Public Policy Analysis and Program Evaluation  
Describes the logic behind various quantitative methodologies used in conducting retrospective quantitative evaluations in public policy programs and research. Demonstrates the application of these methodologies using real-world policy applications. Topics may include: simple and multiple regression, endogeneity, limited dependent variables, panel data and experimental methods.  
Note: Credit will be granted for only one of ADMN 681, ADMN 587.

ADMN 690  Units: 1.0-3.0  
Directed Studies  
Notes:  
• May be taken more than once for credit in different topics with permission of the school.  
• Pro Forma required.

ADMN 693  Units: 3.0  
PhD Candidacy Examination  
Students enrol in ADMN 693 for the duration of their preparation for their candidacy examinations. This begins at the time a student first enrols in the PhD program and continues until candidacy requirements have been completed.  
Grading: INP, COM, N, F.

AHVS 501  Units: 1.5  
Formerly: HA 501  
Colloquium in Theories and Practices  
Notes:  
• Credit will be granted for only one of AHVS 501, HA 501.  
• A compulsory seminar for all master's students.

AHVS 502  Units: 1.5  
Formerly: HA 502  
Special Topics in Art History and Visual Studies  
Note: Credit will be granted for only one of AHVS 502, HA 502.

AHVS 509  Units: 1.5  
Formerly: HA 509  
Workshop in Art Historical Writing  
Notes:  
• Credit will be granted for only one of AHVS 509, HA 509.  
• A compulsory workshop.  
Prerequisite(s): AHVS 501 or HA 501.

AHVS 520  Units: 1.5  
Formerly: HA 520  
Seminar in Medieval Art  
Note: Credit will be granted for only one of AHVS 520, HA 520.

AHVS 530  Units: 1.5  
Formerly: HA 530  
Seminar in the Contemporary Art of South and Southeast Asia  
An intensive examination of selected themes, histories and case studies in the contemporary arts and art worlds of South and/or Southeast Asia.  
Note: Credit will be granted for only one of AHVS 530, HA 530.

AHVS 535  Units: 1.5  
Seminar in Late Medieval and Early Renaissance Art, c. 1200-1500  
Note: May be taken more than once for credit in different topics.

AHVS 540  Units: 1.5  
Formerly: HA 540  
Seminar in Renaissance Art  
Note: Credit will be granted for only one of AHVS 540, HA 540.

AHVS 545  Units: 1.5  
Formerly: HA 545  
Seminar in Early Modern Art, c. 1500-1750  
Note: Credit will be granted for only one of AHVS 545, HA 545.
<table>
<thead>
<tr>
<th>Course Code</th>
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<td>1.5</td>
<td>Seminar in Islamic Art and Civilization</td>
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<td>AHVS 552</td>
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<td>Seminar in the Arts of Mughal India</td>
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<td>AHVS 590</td>
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<td>AHVS 601</td>
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<td>ANTH 500</td>
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<td>Seminar in Anthropological Theory</td>
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<tr>
<td>ANTH 510H</td>
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<td>Medical Anthropology</td>
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**Notes:**
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- AHVS 601: Formerly AH 601
- ANTH 500: Formerly ANTH 500
- ANTH 510H: Formerly ANTH 510H

**Prerequisites:**
- AHVS 549: ANTH 510H
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- AHVS 560: AHVS 549
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- AHVS 601: AHVS 549
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- AHVS 699: AHVS 549

**Grading:**
- AHVS 549: AHVS 570
- AHVS 555: AHVS 570
- AHVS 563: AHVS 570
- AHVS 571: AHVS 570
- AHVS 578: AHVS 570
- AHVS 580: AHVS 570
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- AHVS 593: AHVS 570
- AHVS 598: AHVS 570

**Credit:**
- AHVS 549: AHVS 570
- AHVS 555: AHVS 570
- AHVS 563: AHVS 570
- AHVS 571: AHVS 570
- AHVS 578: AHVS 570
- AHVS 580: AHVS 570
- AHVS 582: AHVS 570
- AHVS 584: AHVS 570
- AHVS 590: AHVS 570
- AHVS 593: AHVS 570

**Diverse perspectives in anthropological thought, focussing on epistemological issues, integrative practice among anthropology’s subfields, the collaborative dimensions of anthropological research, and implications for ethically engaged community-based research.**

**Prerequisite(s):** Permission of the program.

**Medicine:**
- ANTH 500: ANTH 500
- ANTH 510H: ANTH 510H
ANTH 511 - ANTH 699

**ANTH 511**  
Units: 1.5  
**Formerly: ANTH 501**  
**Advanced Research Seminar in Inequality, Culture and Health**  
In-depth and critical survey of current issues, topics, theory and method in anthropology, with particular emphasis on inequality and health.  
*Note:* Credit will be granted for only one of ANTH 511, ANTH 501.

**ANTH 516**  
Units: 1.5  
**Seminar in Anthropological Research Methods**  
An advanced consideration of the assumptions which lie behind various approaches to conducting research in anthropology.

**ANTH 520**  
Units: 1.5  
**Specialized Themes in Anthropology**  
Depending on the student's interests and the availability of an instructor, studies may be selected in one or more of: ANTH 520A, ANTH 520B, ANTH 520C.  
*Note:* May be taken more than once for credit in different topics with permission of the department.  
**Prerequisite(s):** Permission of the program.

**ANTH 520A**  
Units: 1.5  
**Themes in Sociocultural Anthropology**

**ANTH 520B**  
Units: 1.5  
**Themes in Archaeology**

**ANTH 520C**  
Units: 1.5  
**Themes in Biological Anthropology**

**ANTH 530**  
Units: 1.5  
**Ethnology of Selected Areas**  
Depending on the student's interests and the availability of an instructor, studies may be selected in a geographic area of the student's interest.  
*Note:* May be taken more than once for credit in different topics with permission of the department.  
**Prerequisite(s):** Permission of the program.

**ANTH 542**  
Units: 1.5  
**Archaeology of a Selected Area**  
**Prerequisite(s):** Permission of the program.

**ANTH 551**  
Units: 1.5  
**Formerly: ANTH 550**  
**Advanced Research Seminar in Ecology and Evolution**  
In-depth and critical surveys of current issues, topics, theory and method in topics related to both human and non-human primate ecology and evolution, including both morphological and behavioural adaptations and evolution.  
*Note:* Credit will be granted for only one of ANTH 550, ANTH 551.

**ANTH 552**  
Units: 1.5  
**Selected Topics in Biological Anthropology**  
Depending on the student's interests and the availability of an instructor, studies may be selected in one or more of: ANTH 552A, ANTH 552D, ANTH 552E.  
**Prerequisite(s):** Permission of the program.

**ANTH 552A**  
Units: 1.5  
**Applied Topics in Osteological Methods**  
**Prerequisite(s):** Permission of the program.

**ANTH 552E**  
Units: 1.5  
**Advanced Topics in Biological Anthropology**  
**Prerequisite(s):** Permission of the program.

**ANTH 571**  
Units: 1.5  
**Advanced Research Seminar in Visual Anthropology and Materiality**  
In-depth and critical survey of current issues, topics, theory and method relating to visual anthropology and materiality in historical and contemporary contexts.

**ANTH 585**  
Units: 1.5  
**Advanced Research Seminar in Space, Place, Knowledge And Power**  
Critical survey of contemporary theory and method in anthropology, with specific emphasis on space, place, knowledge, and power. Course content varies at discretion of instructor.

**ANTH 590**  
Units: 1.5-3.0  
**Directed Studies**  
*Note:* Pro Forma required.  
**Prerequisite(s):** Permission of the program.

**ANTH 597**  
Units: 0.0-3.0  
**Thesis Proposal Development**  
Offered every term, for MA students who are preparing their thesis proposals. After the proposal is approved, students enrol in 599.  
**Grading:** INP, COM, N, F.

**ANTH 598**  
Units: 0  
**Comprehensive Examinations**  
*Note:* Enrollment restricted to non-thesis MAs only.  
**Grading:** INP, COM, N, F.

**ANTH 599**  
Units: 7.5  
**Thesis**  
**Grading:** INP, COM, N, F.

**ANTH 600**  
Units: 1.5  
**Professional Development in Anthropology**  
Addresses the responsibilities of anthropologists in communicating the results of their work to academia and the public. Topics covered include (but are not limited to): research ethics, grants and contracts, teaching, conference paper presentation and publishing. Required for students in the PhD program in Anthropology, and Interdisciplinary PhD students with Anthropology as one of their disciplines.

**ANTH 611**  
Units: 1.5  
**Advanced Research Seminar in Inequality, Culture and Health**  
In-depth and critical survey of current issues, topics, theory and method in anthropology, with particular emphasis on inequality and health.

**ANTH 612**  
Units: 1.0  
**Graduate Colloquium**  
A compulsory colloquium for PhD students in Anthropology that meets weekly from late September until mid-April. Papers are presented by graduate students, faculty, and visiting scholars. PhD students are required to participate during the two years they are meeting the PhD residency requirement. Participation includes attendance, assistance with the organization of the colloquia and at least one paper presentation by the end of the second academic year of the PhD student's program.  
**Grading:** INP, COM, N, F.

**ANTH 651**  
Units: 1.5  
**Advanced Research Seminar in Ecology and Evolution**  
In-depth and critical survey of current issues, topics, theory and method in topics related to both human and non-human primate ecology and evolution, including both morphological and behavioural adaptations and evolution.

**ANTH 671**  
Units: 1.5  
**Advanced Research Seminar in Visual Anthropology and Materiality**  
In-depth and critical survey of current issues, topics, theory and method relating to visual anthropology and materiality in historical and contemporary contexts.

**ANTH 685**  
Units: 1.5  
**Advanced Research Seminar in Space, Place, Knowledge and Power**  
Critical survey of contemporary theory and method in anthropology, with specific emphasis on space, place, knowledge, and power. Course content varies at discretion of instructor.

**ANTH 690**  
Units: 1.5  
**Specialized Directed Study**  
Intended to prepare students to participate in and contribute to research and knowledge development in one or more of their particular areas of specialization within the discipline. PhD students must take any one of the following: ANTH 690A, ANTH 690C, ANTH 690D, ANTH 690E, ANTH 690F.

**ANTH 690C**  
Units: 1.5  
**Specialized Directed Study in Inequality, Culture, Health**

**ANTH 690D**  
Units: 1.5  
**Specialized Directed Study in Evolution and Ecology**

**ANTH 690E**  
Units: 1.5  
**Specialized Studies in Method and Theory**

**ANTH 690F**  
Units: 1.5  
**Specialized Directed Study in Visual Anthropology and Materiality**

**ANTH 690G**  
Units: 1.5  
**Specialized Directed Study in Space, Place, Knowledge and Power**

**ANTH 693**  
Units: 3.0  
**PhD Candidacy Examinations**  
Students enroll in ANTH 693 while completing their candidacy requirements. In addition to completing their coursework, PhD students must fulfill the language requirement, pass their comprehensive examinations, and defend their dissertation proposal in order to advance to candidacy.  
**Grading:** INP, COM, N, F.

**ANTH 699**  
Units: 20  
**PhD Dissertation**  
**Prerequisite(s):** ANTH 693.  
**Grading:** INP, COM, N, F.
ART 500 - BCMB 500

**ART**

**Visual Arts**
Department of Visual Arts
Faculty of Fine Arts

**ART 500**
First Year Drawing
Units: **9.0**

**ART 501**
Second Year Drawing
Units: **9.0**

**ART 511**
First Year Painting
Units: **9.0**

**ART 512**
Second Year Painting
Units: **9.0**

**ART 521**
First Year Sculpture
Units: **9.0**

**ART 522**
Second Year Sculpture
Units: **9.0**

**ART 541**
First Year Photography
Units: **9.0**

**ART 542**
Second Year Photography
Units: **9.0**

**ART 551**
First Year Digital Media
Units: **9.0**

**ART 552**
Second Year Digital Media
Units: **9.0**

**ART 570**
Directed Study
Units: **3.0**

**ART 580**
First Year Seminar
Units: **6.0**

**ART 581**
Second Year Seminar
Units: **6.0**

The graduate seminar meets weekly, serving as a forum for active investigation of contemporary art practices as they pertain to student and faculty research areas. The seminar also serves as an occasional forum for visiting artists and critics. Students are expected to make presentations based on their work and research, to participate actively in discussion and to demonstrate their critical and analytical abilities in dealing with the material presented.

**ART 598**
Units: **0**

**MFA Degree Exhibition**
This final exhibition will be the major source of evaluation for the student’s attainment of the MFA and should be regarded as the equivalent of the scholarly thesis of an academic discipline. The degree exhibition will be evaluated by the student’s committee which will submit its decision to the department for approval. Graduating students will speak to their work and answer questions from the examining committee. The committee may ask questions about the cultural, social and theoretical relations apparent in the student’s work. Students are required to provide documentation of their graduating exhibition which will be on file in the department. This documentation will take the form of slides, photographs, videotapes or other forms appropriate to the student’s production.

**Grading:** INP, COM, N, F.

**ASTR**

**Astronomy**
Department of Physics and Astronomy
Faculty of Science

**ASTR 501**
Units: **1.5**

**Stellar Interiors and Evolution**
The physics of stars and stellar explosions. Interior structure and evolution including the origin of the elements. Stellar properties as a function of mass and metallicity. Computational simulations of stars and stellar physics processes, such as mixing, and corresponding observables.

**ASTR 503**
Units: **1.5**

**The Interstellar Medium**
Spectral line formation and notation. Processes in the interstellar medium including collisional excitation/ionization, line transfer effects (e.g., resonance and fluorescence), continuum and recombination processes. The theory of photoionized regions. Dust and metals - formation, measurement and chemistry. The application of these physical processes to current research topics, including the composition of the Milky Way and Local Group galaxies and the interstellar media of high redshift galaxies.

**ASTR 504**
Units: **1.5**

**A Theoretical Perspective on Galaxies**
The current theoretical framework for understanding the formation and evolution of galaxies and galaxy systems. Topics may include the origin of the initial density perturbations during inflation, the hierarchical clustering paradigm, the physics driving the evolution of cosmic baryons, and the latest tools used by theorists to study structure formation.

**ASTR 505**
Units: **1.5**

**An Observational Perspective on Galaxies**
The formation and evolution of galaxies from a modern research perspective. Topics may include the observed properties of galaxies, the growth of galaxies from initial conditions, the development of galactic scaling relations, the relationship between galaxies and large-scale structure and the physical evolution of galaxies.

**ASTR 506**
Units: **1.5**

**Stellar Populations**
The properties of star clusters and their use in improving our understanding of stellar evolutionary theory. The use of star clusters and theoretical stellar models to study the formation of galaxies in the early Universe in addition to the chemical and dynamical evolution of galactic systems.

**ASTR 507**
Units: **1.5**

**Stellar Archaeology**
The properties of stars and stellar populations in the Milky Way Galaxy. Topics may include stellar chemistry and the analysis of model atmosphere, stellar and cluster kinematics, astronomical instrumentation, and big data surveys.

**ASTR 508**
Units: **1.5**

**Cosmology**
Modern research problems in cosmology. Topics may include the measurement of cosmological parameters, universal expansion, large-scale structure, big bang nucleosynthesis and the cosmic microwave background.

**ASTR 511**
Units: **1.5**

**Advanced Topics in Astronomy**
Advanced topics covering research in the fields of extra-galactic and stellar astronomy.

**Note:** May be taken more than once for credit in different topics.

**ASTR 561**
Units: **1.5**

**Student Seminar (MSc)**
Seminar participants take turns hosting the meeting, typically by presenting a paper on recent or ongoing astronomical research. This is a continuing course that is taken throughout the MSc program, but credit is not granted until completion of the program.

**Grading:** INP, COM, N, F.

**ASTR 580**
Units: **1.0-3.0**

**Directed Studies**

**Notes:**
- May be taken more than once for credit in different topics.
- Pro Forma required.

**ASTR 661**
Units: **1.5**

**Student Seminar (PhD)**
Seminar participants take turns hosting the meeting, typically by presenting a paper on recent or ongoing astronomical research. This is a continuing course that is taken throughout the initial part of the PhD program, with credit granted on successful completion of the PhD Candidacy Examination PHYS 693.

**Grading:** INP, COM, N, F.

**BCMB**

**Biochemistry and Microbiology**
Department of Biochemistry and Microbiology
Faculty of Science

**BCMB 500**
Units: **1.0**

**Critical Thinking in Biochemistry and Microbiology**
Allows students to develop their oral presentation and written communication skills and provides students with training in critical analysis of data and peer-reviewed publications.
BCMB 501 Units: 1.0
Formerly: BCMB 531
Essentials of Scientific Writing
Exploration of the techniques and strategies of effective scientific writing for knowledge dissemination, grant submission, and peer-reviewed journals.
Note: Credit will be granted to only one of BCMB 501, BCMB 531.

BCMB 502 Units: 1.0
Journal Club I
Journal club designed to introduce students to relevant biochemical and microbiological research literature. Selected papers will encompass the following research themes: (1) molecular pathogenesis; (2) gene expression and signaling; (3) diagnostics, therapeutics and vaccines; (4) protein chemistry, structure and function; and (5) proteomics.

BCMB 580 Units: 0
Research Seminar
Requires attendance and participation at all departmental seminars, and the formal presentation of the research that comprises the major portion of the student’s MSc thesis in biochemistry or microbiology, or the major portion of the currently completed and proposed research for students intending to transfer to the PhD program.
Grading: INP, COM, N, F.

BCMB 589 Units: 0.5-1.5
Special Topics in Biochemistry or Microbiology
Instruction in a specific or highly specialized aspect of biochemistry or microbiology not otherwise offered in the department’s graduate programs.
Note: May be taken more than once for credit in different topics to a maximum of 1.5 units.

BCMB 602 Units: 0
Journal Club II
Journal club designed to introduce students to relevant biochemical and microbiological research literature. Selected papers will encompass the following research themes: (1) molecular pathogenesis; (2) gene expression and signaling; (3) diagnostics, therapeutics and vaccines; (4) protein chemistry, structure and function; and (5) proteomics.
Prerequisite(s): BCMB 502.
Grading: INP, COM, N, F.

BCMB 680 Units: 0
Advanced Research Seminar
Requires attendance and participation at all departmental seminars, and the formal presentation of the research that comprises the major portion of the student’s PhD thesis work in biochemistry or microbiology.
Prerequisite(s):
• One of BCMB 580, BIOL 580, MICR 580; or
• permission of the department.
Grading: INP, COM, N, F.

BCMB 693 Units: 3.0
PhD Candidacy Examination
Students enrol in BCMB 693 upon provisional transfer to the BiOC or MICR PhD program and remain enrolled until all candidacy requirements are complete.
Grading: INP, COM, N, F.

BIOC

Biology Department of Biology and Microbiology Faculty of Science

BIOC 570 Units: 0.5-3.0
Directed Studies in Biochemistry
Topics are restricted to an analysis of recent advances. The student’s graduate supervisor will not normally participate in directed studies taken for more than one unit of credit.
Notes:
• May be taken more than once for credit in different topics.
• Pro Forma required.

BIOC 599 Units: to be determined
MSc Thesis: Biochemistry
Grading: INP, COM, N, F.

BIOC 699 Units: to be determined
PhD Dissertation: Biochemistry
Corequisite(s): BCMB 693.
Grading: INP, COM, N, F.

BIOL

Biology Department of Biology Faculty of Science

BIOL 509B Units: 1.5
Neurobiology: Molecules to Behaviour
Notes:
• Credit will be granted for only one of BIOL 509B, BIOL 409A, BIOL 367.
• A combined undergraduate and graduate course.
• Please contact instructor for more information.

BIOL 509D Units: 1.5
Ion Channels: Structure and Function
Electrical signals in neurons are produced by voltage-gated and ligand-gated ion channels. Any disturbance in the function of ion channels can lead to major neurological disorders. This course will allow students to learn the structure and function of some of the major voltage- and ligand-gated ion channels. Mechanisms of ligand binding, gating and ion selectivity will be covered. The structure of the course will be based primarily on critical discussion of research papers.

BIOL 513 Units: 1.5
Developmental Biology
Cellular and molecular mechanisms underlying animal development: fertilization, gastrulation, body axis formation and patterning, formation of the eye, nervous system, neural crest, limb, germ cells and gonads. Emphasis on human developmental disorders, experimental design and hypothesis testing.
Notes:
• Credit will be granted for only one of BIOL 513, BIOL 309.
• A combined undergraduate and graduate course.
• Please contact instructor for more information.

BIOL 516 Units: 1.5
Neuroethology
Examination of the neural basis of behaviour. Insights into the neuronal organization of behaviour through examination of neural solutions that have evolved in animals to solve problems encountered in their particular environments. Examples in individual species will be used to illustrate how neuronal systems integrate information to shape behaviour in a real-world context. Critical evaluation of research papers and seminar presentations based on the primary literature will be emphasized.
Notes:
• Credit will be granted for only one of BIOL 516, BIOL 448.
• A combined undergraduate and graduate course.
• Please contact instructor for more information.

BIOL 521 Units: 1.5
Advanced Topics in Marine and/or Freshwater Algae
Phytoplankton eco-physiology, and connections between phytoplankton physiology and broad oceanographic issues, such as the dynamics of nutrient cycling, carbon export, paleoceanographic proxies, ocean warming and marine ecosystem changes.

BIOL 522 Units: 1.5
Sensory Biology
Cellular and molecular mechanisms underlying sensory systems: sensory receptor coding logic, signal transduction, neuronal circuitry, developmental biology, comparative analysis of model organisms, related clinical disorders and therapeutic strategies. Focus placed on recent advances in the primary literature and on promoting skills for developing hypotheses and designing experiments.
Notes:
• Credit will be granted for only one of BIOL 522, BIOL 404.
• A combined undergraduate and graduate course.
• Please contact instructor for more information.

BIOL 535 Units: 1.5
Formerly: BIOL 555
Topics in Evolutionary Biology
A lecture and discussion course dealing with the processes of evolution. Topics vary, and may include one or more of the following: microevolutionary and macroevolutionary processes, speciation mechanisms, phylogeny reconstruction, molecular evolution, genetic basis of morphological change. Areas of current controversy will be explored.
Note: Credit will be granted for only one of BIOL 535, BIOL 555.
<table>
<thead>
<tr>
<th>Course</th>
<th>Units</th>
<th>Description</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>BIOL 536</td>
<td>1.5</td>
<td>Human Molecular Genetics</td>
<td>An advanced study of the supramolecular organization, structures and functions of the human genome, and their implications in genetic diseases, including cancer. Topics will include current advances in genomics, animal models of diseases, molecular pathology and gene therapies. Notes: • Credit will be granted for only one of BIOL 536, BIOL 436. • A combined undergraduate and graduate course. • Please contact instructor for more information.</td>
</tr>
<tr>
<td>BIOL 538</td>
<td>1.5</td>
<td>Nutrient Cycling and Prokaryotes</td>
<td>An introduction to prokaryotes (bacteria and archaea) and their role in nutrient cycling in forests, lakes and oceans. Diversity and evolution of populations and communities of prokaryotes and their role in the major biogeochemical cycles: carbon, nitrogen, sulfur. Genomic, biochemical, physiological and ecological aspects of processes such as nitrogen fixation and methanogenesis; design of experimental approaches to assess cycling of elements in forests, lakes and oceans by prokaryotes. Notes: • Credit will be granted for only one of BIOL 538, BIOL 438, FORB 538. • A combined undergraduate and graduate course. • Please contact instructor for more information.</td>
</tr>
<tr>
<td>BIOL 540</td>
<td>1.5</td>
<td>Molecular Epidemiology</td>
<td>Basic principles and applications of molecular epidemiology in epidemiological research on infectious and chronic diseases as well as risk factors in human populations. An overview of terminology and definitions, the use of statistics, and ethical consideration. Notes: • Credit will be granted for only one of BIOL 540, BIOL 439. • A combined undergraduate and graduate course. • Please contact instructor for more information.</td>
</tr>
<tr>
<td>BIOL 544</td>
<td>1.5</td>
<td>Molecular Evolution</td>
<td>Using population genetic and evolutionary principles to understand how and why genes and genomes change, and to reconstruct the evolutionary history of genes, genomes, and organisms. Notes: • Credit will be granted for only one of BIOL 544, BIOL 435. • A combined undergraduate and graduate course. • Please contact instructor for more information.</td>
</tr>
<tr>
<td>BIOL 550</td>
<td>1.0-6.0</td>
<td>Directed Studies</td>
<td>Notes: • May be taken more than once for credit in different topics with permission of the department. • Pro Forma required.</td>
</tr>
<tr>
<td>BIOL 550A</td>
<td>1.0-6.0</td>
<td>Evolution</td>
<td>Notes: • May be taken more than once for credit in different topics with permission of the department. • Pro Forma required.</td>
</tr>
<tr>
<td>BIOL 550B</td>
<td>1.0-6.0</td>
<td>Ecology</td>
<td>Notes: • May be taken more than once for credit in different topics with permission of the department. • Pro Forma required.</td>
</tr>
<tr>
<td>BIOL 550C</td>
<td>1.0-6.0</td>
<td>Physiology</td>
<td>Notes: • May be taken more than once for credit in different topics with permission of the department. • Pro Forma required.</td>
</tr>
<tr>
<td>BIOL 555</td>
<td>1.5</td>
<td>Paleoenvironment and Environmental Change</td>
<td>Fundamental principles of paleoecology with emphasis on species, community and ecosystem responses to environmental change over the past 2 million years. Topics include: using fossil remains to infer ecological dynamics and climate change since the last glaciation; ice age megafaunal extinctions; role of paleoecology in conservation. Notes: • Credit will be granted for only one of BIOL 557, BIOL 457, BIOL 550B (if taken in the same topic). • A combined undergraduate and graduate course.</td>
</tr>
<tr>
<td>BIOL 555A</td>
<td>0.5-1.5</td>
<td>Research and Communication Skills in Biology</td>
<td>Scientific writing and grant development. Presentation skills. Introduction to issues in research ethics and professionalism.</td>
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<tr>
<td>BIOL 563</td>
<td>1.5</td>
<td>Evolution and Management of Genomes and Metagenomes</td>
<td>An examination of the basic principles of fisheries ecology and population dynamics and how they are used as the basis for stock assessment and fisheries management. Topics include: current issues in BC, Canadian and global fisheries; growth, mortality, reproduction and recruitment; stock-recruitment and age-structured fisheries models; fisheries management tactics and strategies. Prerequisite(s): Permission of the department.</td>
</tr>
<tr>
<td>BIOL 565</td>
<td>1.5</td>
<td>Research and Communication Skills in Biology</td>
<td>Notes: • May be taken more than once for credit in different topics. • Pro Forma required.</td>
</tr>
<tr>
<td>BUS 601</td>
<td>1.5</td>
<td>Research Foundations</td>
<td>Builds a strong foundation for PhD studies in the field of international management and organization. Covers what the academy is and the academic’s role in the Academy as well as in the greater societal context, the role of the academy with respect to international business practice, philosophy of science with respect to the management literature, the historical development of the management literature, what constitutes good management research.</td>
</tr>
</tbody>
</table>
BUS 603 - Units: 1.5
Strategy
Examines the current state of knowledge in strategic management. Topics may include the sources of competitive advantage, the role of industry evolution and technology, the organization of top management, and managerial decision-making and cognition. Introduces alternative theoretical perspectives and available empirical evidence related to these topics.

BUS 604 - Units: 1.5
Business and Sustainability
Changing societal and ecological dynamics, from global to local levels, are rapidly shaping new landscapes for the management of organizations - affecting their institutional contexts, interactions with an expanding range of stakeholders, strategic priorities and operational realities. Rethinking the role of business in society has added new concepts to organization theory, including corporate social responsibility, ecological sustainability and resilience, triple-bottom line management, natural capital, shared or sustainable value creation and social entrepreneurship.

BUS 605 - Units: 1.5
Comparative Human Resource Management
Focuses on human resource management (HRM) practices and outcomes in international organizations, as well as identifies causal factors accounting for differences across nations in HRM structures, practices and outcomes.

BUS 606 - Units: 1.5
Micro Organizational Behaviour
Focuses on the behaviour of individuals and groups in organizations. Introduces several key topics in the field and aims for a critical analysis of each topic to develop a framework for understanding the breadth and depth of the research done to date in each topic and to identify the gaps in the literature. Covers the major theories and empirical research, including conceptual and methodological issues.

BUS 607 - Units: 1.5
Macro Organizational Theory
Introduces the major schools of thought in organization and management theory. Considers the development of the field, major and foundational works in these schools of thought, and provides a cognitive map with which to evaluate contemporary research and debates. Provides understanding of the strengths and weaknesses of each major perspective.

BUS 640 - Units: 1.5
Research Methods Fundamentals
Builds methodological foundation for organizational research and provides an overview of a broad range of research methodologies for organizational research. Topics include an overview of quantitative and qualitative research methods, theory building process, reliability and validity, mediation and moderation, survey research design, and a brief introduction to Structural Equation Modeling and Experimental Design.

BUS 641 - Units: 1.5
Mixed-Methods Research Design
Provides a conceptual and practical understanding of combining traditional quantitative research methods with ethnographic, qualitative and other non-traditional research methodologies to advance theory in management research. Develops skills in evaluating the appropriateness of the research design to the research question, the adequacy of the methodology and evidence used to support claims made, and the persuasiveness of the arguments.
Prerequisite(s): BUS 640 or permission of the program.

BUS 650 - Units: 0.5-4.5
Selected Topics in Research Methods and Analysis
Course content will reflect faculty members’ research expertise and current Management research methodological approaches. Topics may include advanced statistical techniques and research methodologies. The content, credit value and method of evaluation must be approved by the PhD Program Director.
Note: May be taken more than once for credit in different topics to a maximum of 9 units.
Grading: INP, COM, N, F.

BUS 655 - Units: 1.5
Global Management and Society I
Provides an overview of international business and management with special emphasis on the environmental and societal impact of global organizations over two semesters. Covers a team-taught, integrative survey of selected topics introducing students to a variety of theoretical and disciplinary perspectives laying down a strong foundation for understanding today’s complex global organizational realities.

BUS 656 - Units: 1.5
Global Management and Society II
Further develops topics covered in BUS 655.
Prerequisite(s): BUS 655 or permission of the program.

BUS 670 - Units: 3.0
Academic Career Development
Provides a holistic viewpoint on the life and work of a management professor towards a fulfilling academic career. Focuses on professional development skills and understandings, including research, teaching, presenting, and being a positive contributing member of the academy.
Grading: INP, COM, N, F.

BUS 687 - Units: 0
Teacher Training
Under guidance of a senior faculty member, PhD students will participate in training as teachers.
Grading: INP, COM, N, F.

BUS 688 - Units: 0
International Fellowship Outgoing
Students register in this course while participating in an international residency with a university outside of Canada.
Grading: INP, COM, N, F.

BUS 689 - Units: 1.5-4.5
International Fellowship Incoming
Students register in this course while participating in an international residency from a university outside of Canada.
Note: May be taken more than once for credit in different topics.
Grading: INP, COM, N, F.

BUS 690 - Units: 1.5-4.5
Directed Studies for Business PhD Program
The content, credit value and method of evaluation must be approved by the PhD Program Director as well as the instructor offering the area of individual study prior to registration.
Notes:
• May be taken more than once for credit in different topics.
• Pro Forma required.

BUS 693 - Units: 3.0
Doctoral Candidacy Exam
PhD students write a Candidacy Exam made up of three components including two written content exams on core subject material and a critical review of an empirical research manuscript. These written responses will be combined with an oral examination to assess whether the student has reached a sufficient level of expertise to allow him or her to proceed to the next stage of the program.
Grading: INP, COM, N, F.

BUS 694 - Units: 0
Dissertation Proposal Defence
Grading: INP, COM, N, F.

BUS 695 - Units: 0.5-4.5
Special Topics in Business Administration
The content, credit value and method of evaluation must be approved by the PhD Program Director.
Note: May be taken more than once for credit in different topics to a maximum of 20 units.
Grading: INP, COM, N, F.

BUS 699 - Units: 15
PhD Dissertation
Prerequisite(s): BUS 693.
Grading: INP, COM, N, F.

CD
Community Development
School of Public Administration
Faculty of Human and Social Development
CD 501 - Units: 1.5
Anchoring a Change Agenda: Foundations
Grounds students in a solid understanding of the multiple historical, theoretical and conceptual frameworks of the role of civil society and the social economy in advancing progressive economic, political and social change, including the economics of social justice. The powerful intersection of theory and practice will be examined and critically assessed in the context of the capacity of co-operatives, non-profits and community development organizations to respond to key contemporary societal issues, global trends, and to consider implications for the future.
Prerequisite(s):
• Admission to MA program in Community Development; or
• permission of the program.
CD 504  Units: 1.5
Practices and Perspectives on Forging Change
The ideologies, assumptions, and practices of diverse models of change that engage citizens, organizational and institutional stakeholders for social benefit explored. Introduces a range of models, their strengths, limits and applications with particular focus on governance, power, influence and socioeconomic innovation. Students analyze and assess the relevance and value to their fields of interest, whether community economic development, co-operatives or nonprofits. Uses a range of readings, case studies and practice experience drawing upon Canadian and international settings.

Note:  CD 505  Units: 1.5
Community-Based Research: Foundations
Explores the values, goals and assumptions of community-based research and its methodologies. Participatory action research methods and lessons learned from best practices will be introduced. Students will experience a variety of approaches and develop the capacity to evaluate appropriate methods and their application for practice settings. This course will help shape the student’s major project.

CD 506  Units: 1.5
Enterprise Development for Community Benefit
Analyzes the strategy, models and processes of planning and decision making for developing enterprises that link social and economic benefit to the community. Students will develop a clear understanding of key concepts within financial, information and community technologies, leadership and capacity building elements that accompany organizational and community enterprise development. Stream-specific readings and practices will complement the core content.

CD 509  Units: 1.5
Developing Capacities to Lead and Manage in the Non-Profit Sector
Focuses on developing the capacities of strategic planning, strategy and program management, resource generation, financial and human resource management, performance, information and communication technology, communications management, and ensuring accountability to multiple stakeholders. Students will develop an in-depth understanding of leading edge management frameworks and examine their relevance to leading and managing in the community sector.

CD 510  Units: 1.5
Leadership, Management and Governance within Organizations
Develops the competencies required to effectively lead and manage organizations from the ‘inside’, focusing on leadership capacities, human resources (staff, boards and volunteers), governance, internal and external stakeholder relations. Through a blend of theory, practice and experiential simulations, students integrate their learning as well as appreciate the unique dimensions of co-operatives, social enterprises and non-profit organizations.

Note:
Prerequisite(s):
- Admission to MA program in Community Development;
- permission of the program.

CD 512  Units: 1.5
Program and Project Design, Management and Evaluation
Examines the various perspectives and approaches to program and project design, management and evaluation. Highlights the analytical activities and decisions involved in effective design, planning, implementation, reporting, and evaluation focusing on innovative and practical tools and processes that ensure effective outcomes and accountability. Attention will be paid to managing the complexity of multiple and collaborative projects and programs.

CD 518  Units: 1.5
Citizen Participation and Democratic Governance
Introduces students to concepts of citizenship, democracy and governance and addresses different histories and forms of democracy. The meanings of citizenship and its relationship to identity, engagement and participation are discussed. Explores different models of governance and reviews governance practices and structures at multiple levels in different jurisdictions. Also investigates the role of accountability in democratic governance, including forms and techniques of accountability.

CD 522  Units: 1.5
Understanding and Mainstreaming Gender
Considers a range of conceptual and practical issues faced in the quest for a gender-just society. Topics include: definition and understanding of gender, gender based violence, gender in institutions as well as the creation of gender-sensitive environments. Course material and online discussions encourage critical analysis of diverse contemporary debates and perspectives. Also includes exercises and questions to stimulate critical thinking and reflection upon gender attitudes and perceptions.

CD 525  Units: 1.5
Managing Organizations, Systems and Community Transformations
Develops key competencies for personal, group, organizational and community leadership in: teamwork, facilitation, presentation skills, negotiation, conflict resolution, group dynamics and collaboration. Examines systemic factors that encourage and challenge innovation. Analysis of cases that demonstrate successful scaling, practices or particular innovations.

Note: Credit will be granted for only one of CD 525, CD 511, CD 513.

Prerequisite(s):
- Admission to MA program in Community Development;
- permission of the program.

CD 526  Units: 1.5
Agenda for Social Change: Moving Forward
Surveys the key leverage points for exercising strategic leadership for addressing key trends at the local and regional level. Exemplary practice and understanding of key policy innovations are drawn from local and international sources. Provides an opportunity for students to engage in generative dialogue to explore learning that strategically advances civil society, social economy and strengthens communities. Understanding local and international key policy innovations are linked with the formulation of recommendations for action for moving forward.

Note: Credit will be granted for only one of CD 526, CD 517, CD 520.

Prerequisite(s):
- Admission to MA program in Community Development;
- permission of the program.

CD 590  Units: 1.5
Directed Studies
An international or local exchange, a study tour, self-directed reading, or an innovative personal learning design. Must be applicable to the field of study. Primary consideration will be given to its role and relevance in deepening skills and knowledge to strengthen the capacity of the student to provide leadership in the future.

Note: May be taken more than once for credit in different topics with permission of the faculty.

CD 591  Units: 1.5
Selected Topics Course
A study of selected topics drawn from the current literature and practices in the social economy or related fields.

Note: May be taken more than once for credit in different topics with permission of the faculty.

CD 596  Units: 4.5
Group Project
A substantial analysis of a management, policy or program problem in the community development sector, which may be done for a client. The Group Project is prepared under the supervision of a faculty member in the School of Public Administration and must be both practical and academically rigorous. A written project report is defended in an oral examination.

Grading: INP, COM, N, F.
CD 598 Units: 4.5
Master's Project
A substantial analysis of a management, policy or program problem in the community development sector, which may be done for a client. The Master's Project is prepared under the supervision of a faculty member in the School of Public Administration and must be both practical and academically rigorous. A written project report is defended in an oral examination.
Grading: INP, COM, N, F.

CH Cultural Heritage Management Department of Art History and Visual Studies and Division of Continuing Studies
Faculty of Fine Arts
All Cultural Heritage Management courses are subject to differential fees; Consult Fees for Graduate Programs.

CH 560 Units: 1.5
Cultural Heritage Stewardship and Sustainability
Explores cultural heritage in all its diverse forms, along with the critical roles it plays in defining, reinforcing and contributing to a sustainable world. Discusses the scope and meaning of cultural heritage in contemporary society, and analyzes how diverse approaches to the conservation, access to and management of cultural heritage are continuing to evolve in response to philosophical changes and social, economic, cultural and environmental needs.

CH 561 Units: 1.5
Social Engagement
Explores the profound social changes that are reshaping the nature and purposes of museums and other cultural heritage organizations in a pluralistic society. Considers the implications for all aspects of their specialized functions with a particular focus on how such organizations serve as dynamic social spaces for community engagement and action.
Notes:
• Credit will be granted for only one of CH 561, AHVS 488W.
• A combined undergraduate and graduate course.

CH 562 Units: 1.5
Curatorial Planning and Practice
Considers how traditional concepts of curatorship have shifted significantly in the face of more democratic relations with community, more subjective perspectives of knowledge, and increasing emphasis on the museum’s social and educative roles. Explores the nature and scope of contemporary curatorial theory and practice and focuses on the ways in which curators engage with cultural heritage resources, develop sustainable collections, and generate and share associated knowledge to meet the needs of diverse communities.
Notes:
• Credit will be granted for only one of CH 562, AHVS 488X.
• A combined undergraduate and graduate course.

CH 563 Units: 1.5
Visitor Experiences
Explores the evolving concept and implications of an holistic approach to visitor engagement in museums and other cultural heritage institutions, and focuses on museums' relationships with their publics, their capacity to serve as social spaces, strategies for audience research, the characteristics of visitors, communications, exhibitions, formal and informal learning activities, and evaluation strategies.
Notes:
• Credit will be granted for only one of CH 563, AHVS 488Y.
• A combined undergraduate and graduate course.

CH 564 Units: 1.5
Heritage Conservation in Context
Addresses the complex range of principles and practices that influence heritage preservation and conservation planning and decision-making. The implications of international and national charters, principles, standards and guidelines, are discussed, along with legal, programmatic and financial incentives and constraints.
Notes:
• Credit will only be granted for one of CH 570, AHVS 489K, HA 489K.
• A combined undergraduate and graduate course.

CH 565 Units: 1.5
Cultural Heritage Management
Focuses on the definition of the heritage value or significance of a historic place or resource as a key step in the management of cultural heritage resources. It explores the range of historical aesthetic, social and scientific values that establish the character-defining elements of historic resources, including buildings, structures, historic districts and cultural landscapes. Various methods of inventory and evaluation are discussed along with their roles in guiding subsequent conservation planning and decision-making.
Notes:
• Credit will only be granted for one of CH 571, AHVS 489C, HA 489C.
• A combined undergraduate and graduate course.

CH 566 Units: 1.5
Heritage Conservation Planning
Focuses on approaches to planning and heritage conservation decision-making, and discusses the components of the heritage conservation planning process, including alignment with local and regional planning priorities, community involvement and consultation, the acquisition and integration of technical and regulatory information and professional expertise, and the integration of planning in the long-term management of heritage resources.
Notes:
• Credit will only be granted for one of CH 572, AHVS 489L, HA 489L.
• A combined undergraduate and graduate course.

CH 567 Units: 1.5
Heritage Conservation in Action
Focuses on practical and professional aspects of heritage conservation practice. A placement in a cultural heritage setting, designed to build knowledge and skills in a specialized area of practice.
Grading: INP, COM, F, N.

CH 568 Units: 1.5
Heritage Conservation Management
May be taken in conjunction with a Cultural Resource Management course in the AHVS 488 series with permission of the Program Adviser.
Note: This course may be taken more than once for credit in different topic areas.
Prerequisite(s): Permission of the program.

CH 569 Units: 1.5
Special Studies in Heritage Conservation
May be taken in conjunction with a Cultural Resource Management course in the AHVS 489 series with permission of the Program Adviser.
Note: This course may be taken more than once for credit in different topic areas.
Prerequisite(s): Permission of the program.

CH 570 Units: 1.5
Heritage Conservation in Context
Addresses the complex range of principles and practices that influence heritage preservation and conservation planning and decision-making. The implications of international and national charters, principles, standards and guidelines, are discussed, along with legal, programmatic and financial incentives and constraints.
Notes:
• Credit will only be granted for one of CH 570, AHVS 489K, HA 489K.
• A combined undergraduate and graduate course.

CH 571 Units: 1.5
Determining Significance of Heritage Resources
Focuses on the definition of the heritage value or significance of a historic place or resource as a key step in the management of cultural heritage resources. It explores the range of historical aesthetic, social and scientific values that establish the character-defining elements of historic resources, including buildings, structures, historic districts and cultural landscapes. Various methods of inventory and evaluation are discussed along with their roles in guiding subsequent conservation planning and decision-making.
Notes:
• Credit will only be granted for one of CH 571, AHVS 489C, HA 489C.
• A combined undergraduate and graduate course.

CH 572 Units: 1.5
Heritage Conservation Planning
Focuses on approaches to planning and heritage conservation decision-making, and discusses the components of the heritage conservation planning process, including alignment with local and regional planning priorities, community involvement and consultation, the acquisition and integration of technical and regulatory information and professional expertise, and the integration of planning in the long-term management of heritage resources.
Notes:
• Credit will only be granted for one of CH 572, AHVS 489L, HA 489L.
• A combined undergraduate and graduate course.

CH 573 Units: 1.5
Heritage Conservation in Action
Focuses on practical and professional aspects of heritage conservation practice. A placement in a cultural heritage setting, designed to build knowledge and skills in a specialized area of practice.
Grading: INP, COM, F, N.

CHEM Chemistry
Department of Chemistry
Faculty of Science

CHEM 505 Units: 0.5
Research Methods and Professional Development in Chemistry
Introduction to professional development and best practices in research. Topics may include writing, ethics, the publication and review process, intellectual property, time and data management, record keeping, the chemical literature.
Grading: COM, N, F.

CHEM 509 Units: 1.0
Seminar
Grading: INP, COM, N, F.

CHEM 512 Units: 1.5
Advanced Inorganic Chemistry
Advanced topics in inorganic chemistry from across the periodic table, building on principles established in 222, 324 and 353. Topics may include: main group organometallics, novel structures and reactivity, catalysis, inorganic polymers, zeolites, fullerences, metal-metal and metal-ligand multiple bonding, bioorganic chemistry, metal clusters, or chemistry of the lanthanides and actinides.
Note: Credit will be granted for only one of CHEM 521, CHEM 524, CHEM 526 (if taken in the same topic).

CHEM 523 Units: 1.5
Organometallic Chemistry

CHEM 526 Units: 1.5
Topics in Advanced Inorganic Chemistry
Notes:
• May be taken more than once for credit in different topics.
• Pro Forma required.
CHEM 533  Units: 1.5  
Organic Synthesis

CHEM 537  Units: 1.5  
Biological and Medicinal Chemistry
An introduction to medicinally important biological systems and the small molecules that perturb them. Topics will include: chemical aspects of proteomics, biological target identification, mechanisms of action for important drugs, lead identification and development, and enzyme inhibitor design.

CHEM 555  Units: 1.5  
Statistical Thermodynamics

CHEM 556  Units: 1.5  
Topics in Advanced Physical Chemistry
Notes:
• May be taken more than once for credit in different topics.
• Pro Forma required.

CHEM 560  Units: 0.5  
Research Tools and Special Topics
This course will be offered as multiple 0.5-unit modules that count as graduate lecture courses for the purposes of Chemistry graduate program requirements. Consult the course coordinator for offerings in a particular year.
Notes:
• May be taken more than once for credit in different topics.
• Pro Forma required.

CHEM 590  Units: 0.5-3.0  
Directed Studies
Notes:
• May be taken more than once for credit in different topics.
• Pro Forma required.

CHEM 599  Units: 15.0  
MSc Thesis
Grading: INP, COM, N, F.

CHEM 633  Units: 1.5  
Topics in Advanced Organic Chemistry
Notes:
• May be taken more than once for credit in different topics.
• Pro Forma required.

CHEM 647  Units: 1.5  
Materials Science

CHEM 670  Units: 1.5  
Property-Directed Synthesis Discussion
Note: May be taken more than once for credit in different topics.

CHEM 676  Units: 1.5  
Polymer Science

CHEM 680  Units: 1.5  
Reactivity, Dynamics and Spectroscopy Discussion
Note: May be taken more than once for credit in different topics.

CHEM 693  Units: 3.0  
PhD Candidacy Examination
Students enrol in 693 concurrently with 699 until 693 is passed. If the candidacy examination cannot be completed until the following term, an INP (in progress) grade will be entered.
Grading: INP, COM, N, F.

CHEM 699  Units: 37.5-39.0  
PhD Dissertation
Pre- or Corequisite(s): CHEM 693.
Grading: INP, COM, N, F.

CIVE 510  Units: 1.5  
Industrial Metabolism
Methods of material and substance flow analysis in the context of technology and environmental change. Topics include: evolution of technology; environmental footprints, impacts and boundaries; industrial / societal use of dominant elements and compounds; critical metals; resource decoupling; transformation of global infrastructure systems.

CIVE 511  Units: 1.5  
Methods in Life Cycle Assessment
A variety of methods and applications of life cycle assessment (LCA) including process-based methods and input-output (IO) techniques. Topics include: consequential and attributional LCA; streamlined LCA; life cycle sustainability assessment; environmentally extended IO analysis; multi-regional and multi-scale IO analysis; applications of environmental LCA in product design and policy.

CIVE 512  Units: 1.5  
Industrial Symbiosis and Recycling
Reducing costs, adding value and improving the environment through the sharing of services, utility, and by-products between industries. The historical development and future prospects of industrial symbiosis at the eco-park, municipal and regional scales. Advances in waste management, recycling technologies and limits to the circular economy.

CIVE 513  Units: 1.5  
Sustainable Cities
Urban metabolism and sustainable infrastructure development. Design of the built environment based on energy and material flows through cities. Sustainable transportation, green buildings, urban climatology, vegetation, water systems and energy supply in urban neighbourhood designs. Measuring urban metabolism to account for greenhouse gas emissions and other environmental impacts of cities.

CIVE 514  Units: 1.5  
Uncertainty in Water Resources
Basic and advanced methods in uncertainty analysis in water resources modeling. Bayesian statistics, fuzzy sets and fuzzy numbers are used with applications to water resources. Typical methods used in physically-based modelling including GLUE.

CIVE 541  Units: 1.5  
Hydrologic Modeling
Analytical, numerical, statistical and physical approaches from local to global scales including surface water-groundwater interactions; analysis and prediction; discuss different approximations of hydrologic process equations and limitations and uncertainty associated with different process representations.

CIVE 542  Units: 1.5  
Environmental Modeling
Basic and advanced methods in spatial statistics for point, area and continuous variables. All the levels (from visual to analytical) of possible spatial analysis techniques for each type of variable and applications in environmental modelling are used to illustrate the concepts.

CIVE 545  Units: 1.5  
Groundwater Hydrology

CIVE 546  Units: 1.5  
Urban Water Systems
The planning and management of urban water systems; handling of wastewaters; drainage and flood prevention; urban agriculture and nutrient recycling; and recreational water uses. All elements of urban water infrastructure from water source, pumping, storage, transmission and distribution, to the hydraulics and network design of sewerage and drainage. Maintenance and repair of pipe networks, adaptation to climate change and sustainable approaches such as low impact development, grey-water systems, rainwater harvesting.

CIVE 547  Units: 1.5  
Water Treatment Processes
Theory and application of physical, chemical and biological processes for the treatment of water and wastewater. Topics include sedimentation, coagulation, filtration, and disinfection, activated sludge, biological nutrient removal, and anaerobic processes for waste treatment. Lecture material is supported by laboratory experiments.

CIVE 550  Units: 1.5  
Green Building Design
Definition of green building, design and construction concepts, site selection, materials and origin, water resource, energy use and generation, retrofit and recycling, indoor environment, occupant behaviour, durability, life cycle analysis, net-zero buildings, green building rating systems.

CIVE 551  Units: 1.5  
Advanced Building Science
Scope and definition, heat-air-moisture transport mechanisms, hygrothermal properties, test methods, climate characterization, moisture management, durability index, energy efficient building envelopes, whole building energy performance, application of numerical simulation tools, forensic investigations.
CIVE 552 - Units: 1.5
Sustainable Construction
Sustainability in urban and remote communities, case studies to highlight some of the recent trends in sustainable construction in North America and around the globe. Topics for case studies will include (but not limited to): light-gauge steel technology for mass construction, insulated stay-in-place formwork technology for mass construction, shotcrete, precast and prestressed construction, and rammed earth construction. Will also include an introduction to use of BIM for managing construction projects.

CIVE 553 - Units: 1.5
Advanced Mechanics of Materials
This mechanics of materials course covers advanced topics including beams on elastic foundations, unsymmetrical bending, curved beams, shear flow and torsion in closed and open sections, elastic stability and shells of revolution.

CIVE 556 - Units: 1.5
Advanced Concrete Technology
Microstructure of hydration products and its effect on properties of concrete. Mechanisms and interaction of chemical admixtures and industrial wastes to produce sustainable and durable concrete. Evaluation of fresh and hardened properties of conventional and cement-based composites. Will include a project component focusing on specialized concretes not limited to fiber reinforced concrete, self-consolidating concrete, high strength concrete, light weight concrete, and carbon negative concrete.
Note: Credit will only be granted for one of CIVE 456, or CIVE 556.

CIVE 557 - Units: 1.5 Hours: 3-1.5*-0
Behaviour and Design of Steel Structures
The behaviour and design of trusses, frames, members and connections in steel building and bridge structures. Ultimate strength, stability, and postbuckling are emphasized in topical examples including: plate girders, composite steel/ concrete girders, second-order frame behaviour, high-strength bolted and welded framing connections. Special topics including concrete filling, fire protection and plastic analysis of hollow structural section connections are also covered. Canadian design standards and the Limit States Design concepts are used.
* Indicates a 3-hour laboratory taken by students on alternate weeks.

CIVE 560 - Units: 1.5
Urban Transportation Planning
The full suite of skills required in urban transportation planning including travel demand modelling, analysis of transportation land-use interactions, quantification of social and environmental impacts, and project evaluation in the context of broader planning issues and policies. Focus is primarily given to passenger transportation, including walking and cycling, with introduction to freight transport. Theoretical foundations of disaggregate choice models and other techniques in travel demand modeling are introduced.

CIVE 561 - Units: 1.5
Urban Transit
Focuses on the planning and operation of public transit systems, covering the hierarchy of modes from buses and bus-rapid transit through streetcars and light-rail to subways and heavy rail. Topics include: factors affecting transit performance and demand; design of networks and mode interchanges; station design; vehicle operations and scheduling, design of transit priority, use of information technology and other innovations in transit planning; project evaluation.

CIVE 580 - Units: 1.5
Selected Topics
Note: May be taken more than once for credit in different topics.

CIVE 590 - Units: 1.5
Directed Studies
A wide range of topics will be available.
Note: Pro Forma required.

CIVE 595 - Units: 1.5
Sustainability Seminars I
Definitions, practices and approaches to sustainability in local to global civil engineering problems with a focus on case studies and integration across diverse disciplines in a seminar-based class. The specific topics change annually and the course is team-taught by several Civil Engineering faculty members.
Grading: INP, COM, N, F.

CIVE 599 - Units: 9.0
MASc Thesis
Grading: INP, COM, N, F.

CIVE 601 - Units: 1.5
Research Methods
The laboratory, numerical and analytical methodologies of the various Civil Engineering research groups.

CIVE 693 - Units: 3.0
Candidate Examination
Grading: INP, COM, N, F.

CIVE 695 - Units: 1.5
Sustainability Seminars II
Definitions, practices and approaches to sustainability in local to global civil engineering problems with a focus on case studies and integration across diverse disciplines in a seminar-based class. The specific topics change annually and the course is team-taught by several civil engineering faculty members.
Grading: INP, COM, N, F.

CIVE 699 - Units: 30.0
PhD Dissertation
Prerequisite(s): CIVE 693
Grading: INP, COM, N, F.

CSC 505 - Units: 1.5
Computer Graphics
Provides students with a solid background in interactive, generative graphics techniques and hands-on experience programming a modern high resolution, raster display workstation. Covers the hardware and software structures of modern workstations, raster algorithms and data structures (Bresenham's line and circle algorithms, polygon clipping, region filling, colour), transformations (two- and three-dimensional translation, scaling, and rotation as matrix operations), viewing and representation of three-dimensional shapes, approximation of curves and shapes, hidden line and hidden surface elimination algorithms.

CSC 510 - Units: 1.5
Advanced Human-Computer Interaction
Topics of design methodologies, evaluation methodologies (both lab and field studies), human information processing, human movement, cognition, and perception are studied. Introduces students to research methods in HCI, and includes research topics such as: groupware and computer-supported co-operative work; customizable and adaptive systems; small screen, large screen, and tabletop displays; hyper-text and multimedia; and virtual and augmented reality.

CSC 511 - Units: 1.5
Information Visualization
An introduction to visualization, or the use of interactive visual representations of data to support human cognition. Principles of visualization design are presented from a human perceptual and cognitive standpoint. Topics include: design, interaction, perception and cognition, evaluation and applications.

CSC 520 - Units: 1.5
Analysis of Algorithms
General techniques for designing and analyzing algorithms, an in-depth examination of several problems and algorithms with respect to their time and space requirements; advanced data structures; sorting and searching; graph algorithms; geometric algorithms; backtracking; NP complete problems; approximation algorithms.

CSC 522 - Units: 1.5 Hours: 3-0-0
Graph Algorithms
Detailed study, from the algorithmic point of view, of some tractable and intractable graph problems. Some tractable problems are path problems, spanning trees, network flows, matchings, and planarity testing. Some intractable problems are clique, independent set, vertex cover, Hamiltonian cycle, and colouring problems. Various strategies for handling intractable problems are presented including intelligent backtracking, distributed and parallel computing, parameterized complexity, restrictions to graph sub-classes, randomized and approximation algorithms.
CSC 523 Units: 1.5
Randomized Algorithms
Basic techniques in design and analysis of randomized algorithms: moments and deviations, Markov chains and random walks, martingales, and algebraic techniques. Other topics include: the probabilistic method, random structures and complexity. Applications are selected from: parallel algorithms, routing networks, combinatorial optimization, data structure, approximate solutions to intractable problems, cryptography, pattern matching, and computational geometry.

CSC 524 Units: 1.5
Computational Complexity
Elements of the theory of computational complexity. Topics covered include: the distinction between tractable and intractable problems, definition of computational models and complexity classes; techniques for comparing the complexity of problems; the classes P and NP; completeness; auxiliary pushdown automata; alternating Turing machines; the polynomial time hierarchy; the classes Polynomial Space and Logarithm Space; probabilistic complexity classes; models of parallel computation; randomized computation.

CSC 525 Units: 1.5
Computational Biology Algorithms
The design, analysis and implementation of algorithms used in Computational Biology. Typical topics include algorithms for sequence alignment, database searching, gene finding, phylogeny and structure analysis.

CSC 526 Units: 1.5
Computational Geometry
An introduction to algorithms and data structures which are used to solve geometrical problems. Topics include: geometric searching, convex polygons and hulls, Voronoi diagrams, plane sweep algorithms, proximity and intersections. Application areas discussed include computer graphics, VLSI design and graph theory.

CSC 528 Units: 1.5
Combinatorial Algorithms
Focuses on the interfaces between combinatorics and Computer Science. Algorithms and data structures that are used to manipulate, generate, and randomly select combinatorial objects are studied. Such objects include sets, permutations, combinations, trees, graphs. Methods for analyzing combinatorial algorithms such as recurrence relations, asymptotics, and amortized complexity are presented.

CSC 529 Units: 1.5
Cryptography
Paradigms and principles of modern cryptography. Topics include: review of classical and information-theoretic cryptography; block ciphers, DES, Cryptanalysis of DES, modes of operation, AES, Cryptographic hash functions and message authentication codes; public key cryptography, RSA, ElGamal and other public key systems, signature schemes; introduction to security protocols, secret sharing schemes and zero knowledge techniques.

CSC 535 Units: 1.5
Compiler Construction
An introduction to important topics in the design and implementation of a compiler for a modern programming language such as Java. Topics include parsing, syntax directed translation, intermediate code representation, static single assignment form, dataflow analysis, simple optimizations, and code generation for a simple architecture.

CSC 540 Units: 1.5
Numerical Analysis I
Numerical Linear algebra. Topics include: Gaussian elimination and its variants; sparse positive definite linear systems; sensitivity of linear systems; condition and stability; orthogonal matrices and least squares; eigenvalues and eigenvectors; the QR algorithm; the singular value decomposition.

CSC 545 Units: 1.5
Operations Research I
Linear programming and its applications. Topics discussed include the following: the simplex method, the revised simplex method, computer implementation of linear programming, duality, dual simplex and primal dual algorithms, parametric analysis and postoptimality analysis. Applications are selected from: the transportation problem, the assignment problem, blending problems, inventory problems, activity analysis, game theory and network analysis.

CSC 546 Units: 1.5
Operations Research II
An introduction to model design using queuing theory and simulation techniques. Topics covered include a brief introduction to queuing theory, basic ideas in simulation, random number generators, sampling, critical event and time slice methods, organization of a simulation study, and basic concepts of simulation programming.

CSC 550 Units: 1.5
Advanced Switching Theory
A selection of topics in switching theory and their application to the design of digital systems. The emphasis is on techniques suited to computer aided design (CAD). Topics to be covered are selected from: formal aspects of switching theory; spectral logic; combinational and sequential circuit synthesis; algorithmic state machines; and the software aspects of hardware design such as hardware description languages.

CSC 555 Units: 1.5
Fault Tolerant Computing
Issues of fault tolerant computing are discussed, ranging from the choice of fault tolerant architectures, to expert systems for the design and test of integrated circuits. Topics include: design and test of defect free integrated circuits, fault modelling, built in self test, data compression, error correcting codes, simulation software/hardware, fault tolerant system design, CAD tools for design for testability.

CSC 560 Units: 1.5 Hours: 3-3-0
Design and Analysis of Real-Time Systems
Fundamental issues in the design of real-time operating systems and application software. Typical topics include: hard real-time scheduling, interrupt driven systems, process communication and synchronization, language requirements for real-time systems, decomposition of real-time requirements into process model, and case studies. A project involving design, implementation and testing of a real-time executive and real-time application software will also be included.

CSC 561 Units: 1.5
Multimedia Systems
Introduction to multimedia systems and applications. Topics include multimedia system design issues, representation, processing and retrieval of temporal and non-temporal media types, compression techniques, JPEG and MPEG encoding, multimedia system architecture, operating systems, networking, quality of service and database system issues, object-oriented multimedia programming, user interface, virtual worlds.

CSC 562 Units: 1.5
Distributed Computing
Recent developments and advanced research topics in the area of distributed computing. Topics include: distributed operating systems, interprocess communications, remote procedure calls, network transparency, file server, execution location, and failure transparency, fault tolerant distributed systems, process replication, load balancing, task migration and performance issues, interconnection strategies, network configurations, program decomposition, distributed updating of multiple copies, global object addressing, centralized and decentralized control mechanisms, reliability and the reconnection problem, and finally case studies of some of the more significant distributed systems.

CSC 564 Units: 1.5
Concurrency
Introduction to the foundations of concurrency theory and the issues of specification and verification of concurrent systems. Topics include models of concurrency such as Petri nets, labelled transition systems, and traces; specification of concurrent systems/programs in formalisms including process algebra, statecharts, Petri nets and temporal logics; verification techniques such as bisimulation and model checking; verification using existing research tools. Case studies will be taken from coordination problems, controller design, communication and security protocols, hardware and user interface design.
CSC 565  Units: 1.5
Massive Data Sets, Scalability and Concurrency
A cross section of topics from computer science disciplines, including databases, operating systems, architecture, programming languages and theory, and considers challenges associated with concurrency from multiple perspectives. Students will be exposed to research involving programming paradigms and software practices for concurrent systems, algorithmic techniques for new paradigms, low level mechanisms for the implementation of practical primitives, applications including data mining and cloud computing, systems support for multicore computation, and pedagogy for concurrency in modern curriculum.

CSC 581A  Units: 1.5
Topics in Artificial Intelligence
Formerly: CSC 581
Notes:
• Credit will be granted for only one of CSC 581A, CSC 581
(if taken in the same topic), CSC 581B (if taken in the same topic), CSC 581C (if taken in the same topic), CSC 581D
(if taken in the same topic).
• May be taken more than once for credit in different topics.

CSC 581B  Units: 1.5
Formerly: CSC 581
Topics in Artificial Intelligence
Notes:
• Credit will be granted for only one of CSC 581B, CSC 581
(if taken in the same topic), CSC 581A (if taken in the same topic), CSC 581C (if taken in the same topic), CSC 581D
(if taken in the same topic).
• May be taken more than once for credit in different topics with permission of the department.

CSC 581C  Units: 1.5
Formerly: CSC 581
Topics in Artificial Intelligence
Notes:
• Credit will be granted for only one of CSC 581C, CSC 581
(if taken in the same topic), CSC 581A (if taken in the same topic), CSC 581B (if taken in the same topic), CSC 581D
(if taken in the same topic).
• May be taken more than once for credit in different topics with permission of the department.

CSC 581D  Units: 1.5
Formerly: CSC 581
Topics in Artificial Intelligence
Notes:
• Credit will be granted for only one of CSC 581D, CSC 581
(if taken in the same topic), CSC 581A (if taken in the same topic), CSC 581B (if taken in the same topic), CSC 581C
(if taken in the same topic).
• May be taken more than once for credit in different topics with permission of the department.

CSC 582A  Units: 1.5
Topics in Theoretical Computer Science
Notes:
• Credit will be granted for only one of CSC 582A, CSC 582
(if taken in the same topic), CSC 582B (if taken in the same topic), CSC 582C (if taken in the same topic), CSC 582D
(if taken in the same topic).
• May be taken more than once for credit in different topics with permission of the department.

CSC 582B  Units: 1.5
Topics in Theoretical Computer Science
Notes:
• Credit will be granted for only one of CSC 582B, CSC 582
(if taken in the same topic), CSC 582A (if taken in the same topic), CSC 582C (if taken in the same topic), CSC 582D
(if taken in the same topic).
• May be taken more than once for credit in different topics with permission of the department.

CSC 582C  Units: 1.5
Topics in Theoretical Computer Science
Notes:
• Credit will be granted for only one of CSC 582C, CSC 582
(if taken in the same topic), CSC 582A (if taken in the same topic), CSC 582B (if taken in the same topic), CSC 582D
(if taken in the same topic).
• May be taken more than once for credit in different topics with permission of the department.

CSC 589  Units: 1.5
Wireless and Mobile Networks
The recent developments and advanced research topics in wireless and mobile networks. Topics include: radio propagation models, mobility models, location management, protocols particularly tailored for wireless and mobile networks, and analytical performance evaluation of wireless and mobile networks.

CSC 578  Units: 1.5
Music Retrieval Techniques
A comprehensive advanced overview of the emerging research area of Music Information Retrieval (MIR). Topics include techniques from signal processing, machine learning, information retrieval, human-computer interaction and software engineering that are applied in the design and development of MIR algorithms and systems. Integration of knowledge from different research areas to solve concrete problems.

CSC 578A  Units: 1.5
Formerly: CSC 578
Topics in Software Applications
Notes:
• Credit will be granted for only one of CSC 578A, CSC 578
(if taken in the same topic), CSC 578B (if taken in the same topic), CSC 578C (if taken in the same topic), CSC 578D
(if taken in the same topic).
• May be taken more than once for credit in different topics.

CSC 578B  Units: 1.5
Formerly: CSC 578
Topics in Software Applications
Notes:
• Credit will be granted for only one of CSC 578B, CSC 578
(if taken in the same topic), CSC 578A (if taken in the same topic), CSC 578C (if taken in the same topic), CSC 578D
(if taken in the same topic).
• May be taken more than once for credit in different topics.

CSC 578C  Units: 1.5
Formerly: CSC 578
Topics in Software Applications
Notes:
• Credit will be granted for only one of CSC 578C, CSC 578
(if taken in the same topic), CSC 578A (if taken in the same topic), CSC 578B (if taken in the same topic), CSC 578D
(if taken in the same topic).
• May be taken more than once for credit in different topics.

CSC 578D  Units: 1.5
Formerly: CSC 578
Topics in Software Applications
Notes:
• Credit will be granted for only one of CSC 578D, CSC 578
(if taken in the same topic), CSC 578A (if taken in the same topic), CSC 578B (if taken in the same topic), CSC 578C
(if taken in the same topic).
• May be taken more than once for credit in different topics.

CSC 579  Units: 1.5
Overlay and Peer-to-Peer Networking
Focuses on the recent developments and advanced research topics in Layer 3 and above and the control plane of the Internet. Topics include: overlay network architectures, peer-to-peer application models, end-to-end control mechanisms, inter- and intra-domain routing protocols, service provisioning, network measurement, and related best current practices on the Internet.

CSC 579C  Units: 1.5
Formerly: CSC 583C
Topics in Programming Languages
Notes:
• Credit will be granted for only one of CSC 583C, CSC 583
(if taken in the same topic), CSC 583A (if taken in the same topic), CSC 583B (if taken in the same topic), CSC 583D
(if taken in the same topic).
• May be taken more than once for credit in different topics with permission of the department.

CSC 579D  Units: 1.5
Formerly: CSC 583D
Topics in Programming Languages
Notes:
• Credit will be granted for only one of CSC 583D, CSC 583
(if taken in the same topic), CSC 583A (if taken in the same topic), CSC 583B (if taken in the same topic), CSC 583C
(if taken in the same topic).
• May be taken more than once for credit in different topics with permission of the department.
### CSC 583B - Units: 1.5
Formerly: CSC 583
**Topics in Programming Languages**
**Notes:**
- Credit will be granted for only one of CSC 583B, CSC 583 (if taken in the same topic), CSC 583A (if taken in the same topic), CSC 583C (if taken in the same topic), CSC 583D (if taken in the same topic).
- May be taken more than once for credit in different topics with permission of the department.

### CSC 583C - Units: 1.5
Formerly: CSC 583
**Topics in Programming Languages**
**Notes:**
- Credit will be granted for only one of CSC 583C, CSC 583 (if taken in the same topic), CSC 583B (if taken in the same topic), CSC 583D (if taken in the same topic).
- May be taken more than once for credit in different topics with permission of the department.

### CSC 583D - Units: 1.5
Formerly: CSC 583
**Topics in Programming Languages**
**Notes:**
- Credit will be granted for only one of CSC 583D, CSC 583 (if taken in the same topic), CSC 583A (if taken in the same topic), CSC 583B (if taken in the same topic), CSC 583C (if taken in the same topic).
- May be taken more than once for credit in different topics with permission of the department.

### CSC 584A - Units: 1.5
Formerly: CSC 584
**Topics in Numerical Analysis and Operations Research**
**Notes:**
- Credit will be granted for only one of CSC 584A, CSC 584 (if taken in the same topic), CSC 584B (if taken in the same topic), CSC 584C (if taken in the same topic), CSC 584D (if taken in the same topic).
- May be taken more than once for credit in different topics with permission of the department.

### CSC 584B - Units: 1.5
Formerly: CSC 584
**Topics in Numerical Analysis and Operations Research**
**Notes:**
- Credit will be granted for only one of CSC 584B, CSC 584 (if taken in the same topic), CSC 584A (if taken in the same topic), CSC 584C (if taken in the same topic), CSC 584D (if taken in the same topic).
CSC 589A  Units: 1.5  
Formerly: CSC 589  
**General Topics in Computer Science**  
**Notes:**  
- Credit will be granted for only one of CSC 589A, CSC 589 (if taken in the same topic), CSC 589B (if taken in the same topic), CSC 589C (if taken in the same topic), CSC 589D (if taken in the same topic).  
- May be taken more than once for credit in different topics with permission of the department.

CSC 589B  Units: 1.5  
Formerly: CSC 589  
**General Topics in Computer Science**  
**Notes:**  
- Credit will be granted for only one of CSC 589B, CSC 589 (if taken in the same topic), CSC 589A (if taken in the same topic), CSC 589C (if taken in the same topic), CSC 589D (if taken in the same topic).  
- May be taken more than once for credit in different topics with permission of the department.

CSC 589C  Units: 1.5  
Formerly: CSC 589  
**General Topics in Computer Science**  
**Notes:**  
- Credit will be granted for only one of CSC 589C, CSC 589 (if taken in the same topic), CSC 589A (if taken in the same topic), CSC 589B (if taken in the same topic), CSC 589D (if taken in the same topic).  
- May be taken more than once for credit in different topics with permission of the department.

CSC 589D  Units: 1.5  
Formerly: CSC 589  
**General Topics in Computer Science**  
**Notes:**  
- Credit will be granted for only one of CSC 589D, CSC 589 (if taken in the same topic), CSC 589A (if taken in the same topic), CSC 589B (if taken in the same topic), CSC 589C (if taken in the same topic).  
- May be taken more than once for credit in different topics with permission of the department.

CSC 591  Units: 1.5  
**Directed Studies**  
Individual studies under the direct supervision of a faculty member. The content and evaluation must be approved by the department.  
**Note:** May be taken more than once for credit in different topics.

CSC 595  Units: 1.5  
**Research Skills**  
The main objective is to teach critical skills in order to be a successful researcher. This includes: choosing a research method, preparing for and presenting a research seminar talk, preparing a research proposal, doing literature search, and evaluating constructively research papers, proposals and/or presentations.  
**Prerequisite(s):** Registration in a graduate program in Computer Science  
**Grading:** INP, COM, N, F.

CSC 597  Units: 1.5  
**Industrial Master's Project**  
**Grading:** INP, COM, N, F.

CSC 598  Units: 3.0  
**Master's Project**  
**Grading:** INP, COM, N, F.

CSC 599  Units: 6.0 or 7.5  
**Master's Thesis**  
**Grading:** INP, COM, N, F.

CSC 693  Units: 3.0  
**PhD Candidacy**  
**Grading:** INP, COM, N, F.

CSC 699  Units: 33.0-34.5  
**PhD Dissertation**  
**Prerequisite(s):** CSC 693  
**Grading:** INP, COM, N, F.

**CSPT**  
**Cultural, Social and Political Thought**  
**Department of Political Science**  
**Faculty of Social Sciences**  

**CSPT 500**  Units: 1.5  
**Topics in Cultural, Social and Political Thought**  
An interdisciplinary seminar on topics such as language and social theory, tradition and modernity, democracy and freedom, global order and disorder, structuralism and post-structuralism, feminism and Marxism.  
**Notes:**  
- May be taken more than once for credit in different topics to a maximum of 6 units.  
- Content may vary from term to term.  
**Prerequisite(s):**  
- Admission to a graduate program in Social Sciences or Humanities; and  
- permission of the program.

**CSPT 501**  Units: 1.5  
**Contemporary Cultural Social and Political Thought I**  
An exploration of contemporary and historical theories and issues in cultural, social and political thought. The emphasis will be on relating currents of thought in various disciplines to one another and exploring historical and contemporary thought as it pertains to the social and political thought in cultural, social and political thought. The main topic is to construct critical skills in order to be a successful researcher. This includes: choosing a research method, preparing for and presenting a research seminar talk, preparing a research proposal, doing literature search, and evaluating constructively research papers, proposals and/or presentations.  
**Prerequisite(s):**  
- Admission to a graduate program in Social Sciences or Humanities; and  
- permission of the program.

**CSPT 500**  Units: 1.5  
**Directed Readings**  
Individual study, under the direction of a participating faculty member, of a topic or topics in cultural, social and political thought.  
**Notes:**  
- May be taken more than once for credit in different topics.  
- A student in the Program may substitute POLI 590 or SOCI 590 for CSPT 590, with permission of the Director of the program.

**CYC**  
**Child and Youth Care**  
**School of Child and Youth Care**  
**Faculty of Human and Social Development**  

**CYC 541**  Units: 1.5  
**Historical and Contemporary Theories in Child and Youth Care**  
An exploration of diverse historical and contemporary perspectives in child and youth care. Students survey and critically debate a range of theoretical frameworks for CYC and identify theoretical perspectives that fit with their emerging practice and research interests. Significant issues and trends impacting children, youth, families and communities (e.g., settler colonialism, globalization, and salient socio-political issues) are investigated through various theoretical and ideological lenses.

**CYC 543**  Units: 1.5  
**Qualitative Research Methods in Child and Youth Care**  
An overview of approaches to qualitative research that are applicable to child and youth care practice. Students will explore the underlying theoretical assumptions of qualitative research design, compare and apply a range of methodological and conceptual approaches, and practice techniques for generating, analyzing and engaging with various forms of qualitative data.
Cyc 545  
**Quantitative Research Methods in Child and Youth Care**

Students will be expected to learn and be able to apply the techniques of quantitative research methodology to the field of child and youth care. Topics will include: research design and problem formulation, sampling, measurement and scaling, research ethics, and data analysis.

Cyc 546  
**Human Change Processes: From Theory to Practice**

A practice based course that requires students to work with individuals and families in simulated role play scenarios. It begins with the micro contexts of families and moves outward to understand how change occurs in communities and organizations. Human change theory and processes will form the foundation of the course in order to explore contemporary and traditional theories of change that highlight gendered and cultural differences and similarities.

Cyc 547  
**Professional Leadership in Child and Youth Care**

Aspects of professional leadership, including ethical practice, teams and teamwork, change management and managing transitions, diversity and cultural competence, transformational learning, learning organizations and environments, strategic thinking and participative management will be explored with special emphasis on the multidisciplinary evolution and transformation of child and youth care settings and programs.

Cyc 549  
**Program Design and Development in Child and Youth Care**

Learners will engage in exploring a range of issues relevant for program planners and implementers in contemporary human services. Issues such as managing complexity, evidence-based practices, outcome measures, budget restraints, leadership of change and creating organizational cultures will be explored.

Cyc 552  
**Ethics in Practice**

The primary purpose of this course is to enable students to work with individuals and families in simulated role play scenarios. It begins with the micro contexts of families and moves outward to understand how change occurs in communities and organizations. Human change theory and processes will form the foundation of the course in order to explore contemporary and traditional theories of change that highlight gendered and cultural differences and similarities.

Cyc 553  
**Practicum in Child and Youth Care**

The supervised field placement is designed to provide CYC students with an opportunity to apply their skills working with children, youth, families and communities in a supervised setting. Placements which involve individual, family and/or group counseling, can only be undertaken with qualified (i.e. Master’s level) supervisors, and require a minimum commitment of 300 hours (3.0 units).

Notes:
- Those students who have not completed a practicum as part of their undergraduate degree will also be required to enrol in the 3.0 unit course. Regular contact with the course instructor and consultations between the student, placement supervisor and instructor will be required.
- Students registered in the 1.5 unit course will be required to complete a minimum of 165 hours. Students registered in the 3.0 course will be required to complete a minimum of 300 hours.

Prerequisite(s):
- 10.5 units of 500-level CYC courses, or
- permission of the school.

Grading: INP, COM, N, F.

Cyc 554  
**Diversity in Practice**

Explores the complexity of diversities that shape the contexts of professional practice with children, youth and their families who come from different communities, represent a wide range of social networks, familial structures and belief systems. The attitudes and skills necessary to equip professionals to be attentive to the socially and culturally diverse populations that they face will be the focus of this course.

Cyc 558  
**Applied Research Seminar**

Engages students in the process of proposal writing in preparation for either their master’s research thesis or applied research project. Students focus on developing their own topic area in conjunction with their supervisor and supervisory committee, through writing that includes a consideration of the Human Research Ethics application, specialized information literacy training, and other issues of writing and research. Students are expected to produce a draft of their research or project proposal.

Note: CYC 553 Practicum in CYC can be taken concurrently.

Prerequisite(s): All of program core courses.

Cyc 561  
**Special Topics in Child and Youth Care Theory**

Explores specialized areas of theoretical interest in the field of Child and Youth Care.

Notes:
- May be taken more than once for credit in different topics.
- Topics will vary.

Cyc 562  
**Special Topics in Child and Youth Care Intervention**

Students will study models of intervention in child and youth care which are specific to their area of specialization.

Notes:
- May be taken more than once for credit in different topics.
- Topics will vary.

Cyc 563  
**Specialized Practicum in Child and Youth Care**

In consultation with a faculty adviser, students will select a special setting for advanced work and training. In some settings, this may take the form of a clinical internship. Students will work under supervision and will consult regularly with both the practicum supervisor and faculty course instructor. Students may be required to complete a specialized theory or intervention course in their area of focus prior to undertaking the specialized practicum. Students are required to complete a minimum of 165 hours.

Prerequisite(s): CYC 553.

Grading: INP, COM, N, F.

Cyc 565  
**Child and Adolescent Development in Context**

This course provides a contextualized perspective of child and adolescent development highlighting the importance of culture, historical, social, economic and political contexts to human development. Texts addressing alternative understandings of human development will constitute a significant part of the course.

Cyc 590  
**Directed Studies in Child and Youth Care**

Individual studies under the direct supervision of one or more faculty members. The content, credit value and method of evaluation must be approved by the instructor and School of Child and Youth Care graduate adviser prior to registering in the course.

Note: May be taken more than once for credit in different topics.

Cyc 598  
**Applied Research Project**

The student will undertake an applied research project which could, for example, include: (1) program development, (2) program needs assessment, (3) development of an assessment tool/protocol for clients, (4) evaluation of an existing program, (5) cost/benefit analysis of program models, or (6) secondary analysis of existing agency data. The research project should be developed in consultation with the student’s supervisory committee.

Note: Students who have completed CYC 590 may request permission to register in the course.

Prerequisite(s):
- CYC 558; or
- permission of the school.

Grading: INP, COM, N, F.

Cyc 599  
**Thesis**

Students who have completed CYC 590 may request permission to register in the course.

Prerequisite(s):
- CYC 558; or
- permission of the school.

Grading: INP, COM, N, F.
Cyc 641 | Units: 3.0
Generating Knowledge in Child and Youth Care
This doctoral seminar invites students to start “thinking with theory” when considering policy, research and practice in the field of Child and Youth Care. Students will be exposed to a range of contemporary social, political and psychological theories. Throughout the course students will be invited to explore how each theory provides different lenses, tools, and approaches, for taking action in the world.

Cyc 643 | Units: 1.5
Qualitative Research in Child and Youth Care
This course examines the theoretical underpinnings and strategies commonly used in qualitative methods, with an emphasis on understanding the relationship between the research question and the methodological decisions involved in choosing approaches for data gathering and analysis. Methodologies that will be considered include but are not restricted to: grounded theory, critical theory, ethnography, phenomenology, and narrative research and their epistemological and ontological similarities and differences.
Note: Students who have completed 3 units of graduate-level research coursework (covering research designs, qualitative data analysis, statistical data analysis and reporting) may request permission to register in the course.
Prerequisite(s): Permission of the school.

Cyc 645 | Units: 1.5
Quantitative Research in Child and Youth Care
Students explore and apply quantitative methods for studying issues related to child and youth care such as clinical practice and program evaluation. Statistical techniques include approaches for use with small sample sizes as well as parametric and nonparametric statistical techniques.
Note: Students who have completed 3 units of graduate-level research coursework may request permission to register in the course.
Prerequisite(s): Permission of the school.

Cyc 671 | Units: 1.5
Social and Cultural Contexts of Child and Youth Care Policy, Practice, Research and Pedagogy
The course places contemporary CYC issues into social, historical and cultural contexts. Each student identifies a key issue in CYC policy, practice, research and/or pedagogy and, first, provides a critical perspective on the issue, before developing a change agenda designed to transform the issue and its implications.
Prerequisite(s): Cyc 641.

Cyc 682B | Units: 1.5
Practice Internship in Child and Youth Care
A practice Internship provides opportunities for the student to be actively involved and supervised in a practice setting. Practice settings may include teaching environments, face to face counselling settings, international contexts, or work in policy development with a specific Ministry. Normally students will work for 10 hours per week for a maximum of 150 hours. In addition, students will meet with the practicum co-ordinator throughout the term.
Note: Learners may not be paid for work on this research project during the time that they are undertaking the practicum course for university credit.
Grading: INP, COM, N, F.

Cyc 690 | Units: 1.5 or 3.0
Directed Studies in Child and Youth Care
Individual study at the doctoral level under the direct supervision of one or more faculty members. The content, credit value and method of evaluation must be approved by the instructor and School of Child and Youth Care graduate adviser prior to registration in the course.
Note: May be taken more than once for credit in different topics.
Prerequisite(s): Consent of instructor.
Note: Students who have completed 3 units of graduate-level research coursework may request permission to register in the course.

Cyc 693 | Units: 3.0
Candidacy Exams
Students will be expected to complete two candidacy papers (one focused on the substantive area of interest including related theories, and the other on methodology related to their area and topic of interest) and an oral examination before qualifying to undertake PhD research and a dissertation. Within thirty-six months of registration as a provisional doctoral student and at least six months before the final oral examination, a student must pass a candidacy examination.
Grading: INP, COM, N, F.

Cyc 699 | Units: 1.5 or 3.0
PhD Dissertation
Prerequisite(s): Cyc 693.
Grading: INP, COM, N, F.

DR 502 | Units: 1.5
Conflict, Culture, and Diversity
Cross-cultural conflicts involve navigating among diverse identities, meanings and ever-changing perceptions. Uses experiential education and dialogue to explore processes, capacities, and tools to bridge cultural conflicts that draw on multiple intelligences. Develops fluency with ways of naming, framing, and taming conflict across cultural contexts, and fluency with culture as it animates and offers creative ways through conflict. Participants will apply theory and research to interpersonal, intercommunal, and international conflicts.
Prerequisite(s): DR 501 or PADR 501; and INP 501, or Permission of the department.
Dispute Resolution System Design and Public Interest Disputes
Introduction to designing, assembling and implementing systems to prevent, manage and/or resolve a series or stream of disputes arising out of a single organization and/or relationships. Examines models of conflict intervention and the design process within organizations. Introduces the theory and practice of negotiating public-interest issues and managing stakeholder conflicts.

DR 509  Units: 1.5

Special Topics in Dispute Resolution
A study of selected special topics in Dispute Resolution drawn from the current literature and practice.
Note: May be taken more than once for credit in different topics.
Prerequisite(s): Set by department depending upon topic

DR 510  Units: 1.5

Conflict Specialists as Leaders
A role of a conflict specialist is to support organizations and/or groups to replace traditional public policy decision-making processes with collaborative governance processes. As change agents, both dispute resolution process and leadership competencies are required. Students will build and bridge these competencies by learning communication skills, design analysis, and implementation strategies for deliberation and engagement, as well as leadership skills to support change.
Recommendation(s): All of DR 502, DR 503, DR 506, DR 509 recommended prior to DR 511.

DR 511  Units: 1.5
Also: LAW 325

Access to Justice
Examines the fact of diminishing access to justice and its implications for the public, professionals, the justice system and society as a whole. Provides a theoretical framework and practical ideas to help students recognize, understand and respond to access issues. Topics include: the causes, scale and consequences of unmet legal needs; strategies and initiatives to enhance access; and how access issues are forcing the justice system to rethink professional roles, responsibilities and ethics.
Note: Credit will be granted for only one of DR 516, DR 510 (if taken in the same topic), LAW 325 (if taken in the same topic), LAW 343 (if taken in the same topic).

DR 516  Units: 1.5

Issues in Dispute Resolution: Working in the Community
Through classroom and experiential learning and critical reflection, students will gain dispute resolution work experience while learning of the character, structure and dynamics of community groups and agencies. Topics and skill building will include personal and strategic awareness, critical analysis, engagement, communication, professionalism and leadership. Provides critical understanding of processes of social change, group dynamics, activism, and agency-stakeholder relations. Requires a minimum of 40 hours in an approved community voluntary work placement.

ECE

Electrical and Computer Engineering

Department of Electrical and Computer Engineering
Faculty of Engineering

ECE 509  Units: 1.0
Formerly: ELEC 509
Seminar
Expose Master’s students to different areas of research through seminar participation and provide a forum for the presentation of graduate student research. Required for all Master’s students every year of their program as an addition to the normal program except by departmental permission. One unit of credit shall be given upon completion.
Note: Credit will be granted for only one of ECE 509, ELEC 509.
Grading: INP, COM, N.

ECE 511  Units: 1.5
Formerly: ELEC 511
Error Control Coding
The channel coding problem; coding approaches and characteristics; linear block codes; bounds on codes; finite fields; cyclic, BCH and Reed-Solomon codes; convolutional codes and the Viterbi algorithm; error control in data storage and transmission systems. Students are required to complete a project.
Note: Credit will be granted for only one of ECE 511, ECE 405, ELEC 405, ELEC 511.

ECE 512  Units: 1.5
Formerly: ELEC 512
Digital Communications
Source and channel descriptions. Source digitization, entropy and the rate distortion tradeoff, lossless source codes (Huffman and run length codes), optimal and adaptive quantization. Digital modulation techniques, optimal coherent receivers, performance evaluation, the incoherent case. Special topics - case studies, fiber optics, satellite systems, mobile radio systems. Students are required to complete a project.
Note: Credit will be granted for only one of ECE 512, ECE 450, ELEC 512, ELEC 450.

ECE 514  Units: 1.5
Formerly: ELEC 514
Design and Analysis of Computer Communication Networks
Note: Credit will be granted for only one of ECE 514, ECE 463, CENG 461, ELEC 514.

ECE 515  Units: 1.5
Formerly: ELEC 515
Information Theory
Information theory and its relationship to probability, statistics, and data compression; entropy, relative entropy and mutual information; Huffman coding, arithmetic coding and Lempel-Ziv coding; channel capacity; group codes; generator and parity check matrices; Hamming codes and bound; bounds on the dimension of a linear code; random coding bounds; code construction.
Note: Credit will be granted for only one of ECE 515, ELEC 515.

ECE 503  Units: 1.5
Formerly: ELEC 503
Optimization for Machine Learning
The steepest-descent, Newton, conjugate, and quasi-Newton algorithms for unconstrained optimization. Inexact line-search techniques. Application of optimization methods to classification, logistic regression, and support vector machines for signal processing and machine intelligence involving audio, image, video and other types of data. Introduction to constrained optimization. Students are required to complete a project.
Note: Credit will be granted for only one of ECE 503, ECE 403, ELEC 403, ELEC 503.

ECE 504  Units: 1.5
Formerly: ELEC 504
Random Signals
Review of random variables, moments and characteristic functions; random processes, noise models, stationarity, ergodicity, correlation and power spectrum, spectrum measurements; response of linear systems to random inputs, cross-spectral densities, narrow band noise; introduction to discrete time and space processes. Students are required to complete a project.
Note: Credit will be granted for only one of ECE 504, ELEC 400, ELEC 504.

ECE 509  Units: 1.5
Formerly: ELEC 509
Directed Studies
Individual studies under the supervision of a faculty member, with permission of the Graduate Adviser.
Notes:
• May be taken more than once for credit in different topics.
• Pro Forma required.

DR 598  Units: 4.5
Master’s Project
A substantial analysis of a conflict situation or process, policy issue, or other relevant topic, which may be done for a client in the non-profit or public sector. The Master’s Project is prepared under the supervision of a School of Public Administration faculty member and must be both practical and academically rigorous. Students have the choice of working individually or with a student partner. A written project report is defended in an oral examination.
Grading: INP, COM, N, F.
## COURSE LISTINGS ECE

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Units</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>ECE 516</td>
<td>1.5</td>
<td>ELEC 516 Advanced Wireless Communications&lt;br&gt;Statistical fading channel models, digital communications over fading channels, diversity techniques for fading mitigation, channel adaptive transmission, multicarrier modulation/OFDM, spread spectrum techniques/CDMA, MIMO systems and space-time coding.&lt;br&gt;Note: Credit will be granted for only one of ECE 516, ECE 519A (if taken in the same topic), ELEC 519A (if taken in the same topic).</td>
</tr>
<tr>
<td>ECE 517</td>
<td>1.5</td>
<td>ELEC 517 Software Defined Radio&lt;br&gt;Software defined radio architectures. Receiver design: radio frequency, digital signal processing, software. Application to analog and digital communications, cognitive radio, dynamic spectrum access. Implementation of software radio algorithms using GNU Radio, Simulink or other platforms. Students are required to complete a project.&lt;br&gt;Note: Credit will be granted for only one of ECE 517, ECE 417, ECE 539A (if taken in the same topic), ELEC 517, ELEC 519A (if taken in the same topic).</td>
</tr>
<tr>
<td>ECE 519A</td>
<td>1.5</td>
<td>ELEC 519A Selected Topics in Digital Communications&lt;br&gt;Notes:&lt;br&gt;• Credit will be granted for only one of ECE 519A, ELEC 519A (if taken in the same topic), ELEC 619A (if taken in the same topic).&lt;br&gt;• May be taken more than once for credit in different topics to a maximum of 3 units.&lt;br&gt;• Variable content course.</td>
</tr>
<tr>
<td>ECE 519B</td>
<td>1.5</td>
<td>ELEC 519B Selected Topics in Computer Communications&lt;br&gt;Notes:&lt;br&gt;• Credit will be granted for only one of ECE 519B, ELEC 519B (if taken in the same topic), ELEC 619B (if taken in the same topic).&lt;br&gt;• May be taken more than once for credit in different topics to a maximum of 3 units.&lt;br&gt;• Variable content course.</td>
</tr>
<tr>
<td>ECE 519C</td>
<td>1.5</td>
<td>ELEC 519C Selected Topics in Secure Communications&lt;br&gt;Notes:&lt;br&gt;• Credit will be granted for only one of ECE 519C, ELEC 519C (if taken in the same topic), ELEC 619C (if taken in the same topic).&lt;br&gt;• May be taken more than once for credit in different topics to a maximum of 3 units.&lt;br&gt;• Variable content course.</td>
</tr>
<tr>
<td>ECE 522</td>
<td>1.5</td>
<td>ELEC 522 Antennas and Propagation&lt;br&gt;Antenna and propagation fundamentals, Friis transmission formula, radar equation, Maxwell’s equations for radiation problems, antenna parameters, simple radiators, array theory, mutual coupling, wire and broadband antennas, aperture radiators, scattering and diffraction, multipath propagation and fading, antenna measurement techniques, surface-wave and ionospheric propagation, microwave and millimeter wave propagation. Students are required to complete a project.&lt;br&gt;Note: Credit will be granted for only one of ECE 522, ECE 453, ELEC 453, ELEC 522.</td>
</tr>
<tr>
<td>ECE 524</td>
<td>1.5</td>
<td>ELEC 524 Theory and Design of Waveguide Components&lt;br&gt;Modern integrated waveguide technologies, numerical analysis aspects and design strategies; mode-matching techniques; commonly used waveguides; transformers and transformer prototypes; phase shifters; power dividers; directional couplers; waveguide filters; multiplexers; polarizers; orthomode transducers; mode converters; angle diversity systems.&lt;br&gt;Note: Credit will be granted for only one of ECE 524, ELEC 524, ELEC 624.</td>
</tr>
<tr>
<td>ECE 525</td>
<td>1.5</td>
<td>ELEC 525 Advanced Photonics&lt;br&gt;Methods to understand optical devices. Following a basic review of electromagnetics, methods for analyzing photonic devices will be provided. Among other applications, these methods will be applied to the analysis of sensors (surface plasmon resonance), high-reflectivity and anti-reflection coatings, Bragg gratings, and semiconductor lasers.&lt;br&gt;Note: Credit will be granted for only one of ECE 525, ELEC 525.</td>
</tr>
<tr>
<td>ECE 526</td>
<td>1.5</td>
<td>ELEC 526 Advanced Optical Systems&lt;br&gt;Overview of the basic technologies and system design principles for modern optical communications. Component fundamentals, including optical fiber, lasers, transmitters, photodetectors, receivers, passive components, optical amplifiers. Optical modulation, demodulation, wavelength multiplexing techniques. Applications to wide-area and access networks, microwave photonics. System impairments related to noise, fiber dispersion, nonlinearity. Students work in groups to design a national-scale broadband system, combining primary course elements and commercial software.&lt;br&gt;Note: Credit will be granted for only one of ECE 526, ELEC 526, ELEC 623.</td>
</tr>
<tr>
<td>ECE 529A</td>
<td>1.5</td>
<td>ELEC 529A Selected Topics in Micro Millimeter Waves and Optical Engineering&lt;br&gt;Notes:&lt;br&gt;• Credit will be granted for only one of ECE 529A, ELEC 529A (if taken in the same topic), ELEC 629 (if taken in the same topic).&lt;br&gt;• May be taken more than once for credit in different topics to a maximum of 3 units.&lt;br&gt;• Variable content course.</td>
</tr>
<tr>
<td>ECE 534</td>
<td>1.5</td>
<td>ELEC 534 Applications of Digital Signal Processing Techniques&lt;br&gt;Decimation and interpolation of discrete signals. Least-squares signal modelling. The LMS algorithm and application in adaptive interference cancellation and system identification. Basic multirate DSP systems. Polyphase representation and design of multirate systems. Application of multirate systems in signal compression and noise removal. Representation and digital processing of speech signals. Neural network and applications. Students are required to complete a project.&lt;br&gt;Note: Credit will be granted for only one of ECE 534, ECE 459, ELEC 459, ELEC 534.</td>
</tr>
<tr>
<td>ECE 535</td>
<td>1.5</td>
<td>ELEC 535 Data Analysis and Pattern Recognition&lt;br&gt;Statistical data analysis and random processes, ergodicity and stationarity, Bayesian decisions procedures, feature extraction and selection, parametric and non-parametric pattern classification and clustering techniques. Applications to big data, data science, and computer security problems. Students are required to complete a project.&lt;br&gt;Note: Credit will be granted for only one of ECE 535, ECE 485, ELEC 485, ELEC 535.</td>
</tr>
<tr>
<td>ECE 536</td>
<td>1.5</td>
<td>ELEC 536 Computer Vision&lt;br&gt;Overview of the main concepts and methods in computer vision, geometry and physics of imaging, as related to image formation and image acquisition, low-level methods of image analysis, such as filtering, edge detection, feature detection, and segmentation; methods for extracting and representing three-dimensional scene information, motion analysis and algorithms for video understanding. Students are required to complete a project.&lt;br&gt;Note: Credit will be granted for only one of ECE 536, ECE 471, CENG 421, ELEC 536.</td>
</tr>
<tr>
<td>ECE 537</td>
<td>1.5</td>
<td>ELEC 537 Applied Data Analysis&lt;br&gt;Theory and application of modern data analysis and machine learning methodologies to larger scale real-world data analytics problems. Impacts of outliers, normalization processes, feature selection and extraction, data set biases, and noise on analysis quality. Implications of stationarity, ergodicity, and adversaries on data analysis processes. Students are required to complete a project.&lt;br&gt;Note: Credit will be granted for only one of ECE 537, ECE 485, ELEC 485, ELEC 537; or permission of the department.</td>
</tr>
<tr>
<td>ECE 539A</td>
<td>1.5</td>
<td>ELEC 539A Selected Topics in Digital Signal Processing&lt;br&gt;Notes:&lt;br&gt;• Credit will be granted for only one of ECE 539A, ELEC 539A (if taken in the same topic), ELEC 639A (if taken in the same topic).&lt;br&gt;• May be taken more than once for credit in different topics to a maximum of 3 units.&lt;br&gt;• Variable content course.</td>
</tr>
</tbody>
</table>
ECE 539B Units: 1.5
Formerly: ELEC 539B, ELEC 639B
Selected Topics in Image Processing
Notes:
• Credit will be granted for only one of ECE 539B, ELEC 539B (if taken in the same topic), ELEC 639B (if taken in the same topic).
• May be taken more than once for credit in different topics to a maximum of 3 units.
• Variable content course.

ECE 539C Units: 1.5
Formerly: ELEC 679, ELEC 539C
Selected Topics in Underwater Acoustic Systems
Notes:
• Credit will be granted for only one of ECE 539C, ELEC 539C (if taken in the same topic), ELEC 679.
• May be taken more than once for credit in different topics to a maximum of 3 units.
• Variable content course.

ECE 543 Units: 1.5
Formerly: ELEC 543
Design of Digital and VLSI Systems
Advanced combinational and sequential logic design. Optimization of finite state machines; timing methodologies and synchronization issues. Hardware description languages (HDL): structural and behavioural descriptions, simulations and testbenches, coding styles, design with HDL and FPGA implementation. Design for test: testing concepts, scan-based design and built-in self-test (BIST). Design for high speed: timing analysis, pipelining and retiming. Design for low power: sources of power dissipation, design transformations. Students will be required to complete a project.
Note: Credit will be granted for only one of ECE 543, ECE 441, CENG 441, ELEC 543.

ECE 545 Units: 1.5
Formerly: ELEC 545
Nanotechnology
Nanoscale materials and devices. Techniques and tools of nanostructure fabrication and characterization. Properties of low-dimensional materials. Semiconductor nanostructures, metallic nanoparticles, carbon nanotubes, organic molecules, quantum dots. Applications including nanoelectronics and molecular devices, biotechnology, nanoscale computation, nanomechanical devices and nanophotonics. Students are required to complete a project.
Note: Credit will be granted for only one of ECE 545, ECE 420, ELEC 420, ELEC 545.

ECE 546 Units: 1.5
Formerly: ELEC 546, ELEC 642
Mapping DSP Algorithms onto Processor Arrays
Note: Credit will be granted for only one of ECE 546, ELEC 546, ELEC 642.

ECE 547 Units: 1.5
Formerly: ELEC 547
Electronic Devices
Study of the operation of bipolar and field-effect devices in VLSI design. Study of photonic and opto-electronic devices used in transmission, modulation, demodulation and receivers. Principles, construction and design of lasers and their applications. Study of display devices, thin-film devices, imaging devices, transducers and micromachines and their interfacing. Sensor arrays and related system design. Students are required to complete a project.
Note: Credit will be granted for only one of ECE 547, ECE 412, ELEC 412, ELEC 547.

ECE 548 Units: 1.5
Formerly: ELEC 548
Cyber-System Security
Introduction to abstract algebra and finite field arithmetic. Hardware attacks and mitigation techniques. Hardware trojans and hardware trojan detection techniques. Trusted design in FPGAs. Security in embedded systems. Design for hardware trust. Security and testing. Crypto-processors and design for security. Students will be required to complete a project.
Note: Credit will be granted for only one of ECE 548, ECE 448, CENG 448, ELEC 548.

ECE 549A Units: 1.5
Formerly: ELEC 549A, ELEC 668
Selected Topics in Electronics
Notes:
• Credit will be granted for only one of ECE 549A, ELEC 549A (if taken in the same topic), ELEC 668 (if taken in the same topic).
• May be taken more than once for credit in different topics to a maximum of 3 units.
• Variable content course.

ECE 549B Units: 1.5
Formerly: ELEC 549B, ELEC 649B
Selected Topics in VLSI Design
Notes:
• Credit will be granted for only one of ECE 549B, ELEC 549B, ELEC 649B (if taken in the same topic).
• May be taken more than once for credit in different topics to a maximum of 3 units.
• Variable content course.

ECE 553 Units: 1.5
Formerly: ELEC 553
Introduction to Parallel and Cluster Computing
Overview of massively parallel and cluster computers. Processing models (shared memory versus message passing). Processes and threads. Standard algorithms utilizing parallelism. Matrix and vector operations. N-body problems, collective communications. Parallel application environments MPI and OpenMP. Includes significant exposure to parallel applications including developing and coding of sample parallel codes. Students are required to complete a project.
Note: Credit will be granted for only one of ECE 553, ECE 457, CENG 453, ELEC 553.

ECE 559A Units: 1.5
Formerly: ELEC 559A, ELEC 659A
Selected Topics in Robotics
Notes:
• Credit will be granted for only one of ECE 559A, ELEC 559A (if taken in the same topic), ELEC 659A (if taken in the same topic).
• May be taken more than once for credit in different topics to a maximum of 3 units.
• Variable content course.

ECE 559B Units: 1.5
Formerly: ELEC 559B, ELEC 659B
Selected Topics in Automatic Control
Notes:
• Credit will be granted for only one of ECE 559B, ELEC 559B (if taken in the same topic), ELEC 659B (if taken in the same topic).
• May be taken more than once for credit in different topics to a maximum of 3 units.
• Variable content course.

ECE 564 Units: 1.5
Formerly: ELEC 564
Neural Networks and Their Implementation
Biological inspiration, historical background, learning in neural nets (backpropagation, hebbian, etc.), single- and multi-layer networks, associative memories, classification and clustering models, recurrent networks. Neural network technology, implementation software and hardware technologies, algorithm definitions, computational requirements, solution methods, parallel processing hardware. VLSI and optical implementations of neural networks.
Note: Credit will be granted for only one of ECE 564, ELEC 564.

ECE 567 Units: 1.5
Formerly: ELEC 567
Advanced Network Security
Presents, from a practical perspective, underlying principles and techniques of network security. Students will be exposed to ethical hacking, and penetration testing. Various protection methods, used in practice to detect and respond to malicious network attacks, will be presented. Students will also learn how to implement successful security policies and defense mechanisms and strategies, with a particular focus on firewalls, intrusion detection and response, virtual private networks, and biometrics technologies.
Note: Credit will be granted for only one of ECE 567, ELEC 567.

ECE 568 Units: 1.5 Hours: 3-1.5-0
Formerly: ELEC 568
System-on-Chip Engineering for Signal Processing
Design and System-on-Chip (SOC) implementation for signal processing applications. SOC design and testing methodologies, Platform-based design, Intellectual Property (IP) reuse, and built-in-self-test. Controlling power consumption in SOC implementations. SOC multi-technology integration of analog and digital electronics, sensors and MEMS. Students are required to complete a project.
Note: Credit will be granted for only one of ECE 568, ECE 466, ELEC 466, ELEC 568.
ECE 569A  Units: 1.5  
Formerly: ELEC 569A, ELEC 669  
Selected Topics in Computer Engineering  
Notes:  
• Credit will be granted for only one of ECE 569A, ELEC 569A (if taken in the same topic), ELEC 669 (if taken in the same topic).  
• May be taken more than once for credit in different topics to a maximum of 3 units.  
• Variable content course.

ECE 570  Units: 1.5  
Formerly: ELEC 570  
Computer Forensics Methodologies  
Digital forensics notions and techniques used in the investigation of cybercrimes. Legal awareness of computer security and forensics, evidentiary process techniques, computer forensics methodologies with an emphasis on computer incident response and Information Technology (IT) systems' protection. Ethics, rules of evidence, effective communications, search and seizure relative to privacy legislation. Threats, how they can be detected, and controls to reduce the likelihood of their occurrence.  
Note: Credit will be granted for only one of ECE 570, ELEC 570.  
Prerequisite(s): ECE 567 or ELEC 567.

ECE 571  Units: 1.5  
Formerly: ELEC 571  
Underwater Acoustic Systems  
Note: Credit will be granted for only one of ECE 571, ELEC 571.

ECE 572  Units: 1.5  
Formerly: ELEC 572  
Security, Privacy, and Data Analytics  
Explores the underlying theoretical foundations of information security and privacy issues from an engineering perspective. Applications of information-theoretic concepts, techniques, and methods to the problem of quantifying achieved levels of security and privacy in larger-scale systems in the presence of adversaries. Students are required to complete a project.  
Note: Credit will be granted for only one of ECE 572, ELEC 572.  
Prerequisite(s): ECE 567 or ELEC 567.

ECE 573  Units: 1.5  
Formerly: ELEC 573, ELEC 603  
Advanced Engineering Design by Optimization  
Note: Credit will be granted for only one of ECE 573, ELEC 573, ELEC 603.

ECE 574  Units: 1.5  
Formerly: ELEC 574  
Practice of Information Security and Privacy  
Aims to present a holistic view of various security engineering topics through practical case studies. Topics include enterprise security architecture, security threat and risk assessment, education and awareness, monitoring, investigation and forensics, application security, media handling and intellectual property, privacy, physical and environmental security, and business continuity planning. Also introduces information security-related certification and relevant professional associations. Students are required to complete a project.  
Note: Credit will be granted for only one of ECE 574, ELEC 574, SENG 460.

ECE 576  Units: 1.5  
Formerly: ELEC 576  
Digital Video Processing  
Note: Credit will be granted for only one of ECE 583, ECE 483, ELEC 483, ELEC 583.

ECE 578  Units: 1.5  
Formerly: ELEC 578  
Power Electronics  
Characteristics of power semiconductor switching devices, e.g., silicon controlled rectifiers, bipolar and MOS power transistors, insulated gate bipolar transistors, gate-turn-off thyristors. Basic principles of phase controlled converters, dc to dc choppers, dc to ac inverters (square wave and pulse width modulated), switching power supplies, resonant converters. Applications to communication and computer power supplies, electric drives, induction heating, etc.  
Note: Credit will be granted for only one of ECE 581, ELEC 581.

ECE 579  Units: 1.5  
Formerly: ELEC 579  
Multiresolution Signal and Geometry Processing With C++  
Multirate signal processing, upsampling, downsampling, sampling rate conversion, polyphase techniques, multirate filter banks, multiresolution signal representations, wavelets, digital geometry processing, polygon meshes, subdivision surfaces/wavelets, efficient multiresolution signal processing. Applications in data compression, computer graphics/animation, geometric modeling, communications, and signal processing. C++ programming language, libraries such as OpenGL and CGAL. Students are required to complete a project.  
Note: Credit will be granted for only one of ECE 586, ECE 486, ELEC 486, ELEC 586.

ECE 580  Units: 1.5  
Formerly: ELEC 580  
Motor Drive Dynamics  
Note: Credit will be granted for only one of ECE 580, ECE 461, ELEC 461, ELEC 584, ELEC 689 (if taken in the same topic).

ECE 581  Units: 1.5  
Formerly: ELEC 581  
Multiresolution Signal and Geometry Processing With C++  
Multirate signal processing, upsampling, downsampling, sampling rate conversion, polyphase techniques, multirate filter banks, multiresolution signal representations, wavelets, digital geometry processing, polygon meshes, subdivision surfaces/wavelets, efficient multiresolution signal processing. Applications in data compression, computer graphics/animation, geometric modeling, communications, and signal processing. C++ programming language, libraries such as OpenGL and CGAL. Students are required to complete a project.  
Note: Credit will be granted for only one of ECE 586, ECE 486, ELEC 486, ELEC 586.

ECE 582  Units: 1.5  
Formerly: ELEC 582  
Synchronous Reference Frame Theory  
Three phase induction machines. Field oriented control of induction machines using space-phasor as well as synchronous reference frame theory approach. Reference frame theory and frame transformation. Description of stator, rotor and synchronous reference frames. Students will need to complete a project.  
Note: Credit will be granted for only one of ECE 580, ECE 461, ELEC 461, ELEC 584, ELEC 689 (if taken in the same topic).

ECE 583  Units: 1.5  
Formerly: ELEC 583  
Digital Video Processing  
Note: Credit will be granted for only one of ECE 583, ECE 483, ELEC 483, ELEC 583.

ECE 584  Units: 1.5  
Formerly: ELEC 584  
Dynamics and Control of Switched Mode Power Supplies  
Introduction to switch mode power supplies. Detailed analysis of non-isolated converters (Buck, Boost, Buck-boost, Cuk) and isolated converters (Flyback, Forward, Push-pull, Half bridge, Full bridge, Current Source converters, etc). State space averaging technique to model converters. Design of multi-loop controllers (inner current loop and outer voltage loop). Introduction to PWM switch model as an alternative to state space averaging technique. Students will need to complete a project.  
Note: Credit will be granted for only one of ECE 584, ECE 461, ELEC 461, ELEC 584, ELEC 689 (if taken in the same topic).

ECE 585  Units: 1.5  
Formerly: ELEC 585  
Motor Drive Dynamics  
Note: Credit will be granted for only one of ECE 580, ECE 461, ELEC 461, ELEC 585, ELEC 689 (if taken in the same topic).

ECE 586  Units: 1.5  
Formerly: ELEC 586  
Multiresolution Signal and Geometry Processing With C++  
Multirate signal processing, upsampling, downsampling, sampling rate conversion, polyphase techniques, multirate filter banks, multiresolution signal representations, wavelets, digital geometry processing, polygon meshes, subdivision surfaces/wavelets, efficient multiresolution signal processing. Applications in data compression, computer graphics/animation, geometric modeling, communications, and signal processing. C++ programming language, libraries such as OpenGL and CGAL. Students are required to complete a project.  
Note: Credit will be granted for only one of ECE 586, ECE 486, ELEC 486, ELEC 586.

ECE 589A  Units: 1.5  
Formerly: ELEC 589A, ELEC 689  
Selected Topics in Power Electronics  
Notes:  
• Credit will be granted for only one of ECE 589A, ELEC 589A (if taken in the same topic), ELEC 689 (if taken in the same topic).  
• May be taken more than once for credit in different topics to a maximum of 3 units.  
• Variable content course.  
Prerequisite(s): Permission of the department.
ECE 590 | Units: 1.5
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**Formerly:** ELEC 590

**Directed Study**
Graduate course in the Electrical and Computer Engineering program administered by the Faculty of Graduate Studies. A wide range of topics will be available.

**Notes:**
- Credit will be granted for only one of ECE 590, ELEC 590 (if taken in the same topic).
- Prerequisite required.

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ECE 591 | Units: 1
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**Formerly:** ELEC 591

**Professional Foundation**

**Notes:**
- Credit will be granted for only one of ECE 591, ELEC 591.
- This course will be offered by the Engineering and Computer Science Co-op and Career Services.

**Prerequisite(s):** Admission to MENG program in Telecommunications and Information Security.

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ECE 592A | Units: 1
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**Formerly:** ELEC 592A, part of ELEC 592

**Professional Career Development I**

**Note:** Credit will be granted for only one of ECE 592A, ELEC 592, ELEC 592A.

**Prerequisite(s):** Admission to MENG program in Telecommunications and Information Security.

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ECE 592B | Units: 1
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**Formerly:** ELEC 592B, part of ELEC 592

**Professional Career Development II**

**Note:** Credit will be granted for only one of ECE 592B, ELEC 592, ELEC 592B.

**Prerequisite(s):** Admission to MENG program in Telecommunications and Information Security.

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ECE 596A | Units: 1.5
**Selected Topics in Electrical and Computer Engineering**

**Notes:**
- Credit will be granted for only one of ECE 596A, ECE 596B (if taken in the same topic), ECE 596C (if taken in the same topic), ECE 596D (if taken in the same topic).
- May be taken more than once for credit in different topics with permission of the Department.
- Variable content course.

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ECE 596B | Units: 1.5
**Selected Topics in Electrical and Computer Engineering**

**Notes:**
- Credit will be granted for only one of ECE 596B, ECE 596A (if taken in the same topic), ECE 596C (if taken in the same topic), ECE 596D (if taken in the same topic).
- May be taken more than once for credit in different topics with permission of the Department.
- Variable content course.

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ECE 596C | Units: 1.5
**Selected Topics in Electrical and Computer Engineering**

**Notes:**
- Credit will be granted for only one of ECE 596C, ECE 596A (if taken in the same topic), ECE 596B (if taken in the same topic), ECE 596C (if taken in the same topic), ECE 596D (if taken in the same topic).
- May be taken more than once for credit in different topics with permission of the Department.
- Variable content course.

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ECE 596D | Units: 1.5
**Selected Topics in Electrical and Computer Engineering**

**Notes:**
- Credit will be granted for only one of ECE 596D, ECE 596A (if taken in the same topic), ECE 596B (if taken in the same topic), ECE 596C (if taken in the same topic).
- May be taken more than once for credit in different topics with permission of the Department.
- Variable content course.

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ECE 597 | Units: 1.5
**Capstone Project**

**Prerequisite(s):** Admission to MENG program in Telecommunications and Information Security.

**Grading:** INP, COM, N, F

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ECE 598 | Units: 5.0
**MEng Project**

**Note:** Credit will be granted for only one of ECE 598, ELEC 598.

**Grading:** INP, COM, N, F

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ECE 599 | Units: 12.0
**MASc Thesis**

**Note:** Credit will be granted for only one of ECE 599, ELEC 599.

**Grading:** INP, COM, N, F

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ECE 609 | Units: 1.0
**Seminar**

**Formerly:** ELEC 609

Expose PhD students to different areas of research through seminar participation and provide a forum for the presentation of graduate student research. Required for all Doctoral students every year of their program as an addition to the normal program except by departmental permission. One unit of credit shall be given upon completion.

**Note:** Credit will be granted for only one of ECE 609, ELEC 609.

**Grading:** INP, COM, N, F

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ECE 621 | Units: 1.5
**Numerical Techniques in Electromagnetics**

**Formerly:** ELEC 621


**Notes:**
- Credit will be granted for only one of ECE 621, ELEC 621.
- Students who have completed equivalent prerequisites may request permission to register in the course.

**Prerequisite(s):**
- One of ECE 522, ECE 524, ECE 525, ELEC 521, ELEC 522, ELEC 524, ELEC 525; or
- permission of the department.

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ECE 693 | Units: 3.0
**PhD Candidacy Examination**

The PhD Candidacy Examination consists of an oral examination. This examination should be taken and passed not later than three years from initial PhD registration. Required of all PhD students every term of their program until the oral examination is passed.

**Note:** Credit will be granted for only one of ECE 693, ELEC 693.

**Corequisite(s):** ECE 699.

**Grading:** INP, COM, N, F
ECON 500 Units: 1.5
Microeconomic Analysis
An introduction to consumer demand, production and market organization. Topics covered will generally include: consumer demand; duality; choice under uncertainty; intertemporal choice; measuring welfare change; the competitive firm; the two sector model; properties of competitive equilibrium; market structure; and externalities.

ECON 501 Units: 1.5
Macroeconomic Analysis
An introduction to macroeconomic analysis. Long-run growth, business cycles, trade, and fiscal policy are analyzed using dynamic general equilibrium models. Classical and Keynesian models are used to examine inflation, unemployment, the open economy, and monetary policy. Limitations and extensions of the models are discussed and developed.

ECON 506 Units: 1.5
Monetary Theory and Policy
The examination of selected contributions to contemporary monetary theory and policy, and their relationship to macroeconomics.

ECON 510 Units: 1.5
Industrial Organization and Public Policy
Provides a framework in which to examine policy issues with respect to industrial competition and regulation. Begins with the firm and its relation to the market, and then examines issues relating to market structure and regulation. Topics may include: durable goods monopoly; price discrimination; product differentiation; product quality; advertising; predatory pricing; mergers; and the natural monopoly.

ECON 515 Units: 1.5
Labour Economics
Introduction to contemporary empirical and applied theoretical research into labour markets. Topics may include: labour supply; labour demand; human capital; discrimination; labour market dynamics; unemployment; and behaviour of the household.

ECON 516 Units: 1.5
Cost-Benefit Analysis
Methods of cost-benefit analysis with applications to public policy. Develops a normative foundation for policy analysis, addressing issues of efficiency and wealth redistribution together with the techniques of cost-benefit analysis. Focuses on contemporary Canadian policy issues.

ECON 520 Units: 1.5
Economic Development
The processes and problems of development in the economies of the Developing World. Topics may include: theories of economic development; poverty and inequality; gender and development; nutrition and food policies; agricultural and rural development; employment and migration.

ECON 524 Units: 1.5
Health Economics
An overview of selected issues in contemporary health economics. Topics may include: microeconomic models of physicians and patient behavior, econometric methods relevant to the analysis of health data, health insurance, social determinants of health, and the economics of health-affecting behaviors such as smoking and alcohol use.

ECON 525 Units: 1.5
Public Finance and Fiscal Policy
Seminar in selected topics in fiscal policy and public finance including the incidence and effects of taxation, government expenditure programs and public debt operations.

ECON 529 Units: 1.5
Economics of Finance
The basic theory of finance under uncertainty. Topics include expected utility maximization, state preference theory, analysis of capital asset pricing, and option pricing.

ECON 530 Units: 1.5
Economics of Natural Resources
Seminar in the economics of natural resources including a survey of relevant theoretical literature and selected topics covering problems of resource industries.

ECON 531 Units: 1.5
Environmental Economics
An introduction to environmental economics and policy. Develops a normative foundation for policy analysis, addressing issues of efficiency, intergenerational equity and sustainability. A range of policy regimes are covered, including command-and-control regulation, market-based instruments, and legal liability, with applications to a variety of domestic and international environmental issues.

ECON 540A Units: 1.5
Econometric Analysis
The basics of estimation and hypothesis testing in the classical linear regression model, with empirical exercises using economic data. Topics typically include: testing and imposing linear restrictions; dummy variables; specification error; multicollinearity; measurement errors; serial correlation; heteroskedasticity; and simultaneity.

ECON 545 Units: 1.5
Macroeconomic Issues
An exploration of contemporary macroeconomic issues using advanced modelling techniques. Topics may include: search and matching theory; unemployment; endogenous innovation; worker displacement due to technological change; the macroeconomic implications of imperfect competition; international macroeconomics; multiple equilibrium; coordination; stability; inflation; and finance issues.
ECON 566 - ED-D 518

ECON 556  
**Units:** 1.5  
**Experimental Economics**  
An introduction to the theory and practice of experimental economics using laboratory and field experiments. Topics include: state of the art methods in experimental economics including experimental design, subject sampling, laboratory techniques, and the use of financial incentives. The objectives will be pursued through the development of experiments and a review of the method’s application to a number of topics of interest to economists.

ECON 565  
**Units:** 1.5  
**The Econometrics of Cross-Section Data**  
An overview of the models, estimation techniques and tests used when analyzing cross-section data. The methods studied are particularly applicable to labour and health economics and industrial organization. Theory and empirical applications are covered. Topics may include binary and multinomial logit and probit models, limited dependent variable models, count data, and duration analysis.

ECON 575  
**Units:** 1.5  
**Advanced Topics in Econometrics**  
Advanced topics in econometric theory and practice. Topics may include: recent developments in time-series analysis; estimation and testing with panel data; the use of nonparametric and semiparametric techniques; limited and qualitative dependent variables models; modellling financial data; switching-regimes models; specification analysis and model selection; and applications of Bayesian inference.

ED-D 500  
**Units:** 1.5  
**Learning Principles**  
A survey of the literature on commonly stated principles of instrumental and classical conditioning, generalization, transfer and retention.

ED-D 501  
**Units:** 1.5  
**Theory of Measurement**  
A study of the main psychometric theories, concepts and procedures associated with the development and analysis of educational and psychological measurement, and the application of these to the development and use of tests in educational and research situations.

ED-D 503  
**Units:** 1.5  
**Program Development and Evaluation**  
An examination of the issues, practices, and methods of program evaluation at the institutional, organizational, and classroom levels.

ED-D 505  
**Units:** 1.5  
**Advanced Concepts in Human Development**  
A seminar on the science of human development from early childhood through emerging adulthood.

ED-D 506A  
**Units:** 1.5  
**Cognitive Development**  
A survey of what is currently known about cognitive development in the first two decades of life. Topics may include biological bases of cognition, perception, memory, conceptual thought, social cognition, language, reading, mathematics, scientific thinking and intelligence.

ED-D 506B  
**Units:** 1.5  
**Social and Emotional Development**  
A seminar with an in-depth focus on social-emotional development and learning. Topics covered may include neurobiological bases, temperament, attachment, theory of mind, self and emotion regulation, family, peer, school, and cultural influences.

ED-D 506C  
**Units:** 1.5  
**Adolescent Development**  
A seminar with an in-depth focus on adolescence. Pubertal, neurobiological, familial, social, educational, cultural, and historical influences are explored.
ED-D 519A Units: 1.5
Child and Adolescent Development and Counselling
A study of issues and counselling interventions with children and adolescents. Topics include developmental context, identity; assessment; counsellor roles; consultation with teachers, other professionals and parents or guardians; family issues; career/educational planning; and individual and group interventions.
Note: Credit will be granted for only one of ED-D 519A, ED-D 591 (if taken in the same topic).
Prerequisite(s):
• Admission to MA program in Counselling Psychology; or
• permission of the department.

ED-D 519C Units: 1.5
Ethics and Legal Issues in Counselling
An examination of professional, ethical, and legal issues related to practice and research in counselling. Personal beliefs, values, and biases will be examined, as well as the professional codes and literature of the discipline.
Note: Credit will be granted for only one of ED-D 519C, ED-D 591 (if taken in the same topic).
Prerequisite(s):
• Admission to MA program in Counselling Psychology; or
• permission of the department.

ED-D 519D Units: 1.5
Creative Arts Therapy
The study and practice of creative and artistic approaches to counselling. Specific focus may include counselling using art, movement, writing, play, drama and bibliotherapy.
Note: Credit will be granted for only one of ED-D 519D, ED-D 591 (if taken in the same topic).
Prerequisite(s):
• Admission to MA program in Counselling Psychology; or
• permission of the department.

ED-D 519H Units: 1.5
Career Development and Counselling Across the Lifespan
Lifespan and career development as a dynamic and holistic enterprise. Theories and techniques of career development, assessment, and consultation are explored. The practice of career counselling for diverse populations including work-related issues.
Note: Credit will be granted for only one of ED-D 519H, ED-D 591 (if taken in the same topic).
Prerequisite(s):
• Admission to MA program in Counselling Psychology; or
• permission of the department.

ED-D 519L Units: 1.5
Group Counselling
The conceptualization and practice of group counselling and therapy. Leadership skills will be examined. Particular attention will be given to leadership skills and exploring the foundation and application of experiential learning in groups.
Note: Credit will be granted for only one of ED-D 519L, ED-D 591 (if taken in the same topic).
Prerequisite(s):
• Admission to MA program in Counselling Psychology; or
• permission of the department.

ED-D 519N Units: 1.5
Diversity, Culture, and Counselling
Theory and practice of counselling diverse clientele. Specific emphasis on awareness, knowledge and strategies for developing cultural competencies.
Note: Credit will be granted for only one of ED-D 519N, ED-D 591 (if taken in the same topic).
Prerequisite(s):
• Admission to MA program in Counselling Psychology; or
• permission of the department.

ED-D 519P Units: 1.5
Trauma Counselling
Theoretical and practical understanding of issues related to treatment of psychological trauma. Topics typically include definitions, safety/stabilization, symptoms, disorders, assessment/diagnosis and outcomes.
Note: Credit will be granted for only one of ED-D 519P, ED-D 591 (if taken in the same topic).
Prerequisite(s):
• Admission to MA program in Counselling Psychology; or
• permission of the department.

ED-D 519R Units: 1.5
Indigenous Development and Counselling across Generations
Indigenous concepts and theories of development and growth across the lifespan. Exploration of intergenerational models of development and identity. Topics include child, adolescent and adult growth and change in family, community, and work contexts.
Note: Credit will be granted for only one of ED-D 519R, ED-D 591 (if taken in the same topic).
Prerequisite(s):
• Admission to MA program in Counselling Psychology; or
• permission of the department.

ED-D 519S Units: 1.5
Addictions Counselling
A study of addictive behaviour and the change process to understand how addictions develop and how addicted people recover. Topics include concepts and theories of addiction, brain physiology, specific substance and process addictions, controversies, challenges, interventions and treatments for addiction in counselling contexts.
Note: Credit will be granted for only one of ED-D 519S, ED-D 591 (if taken in the same topic).
Prerequisite(s):
• Admission to MA program in Counselling Psychology; or
• permission of the department.

ED-D 520 Units: 1.5
Educational Research Apprenticeship
An individualized opportunity for students to develop their research skills by assisting with faculty research or engaging in their own research. Students are expected to spend a minimum of 9 hours a week participating in research activities. Includes a range of potential activities, including but not limited to: data collection, coding, and entering; management of computerized databases; completion of ethics applications; analysis of data; literature search and review; and preparation of materials for publication.
Note: Students may repeat this course, but credit will be granted only once.
Prerequisite(s):
• Admission to an EPLS Masters program; or
• permission of the department.
Grading: INP, COM, N, F.

ED-D 521 Units: 1.5
Skills and Practice for Counselling
Provides basic counselling interventions with an emphasis on the therapeutic relationship. Extensive opportunity to role play and to self-reflect on role as counsellor and issues related to boundaries and power. Sequenced skill training, with extensive counselling simulation and supervision of practice in a field setting. Includes direct client contact under the supervision of a qualified professional with diverse client populations.
Note: Students may repeat this course until practicum hourly requirements are met but credit will be granted only once.
Prerequisite(s): Admission to MA program in Counselling Psychology.
Corequisite(s): Either ED-D 518 and ED-D 519N, or ED-D 519C and ED-D 519L.
Grading: INP, COM, N, F.

ED-D 523 Units: 3.0
Internship in Counselling
Provides intensive practice in advanced counselling techniques and approaches under the supervision of a professional counsellor in community settings. Lectures focus on case presentations, models of consultation, supervisor-supervisee relationship, roles and responsibilities of health professionals, counsellor identity, professional organizations, record keeping. Two term course.
Notes:
• Students may repeat this course until practicum hourly requirements are met but credit will be granted only once.
• Enrolment is limited due to availability of placements.
Prerequisite(s):
• ED-D 522; and
• admission to MA program in Counselling Psychology.
Grading: INP, COM, N, F.
ED-D 524 Units: 1.5
Facilitation of Counselling Practicum
Preparation for future work as trainer, facilitator, or instructor through practice in facilitating 414 or 417 under the supervision of course instructor. Integration of theory and practice of helping, development of skills through modelling, observing, and coaching, enhancement of relationship and group processes.

Notes:
- May be taken more than once to include facilitation practicum with both a ED-D 414 and ED-D 417 instructor normally to a maximum of 3 units.
- Cannot be used to fulfill elective requirements for program.

Prerequisite(s): Admission to MA program in Counselling Psychology.

Grading: COM, N, F.

ED-D 525 Units: 1.5
Indigenous Healing and Spirituality
Indigenous values, worldviews, and spirituality as the foundation for helping and healing. Topics include traditional knowledge, holistic healing, role of elders, and Indigenous spiritual practices.

Prerequisite(s):
- Admission to a master's program in Indigenous Communities Counselling, or
- permission of the department.

Grading: COM, N, F.

ED-D 531 Units: 1.5 or 3.0
Concepts and Theory of Organization
Critical examination of the classical, modern, and emerging literature of administrative studies in an organizational context, with emphasis on philosophy of leadership, decision making processes, power and authority, leadership studies, and contemporary issues and perspectives.

Note: Credit will be granted for only one of ED-D 531, ED-B 532.

ED-D 532A Units: 1.5
Formerly part of ED-D 532
Educational Program Leadership
Models for program design and review range from external, objective-based processes to participatory action research. Examines issues of implementation, collaboration, accountability, inclusiveness and responsiveness to community. Offers practical experiences in a range of evaluative methods.

Note: Credit will be granted for only one of ED-D 532A, ED-D 532, ED-B 532.

ED-D 533A Units: 1.5
Politics and Policy-Making in Organizations
An examination of politics in educational and related organizations: concepts of influence, authority, power, and control; frameworks for analyzing and understanding politics and policy; actors and agendas; interest and pressure groups; conflict and conflict resolution; the interface of leadership and politics; implications for governance and administrative practice.

Note: Credit will be granted for only one of ED-D 533A, ED-B 533A.

ED-D 533B Units: 1.5
Decision-Making and the Law
Develops awareness of the legal considerations and principles which apply to decision-making in school and other workplaces. Contains introductions to the interface between law, legislation and policy; statutes and the delegation of powers to decide, and the common law principles which govern decision-making by those with statutory authority. An array of case studies is used.

Note: Credit will be granted for only one of ED-D 533B, ED-B 533B.

ED-D 533C Units: 1.5
Servant Leadership
An inquiry into the philosophy of servant-leadership as a vehicle for the development of moral literacy in democratic, caring, serving institutions with an investment in the common good.

Note: Credit will be granted for only one of ED-D 533C, ED-D 591 (if taken in the same topic).

ED-D 533D Units: 1.5
Critical Discourses in Leadership
An examination of general leadership concepts, and practices as they apply to educational institutions, other workplaces, organizations and the community.

Note: Credit will be granted for only one of ED-D 533D, ED-B 533D, ED-B 537C.

ED-D 534 Units: 1.5 or 3.0
Leadership for School Improvement
Surveys contemporary thinking about professional learning communities and learning teams, emphasizing how leaders can build and support collaborative and inclusive learning environments in order to effect positive school change.

Note: Credit will be granted for only one of ED-D 534, ED-B 534.

ED-D 535 Units: 1.5
Global Comparative Perspectives on Leadership and Education
Examinations of diverse leadership and education theories and practices in school, institutions, workplaces, and/or community across Canada and around the world.

Note: Credit will be granted for only one of ED-D 535, ED-D 535A, ED-D 535B.

ED-D 536 Units: 1.5 or 3.0
Philosophy of Leadership
An examination of the relevant interaction of philosophy and leadership, with a view to clarifying philosophical concepts and theories and their application to the analysis, by individuals in leadership positions, of their own and others' actions.

Note: Credit will be granted for only one of ED-D 536, ED-B 536.

ED-D 537A Units: 1.5 or 3.0
Educational Change
An analysis of change theory and the processes associated with change in education, with a view to assisting school leaders to facilitate reforms.

Note: Credit will be granted for only one of ED-D 537A, ED-B 537A.

ED-D 537B Units: 1.5 or 3.0
Instructional Supervision
Through an analysis of literature in leadership, communication, change and activation, as well as through an analysis of classroom observation techniques, the development of rational organizational patterns of supervision for educational administrators.

Note: Credit will be granted for only one of ED-D 537, ED-B 537D.

ED-D 537C Units: 1.5 or 3.0
Leadership in Educational Administration
Analysis of the roles and functions of the school principal, with emphasis upon educational leadership, understanding the breadth and diversity of the position, legal status, designated administrative and managerial responsibilities, and contemporary challenges.

Note: Credit will be granted for only one of ED-D 537, ED-B 537G.

ED-D 537D Units: 1.5 or 3.0
Leadership, Education and Diversity
An examination of the social, cultural, and political complexity of contemporary education in a pluralistic society. Focuses on issues of race/ethnicity, gender, class, sexual orientation and ability as enacted in everyday practice. Conceptions of democracy, privilege, power, and citizenship are central. Discussions extend to ecological and global issues of social justice.

Note: Credit will be granted for only one of ED-D 539B, ED-D 591 (if taken in the same topic).

ED-D 538A Units: 1.5
Critical Theories and Practices of Adult Education and Learning
Explores theories and practices of adult education within the contexts of social, cultural, political, gender, and ecological justice and change.

Note: Credit will be granted for only one of ED-D 538A, ED-D 538, ED-D 591 (if taken in the same topic).

ED-D 538B Units: 1.5
Cultural Leadership and Social Learning through the Arts
An exploration of the historical and contemporary contributions of arts-based education activities to cultural leadership, activism, and social justice and change across Canada and world-wide.

Note: Credit will be granted for only one of ED-D 538B, ED-D 538, ED-D 591 (if taken in the same topic).

ED-D 538D Units: 1.5
Community and Cultural Leadership
Focuses on theories and practices of community and cultural leadership, activism in organizations and institutions in Canada and internationally.

Note: Credit will be granted for only one of ED-D 538D, ED-D 538, ED-D 591 (if taken in the same topic).

ED-D 539A Units: 1.5
Leadership, Learning and Social Justice
Concepts of social justice and their relationship to leadership in schools, institutions and organizations and community. Focuses on issues of race/ethnicity, gender, class, sexual orientation and ability as enacted in everyday practice. Conceptions of democracy, privilege, power, and citizenship are central. Discussions extend to ecological and global issues of social justice.

Note: Credit will be granted for only one of ED-D 539B, ED-D 591 (if taken in the same topic).
**ED-D 540**  
*Gender, Leadership and Learning*

Explores leadership through the lenses of feminism, inter-sectionalities, trans and masculinities discourses in diverse contexts such as trans, LGBTQ and women’s movement(s), the voluntary sector, community organizations and government.  
**Note:** Credit will be granted for only one of ED-D 540, ED-D 591 (if taken in the same topic).

**ED-D 541**  
*Leadership in Rural Education*

An examination of the historical contexts, unique issues, and recent developments surrounding leadership in rural and remote education, globally, nationally, and provincially, including First Nations. Focus is on issues of equitable educational opportunities, recruitment and retention of educators, multi-grade classes, professional isolation, and demands of community-based lifestyle and the benefits of technology. The dearth of rural education research is explored.  
**Note:** Credit will be granted for only one of ED-D 541, ED-D 591 (if taken in the same topic).

**ED-D 542**  
*A Comprehensive Investigation of Servant Leadership*

An inquiry, identification and application of the servant leadership-followership philosophy in all formal educational and community organizations. Servant Leadership-followership is a vehicle for the development of moral literacy in democratic, caring institutions and an investment toward the common good.  
**Note:** Credit will be granted for only one of ED-D 542, ED-D 533C, ED-D 591 (if taken in the same topic).

**ED-D 560**  
*Statistical Methods in Education*

An introduction to descriptive and inferential statistics to provide the understanding and competence to read and interpret the statistics reported in relevant research and to be able to conduct analyses on educational research data.  

**ED-D 561A**  
*Methods in Educational Research*

An introduction to quantitative and qualitative research designs, the research process, the selection and design of data collection instruments and methods, writing and reporting findings, and systematically evaluating and critiquing the quality of research studies. Useful for students preparing to conduct thesis research as well as students who wish to become better readers and consumers of research.  
**Note:** Credit will be granted for only one of ED-D 561A, ED-D 561.

**ED-D 561B**  
*Research Methods in Leadership*

Designed to prepare students in Leadership Studies to undertake independent, scholarly research so that they might fulfill the research requirements for the MEd degree in Leadership Studies. Students will become familiar with different lines of inquiry, appropriate methodologies, proposal preparation and the ethics involved in doing research.  
Other graduate level research methods courses may be substituted with permission from the Graduate Adviser.  
**Prerequisite(s):**  
- Admission to MA or MEd in Educational Psychology Masters program in Leadership Studies; or  
- permission of the department.

**ED-D 562**  
*Advanced Statistical Methods in Education*

To advance understanding of and competence in handling multivariate data - both the manipulation of data files for use within a statistical program, and the use of statistical programs for exploratory and inferential analyses such as regression, MANOVA and factor analysis.  
**Note:** Students who have completed equivalent prerequisites may request permission to register in the course.  
**Prerequisite(s):**  
- ED-D 560; or  
- permission of the department.

**ED-D 563**  
*Qualitative Research Methods*

Introduction to various modes of qualitative inquiry; identification and examination of qualitative research methods in a variety of contexts and settings.  
**Note:** Credit will be granted for only one of ED-D 563, ED-D 519B.

**ED-D 564**  
*Indigenous Research and Program Evaluation*

Indigenous worldviews, approaches to research, methodologies, practices and protocols are examined within the context of Indigenous community engagement. Specific topics include community partnerships, research ownership, research process, program evaluation, methods and outcomes. Ethics, reciprocity, and culturally respectful research will be explored.  
**Prerequisite(s):**  
- Admission to a master’s program in Indigenous Communities Counselling; or  
- permission of the department.

**ED-D 568**  
*Inclusive Education in the 21st Century*

A consideration of historical perspectives and present trends in Special Education theory and practice. Topics considered include the context of special education, economic and legislative issues, families, classification and other assessment issues, teaching practices, social competency, early intervention, quality of life, and ethical and policy issues.  
**Note:** Credit will be granted for only one of ED-D 568, ED-D 566A.

**ED-D 569**  
*Developmental Psychopathology and Disorders*

Empirical and theoretical approaches to childhood disorders, including issues in their classification, etiology, developmental course, and presentation within the school setting. Emphasis will be placed on thinking about childhood disorders within both a developmental and school context. Assessment profiles and intervention strategies will be discussed.  
**Note:** Credit will be granted for only one of ED-D 569, ED-D 566B.

**ED-D 570**  
*Self-Regulated Learning*

An examination of contemporary theory and research about self-regulated learning and learning strategies, computer-based instructional tools and environments for promoting self-regulated learning, and regulation of learning in collaborative contexts.  
**Notes:**  
- Credit will be granted for only one of ED-D 570, ED-D 591 (if taken in the same topic).  
- Students who complete this course may be eligible to apply for a lab instructor position for ED-D 101 (Learning Strategies for University Success).

**ED-D 571**  
*Advanced Assistive Technology in the Inclusive Classroom*

Focuses on the research and application of a range of assistive technologies, assessment frameworks, instructional approaches and strategies, and resources to support active student engagement and participation in inclusive classrooms.  
**Note:** Credit will be granted for only one of ED-D 571, ED-D 591 (if taken in the same topic).

**ED-D 590**  
*Directed Studies in Educational Psychology and Leadership Studies*

May be taken more than once for credit in different topics with permission of the department to a maximum of 4.5 units; however, no more than 3 units of credit from the same instructor will be accepted except under exceptional circumstances.

**ED-D 591A**  
*Selected Topics Learning, Development and Instructional Sciences*

May be taken more than once for credit in different topics.

**ED-D 591B**  
*Selected Topics Measurement, Evaluation and Computer Applications*

May be taken more than once for credit in different topics.

**ED-D 591C**  
*Selected Topics in Special Education*

May be taken more than once for credit in different topics.

**ED-D 591D**  
*Selected Topics in Counselling*

May be taken more than once for credit in different topics.
ED-D 591 E - EDCI 512A

ED-D 591 E  Units: 1.5  
Selected Topics in Leadership Studies  
Note: May be taken more than once for credit in different topics.

ED-D 597  Units: 1.5  
Comprehensive Examination - Educational Psychology and Leadership Studies  
A required element of all MEd programs. Typically held within one month of completion of all coursework. Examination format may be either written or oral, as decided upon by the program supervisor in consultation with the candidate. Areas of examination and examiners are established by each program area (counselling, educational psychology, special education, leadership studies).  
Grading: INP, COM, N, F.

ED-D 598  Units: 3.0  
Project - Educational Psychology and Leadership Studies  
Evidence of independent research work in the form of a project, extended paper(s), work report, etc., as determined within the department. Planned and carried out with a project supervisor.  
Grading: INP, COM, N, F.

ED-D 599  Units: 6.0  
Thesis - Educational Psychology and Leadership Studies  
Grading: INP, COM, N, F.

ED-D 600  Units: 1.5  
Learning and Teaching in Higher Education  
Explores instructional research and contemporary practices in higher education. Topics include using effective teaching strategies, developing course curriculum, and exploring various instructional models and media. Content is guided by recent research in the psychology of learning and instruction.  
Notes:  
- Students who are not in the LATHE Program and wish to take a course in this area may consider ED-D 614.  
- With permission of the department, students who have taken EDCI 510 or WRIT 509 may obtain credit for ED-D 600.  
Prerequisite(s): Admission to Graduate Certificate in Learning and Teaching in Higher Education (LATHE).

ED-D 605  Units: 3.0  
Educational Psychology: Apprenticeship in Teaching in Higher Education  
Explores research and rhetoric associated with numerous models of instruction found frequently in post-secondary contexts such as lecture, recitation, small-group discussion and on-line learning. As each instructional model is examined, students will practice supporting instructional skills and strategies.  
Prerequisite(s): Admission to Graduate Certificate in Learning and Teaching in Higher Education (LATHE).  
Pre- or Corequisite(s): ED-D 600 or EDCI 560.  
Grading: COM, N, F.

ED-D 610  Units: 1.5  
Contemporary Issues in Higher Education  
Critically examines the problems and issues that dominate current thought and discussion in higher education in Canada and internationally. Topics considered will include globalization and internationalization, university governance, teaching and learning, the nature of academic work, corporatization of postsecondary institutions, credentialism, and relations between higher education and the state.  
Prerequisite(s): Permission of the department.

ED-D 614  Units: 1.5  
University Teaching  
An extensive review of research and instructional practices at the post-secondary level. Topics include models of instruction, teaching strategies, course development principles, and assessment practices.  
Prerequisite(s): Admission to a graduate program.

ED-D 615  Units: 1.5 or 3.0  
Individual Apprenticeship in University Teaching  
Students undertake an individualized apprenticeship experience with a sponsoring faculty member. The broad aim of the apprenticeship is to offer students guided practice in university instruction.  
Note: May be taken more than once for credit in different topics with approval of the student’s supervisory committee.  
Prerequisite(s): Admission to a graduate program.  
Grading: COM, N, F.

ED-D 620  Units: 1.5  
Educational Psychology: Doctoral Apprenticeship in Research  
Individualized opportunity for doctoral students to develop advanced research skills by apprenticing in faculty research or extra-to dissertation research. Students are expected to spend approximately 9-10 hours a week participating in research activities. The apprenticeship typically involves a range of activities including organization and training of research assistants, submission of an ethics application, management of research databases, data analysis, and preparation and submission of materials for publication and/or presentation.  
Note: Students may repeat this course, but credit will be granted only once.  
Prerequisite(s):  
- Admission to a doctoral program; or  
- Permission of the department.  
Grading: INP, COM, N, F.

ED-D 660  Units: 1.5  
Doctoral Seminar in Contemporary Issues in Educational Psychology  
A seminar for doctoral students examining contemporary issues in educational psychology. Attention is also given to guidelines for scholarly and professional practice.  
Grading: INP, COM, N, F.

ED-D 669  Units: 1.5-3.0  
Advanced Directed Studies in Educational Psychology  
Note: May be taken more than once for credit in different topics with permission of the department to a maximum of 4.5 units, however, no more than 3 units from the same instructor will be accepted except under exceptional circumstances.
EDCI 512B Units: 1.5
Formerly: half of EDCI 512
Digital Presentation
An extensive exploration of the tools and processes used in presenting studio media in digital formats. Students will learn how to organize existing studio materials, processes, ideas, and resources into dynamic presentation structures using still/motion visuals, text and audio. A strong focus will be given to the production formats required for final graduate presentations.
Note: Credit will be granted for only one of EDCI 512B, EDCI 512.

EDCI 513 Units: 3.0
Community Art Education
Issues related to community art programs that play a role in sociocultural development and raising awareness about aesthetics.

EDCI 514 Units: 1.5
Educational Discourses
An opportunity for engagement in the research community, advancing the development of student’s own capacity for research, and a critical examination of contemporary literature on functional educational concepts, research issues and implications for curriculum and instruction.

EDCI 515 Units: 1.5
e-Research: Harnessing and Understanding Technology in Research
A blended multi-media/research course that focuses on relevant issues involved in using information and communication technologies (ICT) and the Internet for research purposes. In addition to developing some foundational skills, students will learn about methods, techniques, as well as ethical and practical issues.
Note: Credit will be granted for only one of EDCI 515, ED-B 515.

EDCI 517 Units: 1.5
Formerly: EDCI 542A
Reading Processes in the School Curriculum: Research and Processes
Examines and analyzes research and models of reading, and the processes of reading and reading development.
Note: Credit will be granted for only one of EDCI 517, EDCI 542A, EDCI 542, ED-B 542.

EDCI 518 Units: 1.5
Formerly: EDCI 540A
Research in Language and Literacy: Curriculum Development
A critical analysis of theories and research related to curriculum development and implementation in language and literacy.
Note: Credit will be granted for only one of EDCI 518, EDCI 540, EDCI 540A, ED-B 540.

EDCI 520 Units: 1.5 or 3.0
Seminar in Contemporary Educational Issues in Philosophical Perspective
A survey of issues selected from leading contemporary thinkers and how they relate to the basic values, purposes and problems of education.
Note: Credit will be granted for only one of EDCI 520, ED-B 520.

EDCI 521 Units: 1.5
Contemporary Educational Issues in Historical Perspective
Historical examination of significant educational writings, the social context in which they were written, and their influence on contemporary educational issues. Special emphasis is placed on writings that illuminate themes of educational change and that illustrate the relationship between the character of a society and the nature of its educational institutions.
Note: Credit will be granted for only one of EDCI 521, EDCI 521A, EDCI 521B, ED-B 521A, ED-B 521B.

EDCI 523 Units: 1.5
Diverse Voices and Visions in Education
An examination of diverse educational and cultural perspectives in education and ways of knowing not usually encompassed in other courses. Students will explore how these diverse perspectives shape, challenge, and enrich established educational methodologies.

EDCI 531 Units: 1.5
Introduction to Curriculum as Discourse
An overview of the field of curriculum studies from the early 20th century forward. Invites students to reflect on implications of curriculum as discourse within their own educational concepts and practices and to imagine new possibilities.
Note: Credit will be granted for only one of EDCI 531, EDCI 531A, EDCI 531B, ED-B 535A, ED-B 535B.

EDCI 532 Units: 1.5
Emerging Trends and Topics in Curriculum Studies
An examination of recent publications, presentations and conference proceedings to identify and discuss emerging trends and topics in the field of curriculum studies.

EDCI 533 Units: 1.5
Theory and Practice in Curriculum Design and Change
Description of traditional and alternative approaches to curriculum planning and implementation in terms of origins, underlying assumptions, utility in various settings and effects. Invites students to identify and characterize their own approaches to curriculum planning and implementation.
Note: Credit will be granted for only one of EDCI 533, ED-B 556, ED-B 557.

EDCI 536 Units: 1.5
Language Processes in the School Curriculum: Oracy
An examination of processes through which competence in listening and speaking is developed. Includes analysis of research, methods and materials relevant to oracy.
Note: Credit will be granted for only one of EDCI 536, EDCI 543, EDCI 543A, ED-B 543.

EDCI 546 Units: 1.5
Literacies Research
A critical review of research methodologies used in the general area of language arts. Consideration of the appropriateness of specific methodologies to research in classroom problems.
Note: Credit will be granted for only one of EDCI 546, ED-B 546.

EDCI 548 Units: 1.5
Development and Implementation of the Curriculum
Application of relevant theories and models to the design and development of school curricula in a specific area.
Note: Credit will be granted for only one of EDCI 548, EDCI 548A, EDCI 548B, EDCI 548C, ED-B 558.

EDCI 549 Units: 1.5
Gender and Pedagogy
Draws upon historical and contemporary perspectives to provide lenses for analyzing various research issues and concerns in relation to educational policy and classroom practice. Inclusion and transformation are critical elements of the concepts developed in this course. Issues of gender influencing educational policy and practices will be examined, including areas such as curriculum development, teaching strategies, selection of curricular materials, professional interactions, and selection of teaching specialty areas.
Note: Credit will be granted for only one of EDCI 549, EDCI 591 (if taken in the same topic).

EDCI 550 Units: 1.5
Seminar: Research in Early Childhood Education
Analysis, interpretation, and evaluation of selected research in early childhood education through study of its conceptual and methodological bases.
Note: Credit will be granted for only one of EDCI 550, ED-B 550.
Prerequisite(s):
- 1.5 units of EDCI course numbered 500 or higher, or
- permission of the department.

EDCI 551 Units: 1.5
The Young Child in Today’s Society
An exploration of topics related to young children (birth through age 9) and their education in the context of Canadian society. Addresses several major questions, including: Who are today’s young children? What are the issues and challenges facing Canadian children and families? How can early childhood programs address these challenges?
Note: Credit will be granted for only one of EDCI 551, ED-B 551.

EDCI 552 Units: 1.5
Contemporary Trends in Early Childhood Education
An examination of perspectives that influence early childhood education in national and international contexts. Topics include: the inclusion of children’s knowledge in early childhood settings; the potential role of families in early years’ programming; the creation of programs that support children’s holistic development; the impact of cultural values on young learners; and the commonalities and differences of global, early learning settings.
Note: Credit will be granted for only one of EDCI 552, ED-B 552.

EDCI 554 Units: 1.5
Comparative Early Childhood Education: Curriculum, Context and Culture
Analysis and evaluation of approaches to curriculum, administration, and assessment in programs for preschool, kindergarten, and primary-aged children in cross-cultural contexts.
Note: Credit will be granted for only one of EDCI 554, ED-B 549.
EDCI 556 Units: 1.5
Language Processes in the School Curriculum: Writing and Representing
An examination of processes through which skills and competence in composition are developed. Includes analysis and evaluation of research, methods and materials relevant to instruction in composition.
Note: Credit will be granted for only one of EDCI 556, EDCI 543, EDCI 543B, ED-B 543.

EDCI 558 Units: 1.5
Differentiated Instruction: Needs of Diverse Learners
Examines research and practice of differentiated instruction across the curriculum, with an emphasis on literacy at all levels. Investigates the philosophy and theory behind differentiated instruction and exemplary practices. Focuses on flexibility in how curriculum content, processes and representations of knowledge are designed within a differentiated model. Discussion of differentiated instructional models in relation to current trends in Canadian curriculum.
Note: Credit will be granted for only one of EDCI 558, EDCI 591 (if taken in the same topic).

EDCI 556 Units: 1.5
Research and Practice of Learning Design
An in-depth look at the research and practice of learning design and its application to technology-enabled interactive learning environments. Students will critically examine theories and principles of learning design, explore how they can maximize the effectiveness, efficiency and appeal of learning experiences for learners; and teach for understanding.

EDCI 566 Units: 1.5
EDUCoaching for Technology Integration
An exploration of principles and models of educational change through professional development coaching within the context of technology adoption theories. Students will actively coach or be coached during this course.

EDCI 567 Units: 1.5
Interactive and Multimedia Learning Theories
An in-depth analysis of theories and applications of multimedia learning in interactive learning environments. Students will explore the latest research, compare, and critique current practices and emerging technologies such as touch input devices, for creating rich educational experiences.

EDCI 568 Units: 1.5
Discourse on Social Media for Connected and Personalized Learning
Exploration of current research on communities of learning to situate discussion on connected practices for both personalized and professional learning. Critical discourse will focus on the balance of opportunities afforded by connected learning as well as issues such as cyber bullying, safety, and privacy in online environments.

EDCI 569 Units: 1.5
The Distributed, Blended and Open Classroom
An examination of current research and models of distributed learning and the theories that drive successful learning experiences in a variety of configurations such as online, blended, multi-access, and open learning.

EDCI 570 Units: 1.5
Research in Curriculum and Instruction in the Elementary Grades
Review of the critical issues, analysis of significant research on curriculum development at the elementary school level.
Note: Credit will be granted for only one of EDCI 570, EDCI 570A, EDCI 570B, EDCI 570C, EDCI 570D, ED-E 540.

EDCI 571 Units: 1.5
Research in Curriculum and Instruction in the Secondary Grades
Review of the critical issues, analysis of significant research on curriculum development at the secondary level.
Note: Credit will be granted for only one of EDCI 571, EDCI 571A, EDCI 571B, EDCI 571C, EDCI 571D, EDCI 571E, EDCI 571F, ED-E 541.

EDCI 572 Units: 1.5
Development and Implementation of the Curriculum
Application of relevant theories and models to the design and development of school curricula in a specified area.
Note: Credit will be granted for only one of EDCI 572, EDCI 572A, EDCI 572B, EDCI 572A, EDCI 572C, EDCI 572D, EDCI 572E, EDCI 572F, ED-E 558.

EDCI 574 Units: 1.5
Environmental Education Perspectives
A multi-disciplinary approach to exploring goals for environmental and outdoor education; cultural differences in perceptions of community-environment relationships; the traditional ecological knowledge and wisdom of First Nations Peoples; current issues and trends; the research related to students’ environmental knowledge, attitudes and values; teaching strategies; and assessment techniques. Selected field trips.
Note: Credit will be granted for only one of EDCI 574, ED-E 574.

EDCI 575 Units: 1.5
Global Education
Explores critical global issues through the strands of environment, development, peace and human rights. Pedagogical concerns vary with student interests and include values education, teaching controversial issues, and dealing with children’s despair about the future.
Note: Credit will be granted for only one of EDCI 575, ED-E 546.

EDCI 576 Units: 1.5
Ecology, Pedagogy, and Practice
Theoretical examination of discourses that may include: the Deep Ecology Movement, Systems Theory, Eco-justice, and Cognitive Science to identify and discuss key issues in a variety of disciplinary areas as these relate to pedagogy and practice.
Note: Credit will be granted for only one of EDCI 576, EDCI 591.

EDCI 580 Units: 1.5
Qualitative Research Methods
Provides a survey of a variety of qualitative methods, and opportunities for learners to develop competencies in research practices common to qualitative inquiry.
Note: Credit will be granted for only one of EDCI 580, ED-B 580.

EDCI 581 Units: 1.5
Research Methodologies in Education
An opportunity for students to become familiar with various approaches to research, especially those relevant to their inquiries with special emphasis on the intellectual, social, and cultural contexts and ethics of research.

EDCI 582 Units: 1.5
Writing as Research
Writing as a mode of inquiry, with particular emphasis on the practice of writing. Includes all forms of interpretive inquiry, especially narrative, phenomenological, hermeneutic and autobiographical inquiry.
Note: Credit will be granted for only one of EDCI 582, ED-B 582.

EDCI 584 Units: 1.5
Analysis of Quantitative and Mixed Methods Research
An introduction to the understanding, critical analysis, and evaluation of the theoretical and practical issues related to published quantitative or mixed methods research in the field of education.

EDCI 590 Units: 1.5
Directed Study - Curriculum and Instruction
Notes: • May be taken more than once for credit in different topics. • Pro Forma required.
Prerequisite(s): Permission of the faculty.

EDCI 591 Units: 1.5 or 3.0
Selected Topics in Curriculum and Instruction
A variable content course. Normally restricted to course offerings and not individual study.
Note: May be taken more than once for credit in different topics.

EDCI 597 Units: 1.5
Comprehensive Examination
A written and/or oral comprehensive examination, which must be passed as required for individual Master of Education programs.
Note: Credit will be granted for only one of EDCI 597, ED-A 597, ED-B 597, ED-E 597.
Grading: INP, COM, N, F.

EDCI 598 Units: 3.0
Project - Curriculum and Instruction
Grading: INP, COM, N, F.

EDCI 598A Units: 1.5
Project Proposal and Literature Review
Encourages discussion of alternate approaches to project topics as well as examine the components of a project proposal, especially the features of an effective literature review. The proposal and literature review for the MEd project must be approved by the 598A course instructor and the student’s program supervisor.
Note: Students who do not complete the course requirements may register a second time for the course. Incomplete course requirements in the second term will result in withdrawal from the program. There are appeal procedures for extenuating circumstances.
Prerequisite(s): Admission to a Community-based MEd program.
Grading: COM, INP, N, F.
EDCI 599B Units: 1.5
Project
The project proposal approved in 598A is to be completed and will include the approved literature review, an analytic and professional reflection on the contributions of the project. A project may be presented in any appropriate form - prose, performance, multimedia, or exhibition for example - but must include a written submission of moderate length. The successful completion of the project requires the approval of the course instructor and the student’s program supervisor.

Notes:
- Students who have completed equivalent prerequisites may request permission to register in the course.
- Students who do not complete the course requirements may register a second time for the course. Incomplete course requirements in the second term will result in withdrawal from the program. There are appeal procedures for extenuating circumstances.

Prerequisite(s):
- EDCI 598A; or
- admission to a Community-based MED program.

Grading: COM, INP, N, F.

EDCI 599 Units: 7.5
Thesis - Curriculum and Instruction

Grading: INP, COM, N, F.

EDCI 601 Units: 1.5
Interdisciplinary Doctoral Seminar

The purpose of Doctoral Seminar is to create a community of scholars in which faculty and graduate students share and support each other’s current research projects.

Note: May be taken more than once for credit in different topics to a maximum of 6 units.

Prerequisite(s): Admission to a doctoral program.

EDCI 614 Units: 1.5
Discourses in Educational Studies

An opportunity for engagement in the research community, advancing the development of student’s own capacity for research, and a critical examination of contemporary literature on functional educational concepts, research issues and implications for curriculum and instruction.

Note: Credit will be granted for only one of EDCI 614, EDCI 600.

EDCI 632 Units: 1.5
Emerging Trends in Curriculum Studies

An examination and theoretical critique of emerging trends and topics in the field of curriculum studies as they appear in recent publications, presentations, and conference proceedings.

Note: Credit will be granted for only one of EDCI 632, EDCI 532.

EDCI 633 Units: 1.5
Discourses in Curriculum Design and Change

Identification, analysis and critique of current discourses of curriculum development, implementation, and change found in educational practice and in theoretical literature.

Note: Credit will be granted for only one of EDCI 633, EDCI 532.

EDCI 673 Units: 1.5
ICT in Environmental, Mathematics, Science Instruction

Explores the changes information and communication technologies (ICT) have made on learning and instruction in environmental, mathematics and science education. Theoretical, classroom instruction, and research implications will be considered.

EDCI 681 Units: 1.5
Advanced Research Design

Explores research methodologies appropriate to specific research problems, questions, and contexts. An examination of the purposes of research, the role of literature review, educational theories, and design of a research question considering the relationship between question and research method.

Note: Students who have completed a master’s level research methods course may request permission to register in the course.

Prerequisite(s): Permission of the faculty.

EDCI 690 Units: 1.5 or 3.0
Directed Studies - Curriculum and Instruction

Under the direction of program supervisors, topics in the area of research interests of doctoral students will be examined, leading to the development of background material for a PhD dissertation.

Notes:
- May be taken more than once for credit in different topics.
- Pro Forma required.

Prerequisite(s): Set by department depending upon topic.

EDCI 691 Units: 1.5 or 3.0
Selected Topics in Curriculum and Instruction

Issues pertaining to students’ research interests and faculty expertise will be examined.

Notes:
- May be taken more than once for credit in different topics.
- Pro Forma required.

Prerequisite(s): Set by department depending upon topic.

EDCI 693 Units: 3.0
Candidacy Examination - Curriculum and Instruction

Candidacy Examinations which must be passed as required for individual Doctor of Philosophy Programs within the Faculty of Education. Exams will be reviewed and graded by all members of the individual’s Doctoral Committee.

Grading: INP, COM, N, F.

EDCI 699 Units: 30.0
PhD Dissertation - Curriculum and Instruction

Prerequisite(s): EDCI 693.

Grading: INP, COM, N, F.

ENGL

English Department of English Faculty of Humanities

ENGL 500 Units: 1.5
Textual Studies and Methods of Research

Advanced training in research skills, textual studies, disciplinary issues, and professional life. Covers bibliography (analytical, descriptive, and enumerative), methods of research, appropriate forms of citation and documentation, and the dissemination of research.

Note: Compulsory for all graduate students, except those who can show equivalent previous credit.

ENGL 502 Units: 1.5
Teaching Literature and Composition

A preparation for teaching English literature and composition at universities and colleges. Includes: 1) a seminar and 2) a practicum in which students acquire practical experience in classrooms both at the University of Victoria and Camosun College. Covers a range of theoretical issues relating to teaching and learning as cultural activities such as: class, race and gender in the classroom; the politics, power dynamics and ethics of pedagogy; the influence of theory on pedagogical practice.

Note: Evaluated on a pass/fail basis. Seminar and practicum time are given equal weight; however, their proportion may vary from week to week and from term to term.

Grading: INP, COM, N, F.

ENGL 503 Units: 1.5
Special Studies I

ENGL 505 Units: 1.5
Studies in Literary Theory: Area Course

ENGL 506 Units: 1.5
Studies in Literary Theory: Special Topic

ENGL 507 Units: 1.5
Digital Literary Studies: History and Principles

Surveys and explores intellectual traditions and emergent concerns associated with computing in literary studies. Topics may include material relating to literary digital representation, analysis, communication, and creation, and involve theoretical considerations and pragmatic approaches.

Note: Credit will be granted for only one of ENGL 507, ENGL 590 (if taken in the same topic).
<table>
<thead>
<tr>
<th>Course</th>
<th>Units</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>ENGL 508</strong></td>
<td>1.5</td>
<td>Digital Literary Studies: Special Topic</td>
</tr>
<tr>
<td><strong>ENGL 510</strong></td>
<td>1.5</td>
<td>Studies in Old English Literature: Special Topic</td>
</tr>
<tr>
<td><strong>ENGL 515</strong></td>
<td>1.5</td>
<td>Studies in Middle English Literature: Area Course</td>
</tr>
<tr>
<td><strong>ENGL 516</strong></td>
<td>1.5</td>
<td>Studies in Middle English Literature: Special Topic</td>
</tr>
<tr>
<td><strong>ENGL 520</strong></td>
<td>1.5</td>
<td>Studies in Renaissance Literature: Area Course</td>
</tr>
<tr>
<td><strong>ENGL 521</strong></td>
<td>1.5</td>
<td>Studies in Renaissance Literature: Special Topic</td>
</tr>
<tr>
<td><strong>ENGL 530</strong></td>
<td>1.5</td>
<td>Studies in the Literature of the 17th Century: Area Course</td>
</tr>
<tr>
<td><strong>ENGL 531</strong></td>
<td>1.5</td>
<td>Studies in the Literature of the 17th Century: Special Topic</td>
</tr>
<tr>
<td><strong>ENGL 540</strong></td>
<td>1.5</td>
<td>Studies in the Literature of the 18th Century: Area Course</td>
</tr>
<tr>
<td><strong>ENGL 541</strong></td>
<td>1.5</td>
<td>Studies in the Literature of the 18th Century: Special Topic</td>
</tr>
<tr>
<td><strong>ENGL 550</strong></td>
<td>1.5</td>
<td>Studies in the Literature of the 19th Century: Area Course</td>
</tr>
<tr>
<td><strong>ENGL 551</strong></td>
<td>1.5</td>
<td>Studies in the Literature of the 19th Century: Special Topic</td>
</tr>
<tr>
<td><strong>ENGL 560</strong></td>
<td>1.5</td>
<td>Studies in 20th-Century British and Irish Literature: Area Course</td>
</tr>
<tr>
<td><strong>ENGL 561</strong></td>
<td>1.5</td>
<td>Studies in 20th-Century British and Irish Literature: Special Topic</td>
</tr>
<tr>
<td><strong>ENGL 570</strong></td>
<td>1.5</td>
<td>Studies in American Literature Pre-1914: Area Course</td>
</tr>
<tr>
<td><strong>ENGL 571</strong></td>
<td>1.5</td>
<td>Studies in American Literature 1914 to the Present: Area Course</td>
</tr>
<tr>
<td><strong>ENGL 572</strong></td>
<td>1.5</td>
<td>Studies in American Literature: Special Topic</td>
</tr>
<tr>
<td><strong>ENGL 580</strong></td>
<td>1.5</td>
<td>Studies in Commonwealth and Postcolonial Literatures: Area Course</td>
</tr>
<tr>
<td><strong>ENGL 581</strong></td>
<td>1.5</td>
<td>Studies in Commonwealth and Postcolonial Literatures: Special Topic</td>
</tr>
<tr>
<td><strong>ENGL 582</strong></td>
<td>1.5</td>
<td>Core Seminar in Literatures of the West Coast</td>
</tr>
</tbody>
</table>

**EOS Earth and Ocean Sciences**

**School of Earth and Ocean Sciences**

**Faculty of Science**

<table>
<thead>
<tr>
<th>Course</th>
<th>Units</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>EOS 503</strong></td>
<td>1.5</td>
<td>Global Biogeochemical Cycles</td>
</tr>
</tbody>
</table>

Tracks the fate of organic matter from its formation (primary production) through its transformation and destruction during transport, depositional, and diagenetic remineralization processes. Global carbon, nitrogen, phosphorus, and sulphur cycles are discussed. Emphasis is placed on describing the fluxes of nutrients and other major compounds within soils, and the sedimentary and water columns, and across their interface.

**EOS 504**

Units: 1.5 or 3.0

**Selected Topics in Geochemistry**

Topics are selected from the fields of solid earth, organic, marine, atmospheric and planetary geochemistry and biogeochemistry. Examples include geochemical tracers in oceanography and climate, ocean biogeochemical processes, environmental geochemistry, trace element and isotope geochemistry, hydrosphere-lithosphere interactions and high-temperature geochemistry.

Note: May be taken more than once for credit in different topics.

**EOS 508**

Units: 1.5

**Marine Geology**

A seminar course covering modern processes of marine geology, including depositional processes and diagenesis of marine sediments. Examines a range of depositional environments: fjord and coastal, shelf, slope, and oceanic; with consideration of the data obtained from DSDP and ODP drilling.

**EOS 510**

Units: 1.5

**Plate Tectonics: the Geological Record**

An examination of the processes of plate tectonics as revealed by the geological record, including Precambrian evolution of cratons; rifts and passive margins; convergent margins and orogens; plate motions through time.

**EOS 513**

Units: 1.5

**Advanced Igneous and Metamorphic Petrology**

A seminar style course focusing on advanced topics in igneous and metamorphic petrology and how the tools of petrology can be used for geodynamic reconstructions.

**EOS 516**

Units: 1.5

**Ocean Acoustics**

An introduction to the ocean as an acoustic medium, sound sources in the ocean, sound propagation in deep and shallow water, reflection and transmission processes at ocean boundaries, and ambient noise. Particular focuses can include acoustic signal processing, numerical propagation modelling, source localization, and ocean acoustic inversion.

**EOS 518**

Units: 1.5 or 3.0

**Selected Topics in Earth, Ocean and Atmospheric Sciences**

Examines selected research topic(s) from the fields of geology, oceanography, and/or atmospheric science.

Note: May be taken more than once for credit in different topics.

**EOS 519**

Units: 1.5

**Selected Topics in Geophysics**

Examples of topics include geodynamics or continuum mechanics with geological applications, time series analysis with geophysical applications, seismic data processing, well log analysis, environmental and engineering geophysics, and geophysics of the continental crust.

Note: May be taken more than once for credit in different topics.

**EOS 523**

Units: 1.5

**Seismology**

Theoretical and practical aspects of seismic wave propagation, earthquake seismology, and processing and interpretation of reflection and refraction data.
### EOS 525 - Research Frontiers in Earth and Ocean Science

This interdisciplinary Earth and Ocean Sciences course examines, in detail, global topics that are current, significant and which require input and integration across diverse disciplines. The specific topics change annually and the subject is team-taught by several SEOS/UVic faculty members.

#### EOS 526 - Geophysical Inverse Theory

Inverse theory and its applications in Earth and Ocean Sciences. Topics include non-uniqueness, general linear least-squares, singular-value decomposition, regularization, linearization, global inversion, Bayesian inversion, and Markov-chain Monte Carlo methods. Applications will be drawn from the research literature and include topics such as inversion of seismic, acoustic and geo-electromagnetic data, tomography and matched-field inversion.

#### EOS 531 - Physical Oceanography

Physical properties of sea water, equation of state, gravitational stability, large-scale ocean currents, meridional distribution of salinity and temperature, surface heat budgets, water masses, estuary flows.

#### EOS 538 - Aqueous Geochemistry and the Environment

Major aspects of the global water cycle, sources, sinks of chemical elements present in aquatic systems, weathering reactions, solution geochemistry of oxic and anoxic environments in natural aquatic systems (rainwater, ground waters, rivers, lakes, estuaries and oceans). Other topics include the application of natural and anthropogenic tracers to geochemical problems with aquatic systems.

**Note:** Credit will be granted for only one of EOS 538, EOS 425.

#### EOS 550 - The Climate System

Studies of the Earth’s climate require an understanding of the intimate links between the hydrosphere, atmosphere, cryosphere and biosphere. Basic theories of the dynamics of ocean and atmosphere. The physics and biogeochemistry of coupled models are examined with emphasis on simple intuition-building mathematical models as well as discussion of large computer models.

#### EOS 551 - Introductory Dynamic Meteorology

An introduction to the dynamics and thermodynamics of rotating atmospheres. Topics include: equations of motion, circulation theorems, geostrophy and quasigeostrophy, boundary layer dynamics, waves in the atmosphere, barotropic and baroclinic instabilities, and the general circulation of the atmosphere.

### EPHE

#### EPHE 550 - Research Seminar

An examination of contemporary research, theoretical, and practical issues in Exercise Science Physical and Health Education.

Grading: INP, COM, N, F.

#### EPHE 562 - Mathematical Tools for Earth, Ocean and Atmospheric Sciences

Selected topics to provide training in mathematical techniques and tools used in ocean and earth systems data analysis and numerical modeling. Examples of topics are time-series analysis, statistical prediction and analysis, and numerical finite-difference, finite-element and spectral modeling techniques.

**Notes:**
- May be taken more than once for credit in different topics.
- May be repeated with different content (offered as S62A, S62B, S62C, S62D).

#### EOS 580 - Directed Studies

Designed to enable students to pursue individual interests.

**Note:** May be taken more than once for credit in different topics.

### EOS 599 - MSc Thesis

The thesis or dissertation requirement for advanced degrees applies to all students in the School. Students must enrol in 599 in their first term and remain enrolled until their thesis requirements have been completed.

* Normally 9 units.

**Grading:** INP, COM, N, F.

### EOS 693 - PhD Candidacy Examination

Students must enrol in EOS 693 in their first term and remain enrolled until their candidacy requirements have been completed, normally within the first two years of a PhD program. A pre-candidacy committee meeting must precede the formal candidacy exam.

**Corequisite(s):** EOS 599.

**Grading:** INP, COM, N, F.

### EOS 699 - PhD Dissertation

The thesis or dissertation requirement for advanced degrees applies to all students in the School. Students must enrol in 699 in their first term and remain enrolled until their dissertation requirements have been completed.

**Corequisite(s):** EOS 693.

**Grading:** INP, COM, N, F.

### EPHE 570 - Skill Acquisition in Physical Education and Sport

A review of learning theories and principles as they pertain to the acquisition and retention of motor skills; the neural mechanisms involved in the learning and control of motor patterns; information processing in human performance; detailed study of research on memory, attention, retrieval processes; and movement control.

**Note:** Credit will be granted for only one of EPHE 570, PE 570.

### EPHE 572 - Physiology in Physical Education and Sport

The study of physiological basis for sport performance and fitness. The assessment of physiological status and the rationale for the prescription of exercise programs.

**Note:** Credit will be granted for only one of EPHE 572, PE 572.

### EPHE 573 - Research Methods

An overview of the qualitative and quantitative research approaches specific to the various disciplinary areas in the School of Exercise Science, Physical and Health Education. Underlying assumptions of both qualitative and quantitative research are discussed and the respective research processes are reviewed. Other topics include: the role of the researcher, selecting and developing a research problem; reviewing the literature; developing research hypotheses; issues in measurement, data collection issues, writing research proposals; research ethics; and communicating the results of research.

**Note:** Credit will be granted for only one of EPHE 573, PE 573.

### EPHE 573 - Research Methods

An overview of the qualitative and quantitative research approaches specific to the various disciplinary areas in the School of Exercise Science, Physical and Health Education. Underlying assumptions of both qualitative and quantitative research are discussed and the respective research processes are reviewed. Other topics include: the role of the researcher, selecting and developing a research problem; reviewing the literature; developing research hypotheses; issues in measurement, data collection issues, writing research proposals; research ethics; and communicating the results of research.

**Note:** Credit will be granted for only one of EPHE 573, PE 573.
<table>
<thead>
<tr>
<th>Course Code</th>
<th>Units</th>
<th>Course Title</th>
<th>Description</th>
<th>Prerequisite(s)</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>EPHE 574</strong></td>
<td>1.5</td>
<td>Administration of Physical Education, Recreation and Sport</td>
<td>After presenting a theoretical base for administrative and organizational theories, a link will be made to specific situations in the fields of physical education, recreation and sport.</td>
<td>Credit will be granted for only one of EPHE 574, PE 575, PE 576.</td>
</tr>
<tr>
<td><strong>EPHE 575</strong></td>
<td>1.5</td>
<td>Applied Sport Psychology</td>
<td>Provides students with a further understanding of concepts and principles underlying the field of sport psychology. Provides a basis for the use of mental training techniques such as imagery, self-talk, feedback, and focusing to improve sport performance and experiences.</td>
<td>Credit will be granted for only one of EPHE 575, PE 577, PE 578.</td>
</tr>
<tr>
<td><strong>EPHE 576</strong></td>
<td>1.5</td>
<td>Teaching and Coaching Effectiveness in Physical Education and Sport</td>
<td>A review of current models of effective teaching and coaching; observation and coaching systems; analysis of teaching and coaching behaviours; a review of current research.</td>
<td>Credit will be granted for only one of EPHE 576, PE 577, PE 578.</td>
</tr>
<tr>
<td><strong>EPHE 577</strong></td>
<td>1.5</td>
<td>Research Methods and Techniques in Coaching Studies</td>
<td>The development of research skills required to interpret the literature related to coaching and sport performance and develop a project proposal as part of the requirements for the degree.</td>
<td>Credit will be granted for only one of EPHE 577, PE 577, PE 578.</td>
</tr>
<tr>
<td><strong>EPHE 578</strong></td>
<td>1.5</td>
<td>Biomechanics</td>
<td>A study of athletic performance by way of the laws of physics and mechanics. Topics include: 1. A review of the fundamental laws of physics and mechanics; 2. Critical analysis of selected sport skills and techniques.</td>
<td>Credit will be granted for only one of EPHE 579, PE 579, PE 580.</td>
</tr>
<tr>
<td><strong>EPHE 579</strong></td>
<td>1.5</td>
<td>Current Issues in Coaching Studies</td>
<td>Identification and selection of issues in coaching and sport for presentation, discussion and resolution. As leaders in sport, students will consider issues from both a content perspective and in the context of beliefs and values.</td>
<td>Credit will be granted for only one of EPHE 579, PE 577, PE 578.</td>
</tr>
<tr>
<td><strong>EPHE 580</strong></td>
<td>1.5</td>
<td>Physiological Issues in Physical Activity and Health</td>
<td>Selected issues and research examining the physiological responses and adaptations to exercise, as well as they relate to performance and/or health.</td>
<td>Credit will be granted for only one of EPHE 580, PE 580.</td>
</tr>
<tr>
<td><strong>EPHE 581</strong></td>
<td>1.5</td>
<td>Psychological Issues in Physical Activity and Health</td>
<td>Examines selected current psychological issues affecting individual and group involvement in different forms of physical activity and how these interact with performance and health from childhood to the senior years. Research in the field will be examined to assist understanding of current beliefs and practices.</td>
<td>Credit will be granted for only one of EPHE 581, PE 581.</td>
</tr>
<tr>
<td><strong>EPHE 582</strong></td>
<td>1.5</td>
<td>Neuroscience in Physical Activity and Health</td>
<td>A seminar on issues and research in neuroscience related to motor control across the lifespan and in typical and atypical populations.</td>
<td>Credit will be granted for only one of EPHE 582, PE 582.</td>
</tr>
<tr>
<td><strong>EPHE 583</strong></td>
<td>1.5</td>
<td>Issues in Health Promotion and Wellness</td>
<td>Issues, research and values in health promotion and wellness related to physical activity. Topics may include community-based research in education, health, recreation and allied social service settings; social determinants of health and physical activity; and theory and practice of programs and policies affecting health, wellness and physical activity.</td>
<td>Credit will be granted for only one of EPHE 583, PE 583.</td>
</tr>
<tr>
<td><strong>EPHE 584</strong></td>
<td>1.5</td>
<td>Pedagogical Issues in Physical Activity and Health</td>
<td>Current pedagogical research that influences national and provincial physical activity policies, school-based physical education programs and community-based physical activity programs.</td>
<td>Credit will be granted for only one of EPHE 584, PE 584.</td>
</tr>
<tr>
<td><strong>EPHE 585</strong></td>
<td>1.5</td>
<td>Qualitative Research Genres Applied to Education, Health and Society</td>
<td>Examines issues surrounding the development of research representations that inform issues in education, health and society. A core component of the course will be to develop, gather data and report on a community based inquiry project. Qualitative genres based on different modes of inquiry will be explored and applied in a student developed inquiry project.</td>
<td>Credit will be granted for only one of EPHE 585, PE 585.</td>
</tr>
<tr>
<td><strong>EPHE 589</strong></td>
<td>1.5 or 3.0</td>
<td>Thesis - Exercise Science, Physical and Health Education</td>
<td>A variable content course.</td>
<td>May be taken more than once for credit in different topics.</td>
</tr>
<tr>
<td><strong>EPHE 590</strong></td>
<td>1.5 or 3.0</td>
<td>Directed Study</td>
<td>Research topics will be pursued at the doctoral level under the direction of one or more faculty members.</td>
<td>May be taken more than once for credit in different topics.</td>
</tr>
<tr>
<td><strong>EPHE 591</strong></td>
<td>1.5 or 3.0</td>
<td>Selected Topics in Exercise Science, Physical and Health Education</td>
<td></td>
<td>Credit will be granted for only one of EPHE 591, PE 591.</td>
</tr>
<tr>
<td><strong>EPHE 592</strong></td>
<td>1.5</td>
<td>Comprehensive Examination - Exercise Science, Physical and Health Education</td>
<td>Comprehensive examination which must be passed as required for individual Master of Education programs within the Faculty of Education.</td>
<td>Credit will be granted for only one of EPHE 592, PE 592.</td>
</tr>
<tr>
<td><strong>EPHE 593</strong></td>
<td>3.0</td>
<td>Candidacy Exam - Kinesiology</td>
<td></td>
<td>Credit will be granted for only one of EPHE 593, PE 593.</td>
</tr>
<tr>
<td><strong>EPHE 594</strong></td>
<td>1.5 or 3.0</td>
<td>PhD Dissertation - Kinesiology</td>
<td></td>
<td>Credit will be granted for only one of EPHE 594, PE 594.</td>
</tr>
</tbody>
</table>
Environmental Studies
School of Environmental Studies
Faculty of Social Sciences

ES 500  Units: 1.5
Perspectives on Environmental Theories, Methods and Skills I
An examination of contemporary theories, methods and skills that support environmental studies research. Weekly seminars will be preceded by a 3-day field camp in late August/early September (additional cost for field camp).
Note: Required core course.
Prerequisite(s): Admission to a graduate program in Environmental Studies.

ES 501  Units: 1.5
Perspectives on Environmental Theories, Methods and Skills II
Builds on the foundation laid in ES 500, and continues to explore theories, methods and skills appropriate to each student’s research program. A retreat is typically scheduled in mid-March (additional cost for field retreat).
Note: Required core course.
Prerequisite(s): Admission to a graduate program in Environmental Studies.

ES 503  Units: 3.0
MA/MSc Research Colloquium
The Graduate Colloquium meets weekly from September to April. Papers are presented by graduate students, faculty, and visiting scholars. The colloquium exposes students to a wide range of conceptual and substantive issues that reflect the breadth and depth of environmental research. Attendance and participation in the colloquium is strongly encouraged throughout the degree program. Students receive 3 units of pass/fail credit during their first year.
Note: Required core course.
Grading: INP, COM, N, F.

ES 570  Units: 1.5
Field Study
Supervised research or organized projects related to environmental problems, supplemented by directed individual study. A formal report is required.

ES 580  Units: 1.5
Seminar in Political Ecology
Flexible topics course offered in a seminar format.
Note: May be taken more than once for credit in different topics to a maximum of 3 units.

ES 581  Units: 1.5
Seminar in Ethnoecology
Flexible topics course offered in a seminar format.
Note: May be taken more than once for credit in different topics to a maximum of 3 units.

ES 582  Units: 1.5
Seminar in Ecological Restoration
Flexible topics course offered in a seminar format.
Note: May be taken more than once for credit in different topics to a maximum of 3 units.

ES 590  Units: 1.5
Directed Studies
Individual studies under the direct supervision of a faculty member. The content and evaluation must be approved by the School.

ES 593  Units: 1.5
Thesis Proposal Preparation
Students will work individually with their supervisor (or co-supervisors) and supervisory committee to develop a thesis proposal. An oral defense of the proposal shall take place no later than September 30th of the student's second year of full-time study or third year of part-time study. An annual research showcase will provide an opportunity for students to present their work in a formal setting. Credit shall be granted upon acceptance of the proposal with revisions (as necessary).
Note: Required core course.
Grading: INP, COM, N, F.

ES 599  Units: 7.5
MA, MSc Thesis
Grading: INP, COM, N, F.

ES 600  Units: 1.5
Advanced Perspectives on Environmental Theories, Methods and Skills I
An advanced examination of contemporary theory and research methods at the forefront of environmental studies research. Emphasis will be given to the intersection of scientific, humanistic, and traditional knowledge. A 3-day field camp will precede weekly seminars in late August/early September (additional cost for field camp).
Notes:
• Required core course.
• Students with credit in ES 500 may be required to substitute ES 600 with another appropriate graduate course at the discretion of the student's PhD committee and graduate adviser.

ES 603  Units: 3.0
PhD Research Colloquium
The Graduate Colloquium meets weekly from September to April. Papers are presented by graduate students, faculty, and visiting scholars. The colloquium exposes students to a wide range of conceptual and substantive issues that reflect the breadth and depth of environmental research. Attendance and participation in the colloquium is strongly encouraged throughout the degree program. Students receive 3 units of pass/fail credit during their first year.
Note: Required core course.
Grading: INP, COM, N, F.

ES 670  Units: 1.5
Field Study
Supervised field research or organized projects related to environmental problems, supplemented by directed individual study. A formal report is required.

ES 680  Units: 1.5
Seminar in Political Ecology
Note: May be taken more than once for credit in different topics to a maximum of 3 units.

ES 681  Units: 1.5
Seminar in Ethnoecology
Note: May be taken more than once for credit in different topics to a maximum of 3 units.

ES 682  Units: 1.5
Seminar in Ecological Restoration
Note: May be taken more than once for credit in different topics to a maximum of 3 units.

ES 690  Units: 1.5
Directed Studies
Individual studies under the direct supervision of a faculty member. The content and methods of assessment must be approved by the School.

ES 693  Units: 3.0
PhD Candidacy Examination
PhD students will prepare a comprehensive reading list, a dissertation proposal, and two major papers (on topics relevant to the PhD research field), and will sit for an oral examination related to the reading list.
Grading: INP, COM, N, F.

ES 699  Units: 21.0-30.0
PhD Dissertation
Grading: INP, COM, N, F.
**FORB 515 - FRAN 580**

**FORB**

**Forest Biology**

**Department of Biology**

**Faculty of Science**

**FORB 515** Units: 1.5

**Mycology**


Notes:
- Credit will be granted for only one of FORB 515, BIOL 415C.
- A combined undergraduate and graduate course.
- Please contact instructor for more information.

**FORB 527** Units: 1.5

**Advanced Plant Biochemistry and Biochemical Ecology**

See BIOL 458. An additional research paper or presentation is required.

**FORB 538** Units: 1.5

Also: BIOL 538

**Nutrient Cycling and Prokaryotes**

An introduction to prokaryotes (bacteria and archaea) and their role in nutrient cycling in forests, lakes and oceans. Diversity and evolution of populations and communities of prokaryotes and their role in the major biogeochemical cycles: carbon, nitrogen, sulfur. Genetic, biochemical, physiological and ecological aspects of processes such as nitrogen fixation and methanogenesis; design of experimental approaches to assess cycling of elements in forests, lakes and oceans by prokaryotes.

Notes:
- Credit will be granted for only one of FORB 538, BIOL 438, BIOL 538.
- A combined undergraduate and graduate course.
- Please contact instructor for more information.

**FORB 549** Units: 1.5

**Individual Study in Forest Biology**

Notes:
- May be taken more than once for credit in different topics.
- Pro Forma required.

**FORB 560** Units: 1.5

**Forest Biology Seminar**

Student and guest seminars on selected topics in forest biology and forest biotechnology and regeneration. Required of all graduate students in forest biology every year of their degree program (except by departmental permission) but will not count as part of their minimum graduate course requirement.

Grading: INP, COM, N, F.

**FORB 570** Units: 1.5

**Advanced Topics in Forest Biology**

A series of lectures and seminars examining subjects of current interest that focus on the adaptations of trees and their interaction with the forest environment.

Notes:
- May be taken more than once for credit in different topics.
- Pro Forma required.

**FRAN**

**French**

**Department of French**

**Faculty of Humanities**

**FRAN 500A** Units: 1.5

Formerly: FRAN 500, FREN 500

**Introduction to Research Methods**

A review of the use of bibliographical tools, forms of citation and documentation. Presentation on research methods and approaches. Training in advanced library research and structuring a research project.

Note: Credit will be granted for only one of FRAN 500A, FRAN 500, FREN 500.

**FRAN 500B** Units: 1.5

**Application of Research Methods**

Development of professional skills, including academic writing, effective presentation, digital literacy, time management and organisation of scholarly events or workshops.

Grading: INP, COM, N, F.

**FRAN 502** Units: 1.5

Formerly: FREN 502

**Applied Linguistics in French**

Notes:
- Credit will be granted for only one of FRAN 502, FREN 502 (if taken in the same topic).
- May be taken more than once for credit in different topics.
- Variable content course.

**FRAN 503** Units: 1.5

Formerly: FREN 503

**Studies in French Linguistics**

Notes:
- Credit will be granted for only one of FRAN 503, FREN 503 (if taken in the same topic).
- May be taken more than once for credit in different topics.
- Variable content course.

**FRAN 504** Units: 1.5

Formerly: FREN 504

**Studies in Culture and Society**

Notes:
- Credit will be granted for only one of FRAN 504, FREN 504 (if taken in the same topic).
- May be taken more than once for credit in different topics.
- Variable content course.

**FRAN 505** Units: 1.5

Formerly: FREN 505

**Studies in Literary Theory and Criticism**

Notes:
- Credit will be granted for only one of FRAN 505, FREN 505 (if taken in the same topic).
- May be taken more than once for credit in different topics.
- Variable content course.

**FRAN 506** Units: 1.5

**Studies in French Literature and Culture**

Notes:
- May be taken more than once for credit in different topics.
- Variable content course.

**FRAN 515** Units: 1.5

Formerly: FREN 515

**Studies in Québec or French-Canadian Literatures**

Notes:
- Credit will be granted for only one of FRAN 515, FREN 515 (if taken in the same topic).
- May be taken more than once for credit in different topics.
- Variable content course.

**FRAN 517** Units: 1.5

Formerly: FREN 517

**Studies in Francophone African or Caribbean Literatures**

Notes:
- Credit will be granted for only one of FRAN 517, FREN 517, FREN 518 (if taken in the same topic).
- May be taken more than once for credit in different topics.
- Variable content course.

**FRAN 524** Units: 1.5

Formerly: FREN 524

**Studies in Transmediation**

Notes:
- Credit will be granted for only one of FRAN 524, FREN 524 (if taken in the same topic).
- May be taken more than once for credit in different topics.
- Variable content course.

**FRAN 525** Units: 1.5

Formerly: FREN 525

**Studies in Translation**

Notes:
- Credit will be granted for only one of FRAN 525, FREN 525 (if taken in the same topic).
- May be taken more than once for credit in different topics.
- Variable content course.

**FRAN 580** Units: 1.5

Formerly: FREN 580

**Special Topics**

An examination of topics in an emerging field or one not covered in regular offerings.

Notes:
- Credit will be granted for only one of FRAN 580, FREN 580 (if taken in the same topic).
- May be taken more than once for credit in different topics.
FRAN 590 Units: 1.5 or 3.0
Formerly: FREN 590
Directed Studies
A course designed to enable students to pursue individual interests.
Notes:
- Credit will be granted for only one of FRAN 590, FREN 590 (if taken in the same topic).
- May be taken more than once for credit in different topics.
- Pro Forma required.

FRAN 598 Units: 4.5
Formerly: FREN 598
Reading List/Oral
A reading list compiled in consultation with advisers, a short critical paper, and an oral exam.
Note: Credit will be granted for only one of FRAN 598, FREN 598
Grading: INP, COM, N, F.

FRAN 599 Units: 7.5
Formerly: FREN 599
Thesis/Oral
Thesis (topic to be selected in consultation with Graduate Committee as the development of coursework) and oral examination.
Notes:
- Credit will be granted for only one of FRAN 599, FREN 599
- Thesis option is by invitation of the Graduate Committee only.
Grading: INP, COM, N, F.

GEOG
Geography
Department of Geography
Faculty of Social Sciences

GEOG 500A Units: 1.5
Formerly: part of GEOG 500
Geographical Research Approaches
Examines the diverse approaches to geographical research. Students will participate in weekly seminar discussions and develop a context paper that reviews the geographical literature in their research area. Students are also expected to attend the departmental lecture series as part of their course participation.
Notes:
- Credit will be granted for only one of GEOG 500A, GEOG 500.
- Required core course for all students.

GEOG 500B Units: 1.5
Formerly: part of GEOG 500
Research Design in Geography
Examines key strategies of research design and professional development in Geography. Students will participate in weekly seminar discussions and develop a master’s research proposal or doctoral scope of work that advances their primary research concentration. Students are also expected to attend the departmental lecture series as part of their course participation.
Notes:
- Credit will be granted for only one of GEOG 500B, GEOG 500.
- Required core course for all students.

GEOG 518 Units: 1.5
Advanced Spatial Analysis and Spatial Statistics
An opportunity to gain theoretical and applied experience in spatial statistics and advanced geographical analysis. Topics include: point pattern analysis, areal data analysis and spatial autocorrelation, and geostatistics (i.e., variograms and kriging). Labs and a final project are designed to provide students with hands on experience applying theory to a range of data sets and to a data set selected by the student.
Notes:
- Students who have equivalent GIS experience may request permission to register in the course.
- Master’s Program students are required to take one of GEOG 518, GEOG 523, GEOG 524.
Prerequisite(s):
- GEOG 528 and GEOG 329; or
- permission of the department.

GEOG 520 Units: 1.5
Introductory GIS for Graduate Research
Provides Geographic Information Systems (GIS) training for graduate students using GIS as a research tool. Topics include: GIS data types and representation, map projections, importing and exporting spatial data, data integration, attribute and spatial queries. Students completing this course will acquire the skills needed to conduct their own research using GIS.

GEOG 523 Units: 1.5
Qualitative Methods in Human Geography
This course will explore a range of theoretical and methodological approaches in qualitative analysis as it applies to human geography. Students expect to gain expertise in understanding epistemological orientations of objectivism, constructivism and interpretivism. Identification of a range of traditional and innovative methodologies that students may consider for research projects such as: ethnography, phenomenology, discourse analysis, etc. Common interview strategies and data collection and analysis methods and approaches will be explored.
Note: Masters students are required to take one of GEOG 518, GEOG 523, GEOG 524 or another 'methods' based course on recommendation of the supervisory committee as approved by the Graduate Adviser.

GEOG 524 Units: 1.5
Advanced Quantitative Methods
Examines the use and interpretation of selected multivariate statistics.
Note: Master’s Program students are required to take one of GEOG 518, GEOG 523, GEOG 524.
Prerequisite(s): 1.5 units of 200-level STAT course.

GEOG 536 Units: 1.5
Advanced Seminar in Human Geography
An advanced overview of theoretical approaches and major research paradigms in contemporary human geography.

GEOG 537 Units: 1.5
Advanced Seminar in Physical Geography
Selected research topics in biogeography, climatology, hydrology, geomorphology and soil science. Course content will vary annually, depending on graduate and faculty research interests. Seminars, faculty and guest lecturers and individual research projects will be utilized.
Note: Credit will be granted for only one of GEOG 537, GEOG 525.

GEOG 538 Units: 1.5
Advanced Seminar in Geomatics
Identifies and reviews knowledge and influential thought that have shaped and advanced the science of geomatics and associated technology through time. Students are introduced to the contemporary knowledge in geomatics, areas of application, unresolved questions and the present and future research agenda. Includes presentations by guest lecturers, readings and literature reviews.

GEOG 549 Units: 1.5
Advanced Topics in Resource Management
A seminar dealing with resource management areas currently (or recently) being researched by members of the department. Topics will include: problem formulation, conceptual/literature background, fieldwork/data issues, analytical approaches and results/interpretation.
Note: Credit will be granted for only one of GEOG 539, GEOG 552.

GEOG 550 Units: 1.5
Advanced Topics in Economic Geography
A special topics seminar in economic and social geography. Topics vary by instructor.
Notes:
- May be taken more than once for credit in different topics.
- Not offered on a regular basis.

GEOG 556 Units: 1.5
Advanced Seminar in Physical Geography
An advanced seminar on contemporary theoretical and/or applied research subjects in physical geography.
Notes:
- May be taken more than once for credit in different topics.
- Not offered on a regular basis.

GEOG 590 Units: 1.5
Directed Studies in Geography
A seminar dealing with conceptual and research design issues involved with a project or problem area in resource management of interest to a faculty member.
Notes:
- May be taken more than once for credit in different topics.
- Not offered on a regular basis.

Notes:
GEOG 590 course as part of their minimum program requirements. If they wish to take additional GEOG 590 courses these can be added to their minimum course load. Individual titles will be assigned to each numbered section of the course arranged by supervisory committees.
Advanced Topics in Geography
Various advanced special topics courses spanning the discipline of Geography.

Note: Master's and Doctoral students may take only one GEOG 591 toward their minimum course requirements but may take additional courses in different topics beyond their minimum load on the advice of their supervisory committee.

Candidacy Examination
By eighteen months of registration as a provisional doctoral student, a student must register for and eventually pass a candidacy examination. The candidacy exam format includes two take home essays (max. 30 pages each) and an oral exam (max. 2 hours). Essay 1 will focus on the development of thought in the candidate’s area of Geography (e.g., Physical, Human, Geomatics, or Resources) with an emphasis on linkages to the broader discipline. Essay 2 will focus on the candidate’s research area. An oral examination will follow within 2 to 3 weeks after the completion of Essay 2.

Grading: INP, COM, N, F.

PhD Dissertation
Prerequisite(s): GEOG 693.
Grading: INP, COM, N, F.

GMST

Germanic Studies

Faculty of Humanities

GMST 501 | Units: 1.5
Also: SLST 501
Formerly: GER 501
Introduction to the Disciplines of Germanic and Slavic Studies
An introduction to the research specialties that make up Germanic and Slavic Studies: literary and cultural studies, film studies, cultural history and second language acquisition. May include sessions on how to write a research grant proposal, do sophisticated library research, prepare a bibliography and write a thesis proposal.

Note: Credit will be granted for only one of GMST 501, GER 501, SLST 501.

GMST 502 | Units: 1.5 | Hours: 3-0-0
Also: SLST 502
Theory and Practice
Introduces students to the theories and methodologies that animate the disciplines of Germanic and Slavic studies and may include topics such as professional skills, pedagogy and thesis writing.

Note: Credit will be granted for only one of GMST 502, SLST 502.

GMST 503 | Units: 1.5
Also: SLST 503
Teaching in the Disciplines of Germanic and Slavic Studies
A practice-based introduction to course design, teaching strategies, methodologies and assessment tools in the teaching areas of Germanic and Slavic Studies.

Note: Credit will be granted for only one of GMST 503, SLST 503.

GMST 509 | Units: 1.5
Special Topics Field School
Exploration of cultural studies topics in European, German-speaking or Slavic countries. Promotes intercultural and experiential learning through joint workshops with European students and field research working at relevant cultural sites and with relevant artefacts. Topics vary.
Note: May be taken more than once for credit in different topics.

GMST 511 | Units: 1.5
Studies in Film
A critical analysis and study of films of the 20th and 21st century by German-speaking filmmakers.

GMST 520 | Units: 1.5
Formerly: GER 520
17th-Century Cultural Studies

GMST 521 | Units: 1.5
Studies in Germanic Literatures and Cultures
Examination of literary works and cultural processes in Austria, Germany and/or Switzerland.

GMST 530 | Units: 1.5
Formerly: GER 530
18th-Century Cultural Studies

GMST 531 | Units: 1.5
Studies in Germanic Cultural History
A cultural studies approach to texts, films, performances, media and material objects and spaces in German-speaking societies.

GMST 540 | Units: 1.5
Formerly: GER 540
19th-Century Cultural Studies

GMST 550 | Units: 1.5
Formerly: GER 550
20th-Century Cultural Studies I

Note: Credit will be granted for only one of GMST 550, GER 550.

GMST 551 | Units: 1.5
Formerly: GER 551
20th-Century Cultural Studies II
Note: Credit will be granted for only one of GMST 551, GER 551.

GMST 561 | Units: 1.5
Transnational Cultural Studies
Examines contemporary texts and visual productions by migrant and immigrant authors, filmmakers and performance artists in Germany, Austria and Switzerland. Topics may include minority literature and film, hybridity, diasporic and borderland writing.

Note: Credit will be granted for only one of GMST 561, GMST 550 (if taken in Sep-Dec 2013), GMST 560, ENGL 503 (if taken as section A05 in Jan-Apr 2010 or Sep-Dec 2013), GER 550 (if taken in Jan-Apr 2010).

GMST 565 | Units: 1.5
Adorno, Benjamin and Frankfurt School Critical Theory
Explores Frankfurt School Critical Theory through the cultural context of Weimar modernism through the fascist period to Germany in the 1960s. Justifies the history with relevant examples from media, film, literature, avant-garde and popular music.

Note: Credit will be granted for only one of GMST 565, GMST 465.

GMST 570 | Units: 1.5
Also: SLST 570
Studies in New Media in Second Language Acquisition
Critical examination of the current research on teaching a foreign language. Focus on learning and teaching outside of the language environment, foreign language learning theories, teaching methodologies and practices.

Note: Credit will be granted for only one of GMST 570, SLST 570.

GMST 580 | Units: 1.5
Also: HSTR 450
The Holocaust
Examines the origins, progression, central characters and legacies of the Nazi genocide. Focuses on Jewish experiences of Nazi terror and investigates how Nazi racial policy targeted other social and ethnic groups. Considers the post-1945 representation of the Holocaust in film, museum exhibits and memorials.

Note: Credit will be granted for only one of GMST 580, HSTR 450, HIST 387, HIST 389 (if taken in the same topic).

GMST 583 | Units: 1.5
Teaching About the Holocaust
Introduces teaching approaches, methodologies and scholarly discourses in Holocaust Education. Analyses a broad range of primary and secondary sources (oral testimonies, literature, film, mixed media art, photography and graphic novels), and discusses how they can be used in various educational settings both in Europe and North America.
GMST 584 | Units: 1.5 | Hours: 3.0-0.0  
Also: GMST 484  
Holocaust Testimony and Archival Practice  
Working with actual testimony from the USC Shoah Foundation, explores theoretical and practical aspects of indexing and conceptualizing Holocaust narratives and testimony.  
Note: Credit will be granted for only one of GMST 584, GMST 484.

GMST 585 | Units: 1.5  
Holocaust and Memory Studies  
Explores issues of memory from the perspective of both gender and genre. Examination of issues of memory and post-memory, aspects of “truth” and positionality in memoirs, letters, diaries and documentaries, as well as the fascination with the Holocaust and WWII as a site of cultural memory.  
Note: Credit will be granted for only one of GMST 585, ENGL 503 (if taken as section A04 in Sep-Dec 2010), GER 550 (if taken as section A01 in Sep-Dec 2010 or Sep-Dec 2012).

GMST 587 | Units: 1.5  
Practicum in Holocaust Studies  
An individually designed creative project, internship, or archival research paper based on a hands-on approach to Holocaust Studies.  
Grading: INP, COM, N, F.

GMST 589 | Units: 1.5  
I-witness Field School  
Analysis of the ways in which the Holocaust is memorialized in Central Europe. One week of coursework at UVic, followed by three weeks in Central Europe. Promotes intercultural learning through a variety of activities including joint workshops with European students and visits to memorial sites, museums and monuments of the Holocaust.

GMST 590 | Units: 1.5  
Formerly: GER 590  
Directed Studies I  
Notes:  
• Credit will be granted for only one of GMST 590, GER 590.  
• Pro Forma required.

GMST 591 | Units: 1.5 or 3.0  
Formerly: GER 591  
Directed Studies II  
Notes:  
• Credit will be granted for only one of GMST 591, GER 591.  
• Pro Forma required.

GMST 598 | Units: 4.5  
Research Paper or Project  
A major research paper under the guidance of a supervisor and committee member. Students can also opt to submit a visual arts project, a performance-based production, or a creative writing project.  
Grading: INP, COM, N, F.

GMST 599 | Units: 6.0-9.0  
Formerly: GER 599  
Thesis  
Note: Credit will be granted for only one of GMST 599, GER 599.  
Grading: INP, COM, N, F.

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**GMST 584 - GS 500**

### GRS

**Greek and Roman Studies**  
Department of Greek and Roman Studies  
Faculty of Humanities

**GRS 500** | Units: 1.5  
Pro-seminar in Research Methods and Practices  
Advanced research methods and issues including on-line research and other resources. Dissemination of research and preparation for publication, including communication skills, presentation of research results either orally or in print, critical analysis, and response to scholarly questions. Best procedures for writing and preparing applications for grants, fellowships and employment. Approaches to professional academic life including practices of the discipline.  
Grading: INP, COM, N, F.

**GRS 501** | Units: 3.0  
Greek Literature

**GRS 502** | Units: 3.0  
Greek History

**GRS 503** | Units: 3.0  
Latin Literature

**GRS 504** | Units: 3.0  
Roman History

**GRS 505** | Units: 3.0  
Ancient Art and Archaeology

**GRS 506** | Units: 3.0  
Ancient Philosophy

**GRS 590** | Units: 1.5-3.0  
Directed Individual Study  
Notes:  
• May be taken more than once for credit in different topics to a maximum of 4.5 units.  
• Pro Forma required.

**GRS 599** | Units: 6.0-9.0  
MA Thesis  
Note: Before beginning the thesis the candidate must arrange with the supervisory committee and the Graduate Adviser the number of units to be assigned.  
Grading: INP, COM, N, F.

**GRS 603** | Units: 1.5  
Reading in Classical Archaeology  
Grading: INP, COM, N, F.

**GRS 605** | Units: 1.5  
Archaeological Methods & Theory

**GRS 611** | Units: 3.0  
Seminar in Classical Literature

**GRS 612** | Units: 3.0  
Seminar in Ancient History

**GRS 613** | Units: 3.0  
Seminar in Classical Archaeology

**GRS 621** | Units: 3.0  
Topical Field in Classical Literature  
An intensive study of a particular field (author, genre, period) in Greek or Roman literature.

**GRS 622** | Units: 3.0  
Topical Field in Ancient History  
An intensive study of a particular field (time period, historical event, historical figure, historical topic) in Greek or Roman history.

**GRS 623** | Units: 3.0  
Topical Field in Classical Archaeology  
An intensive study of a particular field (time period, archaeological event, archaeological topic) in Greek or Roman archaeology.

**GRS 693** | Units: 3.0  
Candidacy Exam  
Students enroll in 693 after completing their topical fields requirements (GRS 621, 622, or 623).  
Grading: INP, COM, N, F.

**GRS 699** | Units: 18.0  
PhD Dissertation  
Grading: INP, COM, N, F.

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**GS**

**Graduate Studies by Special Arrangement**  
Faculty of Graduate Studies

**GS 500** | Units: 1.5 or 3.0  
Special Topics  
Notes:  
• May be taken more than once for credit in different topics.  
• Students must seek prior approval from their supervisory committee and graduate adviser for inclusion of this course in their graduate program, although they will be permitted to register in it as “extra” to their program. Proposals for these courses must include approval by the funding academic unit(s) before being submitted to the Dean of Graduate Studies for final approval. Proposal forms and detailed instructions are available through the Faculty of Graduate Studies.
GS 501 Units: 1.5 or 3.0
Interdisciplinary Topics
Courses may be offered between academic departments through the Faculty of Graduate Studies.

Notes:
- May be taken more than once for credit in different topics.
- At least one of the offering departments must have a regular graduate program.
- Students must seek prior approval from their supervisory committee and graduate advisor for inclusion of this course in their graduate program, although they may be permitted to register in it as "extra" to their program.
- Proposals for these courses must include approval by the funding academic unit(s) before being submitted to the Dean of Graduate Studies for final approval. Proposal forms and detailed instructions are available through the Faculty of Graduate Studies.

GS 502 Units: 1.5-3.0
Approved Exchange
University of Victoria students attending courses under approved exchange agreements are required to register in this course to maintain their UVic registration status.
Prerequisite(s): Permission of the faculty.
Grading: INP, COM, N, F.

GS 503 Units: 3.0
Canadian Visiting Research
For students in research activities under the supervision of University of Victoria faculty as part of a regular graduate degree program at their home university.
Prerequisite(s): Permission of the faculty.
Grading: INP, COM, N, F.

GS 504 Units: 3.0
International Visiting Research
For students in research activities under the supervision of University of Victoria faculty as part of a regular graduate degree program at their home university.
Prerequisite(s): Permission of the faculty.
Grading: INP, COM, N, F.

GS 505 Units: 1.5
Multi-Disciplinary Research Internship
Courses may be offered between academic units through the Faculty of Graduate Studies. This multi-disciplinary course provides supervised opportunities for students to work on applied research projects in collaboration with community organizations. Research questions and project topics posed by the community partners allow students to make a difference by addressing issues of concern in our society. Students will meet weekly as a group with the course instructor to discuss topics in civically-engaged research. Students will also meet individually with a supervisor from the community partner to plan and conduct a research project.

Notes:
- May be taken more than once for credit in different topics.
- Students must seek prior approval from their supervisory committee and graduate advisor for inclusion of this course in their graduate program, although they may be permitted to register in it as "extra" to their program.
- Proposals for these courses must include approval by the funding academic unit(s) before being submitted to the Dean of Graduate Studies for final approval.
- Proposal forms and detailed instructions are available through the Faculty of Graduate Studies.

HINF 511 Units: 1.5
Clinical Decision Support and Information Systems
Examines clinical information systems (CIS), and clinical decision support (CDS) tools that will help them make informed decisions within their organization and participate in strategic planning activities. Includes: description and evaluation of CIS and CDS, effectiveness of CIS and CDS interventions, policies affecting CIS and CDS deployments, and health information standards pertinent to CDS initiatives.

HINF 516 Units: 1.5
Telehealth, m-Health and Pervasive Health Technology
Reviews historical context of telehealth, m-health and pervasive health technologies and current use. Explores current applications and innovations in telehealth, m-health and pervasive health technologies with an emphasis on program evaluation.

HINF 520 Units: 1.5
Public Health Informatics
Provides a discussion of new trends and applications in public health informatics. Topics include: data requirements, public health surveillance systems and regional and national health information reporting systems. Linking public health information through electronic health records will be considered. Design of information systems used by consumers and Internet-based public health information systems will be discussed. Future directions and the roles of health professionals and health informaticians in public health informatics will be presented.

HINF 530 Units: 1.5
Evidence-Based Health Informatics
Understanding evidence in health informatics is critical to advancing the field. Students will be introduced to varying methods of examining research evidence in health informatics. More specifically, students will learn about differing methods for analyzing, understanding and summarizing evidence such as systematic reviews, meta analyses, meta-narrative reviews, ethnographic reviews, scoping reviews and other methods. Students may wish to explore differing topics within the context of their research interests.

Note: Credit will be granted for only one of HINF 530, HINF 591 (if taken in the same topic).

HINF 531 Units: 1.5
Healthcare Information Security and Privacy
An advanced review of security, privacy and confidentiality of healthcare information systems. Students will learn about healthcare information regulation, information risk decision making, cybersecurity and privacy management and methods for protecting digital health information. The course will include policy related, technical and legal aspects of healthcare information security and privacy.
HINF 535  Units: 1.5  Health Information Standards
The study of health information standards deployed and used in Canada and elsewhere. The standards to be examined are controlled terminology and data exchange standards that include SNOMED CT, ICD-10-CM/CA, LOINC, nursing terminologies, HL7v2.x, HL7v3/CDA, FHIR and IHE. The topics to be addressed include the nature of standards, their historical evolution and lifecycles for standards from initial development, distribution to maintenance.
Note: Credit will be granted for only one of HINF 533, HINF 591 (if taken in the same topic).

HINF 536  Units: 1.5  Controlled Terminology Standards
Examines the adoption and management of controlled terminologies in health care organizations. In terminology adoption it covers the planning, design, implementation, use, support and evaluation of terminologies in health IT applications. Terminology management covers the development, publishing, distribution and maintenance of terminology content, services and tools as organizational assets. Examples of terminologies to be covered include SNOMED CT, ICD-10-CM/CA, LOINC, NDC/PDP/ATC/CL, RxNorm and nursing terminologies.
Prerequisite(s): HINF 535.

HINF 537  Units: 1.5  Health Information Exchange Standards
Explores the appropriate use of controlled terminologies in the adoption of health information exchange (HIE) standards in health care organizations. Covers the entire standards lifecycle in planning, development, implementation, use, maintenance and evaluation of HIE standards, resources and tools. Examples of HIE standards to be covered include HL7, CDA, FHIR, DICOM, templates, IHE integration profiles, clinical information models and openEHR.
Prerequisite(s): HINF 535.

HINF 550  Units: 1.5  Health Information Systems Design

HINF 551  Units: 1.5  Electronic Health Record
Describes the EHR initiatives underway in Canada and around the world. Assesses the compatibility of selected provincial initiatives with the federal level EHR intentions. Contrasts Canadian EHR experiences with those in the United States and other parts of the world. Identifies the issues and challenges to the wide spread introduction of EHRs across the Canadian health care system.

HINF 552  Units: 1.5  Evaluation of e-Health
Practical insights and understanding of an evaluation process for e-health initiatives. Includes assessing the effectiveness of e-health programs, evaluation design, data collection and analysis, as well as recommendations to assist decision-makers.

HINF 556  Units: 1.5  Patient Safety and Quality in Health Informatics
Presents how health information technologies, methods, approaches and techniques can improve the quality and safety of patient care from hospital through to the home and community. Covers how health technologies and the processes used to design, develop, implement and maintain them ensure ongoing systems safety. Challenges and issues in developing healthcare information systems that reduce errors and do not inadvertently introduce new errors will be discussed.
Note: Credit will be granted for only one of HINF 550, HINF 591 (if taken in the same topic).

HINF 560  Units: 1.5  Project Management in Health Informatics
An introduction to the essentials of project management and the project life cycle. Students will also cover information technology management and change management knowledge areas as related to healthcare information technology project management. Course topics include project lifecycle management, and all project processes including: project charter, network diagramming, scope management, cost management, risk management, issue management, change management, scheduling and schedule management.

HINF 562  Units: 1.5  Procurement in Health Informatics
An introduction to the procurement process in health informatics. Covers key decision making aspects in the analysis and selection of health information systems. An important goal is to have students appreciate the dynamics and compromises which take place when a healthcare authority/facility selects information technology to primarily support its work practices.

HINF 567  Units: 1.5  Epidemiology and Public Health Informatics
Examines the principles and methods of epidemiology. Focuses on the design, implementation and execution of epidemiological analyses using health information applications applied to health services planning, policy formulation, disease outbreak management and population health assessment. Covers integration of multiple data sources for aggregate analysis. Includes an introduction to public health informatics.

HINF 591  Units: 1.5  Topics in Health Informatics
Advanced topics in various areas of health informatics. Topics vary depending on faculty interests and availability. Students may take this course more than once.
HINF 595 - HSTR 503B

HINF 595  Units: 1.5 or 3.0  Informatics Research Practicum  Provides hands-on, mentored experiences with several aspects of faculty-based research, for example, the conceptualization of a study, study design, applying for funding, obtaining ethical approval, accessing the study sites, collecting and analyzing data, writing and knowledge translation.  Notes:  • Arranged with a specific faculty member.  • May be taken as a one- or two-term course for a maximum of 3.0 units.  Grading: INP, COM, N, F.

HINF 597  Units: 1.5  Field Project in Health Informatics  The student is required to carry out an independent field project within his/her field of specialization under the supervision of a faculty member.  Prerequisite(s): Admission to the Graduate Certificate in Health Terminology Standards.  Grading: INP, COM, N, F.

HINF 598  Units: 3.0  Research Project  The student is required to conduct a major research project in health informatics under the supervision of a faculty member.  Grading: INP, COM, N, F.

HINF 599  Units: 6.0  Health Informatics Thesis  The thesis provides the student with the opportunity of conducting original research and interpretation of those results in Health Informatics.  Grading: INP, COM, N, F.

HINF 602  Units: 1.5  Theories in Health Informatics  Advanced course on scientific theories relevant to health informatics. Faculty will assign key readings from health informatics, information systems, computer science and related disciplines. Students will demonstrate the principles of theory and conceptual framework development for use in research; present critical appraisals of conceptual models and theoretical frameworks used in existing research and apply them to health informatics; and may identify an appropriate theory or conceptual model to incorporate into their subsequent dissertation research.  Grading: INP, COM, N, F.

HINF 603  Units: 1.5  Methods in Health Informatics  Advanced course on methods that are relevant to health informatics. Faculty will assign key readings drawn from health informatics, information systems, computer science and related disciplines. Students are expected to present and critique the papers and to discuss their relevance to the health informatics discipline. Through this course students may select a method for incorporation in their dissertation research.  Grading: INP, COM, N, F.

HINF 680  Units: 1.5  Health Informatics PhD Seminar  Key themes, issues, and trends in Health Informatics. Consists of presentations by faculty and students on different Health Informatics subject areas.  Grading: INP, COM, N, F.

HINF 693  Units: 3.0  Candidacy Exam  Students enroll in 693 for the duration of their preparations for their candidacy examinations. This begins at the time a student first enrolls in the PhD program and continues until candidacy requirements have been completed, normally at the end of first year of program.  Grading: INP, COM, N, F.

HINF 699  Units: 30.0  Dissertation  Prerequisite(s): HINF 693.  Grading: INP, COM, N, F.


HSTR 502A  Units: 1.5  Formerly: HIST 502A  Early Modern British History  Social, cultural and political history of early modern England, with an emphasis on the 17th century. Topics include crime and print culture, the British Civil Wars, the execution of Charles I, radical religion and the Interregnum, patriarchy and authority, class conflict and social hierarchy, parents and children, marriage and gender. Provides advanced students a survey of some of the main primary sources, important secondary works and historiographical issues.  Note: Credit will be granted for only one of HSTR 502A, HIST 502A.

HSTR 502B  Units: 1.5  Formerly: HIST 502B  Modern British History  Social, cultural and political history of modern England. Topics may include government and the state, war and society, crime and punishment, monarchy, and elite and popular cultures. Provides advanced students a survey of some of the main primary sources, important secondary works and historiographical issues.  Note: Credit will be granted for only one of HSTR 502B, HIST 502B.

HSTR 503A  Units: 1.5  Formerly: HIST 503A  Pre-1900 Canadian History  Provides an in-depth look at historical writing about pre-1900 Canada. Explores a variety of historical approaches and covers a number of major topics in the field. Topics may include indigenous histories, First Nations-settler encounters, politics and war, rural and urban experiences, liberalism and the state, and issues of race, religion, gender and class. Focus on historiographical and analytical skills.  Note: Credit will be granted for only one of HSTR 503A, HIST 503A.

HSTR 503B  Units: 1.5  Formerly: HIST 503B  Post-1900 Canadian History  Examines historical writing about 20th century Canada, taking a chronological and thematic approach to recent literature. Topics may include: gender and the family, law and moral regulation, work, the environment, First Nations, politics and the state, nationalism and regionalism, and the experience and commemoration of war. Focus on historiographical and analytical skills.  Note: Credit will be granted for only one of HSTR 503B, HIST 503B.
HSTR 504A 
Formerly: HIST 504A
Europe, 1500-1800
Advanced study of the transformation of European society and culture during the early modern period. May take a topical or temporal focus.
Note: Credit will be granted for only one of HSTR 504A, HIST 504A.

HSTR 504B 
Formerly: HIST 504B
Europe since 1800
Advanced study of the transformation of European politics, society and culture in the modern era. May take a topical or temporal focus.
Note: Credit will be granted for only one of HSTR 504B, HIST 504B.

HSTR 505 
Formerly: HSTR 514, HIST 514
World History
Examines recent contributions to the field of world history that allow both for focussed study of particular themes as well as the exploration of broader historiographical and theoretical debates. Students are encouraged to pursue their own particular interests in the subject.
Note: Credit will be granted for only one of HSTR 505, HSTR 514, HIST 514.

HSTR 506 
Formerly: HSTR 506A, HSTR 506B, HIST 506A, HIST 506B
Medieval Europe
The major fields, sources and approaches in medieval history and medievalism.
Note: Credit will be granted for only one of HSTR 506, HSTR 506A, HSTR 506B, HIST 506A, HIST 506B.

HSTR 507 
Formerly: HIST 507
Latin America 1492-1900
Studies the historiographical debates concerning possession and representation in Latin America from contact to the early national period. Topics include resistance and accommodation to colonialism, Creole patriotism, and the creation of rhetorics of pluri-ethnic nationalism.

HSTR 508A 
Also: HSTR 465A
Formerly: HIST 508A
China in Local and Global History
Examines the local history and global networks of Tibet, Taiwan, and Hong Kong as well as the North China Plain (around Beijing), the Yangzi River Delta (around Shanghai), and the Pearl River Delta (around Canton) in China up to the mid-20th century. Emphasis on both local and global approaches to the six regions and to modern China beyond the limits of its nation-state history.
Note: Credit will be granted for only one of HSTR 508A, HSTR 465 (if taken as A01 in Jan-Apr 2015), HSTR 465A, HIST 439 (if taken as A01 in Sept-Dec 2011), HIST 508A.

HSTR 508B 
Also: HSTR 481
Formerly: HIST 508B
A Global History of the Chinese Overseas
Examination of the Chinese diaspora in Southeast Asia, North America and other regions. Emphasis on the emigration from China, transformation of Chinatowns and development of global networks and transnational identities of the Chinese overseas. May include exploration of the diasporic experiences of Japanese, Korean, Indian and other Asian migrants in the global arena.
Note: Credit will be granted for only one of HSTR 508B, HIST 508B, HSTR 481, HIST 451.

HSTR 509A 
Formerly: HIST 509A
Modern Japanese History
A survey of historiographical issues in Japan's history from the end of Tokugawa to the present day. Analyzes the debates regarding peasant struggles in late Tokugawa, the impact of imperial arrivals in the 1850s, the nature of the Meiji restoration, migration and the rise of Japanese imperialism, and the national politics in the interwar years. Concludes with World War II and Japan's occupation and subsequent economic transformations.
Note: Credit will be granted for only one of HSTR 509A, HIST 509A.

HSTR 509B 
Formerly: HIST 509B
Migration, Race and Empire: Canada and the Transpacific
Brings together the histories of the Pacific and British Columbia using a translocal lens to analyze critically the intersections between race, colonialism and indigeneity from 1840 to the 1950s. Specific attention to Asian Canadian experiences on Vancouver Island and the impact of conflicting empires (British, American and Japanese). Utilizes critical anti-racist and feminist theory, and offers possibilities for innovative public history projects and community-based, action research.
Note: Credit will be granted for only one of HSTR 509B, HIST 509B.

HSTR 511 
Formerly: HIST 511
Military History
Explores historiographical issues in military history. Themes include: technology and science and war, social and cultural history of war and society; the evolution of military organization and military techniques; intellectual and philosophical writing on war and armed forces; military intelligence; history of air power; and naval and maritime affairs.
Note: Credit will be granted for only one of HSTR 511, HIST 511.

HSTR 512 
Formerly: HIST 512
Intellectual History
Advanced study of intellectual history. Topics to be explored may include the history of intellectual history, the similarities and differences between intellectual history and other genres of historical analysis, the rise of atheism and unbelief in early modern Europe and Enlightenment in Europe.
Note: Credit will be granted for only one of HSTR 512, HIST 512.

HSTR 513 
Formerly: HIST 513
History of Gender, Sexuality and the Body
Explores selected topics in gender history, the history of sexuality and the history of the body and addresses current theoretical and methodological debates within these fields. Focus is primarily on American history, although Canadian and British readings may be included. Explores shifting understandings of femininity, masculinity and sexualities, as well as relationships between gender and class, race, ethnicity, religion, sexualities and the body.
Note: Credit will be granted for only one of HSTR 513, HIST 513.

HSTR 515A 
Formerly: HIST 515A
Public History
Provides an overview of the branch of the discipline that involves communicating the past to non-academic audiences and analyzing applications of history outside of the university. Students meet practitioners of public history, making professional contacts and exploring non-academic applications of their training. Connected with these practical activities are analytical questions: as they contemplate how history can be carried outside of the academy, students also discuss its purpose, importance and meaning.
Note: Credit will be granted for only one of HSTR 515A, HIST 515A, HIST 519 (if taken in the same topic).

HSTR 516 
Formerly: HIST 516
Digital History
Explores specific computing applications used in the field known as "digital history," and how digital history is changing the way we think about History and the past. Emphasis on student projects, student presentations and discussions of selected readings on the big questions facing the discipline, including "Is this really a revolution?"
Note: Credit will be granted for only one of HSTR 516, HIST 516.

HSTR 517 
Formerly: HIST 517
Cultural History and Theory
Explores the theory and practice of cultural history, focusing on culture as topic and as methodology. Students examine the approaches of cultural historians who either seek out new sources, or read traditional sources against the grain to provide answers to new questions. Themes may include: ritual, symbolism and meaning; objects and representation; colonialism and difference; popular culture, storytelling and language. Time period and geographical focus vary with the research area of the instructor.
Note: Credit will be granted for only one of HSTR 517, HIST 517.

HSTR 518 
Formerly: HIST 518
Political History
Examines the evolution of the state and the negotiation of power in North America. Topics may include federalism, party and bureaucratic developments, mass media and politics, and political leadership.
Note: Credit will be granted for only one of HSTR 518, HIST 518.
HSTR 519  Units: 1.5
Formerly: HIST 519
Special Topics
Notes:
• Credit will be granted for only one of HSTR 519, HIST 519 (if taken in the same topic).
• May be taken more than once for credit in different topics with permission of the department.

HSTR 521A  Units: 1.5
Formerly: HSTR 521, HIST 521
Medieval Law and Administration
The origins and development of Western European civil, canon and common law. The history of law and jurisprudence, of the relationships of law and society and of the role of law in the growth of governance and order. Direct work on legal texts and records.
Note: Credit will be granted for only one of HSTR 521A, HSTR 521, HIST 521.

HSTR 521B  Units: 1.5
Formerly: HSTR 521, HIST 521
British Legal History
Social, cultural and political history of the law in England. Topics include crime, policing, the administration of justice, and punishments. Intended to give advanced students a general introduction to some of the main primary sources, important secondary works and historiographical issues.
Note: Credit will be granted for only one of HSTR 521B, HSTR 521, HIST 521.

HSTR 522  Units: 1.5
Formerly: HIST 522
The Social History of Religion
Explores selected topics in the social history of religion in the context of Canada, the United States and Britain in the nineteenth and twentieth centuries. Focuses on Christianity, but also touches on other faith traditions. Topics to be explored may include popular religion, religion and mass culture, spirituality, colonialism, secularization, immigration and assimilation, religion and health, religious conflicts and prejudices and issues of class, race, gender, sexuality and family life as they relate to religion.
Note: Credit will be granted for only one of HSTR 522, HIST 522.

HSTR 523  Units: 1.5
Formerly: HIST 523
History of Science and Technology
Advanced study of the history of science. Topics to be explored may include the history of the history of science, the Scientific Revolution, the rise of the ‘science of man’ in early modern Europe, science and Enlightenment, science and religion, and science and society in Britain, 1600-1945. May include topics in the history of technology.
Note: Credit will be granted for only one of HSTR 523, HIST 523.

HSTR 526  Units: 1.5
Formerly: HIST 526
Ethnohistory
Examines the major issues facing ethnohistorians generally but with an emphasis on ethnohistory with respect to Indigenous peoples.
Note: Credit will be granted for only one of HSTR 526, HIST 526.

HSTR 528  Units: 1.5
Formerly: HIST 528
Field School in Ethnohistory
Experiential and community-based. Students move to the host First Nation’s community to work on research the community has prioritized. Four weeks are spent in the community followed by four weeks to complete the research project.
Note: Credit will be granted for only one of HSTR 528, HIST 528.

HSTR 550  Units: 1.5
Formerly: HIST 550
Research Methods for Masters Project
Note: Credit will be granted for only one of HSTR 550, HIST 550.
Prerequisite(s): Permission of the department.

HSTR 590  Units: 1.5 or 3.0
Formerly: HIST 590
Directed Reading Geographical Field
Notes:
• Credit will be granted for only one of HSTR 590, HIST 590 (if taken in the same topic).
• May be taken more than once for credit in different topics with permission of the department.

HSTR 591  Units: 1.5 or 3.0
Formerly: HIST 591
Directed Reading - Topical Field
Notes:
• Credit will be granted for only one of HSTR 591, HIST 591 (if taken in the same topic).
• May be taken more than once for credit in different topics with permission of the department.

HSTR 597  Units: 6.0
Public History Stream Research Project
Grading: INP, COM, N, F.

HSTR 598  Units: 6.0
Formerly: HIST 598
MA Major Research Paper
Note: Credit will be granted for only one of HSTR 598, HIST 598.
Grading: INP, COM, N, F.

HSTR 599  Units: 9.0-10.5
Formerly: HIST 599
MA Thesis
Note: Credit will be granted for only one of HSTR 599, HIST 599.
Grading: INP, COM, N, F.
HSTR 600 Units: 1.5
Histriography for Dissertation

HSTR 601 Units: 1.5
Advanced Topics in American History

HSTR 602A Units: 1.5
Advanced Topics in Early Modern British History

HSTR 602B Units: 1.5
Advanced Topics in Modern British History

HSTR 603A Units: 1.5
Advanced Topics in Pre-1900 Canadian History

HSTR 603B Units: 1.5
Advanced Topics in Post-1900 Canadian History

HSTR 604A Units: 1.5
Advanced Topics in Early Modern Europe

HSTR 604B Units: 1.5
Advanced Topics in Modern Europe

HSTR 605 Units: 1.5
Advanced Topics in World History

HSTR 607 Units: 1.5
Advanced Topics in Latin American History

HSTR 608A Units: 1.5
Advanced Topics in Chinese History

HSTR 608B Units: 1.5
Advanced Topics in the Chinese Diaspora

HSTR 609 Units: 1.5
Advanced Topics in Japanese History

HSTR 611 Units: 1.5
Advanced Topics in Military History

HSTR 612 Units: 1.5
Advanced Topics in Intellectual History

HSTR 613 Units: 1.5
Advanced Topics in Gender and Sexuality

HSTR 615 Units: 1.5
Advanced Topics in Public History

HSTR 616 Units: 1.5
Advanced Topics in Digital History

HSTR 617 Units: 1.5
Advanced Topics in Cultural History and Theory

HSTR 618 Units: 1.5
Advanced Topics in Political History

HSTR 622 Units: 1.5
Advanced Topics in Religious History

HSTR 623 Units: 1.5
Advanced Topics in Science and Technology

HSTR 626 Units: 1.5
Advanced Topics in Ethnohistory

HSTR 628 Units: 1.5
Advanced Field School in Ethnohistory

HSTR 690 Units: 1.5
Directed Study Geographical Field
Note: May be taken more than once for credit in different topics with permission of the department.

HSTR 691 Units: 1.5
Directed Study Topical Field
Note: May be taken more than once for credit in different topics with permission of the department.

HSTR 693 Formerly: HIST 693
PhD Candidacy Examinations
Students enrol in 693 for the duration of their preparations for their candidacy examinations. This begins at the time a student first enrols in the PhD program and continues until candidacy requirements have been completed.
Note: Credit will be granted for only one of HSTR 693, HIST 693.
Grading: INP, COM, N, F.

HSTR 695 Units: 1.5
Dissertation Proposal
Grading: INP, COM, N, F.

HSTR 699 Formerly: HIST 699
PhD Thesis
Note: Credit will be granted for only one of HSTR 699, HIST 699.
Prerequisite(s): HSTR 693.
Grading: INP, COM, N, F.

HUMA

Humanities
Faculty of Humanities

Prerequisite(s):

IED

Indigenous Education
Faculty of Education

IED 510 Units: 1.5
Leadership and Governance for Language Revitalization
Students will develop their understanding of leadership skills and processes necessary to implement successful language and culture programs. Topics will include: planning, proposal writing, budgeting, administration, project management, as well as the place & effect of language policies at the provincial, national, international levels, as well as tribal/Indigenous governance models.

IED 520 Units: 1.5
Program Design and Curriculum Development in Indigenous Language Revitalization
Leading practices in program design and curriculum development for Indigenous language revitalization will be examined. Processes through which competence in listening, speaking, reading and writing is developed will be explored. Analysis of program design, curriculum development and their implementation to promote language and culture revitalization will be addressed.
**IGOV 599 - Thesis**

Research on a topic chosen in consultation with the student’s supervisory committee.

**Grading:** INP, COM, N, F.

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**IGOV 520 - Indigenous Governance**

A critical reading of important works in the field, an intellectual framework for understanding key questions and contemporary conflicts within Indigenous societies, and a critical perspective of the relationship between Indigenous peoples and the state.

**Prerequisite(s):** Admission to MA program in Indigenous Governance; or permission of the faculty.

**IGOV 530 - Indigenous Research Methods**

A perspective on the methods and approaches used in the study of Indigenous issues, providing the basic tools and methods used for conducting applied research, as well as an exploration of the practical, ethical, and political issues involved in conducting research in Indigenous communities.

**Prerequisite(s):** Admission to MA program in Indigenous Governance.

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**IGOV 540 - Indigenous Resurgence**

An introduction to the spiritual and cultural foundations of Indigenous governance systems, and an examination of how traditional values, principles and worldviews shape Indigenous thought and action in resistance to colonialism.

**Prerequisite(s):** Admission to MA program in Indigenous Governance.

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**IGOV 550 - Indigenous Peoples and Self Determination**

A focused analysis of current processes to decolonize the relationships between Indigenous peoples and states (as well as other colonial entities), with particular emphasis on questions of land tenure, sovereignty, natonhood, self-determination, and treaty-making in a comparative context.

**Prerequisite(s):** Admission to MA program in Indigenous Governance.

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**IGOV 560 - Indigenous Peoples and Globalization**

An examination of how processes of globalization and neo-colonialism impact Indigenous peoples worldwide and strategies Indigenous peoples around the world are using to confront these economic, social, political and cultural pressures in order to regenerate their communities.

**Prerequisite(s):**
- Admission to MA program in Indigenous Governance; or permission of the faculty.

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**IGOV 570 - Indigenous Women and Resistance**

An exploration of the strategies Indigenous women engage in resistance to colonialism with particular attention paid to women who root their resistance in traditional Indigenous philosophies, governance practices and ways of being.

**Prerequisite(s):**
- Admission to MA program in Indigenous Governance; or permission of the faculty.

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**IGOV 575 - Indigenous Governance**

Formerly: IGOV 580

**Mentorship**

Mentors provide students with counselling and advice to support personal well-being, professional development and academic performance, and consists of regular writing assignments and small group meetings with their faculty supervisor throughout the academic year.

**Note:** Credit will be granted for only one of IGOV 575, IGOV 580.

**Prerequisite(s):** Admission to MA program in Indigenous Governance.

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**IGOV 590 - Directed Readings**

Individually structured reading or research seminars under the direction of a participating faculty member, allowing students to pursue their interests in topics related to Indigenous governance but not specifically covered in the seminars.

**Note:** May not be taken more than once for credit.

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**IGOV 595 - Special Topics in Indigenous Governance**

Seminars focusing on issues of particular interest and relevance.

**Note:** May not be taken more than once for credit in different topics.

**Prerequisite(s):**
- Admission to MA program in Indigenous Governance; or permission of the faculty.

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**IGOV 598 - Community Governance Project**

Graduate course in the Indigenous Governance program administered by the Faculty of Graduate Studies. Projects are geared toward providing a practical learning experience and opportunity for students to face the real world challenges of governance in an Indigenous context. They also serve as a crucial function for affiliated communities in providing access to the University’s resources and expertise through the students’ participation in projects to enhance the community’s governance capacity.

Community governance project interns will work on a designated research or policy development project in an Indigenous organization, under the direction of a project management team that includes community leaders and IGOV faculty. Internship placements must be approved by the Director, and will typically involve 100 hours of work in the community and the completion of a comprehensive report based on the internship experience.

**Note:** Only students who entered the MA program prior to September 2009 need to register in the 6.0 unit section of IGOV 598 (requires permission of the department). Students who start their MA program on or after September 2009 need to register in the 4.5 unit section of IGOV 598.

**Prerequisite(s):** All of IGOV 520, IGOV 530, IGOV 540, IGOV 550.

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**IGOV 599 - Thesis**

**Grading:** INP, COM, N, F.

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**IN - Indigenous Nationhood**

**Faculty of Graduate Studies, Faculty of Human and Social Development, Faculty of Law, and Faculty of Social Sciences**

**IN 533 - Special Topics in Indigenous Nationhood**

Note: May not be taken more than once for credit in different topics.

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**IN 601 - Foundations of Indigenous Nationhood**

An examination of key issues and debates, methods and frameworks in the study of Indigenous Nationhood. Involves a survey of the major literature in the fields of Indigenous politics, governance and law. This is a required foundational course for all IN Graduate Certificate students.

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**IN 697 - Capstone Experience**

An integration and synthesis of concepts, principles and practices discussed throughout the program. Students must be able to demonstrate their knowledge of the field of Indigenous Nationhood through either a comprehensive examination of Indigenous Nationhood or a committee-approved community internship, or other community-based work service-integrated learning opportunity approved by the Program committee.

**Note:**

**Grading:** COM, N, F.
INDIAN HEALTH STUDIES
School of Public Health and Social Policy
Faculty of Human and Social Development

**INGH 520**
Units: 1.5
Community Engagement and Leadership
The concepts of respect, trust and cultural safety and their historical significance in engaging with Indigenous communities are explored. De-colonizing practices are emphasized through the exploration of relational practice and community capacity building as methods for effective engagement of community. Topics include the implications of recognizing the communal ownership of knowledge within Indigenous culture, the value of Indigenous knowledge and mentorship in the emergence of Indigenous health leaders are explored.

Note: A requirement of this course is a condensed five-day on-campus seminar.

**INGH 521**
Units: 1.5
Indigenous Public Health and Social Policy
Issues and practices associated with the governance of Indigenous Peoples' health through consideration of past, present and future experiences are explored. Students critically analyze health and social policy and the impact of colonization on the health of Indigenous Peoples. Governance for health is explored through an analysis of jurisdictional issues, existing health agreements and organizational structures. Students focus on the development of post-colonial models of policy and governance.

**INGH 522**
Units: 1.5
Indigenous Health Research Methodologies
Topics include the value of being in relationship with community as a foundation for research; knowledge of indigenous life course determinants relevant to the health of Indigenous Peoples; ethical, legal and social issues related to Indigenous Peoples' health through consideration of past, present and future experiences are explored. Students critically analyze health and social policy and the impact of colonization on the health of Indigenous Peoples. Governance for health is explored through an analysis of jurisdictional issues, existing health agreements and organizational structures. Students focus on the development of post-colonial models of policy and governance.

**LING**
Interdisciplinary Program
Faculty of Graduate Studies

**INTD 580**
Units: 1.5-3.0
Directed Studies for INTD Master's Program
Note: May be taken more than once for credit in different topics.

**INTD 599**
Units: 4.5-12.0
Thesis
Grading: INP, COM, N, F.

**INTD 680**
Units: 1.5-3.0
Directed Studies for INTD Doctoral Program
Note: May be taken more than once for credit in different topics.

**INTD 693**
Units: 3.0
PhD Candidacy Examination
Corequisite(s): INTD 699.
Grading: INP, COM, N, F.

**ITAL**
Italian Department of Hispanic and Italian Studies
Faculty of Humanities

**ITAL 503**
Units: 1.5
Also: SPAN 503
Core Reading List Course II
Grading: INP, COM, N, F.

**ITAL 505**
Units: 1.5
Also: SPAN 505
Medieval Literature

**ITAL 590**
Units: 1.5 or 3.0
Also: SPAN 590
Directed Studies

**ITAL 598**
Units: 3.0
Master's Essay
Grading: INP, COM, N, F.

**ITAL 599**
Units: 6.0
MA Thesis/Oral
Grading: INP, COM, N, F.

**LAW**
Law Faculty of Law

**LAW 501**
Units: 1.5
Graduate Seminar in Law and Society
A critical introduction to theoretical perspectives on Law and Society. Designed to expose students to a range of substantive issues in advanced legal research, as a foundation for the development of each student's thesis research.

**LAW 502**
Units: 1.5
Graduate Seminar in Applied Legal Methodology
A review of methodological approaches to advanced legal research, particularly as applied to the diverse research interests of seminar participants. Intended to support each student's development of their research question through presentation, commentary and refinement.

**LAW 590**
Units: 1.5-3.0
Directed Studies in Law
Individual studies under the direct supervision of one or more faculty members. The content, credit value and method of evaluation must be approved by the instructor and the Graduate Adviser prior to registering in this course.

Notes:
- May be taken more than once for credit in different topics.
- Pro Forma required.

**LAW 598**
Units: 6.0
Major Research Paper in Law
Grading: INP, COM, N, F.

**LAW 599**
Units: 9.0
LLM Thesis
Grading: INP, COM, N, F.

**LAW 690**
Units: 1.5-3.0
Directed Studies in Law
Individual studies under the direct supervision of one or more faculty members. The content, credit value and method of evaluation must be approved by the instructor and the Graduate Adviser prior to registering in this course.

Notes:
- May be taken more than once for credit in different topics.
- Pro Forma required.

**LAW 693**
Units: 3.0
PhD Candidacy Examinations
The PhD Candidacy Examination consists of an oral examination. This examination should be taken and passed within two years of entering the PhD program.

Grading: INP, COM, N, F.

**LAW 699**
Units: 21.0-36.0
PhD Dissertation

**LING**
Linguistics Faculty of Humanities

**LING 500**
Units: 1.5
Linguistic Field Methods
An introduction to the methods of data analysis, organization, and collection required in the field situation. Language of consultant varies from year to year. The department has a particular interest in North American Native Languages.

Note: May be taken more than once for credit in different topics with permission of the department.

**LING 501**
Units: 1.5
Linguistics for Language Revitalization
An introduction to Linguistic concepts and terminology, providing a foundation for engaging with Indigenous language documentation and revitalization, linguistic aspects of learning and teaching, and archival research. Topics include: the nature of sound systems and how they relate to writing systems; word structures and dictionaries; sentence structures and understanding texts.
<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Units</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>LING 503</td>
<td>Introduction to Syntax</td>
<td>1.5</td>
<td>A graduate level introduction to the major subfields of syntax, reflecting recent developments in syntactic theory.</td>
</tr>
<tr>
<td>LING 504</td>
<td>Current Issues in Morphology</td>
<td>1.5</td>
<td>Recent developments in morphological theory. Note: May be taken more than once for credit to a maximum of 3 units.</td>
</tr>
<tr>
<td>LING 505</td>
<td>Introduction to Phonology</td>
<td>1.5</td>
<td>A graduate level introduction to the major subfields of Phonology, reflecting recent developments in phonological theory.</td>
</tr>
<tr>
<td>LING 508</td>
<td>Current Issues in Generative Grammar</td>
<td>1.5 or 3.0</td>
<td>Selected topics reflecting ongoing work in generative theory. Note: May be taken more than once for credit.</td>
</tr>
<tr>
<td>LING 509</td>
<td>Sociolinguistics</td>
<td>1.5</td>
<td>Selected topics in recent research related to language variation such as bilingualism, language and gender, language attitudes, social dialects. Each registrant will select a particular topic for individual research. Note: May be taken more than once for credit.</td>
</tr>
<tr>
<td>LING 510</td>
<td>Current Issues in Phonology</td>
<td>1.5-3.0</td>
<td>An examination of recent developments in phonological theory. Note: May be taken more than once for credit.</td>
</tr>
<tr>
<td>LING 517</td>
<td>Experimental Phonetics Laboratory</td>
<td>1.5</td>
<td>Review of recent research in the phonetic and acoustic analysis of speech and in spoken language processing. A focus on experimental procedures designed to allow students to pursue individual topics in speech research. Note: May be taken more than once for credit to a maximum of 3 units.</td>
</tr>
<tr>
<td>LING 520</td>
<td>Pacific Rim Languages</td>
<td>1.5-3.0</td>
<td>An overview of the structure of selected Indigenous languages spoken around the Pacific Rim. Note: May be taken more than once for credit to a maximum of 3 units.</td>
</tr>
<tr>
<td>LING 527</td>
<td>Topics in Historical and Comparative Linguistics</td>
<td>1.5</td>
<td>Study of principles of historical and comparative linguistics. Note: May be taken more than once for credit to a maximum of 3 units.</td>
</tr>
<tr>
<td>LING 531</td>
<td>Researching Community-Based Initiatives in Language Revitalization</td>
<td>1.5</td>
<td>Also: IED 531. An examination of language research in Indigenous communities. This course is project-based and introduces students to a range of issues in community-based language revitalization research. The diversity of languages and of community approaches will be highlighted. Note: Credit will be granted for only one of LING 531, IED 531.</td>
</tr>
<tr>
<td>LING 570</td>
<td>Psycholinguistics</td>
<td>1.5-3.0</td>
<td>A seminar offered in collaboration with the department of Psychology. Selected topics of interest in understanding the comprehension and production of natural language are examined. The most recent topics have been word recognition and lexical access, sentence processing, discourse analysis, linguistic inference and the resolution of ambiguity, and the development of cognitive science interests in reasoning and discourse processes as well as the structure of mental representations.</td>
</tr>
<tr>
<td>LING 572</td>
<td>The Structure of the Lexicon</td>
<td>1.5</td>
<td>An introduction to the study of representations of lexical forms, specifically as they relate to psycholinguistic dimensions of the mental lexicon. Issues related to the structure of both the first and second language mental lexicons will be examined.</td>
</tr>
<tr>
<td>LING 573</td>
<td>Second Language Acquisition Theory and Research</td>
<td>1.5</td>
<td>A survey and critical examination of the research on second language acquisition (SLA). Current issues and research findings related to the teaching and learning of second languages inside second language classrooms are also discussed.</td>
</tr>
<tr>
<td>LING 574</td>
<td>Seminar in Applied Linguistics</td>
<td>1.5</td>
<td>A seminar on issues in applied linguistics, including an overview of second language learning and teaching principles, TESL/TEFL methodology, language situation contacts and multilingualism. Each participant selects a topic area of individual interest to report to the seminar.</td>
</tr>
<tr>
<td>LING 575</td>
<td>Research Methods in Applied Linguistics</td>
<td>1.5</td>
<td>Designed to assist graduate students in developing skills necessary to design and implement research in the field of second language (SL) acquisition and applied linguistics. Examines various methods for conducting research, types of research designs, and the steps involved in planning and executing SL research projects. Students also develop skills in reading and evaluating published research in second language acquisition and applied linguistics.</td>
</tr>
<tr>
<td>LING 576</td>
<td>Form-Focused Instruction and Second Language Development</td>
<td>1.5</td>
<td>Through a combination of reading and critical analysis of research studies, examines the current theoretical perspectives and research findings on the various roles that form-focused instruction and corrective feedback play in second language development.</td>
</tr>
<tr>
<td>LING 577</td>
<td>The Global Context of Language Revitalization</td>
<td>1.5</td>
<td>Hours: 3-0-0</td>
</tr>
<tr>
<td>LING 578</td>
<td>Sociocultural Theory and Second Language Learning</td>
<td>1.5</td>
<td>Designed to introduce graduate students to aspects of second language learning from the perspectives of sociocultural theory and cognitive development. Students will become familiar with key concepts and principles of sociocultural theory, such as mediation, activity theory, the genetic method, internalization, the zone of proximal development, private speech, and scaffolding; examine the growing body of research in language learning and teaching from this theoretical perspective; and consider its implications for language pedagogy.</td>
</tr>
<tr>
<td>LING 580</td>
<td>Linguistics Seminar</td>
<td>1.5 or 3.0</td>
<td>The contents of this course will vary. Note: May be taken more than once for credit.</td>
</tr>
<tr>
<td>LING 586</td>
<td>Sound Structures for Applied Linguistics</td>
<td>1.5</td>
<td>An investigation of the relationship between sound structures (as understood through phonetic theory, phonological theory, speech analysis) and applied linguistics (especially pronunciation teaching and second language acquisition).</td>
</tr>
<tr>
<td>LING 590</td>
<td>Directed Studies</td>
<td>1.5 or 3.0</td>
<td>A course designed to enable students to pursue individual interests. Note: May be taken more than once for credit.</td>
</tr>
<tr>
<td>LING 592</td>
<td>Labour Varieties Sociolinguistics</td>
<td>1.5</td>
<td>Hours: 3-0-0</td>
</tr>
<tr>
<td>LING 595</td>
<td>Studies in Language and Gender</td>
<td>1.5</td>
<td>A study of the relationship between gender socialization and pragmatics of language use. Each participant selects a topic of interest to research and report on as a term paper and to present as a seminar.</td>
</tr>
<tr>
<td>LING 596</td>
<td>Cross-Cultural Communication</td>
<td>1.5</td>
<td>An examination of pragmatic linguistic factors affecting communication between cultural groups. Each participant selects a topic of interest to research and report on as a term paper and to present as a seminar.</td>
</tr>
</tbody>
</table>
LING 598 Units: 3.0
Major Research Paper
A major research paper (40-45 pages) reporting independent research under the direction of a faculty member. Students meet in a seminar weekly with the course instructor to discuss research topics including research designs, data collection and analyses, reporting and presentation research results, and other research related issues.
Grading: INP, COM, N, F.

LING 599 Units: to be determined
MA Thesis
Grading: INP, COM, N, F.

LING 601 Units: 1.5
Current Directions in Syntactic Theory
Selected topics reflecting current research in syntactic theory.
Notes:
• May be taken more than once for credit in different topics.
• Students who have completed equivalent prerequisites may request permission to register in the course.
Prerequisite(s):
• LING 503 or LING 508; or
• permission of the department.

LING 602 Units: 1.5-3.0
Current Directions in Phonological Theory
Selected topics reflecting current research in Phonological Theory.
Notes:
• May be taken more than once for credit in different topics.
• Students who have completed equivalent prerequisites may request permission to register in the course.
Prerequisite(s):
• LING 503 or LING 510; or
• permission of the department.

LING 690 Units: 1.5 or 3.0
Directed Studies
A research topic will be pursued in depth under the direction of the student’s supervisor. Students are expected to write a research paper (or papers) and to present a colloquium based on their work.
Note: May be taken more than once for credit in different topics to a maximum of 3 units.

LING 693 Units: 3.0
Candidacy Examination
The candidacy requirement must be satisfied within three years of registration in the doctoral program (see Faculty of Graduate Studies regulations). The candidacy examination consists of two substantial, original research papers, one in the area of phonological or syntactic theory, understood broadly, and the other in an area agreed to by the student and the supervisor.
Grading: INP, COM, N, F.

LING 699 Units: to be determined
PhD Dissertation
Note: Normally 18 units.
Prerequisite(s): LING 693.
Grading: INP, COM, N, F.

MATH
Mathematics
Department of Mathematics and Statistics
Faculty of Science

MATH 510 Units: 1.5
Abstract Algebra

MATH 520 Units: 1.5
Number Theory

MATH 522 Units: 1.5
Combinatorics
Prerequisite(s): Permission of the department.

MATH 523 Units: 1.5
Graph Theory
Prerequisite(s): Permission of the department.

MATH 529 Units: 1.5
Topics in Discrete Mathematics
Prerequisite(s): Permission of the department.

MATH 530 Units: 1.5
Real Analysis
Abstract measure and integration, product measures; measures on locally compact spaces and the Riesz representation theorem; the Stone-Weierstrass theorem.

MATH 531 Units: 1.5
Functional Analysis

MATH 532 Units: 1.5
Introduction to Operator Theory

MATH 533 Units: 1.5
Topics in Operator Theory and Operator Algebras
Prerequisite(s): Permission of the department.

MATH 535 Units: 1.5
Topics in Analysis
Topics may include some of the following: ergodic theory, dynamical systems, potential theory, harmonic analysis.
Note: May be taken more than once for credit in different topics with permission of the department.

MATH 538 Units: 1.5
Complex Analysis
Topics chosen from: conformal mappings, the Riemann mapping theorem, the maximum principle, infinite products, Picard’s theorem, normal families, Hp-spaces, approximation by rational functions, the Riemann zeta function, analytic continuation and Riemann surfaces.

MATH 540 Units: 1.5
Topology

MATH 549 Units: 1.5 Hours: 3-0-0
Also: MATH 449
Scientific Computing
Prerequisite(s): Permission of the department.

MATH 550 Units: 1.5
Topics in Applied Mathematics
Prerequisite(s): Permission of the department.

MATH 551 Units: 1.5
Differential and Integral Equations

MATH 555 Units: 1.5
Topics in Probability
Prerequisite(s): Permission of the department.

MATH 563 Units: 1.5
Algebraic Number Theory

MATH 567 Units: 1.5
Commutative Algebra

MATH 575 Units: 1.5
Topics in Mathematical Biology
Possible topics include population modelling, infectious disease dynamics, models of neuronal networks and models of gene regulatory networks.
Note: May be taken more than once for credit in different topics with permission of the department.

MATH 580 Units: 1.5
Topics in Pure Mathematics
Prerequisite(s): Permission of the department.

MATH 581 Units: 1.5
Directed Studies
Directed studies may be available in the areas of faculty interest.
Note:
• May be taken more than once for credit in different topics with permission of the department.
• Pro Forma required.

MATH 585 Units: 0 or 1.5
Seminar
Note:
• May be taken only once for credit in any degree program.
• The seminar leader will inform students of the requirements for credit before the seminar commences. An INP grade may be assigned.

MATH 586 Units: 0 or 1.5
Operator Theory Seminar
Note:
• May be taken only once for credit in any degree program.
• The seminar leader will inform students of the requirements for credit before the seminar commences.

Grading: INP, standard grade.
### MATH 587 - MBA 511

**MATH 587** Units: 0 or 1.5  
**Applied Math Seminar**  
**Notes:**  
- May be taken only once for credit in any degree program.  
- The seminar leader will inform students of the requirements for credit before the seminar commences.  
**Grading:** INP, standard grade.

**MATH 588** Units: 1.5  
**Discrete Mathematics Seminar**  
**Note:** May be taken more than once for credit with permission of the department.

**MATH 591E** Units: 1.5  
**Topics in Mathematics for Secondary Teachers**  
Intended for students enrolled in a master’s program specializing in Mathematics Education but open to students enrolled in other master’s programs in Education. One of the four topics: Geometry, Mathematical Modelling, Data Analysis, History and Philosophy of Mathematics will be taught in a given term. Topics will be rotated each term the course is offered.  
**Note:** May be taken more than once for credit in different topics.  
**Prerequisite(s):** 3 units of MATH courses numbered 300 or higher.

**MATH 599** Units: 6.0  
**Master’s Thesis**  
**Grading:** INP, COM, N, F.

**MATH 693** Units: 3.0  
**Candidacy Examination**  
**Grading:** INP, COM, N, F.

**MATH 699** Units: 21.0-30.0  
**Dissertation**  
**Corequisite(s):** MATH 693.  
**Grading:** INP, COM, N, F.

### MBA

**Master of Business Administration**

**Peter B. Gustavson School of Business**  
PhD program in International Management and Organization is found under the BUS course code.

**MBA 500** Units: 1.5-3.0  
**Essentials of Business and Leadership**  
An intensive course that constitutes the beginning of the MBA program. Provides students with a foundation on which to begin the study of business at an advanced level. Key areas of skill development include business writing, presenting, teambuilding, case analysis, cross-cultural communication and career development. Provides ethical frameworks for decision making and an exploration of issues relating to international business, sustainability and social responsibility.  
**Note:** The unit value of a course section will be specified according to the program in which it is delivered.

**MBA 501** Units: 0  
**Applied Projects**  
Client-based business projects that integrate program subject material, usually in the context of examining a particular industry or organization. Requires reports and/or presentations. Will focus, when possible, on the Gustavson School of Business value pillars: International, Integrative, Innovative, Sustainable/Socially Responsible. One of these projects takes place in an international setting.  
**Notes:**  
- Not open to students registered in or with credit in MBA 501A or MBA 501B.  
- Attendance and participation are mandatory. Students are required to register in this course for the duration of the MBA Program.  
**Grading:** INP, standard grade.

**MBA 501A** Units: 0  
**Integrative Management Exercise (IME)**  
One or more client-based business practice exercises which integrate program subject material, usually in the context of examining a particular industry or organization. Requires reports and/or presentations. Takes place on campus and will focus, when possible, on one or both of the International or Socially Responsible and Sustainable value pillers of the Gustavson School of Business.  
**Note:** Registration is restricted to the Daytime MBA Cohort entering in summer session 2016. Attendance and participation are mandatory. Registration in MBA 501A is for the domestic, “on campus,” IME.  
**Grading:** INP, COM, N, F.

**MBA 501B** Units: 0  
**International Integrative Management Exercise (IME)**  
A client-based business practice exercise which integrates program subject material, usually in the context of examining a particular industry or organization. Requires reports and/or presentations. Takes place in an international setting.  
**Note:** Registration is restricted to the Daytime MBA Cohort entering in summer session 2016. Attendance and participation are mandatory. Registration in MBA 501B is for the international, “off campus,” IME.  
**Grading:** INP, COM, N, F.

**MBA 502** Units: 0  
**Personal and Professional Development**  
A course of sessions/activities delivered throughout the MBA program providing practical knowledge and practice in areas vital for professional success in the business world. Content includes: career development, team-building, leadership development, and cross-cultural boundary spanning.  
**Note:** Students are required to register in this course for the duration of the MBA Program.  
**Grading:** INP, COM, N, F.

**MBA 509** Units: 0.5-2.0  
**Managing in the Service Economy**  
Examines service issues from organization and human resources management, operations management and marketing perspectives to provide students an integrated view of designing and delivering a valuable, memorable customer experience. Topics include: building a service culture and strategy, managing the talent, service blueprinting, developing customer-oriented service standards, service design, creating the “servicescape”, understanding consumer emotions and psychology, service failure and recovery, customer co-creation of value and service delivery networks.  
**Note:** The unit value of a course section will be specified according to the program in which it is delivered.

**MBA 510** Units: 0.5-1.5  
**Marketing Management**  
Controllable and uncontrollable marketing variables that managers face in today’s business environment. Topics include factors affecting consumer demand (including issues of sustainability, environmental impact and ethical management) and methods of satisfying it, market structure, product selection, distribution, promotion, pricing and market research. Course structure, exercises, projects and case problems are designed to develop the students’ ability to generate effective marketing strategies in the face of uncertainty.  
**Note:** The unit value of a course section will be specified according to the program in which it is delivered.

**MBA 511** Units: 0.5-1.5  
**Customer Experience Management**  
Intended for those students who are interested in working in service industries and addresses the distinct needs and problems of service organizations in the area of marketing. Topics include: the difference between marketing services versus manufacturing organizations; the marketing mix for service organizations; market research in services; managing demand in services; integrated services marketing communication; services pricing; and the overlap of marketing/operations/human resource systems in service organizations.  
**Note:** Not open for students with credit in the Service Management Specialization courses previously offered under MBA 595. The unit value of a course section will be specified according to the program in which it is delivered.  
**Prerequisite(s):** MBA 510  
**Corequisite(s):** MBA 512 and MBA 513.
MBA 512  Units: 0.5-1.5  
Quality Management and Service Operations  
Focuses on managing and improving service firms across industries, including financial services, health care, hospitality, retail and professional service firms. Addresses the distinct needs and problems of service organizations in the areas of operations and quality management. A core theme is a quality management approach to providing service excellence. Topics include: service strategy, service design, service quality, process improvement, service capacity management, service innovation and technology, and sustainable and socially responsible practices in services.

Notes:  
• Not open to students with credit in the Service Management Specialization courses previously offered under MBA 595.  
• The unit value of a course section will be specified according to the program in which it is delivered.
Prerequisite(s): MBA 510  
Corequisite(s): MBA 511 and MBA 513

MBA 513  Units: 0.5-1.5  
Issues in Service Technology and HR Management  
Addresses the distinct needs and problems of service organizations in the areas of human resource management and IT management. Topics include: e-service and the role of technology; customer relationship management (CRM); managing the organizational culture; impact of cultural differences on customer service; management and motivation of knowledge workers; self-service technology; the service profit chain; and sustainable and socially responsible practices in human resource management.

Notes:  
• Not open to students with credit in the Service Management Specialization courses previously offered under MBA 595.  
• The unit value of a course section will be specified according to the program in which it is delivered.
Corequisite(s): MBA 511 and MBA 512

MBA 514  Units: 0.5-1.5  
Business and Sustainability  
An introduction to the business challenges and opportunities arising from the world’s growing social and ecological issues, including climate change, poverty and corporate corruption. Students are exposed to how companies across multiple sectors have chosen to respond - or not respond - to the call for sustainable social, ecological and economic value creation. Relevant tools and frameworks are introduced, including stakeholder management/engagement, triple-bottom line, Natural Step, base-of-the-pyramid strategies and social entrepreneurship.

Notes:  
• Credit will be granted for only one of MBA 514, MBA 580, MBA 595 (if taken in the same topic).  
• The unit value of a course section will be specified according to the program in which it is delivered.
MBA 544 - Information Technology in the Organization
Units: 0.5-1.5
An introduction to the capabilities and utilization of information technology (IT), information systems (IS) and networks. Different approaches using IT and IS will be covered to provide an understanding of how they can be used effectively in today's inter-networked enterprise. Cases and other assignments will be used to illustrate the evolving role of IS and networks in today's interconnected organization both within and external to it.

MBA 546 - Innovation and Design Studio
Units: 0.5-2.0
Explores innovation via a studio approach in which students learn through practice and reflection. Topics include framing the ‘problem space’ through deep understanding of users and context, and techniques for eliciting creative ideas, such as structured brainstorming and rapid prototyping, to explore the ‘solution space’. Students become integrative, creative problem solvers who combine rigorous research with narrative, visual data and other knowledge forms to generate original, practical strategies.

MBA 550 - Strategic Analysis and Action
Units: 0.5-1.5
Introduces the integrative nature of management. Explores the overall general management of the organization, and the formulation and implementation of the strategic direction of the firm. Covers major strategic management concepts including analyses of external and internal environments, innovation, corporate social responsibility (CSR), managerial ethics, value co-creation, and leadership, as they relate to business strategy. Intended to develop an appreciation of the role of a general manager from conceptual as well as pragmatic standpoints.

MBA 555 - Managing People and Organizations II
Units: 0.5-1.5
Examines the issues in managing employees in organizations. Topics include recruitment and hiring, retention practices, performance review, compensation design, layoffs and selected employment and human rights legislation.

Note: The unit value of a course section will be specified according to the program in which it is delivered.

MBA 560 - Managing Legal Risks
Units: 0.5-1.5
Examines various legal risks (whether arising from the common law or through legislation) that must be identified and effectively managed within contemporary organizations (including for-profit businesses, not-for-profit firms and governmental organizations). Examines the legal risks associated with the manufacture, delivery and marketing of goods and services, the creation and protection of confidential information and other intellectual property, and risks arising from employment and contractor relationships. Also reviews risk management strategies available under the law of tort and contract.

Note: The unit value of a course section will be specified according to the program in which it is delivered.

MBA 561 - Entrepreneurial Planning and Finance
Units: 0.5-1.5
Part of the integrated MBA Entrepreneurship module, focuses on differences between ideas and opportunities, identifying necessary information to screen and analyze the risks attached to shaping opportunities into viable businesses; understanding financial data and use of quantifiable factors in the entrepreneurial decision process. Students understand essential elements of a business plan.

Note:
- Not open to students with credit in Service Management Specialization courses previously offered under MBA 595.
- The unit value of a course section will be specified according to the program in which it is delivered.

Corequisite(s): MBA 562 and MBA 563.

MBA 562 - New Venture Marketing
Units: 0.5-1.5
Part of the integrated MBA Entrepreneurship program, develops the thinking skills required to: develop valued products, understand customers and markets, and gain market acceptance with limited resources.

Note:
- Not open to students with credit in Service Management Specialization courses previously offered under MBA 595.
- The unit value of a course section will be specified according to the program in which it is delivered.

Corequisite(s): MBA 561 and MBA 563.

MBA 563 - Entrepreneurial Strategy
Units: 0.5-1.5
Part of the integrated MBA Entrepreneurship program, develops skills necessary to plan a venture’s strategy, business model and competitive position, to assess a strategy’s viability, and to develop implementation plans to realize that strategy. Models for international and social entrepreneurship and venture growth will also be discussed.

Notes:
- Not open to students with credit in Service Management Specialization courses previously offered under MBA 595.
- The unit value of a course section will be specified according to the program in which it is delivered.

Corequisite(s): MBA 561 and MBA 562.

MBA 564 - Entrepreneurship
Units: 0.5-2.0
Entrepreneurship is about new value creation in new for-profit ventures, social enterprises, existing corporations, government, and other contexts. Takes prospective entrepreneurs through the opportunity (value) identification and realization process with a focus on developing entrepreneurial expertise and an entrepreneurial mindset. Learners will apply key theory, frameworks, concepts, and tools towards their own entrepreneurial pursuit with the aim of getting to the proof-of-concept stage of development with a lean business plan.

Note: The unit value of a course section will be specified according to the program in which it is delivered.

MBA 570 - International Business Environment I
Units: 0.5-2.0
Overview of international business and management, emphasizing globalization and its implications for individuals, organizations and nations. Explores topics in global and regional economic integration, sources of national competitive advantage, international trade and investment, corporate social responsibility (CSR) in international contexts, strategy and organization in multinational enterprises, emerging markets, and current issues related to the international business environment. Students will develop a world-view of today’s dynamic global marketplace and analytical skills for addressing complex global issues.

Note: The unit value of a course section will be specified according to the program in which it is delivered.

MBA 576 - International Business Environment II
Units: 0.5-2.0
This course is a continuation of topics covered in IB Environment I.

Note: The unit value of a course section will be specified according to the program in which it is delivered.

MBA 585 - Consulting Methods I
Units: 0.5-1.5
Provides an overview of management consulting to help students gain an understanding of management consulting skills and competencies. These consulting skills can be used in the pursuit of a consulting career or integrated as part of general management knowledge. Designed to prepare students for S01 Applied Projects and S96 Integrative Project.

Note: The unit value of a course section will be specified according to the program in which it is delivered.
MBME

Master of Business Administration + Master of Engineering

MBA Program and Faculty of Engineering

Sardul S. Gill Graduate School of Business

Specifically for the MBA+MEng Double Degree Program which is jointly offered by the Sardul S. Gill Graduate School of Business and the Faculty of Engineering. Other courses offered by the MBA Program are found under the following course code: MBA. Other courses offered by the MEng Programs are found under the following course codes: ECE and MECH.

MBME 598  Units: 3.0

Major Project

A substantial analysis of a specific issue related to both business and engineering contexts, prepared individually under the supervision of faculty advisers from both the Gustavson School of Business and the Faculty of Engineering.

Note: Students, in consultation with their academic adviser, should determine if they have an adequate background in research methodology prior to enrolling in MBME 598. This may require the student to take a research methods course. Students should consult with their academic adviser to identify an appropriate course.

Grading: INP, COM, N, F.

MBMS

Master of Business Administration + Master of Science (CSC)

MBA Program and Faculty of Engineering

Sardul S. Gill Graduate School of Business

Specifically for the MBA+MSc in Computer Science Double Degree Program which is jointly offered by the Sardul S. Gill Graduate School of Business and the Faculty of Engineering. Other courses offered by the MBA Program are found under the following course code: MBA. Other courses for the MSc in Computer Science component of the program are found under the following course code: CSC.

MBMS 598  Units: 3.0

Major Project

A substantial analysis of a specific issue related to both management and computer science, prepared individually under the supervision of faculty advisers from both the Gustavson School of Business and the Department of Computer Science.

Note: Students, in consultation with their academic adviser, should determine if they have an adequate background in research methodology prior to enrolling in MBMS 598. This may require the student to take a research methods course. Students should consult with their academic adviser to identify an appropriate course.

Grading: INP, COM, N, F.

MECH

Mechanical Engineering

Department of Mechanical Engineering

Faculty of Engineering

MECH 501  Units: 1.5

Introduction to Continuum Mechanics


MECH 504  Units: 1.5

Mechanical Vibration

Multi Degree of Freedom systems: equation of motion in matrix form, modal analysis, transfer function, damped and undamped response to arbitrary excitations. Linear continuous systems: transverse vibrations of strings, lateral beam vibrations, axial and torsional vibration of rods. Random vibration; stationary random processes, correlation functions, Fourier analysis, power spectral density, random response of SDOF systems. Vibration measurement and Experimental Modal Analysis. Introduction to non-linear vibrations; approximate analytical solutions, graphical methods, stability of equilibrium states.

MECH 510  Units: 1.5

Living Cells and their Molecules: Mechanics & Thermodynamics


Note: Credit will be granted for only one of MECH 510, MECH 580 (if taken in the same topic).

MECH 515  Units: 1.5

Biomaterials and Tissue Engineering

Introduction to the types of biomaterials and their associated properties. Experimental characterization techniques including microscopy, detection of chemical compositions, protein adsorption and immunoreactivity. Methods for combining biomaterials with cells to engineer tissues.

Note: Credit will be granted for only one of MECH 515, MECH 580 (if taken in the same topic).

MECH 520  Units: 1.5

Computer-Aided Design and Engineering

Fundamentals of computer graphics; basic elements of geometric modeling of solids and curved surfaces; advanced topics in engineering drawings; use of integrated CAD/CAE/CAM system for modelling, simulation, engineering analysis, automated production, and parameter optimization of mechanical designs; input and output techniques, data management, and customization of CAD/CAE/CAM systems.

Note: There is a 3-hour laboratory requirement on alternate weeks.
MECH 521  Units: 1.5
Computer-Aided Manufacturing (CAM)
Introduction to machining operations features of numerically controlled machine tools and types of CNC programming. Manual part programming with G-codes, canned cycles, subprograms, and simulation program. CNC machine tools and control and machine tool kinematics. CNC machining of curved surfaces, and surface machining strategies. Rapid prototyping or 3D printing. Machining mechanics and dynamics.
Note: There is a 3-hour laboratory requirement on alternate weeks.

MECH 523  Units: 1.5
Modeling and Design of Advanced Hybrid Electric Vehicles
Background of Hybrid Electric Vehicle (HEV) powertrain technologies; vehicle power plants, electric propulsion systems, transmissions, and energy storage system; vehicle performance modeling and simulation using advanced powertrain modeling tools; design and optimization of HEV powertrain system; other key issues in HEV design and developments; HEV related research and case study.
Note: Credit will be granted for only one of MECH 523, MECH 580 (if taken in the same topic).

MECH 528  Units: 1.5
Global Optimization and Quantitative Reasoning Techniques
Review of conventional engineering optimization methods, global optimization algorithms, introduction of metamodeling and metamodel-based global optimization techniques, multi-objective and multi-disciplinary optimizations; knowledge representation and reasoning, rule-based systems, fuzzy pattern clustering and recognition, and artificial neural networks; applications of metamodel-based global optimization and quantitative reasoning for computational design and optimal control.
Note: Credit will be granted for only one of MECH 528, MECH 620.

MECH 531  Units: 1.5
Fluid Mechanics

MECH 535  Units: 1.5
Computational Fluid Dynamics and Heat Transfer

MECH 536  Units: 1.5
Microfluidics

MECH 537  Units: 1.5
Non-equilibrium Thermodynamics and Kinetic Theory of Gases
Conservation and balance laws, properties and property relations, 2nd law and interpretation of entropy, entropy generation and work loss, classical irreversible thermodynamics, cross effects and Onsager conditions. Kinetic theory of gases: Distribution function, Boltzmann equation, conservation laws, H-Theorem, continuum limit; the laws of Navier-Stokes and Fourier, higher order methods and moment equations, Knudsen layers, rarefaction effects.

MECH 538  Units: 1.5
Advanced Aircraft Design
Note: Credit will be granted for only one of MECH 538, MECH 580 (if taken in the same topic).

MECH 540  Units: 1.5
Transport Phenomena
Fundamentals of thermomechanics; kinematics, motion, stress, thermodynamics, fundamental principles of thermomechanics. Constitutive equations; basic principles and axioms, linearization of constitutive equations, constitutive equations of special materials such as Newtonian fluids and binary mixtures. Field equations for binary fluid mixtures. Mass transport; diffusivity and mechanisms of mass transport, examples of concentration distributions in binary solids and fluids (laminar flow), examples from ternary systems.

MECH 541  Units: 1.5
Advanced Thermodynamics

MECH 542  Units: 1.5
Energy Systems and Energy Analysis
Macroscopic examination of energy systems, system architecture and evolution. Dynamics of energy systems. Characteristics and impacts of energy storage. Exergy balance and second law efficiency.

MECH 543  Units: 1.5
Cryogenic Engineering

MECH 546  Units: 1.5 Hours: 3-0-1.5
Introduction to Ocean Engineering
Note: Credit will be granted for only one of MECH 546, MECH 580 (if taken in the same topic).

MECH 547  Units: 1.5
Wind Power Systems
Note: Credit will be granted for only one of MECH 547, MECH 580 (if taken in the same topic).

MECH 549  Units: 1.5
Fuel Cell Technology

MECH 550  Units: 1.5
Advanced Control Theory

MECH 554  Units: 1.5
Mechatronics
Introduction to mechatronic systems; modeling of mixed mechatronic systems; microcontroller programming and interfacing; theory, selection and implementation of sensors and actuators commonly used in mechatronic systems; control architectures and case studies in mechatronics systems.
Note: Credit will be granted for only one of MECH 554, MECH 580 (if taken in the same topic).
MECH 555 Units: 1.5
Micro-ElectroMechanical Systems

MECH 558 Units: 1.5
Fundamentals of Hybrid Vehicles
Background of hybrid electric vehicle (HEV) powertrain technologies; vehicle power plants, electric propulsion systems, transmissions, and energy storage system; vehicle performance modeling and simulation using advanced powertrain modeling tools; design and optimization of HEV powertrain system; other key issues in HEV design and developments; HEV related design project and case study.
Note: Credit will be granted for only one of MECH 558, MECH 580 (if taken in the same topic).

MECH 563 Units: 1.5
Finite Element Analysis
Introduction to the basic principles of finite element analysis. Development of discrete equations for problems of 1, 2, and 3D elasticity. Applications to problems of stress analysis, vibrations, heat transfer and fluid flow. Includes a number of projects encouraging students to use large-scale finite element analysis programs. Should be of interest to mechanical and electrical engineers, as well as students from the departments of Computer Science and Mathematics.

MECH 573 Units: 1.5
Ferrous and Non-Ferrous Metals
The iron-carbon and iron-cementite phase diagrams; nucleation and growth of microstructural constituents; the martensite phase transformation; time-temperature-transformation (TTT) curves; properties affected by quenching, tempering and annealing; alloy additions; structural, high strength and specialty steels; welding; tool and stainless steels; cast iron; super alloys; metal matrix composites.

MECH 576 Units: 1.5
Introduction to Electron Microscopy
Note: Credit will be granted for only one of MECH 576, MECH 580 (if taken in the same topic).

MECH 580 Units: 1.5
Selected Topics in Mechanical Engineering
Note: May be taken more than once for credit in different topics.

MECH 590 Units: 1.5
Directed Studies
A wide range of topics will be available.
Note: Pro Forma required.

MECH 594 Units: 1.0
Seminar
Participation in a program of seminars by internal and external speakers on current research topics. MEng students are not required to present.
Prerequisite(s): Admission to MEng program in Mechanical Engineering.
Grading: INP, COM, N, F.

MECH 595 Units: 1.5
Seminar
Participation in a program of seminars by internal and external speakers on current research topics. All MASc students will be required to give a seminar on their thesis research during the second year of the program.
Prerequisite(s): Admission to MASc program in Mechanical Engineering.
Grading: INP, COM, N, F.

MECH 598 Units: 3.0
MEng Project Report
Grading: INP, COM, N, F.

MECH 599 Units: 9.0
MASc Thesis
Grading: INP, COM, N, F.

MECH 601 Units: 1.5
Engineering Analysis
Introduction to mathematical methods used in engineering analyses with focus on the application to engineering problems rather than the rigorous proofs of mathematical concepts. Topics can include: integral transformations including Laplace and Fourier transforms; complex analysis including analytic functions; theory of residues and conformal mapping; calculus of variations as applied to optimal control, finite element methods and wave equations; linear algebra including least squares problems, eigenproblems and matrix decompositions.
Note: Credit will be granted for only one of MECH 601, MECH 580 (if taken in the same topic).

MECH 693 Units: 3.0
Candidacy Examination
PhD students enrol in 693 for the duration of their candidacy examination. This begins at the time the PhD student first enrols in the PhD program and continues until the candidacy examination has been completed.
Pre- or Corequisite(s): MECH 501 or MECH 601.
Grading: FNC.

MECH 695 Units: 1.5
Seminar
Participation in a program of seminars by internal and external speakers on current research topics. Normally, all PhD students are required to give two seminars on their thesis research within 16 months and 34 months of registration.
Prerequisite(s): Admission to a doctoral program in Mechanical Engineering.
Grading: INP, COM, N, F.

MECH 699 Units: 27.0
PhD Dissertation
Prerequisite(s): MECH 693.
Grading: INP, COM, N, F.

MGB
Master of Global Business
Peter B. Gustavson School of Business
Courses offered by the Peter B. Gustavson School of Business are also found under the following course codes: COM (Commerce), ENT (Entrepreneurship), SMGT (Service Management), IB (International Business), MBA (Master's of Business Administration).

MGB 180 Units: 1.0
Formerly: MGB 580
Language Skills I
Provides language instruction for students to significantly advance their skill and knowledge in another language. The essential points of structure and vocabulary will be taught, giving capability to function in everyday settings. Students will learn to share information about themselves in the target language and ask basic questions of those around them.
Notes:
• Credit will be granted for only one of MGB 180, MGB 580.
• May not be used for credit in any other undergraduate or graduate program.

MGB 181 Units: 1.0
Formerly: MGB 581
Language Skills II
Further development of the language skills learned in 180.
Notes:
• Credit will be granted for only one of MGB 181, MGB 581.
• May not be used for credit in any other undergraduate or graduate program.

MGB 182 Units: 1.0
Formerly: MGB 582
Language Skills III
Further development of the language skills learned in 181.
Notes:
• Credit will be granted for only one of MGB 182, MGB 582.
• May not be used for credit in any other undergraduate or graduate program.

MGB 502 Units: 0
Introduction to Professional Practice
Preparation and training to undertake MGB Internship work terms. Includes preparation of cover letters and resumés, skills assessment and analysis, networking and interview skill development and career planning.
Note: Students are required to register in this course during the first and second terms of their MGB program.
Grading: INP, COM, N, F.

MGB 510 Units: 1.0
The North American Business Context
Examines the socio-economic, political and legal factors that affect business operations in Canada and the United States. Topics include the Canada/US business regulatory environment, economies, governmental and legal systems, labour markets, protection of intellectual property and international trade relationships including the North American Free Trade Agreement.
**MGB 512 - International Financial Management**

An examination of international financial markets and the financial decision making of multinational firms. Topics include international monetary systems, exchange rate determination, foreign currency derivatives, risk management techniques, and investments, financing and operations in global markets.

**Note:** Credit will be granted for only one of MGB 512, MBA 571.

**MGB 516 - International Marketing and Global Strategy**

An examination of the strategic challenges facing businesses in an international context, with a focus on marketing issues. Topics include the problems associated with controlling and coordinating activities in multiple markets, managing diverse markets, responding to consumer and competitor differences, understanding the impact of different institutional structures, and coping with market consolidation.

**Note:** Credit will be granted for only one of MGB 516, MBA 572.

**MGB 519 - International Logistics and Supply Chain Management**

Examines the issues involved in managing global supply chains and logistic flows. Topics are developed around the risks and opportunities of global sourcing. They include designing and implementing global supply chains, foreign manufacturing, inventory management, coping with security concerns, outsourcing, service standards, transportation options and performance evaluation.

**Note:** Credit will be granted for only one of MGB 519, MBA 529.

**MGB 520 - The Asian Business Context**

An overview of business operations in the Asian context in various industry sectors. Also examines socio-economic, cultural and legal factors that impact doing business in Asia and that impact Asian firms doing business in regional and global settings.

**MGB 525 - Developing Business in International Entrepreneurial Environments**

Examines the analysis and knowledge needed for successful new global business ventures as well as within an international environment. Emphasis will be given to the various stages in the development of a business plan, from idea development to presentation of the plan.

**MGB 530 - The European Business Context**

An overview of corporate governance structures, legal and economic systems and environmental sustainability issues in the European Union and beyond. Prepares students to apply their knowledge and global perspective to solving business issues and challenges.

**MGB 535 - Consulting Methods and Practice**

Provides an overview of the process of management consulting. Introduces students to consulting methods to help them gain knowledge of consulting and to highlight specific consulting and research skills. The practice of the application of these methodologies, student teams will examine an issue or problem being faced by their assigned overseas organizations, and provide them with consulting advice. In addition, this course will ultimately prepare students for the MGB 536 International Research and Consulting Project.

**MGB 536 - International Research and Consulting Project**

An individual or group consulting report. Participating students, working individually or in small teams and under faculty supervision, research issues and maintain a consulting/client relationship with a corporate sponsor. The students examine a problem of current interest to the sponsor and prepare detailed written recommendations, make in-person presentations to clients and submit a final report.

**MGB 537 - Global Internship**

Students must complete at least 300 hours of work with an organization that normally (1) has an international component linking two or more regions, or (2) is located in any region of the world, provided that it is not the student’s “home” region or country. Requires students to apply their learning through a reflective component that describes how the coursework and the internship experience in particular have prepared them for global business related careers.

**Prerequisite(s):**
- MGB 502, or
- permission of the school.

**Grading:** INP, COM, N, F.

**MGB 540 - The South American Business Context**

An overview of business operations in the South American continent in various industry sectors. Also examines socio-economic, cultural and legal factors that impact doing business in South America and that impact South American firms doing business in regional and global settings.

**MGB 550 - The Middle East and North Africa (MENA) Business Context**

An overview of business operations in the MENA continent in various industry sectors. Also examines socio-economic, cultural and legal factors that impact doing business in the MENA region and that impact MENA region firms doing business in regional and global settings.

**MGB 560 - The Sub-Saharan African Business Context**

An overview of business operations in the sub-Saharan continent in various industry sectors. Also examines socio-economic, cultural and legal factors that impact doing business in the region and that impact sub-Saharan African firms doing business in regional and global settings.

**MGB 570 - Global Leadership and Cultural Intelligence**

An examination of the various dimensions of culture and cross-cultural leadership and management. Topics include how cultural intelligence and global mindset impact teamwork, conflict management, negotiations, motivation and overall leadership in international settings. Compares how people from the three regions of the MGB program modules (e.g., North America, Asia and Europe) are similar and how they differ along these dimensions, including the challenges resulting from these differences and how to resolve them.

**MGB 583 - Language, Communication and Global Business**

Provides a framework - in conjunction with students’ language courses - to explore relationships among language, communication, and culture, a subject highly relevant to global companies. Considers the process of language interaction in global organizations and shows how foreign language learning adds value to businesses and careers. Also examines example global companies that have shaped their language policies (often towards using English as the lingua franca), impacting individual and organizational performance.

**Pre- or Corequisite(s):** MBA 180.

**MGB 595 - Special Topics in Global Business**

**Note:**
- Prerequisite(s): Permission from the Academic Program Director.

**MICR - Microbiology**

**Department of Biochemistry and Microbiology**

**Faculty of Science**

**MGB 540 - Microbiology**

**MGB 540 - MSc Thesis: Microbiology**

**MGB 550 - PhD Dissertation: Microbiology**

**MICR 570 - Directed Studies in Microbiology**

Topics are restricted to an analysis of recent advances. The student’s graduate supervisor will not normally participate in directed studies taken for more than one unit of credit.

**Notes:**
- May be taken more than once for credit in different topics.
- Pro Forma required.

**MICR 599 - Microbiology**

**MICR 699 - Microbiology**

**MICR 699 - Microbiology**
### MUS 506A  
**Advanced Recording Techniques**
Advanced study to the theory and practice of recording audio technology, studio techniques and procedures. Study to include: advanced stereo microphone techniques, introduction to surround sound, high resolution formats including SACD, DVD-A, DSD, electroacoustic measurements and multi-track recording and theory. Practical work includes recording sessions, mixing and producing.

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<th>Course Code</th>
<th>Units</th>
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<tr>
<td>MUS 506A</td>
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### MUS 506B  
**Sound Recording Seminar**
Advanced study of sound recording and music production techniques using the production of a full length CD or DVD as a model. Topics will include techniques in audio post-production and editing with advanced equipment, music production, location recording, and readings of current research and technical papers. Requires the completion of a full length CD or DVD project.

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<td>MUS 506B</td>
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### MUS 507  
**Computer Music Seminar**

### MUS 508  
**Musical Acoustics**
The physics of musical sound and the acoustics of musical instruments. Timbre, scales, tuning and temperament. An introduction to psychoacoustical issues.

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<th>Course Code</th>
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<tr>
<td>MUS 507</td>
<td>3.0</td>
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<tr>
<td>MUS 508</td>
<td>1.5</td>
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### MUS 510  
**Computational Music and Audio Analysis**
An in-depth examination of the approaches to the analysis of audio signals, computational modeling, and synthesis of musical signals, with a focus on creative applications.

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<th>Course Code</th>
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<tr>
<td>MUS 510</td>
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### MUS 511  
**Music Perception and Cognition**
The examination of music as a human cognitive domain: the physiological, sensory and organizational processes involved in the perception and cognition of musical sound.

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<th>Course Code</th>
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<tr>
<td>MUS 511</td>
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### MUS 512  
**Music Technology Colloquium**
Provides a forum for guest scholars and professionals, faculty members and students to present and discuss their research. Candidates for the MMus in Music Technology select their comprehensive examination field topics and develop their project proposals.

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<th>Course Code</th>
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<tr>
<td>MUS 512</td>
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### MUS 530  
**Topics in Musicology Before 1750**
Note: May be taken more than once for credit in different topics.

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<th>Course Code</th>
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<tr>
<td>MUS 530</td>
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### MUS 531  
**Topics in Musicology After 1750**
Note: May be taken more than once for credit in different topics.

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<th>Course Code</th>
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<td>MUS 531</td>
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### MUS 532  
**Comparative Topics in Musicology**
Note: May be taken more than once for credit in different topics.

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<th>Course Code</th>
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<td>MUS 532</td>
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### MUS 533  
**Graduate Forum in Musicology**
Develops skills in professional activities in the field of musicology, including delivering an in-house conference paper, serving as a respondent to a peer paper, and editing or publishing an article in Musicological Explorations. Provides a forum for Major program requirements leading up to the first year review.

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<th>Course Code</th>
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<td>MUS 533</td>
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### MUS 534  
**Advanced Research Forum in Musicology**
Core seminar in advanced research skills for second-year degree candidates in Musicology that provides an interactive forum for completion of major program requirements. Students conduct research in diverse areas of inquiry in musicology and gain professional experience through the preparation of a conference presentation. Candidates for the MA complete their Comprehensive Examinations and a formal Thesis Proposal, while PhD candidates complete the formal proposal for the Comprehensive Examinations in the context of the Forum.

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<th>Course Code</th>
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<tr>
<td>MUS 534</td>
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### MUS 540  
**Individual Tuition**
Lessons in instrument or voice.

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<tr>
<th>Course Code</th>
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<tr>
<td>MUS 540</td>
<td>0.5 or 1.0</td>
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### MUS 545  
**Major Instrument Study**
Individual tuition, integrated performance seminar and master class.

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<th>Course Code</th>
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<tr>
<td>MUS 545</td>
<td>4.0</td>
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### MUS 545Q  
**Major Instrument Study**
For students in Master of Music (MMus) in Performance-Emphasis in String Quartet program.

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<th>Course Code</th>
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<tr>
<td>MUS 545Q</td>
<td>4.0</td>
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### MUS 555  
**Individual Tuition in Composition**
May be taken more than once for credit with permission of the school.

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<tr>
<td>MUS 555</td>
<td>3.0</td>
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### MUS 561  
**Seminar in Composition**
Seminar in Composition, taken each year.

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<th>Course Code</th>
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<tr>
<td>MUS 561</td>
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### MUS 562A  
**Seminar in Performance of New Music**
This seminar/workshop provides intensive professional training for performers who work together with composers in the creation, performance, and production of new music. Graduate performers will prepare new works composed specifically for them by the composers registered simultaneously in 562B. Training in contemporary notation and performance practices, extended techniques, instrumentation, analysis, conducting techniques, communication skills, and concert production. The final project will be a festival.

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<td>MUS 562A</td>
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### MUS 562B  
**Seminar in Contemporary Composition and Performance**
This seminar/workshop provides intensive professional training for composers who work together with performers in the creation and production of new music. Composers will create new works designed for small mixed ensembles of performers registered simultaneously in 562A, and work with them to prepare the works for performance. Training in contemporary notation and performance practices, analysis, instrumentation, communication skills, and concert production. The final project will be a festival.

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<th>Course Code</th>
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<td>NRSC 501A</td>
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NRSC 501B - NUED 570

NRSC 501B  Units: 1.5 Hours: 3-0-0
Advanced Topics in Cognitive Neuroscience I
Seminar on current topics in Cognitive Neuroscience.
Notes:
• For admitted Neuroscience students, this course is required in the first year of their program.
• The course runs from September to April.
• A grade of INP (in progress) will be given until the second enrolled term is completed.

NRSC 502A  Units: 1.5 Hours: 3-0-0
Advanced Topics in Cellular Neuroscience II
Seminar on current topics in Cellular Neuroscience.
Notes:
• Registration in NRSC 502A is mandatory (after completion of NRSC 501A) every year the student is enrolled in the graduate program.
• The course runs from September to April.
Prerequisite(s): NRSC 501A or NRSC 501B.
Grading: INP, COM, N, F.

NRSC 502B  Units: 1.5 Hours: 3-0-0
Advanced Topics in Cognitive Neuroscience II
Seminar on current topics in Cognitive Neuroscience.
Notes:
• Registration in NRSC 502B is mandatory (after completion of NRSC 501B) every year the student is enrolled in the graduate program.
• The course runs from September to April.
Prerequisite(s): NRSC 501A or NRSC 501B.
Grading: INP, COM, N, F.

NRSC 587  Units: 1.5-3.0
Advanced Topics in Neuroscience
Topics of current interest in Neuroscience.
Notes:
• May be taken more than once for credit in different topics with permission of the program.
• Pro Forma required.
Prerequisite(s): Permission of the program.

NRSC 590  Units: 1.5-3.0
Directed Studies in Neuroscience
Research projects or directed readings.
Notes:
• May be taken more than once for credit in different topics with permission of the program.
• Pro Forma required.
Prerequisite(s): Permission of the program.

NRSC 599  Units: 9.0-12.0
MSc Thesis
A thesis comprising an original scientific study and/or scientific analysis of a problem germane to contemporary neuroscience.
Note: Students who have completed equivalent prerequisites may request permission to register in the course.
Prerequisite(s):
• NRSC 595, or
• permission of the program.
Grading: INP, COM, N, F.

NRSC 600A  Units: 1.5
Formerly: part of NRSC 600
Fundamentals of Cellular Neuroscience
Provides a foundational basis in neuroscience and comprehensive instruction in cellular, molecular, and systems neuroscience.
Note: Credit will be granted for only one of NRSC 600A, NRSC 600B.

NRSC 600B  Units: 1.5
Formerly: NRSC 600
Fundamentals of Cognitive Neuroscience
Provides a foundational basis in neuroscience and comprehensive instruction in behavioral and cognitive neuroscience.
Note: Credit will be granted for only one of NRSC 600B, NRSC 600.

NRSC 601A  Units: 1.5
Advanced Topics in Cellular Neuroscience I
Seminar on current topics in Cellular Neuroscience.
Notes:
• For admitted Neuroscience students, this course is required in the first year of their program.
• The course runs from September to April.
• A grade of INP (in progress) will be given until the second enrolled term is completed.

NRSC 601B  Units: 1.5
Advanced Topics in Cognitive Neuroscience I
Seminar on current topics in Cognitive Neuroscience.
Notes:
• For admitted Neuroscience students, this course is required in the first year of their program.
• The course runs from September to April.
• A grade of INP (in progress) will be given until the second enrolled term is completed.

NRSC 602A  Units: 1.5
Advanced Topics in Cellular Neuroscience II
Seminar on current topics in Cellular Neuroscience.
Notes:
• Registration in NRSC 602A is mandatory (after completion of NRSC 601A) every year the student is enrolled in the graduate program.
• The course runs from September to April.
Prerequisite(s): NRSC 601A or NRSC 601B.
Grading: INP, COM, N, F.

NRSC 602B  Units: 1.5
Advanced Topics in Cognitive Neuroscience II
Seminar on current topics in Cognitive Neuroscience.
Notes:
• Registration in NRSC 602B is mandatory (after completion of NRSC 601B) every year the student is enrolled in the graduate program.
• The course runs from September to April.
Prerequisite(s): NRSC 601A or NRSC 601B.
Grading: INP, COM, N, F.

NRSC 687  Units: 1.5-3.0
Advanced Topics in Neuroscience
Topics of current interest in Neuroscience.
Notes:
• May be taken more than once for credit with permission of the program.
• Pro Forma required.
Prerequisite(s): Permission of the program.

NRSC 690  Units: 1.5-3.0
Directed Studies in Neuroscience
Research projects or directed readings.
Notes:
• May be taken more than once for credit with permission of the program.
• Pro Forma required.
Prerequisite(s): Permission of the program.

NRSC 693  Units: 3.0
Candidacy Examination
The Candidacy exam will consist of a defense of a written proposal on the student's proposed dissertation research project and an oral exam based on the background material and research components of the proposal. The exam committee will be composed of a chair and at least three examiners.
Note: Students enrol in NRSC 693 upon admission to the PhD program and remain enrolled until all candidacy requirements are complete.
Grading: INP, COM, N, F.

NRSC 699  Units: 21-39
PhD Dissertation
A dissertation containing an original scientific study which adds new knowledge to the field of neuroscience.
Notes:
• Students who have completed equivalent prerequisites may request permission to register in the course.
• Students possessing a MSc will require 21 units to fulfill the program requirements.
• Students possessing a BSc will require 30 units to fulfill the program requirements.
Prerequisite(s):
• NRSC 693; or
• permission of the program.
Grading: INP, COM, N, F.

NUED

Nursing, Advanced Practice: Nurse Educator Option
School of Nursing
Faculty of Human and Social Development
All nursing courses are open to Nursing students only unless otherwise noted in the course description. When a course is oversubscribed, preference will be given to Nursing students who are closest to graduation. Contact the School of Nursing or refer to current timetable for course offerings. Courses offered by the School of Nursing are also found under the following course codes: NUHI, NUNP, NURA, NURP, and NURS.

NUED 570  Units: 1.5
Engaging with Pedagogy: Teaching and Learning in Nursing Education
Prepares students to explore and critically examine the philosophical, theoretical and ethical perspectives informing pedagogy in nursing education.
Note: Credit will be granted for only one of NUED 570, NURA 530.
NUED 571 Units: 1.5
Critical Pedagogy in Nursing Education and Evaluation
Students identify and critique ideologies and discourses relevant to teaching, learning and evaluation.
Note: Credit will be granted for only one of NUED 571, NURA 531.
Prerequisite(s): NUED 570.

NUED 572 Units: 1.5
Intersectoral Course and Curriculum Design in Nursing Education
Students apply theoretical and critical knowledge in the development of nursing curricula, courses and learning activities for intersectoral nursing education practice.
Note: Credit will be granted for only one of NUED 572, NURA 532.
Prerequisite(s): NUED 570.

NUED 573 Units: 1.5
Nurse Educator Practice I
Students will have opportunities to further integrate their evolving knowledge of Advanced Practice Nursing. Nurse Educator option through working with expert teachers in clinical, academic, and/or community settings.
Pre- or Corequisite(s): NUED 570.
Grading: INC, COM, N, F.

NUED 574 Units: 1.5
Students integrate knowledge of Advanced Practice Nursing as a Nurse Educator through teaching practice and in clinical, academic and/or community settings.
Prerequisite(s):
• NUED 570 and NUED 573 or;
• permission of the department.
Grading: INC, COM, N, F.

NUHI
Nursing and Health Information Science
School of Nursing
Faculty of Human and Social Development
Specifically for Double Degree MN option in Nursing and Health Information Science.

NUHI 598 Units: 3.0
Research Project
A major research project encompassing both the health informatics and nursing disciplines under the co-supervision of a faculty member from each School.
Grading: INP, INC, COM, N, F.

NUHI 599 Units: 6.0
Thesis
Students working independently, with faculty guidance from both Nursing and Health Information Science, complete a thesis to meet specific professional and academic goals. The thesis will entail research in a topic area chosen in consultation with the student's supervisory committee. Evaluation of this course will be carried out as per Faculty of Graduate Studies regulations.
Grading: INP, COM, N, F.

NUNP
Nursing, Advanced Practice:
Nurse Practitioner Option
School of Nursing
Faculty of Human and Social Development
All Nursing courses are open to Nursing students only unless otherwise noted in the course description. When a course is oversubscribed, preference will be given to Nursing students who are closest to graduation. Contact the School of Nursing or refer to current timetable for course offerings.

NUNP 531 Units: 1.5
Applied Pathophysiology
Provides students with the advanced knowledge of pathophysiology required to understand, diagnose and treat health and illness in primary health care contexts. Includes an overview of individual and family growth and development as well as the epidemiology of health and disease across the lifespan. Students will learn about the etiology, signs and symptoms, assessment and treatment of common acute/episodic health conditions, diseases or disorders and chronic illnesses prevalent across the lifespan.

NUNP 532 Units: 1.5
Pharmacological Interventions in Health and Illness
Students gain advanced knowledge of pharmacology, including pharmacokinetics and pharmacodynamics, as well as evidence informed practice in the selection, prescription and monitoring of drugs to treat diseases, conditions and injuries. Students learn to select drug therapy based on knowledge of pharmacology, drug interactions, client health history and disease, disorder or condition. Students prepare to write prescriptions that meet provincial and federal standards and legislative requirements, including responsibilities relevant to prescription and management of controlled substances.

NUNP 533 Units: 1.5
Family Nurse Practitioner Integration Internship
Designed to assist students in consolidating and applying the knowledge, skills and abilities from the NP program to their practice as family nurse practitioners. Students complete 200 practice hours under the supervision of a faculty instructor and practice mentor(s). Students will assume a leadership role in addressing gaps in health services, promoting continuity of care and fostering health prevention and promotion. There is a required on site component.
Note: Students will be required to demonstrate knowledge and skills obtained in all of NUNP 531, NUNP 532, NUNP 540, NUNP 541, NUNP 543, NUNP 544, NUNP 545, NUNP 546, NUNP 547, NUNP 548 upon enrolment in NUNP 537 if 12 months or more have lapsed between completing prerequisite courses and enrolling in NUNP 537.
Prerequisite(s): All of NUNP 531, NUNP 532, NUNP 540, NUNP 541, NUNP 543, NUNP 544, NUNP 545, NUNP 546, NUNP 547, NUNP 548.
Grading: INP, COM, N, F.

NUNP 540 Units: 1.5
Advanced Assessment and Diagnostic Reasoning
Theory
The theoretical knowledge, judgment, skills, and abilities required by advanced practice nurses, to assess individuals across the lifespan, families and communities. Includes comprehensive and holistic health assessments that integrate the psychosocial, emotional, ethnic, cultural, and spiritual dimensions of health, health promotion and disease prevention, and diagnostic reasoning. Integration of an advanced practice nursing perspective will help students critique various approaches to assessment of health and illness.
Notes:
• Credit will be granted for only one of NUNP 540, NUNP 533.
• A student must pass both theory and practice corequisites to advance to the next set of corequisite theory and practice courses. If a student fails one corequisite course they may be required to complete both corequisites again the next time they are offered.
• Students will be required to demonstrate knowledge and skills obtained in NUNP 531, NUNP 532 upon enrolment in NUNP 540 and NUNP 541 if 12 months or more has lapsed between their completing these courses and enrolling in NUNP 540 and NUNP 541.
Prerequisite(s): NUNP 531 and NUNP 532.
Corequisite(s): NUNP 541.
NUNP 541 Units: 1.5
Advanced Assessment and Diagnostic Reasoning Practice

An opportunity for 150 hours of practice experience through the application of theoretical knowledge required by advanced practice nurses, to assess individuals across the lifespan, families and communities. The focus is on the development of students’ knowledge, skills and abilities related to the application of core nurse practitioner (NP) competencies of client care, quality improvement and research, leadership, and education. There will be two required onsite components in this course.

Notes:
• Credit will be granted for only one of NUNP 541, NUNP 533.
• A student must pass both theory and practice corequisites to advance to the next set of corequisite theory and practice courses. If a student fails one corequisite course they may be required to complete both corequisites again the next time they are offered.
• Students will be required to demonstrate knowledge and skills obtained in NUNP 531 and NUNP 532 upon enrolment in NUNP 540 and NUNP 541 if 12 months or more has lapsed between their completing these courses and enrolling in NUNP 540 and NUNP 541.
Prerequisite(s): NUNP 531 and NUNP 532.
Corequisite(s): NUNP 540.
Grading: INC, COM, N, F.

NUNP 543 Units: 1.5
Integrated Primary Health Care and Advanced Practice Nursing: I (Theory) (Adult I)

Advanced practice nursing with persons who experience episodic illness conditions, chronic diseases, and complex health challenges. Particular attention is paid to theoretical perspectives and skill development related to nurse practitioner core competencies with culturally diverse young to middle-aged adults and families. Selected concepts, theories, and research associated with health promotion and maintenance, and illness prevention are explored within the community context. Students will receive a letter grade upon completion.

Notes:
• Credit will be granted for only one of NUNP 543, NUNP 534, NUNP 535.
• A student must pass both theory and practice corequisites to advance to the next set of corequisite theory and practice courses. If a student fails one corequisite they may be required to complete both corequisites again the next time they are offered.
• Students may be required to demonstrate knowledge and skills obtained in NUNP 531, NUNP 532, NUNP 540 and NUNP 541 upon enrolment in NUNP 543/544 if 12 months or more have lapsed between completing prerequisite courses and enrolling in NUNP 543/544.
Prerequisite(s): All of NUNP 531, NUNP 532, NUNP 540, NUNP 541.
Corequisite(s): NUNP 543.
Grading: INC, COM, N, F.

NUNP 544 Units: 1.5
Integrated Primary Health Care and Advanced Practice Nursing: I (Practice) (Adult I)

An opportunity for 150 hours of practice experience through which students engage in advanced practice nursing under the guidance of a course instructor and clinical preceptor. Integration of philosophical, theoretical, and methodological perspectives gleaned from 543 as well as from core courses within the program is sought. There will be a required onsite component to this course. Upon completion of the practice component, students will receive a pass/fail grade.

Notes:
• Credit will be granted for only one of NUNP 544, NUNP 534, NUNP 551.
• A student must pass both theory and practice corequisites to advance to the next set of corequisite theory and practice courses. If a student fails one corequisite they may be required to complete both corequisites again the next time they are offered.
• Students may be required to demonstrate knowledge and skills obtained in NUNP 531, NUNP 532, NUNP 540 and NUNP 541 upon enrolment in NUNP 543/544 if 12 months or more have lapsed between completing prerequisite courses and enrolling in NUNP 543/544.
Prerequisite(s): All of NUNP 531, NUNP 532, NUNP 540, NUNP 541.
Corequisite(s): NUNP 543.
Grading: INC, COM, N, F.

NUNP 545 Units: 1.5
Integrated Primary Health Care and Advc Practice Nursing Theory II

Advanced practice nursing with persons who experience episodic illness conditions, chronic diseases, and complex health challenges. Particular attention is paid to theoretical perspectives and skill development related to nurse practitioner core competencies with culturally diverse childbearing families, infants, children, adolescents, and pregnant women. Health promotion and illness prevention are explored within the community context. After completion of the theory component, students will receive a letter grade.

Notes:
• Credit will be granted for only one of NUNP 545, NUNP 535, NUNP 550.
• A student must pass both theory and practice corequisites to advance to the next set of corequisite theory and practice courses. If a student fails one corequisite they may be required to complete both corequisites again the next time they are offered.
• Students may be required to demonstrate knowledge and skills obtained in NUNP 531, NUNP 532, NUNP 540, NUNP 541, NUNP 543 and NUNP 544 upon enrolment in NUNP 545 and NUNP 546 if 12 months or more have lapsed between completing prerequisite courses and enrolling in NUNP 545 and NUNP 546.
Prerequisite(s): All of NUNP 531, NUNP 532, NUNP 540, NUNP 541, NUNP 543, NUNP 544.
Corequisite(s): NUNP 545.
Grading: INC, COM, N, F.

NUNP 546 Units: 1.5
Integrated Primary Health Care and Adv Practice Nurs Theory II

An opportunity for 150 hours of practice experience through which students engage in advanced practice nursing under the guidance of a course instructor and clinical preceptor. Integration of philosophical, theoretical, and methodological perspectives gleaned from 545 as well as from core courses within the program is sought. There will be a required onsite component to this course. Upon completion of the practice component, students will receive a pass/fail grade.

Notes:
• Credit will be granted for only one of NUNP 544, NUNP 534, NUNP 561.
• A student must pass both theory and practice corequisites to advance to the next set of corequisite theory and practice courses. If a student fails one corequisite they may be required to complete both corequisites again the next time they are offered.
• Students may be required to demonstrate knowledge and skills obtained in NUNP 531, NUNP 532, NUNP 540, NUNP 541, NUNP 543 and NUNP 544 upon enrolment in NUNP 545 and NUNP 546 if 12 months or more have lapsed between completing prerequisite courses and enrolling in NUNP 545 and NUNP 546.
Prerequisite(s): All of NUNP 531, NUNP 532, NUNP 540, NUNP 541, NUNP 543, NUNP 544.
Corequisite(s): NUNP 546.

NUNP 547 Units: 1.5
Integrated Primary Health Care and Adv Practice Nurs Theory III

Advanced practice nursing with persons experiencing episodic illness conditions, chronic diseases, and complex health challenges. Particular attention is paid to theoretical perspectives and skill development related to nurse practitioner core competencies with culturally diverse older adults and families. Selected concepts, theories, and research associated with health promotion and maintenance, illness prevention, chronic disease management, and end of life care are explored within the community context. Upon completion students receive a letter grade.

Notes:
• Credit will be granted for only one of NUNP 547, NUNP 534, NUNP 550.
• A student must pass both theory and practice corequisites to advance to the next set of corequisite theory and practice courses. If a student fails one corequisite they may be required to complete both corequisites again the next time they are offered.
• Students will be required to demonstrate knowledge and skills obtained in NUNP 531, NUNP 532, NUNP 540, NUNP 541, NUNP 543 and NUNP 544 upon enrolment in NUNP 545 and NUNP 546 if 12 months or more have lapsed between completing prerequisite courses and enrolling in NUNP 545 and NUNP 546.
Prerequisite(s): All of NUNP 531, NUNP 532, NUNP 540, NUNP 541, NUNP 543, NUNP 544, NUNP 545.
Corequisite(s): NUNP 546.
NUNP 548 Units: 1.5
Integrated Primary Health Care and Adv Pract Nurs Practica III
An opportunity for 150 hours of practice experience through which students engage in advanced practice nursing under the guidance of a course instructor and clinical preceptor. Integration of philosophical, theoretical and methodological perspectives gleaned from 547 as well as from core courses within the program is sought. There will be a required onsite component to this course. At the completion of the practice component, students will receive a pass/fail grade.

Notes:
• Credit will be granted for only one of NUNP 548, NUNP 534, NUNP 551.
• A student must pass both theory and practice corequisites to advance to the next set of corequisite theory and practice courses. If a student fails one corequisite they may be required to complete both corequisites again the next time they are offered.
• Students may be required to demonstrate knowledge and skills obtained in NUNP 531, NUNP 532, NUNP 540, NUNP 541, NUNP 543, and NUNP 544, NUNP 545, and NUNP 546 upon enrollment in NUNP 547 and NUNP 548 if 12 months or more have lapsed between completing prerequisite courses and enrolling in NUNP 547 and NUNP 548.

Prerequisite(s): All of NUNP 531, NUNP 532, NUNP 540, NUNP 541, NUNP 543, and NUNP 544, NUNP 545, NUNP 546.
Corequisite(s): NUNP 547.
Grading: INC, COM, N, F.

NUNP 593 Units: 1.5
Capstone Synthesis
The culminating educational experience for NP students, and the singular opportunity for faculty members to assess students’ evolution toward the terminal goals of the MN-NP program. Serves as an evaluation instrument in which students demonstrate their synthesis of coursework, knowledge, skills and experiential learning, to reveal a broad mastery of their learning across the curriculum in preparation for successful registration, initial employability and further career advancement.
Grading: INC, COM, N, F.

NURA Nursing, Advanced Practice: Nurse Leadership Option
School of Nursing
Faculty of Human and Social Development
All Nursing courses are open to Nursing students only unless otherwise noted in the course description. When a course is oversubscribed, preference will be given to Nursing students who are closest to graduation. Contact the School of Nursing or refer to current timetable for course offerings.
Courses offered by the School of Nursing are also found under the following course codes: NUED, NUHI, NUNP, NURA, and NURP.

NURA 516 Units: 1.5
Advancing Nursing Practice
Exploration of advanced practice nursing leadership roles and competencies with a focus on the patient/client and the nurses/nursing spheres of influence. Collaboration and consultation competencies as they relate to client-centred care and interprofessional/intersectoral teams and working with organizations will also be explored.
Pre- or Corequisite(s):
• NURA 516; or
• permission of the department.

NURA 517 Units: 1.5
Leading in Practice Setting
Integration of students’ evolving knowledge of Advanced Practice Nursing through practice with a particular population. In collaboration with faculty and a field guide, students develop a personalized learning plan that focuses on clinical leadership, consultation, collaboration and research competencies. Students also participate in an online community with their peers for a total of 104 practice hours.
Pre- or Corequisite(s):
• NURA 516; or
• permission of the department.
Grading: INC, COM, N, F.

NURA 518 Units: 1.5
Leadership for Health Systems
Exploration of the influences and effects of contemporary leadership practices related to health systems and organizations. The impact of current organizational structures and discourses on the delivery of health care, development of health policy and enactment of advanced practice nursing will be explored.
Pre- or Corequisite(s):
• NURA 516; or
• permission of the department.

NURS Nursing
School of Nursing
Faculty of Human and Social Development

NURS 500 Units: 1.5
Scholarly Writing for Advanced Practice Nursing
Review of academic writing fundamentals and processes. Students select topics relevant to their program focus and write a summary/critique of scholarly literature, a limited literature review, and an argument paper. Students learn to participate in peer review and revision to improve their writing.

NURS 503 Units: 1.5
Qualitative Approaches to Research in Nursing
Nursing phenomena are considered through a range of qualitative research approaches. Central to this process is an exploration of interrelationships between and among philosophical tenets and the construction of research questions, selection of methods, and theoretical influences on data interpretation and analysis for a range of qualitative approaches to research.
Pre requisite(s):
• NURS 508; or
• permission of the school.

NURS 509 Units: 1.5
Evaluation of Health Care
Exploration of concepts, theories and strategies for evaluating nursing care and health programs/services as applied to a range of health care settings.
Prerequisite(s):
• NURS 508 and NURS 516; or
• permission of the school.

NURS 510 Units: 1.5
Applied Statistics in Nursing
Students will develop familiarity with advanced statistical methods as they are applied to nursing and health care. These will include multiple linear regression, factor analysis, and multivariate analysis of variance. A brief introduction to structural equation modelling and psychometric methods may be offered.
Prerequisite(s):
• NURS 425; or
• permission of the school.

NURS 520 Units: 1.5
Philosophy for Advanced Practice Nursing
Explores philosophical discourses in the study of nursing, and introduces a philosophical framework that includes ontological, epistemological, and ethical knowledge for critique and expansion, including Indigenous perspectives. Emphasis is placed on paradigms of belief that inform and critique and expansion, including Indigenous perspectives.
Note: Credit will be granted for only one of NURS 520, NURS 506, NURA 511, NURA 512.
NURS 521 - Units: 1.5
Formerly: NURS 507
Advanced Practice Nursing and Professional Identity
Explores nursing as an academic field of study with emphasis on theories, including Indigenous perspectives that inform and shape the discipline of nursing, professional identity, and advanced practice nursing. Critique, expansion, and limits of theory are examined within a philosophical framework of ontological, epistemological, and ethical congruence.
Note: Credit will be granted for only one of NURS 521, NURS 507, NURA 512, NURA 513.
Prerequisite(s): NURS 520.

NURS 522 - Units: 1.5
Formerly: NURS 514
Nursing Ethics for Health System Transformation
Explores various theories, including decolonizing practices and Indigenous perspectives that inform ethics for advanced practice nursing, collaboration, decision-making, and change in light of health care system trends, issues and roles for nurses. Critique, expansion, and limits of ethics are examined within a philosophical framework of ontological, epistemological, and ethical congruence.
Note: Credit will be granted for only one of NURS 522, NURS 514, NURA 514.
Prerequisite(s): NURS 520.

NURS 524 - Units: 1.5
Formerly: NURS 502B
Evidence for Advanced Practice Nursing
Critique, expansion and limits of research are examined within a researcher pathway and philosophical framework. Understand and develop competencies of knowledge synthesis and statistical literacy as a basis for using evidence in advanced practice nursing and health policy. Distinguish among quality improvement, program evaluation and research.
Notes:
• Credit will be granted for only one of NURS 524, NURS 502B, NURS 508, NURA 515.
• Students who have equivalent undergraduate level statistics and research course successfully completed within the past five years may request permission of the school to register in the course.

NURS 525 - Units: 1.5
Formerly: NURS 502A
Disciplinary Research for Advanced Practice Nursing
Develop an understanding of research processes comprising critical analysis of existing knowledge, including Indigenous perspectives, creating relevant research questions, discerning appropriate methodologies, and critiquing research within interpretive approaches and statistical literacy. Critique, expansion, and limits of research are examined within a researcher pathway, philosophical framework, and the integral role of research in advanced practice nursing.
Notes:
• Credit will be granted for only one of NURS 525, NURS 502A, NURS 507, NURS 508, NURA 512, NURA 513.
• Students who have equivalent undergraduate level statistics and research course successfully completed within the past five years may request permission of the school to register in the course.

NURS 549 - Units: 1.5
Health Services Research
This course introduces nurses to health services research and examines the contributions that nurses make to this field of inquiry and to the health care system. Issues of significance for nurses and the knowledge nurses need to understand and engage in nursing health services research are explored. Key concepts such as population health, health care delivery, health policy, quality of care and related research methods will be examined.
Prerequisite(s): permission of the department.

NURS 568 - Units: 1.5
Trends and Issues in Advanced Practice Nursing
Students have the opportunity to explore the notion of advanced practice nursing (APN) and to consider the mandate, competencies, and divergent perspectives and knowledge bases related to APN as they challenge and extend the boundaries of nursing practice and advance the profession. Students will consider issues related to the definitions, competencies, legal, and ethical issues related to APN locally, nationally and internationally.
Note: Not open for credit to students with credit in all of NURS 565, NURS 566, NURS 567.
Grading: INC, COM, N, F.

NURS 590 - Units: To be determined
Directed Studies
An opportunity for students to develop individual studies at the graduate level (e.g., directed readings, research project etc.) with the supervision of one or more faculty members. A plan of study including focus, credit value and evaluation method is developed in consultation with a faculty member and must be approved by the graduate adviser prior to registering in this course.
Notes:
• May be taken more than once for credit in different topics with permission of the school.
• Pro Forma required.

NURS 596 - Units: 1.5
Nursing Scholarship Integration Dissemination
Exploration of creative ways to integrate and disseminate what students have learned from the Master of Nursing program. Students produce a scholarly paper, present their work, and respond to questions.
Note: Credit will be granted for only one of NURS 596, NURS 598.
Grading: INC, COM, N, F.

NURS 598 - Units: 3.0
Practice Project
Students will complete a project that is creative, innovative and contributes to scholarly nursing practice in an area of professional interest. The project is intended to facilitate synthesis of students’ graduate experience and contribute to their development as advanced practice nurses. The project is an alternative to the Thesis Option (NURS 599). Evaluation of this course will be carried out as per Faculty of Graduate Studies regulations.
Notes:
• Credit will be granted for only one of NURS 598, NURS 596.
• The examining committee of a student sitting a non-thesis oral will be comprised of a supervisor, a committee member and a Chair.
Grading: INC, COM, N, F.

NURS 599 - Units: 6.0
Thesis
Students working independently, with faculty guidance, complete a thesis to meet specific professional and academic goals. The thesis will entail research in a topic area chosen in consultation with the student’s supervisory committee. The thesis option is an alternative to the Practice Project (NURS 598). Evaluation of this course will be carried out as per Faculty of Graduate Studies regulations.
Grading: INC, COM, N, F.

NURS 601 - Units: 1.5
Philosophy in Nursing
Explores the range of philosophical schools of thought and traditions that have influenced the development of nursing knowledge in the Western world. Students examine contemporary philosophical perspectives to prepare students to participate in and contribute to knowledge development that will shape the evolution of the discipline.

NURS 602 - Units: 1.5
Epistemological Discourses in the Study of Nursing
Explores the current state of theorizing that underpins nursing’s disciplinary and knowledge claims.
Pre- or Corequisite(s):
• NURS 601; or
• permission of the department.

NURS 604A - Units: 1.5
Formerly: NURS 604
Research Methodology for Nursing and Health Care: Qualitative
Explores assumptions and claims underlying qualitative methodologies that inform research in professional nursing practice and health care.
Notes:
• Credit will be granted for only one of NURS 604, NURS 604A.
• NURS 604A is not a pre- or co-requisite of NURS 604B.
Prerequisite(s): NURS 601.

NURS 604B - Units: 1.5
Formerly: NURS 604
Research Methodology for Nursing and Health Care: Quantitative
This portion of the course will explore assumptions and biases underlying various quantitative methodologies that inform research in professional nursing practice and health care. We will examine quantitative research designs with particular emphasis on their appropriateness for addressing nursing and health problems. Issues specific to the design of nursing health care studies are explored.
Notes:
• Credit will be granted for only one of NURS 604, NURS 604B.
• NURS 604A is not a pre- or co-requisite of NURS 604B.
Prerequisite(s): NURS 601.
NURS 620  Units: 1.5 or 3.0  Research Internship

Research Internships are arranged with a specific faculty member and may be taken over one or several terms. During the Research Internship, a learner will have hands-on experiences with several aspects of research, for example, the conceptualization of a study, study design, applying for funding, obtaining ethical approval, accessing the field, collecting and analyzing data, writing, and knowledge translation.

Prerequisite(s): Permission of the school.
Grading: INP, COM, N, F.

NURS 621  Units: 1.5  Doctoral Seminar

Provides students with opportunities to engage in dialogue about the contribution of doctoral education to the academic discipline and the professional practice of nursing. Students examine issues relevant to the nursing discipline and meet with established doctoral prepared scholars as they consider possibilities for research and scholarship within their own doctoral studies.

Note: This seminar course takes place over two terms.
Grading: INP, COM, N, F.

NURS 622  Units: 1.5  Dissertation Seminar

Opportunities to engage in dialogue about topics that will support their preparation for doctoral candidacy exams and dissertation research. Students actively participate in the planning and process of the course, taking leadership roles and presenting their own scholarly work.

Grading: INP, COM, N, F.

NURS 630  Units: 1.5 or 3.0  Teaching Internship

Teaching Internships may be arranged with a specific faculty member and may be taken over one or several terms. During the Teaching Internship, a student will engage with several aspects of nursing education, for example, classroom or on-line teaching, educational research initiatives and/or, writing a paper for publication.

Note: Pro Forma required.
Prerequisite(s): Permission of the school.
Grading: INP, COM, N, F.

NURS 679  Units: 1.5-4.5  Research and Scholarship Seminar

Based on an understanding of scholarship as a social and communal activity, the course provides students with opportunities to have conversations about research, scholarly activity, and topics relevant to becoming stewards of the discipline. Students and faculty decide on topics, and share responsibility for organizing sessions and speakers.

Note: May be taken more than once for credit with permission of the program to a maximum of 4.5 units.
Grading: INP, COM, N, F.

NURS 680  Units: 1.5-4.5  Special Topics in Research Methods

Based on student demand, courses on the following focused topics will be organized for individuals or groups of students: issues of measurement, evaluation research, grounded theory, ethnography, hermeneutics and phenomenology, discourse analysis, historical analysis, instrument development and testing and participatory action research. This research-focused course is available to small groups of interested students and/or individuals by faculty members and/or visiting faculty.

Notes:
- May be taken more than once for credit in different topics with permission of the school to a maximum of 4.5 units.
- Pro Forma required.
- Students will be required to take 1.5 units of NURS 680 coursework and can, with permission of their program supervisor, enrol in as many as 4.5 units of NURS 680 coursework.

NURS 690  Units: 1.5 or 3.0  Directed Studies

Provides opportunities for students to develop individual studies at the doctoral level (e.g., directed readings, research project etc.) with the supervision of one or more faculty members. A plan of study including focus, credit value and evaluation method is developed in consultation with a faculty member and must be approved by the graduate advisor prior to registering in this course. We encourage students interested in a research topic to register for a NURS 680 course rather than a NURS 690.

Note: Pro Forma required.
Prerequisite(s): Permission of the school.
Grading: INP, COM, N, F.

NURS 693  Units: 3.0  Candidacy Examination

Students enrol in NURS 693 to prepare for their candidacy examination that includes: 1) completing candidacy exam papers or open-book exam and 2) successfully developing and defending a research proposal. Both milestones require an oral examination. The content of the papers or exam is related to course work, the substance and methodology of students’ research interests, and provides a basis for proposal development. Must be completed prior to registration in NURS 699.

Grading: INP, COM, N, F.

NURS 699  Units: 30.0  Dissertation

All doctoral students are required to prepare a dissertation upon which a public examination and defence is conducted. The dissertation must qualify as a significant and original contribution to disciplinary knowledge.

Prerequisite(s): NURS 693.
Grading: INP, COM, N, F.

PAAS 500  Units: 1.5  Theories of Pacific Region Societies

Offers a critical review of contemporary social theory pertinent to the study of Pacific and Asian societies. Drawing on various scholarly approaches from the fields of sociology, anthropology, political science and history, readings will address the institutions, mechanisms and values involved in social, cultural and political transformations. Focuses on current theory about the nature and scope of globalization, commodification, or modernization, with particular emphasis on the effect of these on local social and cultural practice.

PAAS 501  Units: 1.5  Cultural, Linguistic and Literary Theories in Asia-Pacific Studies

Offers a critical review of contemporary cultural and literary theory pertinent to the study of Pacific and Asian societies. Drawing from various scholarly approaches of Marxism, post-structuralism, semiotics, feminist psychoanalysis, and critical art history, readings will address the often implicit meanings and conceptual boundaries encoded in cultural and artistic products. Explores the consequences of modernization and global vs. local realms, with a focus on the disturbances and complexities they generate in the subjective realm, where they often form the basis of creative expressions.

PAAS 520  Units: 1.5  Special Topics in Pacific Studies

Focuses on an area of faculty specialization. The topic will vary but may include one of the following: migration studies; state and civil society; the politics of culture; global and local relations; and gender and ethnic identity.

PAAS 521  Units: 1.5  Special Topics in Asia-Pacific Literature, Linguistics and Culture

Focuses on an area of faculty specialization. The topic will vary but may include one of the following: theatre studies; postcolonial literature; linguistics; popular culture; cinema studies; and critical assessments of the works of individual authors and artists.

PAAS 550  Units: 1.5  Research Methodologies

Required of all graduate students. We will work through the mechanics of designing a thesis, from initial conceptualization through to methodologies and analysis. Students will design a full thesis proposal and participate in a mock defense.

PAAS 580  Units: 1.5  Advanced Readings in Japanese, Chinese or Indonesian

Critical reading and analysis of advanced works in the original language.
### PAAS 590
**Units:** 1.5
**Directed Studies**
A directed readings course, to be taken with the thesis supervisor, which will allow students to develop in-depth understanding of their topic/area of specialization.

**Note:** May be taken more than once for credit in different topics to a maximum of 3 units.

### PAAS 599
**Units:** 6.0-9.0
**MA Thesis**
Grading: IP, COM, N, F.

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**PAADR**

**Public Administration Dispute Resolution**
**School of Public Administration**
**Faculty of Human and Social Development**

#### PAADR 501
**Units:** 1.5
**Collaboration and Engagement**
The 21st century workplace requires conflict resolution competence and collaborative skills to work effectively in public and non-profit sectors. Prepares students to anticipate, identify, assess, prevent, mitigate, and manage or resolve conflict. A critical approach to theory and practice is adopted and three distinctive areas of learning are woven together: integral theory and conflict analysis; negotiation; and facilitation.

**Prerequisite(s):** Admission to MA program in Dispute Resolution or admission to MPA program (on campus).

#### PAADR 502
**Units:** 1.5
Formerly: PAADR 502A
**Analysis for the Public and Non-Profit Sectors**
Provides an intensive introduction to qualitative and quantitative approaches and methods for research, policy analysis, evaluation and other analytical projects in the public and non-profit sectors. Offers students opportunities to learn and apply methodologies for evidence-informed decisions in organizational and inter-organizational settings.

**Note:** Credit will be granted for only one of PAADR 502, PAADR 502A, ADMN 502A, DR 515, CD 505.

**Prerequisite(s):** Admission to MA program in Dispute Resolution or admission to MPA (on campus) program.

#### PAADR 503
**Units:** 1.5
**Professional Integrity in the Public and Non-Profit Sectors**
Builds professional competencies and reflective practice skills for those working in the public and non-profit sectors. Using a case-based approach, topics include: ethical dilemmas and management of disputes, the issues of personal responsibility and accountability; loyalty to employer; political and professional neutrality and obligations to the public interest; conflict of interest; confidentiality and transparency; and privacy protection. Students study standards of conduct established in both sectors and the philosophical theories which underpin them.

**Note:** Credit will be granted for only one of PAADR 503, ADMN 422, ADMN 554, DR 512.

**Prerequisite(s):** Admission to MA program in Dispute Resolution or admission to MPA program (on campus).

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**PHIL**

**Philosophy**
**Department of Philosophy**
**Faculty of Humanities**

#### PHIL 500
**Units:** 1.5 or 3.0
**Topics in Philosophy**
**Note:** May be taken more than once for credit in different topics with permission of the department.

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**PAAS 590 - PHIL 590**

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**COURSE LISTINGS PADR**
PHIL 591 - PHSP 542

PHIL 591 Research Methods Seminar
Units: 1.5
Research Methods Seminar is designed for graduate students in philosophy. It aims to help students broaden their reading base and deepen their understanding of communication and critical skills by engaging with philosophical works and core issues in a variety of fields.

PHIL 592 Professional Development Practicum
Units: 1.5
Professional Development Practicum is designed for students to attend and demonstrate participation in philosophy colloquia, including regular preseminars, throughout the year. Attendance and evidence of participation will be tracked by the Graduate Adviser and Graduate Coordinator.

Grading: COM, N, F.

PHIL 598 Major Research Project
Units: 4.5
Major Research Project is subject to Oral Examination by a committee.

Grading: INP, COM, N, F.

PHIL 693 Candidacy Examination
Units: 3.0
Candidacy Examination is a requirement of this course.

Grading: INP, COM, N, F.

PHIL 699 PhD Dissertation
Units: 18.0
Dissertation is designed for students to complete their doctoral studies.

Grading: INP, COM, N, F.

PHSP Public Health and Social Policy
School of Public Health and Social Policy
Faculty of Human and Social Development

PHSP 501 Public Health Epidemiology
Units: 1.5
Public Health Epidemiology is designed for students to explore the distributions and determinants of health, disease, disability, and mortality. Topics include characterizations and dynamics of health and disease in human populations, including epidemiological strategies in examining the natural history of disease and the impact of disease on the population, population health assessment, surveillance, and emerging social epidemiological models that attend to complex models of causation.

Grading: INP, COM, INC, N, F.

Prerequisite(s): PHSP 501.

PHSP 503 Public Health Practice I: Population Health and Health Promotion
Units: 1.5
Public Health Practice I: Population Health and Health Promotion is designed for students to contribute to their theoretical and practical understanding of population health and its determinants as well as diverse constructions of health as a foundation for health promotion. The course considers health promotion principles, models, and approaches as well as inequalities in health in the context of social justice and cultural safety. Fosters understanding of health and its determinants, health inequalities in Canada and globally, and a more in-depth understanding in at least one area of health promotion.

Grading: INP, COM, INC, N, F.

PHSP 505 Public Health Practice II: Public Health Interventions
Units: 1.5
Public Health Practice II: Public Health Interventions is designed for students to focus on the range of evidence-informed public health interventions employed in public health practice. Based on the BC Core Public Health Functions Framework, the course examines strategies used to improve the health of a population, including provision of public health prevention and improvement programs, disease and injury prevention, environmental health and health emergency management; strategies for health protection, health promotion, disease surveillance; public health capacity and infrastructure; and the impact of public health services on health inequity.

Grading: INP, COM, INC, N, F.

PHSP 508A Culminating Report
Units: 1.5
Culminating Report is designed for students to complete a report that demonstrates a synthesis and integration of coursework and other learning experiences in preparation for professional public health practice.

Grading: INP, COM, INC, N, F.

PHSP 542 Advanced Public Health Nursing Practice
Units: 1.5
Advanced Public Health Nursing Practice is designed for students to focus on leadership and the conceptualization and application of advanced practice in public health nursing. Students engage in a critical analysis of advanced practice nursing as it relates to public health in Canadian and comparative contexts. Professional issues and advanced practice strategies are explored.
PHSP 543  Units: 1.5
Social Justice in Public Health
Explores social justice approaches to population health within inter-professional public health practice. Drawing on professional and personal experiences, students examine current public health priorities with a focus on health equity and health disparity.

PHSP 550  Units: 1.5
Perspectives in Social Policy and Public Health
Informed by values of social justice, equity and diversity, focuses on a range of theoretical and practical perspectives that critically assess social policy and practice and public health issues in Canada in historical, contemporary and comparative contexts.
Note: A requirement of this course is a condensed five-day on-campus seminar.

PHSP 551  Units: 1.5
Social Values, Ideologies, and Policy Analysis
Addresses how social determinants of health and well-being, including existing patterns of cultural, economic and political relations and resources, impact public policies and practices; and, in turn, how healthy public policy can positively affect social environments and determinants in Canadian communities and society.
Graduate course in the Public Health and Social Policy program administered by the Faculty of Graduate Studies.

PHSP 552  Units: 1.5
Healthy Public Policy Strategies
Examines an assortment of public health approaches, including policy techniques and plans relating to health promotion, policy analysis and advocacy, capacity building, forming partnerships and collaborations, and strengthening communities. Also considers the importance of healthy public policies for various groups facing health disparities.

PHSP 589  Units: 1.5 or 3.0
Practicum
All MPH students are required to complete a 450 hour practicum. This planned, supervised and evaluated experience will usually be completed at the end of the student's program of study.
Notes:
- Students must make a total of 3.0 units of PHSP 589 in their MPH program.
- Students who register in PHSP 589 for 1.5 units over two terms may enroll in PHSP 506 concurrently.
- Students must pass both 1.5 units sections of PHSP 589 in order to complete the course.

Prerequisite(s): All of PHSP 501, PHSP 502, PHSP 503, PHSP 504, PHSP 505, PHSP 506.
Corequisite(s): PHSP 508B.
Grading: INP, COM, INC, N, F.

PHSP 590  Units: 1.5-4.5
Directed Studies
Comprises individual studies involving directed readings, projects or special studies under the direction of a faculty member. A proposal is developed in consultation with a faculty member and includes a plan for the evaluation of the student's work. The proposal must be approved by the Director or Program Manager before students are allowed to register.
Note: May be taken more than once for credit in different topics with permission of the program to a maximum of 4.5 units.

PHSP 591  Units: 1.5
Special Topics in Public Health Studies
Focuses on specific interests of students and faculty members in the School of Public Health and Social Policy.
Notes:
- May be taken more than once for credit in different topics with permission of the program.

PHSP 599  Units: 6.0
Thesis
Students, working independently, with faculty guidance, complete a thesis to meet specific professional and academic goals. The thesis will entail research in a topic area chosen in consultation with the student's supervisory committee. The thesis option is an alternative to the Culminating Project (PHSP 598). Evaluation of this course will be carried out as per Faculty of Graduate Studies regulations.
Grading: INP, COM, N, F.

PHYS 500A  Units: 1.5
Formerly part of PHYS 500
Quantum Mechanics
Topics may include angular momentum and symmetries, perturbation theory, scattering theory, density operators, quantum statistical mechanics.
Note: Credit will be granted for only one of PHYS 500, PHYS 500A.

PHYS 501A  Units: 1.5
Quantum Theory and Quantum Fields
Further topics in quantum theory, and an introduction to quantum field theory focusing on quantum electrodynamics.
Note: Credit will be granted for only one of PHYS 501A, PHYS 500B, PHYS 600A.

PHYS 501B  Units: 1.5
Advanced Quantum Field Theory
Further topics in quantum field theory.
Note: Credit will be granted for only one of PHYS 501B, PHYS 600B.

PHYS 502A  Units: 1.5
Classical Electrodynamics
The classical theory of electrodynamics. Topics may include: electrodynamics as a relativistic field theory; static and retarded potentials; waves and their propagation in dispersive media; radiation and scattering.
Note: Credit will be granted for only one of PHYS 502A, PHYS 502.

PHYS 507A  Units: 1.5
Solid State Physics I
First course on the quantum and classical physics of condensed matter: Electron energy band structure in crystals; ground state and quasiparticle excitations of metals and semiconductors; phonons, photons and the interactions between them.

PHYS 509  Units: 1.5
Standard Model Phenomenology
An introduction to the Standard Model of particle physics, including its symmetries and field-theoretic structure. Further topics may include a brief introduction to Lie groups and their applications, spontaneous symmetry breaking, Goldstone’s theorem and the Higgs mechanism, aspects of quantum chromodynamics.
Note: Credit will be granted for only one of PHYS 509, PHYS 506B.

PHYS 511A  Units: 1.5
Topics in Nuclear and Particle Physics I
A selection of advanced topics in nuclear and/or particle physics.
Note: May be taken more than once for credit.

PHYS 513  Units: 1.5
Topics in Theoretical Physics
A graduate course covering more advanced techniques and/or topical subjects in theoretical physics. Content varies.
Note: May be taken more than once for credit.

PHYS 515  Units: 1.5
Data Analysis Techniques for Physics and Astronomy
An advanced course in data analysis for the physical sciences. Topics may include: Numerical methods, probability theory, Monte Carlo methods, statistical analysis techniques, and signal and image processing.

PHYS 521A  Units: 1.5
Techniques in Nuclear and Particle Physics
Topics may include: interaction of particles in matter; particle detection techniques and technologies; principles of particle accelerators; survey of existing facilities.
Note: May be taken more than once for credit in different topics with permission of the department.

PHYS 522  Units: 1.5
Topics in Accelerator Physics
Note: May be taken more than once for credit.
PHYS 534 Units: 1.5
Radiation Physics I
Principles of dosimetry of ionizing radiation with emphasis on applications to radiotherapy and radiobiology. Provides the basics of linear accelerator design as well as design of X-ray generating apparatus; also provides basics of electron and photon interactions with media, energy deposition in media, and radiation protection and shielding.

PHYS 535 Units: 1.5
Radiation Physics II
A continuation of 534. Covers the physics and applied dosimetry of current external and internal irradiation treatment techniques.

PHYS 539 Units: 1.5
Radiation Dosimetry
The fundamentals of radiation dosimetry, ionization cavity theories and radiation dosimetry protocols. A variety of absolute and relative dosimetry techniques are also covered, with hands-on experience provided through a series of lab exercises on medical linear accelerators. Monte Carlo simulation of radiation transport for dosimetry applications is introduced.

PHYS 540 Units: 1.5
Medical Imaging
Fundamental theory and application of medical imaging, including radiology, computed tomography, magnetic resonance imaging, ultrasound, and nuclear medicine imaging. Basic principles, image formation and reconstruction, imaging instrumentation and hardware, and current trends of each imaging modality will be given.

PHYS 544 Units: 1.5
Topics in Radiation Biophysics
Topics in radiation biophysics, including DNA strand breaks, cell survival curves, fractionation and dose rate effects, oxygen effect, relative biological effectiveness, tumour radiobiology, radiation pathology, radiobiological modelling, stochastic and deterministic effects, and molecular techniques in radiobiology.

PHYS 545 Units: 0.5
Anatomy and Physiology for the Medical Physicist
WebCT based course covering basics of anatomy and physiology. Aimed at students in medical physics who are interested in clinical and/or academic careers that will require interaction with radiation oncologists and other health care professionals.

PHYS 546 Units: 0.5
Clinical Shadowing
Shadowing course designed to give the student some insight into the clinical aspects of the medical physics profession. Under the guidance of a clinical physicist, students progress through a series of clinical areas. Modules illustrate the collaborative nature of the profession and the interaction with other medical professionals.

PHYS 550 Units: 1.5
Topics in Condensed Matter Physics
A selection of advanced topics in modern condensed matter physics.

PHYS 560 Units: 0.0
Colloquium
Weekly physics and astronomy colloquium.

PHYS 561 Units: 0.0
Research Skills and Professional Development
Introduction to professional methods and best practices in research.

PHYS 580 Units: 1.0-3.0
Directed Studies
Notes:
• May be taken more than once for credit.
• Pro Forma required.

PHYS 599 Units: 7.5
MSc Thesis
Grading: INC, COM, N, F.

PHYS 662 Units: 0.0
Research Seminar
Presentation of the research that comprises the major portion of the student’s PhD thesis work in physics and astronomy in a departmental seminar, plus attendance at seminars given by other students.

PHYS 693 Units: 3.0
PhD Candidacy Examination
Students enrol in PHYS 693 during their preparation for the candidacy examination. This begins at the time a student first enrols in the PhD program and concludes until candidacy requirements have been completed. The candidacy examination is to be completed no later than two years after the student first registers in (or transfers to) the PhD program.

PHYS 699 Units: 33.0
PhD Dissertation
Corequisite(s): PHYS 693.
Grading: INC, COM, N, F.

POSI 507 Units: 1.5
Comparative Policy and Governance
The study of diverging governance practices and policy outcomes in different jurisdictions. Focuses on: policy determinants such as history, culture, institutions, and the economy, policy dynamics and processes such as agenda-setting and decision-making, networks and communities, and policy change; and policy styles and transfer, referring to the state’s ability to design, coordinate, implement and, learn from policy interventions. Students will review seminal studies and undertake a comparative policy project.

POSI 508 Units: 1.5
Comparative Politics
An examination of key issues and debates in the study of comparative politics. Involves a survey of the major literature in this field of political science.

POSI 509 Units: 1.5
Political Theory
An examination of key issues and debates in the study of political theory. Involves a survey of the major literature in this field of political science.

POSI 514 Units: 1.5
Politics of the European Union
An examination of key issues and debates in the study of the politics of the European Union. It will involve a survey of the major literature in the field of European politics.

POSI 516 Units: 1.5
Canadian Politics
An examination of key issues and debates in the study of Canadian politics. Involves a survey of the major literature in this field of political science.

POSI 533 Units: 1.5
Themes in Contemporary Politics
A seminar dealing with an important theme or themes in contemporary politics. The content will vary from year to year.

POSI 540 Units: 1.5
International Relations
An examination of key issues and debates in the study of international relations. Involves a survey of the major literature in this field of political science.

POSI 580 Units: 3.0
Legislative Internship Report
Grading: INC, COM, N, F.

POSI 590 Units: 1.5
Directed Readings
Note: May be taken more than once for credit in different topics to a maximum of 3 units.

POSI 599 Units: 9.0
Thesis
Grading: INC, COM, N, F.
POLI 600 - Professional Development Seminar
A compulsory seminar for PhD students in Political Science that runs from September until April. Students are introduced to the professional aspects of the discipline including: how to write grant applications, how to teach effectively, how to design a syllabus and a CV, how to contribute to the administrative and intellectual community in their department and in political science more broadly.
Grading: COM, N, F.

POLI 605 - Problems of Political Analysis
A further examination of theoretical viewpoints in the study of politics. Intended for doctoral candidates preparing for comprehensive examinations.

POLI 607 - Comparative Policy and Governance
A seminar dealing with an important theme or themes in contemporary politics. The content will vary from year to year.
Note: May be taken more than once for credit in different topics with permission of the department.

POLI 608 - Comparative Politics
An examination of key issues and debates in the study of comparative politics. Involves a survey of the major literature in this field of political science. Intended for doctoral candidates preparing for a comprehensive examination in the field.

POLI 609 - Political Theory
An examination of key issues and debates in the study of political theory. Involves a survey of the major literature in this field of political science. Intended for doctoral candidates preparing for a comprehensive examination in the field.

POLI 610 - Theories of Public Management
Explores different theories and approaches to understanding public administration and reform. Considers variations in three areas: political and constitutional authority, accountability and responsibility, and the roles of elected and non-elected officials; government structures, responsibilities for policy and service delivery, and distributed governance; and patterns and trends in central decision-making, budgeting, control, transparency, and citizen engagement. Students will review seminal comparative studies on administrative practice and reform and undertake a comparative study on a selected topic.
Note: Credit will be granted for only one of POLI 610, ADMN 604.

POLI 614 - Politics of the European Union
An examination of key issues and debates in the study of the politics of the European Union. Involves a survey of the major literature in the field of European politics.
Note: Credit will be granted for only one of POLI 614, POLI 633 (if taken in the same topic).

POLI 616 - Canadian Politics
An examination of key issues and debates in the study of Canadian politics. Involves a survey of the major literature in this field of political science. Intended for doctoral candidates preparing for a comprehensive examination in the field.

POLI 633 - Themes in Contemporary Politics
A seminar dealing with an important theme or themes in contemporary politics. The content will vary from year to year.
Note: May be taken more than once for credit in different topics with permission of the department.

POLI 640 - International Relations
An examination of key issues and debates in the study of international relations. Involves a survey of the major literature in this field of political science. It is intended for doctoral candidates preparing for a comprehensive examination in the field.

POLI 690 - Directed Readings
Note: May be taken more than once for credit in different topics to a maximum of 3 units.

POLI 693 - PhD Candidacy Examinations
Students enrol in POLI 693 for the duration of their preparation or their two candidacy examinations. This begins at the time a student first enrols in the PhD program and continues until candidacy requirements have been completed.
Grading: INP, COM, N, F.

POLI 699 - Dissertation
Grading: INP, COM, N, F.

PSYC 500 - Professional Development
Covers issues important to the academic and career success of graduate students in psychology. Topics include prerequisites to finding a job, preparing a curriculum vitae, the publication and review process, making presentations, obtaining grants, university policies (e.g., criteria and processes for tenure decisions), balancing family and career, and ethical issues in psychology.
Grading: INP, COM, N, F.

PSYC 501 - Practicum in Applied Psychology
Practicum in an applied setting. 1 unit of credit equals approximately 100 hours.
Note: May be taken more than once for credit in different topics with permission of the department to a maximum of 6 units.
Grading: INP, COM, N, F.
**PSYC 507 - PSYC 545**

**PSYC 507**  
Units: 1.5  
**Personality**

Notes:  
- May be taken more than once for credit in different topics with permission of the department to a maximum of 6 units.  
- The specific content area will be designated prior to registration.

**Research Practicum**

Practicum in a research setting with emphasis on planning, conducting, analyzing, and/or writing up research results under the supervision of faculty.

Notes:  
- May be taken more than once for credit in different topics.  
- The student must consult with the proposed research supervisor about the content and nature of the research activity prior to registration and complete a Pro Forma. The content must differ from but may be related to 599 or 699.

Prerequisite(s): Permission of the department.

Grading: INP, COM, N, F.

**PSYC 513**  
Units: 1.5-6.0  
**Quantitative Analysis**

Topical seminars on specialized issues related to quantitative analysis.

Notes:  
- May be taken more than once for credit in different topics with permission of the department to a maximum of 6 units.  
- The specific content area will be designated prior to registration.

**PSYC 517**  
Units: 1.5  
**Research Methods in Psychology**

Notes:  
- May be taken more than once for credit in different topics with permission of the department to a maximum of 6 units.  
- The specific content area will be designated prior to registration.

**PSYC 518**  
Units: 1.5  
**Psychometric Methods**

Topics typically include: historical background, sample descriptive statistics, norm referencing, (e.g., percentiles, Z-scores, T-scores), criterion referencing, sensitivity/specificity, classical true score test theory, item response theory (IRT), reliability, validity, standard errors, test development, standards for clinical tests, and assessment of reliable change.

**PSYC 520**  
Units: 1.5  
**Survey of Social Psychology**

In-depth examination of state-of-the-science theories and research in social psychology. Social thinking and social behaviour are explored through the study of individual processes (e.g., social cognition, motivation), interpersonal processes (e.g., social influence, helping, intimacy), and societal processes (e.g., group dynamics, intergroup relations, cultural and environmental influences). Emphasis is placed on the more recent advancements in social psychology and on the research interests and expertise of the instructor.

**PSYC 521**  
Units: 1.5  
**Human Motivation**

Seminar review of theory and research examining human motivation. Special topics include goals, intrinsic and extrinsic motivation, social and achievement motivation, self-efficacy, self-regulation, unconscious motivation, and growth motivation. Emphasis is placed on the social and cognitive perspective on motivation.

**PSYC 526**  
Units: 1.5  
**Special Topics in Personality and Social Psychology**

Topical seminars on specialized issues related to personality and social psychology.

Note: May be taken more than once for credit in different topics to a maximum of 6 units.

**PSYC 527**  
Units: 1.5  
**Research Methods in Social Psychology**

In-depth examination of state-of-the-science research methods in social psychology. The topics may include experimental and quasi-experimental research designs, survey research, cross-cultural and longitudinal methods, event-sampling methods, psychophysiological methods, implicit measure and priming techniques, content and narrative analysis, computer simulation, data analytical strategies, ethics. Emphasis is placed on the more recent advancements in research methods in social psychology and on the research interests and expertise of the instructor.

**PSYC 530**  
Units: 1.5  
**The Social Self**

Seminar review of theory and research examining current social psychological research and theory on the self. Special topics include self-concept, self-esteem, motivation and the self, and the self in close relationships. Emphasis is placed on the more recent advancement in social and personality psychology of the self.

**PSYC 532**  
Units: 1.5  
**General Linear Model - Univariate**

Presents a model-comparison approach to the analysis of a single dependent variable. Topics include simple and multiple regression involving continuous independent variables, categorical independent variables (ANOVA designs), and mixtures of the two (covariance analysis). Also covered will be logistic regression, data screening and outlier detection, testing of model assumptions, data transformation, and repeated measures models.

**PSYC 533**  
Units: 1.5  
**General Linear Model - Multivariate**

Topics generally include multivariate multiple regression, principle component and factor analysis, canonical correlation analysis, multivariate analysis of variance, discriminant function analysis and logistic regression.

Prerequisite(s): PSYC 532.

**PSYC 534**  
Units: 1.5  
**Univariate Design and Analysis**

An examination of various factorial designs for univariate data from an advanced perspective. For a number of frequently used designs (e.g., completely randomized, randomized block, and repeated measures), planned comparisons, tests of the models’ assumptions, expected mean squares, and interpreting interactions (e.g., simple main effects) will be covered. Students will be required to learn and use statistical software packages, such as SPSS and SAS. Time and interest permitting, a brief introduction to other modellling procedures for response time and accuracy data will be offered.

**PSYC 537**  
Units: 1.5  
**Multilevel Modeling**

Provides an introduction to concepts and practical application of multilevel models for nested data structures, including experimental and longitudinal data.

Prerequisite(s): PSYC 532.

**PSYC 540**  
Units: 1.5  
**History and Theory in Neuropsychology**

Survey of major topics and issues in clinical and experimental neuropsychology, including a historical introduction and recent material. Topics may include aphasia, agnosia, apraxia, agnographia, other clinical syndromes, and hemispheric specialization.

Note: Students who have completed an equivalent undergraduate human neuropsychology course may request permission to register in the course.

Prerequisite(s):  
- PSYC 315; or  
- permission of the program.

**PSYC 541**  
Units: 1.5  
**Research Design and Methods in Neuropsychology**

Seminar on research methods and designs in studying brain/behaviour relationships, the strengths and limitations of various methods, and the populations and research questions for which they are used.

**PSYC 543**  
Units: 1.5  
**Behavioural Neuroanatomy**

Introduction to human neuroanatomy, neurophysiology and neurochemistry, with an emphasis on relationships between structure, function and behaviour.

Prerequisite(s): Permission of the department.

**PSYC 545**  
Units: 1.5  
**Neuropsychological Assessment**

In depth examination of general approaches and models for neuropsychological assessment. This includes evaluation of multiple areas of cognitive functioning, including attention, memory, executive functions, language, perceptual skills and motor abilities. Test interpretation, case analysis, and report writing skills will also be emphasized.

Prerequisite(s):  
- PSYC 584; and  
- admission to a graduate program in Clinical Psychology.
### PSYC 546A - PSYC 570

#### PSYC 546A
**Units:** 1.5  
**Advanced Neuropsychology: Children and Adolescents**  
In depth examination of typical neurodevelopment and associated acquired and neurodevelopmental disorders of children and adolescents, including a discussion of cognitive and behavioural profiles and techniques of neuropsychological assessment.  
**Prerequisite(s):**  
- All of PSYC 506B, PSYC 540, PSYC 545, PSYC 584; and  
- admission to a doctoral program in Clinical Psychology; and  
- permission of the department.  
**Grading:** INC, COM, N, F.

#### PSYC 546B
**Units:** 1.5  
**Advanced Neuropsychology: Adults**  
In depth examination of typical neurodevelopment and associated acquired and neurodevelopmental disorders of adults, including a discussion of cognitive and behavioural profiles and the techniques of neuropsychological assessment.  
**Prerequisite(s):**  
- All of PSYC 506B, PSYC 540, PSYC 545, PSYC 584; and  
- admission to a doctoral program in Clinical Psychology; and  
- permission of the department.  
**Grading:** INC, COM, N, F.

#### PSYC 547
**Units:** 1.5  
**Neuropsychological Intervention in Adults**  
Introduction to theory and techniques associated with management of neurological disorders. Topics include the relationship between impairment, disability, and handicap, current techniques in cognitive rehabilitation, and interventions with individuals and families.  
**Prerequisite(s):** Permission of the department.  
**Grading:** INC, COM, N, F.

#### PSYC 548
**Units:** 1.5  
**Special Topics in Neuropsychology**  
**Note:** May be taken more than once for credit in different topics to a maximum of 6 units.

#### PSYC 549
**Units:** 1.5  
**Neuropsychological Intervention in Children and Adolescents**  
Introduction to theory, methods and techniques associated with management of neurological, neuropsychological and learning disorders in children and adolescents. Topics include the relationship among impairment, disability, and handicap, current empirically-based approaches for remediation and/or compensation of cognitive and academic skill deficits. Interventions will focus on individual children and families within both educational and social contexts.  
**Note:** Enrolment may be limited.  
**Prerequisite(s):**  
- Admission to a doctoral program; and  
- permission of the department.  
**Grading:** INC, COM, N, F.

#### PSYC 555A
**Units:** 1.5  
**Environmental Psychology of the Built Environment**  
Seminar review of theory and research in the environmental psychology of the built environment. The topics may include social design of buildings, human behaviour as it is related to built environments, environmental perception and cognition, and person-environment transactions in residences, neighbourhoods, schools, workplaces, retail stores, and public spaces.  
**Note:** Credit will be granted for only one of PSYC S3 I, PSYC S3A.  
**Grading:** INC, COM, N, F.

#### PSYC 555B
**Units:** 1.5  
**The Psychology of Nature, Sustainability, and Climate Change**  
Seminar review of theory and research in the environmental psychology of natural world. The topics may include sustainability-related behaviour, psychological restoration from nature, resource management, sustainability, and the psychological aspects of climate change.  
**Note:** Credit will be granted for only one of PSYC S3 I, PSYC S3B.  
**Grading:** INC, COM, N, F.

#### PSYC 560
**Units:** 1.5  
**Research Methods in Lifespan Psychology**  
A critical examination of research designs and analytical approaches for understanding developmental and aging-related change and variation. Includes cross-sectional, longitudinal, sequential, experimental, and qualitative approaches.

#### PSYC 561
**Units:** 1.5  
**History and Theories in Lifespan Psychology**  
Seminar review of major classical and contemporary theoretical perspectives and their implications for the study of psychological development across the lifespan. Emphasis on differences among theoretical perspectives with respect to central developmental issues such as concepts of change, sources of development, and the universality of developmental laws and findings.

#### PSYC 562
**Units:** 1.5  
**Infancy and Childhood**  
Seminar review of theory and research examining psychological development from infancy through childhood. Special topics include personality/temperament, attachment, parent-child relations, and socialization process. Emphasis is placed on the role of the context in individual development.

#### PSYC 563
**Units:** 1.5  
**Adult Development and Aging**  
Seminar review of theory and research examining psychological processes during adulthood and aging. Specific topics include memory, intelligence, problem solving, personality, social processes, and mental health. Attention is also given to the biological and sociocultural contexts of these developments.

#### PSYC 564
**Units:** 1.5  
**Advanced Analysis of Change and Variation**  
The emphasis is the general linear mixed model for repeated measurements and other nested data structures. Both multilevel and structural equation models will be examined and applied to longitudinal data. Special topics include time invariant and time-varying covariates, evaluation of alternative time structures, change in factor-level outcomes and analysis of intensive repeated measures designs.  
**Note:** May be taken more than once for credit in different topics with permission of the department to a maximum of 3 units.  
**Prerequisite(s):**  
- PSYC 532 and PSYC 533; or  
- permission of the department.

#### PSYC 565
**Units:** 1.5  
**Cognitive Development in Adulthood and Aging**  
Seminar review of theory and research examining gains and losses in various cognitive skills from young adulthood to old age. Traditional experimental, psychometric, and cognitive science approaches are considered. Specific topics include age-related change in memory, intelligence, problem solving, reading skills, as well as practical and social cognition.

#### PSYC 566
**Units:** 1.5  
**Dysfunctional Development in Adulthood and Aging**  
Seminar review of theory and research examining dysfunctional and pathological processes in later life. Specific topics include dementia, depression, personality disorders, alcoholism and other addictions and suicide. Attention will be given to issues of etiology, diagnosis, treatment, and impact on caregivers.

#### PSYC 567
**Units:** 1.5  
**Adolescence**  
Seminar review of theory and research examining psychological processes during adolescence. Specific topics include pubertal maturation, parent-adolescent relations, gender roles, sexuality, and problem behaviour. Attention will be given to the role of the context (e.g., family, school) in adolescent development.

#### PSYC 568
**Units:** 1.5  
**Also LING 570**

### Psycholinguistics

A seminar offered in collaboration with the department of Linguistics. Selected topics of interest in understanding the comprehension and production of natural language are examined. The most recent topics have been sentence processing, discourse analysis, linguistic inference and the resolution of ambiguity, and the development of cognitive science interests in reasoning and discourse processes as well as the structure of mental representations.
PSYC 574A  Units: 1.5  
Cognitive Methods: Electroencephalography and Event-related Brain Potentials
An intensive, hands-on introduction to the basics of collecting and analyzing event-related brain potential (ERP) data.
Notes:  
• Credit will be granted for only one of PSYC 574A, PSYC 574B (if taken in the same topic), PSYC 576C (if taken in the same topic).  
• Enrolment is limited to 5 students.  
Prerequisite(s): Permission of the department.

PSYC 574B  Units: 1.5  
Cognitive Methods: Functional Magnetic Resonance Imaging
Introduction to theory and methods of functional magnetic resonance imaging (fMRI) for the study of mind and brain using lectures, discussions and hands-on lab exercises. Includes underlying physics and physiology, experimental design, data collection and preprocessing, statistical analysis, and various advanced methods.
Note: Credit will be granted for only one of PSYC 574B, PSYC 579 (if taken in the same topic).

PSYC 574C  Units: 1.5  
Cognitive Methods: Computational Modelling
Exploration of methods of computational modelling of cognitive processes. Methods covered may include mathematical models, symbolic models, and neural network models. Theoretical foundations, procedures for fitting models, and applications to cognitive psychology and cognitive neuroscience will be considered.
Note: Credit will be granted for only one of PSYC 574C, PSYC 578B (if taken in the same topic).

PSYC 576A  Units: 1.5  
Cognitive Processes: Human Memory
Exploration of current theories and research on selected aspects of human memory. One or more major topics within the domain of human memory will be studied in depth.
Note: May be taken more than once for credit in different topics to a maximum of 6 units.

PSYC 576D  Units: 1.5  
Cognitive Processes: Cognitive Control
Exploration of selected theories and research in cognitive psychology and/or the cognitive neuroscience of cognitive control. One or more major topics within the domain of cognitive control (e.g. working memory, attention, error detection, conflict monitoring, response inhibition, and/or decision making) will be studied in depth.
Note: May be taken more than once for credit in different topics with permission of department to a maximum of 6 units.

PSYC 576E  Units: 1.5  
Cognitive Processes: Visual Perception
Exploration of current theories and research on selected aspects of visual perception. One or more major topics (e.g., object recognition, Gestalt perception, neuropsychology of visual perception) will be studied in depth.
Notes:  
• Credit will be granted for only one of PSYC 576E, PSYC 571 (if taken in the same topic).  
• May be taken more than once for credit in different topics with permission of department to a maximum of 6 units.

PSYC 577  Units: 1.5  
Cognitive Seminar
Weekly seminar throughout the Winter session, involving faculty and graduate students in the Cognitive Psychology Program. Seminar participants take turns hosting the meeting, typically by presenting a paper on recent or ongoing cognitive psychological research.
Note: May be taken more than once for credit to a maximum of 9 units.
Prerequisite(s):  
• Admission to a graduate program in Cognitive Psychology;
• permission of the department.
Grading: INP, COM, N, F.

PSYC 578  Units: 1.5  
Research Methods in Clinical Psychology
Psychological research design issues with clinical populations. Topics include randomized controlled trials, efficacy versus effectiveness research, statistical versus clinical significance, cross-sectional and longitudinal research designs with clinical populations, qualitative methods and content analysis, single case experiments and case study methods, cognitive and physiological measures, observational methods, meta-analysis, program evaluation, and clinical research ethics. Issues of gender, age, and cultural diversity in clinical research are discussed throughout the course.

PSYC 581  Units: 1.5  
Psychopathology: Childhood and Adolescence
Discussion of conceptual models used to understand psychopathology; presentation of various mental disorders from multiple theoretical perspectives; discussion of diagnostic issues emphasizing the impact of gender and culture in the expression of “abnormal” behaviour. Emphasis is on disorders that emerge during childhood and adolescence. Topics are considered from a scientist-practitioner perspective. Includes discussion of relevant professional issues in clinical psychology.
Prerequisite(s): Admission to a graduate program in Clinical Psychology.

PSYC 582  Units: 1.5  
Psychopathology: Adulthood
Draws on models for understanding psychopathology developed in PSYC 581. Discussion of conceptual models used to understand psychopathology, presentation of various mental disorders from multiple theoretical perspectives; discussion of diagnostic issues emphasizing the impact of gender and culture in the expression of “abnormal” behaviour. Emphasis is on disorders that emerge during adulthood. Topics are considered from a scientist-practitioner perspective. Includes discussion of relevant professional issues in clinical psychology.
Prerequisite(s):  
• PSYC 581; and  
• admission to a graduate program in Clinical Psychology.

PSYC 583  Units: 1.5  
Professional and Ethical Issues in Clinical Psychology
Discussion of ethical standards for providers of psychological services and of registration requirements as required by BCAP, CPA and APA. Presentations by practising psychologists related to professional and interprofessional problems encountered in practice.
Note: Enrolment may be limited.
Prerequisite(s):  
• Admission to a graduate program in Clinical Psychology, and  
• permission of the department.

PSYC 584  Units: 1.5  
Clinical Assessment: Cognitive Functioning
Introduction to theory and practice in the assessment of cognitive functioning and academic achievement, including test administration, scoring, interpretation, and report writing. Test administration proficiency and individual case study interpretation are required during formal laboratory experiences.
Prerequisite(s): Admission to a graduate program in Clinical Psychology.
Grading: INP, COM, N, F.

PSYC 585  Units: 1.5  
Clinical Assessment: Psychosocial Functioning
Introduction to theory and practice in the psychological assessment of social, emotional and personality functioning.
Prerequisite(s): Admission to a graduate program in Clinical Psychology.
Grading: INP, COM, N, F.

PSYC 586A  Units: 1.5  
Advanced Clinical Assessment
Advanced theory and professional issues in the psychological assessment of social, emotional and personality functioning.
Note: Enrolment may be limited.
Prerequisite(s):  
• PSYC 585; and  
• admission to a graduate program in Clinical Psychology; and  
• permission of the department.
Grading: INP, COM, N, F.

PSYC 586B  Units: 1.5  
Practice in Advanced Clinical Assessment
Supervised practice in the psychological assessment of social, emotional and personality functioning.
Note: Enrolment may be limited.
Prerequisite(s):  
• PSYC 585; and  
• admission to a graduate program in Clinical Psychology; and  
• permission of the department.
Pre- or Corequisite(s): PSYC 586A.
Grading: INP, COM, N, F.
PSYC 588  Units: 1.5
Child and Adolescent Therapy
Introduction to different theoretical approaches to child psychotherapy and a discussion of techniques; supervised experience will be offered in subsequent sections.
Notes:
• May be taken more than once for credit in different topics to a maximum of 4.5 units.
• Enrollment may be limited.
Prerequisite(s):
• Admission to a graduate program in Clinical Psychology; and
• permission of the department.
Grading: INP, COM, N, F.

PSYC 589  Units: 1.5
Introduction to Evidence-Based Adult Psychotherapies
Overview of theory, research, and practice in adult psychotherapy. Introduction to the major schools of psychotherapy and to the common factors present across forms of psychotherapy. Beginning therapy skills will be developed through role plays and experiential exercises. Supervised experience is offered in 590.
Prerequisite(s): Admission to a graduate program in Clinical Psychology.

PSYC 590  Units: 1.5
Practical Issues and Challenges in Adult Psychotherapy
An advanced psychotherapy course that builds upon the introductory therapy skills developed in 589. Includes didactic seminar and group case consultation.
Note: Enrollment may be limited.
Prerequisite(s):
• PSYC 589; and
• admission to a doctoral program in Clinical Psychology; and
• permission of the department.
Grading: INP, COM, N, F.

PSYC 591  Units: 1.5
Special Topics in Clinical Psychology
Note: May be taken more than once for credit in different topics to a maximum of 6 units.
Prerequisite(s): Admission to a graduate program in Clinical Psychology.

PSYC 592  Units: 1.5
Family Interventions
Introduction to various theoretical approaches to family interventions. Specific techniques are explored through readings, discussions, assignments, and role plays.
Note: Enrollment may be limited.
Prerequisite(s):
• PSYC 589; and
• admission to a doctoral program in Clinical Psychology; and
• permission of the department.
Grading: INP, COM, N, F.

PSYC 593  Units: 1.5
Special Topics in Clinical Intervention
Introduction to any one or more specialized therapeutic techniques for working with individuals in clinical settings.
Note: May be taken more than once for credit in different topics to a maximum of 6 units.
Prerequisite(s): Admission to a graduate program in Clinical Psychology.
Grading: INP, COM, N, F.

PSYC 594  Units: 1.5
Cognitive Behavioural Therapy
An advanced psychotherapy course that provides students with an understanding of the theory and clinical skills associated with Cognitive-Behavioural Therapy. Theory and specific techniques are explored through readings, class discussion, class assignments and role-plays.
Note: Credit will be granted for only one of PSYC 595, PSYC 594 (if taken in the same topic).
Prerequisite(s):
• PSYC 589; and
• admission to a doctoral program in Clinical Psychology.
Grading: INP, COM, N, F.

PSYC 595  Units: 1.5
Interpersonal Therapies
An advanced psychotherapy course that provides students with an understanding of the theoretical underpinnings of the major interpersonal therapies and the role of interpersonal process in therapy in general. Specific theories and techniques are explored through readings, class discussion and class assignments.
Note: Credit will be granted for only one of PSYC 596, PSYC 594 (if taken in the same topic).
Prerequisite(s):
• PSYC 589; and
• admission to a doctoral program in Clinical Psychology.
Grading: INP, COM, N, F.

PSYC 596  Units: 1.5
Clinical Psychology Colloquium
Weekly colloquium through the Winter session, involving faculty and graduate students in the Clinical Psychology Program. Colloquium participants take turns hosting the meeting, typically presenting on current clinical practice issues, cases, or research.
Note: May be taken more than once for credit to a maximum of 7.5 units.
Prerequisite(s): Admission to a graduate program in Clinical Psychology.
Grading: INP, COM, N, F.

PSYC 597  Units: 1.5
Clinical Psychology Colloquium
Weekly colloquium through the Winter session, involving faculty and graduate students in the Clinical Psychology Program. Colloquium participants take turns hosting the meeting, typically presenting on current clinical practice issues, cases, or research.
Note: May be taken more than once for credit to a maximum of 7.5 units.
Prerequisite(s): Admission to a graduate program in Clinical Psychology.
Grading: INP, COM, N, F.

PSYC 598  Units: 1.5
Thesis
Grading: INP, COM, N, F.

PSYC 599  Units: 6.0
Special Topics in Clinical Intervention
Introduction to any one or more specialized therapeutic techniques for working with individuals in clinical settings.
Note: May be taken more than once for credit in different topics.
Prerequisite(s):
• Admission to a graduate program in Clinical Psychology; and
• permission of the department.
Grading: INP, COM, N, F.

PSYC 602  Units: 1.0-6.0
Independent Research
Notes:
• May be taken more than once for credit in different topics.
• Pro Forma required.
• The student must consult with the instructor about the area of study prior to registration.
• A maximum of 6 units of 602 may be taken in any one Winter Session at the discretion of the student’s Supervisory Committee.
Prerequisite(s): Permission of the department.

PSYC 603  Units: 4.0
Advanced Clinical Practicum
Practicum in an approved clinical setting. 1 unit of credit is equivalent to approximately 100 hours.
Prerequisite(s):
• Admission to a graduate program in Clinical Psychology; and
• permission of the department.
Grading: INP, COM, N, F.

PSYC 604  Units: 1.5-6.0
Individual Study
Notes:
• May be taken more than once for credit in different topics.
• Pro Forma required.
• The student must consult with the instructor about the area of study prior to registration.
• A maximum of 6 units of 604 may be taken in any one Winter Session at the discretion of the student’s Supervisory Committee.
Prerequisite(s): Permission of the department.

PSYC 605  Units: 1.5 or 3.0
Practicum in the Teaching of Psychology
Teaching practicum with individual instructors of the department in areas of potential teaching interest for the student.
Note: Pro Forma required.
Grading: INP, COM, N, F.

PSYC 606  Units: 15.0
Clinical Internship
Full-year internship with 1600 to 2000 hours of supervised practical experience in settings approved by the committee on clinical training.
Note: Students who have completed a clinical course sequence may request permission to register in the course.
Prerequisite(s): Permission of the department.
Grading: INP, COM, N, F.
PSYC 612  Units: 1.5-4.5
Advanced Research Practicum
Advanced practicum in research with an emphasis on coordination of a program of research in association with a faculty supervisor. Typically involves organization and training of research assistants, developing research protocols, management of research databases, statistical analysis, and preparation and submission of materials for publication as specified in a Pro Forma.
Notes:
• May be taken more than once for credit in different topics.
• The content must differ from but may be related to 699.
Prerequisite(s): Permission of the department.
Grading: INP, COM, N, F.

PSYC 693  Units: 3.0
PhD Candidacy Examinations
Students enrol in PSYC 693 while they prepare for and complete their doctoral candidacy examinations. This begins at the time a student first enrols in the PhD program and continues until all candidacy examination requirements have been successfully completed. Students have 36 months from the time of first registration in the doctoral program to complete the exams. Students registered in 693 must also be registered in 699 concurrently until 693 is completed.
Grading: INP, COM, N, F.

PSYC 699  Units: 15.0-30.0
PhD Dissertation
Pre- or Corequisite(s): PSYC 693.
Grading: INP, COM, N, F.

SDH
Social Dimensions of Health

Social Dimensions of Health Program
Faculty of Social Sciences
These courses are offered in collaboration with the Faculties of Humanities, Education and Human and Social Development.

SDH 500A  Units: 1.5
Interdisciplinary Perspectives on Health Research
Provides an overview of various health research paradigms. Covers fundamental theories, models, frameworks and topics that form the basis of interdisciplinary health research including: epidemiology, ethics, policy, health and wellness, chronic disease and the relationship between culture and health including Indigenous peoples. Coursework may include group discussion, academic writing, presentations and a critical review of the literature. Topics are central to interdisciplinary health research and provide core competencies for developing independent research.

SDH 500B  Units: 1.5
Interdisciplinary Methods Applied to Health Research
Provides an overview of qualitative, quantitative and mixed research methods employed in interdisciplinary research studies. Introduces students to research methods such as epidemiology, grounded theory, ethnography, case studies, surveys, experimental studies, secondary analyses of existing datasets and Indigenous methodologies. Course work may include proposal writing, presentations, and developing community partnerships. Methods are core to conducting health research and preparing independent research.
Prerequisite(s):
• SDH 500A; or
• permission of the program.

SDH 501A  Units: 1.5
Social Dimensions of Health Perspectives Colloquium I
Explores students to a range of health research paradigms, theories and frameworks in the context of health research studies and research programs. Introduces students to dimensions of research such as stakeholder engagement, community engagement and ethical consultation in studying urban, rural, minority, immigrant, and Indigenous groups. Students reflect on and present about their research interests.
Grading: INP, COM, N, F.

SDH 501B  Units: 1.5
Social Dimensions of Health Methods Colloquium II
Explores students to a range of research methods in the context of health research studies and research programs. Introduces students to research and knowledge mobilization methods and methodological issues where research is conducted in rural, urban, global and indigenous settings. Students present on their own research interests.
Prerequisite(s):
• SDH 501A; or
• permission of the program.
Grading: INP, COM, N, F.

SDH 590  Units: 1.5
Directed Studies in the Social Dimensions of Health
Directed Studies or project under the supervision of a faculty member.
Notes:
• May be taken more than once for credit in different topics to a maximum of 3.0 units.
• Pro Forma required.

SDH 599  Units: 6.0
Thesis
Grading: INP, COM, N, F.

SDH 600A  Units: 1.5
Interdisciplinary Perspectives on Health Research
Provides an overview of various health research paradigms. Covers fundamental theories, models, frameworks and topics that form the basis of interdisciplinary health research including: epidemiology, ethics, policy, health and wellness, chronic disease and the relationship between culture and health including Indigenous peoples. Coursework may include group discussion, academic writing, presentations, and a critical review of the literature. Topics are central to interdisciplinary health research and provide core competencies for developing independent research.

SDH 600B  Units: 1.5
Interdisciplinary Methods Applied to Health Research
Provides an overview of qualitative, quantitative and mixed research methods employed in various health research studies. Introduces students to research methods such as epidemiology, grounded theory, ethnography, case studies, surveys, experimental studies, secondary analysis of existing datasets and Indigenous methodologies. Course work may include proposal writing, presentations and developing community partnerships. Methods are core to conducting health research and preparing independent research.
Prerequisite(s):
• SDH 600A; or
• permission of the program.

SDH 601A  Units: 1.5
Social Dimensions of Health Perspectives Colloquium I
Explores students to a range of health research paradigms, theories and frameworks in the context of health research studies and research programs. Introduces students to dimensions of research such as stakeholder engagement, community engagement and ethical consultation in studying urban, rural, minority, immigrant, and Indigenous groups. Students reflect on and present about their research interests.
Grading: INP, COM, N, F.

SDH 601B  Units: 1.5
Social Dimensions of Health Perspectives Colloquium II
Explores students to a range of research methods in the context of health research studies and research programs. Introduces students to research and knowledge mobilization methods and methodological issues where research is conducted in rural, urban, global and indigenous settings. Students present on their own research interests.
Prerequisite(s):
• SDH 601A; or
• permission of the program.
Grading: INP, COM, N, F.

SDH 690  Units: 1.5
Directed Studies in the Social Dimensions of Health
Directed Studies or project under the supervision of a faculty member.

SDH 693  Units: 3.0
Candidacy Exam
Three questions related to their particular research area will be crafted by the student in consultation with their supervisory committee. The questions will be answered in a written format, drawing upon pertinent literature and will be evaluated on a pass/fail basis.
Grading: INP, COM, N, F.

SDH 699  Units: 15.0
Dissertation
Prerequisite(s): SDH 693.
Grading: INP, COM, N, F.
SLST 501  
Units: 1.5
Introduction to the Disciplines of Germanic and Slavic Studies

SLST 502  
Units: 1.5
Theory and Practice

SLST 503  
Units: 1.5
Teaching in the Disciplines of Germanic and Slavic Studies

SLST 505  
Units: 1.5
Advanced Russian Language Study

SLST 509  
Units: 1.5
Special Topics Field School

SLST 511  
Units: 1.5
Studies in Film

SLST 521  
Units: 1.5
Studies in Russian Literature and Culture

SLST 522  
Units: 1.5
Studies in Ukrainian Literature and Culture

SLST 531  
Units: 1.5
Studies in Slavic Cultural History

SLST 560  
Units: 1.5
Slavic-Canadian Studies

SLST 565  
Units: 1.5
Seminar on Bakhtin

SLST 570  
Units: 1.5
Studies in New Media in Second Language Acquisition

SLST 581  
Units: 1.5
Twentieth-Century Genocides in Eastern Europe

SLST 590  
Units: 1.5
Directed Studies in Slavic Studies I

SLST 591  
Units: 1.5
Directed Studies in Slavic Studies II

SLST 599  
Units: 6.0-9.0
Thesis

SOCI 501  
Units: 1.5
Foundations of Sociological Explanations

SOCI 503  
Units: 1.5
Current Issues in Social Theory

SOCI 504  
Units: 1.5
Intermediate Social Statistics

SOCI 507  
Units: 1.5
Qualitative Research

SOCI 515  
Units: 1.5
Issues in Contemporary Sociology

SOCI 520  
Units: 1.5
Current Issues in the Sociology of Genders and Sexualities
SOCI 535  
**Units:** 1.5  
**Current Issues in Political Sociology**  
A seminar exploring a range of contemporary issues pertaining to politics, movements, the state, and social and political change. Content is informed by faculty members’ current research and varies from year to year.

SOCI 545  
**Units:** 1.5  
**Current Issues in the Sociology of Health and Aging**  
A seminar exploring a range of contemporary issues pertaining to the social determinants of health, illness, and aging. Content is informed by faculty members’ current research and varies from year to year.

SOCI 590  
**Units:** 1.5  
**Directed Studies**  
**Note:** May be taken more than once for credit to a maximum of 3 units.  
**Prerequisite(s):** Permission of the department.

SOCI 598  
**Units:** 4.5  
**Major Research Paper**  
A piece of independent research work involving substantial analytical engagement with a defined area of sociology guided by one or more research questions.  
**Note:** Normally, students are expected to complete two terms of coursework prior to registration.  
**Grading:** INP, COM, N, F.

SOCI 599  
**Units:** 7.5  
**Thesis**  
**Note:** Students who wish to register for the thesis must request permission to do so no later than 12 months after entering the MA program.  
**Prerequisite(s):** Permission of the department.  
**Grading:** INP, COM, N, F.

SOCI 608  
**Units:** 1.5  
**Formerly: SOCI 508**  
**Advanced Statistical Analysis**  
Advanced statistical models with applications to sociological research, which may include such topics as logistic models, count models, multilevel models, structural equation models, and models for longitudinal data. Also includes the use of computer statistical software for the analysis of data.  
**Notes:**  
- Credit will be granted for only one of SOCI 608, SOCI 508, SOCI 472, SOCI 501.  
- Normally offered in alternate years.  
**Prerequisite(s):**  
- SOCI 507; or  
- permission of the department.

SOCI 616  
**Units:** 1.5  
**Advanced Strategies in Qualitative Research**  
Explores applied techniques for coding and systematically analyzing qualitative data with the assistance of computer-aided qualitative data analysis software (CAQDAS). Examines different strategies for communicating qualitative research findings to other researchers and the general public.  
**Note:** Normally offered in alternate years.  
**Prerequisite(s):**  
- SOCI 515; or  
- permission of the department.

SOCI 690  
**Units:** 1.5  
**Directed Studies**  
**Note:** May be taken more than once for credit to a maximum of 3 units.  
**SOCI 693  
**Units:** 3.0  
**PhD Candidacy Examinations**  
Students enrol in SOCI 693 for the duration of their preparation for their candidacy examinations. This begins at the time a student first enrols in the PhD program and continues until candidacy requirements have been completed. Students are expected to complete all required coursework and comprehensive exams within 25 months after entering the PhD program.  
**Grading:** INP, COM, N, F.

SOCI 699  
**Units:** 21.0  
**PhD Dissertation**  
**Prerequisite(s):** SOCI 693.  
**Grading:** INP, COM, N, F.

**SOCW**

**Social Work**

**School of Social Work**

**Faculty of Human and Social Development**

**SOCW 505**  
**Units:** 1.5  
**Advanced Child Welfare Seminar**  
Explores topics of special interest in the development of child welfare practice from a critical, anti-oppressive and social justice perspective. Students are expected to conduct an analysis on a current child welfare topic they select in conjunction with the instructor.  
**Notes:**  
- Credit will be granted for only one of SOCW 505, SOCW 525.  
- Offered as resources permit.

**SOCW 506**  
**Units:** 4.5  
**Advanced Practicum**  
A minimum of 450 hours of advanced social work practice and demonstration of the application of critical analysis to practice are required. Faculty of Human and Social Development regulations concerning practica apply to the MSW practicum.  
**Prerequisite(s):**  
- 6 units of course and  
- admission to MSW Advanced program.  
**Grading:** INP, COM, N, F.

**SOCW 506A**  
**Units:** 4.5  
**MSWI Practicum**  
A minimum of 450 hours of social work practice and demonstration of the application of critical analysis to practice are required. Faculty of Human and Social Development regulations concerning practica apply to the MSWI practicum.  
**Prerequisite(s):**  
- 6 units of course and  
- admission to MSWI.  
**Grading:** INP, COM, N, F.

**SOCW 510**  
**Units:** 1.5  
**Also:** SPP 510  
**Policy Context of Practice**  
Reviews and analyzes a number of explanations of the policy making process. Examines who makes policy in both governmental and voluntary human service organizations and the impact of policy on consumers and practitioners.  
**Grading:** INP, COM, N, F.

**SOCW 511**  
**Units:** 1.5  
**Contemporary Debates and Ethical Dilemmas in Social Work**  
Examines and critiques current debates, ideas and discourses relating to social work knowledge and practice, with a specific focus on ethics. Emphasis is placed on postmodern, feminist, anti-racist and Indigenous perspectives as they challenge prevailing assumptions about individualism, meritocracy, professionalism and philanthropy. Specifically looks at the contributions of these perspectives to a critical theorizing of professional practice and ethics.  
**Note:** Credit will be granted for only one of SOCW 511, SOCW 501, SOCW 518.

**SOCW 512**  
**Units:** 1.5  
**Knowledge and Inquiry: Re-Theorizing Social Work**  
Takes as its starting point the idea that responsible and effective professional and scholarly practice begins with a critical examination of how relations of power shape knowledge production. Over the term, assumptions underlying the creation of knowledge and different approaches to knowing authoritatively will be investigated. Questions of ‘how we come to know’ and ‘how we go about asking’ are explored through poststructural, postcolonial and critical race lenses.  
**Note:** Credit will be granted for only one of SOCW 512, SPP 502, HSD 502.  
**Prerequisite(s):** Admission to MSW Advanced program.

**SOCW 515**  
**Units:** 1.5  
**Transnational Social Work**  
Transnational feminist theorists argue that transnationalism links contemporary notions of nationality, gender, race and class to earlier histories of colonization and present day imperialism. Students examine the practices of the securitized, neo-liberal Canadian welfare state towards transnational communities by: (a) understanding transnational feminist theories, (b) analyzing nation-making and global inequality, (c) reviewing practices of transnational feminist social justice activism, and (d) critiquing international social work in view of all of the above.
SOCW 516  Units: 1.5
Also: SPP 516
Research Methodologies
Critically reviews a wide range of research methodologies commonly practised in the human services. Considers the kinds of opportunities and challenges presented by each methodology. Emphasizes the link between the development of a research question and the selection of methodological approaches.
Note: Credit will be granted for only one of SOCW 516, SPP 516, HSD 516.
Prerequisite(s): Admission to MSW Advanced program.

SOCW 517  Units: 1.5
Research Seminar
Focuses on specific methodological, analytical and/or theoretical aspects of research for the thesis. Is intended to support graduate students in the thesis research and writing that they undertake following the completion of their coursework. Content varies from year to year, depending on students’ interests and needs.
Notes:
- Students who are completing a thesis may request permission to register in the course.
- Registration in SOCW 517 is normally continued until the student’s thesis proposal has been approved by the supervisory committee.
Prerequisite(s):
- SOCW 516; and
- permission of the program.
Grading: INP, COM, N, F.

SOCW 521  Units: 1.5
Indigenous Perspectives on Knowledge and Research
Explores the dimensions of Indigenous ways of knowing that influence researching activities in Indigenous communities. Students will explore how, and from where, their own knowing emerges as well as critically examine how knowledge is constructed within larger society. Focuses on how power, culture, ethics, protocols, language, place and spirit shape knowledge.

SOCW 523  Units: 1.5
Self-Conscious Traditionalism in Indigenous Social Work Practice Seminar
Critical exploration of alternative models of Indigenous social work practice drawn from the literature and from their own practice. Concepts and skills of Indigenous leadership are also explored.

SOCW 526  Units: 1.5
Seminar in Health Policy and Practice in Indigenous Communities
Examination of critical issues in community health such as sexual abuse, substance misuse and family violence along with the collective steps that Indigenous (and other) communities have taken to restore health. The critical issues to be examined are determined collectively by students and faculty.

SOCW 531  Units: 1.5
Critical Exploration of Leadership Roles for Social Workers in Health Care
Inquiry based opportunity for students to critically examine their leadership styles and develop a foundational knowledge and skill base for effective involvement in organizational change, staff management, coaching and supervision, coordination of inter-professional teams and development of policies to address the social determinants of health.
Note: Offered as resources permit.

SOCW 532  Units: 1.5
Introduction to Social Work in the Health Care Sector
Examines the knowledge and skills required for social workers to be effective advocates while carrying out a range of responsibilities in the health sector within the context of a practice framework that focuses on the social determinants of health. The challenges and opportunities provided by the cultural and organizational contexts of practice in health care will be an important focus of the course for examining the inter-professional nature of practice. Particular aspects of practice such as appropriate documentation, informed consent and community development will be included.
Note: Offered as resources permit.

SOCW 533  Units: 1.5
Working with Trauma
Current theories and practices regarding the neurobiological, psychophysical and socio-cultural components of trauma. Four dimensions of experience will be explored: shock, developmental, accumulated stress, and socially and culturally-produced traumatic stress. Emphasis will be placed on concrete skills and strategies that have applicability to a wide variety of contexts. As well, students will learn to reduce the prevalence of secondary traumatization on themselves, colleagues, agencies and communities.
Note: Credit will be granted for only one of SOCW 533, SOCW 433, SOCW 580 (if taken in the same topic).

SOCW 537  Units: 1.5
Environmental Justice and Social Work
Environmentalism has gained prominence in social work scholarship and earlier practice models that ignored the physical environment are now critiqued. Students enter with political allegiance to green issues; educators find compatibility between professional practice and views on spirituality, environmental justice, and social service provision. Fears over environmental destruction and a general sense of disconnection from nature are finding traction. Students will explore these themes through the lenses of race, space, and environmental justice.

SOCW 540  Units: 4.5
Foundation Practicum
A minimum of 450 hours of social work practice and demonstration of the application of critical analysis to practice are required. Faculty of Human and Social Development regulations concerning practice apply to the MSW practicum.
Prerequisite(s):
- SOCW 541; and
- 3 units of SOCW (Foundation program core) courses.
Pre- or Corequisite(s): SOCW 546.
Grading: INP, COM, N, F.

SOCW 544  Units: 1.5
Social Work, the State and Citizenship
Taking the perspective of ‘citizenship as social’, explores the lived realities and experiences of citizenship as it is configured on the basis of geography, class, race, gender, and other identity locations. Using citizenship theories, explores the nature of social inclusion and exclusion that mark citizens’ lives in the Canadian Welfare state examines the potential of citizenship-based social work that is grounded in a vision of social justice.

SOCW 545  Units: 1.5
Networks and Communities
Social work practice within communities and social networks. Definitions of community are explored as experienced and conceptualized from various locations. Critical historical and theoretical analysis and ethical dilemmas posed by various approaches to community work are examined. Students have the opportunity to develop theoretical and practical understandings of anti-oppressive, antiracist and anti-colonial community practice as experiences within their own communities.

SOCW 547  Units: 1.5
Historicizing Social Work
Critical examination of the of social work practice and theories at different historical moments and. Students engage in critical reflective study of social work responses to so-called ‘problem populations’ in the context of changing political, social, economic and moral climates.

SOCW 549  Units: 1.5
Research Foundations
Reviews foundational concepts and strategies of social work research with a focus on the comprehension, critique and utilization of research in social work practice settings. Students critically reflect on examples of research and examine how power shapes knowledge.

SOCW 550  Units: 1.5
Social Justice, Social Work and the Law
and critical perspectives of law the legal system and the legal processes that have an impact on professional social work practice. Critically examine the interplay between marginalization, structural inequalities, social work, social justice and Canadian .

SOCW 551  Units: 1.5

Culturally examines historical processes of colonization in Canada and resulting barriers embedded in policy and practices Indigenous peoples.
SOCW 571  Units: 1.5
MSW Capstone
A culminating educational experience to consolidate learning and demonstrate preparation for advanced social work practice. Students will integrate, articulate, and evaluate learning from the courses and practica in the MSW program within the context of their other professional activities and prior academic experiences.
Prerequisite(s): Completion of all required coursework in the MSW program (excluding SOCW 506 or SOCW 506A).
Pre- or Corequisite(s): SOCW 506 or SOCW 506A.
Grading: INP, COM, N, F.

SOCW 580  Units: 1.5 or 3.0
Special Topics in Social Work and Social Welfare
A variable content course that deals with special issues in social welfare and approaches to social work practice.
Notes:
• May be taken more than once for credit in different topics.
• Offered as resources permit.

SOCW 590  Units: 1.5 or 3.0
Directed Studies
Individual studies under the direct supervision of a social work faculty member. The content, credit value, and method of evaluation must be approved by the instructor and the Graduate Adviser prior to registration.
Notes:
• May be taken more than once for credit in different topics.
• Pro Forma required.

SOCW 596  Units: 3.0
Team Graduating Research Project/Report
Exploration of creative ways to integrate and disseminate what students have learned from the Master of Nursing program. Students will produce a scholarly paper, present their work, and respond to questions.
Prerequisite(s): 6 units of coursework in the MSW Advanced program (including SOCW 516).
Grading: INP, COM, N, F.

SOCW 598  Units: 3.0
Individual Graduating Research Project/Report
Students working under social work faculty supervision complete a research project. This can include undertaking a research project for a social agency.
Prerequisite(s): 6 units of coursework in the MSW Advanced program (including SOCW 516).
Grading: INP, COM, N, F.

SOCW 599  Units: 6.0
Formerly: HSD 599
Thesis
Specialized research on a topic area chosen in consultation with the student’s supervisory committee.
Note: After 16 months of coursework, the student is required to have an approved proposal on file to maintain registration in SOCW 599.
Prerequisite(s):
• Completion of all required coursework in the MSW Advanced program (Thesis option); or
• permission of the school.
Grading: INP, COM, N, F.

SPAN
Spanish
Department of Hispanic and Italian Studies
Faculty of Humanities

SPAN 500  Units: 1.5
Introduction to Bibliography and Methods of Research

SPAN 502  Units: 1.5
Core Reading List Course I
Grading: INP, COM, N, F.

SPAN 503  Units: 1.5
Core Reading List Course II
Also: ITAL 503
Grading: INP, COM, N, F.

SPAN 505  Units: 1.5
Also: ITAL 505
Medieval Literature
Note: May be taken more than once for credit in different topics with permission of the department.

SPAN 507  Units: 1.5
Renaissance and Baroque Literature
Note: May be taken more than once for credit in different topics with permission of the department.

SPAN 511  Units: 1.5
Peninsular Literature from the 20th Century to the Present
Note: May be taken more than once for credit in different topics with permission of the department.

SPAN 512  Units: 1.5
Formerly: SPAN 509, SPAN 517
Spanish and Latin American Literature of the 19th Century
Notes:
• Credit will be granted for only one of SPAN 512, SPAN 509, SPAN 517.
• May be taken more than once for credit in different topics with permission of the department.

SPAN 515  Units: 1.5
Colonial Latin American Literature
Note: May be taken more than once for credit in different topics with permission of the department.

SPAN 519  Units: 1.5
Latin American Literature from the 20th Century to the Present
Notes:
• May be taken more than once for credit in different topics with permission of the department.

SPAN 600  Units: 1.5 or 3.0
Also: ITAL 600
Directed Studies

SPAN 598  Units: 3.0
Master's Essay
Grading: INP, COM, N, F.

SPAN 599  Units: 6.0
MA Thesis/Oral
Grading: INP, COM, N, F.

SPP
Studies in Policy and Practice
Faculty of Human and Social Development

SPP 580  Units: 1.5 or 3.0
Special Topics in Studies in Policy and Practice
A variable content course which will focus on the policy, practice and/or research interests of faculty and students in the SPP Program.
Note: May be taken more than once for credit in different topics.

SPP 590  Units: 1.5 or 3.0
Directed Studies
Individual studies under the direct supervision of one or more faculty members. The content, credit value, and method of evaluation must be approved by the instructor and the graduate adviser prior to registering in this course.
Notes:
• May be taken more than once for credit in different topics.
• Pro Forma required.

SPP 598  Units: 3.0
Extended Essay
An in-depth examination of a topic related to policy and/or practice.
Grading: INP, COM, N, F.

SPP 599  Units: 6.0
Thesis
Specialized research on a topic area chosen in consultation with the student’s supervisory committee.
Grading: INP, COM, N, F.

STAT
Statistics
Department of Mathematics and Statistics
Faculty of Science

STAT 552  Units: 1.5
Applied Stochastic Models

STAT 553  Units: 1.5
Multivariate Analysis
Multivariate normal distribution; tests on covariance matrices; multivariate analysis of variance; discriminant analysis; classification analysis, cluster analysis; principal component analysis; factor analysis; multivariate regression analysis; canonical correlation; graphical procedures.

STAT 554  Units: 1.5
Time Series Analysis
Stationary time series; non-stationary time series; transformation; smoothing techniques; autoregressive moving average models; integrated models for non-stationary data; multiplicative seasonal ARIMA models; spectral analysis; linear filters.

STAT 556  Units: 1.5
Topics in Statistics
Topics include Analysis of Wildlife Populations, Bayesian Statistics, Bioinformatics, Biostatistics, Optimal design, Robust Statistics, Sampling Methods, Statistical Computing.
Note: May be taken more than once for credit in different topics with permission of the department.
STAT 558 Units: 1.5
Design and Analysis of Experiments
Basic principles of experimental design; factorial designs; block designs; fractional factorial designs; response surface designs; nested and split-plot designs; optimal designs; techniques of analysis of variance; fixed effects models; random effects models.

STAT 559 Units: 1.5
Survival Analysis
Theory and techniques for censored and truncated data; nonparametric estimation of survival and cumulative hazard functions and associated hypothesis tests; semiparametric proportional hazards regression; survival models; regression diagnostics; inference for parametric regression models.

STAT 560 Units: 1.5 Hours: 3-0
Bayesian Statistics
Bayesian modelling, prior distributions; Jeffreys prior, posterior distributions, single and multi-parameter models; Bayesian point and interval estimation; Bayes factors and point null hypothesis testing; Bayesian computation; decision theory. Other topics may include: hierarchical modeling, Bayesian model selection.
Notes:
• Credit will be granted for only one of STAT 460, STAT 454 (if taken in the same topic), STAT 560, STAT 556 (if taken in the same topic).
• May be offered as a joint undergraduate and graduate class.

STAT 562 Units: 1.5
Distribution Free Statistics
Classical distribution free methods: tests based on the binomial distribution, contingency tables, methods based on ranks, statistics of the Kolmogorov-Smirnov type. Computing intensive distribution-free methods: re-sampling methods and empirical likelihood methods.

STAT 563 Units: 1.5
Also: BIOL 563
Topics in Applied Statistics
Survival analysis, generalized linear models, multivariate normal models, resampling methods, nonparametric and robust methods, meta-analysis, miscellaneous techniques.

STAT 564 Units: 1.5 Hours: 3-0-0
Also: STAT 464
Statistical Computing
Computer representation of numbers, univariate optimization, multivariate optimization, combinatorial optimization, genetic algorithms, EM algorithm, random number generation, numerical integration, simulation and Monte Carlo integration, Gibbs sampling, Metropolis-Hastings algorithm, bootstrapping. Other topics may include: permutation tests, smoothing, reversible jump MCMC, importance sampling, hybrid Gibbs sampling.
Notes:
• Credit will be granted for only one of STAT 464, STAT 454 (if taken in the same topic), STAT 564, STAT 556 (if taken in the same topic).
• May be offered as a joint undergraduate and graduate class.

STAT 565 Units: 1.5 Hours: 3-0-0
Statistical Methods for Genomic Data
Introduction to genomic data and statistical methodology for its analysis; examples of data may include single-nucleotide polymorphisms or gene expression levels, generated from microarrays or next-generation sequencing. Statistical techniques may include data preprocessing, filtering, normalization, exploratory methods, visualization, dimension reduction, differential expression, generalized linear models, corrections for multiple comparisons, clustering, gene ontology analyses, genome-wide association studies.
Notes:
• Credit will be granted for only one of STAT 565, STAT 556 (if taken in the same topic).
• May be offered as a joint undergraduate and graduate class.

STAT 566 Units: 1.5
Robust Statistics
Influence function and breakdown point; efficiency and robustness; robust location and scale estimation; robust regression; robust covariance matrix estimation; robust k-means clustering; robust principal component analysis; outlier detection.
Notes:
• Credit will be granted for only one of STAT 566, STAT 556 (if taken in the same topic).
• May be offered as a joint undergraduate and graduate class.

STAT 568 Units: 1.5
Generalized Linear Models
Exponential family of distributions and generalized linear models; maximum likelihood estimation and inference; regression diagnostics; logistic regression; nominal and ordinal logistic regression; Poisson regression and log-linear models; clustered and longitudinal data.

STAT 589 Units: 1.5
Statistics Seminar
Note: May be taken more than once for credit with permission of the department.

STAT 598 Units: 3.0
Master’s Project
Grading: INP, COM, N, F.

STAT 599 Units: 6.0
Master’s Thesis
Grading: INP, COM, N, F.

STAT 693 Units: 3.0
Candidacy Examination
Grading: INP, COM, N, F.

STAT 699 Units: 21.0-30.0
Dissertation
Corequisite(s): STAT 693.
Grading: INP, COM, N, F.

THEA
Theatre
Department of Theatre
Faculty of Fine Arts

THEA 500A Units: 1.5
Formerly: THEA 500
Methods and Materials of Theatre Research
Note: Credit will be granted for only one of THEA 500A, THEA 500.

THEA 500B Units: 1.5
Formerly: THEA 500
Methods and Materials of Theatre Research
Note: Credit will be granted for only one of THEA 500B, THEA 500.
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<tr>
<th>Course Code</th>
<th>Units</th>
<th>Course Title</th>
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<tr>
<td>THEA 501</td>
<td>1.5 or 3.0</td>
<td>Seminar in History and Criticism of Tragedy</td>
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<td>THEA 502</td>
<td>1.5 or 3.0</td>
<td>Seminar in History and Criticism of Comedy</td>
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<td>THEA 503</td>
<td>1.5 or 3.0</td>
<td>Seminar in European Theatre History</td>
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<td>Seminar in North American Theatre History</td>
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<td>THEA 505</td>
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<td>Seminar in Theatrical Styles</td>
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<td>THEA 508</td>
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<td>Scene Design</td>
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<td>Lighting Design</td>
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<td>Seminar in Theatre Aesthetics</td>
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<td>Seminar in Theatre History</td>
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<td>THEA 520</td>
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<td>Advanced Problems in Scene Design</td>
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<td>Advanced Problems in Lighting Design</td>
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<td>WRIT 598</td>
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<td>Major Writing Portfolio</td>
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Grading: INP, COM, N, F.
The University of Victoria

The University of Victoria acknowledges with respect the history, customs and culture of the Coast Salish and Straits Salish peoples on whose traditional lands the university resides.

Ceremonial Furnishings

The Chancellor’s chair and ceremonial furnishings used at Convocation are the generous gift of the late Dr. Michael C. Williams. They constitute five magnificent works of art, created through a collaboration among twelve West Coast artists. Roberta Louis, weaver, and Susan Point, carver, both Coast Salish of the Musqueam Band, with artist Glen Tallio (Nuxalk), created the kneeling stool. Carvers Art Thompson (Nuu-chah-nulth), Calvin Hunt (Kwagiulth), Norman Tait (Nisga’a), John Livingston (adopted Kwagiulth), and Don Yeomans (Haida) collaborated with weavers Ann Smith (Tutchone-Tlingit) and Cheryl Samuel (adopted Tlingit) on the Chancellor’s chair itself. The Chief Speaker’s staff was designed and carved by Kwagiulth artist, Richard Hunt. The kneeling figure mace stand was sculpted by Tom Hunt (Kwagiulth). The raven lectern is also the work of John Livingston. The furnishings were completed in 1994. Their style and imagery draw on the myths and artistic traditions of the Northwest Coast Aboriginal nations, home communities to many University of Victoria students.
University of Victoria Learning Outcomes

Society requires that people with diverse backgrounds come together and work toward resolving complex environmental, ethical, scientific and social problems. In addition to substantive content knowledge in students’ specific fields of study, all students at the University of Victoria are encouraged to take advantage of opportunities they will be given to achieve the following learning outcomes.

**Intellectual, academic and practical skills in:**
- inquiry, analysis, and problem solving
- critical, innovative, and creative thinking
- effective written, visual, and oral communication
- numerical literacy
- critical evaluation of qualitative and quantitative information
- critical management of information, including in digital environments
- collaboration and the ability to work in teams

**Personal and social responsibility capacities:**
- informed civic engagement and understanding – from local to global
- intercultural knowledge and sensitivity
- ethical and professional reasoning and action
- life-long learning

**These outcomes are achieved through:**
- academic and co-curricular programs of the highest quality
- integration of research and teaching across the curriculum
- practice and support of relevant skills through progressively more challenging problems, assignments, projects, and standards for performance
- opportunities for research, experiential, and work-integrated learning
- active engagement with diverse communities, societal issues and meaningful intellectual challenges

Faculties, units and programs will interpret these outcomes in ways that are discipline-specific, using the university-wide learning outcomes as guide posts for developing program-specific and course-specific learning outcomes. Students in different programs will therefore achieve these outcomes in different ways according to the appropriate standards of their respective fields of study.

**Historical Outline**

The University of Victoria came into being on July 1, 1963, but it had enjoyed a prior tradition as Victoria College of sixty years distinguished teaching at the university level. This sixty years of history may be viewed conveniently in three distinct stages.

Between the years 1903 and 1915, Victoria College was affiliated with McGill University, offering first- and second-year McGill courses in Arts and Science. Administered locally by the Victoria School Board, the College was an adjunct to Victoria High School and shared its facilities. Both institutions were under the direction of a single Principal: E.B. Paul, 1903–1908; and S.J. Willis, 1908–1915. The opening in 1915 of the University of British Columbia, established by Act of Legislature in 1908, obliged the College to suspend operations in higher education in Victoria.

In 1920, as a result of local demands, Victoria College began the second stage of its development, reborn in affiliation with the University of British Columbia. Though still administered by the Victoria School Board, the College was now completely separated from Victoria High School, moving in 1921 into the magnificent Dunsmuir mansion known as Craigdarroch. Here, under Principals E.B. Paul and P.H. Elliott, Victoria College built a reputation over the next two decades for thorough and scholarly instruction in first- and second-year Arts and Science.

The final stage, between the years 1945 and 1963, saw the transition from two year college to university, under Principals J.M. Ewing and W.H. Hickman. During this period, the College was governed by the Victoria College Council, representative of the parent University of British Columbia, the Greater Victoria School Board, and the provincial Department of Education. Physical changes were many. In 1946 the College was forced by postwar enrolment to move from Craigdarroch to the Lansdowne campus of the Provincial Normal School. The Normal School, itself an institution with a long and honourable history, joined Victoria College in 1956 as its Faculty of Education. Late in this transitional period (through the co-operation of the Department of National Defence and the Hudson’s Bay Company) the 284 (now 385) acre campus at Gordon Head was acquired. Academic expansion was rapid after 1956, until in 1961 the College, still in affiliation with UBC awarded its first bachelor’s degrees.

In granting autonomy to the University of Victoria, the University Act of 1963 vested administrative authority in a Chancellor elected by the Convocation of the University, a Board of Governors, and a President appointed by the Board; academic authority was given to a Senate which was representative both of the faculties and of the Convocation.

The historical traditions of the University are reflected in the Arms of the University, its academic regalia and its house flag. The BA hood is of solid red, a colour that recalls the early affiliation with McGill. The BSc hood, of gold, and the BEd hood, of blue, show the colours of the University of British Columbia. Blue and gold have been retained as the official colours of the University of Victoria. The motto at the top of the Arms of the University, in Hebrew characters, is “Let there be Light”; the motto at the bottom, in Latin, is “A Multitude of the Wise is the Health of the World.”

**Principal Officers and Governing Bodies**

The following were the university’s principal officers and members of its governing bodies as of October 1, 2019.

**Chancellor**
Shelagh Rogers, QC, BA

**President and Vice-Chancellor**
Jamie Cassels, QC, BA, LLB, LLM

**Vice-President Academic and Provost**
Valerie Kuehne, BScN, MEd, MA, PhD

**Vice-President Research**
Lisa Kalynchuk, BSc, MA, PhD

**Vice-President Finance and Operations**
Gayle Gorrill, BBA, CA, CBV

**Vice-President External Relations**
Carmen Charette, BSc, MBA

**University Secretary**
Carrie Andersen, LLB

**Board of Governors**

**Ex Officio Members**
Chancellor Shelagh Rogers, QC, BA
President and Vice-Chancellor Jamie Cassels, QC, BA, LLB, LLM
Members Appointed by the Lieutenant Governor in Council
Merle Alexander, BA, LLB
Marilyn Callahan, BA, MA
Daphne Corbett, BA
Cathy McIntyre, BA, MBA, C. Dir
Carolyn Thoms, CPA, CA, CFA
Beverly Van Ruyven, BA
David Zussman, BA, BSc, PhD

Members Elected by the Faculty Members
Elizabeth Borycki, RN, HBScN, MN, PhD
Peter Driessen, BSc, PhD, PEng

Members Elected by the Student Associations
Eslam Mehina, BSc, MSc
Isabella Lee

Members Elected by and from full-time Employees of the University who are not Faculty Members
Rizwan Bashir, BSc, PMP

Secretary
Carrie Andersen, LLB, University Secretary

Senate
Ex Officio Members
Chancellor, Shelagh Rogers, OC, BA
President and Vice-Chancellor (Chair), Jamie Cassels, QC, BA, LLB, LLM
Vice-President Academic and Provost, Valerie Kuehne, BScN, MEd, MA, PhD
Vice-President Research, Lisa Kalynchuk, BSc, MA, PhD
Dean of Peter B. Gustavson School of Business, Saul Klein, BA, MBA, PhD
Dean of Education, Ralf St. Clair, Dipl, MSc, PhD
Acting Dean of Engineering, Peter Wild, BASc, PhD, PEng
Dean of Continuing Studies, Jo-Anne Clarke, BA, MCA, MCE, PhD
Acting Dean of Fine Arts, Eva Baboula, BA, MPhil, DPhil
Dean of Graduate Studies, David Capson, BScEng, MEng, PhD, PEng
Dean of Humanities, Christopher Goto-Jones, BA, MA, MPhil, DPhil
Dean of Human and Social Development, Patricia Marck, BScN, MN, PhD
Dean of Law, Susan Breau, BA, MA, LLB, MA, LLM, PhD
Acting Dean of Science, Robin Hicks, BSc, PhD
Acting Dean of Social Sciences, Rosaline Canessa, BSc, MSc, PhD
University Librarian, Jonathan Bengtson, BA, MPhil, MA

Members Elected by the Individual Faculties
Business
Brian Leacock, BA, MBA
Brock Smith, BCom, MBA, PhD

Education
Sandra Hundza, BSc, PhD
Graham McDonough, BMUS, BA, MA PhD

Engineering
Phalguni Mukhopadhyaya, BTech, MSc, PhD, PEng

Henning Struchtrup, DipIng, Dr-Ing, PEng

Fine Arts
Carolyn Butler-Palmer, BA, Dipl. Art History, MS, MA, PhD
Yamine Kandil, BA, MFA, PhD

Graduate Studies
Mauricio Garcia-Barrera, BA, MEd, PhD
Martha McGinnis, BA, MA PhD

Human and Social Development
Richard Marcy, BA, MS, PhD
Susan Strega, BSW, MSW, PhD

Humanities
Jason Colby, BA, MA, PhD
Alexandra D’Arcy, BA, MA PhD

Law
Gillian Calder, BA, LLB, LLM
Mark Gillen, BComm, MBA, LLB, LLM

Science
Neil Burford, BSc, PhD, FCIC
Diana Varela, BSc, MA, PhD

Social Sciences
Helen Kurki, BSc, MSc, PhD
Erica Woodin, BS, MA, PhD

Members Elected by the Faculty Members
Janni Aragon, BA, MA, MA, PhD
Hélène Cazes, ENS, MA-DEA, PhD
Laura Cowen, BSc, MMath, PhD
Aaron Devor, BA, MA, PhD
Helga Hallgrimsdottir, BA, MA, PhD
Tim Haskett, BA, MA, PhD
Robin Hicks, BSc, PhD
Mark Laidlaw, BSc, MSc, PhD
Annalee Lepp, BA, MA, PhD
Cindy Rose-Redwood, BA, MS, PhD
Joseph Salem, BM, MA, MA, MPhil, PhD
Linda Welling, BA, MA, PhD

Members Elected by the Student Societies
Caelen Cook
Sarina de Havelyn
Rory Hills
Megan Ingram
Afnan Juma
Natalia Karpovskaia
Caoimhe Laird
Eslam Mehina, BSc, MSc
Erhan (Jack) Ni
Sean Oliver, BA
Duncan Webster, CFA

Officers
President: Tamas Zsolnay, BA, MBA
Treasurer: Andrew Coward, BComm, CFA
Secretary: Carrie Andersen, LLB
Assistant Secretary: Kathy MacDonald, BBA

Faculty and Staff Emeritus and Honorary Degree Recipients

Chancellors Emeritus
Murray Farmer, BA
Ronald Lou-Poy, CM, QC, BCom, LLB, Hon LL.D
Norma Mickelson, CM, OBC, BEd, MA, PhD

Presidents Emeritus
David H. Turpin, CM, BSc, PhD, FRSC
David Strong, BSc, MSc, PhD, FRSC
Howard E. Petch, BSc, MSc, PhD, DSc, LL.D, FRSC

Faculty, Senior Instructors and Librarians Emeritus and Emerita 2018–2019
Douglas Baer, BES, MA, PhD (Waterloo)
Elizabeth Churchill, BA, Bed, MA, PhD (Calgary)
Marion F. Ehrenberg, BA (McG), MA, PhD (S. Fraser)
Yasuko France, BA (Tokyo), MED (UMass)
Noreen Frisch, BSN (California State), MSN (Dal), MSN (Evansville), PhD (S. Illinois)
Bill Gaston, BA, MA, MFA (B.C)
Lynda Gagné, BA, MA (SFU), PhD (UBC)
Rebecca Grant, BSc (Union College), MBA (McGill University), PhD (U of Western Ontario)
Budd Hall, BA, MA (M.I), PhD (UCLA)
Michael Hayes, BA, MSc, PhD (McMaster)
Margaret Klatt, MA (Wilfrid Laurier University), CPA, CMA, ICD.D
Jo-Anne Lee, BA (S Fraser), MA (Brit Col), PhD (Sask)
Marjorie MacDonald, BN (Calg), MSc (Wat), PhD (B. Col)
Scott Macdonald, BSc (UVic), MA (Toronto), PhD (Western Ontario)
Joan MacLeod, BA (Vic), MFA (B. Col)
E. Anne Marshall, BA, MA, PhD, RPsych
Catherine Mateer, BA, MSc (W. Madison), PhD (W. Ont)
David McCutcheon, BEng (RMIC of Canada), MBA, PhD (U of Western Ontario)
James McDavid, BA, MA (UofA), PhD (IN)
Jeanine Moreau, BSN, MN (Victoria), PhD (c) (Australia)
Nataliee Popadiuk, BA, BEd, MA (B. Col), PhD (Calgary), RPsych
Caron Rollins, MLS (Alberta)
Elena Romaniuk, BSc (McMaster), MSc (Illinois)
Honorary Degree Recipients 2018

Joesph J. Arvay, LLD, June 2018
Ambassador Nicholas Alfred, DEd, June 2018
Sandra M. Richardson, LLD, June 2018
Robert Waisman, LLD, June 2018
Dr. Cindy Blackstock, DEd, November 2018
Honourable Judith Guichon, LLD, November 2018
Peter Graham Moss, DEd, November 2018
Mitsuko Shirai, DMus, November 2018

University Regalia

Chancellor
Gown: purple corded silk, trimmed with purple velvet and gold braid
Headdress: Tudor style in purple velvet with gold cord trim

President
Gown: royal blue corded silk, trimmed with blue velvet and gold braid
Headdress: Tudor style in blue velvet with gold cord trim

Chancellor Emeritus
Gown: purple corded silk, with gold velvet panels and trimmed with purple velvet strips edged with gold piping
Headdress: Tudor style in purple velvet with gold cord trim

President Emeritus
Gown: royal blue corded silk, with gold velvet panels and trimmed with blue velvet strips edged with red piping
Headdress: Tudor style in blue velvet with gold cord trim

Board of Governors

Chair
Gown: traditional (Canadian) bachelor’s style in black wool blend with front facings and sleeve linings in gold silk
Headdress: Black cloth mortarboard with black silk tassel or Tudor style in black velvet with gold cord

Member
Headdress and gown as above, but with front facings in black

Orator
Stole: blue, with a white image of a martlet on the bottom left side and stripes of red and yellow on the bottom right side

Honorary Doctorate of Laws (Hon LLD)
Gown: Cambridge (Doctor of Music) pattern, scarlet wool broadcloth, trimmed with blue-purple silk taffeta
Hood: Aberdeen pattern, outside shell of scarlet wool broadcloth, lined with blue-purple silk taffeta
Headdress: Tudor style in black velvet with red cord trim

Honorary Doctorate
Gown: Cambridge (Doctor of Music) pattern, scarlet wool, front facings and sleeve lining of black silk taffeta
Hood: Aberdeen pattern, outside shell of black wool, lined with silk taffeta in a solid colour with a one inch band of black velvet on the outside edge
- HonDLitt: white
- HonDMus: pink
- HonDEd: blue
- HonDSc: gold
- HonDEng: orange
- HonDNS: apricot
- HonDFA: green
Headdress: Tudor style in black velvet with red cord trim

Bachelor
Gown: traditional (Canadian) bachelor’s style, in black
Hood: Aberdeen pattern (BA, BSc, and BEd, without neckband and finished with two cord rosettes; all others with mitred neckpiece), outside shell of silk taffeta in a solid colour, lined with identical material. Faculty colours are as follows:
- BA: scarlet
- BFA: green
- BCom: burgundy
- BMus: pink
- BSc: gold
- BSN: apricot
- BEd: blue
- BSW: citron
- BCYC: turquoise
- BEng: orange
- BSEng: pale yellow
- JD/LLB: blue-purple
Headdress: standard black cloth mortarboard with black silk tassel

Master
Gown: traditional (Canadian) Master’s style in black.
Hood: similar in design and colour to the respective bachelor’s hoods, but with mitred neckpiece and a narrow band of black velvet one inch from edge of hood on the outside only. Others are:
- MA: orange
- MPA: russet
- MPH: pumpkin
- MBA: burgundy
Headdress: standard black cloth mortarboard with black silk tassel

Doctor
Gown: Cambridge style, black silk, front facings and sleeve linings of scarlet silk
Hood: Oxford Doctor’s Burgon shape, shell of scarlet silk, lined with blue silk, border of gold silk
Headdress: black velvet mortarboard with red tassel fastened on left side

NOTE: On ceremonial occasions, participants without degrees wear the standard black undergraduate cap and gown as described above for bachelors.

Statistics
Source: Institutional Planning & Analysis. See <www.inst.uvic.ca> for more information

<table>
<thead>
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<th>Undergraduate Programs Enrolments</th>
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<th>2016-17</th>
<th>2017-18</th>
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<td></td>
<td>Summer</td>
<td>Fall</td>
<td>Spring</td>
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<tr>
<td>Peter B. Gustavson School of Business</td>
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<td>Faculty of Education</td>
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<td>Faculty of Engineering</td>
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<td>Faculty of Fine Arts</td>
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<td>Faculty of Human &amp; Social Development</td>
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<td>Spring</td>
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<td>Sardul S. Gill Graduate School of Business</td>
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<td>Faculty of Education</td>
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<td>Faculty of Engineering</td>
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<td>Interdisciplinary Studies or Unknown</td>
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### Medical Sciences

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<tr>
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<tr>
<td><strong>Total Graduate Programs</strong></td>
<td>2,992</td>
<td>3,446</td>
<td>3,262</td>
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### Students New to UVic (Undergraduate and Graduate)

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<th>Origin (Previous Institution Attended)</th>
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<th>2016-17</th>
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<td>Spring</td>
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<tr>
<td>Alberta</td>
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<tr>
<td>British Columbia</td>
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<td>New Brunswick</td>
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<td>15</td>
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<td>Newfoundland and Labrador</td>
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<td>Nova Scotia</td>
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<td>7</td>
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<tr>
<td>Northwest Territories</td>
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<tr>
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<td><strong>Subtotal Canada</strong></td>
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<tr>
<td><strong>Other Countries</strong></td>
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<tr>
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<tr>
<td><strong>Total Students New to UVic</strong></td>
<td>432</td>
<td>5,200</td>
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**Total Graduate Programs**: 2,992, 3,446, 3,262, 2,919, 3,307, 3,134, 2,855, 3,281, 3,078.
<table>
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<tr>
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*n/a - data not available*
## Key Contacts at UVic

### EXECUTIVE AND ADMINISTRATIVE OFFICERS

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<td>President:</td>
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<td>Prof. Jamie Cassels</td>
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<td>Ms. Shelagh Rogers</td>
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<td>Ms. Beverly Van Ruyen</td>
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<td>Dr. Valerie Kuehne</td>
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<td>Dr. Lisa Kalynchuk</td>
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### ACADEMIC ADVISING

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<td>- Dr. Cindy Holder, Associate Dean</td>
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<td>Alumni Relations: Mr. Terry Cockerline, Director</td>
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<td>Special Collections and University Archivist: Ms. Lara Wilson</td>
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<td>Client Technologies: Mr. Lance Grant, Manager</td>
<td>250-721-8778 250-721-6399</td>
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<td>Computer Assisted Learning Labs: Mr. Marc Thomas</td>
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<td>Co-operative Education Program and Career Services: Dr. Norah McRae, Executive Director</td>
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<td>Data Centre Services: Mr. Kim Lewall</td>
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<td>Development: Mr. Tamás Zsolnay, Associate Vice-President</td>
<td>250-721-8961 250-721-8782</td>
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<td>Distance Education: Mr. Ron Proulx, Executive Director</td>
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<td>Human Resources: Ms. Kane Kilbey, Associate Vice-President</td>
<td>250-721-8094 250-721-8031</td>
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<td>Institutional Planning and Analysis: Mr. Tony Eder, Director</td>
<td>250-721-7130 250-721-8027</td>
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<td>Internal Audit: Mr. Behram Dadachanji, Director</td>
<td>250-472-4831 250-853-3123</td>
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<td>Division of Learning and Teaching Support and Innovation (LTSI): Dr. Laurene Sheilds, Executive Director</td>
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<td>Student Academic Success: Dr. Shaloo Bedi, Acting Director</td>
<td>250-721-6494 250-472-5076</td>
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<td>Curriculum Renewal and Strategic Priorities: Dr. Joe Parsons, Acting Director</td>
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<td>LTSI Professional Development Programs: Ms. Cynthia Korpan, Manager</td>
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<td>Math &amp; Stats Assistance Centre: Dr. Jane Butterfield, Director</td>
<td>250-721-8796 250-721-7444</td>
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<td>Centre for Academic Communication: Ms. Nancy Ami, Manager</td>
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<td>Technology Integrated Learning: Dr. Ianni, Aragon, Director</td>
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<td>Legacy Art Galleries: Ms. Mary Jo Hugues, Director</td>
<td>250-721-6607 250-721-8807</td>
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<td>Libraries: Mr. Jonathan Bengtson, University Librarian</td>
<td>250-721-8215 250-721-8211</td>
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<td>Network Services: Ms. Jane Godfrey, Manager</td>
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<td>Network Operations: Ms. Pat Todd, Leader</td>
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<td>Occupational Health, Safety &amp; Environment: Mr. Andy Mavretic, Director</td>
<td>250-721-6359 250-721-8970</td>
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<td>Ombudsperson: Ms. Annette Fraser</td>
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<td>Photographic Services: Graduate Portraits</td>
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<td>Faculty/Staff Portraits</td>
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<td>Purchasing Services: Mr. Xavier Serrano, Director</td>
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<td>Research Services: Dr. Rachael Scarth, Associate Vice President</td>
<td>250-721-8960 250-472-4362</td>
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<td>Security Services:</td>
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**Note:** The above information is an extract from the UVIC Graduate Calendar January 2020. For more detailed contact information, please refer to the original document.
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<td>Dr. LilAnne Jackson,</td>
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<td><strong>Graduate Studies:</strong></td>
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<td>Dr. David Capson, Dean</td>
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<td>Dr. Stephen Evans, Associate</td>
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<td>Dr. Cedric Littlewood,</td>
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<td>Dr. Patricia Marck, Dean</td>
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<td>Dr. Dr. Esther Sangster-Gorm</td>
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<td>Dr. Alexandra D’Arcy,</td>
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<td><strong>Law:</strong></td>
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</tbody>
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<th>Centre</th>
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<tr>
<td>Centre for Studies in Religion and Society (CSRS):</td>
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<td>Centre for Youth and Society (CFYS):</td>
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<td>Institute on Aging and Lifelong Health (IALH):</td>
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<td>English Language Centre (ELC):</td>
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<td>Ocean Networks Canada Observatory (ONC):</td>
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